





TOWN OF WESTFORD

ANNUAL REPORT

For the Year Ending December 31, 1973

COVER: Pen and ink sketch of Westford Common done by
Phyliss Hughes of Carlisle for the Friends of
J. V. Fletcher Library.

ANNUAL REPORTS
of the
TOWN OF WESTFORD

For the Year Ending December 31,
1973



Warrant For Annual Town Election
To Be Held March 4, 1974

AND

Annual Town Meeting
To Be Held March 9, 1974

Digitized by the Internet Archive
in 2017 with funding from
Boston Public Library

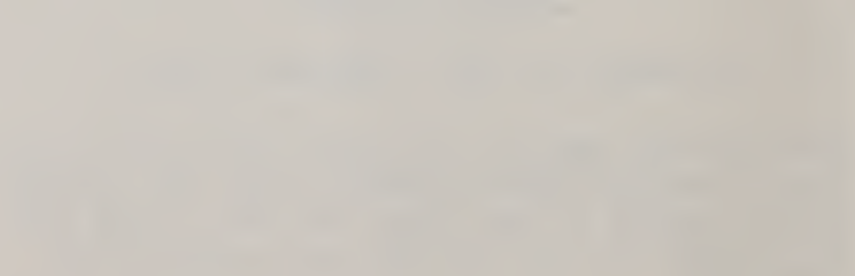
IN MEMORIAM



ALICE A. HILDRETH

SEPTEMBER 14, 1905 - FEBRUARY 9, 1974

Dedicated Town Official and friend who served as Town Clerk from March 1966 to February 1974. Her husband Charles, served as Town Clerk from 1915 to 1966 and was assisted by Alice for many years prior to his retirement.



TOWN CALENDAR

SELECTMEN	- - Each Tuesday of the month, 7:30 PM Upstairs Town Hall, 692-6511 (Summer months, every other Tuesday)
SCHOOL COMMITTEE	- - Second and fourth Monday of each month, 7:30 PM.
PLANNING BOARD	- - First and third Tuesday each month, 8 PM, Town Hall.
BOARD OF ASSESSORS	- - Each Tuesday of the month, 8 PM, Town Hall, 692-8323
WATER COMMISSIONERS	- - Second and fourth Tuesday of each month, 8:30 PM, Town Hall, 692-6333
BOARD OF HEALTH	- - Second Monday of each month, 8 PM, Town Hall, 692-8431
BUILDING INSPECTOR	- - Each Tuesday of the month, 7:30 - 9:30 PM, Town Hall, 692-7621 (call Tuesday nights only)
NASHOBA TECHNICAL HIGH SCHOOL	- - Alternate Tuesdays, 8 PM, Nashoba Tech, 692-4711
POPULATION	- - 10,678 (1971 census)
TOWN AREA	- - 30.25 square miles
1973 TAX RATE	- - \$53.50 per \$1,000 valuation
TOWN OFFICES	- - Open Monday through Friday; Town Hall Selectman: 9 AM - 12, 1 - 5 PM Assessors: 8:30 AM - 12, 1 - 5 PM Water Department: 8 AM - 12, 12:30 AM - 4:30 PM Treasurer-Tax Collector: 8:30 AM - 12, 1 - 5 PM Welfare Office: 8:45 AM - 5 PM, 692-2937
TOWN CLERK	- - Town Hall 1:00 PM - 4:30 PM (until new office is complete) 692-6349
SANITARY LAND FILL	- - Cold Spring Road: Monday and Friday, 8 AM - 7 PM Wednesday, Thursday & Saturday, 8 AM - 5 PM Sunday and Tuesday, Closed



TOWN OF WESTFORD

CITIZENS ACTIVITY RECORD

Good Government Starts With You

If you are interested in serving on a town committee, please fill out this form and mail to Secretary, Board of Selectmen, Town Hall, Westford, Mass. 01886. The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.

Name.....Home Telephone.....

Address.....Amt. of Time Available.....

Interest in what Town Committees.....

.....

.....

Present Business Affiliation and Work.....

.....

Business Experience.....

.....

.....

Education of Special Training.....

Date Appointed	Town Offices Held	Term expired
----------------	-------------------	--------------

.....

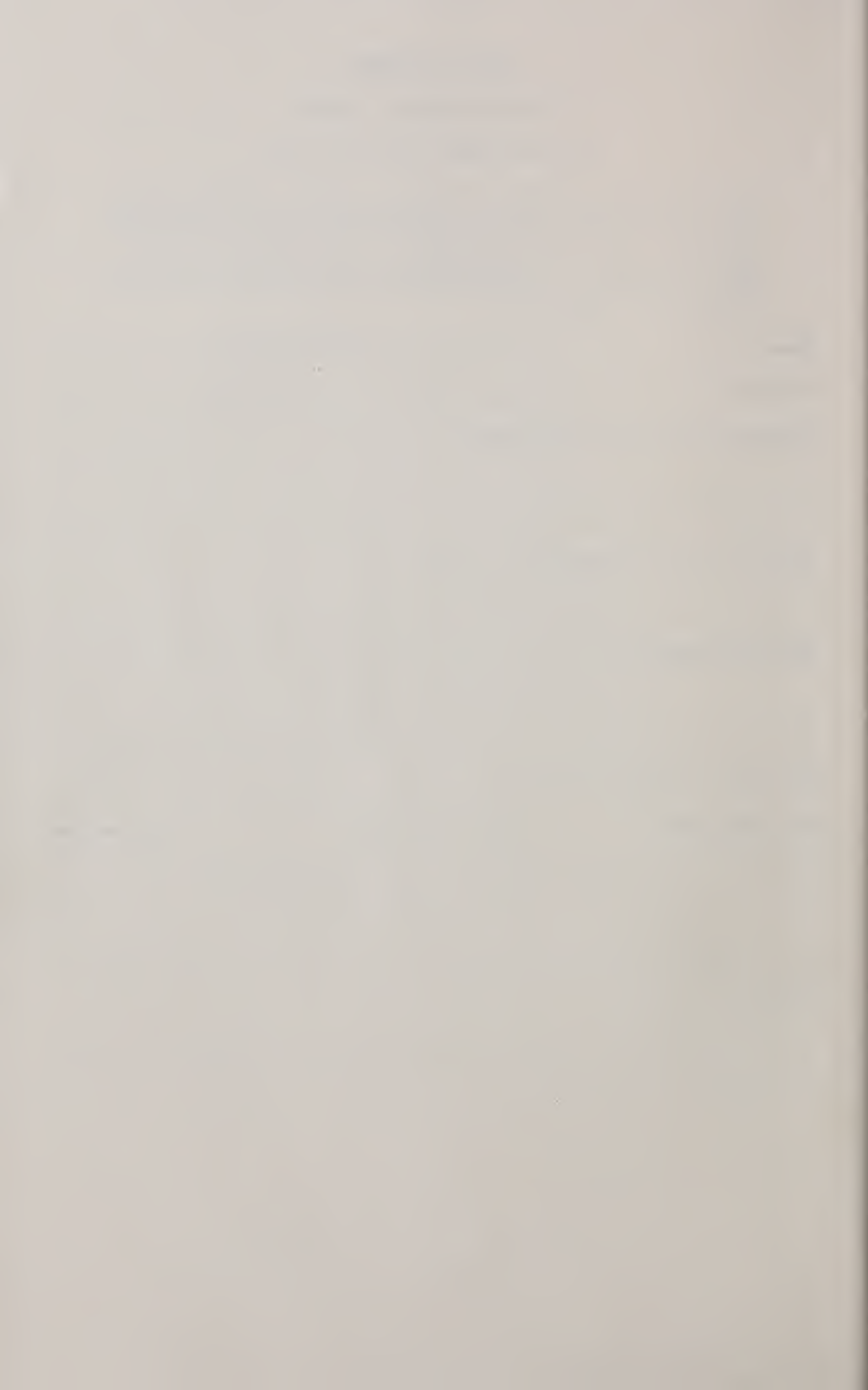
.....

.....

Remarks.....

.....

.....



OFFICERS OF THE TOWN OF WESTFORD

TOWN CLERK

Alice A. Hildreth

Term expires March 1975

SELECTMEN

Mark W. Mulligan, Chairman

Term expires March 1974

Samuel A. Richards, Jr. 4228

Term expires March 1974

Ellen S. Harde

Term expires March 1975

Robert R. Fitzpatrick 7835

Term expires March 1975

E. Kennard Fletcher

Term expires March 1976

ASSESSORS

Norman K. Nesmith

Term expires March 1974

John F. Gagnon

Term expires March 1975

Uldege Ricard

Term expires March 1976

TREASURER-COLLECTOR

Paula Brule

Term expires March 1974

SCHOOL COMMITTEE

David R. Earl

Term expires March 1974

Brian F. Kavanagh, Chairman

Term expires March 1974

Rita M. Haley

Term expires March 1975

James D. Lehan

Term expires March 1975

John D. Shattuck

Term expires March 1976

Mary L. Caless

Term expires March 1976

Donald Bradanese

Term expires March 1976

NASHOBA VALLEY TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE

Avis S. Hooper

Term expires March 1974

Percy O. Daley, Jr.

Term expires March 1975

WESTFORD HOUSING AUTHORITY

John F. Sanders, Chairman

Term expires March 1975

Reginald Blowey, Vice Chairman

Term expires March 1976

Ralph A. Terenzio, Treasurer

Term expires March 1976

Edith A. Lowney, Secretary

Term expires March 1977

Robert Connell, Asst. Treasurer

Term expires March 1978

BOARD OF HEALTH

Alan N. Fleckner, M. D.

Term expires March 1974

Lucien J. Menard

Term expires March 1975

Thomas P. McLaughlin, Chairman

Term expires March 1976

WATER COMMISSIONERS

Carlton M. Rooks

Term expires March 1974

Walter W. Gerlach, Chairman

Term expires March 1975

Hervey J. Cote

Term expires March 1976

MODERATOR

John E. Leggat

Term expires March 1975

PLANNING BOARD

Ellen M. Malinowski	Term expires March 1974
Denis Maguire, Chairman	Term expires March 1975
Vyto L. Andreliunas	Term expires March 1976
Joseph W. Morrill	Term expires March 1977
Paul Davies	Term expires March 1978

TREE WARDEN

Roger Melancon	Term expires March 1974
----------------	-------------------------

BOARD OF CEMETERY COMMISSIONERS

Donald E. Greenwood	Term expires March 1974
Joan Hopf	Term expires March 1976

TRUSTEES OF J. V. FLETCHER LIBRARY

Norma C. Treat, Chairman	Term expires March 1974
John R. Allen	Term expires March 1974
Edith M. Bartlett	Term expires March 1975
Noel Rainville	Term expires March 1975
Charles Evans	Term expires March 1976
Jon Hellstedt	Term expires March 1976

LIBRARIAN

Appointed by Trustees
Robert R. Simmons

WESTFORD WELFARE SERVICE OFFICE

DIRECTOR OF PUBLIC ASSISTANCE

Edith A. Lowney

FINANCE COMMITTEE

Appointed by Moderator

Ronald P. Nolin	Term expires March 1974
Ronald P. Smith	Term expires March 1974
William J. Kavanagh, Jr.	Term expires March 1974
William F. Cooper	Term expires March 1975
Robert W. Joyce	Term expires March 1975
Annie L. Hawkins	Term expires March 1975
Thomas P. McManus	Term expires March 1976
Hiram T. Frence, Chairman	Term expires March 1976
Philip D. Wilson	Term expires March 1976

TAX TITLE PROPERTY COMMITTEE

Appointed by Moderator

Edward N. Lamson	Term expires March 1974
Norman K. Nesmith	Term expires March 1974

APPOINTMENTS BY THE BOARD OF HEALTH

Chairman	Thomas P. McLaughlin
Agent to issue Burial Permits	Alice A. Hildreth
Clerk	Dorothy A. Healy, R.N.
Secretary	Lucien J. Menard
Inspector of Animals - Dogs	William C. MacMillan
Inspector of Animals - Farm Animals	Albert H. Picking
Agent to pick up Dead Animals	Albert H. Picking

The following Boards, Committees and Officers are appointed by the Board of Selectmen:

TOWN ACCOUNTANT
Elaine M. Sundberg

ADMINISTRATIVE ASSISTANT
Donald W. Narankevicius

TOWN COUNSEL
John L. Connell, Jr.

SUPERINTENDENT OF STREETS
George W. Wyman

FIRE CHIEF
George P. Rogers

SUPERINTENDENT OF MOTH DEPARTMENT
Roger Melancon

DOG OFFICER
William C. MacMillan

ASSISTANT DOG OFFICER
Dennis Courchaine

BUILDING INSPECTOR
Andrew G. Anderson

ASSISTANT BUILDING INSPECTORS
Nicholas V. Basinas
William C. MacMillan

GAS INSPECTOR
Chester H. Cook, Jr.

PLUMBING INSPECTOR
Harry M. Hulings

WIRE INSPECTOR
Dennis P. Kane

VETERANS' SERVICES AND AGENT
George E. Connell

CIVIL DEFENSE DIRECTOR
Harold H. Hoover

AGENT FOR BURIAL OF DECEASED SOLDIERS
James L. Healy

VETERANS' GRAVES OFFICER
James L. Healy

NMAC
E. Kennard Fletcher
Ellen S. Harde, Alt.

BOARD OF APPEALS

John J. Barretto, Chairman	Term expires March 1974
Warren G. Morrow	Term expires March 1975
John J. Kavanagh	Term expires March 1976

BOARD OF APPEALS, ASSOCIATE MEMBERS

James Hansen	Term expires March 1974
Horace Wyman	Term expires March 1974

REGISTRARS OF VOTERS

William R. Healy, Chairman	Term expires March 1974
Herbert P. Kazeniac	Term expires March 1975
Wilbert L. Vaughn	Term expires March 1976

REGISTRARS' CLERK EX OFFICIO

Alice A. Hildreth

CAPITOL OUTLAY COMMITTEE

Christos L. Koravos	Term expires March 1974
Nicholas Basinas	Term expires March 1975
William Barnett	Term expires March 1975
George A. Fraizer, Chairman	Term expires March 1976

RECREATION COMMISSION

Joseph Ashby	Daniel Pioli
William Barnett	Sheryl Preston
Robert DeFilippi	Thomas O. Stiling, Chairman
Kenneth Grimm	

SEWERAGE ADVISORY COMMITTEE

Robert Armitage	Term expires March 1974
Eric Eisenklam	Term expires March 1975
Ellen Harde	Term expires March 1975
Joseph Morrill	Term expires March 1976
Allan Weinstein	Term expires March 1976

TOWN BEACH COMMITTEE

Daniel S. Hanley	Term expires March 1974
Robert DeFilippi	Term expires March 1975
James F. Donohoe, Chairman	Term expires March 1976

CONSERVATION COMMISSION

Daniel Provost, Chairman	Term expires March 1974
Kenneth Brown	Term expires March 1974
Barbara Lamson	Term expires March 1974
John Gagnon	Term expires March 1975
Louis Oliver	Term expires March 1975
Robert L. Armstrong	Term expires March 1976
Carl O. Benson	Term expires March 1976

SPECIAL TOWN FOREST COMMITTEE

Roger Melancon	Term expires March 1974
Carlton M. Rooks	Term expires March 1975
Daniel Provost	Term expires March 1976

DEVELOPMENT AND INDUSTRIAL COMMISSION

James Conry, Chairman	Term expires March 1974
Eston S. Fox, Jr.	Term expires March 1974
Stephen T. McElman	Term expires March 1975
Richard J. Ahern	Term expires March 1975
Mark Thomas	Term expires March 1975
Alan Eckel	Term expires March 1976
Benjamin Lambert, Jr.	Term expires March 1976
William T. Sweetman	Term expires March 1976

PERSONNEL BOARD

Robert Abrahamson (elec.)	Term expires March 1974
James P. Driscoll (app.)	Term expires March 1974
Thomas Cullen (app.)	Term expires March 1975
John J. Kavanagh, Chairman (app.)	Term expires March 1976

COUNCIL ON AGING

Cecilia Healy	Term expires March 1974
Carl G. Lyman, Chairman	Term expires March 1975
John Sanders	Term expires March 1975
Helena M. Crocker	Term expires March 1976
Veronica Sullivan	Term expires March 1976

WESTFORD BICENTENNIAL COMMITTEE

Allister F. MacDougall, Chairman	Bruce Brinklow
Jack Dimond, Secretary	Gordon B. Seafly
Arlene Dimond	Bette Hook
Theodore W. Engle	Barbara Brewer
Charles S. Kennedy	

HISTORICAL DISTRICT STUDY COMMITTEE

Josephine Connell	Term expires March 1975
Paul Davies	Term expires March 1976
Jane Swanson	Term expires March 1977
Grace Forty	Term expires March 1977

SOLID WASTE STUDY COMMITTEE

Howard Lamson	Robert Schwartz, Chairman
Donald McElman	Jack Smith

MOTORBOAT REGULATION COMMITTEE

William Robinson

YOUTH SERVICES COMMITTEE

Candis Athorn	James Kazeniak
Timothy Beebe	Mrs. Kevin Stankard
Mrs. James R. Conefrey	Gerard Vadeboncoeur
John Doucette	

LOCAL COUNCIL FOR CHILDREN

Timothy E. Beebe

SCHOOL PLANNING COMMITTEE

Elizabeth Anderson	Term expires March 1974
Richard Wotruba, Chairman	Term expires March 1974
Dennis Reardon	Term expires March 1974
Charles Evans	Term expires March 1975
Francis Cooper, Secretary	Term expires March 1975
Allan Timmins	Term expires March 1976
Stephen Price	Term expires March 1976

ELEMENTARY SCHOOL BUILDING COMMITTEE

Ronald P. Nolin, Chairman	Gerald G. Swanson
Samuel I. Frank, Secretary	Donald E. Trubey
Frank C. Hermann	

SENIOR HIGH SCHOOL BUILDING COMMITTEE

Richard E. Jordan, Chairman	Samuel Frank
Richard Emmet, Secretary	James B. Hudson
David Earl	Steven Aranyi
Irving Farrar	

HOUSE NUMBERING COMMITTEE

Norman E. Day, Chairman

SEALER OF WEIGHTS & MEASURES

George S. Wilder

WEIGHERS OF GENERAL COMMODITIES

Paul V. Gilinson, Jr.	Robert Nardone
Ruth A. Keegan	Edward J. Pomerleau
Donald MacMillan	Fern M. Schofield
Albert Nardone	Vincent H. Shea, Jr.
Anthony Nardone	

WEIGHERS OF GRANITE

Robert H. Bell	George Leedberg
Gloria Brown	Roger L. Masson
Jacob Frick	William L. McKinley
Jacqueline Hibbard	Ruth Murray
Arthur L. House	George W. Sargent
John J. Laird	Joseph H. R. Simard

MEASURERS OF WOOD AND BARK

Chester Caless	Albert H. G. Picking
John A. Kimball	Carlton Rooks
Stanley M. Kimball	Fred Shugrue
Roger Melanson	Kenneth A. Wilson

WATERSHED STUDY COMMITTEE

Vyto Andreliunas	John Gagnon
Eston S. Fox, Jr.	Roland Neves

FENCE VIEWERS

W. Otis Day
Albert H. G. Picking

FIELD DRIVERS

Thomas Holmes
Sylvio Brule
Frank Vennard

CARETAKER OF WHITNEY PLAYGROUND

TOWN COMMON & MONUMENTS

George W. Wyman

CUSTODIAN OF TOWN HALL

Clayton L. Dearth

POLICE FIRE STATION BUILDING COMMITTEE

Mrs. Alan Emmet	Term expires March 1974
Harold Hoover	Term expires March 1974
Richard A. Koester, Chairman	Term expires March 1974
Robert Spinner	Term expires March 1974
Paul Lahme	Term expires March 1974

POLICE ROSTER

Chief of Police
Joseph R. Connell

Police Sergeants
Douglas L. Deware
Terrence Kane
Thomas Mossdrop

Patrolmen-permanent

Francis Chandonait
David Hogg

Thomas Niemaszzyk
Robert Smith

Provisional-Full-Time

Jefferson Allen
Donald Bancroft
Kenneth Caira
George MacGregor
Richard McDonough

Harry Plourde
Henry Strys
David Sweetser
Gerald Venezia
Francis Widmayer

Provisional-Intermittent

Raymond Beauregard
David Darrah
Clement Franz
Chester Gamester
Patrick Haran
George Higgins
Harold Hoover
Robert Jolin
Robert LeGacy
William MacMillan

Joseph McTeague
Robert Ouellette
Joseph Pacsay
Dennis Peloquin
Robert Perkins, Jr.
John Reeves
Kenneth Saunders
Herbert Sauve
Elliot Semple

Police-Women

Julie Craig
Donna Gelinas
Dorothy Healy
Elizabeth Johnson
Elizabeth Lehan

Sonja Loney
Marjorie Pierce
Marie Terenzio
Barbara Buchanan

Constables
Joseph R. Connell
Alfred F. Handley
Leo Trudell

SPECIAL POLICE OFFICERS

Robert Allard
John A. Axon
Robert Ayer
Gregory Beskalo, Jr.
James Brown
Robert Bussey
Leo J. Connell
Roland Cote
Allan Crocker
Clayton L. Dearth
Theodore J. Doucette
Sumner W. Edwards
Edward Finn
Robert Fitzpatrick
Francis A. Flaherty
Walter W. Fletcher
Daniel Grimolizzi
Daniel S. Hanley
Duefey D. Hill
Michael Holleran
Thomas E. Holmes
William J. Hubbard
Christos L. Koravas
Andrew Kostechko
Harry B. Lamb

Phillip Lord
William Lyons
Fred Magdelenski
Edward F. McLenna
Lucien J. Menard
Albert E. Mountain
John J. O'Connell
Louis Oliver
Robert Perkins
Albert Picking
Everett W. Randall
Alfred J. Reeves
George E. Reeves
Uldege Ricard
Maurice B. Rooks
John Sanders
Henry J. Spadano
Edmund Szylvian
George R. Tebbetts
George W. Wyman
Shirley C. Wyman
Nicholas Zaher

JURY LIST - 1974

<u>NAME</u>	<u>ADDRESS</u>	<u>OCCUPATION</u>
Alexander, James G.	110 Cold Spring Road	Engineer
Allen, Robert W.	129 Cold Spring Road	Draftsman
Angelo, Joseph	10 Long Road	Retired
Arakelian, Seth	21 S. Chelmsford Rd.	Engineer
Armitage, Robert J.	4 Laurel Avenue	Civil Engineer
Ashford, Dale F.	2 N. Main Street	Truck Driver
Bagley, Elwin A.	257 Concord Road	Computer Technician
Baroni, Vincent W.	26 Byrne Avenue	Retired
Baum, Dorothy M.	12 Myrtle Avenue	Housewife
Begley, Joseph T.	2 LaSalette Road	Engineer
Black, Eugene E.	15 Williams Avenue	Electric Technician
Blowey, W. Reginald	29 River Street	Retired
Bolger, David E.	168 Dunstable Road	Mechanic
Bolger, William F.	1 Lillian Avenue	Post Office Official
Bouchard, Paul W.	181 Carlisle Road	Machinist
Briggs, Chester R.	43 Lake Shore Dr. So.	Cable Splicer
Brule, Dennis J.	12 Coolidge Street	-----
Buckland, Philip R.	87 Oak Hill Road	-----
Burretta, Thomas	11 Elm Road	Sr. Electrical Tech.
Campbell, Evelyn	25 S. Chelmsford Rd.	Housewife
Cassidy, Robert V., Jr.	3 Jonas Road	Office Manager
Chandler, Frances T.	120 Depot Street	Housewife
Cofran, Sandra E.	56 Birch Road	Newspaper Editor
Collins, Lester J.	31 Concord Road	Printing
Cornuet, George A.	70 Pleasant Street	Messenger
Currier, Roger A.	1 Old Wood Road	Camerman
Dauphanaic, Gardener O.	40 Oak Hill Road	Electrical Technician
Day, David S.	10 Myrtle Avenue	Design Engineer
Deforge, Eva A.	3 Byrne Avenue	Retired
Dendler, Albert	40 Cold Spring Road	Sales
Dutton, Bryant W.	34 Broadway Street	Technical Aide
Eisenhut, Frank J.	4 Timberlee Lane	Sales Manager
Ekstrand, Eugene E.	184 Main Street	Computer Technician
Fales, Robert O.	7 Forge Village Road	Draftsman
Flagg, Paul F.	7 Tower Road	Sales
Ford, Gerard A.	5 Patten Road	Executive
Goguen, Donald J.	36 Depot Street	Engineer
Guillemette, Yvette S.	145 Groton Road	Seamstress
Guislin, Blanche A.	101 Acton Road	Bookkeeper
Hardy, Frederick W.	4 Woodbine Terrace	Clerk
Heberling, Laryn D.	1 Nutting Lane	Brewing Co.
Hill, Dorothy J.	23 Kirsi Circle	Housewife
Hoebeke, Richard J.	2 Cypress Road	Draftsman
Holmes, Jerald L.	2 Brian Drive	Programming
Hoover, Harold H.	60 Depot Street	Electrical Engineer
Hubbard, William J.	5 Lucille Avenue	Printer
Jones, Orville K.	9 Hidden Valley Road	Engineer
Kinonen, Sybil E.	65 Nutting Road	Housewife
Lamb, Harry	219 Littleton Road	Bus driver & Postal worker
Lambert, Andrew J.	65 Oak Hill Road	Maintenance

Libby, Lillian F.	84 Lowell Road	Clerk
Lindfors, Lauri	37 Keyes Road	Locomotive Engineer
MacMillan, Paul R.	12 Maple Street	Tech. Illustrator
Maheu, Ronald T.	7 Crusade Road	CPA
Mancini, Michael C.	291 Littleton Road	Maintenance Supt.
McDonnell, John F.	11 Orchard Street	Draftsman
McGann, Joseph C. Jr.	8 Beech Street	Analyst
McQuade, Joseph T.	4 Long Road	Mailman
Mello, Roger A.	9 Bayberry Road	Programmer
Menard, Lucien J.	1 Hawthorne Avenue	Typewriter Repairman
Milinzazzo, David	98 Forge Village Rd.	Laborer
Mills, Michael M. Jr.	181 Groton Road	Programmer
Milot, Brian P.	5 North Street	Administrative Aide
Mone, Raymond H.	20 Nabnasset Street	Elec. Scheduel Co-ordinator
Morin, Donald G.	18 Graniteville Road	Mill Operator
Murphy, Edward F.	56 Newport Drive	Ins. Adj.
O'Brien, Lillian E.	72 Oak Hill Road	Housewife
O'Hara, Austin E.	117 Plain Road	-----
Peladeau, Edmond P.	40 West Street	Machine Operator
Peterson, Edgar S.	163 Plain Road	Mechanical Inspector
Peterson, Paul F.	151 Plain Road	Accountant
Pick, Donald B.	28 Newport Drive	Watch Eng. Assist.
Poulios, Charles T.	15 York Avenue	Analyst
Prestidge, John C.	27 Crown Road	Sales Mgr.
Reed, Nancy L.	58 Hildreth Street	At Home
Reedy, John J.	17 First Street	Sheet Metal
Richard, Normand N.	11 Wayne Road	Truck Driver
St. Hilaire, Maurice J.	36 Concord Road	Clerk
Stevens, Louise A.	15 Patten Road	Home Maker
Smith, Muriel A.	7 Stratton Hill Road	NET&T Chief Operator
Smith, Robin N.	7 Stratton Hill Road	NET&T Plant Engineer
Sullivan, Anne F.	4 Pollyanna Lane	Housewife
Taber, Arthur R.	3 Carolina Lane	Financial Analyst
Thompson, Murray O.	8 Hidden Valley Road	Specialist-Taxes
Timm, Christina E.	13 Elm Road	Housewife
Towne, Margaretta A.	16 Salem Road	Housewife
Tuohy, William J. Jr.	13 Abbot Street	Senior Clerk
Wagner, Roland H.	3 Maple Road	Printed Circ. Tech.
Whiting, Barbara F.	14 Carlisle Road	Housewife
Whitney, Robert B.	24 Elm Road	Truck Driver
Whitney, Hamilton E. Jr.	62 Acton Road	Self Employed

ELECTION OFFICERS - 1973

PRECINCT 1

ENROLLED AS DEMOCRAT

Kathleen M. Bradley
Priscilla H. Byron
Joseph R. Chalifoux
Evelyn L. Chorney
Brenda M. Connell
James M. Conry
Constance M. Hubbard
Kathleen A. Jones
Joan F. Kavanagh
Paul L. Lahme
Susan G. Murphy
Monica L. Sullivan
Ruth A. Sundberg

ENROLLED AS REPUBLICAN

Mary D. Agnew
Donald F. Bradanese
Evelyn K. Brown
Dorothy E. Caffelle
Ruth E. Chamberlain
Earle A. Cronan
Dorothea E. Jordan
Jeanne A. Laushine
Marjorie R. Pierce
Mabel M. Prescott
Madeline E. Sambito
John F. Sanders
Marion P. Sanders
H. Arnold Wilder
Marjorie E. Wyman

PRECINCT 2

Della C. Bechard
Stephen J. Belinsky
Stephen G. Beskalo
Hilda Blowey
Lorraine E. Bomal
Gisele M. Brule
Leo J. Brule
Helen Connell
Edward L. Daley
Mary E. Daley
Cecelia Denisevich
Theresa M. Dundas
Edwin D. Evans
Theresa A. Fahey
Vivian C. Hanson
Anne G. Healy
Virginia C. Healy
Josephine A. Kane
Mary S. Koziol
Esther T. LeCourt
Ellen R. Regan
John E. Regan
August P. Ross
Veronica M. Sullivan
Rita C. Tandus
Margaret F. Tebbetts
Francis J. Vanbever
Irene A. Woznac
Ronald M. Woznac

Howard V. Anderson
Virginia Beebe
Carl O. Benson
Ruby C. Benson
Reginald Blowey
Sophie H. Dubinski
Grace G. Forty
Kathleen M. Forty
Alice Freeman
John F. Gagnon
Ruth N. Hall
Evelyn M. Herrmann
Judith E. Ierlan
Lois O. Jewett
Pauline A. Lefebre
Albert H. Picking
Bernice G. Picking
George R. Tebbetts
Marie T. Terenzio
James T. Timberlake
Janet F. Timberlake
Gabriella E. Upperman

PRECINCT 3

Sandra J. Anderson
Rita L. Cassidy
Joseph E. Connolly
Mercedes F. Craig
Ruth M. Eastwood
Stephen Forde
Daniel Glynn
Mary Glynn
Patricia A. Holmes
Harry C. Johnson, Jr.
Julia M. Johnson
Patrick J. McEnaney
Kathleen Narankevicius
Anthony J. Niemaszky
Jennie M. Niemaszky
Jacqueline V. Pehrson
Donald F. Robinson
Regina M. Sherburne
Elaine V. Wilson
Esther S. Wyman
Nicholas P. Zaher
Verna M. Zaher

Barbara E. Brewer
Beverly J. Dearth
Emily Door
Donald F. Farrell
Anita A. Hook
Joan T. Hopf
Dorothy P. Lorentzen
William G. Millane
John P. McDermott
Constance M. Robinson
Cynthia L. Robinson
Brian L. Vaughn
Enid F. Vaughn
Steven L. Vaughn
Mary VanNorden
JoAnn Webster
Claire Westwood
Joanne L. Whitney
Louise E. Woodbury
Lillian R. Yarnall

PRECINCT 4

Frederick Bohenko
Walter P. Bohenko
Virginia M. Campbell
Josephine M. Connell
Mary P. Cote
Jacqueline L. Cunniffe
Helen T. Desmond
Beatrice J. Douglas
Ida E. Finnila
Ellen C. Hartley
Rena M. Jeddrey
John W. Kelly
William J. Kelly
Andrew Kostechko
Alice V. Lahme
Philip Lord
Sarah L. McKniff
Thomas J. McKniff
Estelle E. Melancon
Robert P. Melancon
James W. Mungovan
Alfred J. Reeves
Sally F. Reeves
Viateur A. Ricard
Mary B. Sawosik
Stephen J. Sczylvian
Frank P. Shugrue

Leslie N. Athorn
Gloria Bacon
Gregory Bacon
Phyllis E. Barrus
Nellie A. Butko
Jean E. Chisholm
Beatrice E. Collins
Gertrude E. Comey
Bertha C. Cornwall
William W. Cornwall
Lillian L. Costello
Edith M. Crawford
Winifred A. Daly
Frances L. Fletcher
Harold A. Fletcher
Edith E. Greenslade
Shirley V. Greenslade
Eleanor Haley
Helen E. Lyons
Shirley E. MacDougall
Marion J. MacQuarrie
Wallace E. MacQuarrie
Norma Polly
Marion Rogers
Lillian M. Scott
Lucy Shugrue
M. Theresa Wilkins

Bertha J. Smith
Alfreda E. Spinner
Robert J. Spinner
Eleanor F. Sullivan
Anna J. Suzedelys
Leo E. Therrien
Eleanor T. VanLandeghem
Elizabeth L. Verrecchia
Lillian R. Woodward
John J. Zelukiewicz

BIRTHS

Recorded by the Town Clerk - 1973

DATE

NAME

Feb 16	Ahern Kara Mary	Joseph R & Katherine A (Gormley)
Mar 15	Antonelli John II	John & Diane M (Deloge)
Dec 14	Avakian Raphael James	Jirair & Joanne (Pappadopoulos)
Dec 18	Bakalyar Aaron Scott	Robert S & Evelyn L (Levasseur)
Dec 3	Bazer Mark Elliot	Gerald & Ellen L (Rice)
Aug 10	Bergstrom Jason Erik	Paul D & Beverly E (Randall)
Apr 15	Bloom Christopher Jared	Robert C & Jane R (Pecherski)
Apr 1	Bone Michael Joseph	Dennis M & Elaine M (Gelinaz)
Oct 4	Bonner Brett Barden	Bruce B & Sue E (Barden)
Oct 20	Bowman Jason Allen	Jamed A & Anne Marie (Bergamini)
Jun 18	Boyle James Joseph	Stephen H & Margaret E (Walsh)
Sep 19	Bradanesse Donna Marie	Donald F & Lucille M (Parilla)
Jan 17	Brand Jason Aran	Russell N & Sheila L (Shephard)
Apr 17	Brooks Kami Jessica	Eugene H & Kathleen I (Hodgson)
Aug 29	Broudy Timothy Malcolm	Robert M & Elizabeth E (Moose)
Apr 24	Brown Susan Marie	Thomas A Jr & Evelyn R (Viola)
Apr 22	Bruce Stacey Lynn	Barrie & Natalie R (Jonah)
May 25	Brule Angel Lee	Dennis J & Brenda A (Ross)
Jun 12	Budinger Brian John	Arthur B & Carol J (Cover)
Jul 25	Burns Jill Kristine	Steven A & Sheila R (Patterson)
Sep 22	Caissie Robyn Lee	Edward G & Arlene T (Pelham)
Dec 13	Carey Margaret Ann	William J & Ann F (Mullin)
Dec 2	Carolan Wayne Michael	John E Jr & Hazel A (Cameron)
Dec 21	Chamberlain Matthew Robert	Robert D & Marcia L (Pastana)
Feb 2	Chandonait Kenneth Russell	Francis H Jr & Gail M (Dudevoir)
Oct 9	Chrusz Erica Anne	Philip M & Dianne E (Distefano)
May 17	Chu George Edward	William Y & Judith L (McKone)
Nov 13	Cielakie Anthony Leo	Eddie W & Ruth A (Bisson)
Jan 31	Clement Victoria Elizabeth	Alfred F & Gloria M (Lemire)
Dec 8	Cobleigh Keith Albert	Keith B & Denise M (Lelievre)
Oct 15	Cobleigh Randy Lucien	Russell N & Florence M (Dupuis)
Nov 14	Costanzo Regina Marie	Charles S & Alice M (Eckam)
Aug 17	Craib Catherine Elizabeth	Douglas R Jr & Carlene M (Weber)
Jan 19	Craig Rebecca Lee	Robert C & Judith I (Mitchell)
Jan 6	Crisafulli John Rupert	John A & Margaret (Berner)
Jun 4	Crispo Joseph Alfred III	Joseph A Jr & Dorothy M (Pare)
Jun 23	Crowley Milo Francis	John F Jr & Helen O (Prochazka)
Feb 14	Culver Karen Elizabeth	Richard L & Judith E (Leonard)
Nov 3	Curran Philip James III	Philip J Jr & Pernella J (Provost)
Feb 16	Curtis Nicole Marie	Max M & Pauline L (Milot)
Oct 14	Cuthbertson Heidi Lee	Frederick J II & Carol E (Roman)
Jun 24	Daly Melissa Ann	Francis M & Diane M (Holmes)
Mar 8	Demitropoulos Jason Peter	Peter & Patricia A (Malliaros)
Feb 6	DeSilvio Kimberly Ann	Peter A & Brenda M (Barrett)
Oct 2	Devine Colleen Marie	Noah A & Genevieve M (Karnila)
Jul 23	Dirubbo William Robert	William F & Barbara A (Gaudette)
Apr 16	Donnelly Melissa Anne	Edmund F & Margaret F (Gault)
Jul 5	Drew Deborah Ann	Donald J & Donna M (Mallo)
Apr 20	Driscoll Amy Elizabeth	John P & Mary K (O'Keefe)

Jun 13	Duffy Erin	Arthur L & Dawn M (Haley)
Jan 15	Dumont Daphne Lisa	Paul E & Donna L (Genakos)
Feb 21	Durost Christopher Robert	Robert A & Nancy J (Milne)
Apr 23	Edwards Rebecca Susan	John W & Susan L (Woodbury)
Feb 24	Farrington Peter Michael	Charles E & Maria C (D'Innocenzo)
Jan 22	Fichtelberg Jason Michael	Harvey M & Connie L (Hale)
Sep 16	Flynn Suzanne Marie	John T & Anne M (Fleming)
Nov 18	Freeman Kelly Ann	Albert A & Nancy M (Lange)
Sep 19	Gagne Joel David	Robert A & Rita M (Thomas)
Oct 1	Giardini Carole Elizabeth	Thomas G & Sandra L (Densch)
Mar 10	Good Jennifer Monich	Robert M & Carol L (Monich)
Dec 3	Goodenough Elizabeth Beach	John B & Judith R (Beach)
Jan 25	Gouveia Mary Katherine	Robert R & Ellen M (Carroll)
Sep 3	Greenslade Shane Scott	Arthur T III & Glenna G (Hedlund)
Sep 3	Edelson Tanya Ann	Richard G & Elizabeth A (Kopyscinski)
Feb 25	Gremm Benjamin Christian	Eric C & Jean E (Ross)
Jun 22	Griffin Michelle Teresa	Richard J & Nancy P (Pacella)
Sep 7	Groom Brett Thomas	Craig C & Denise D (Loiselle)
Feb 11	Gunter Michael Christopher	John A & Kathleen N (Galbo)
Oct 22	Hall Tricia Leigh	Geoffrey D & Marilyn W (Bennett)
Mar 17	Hallowell Serena Jamil	David L & Christine M (Gately)
Jul 4	Hart James Alexander	Joseph E & Jeanne A (Cantin)
Apr 2	Hartfield Karen Elizabeth	Edward D & Eleanor R (Binhammer)
Feb 26	Heald Timothy John	Richard J & Kathleen M (Bradley)
May 19	Healy Kristen Maureen	Harold R & Mary M (Lessard)
Feb 17	Heighes Cindy Marie	Clifford Jr & Carol A (Cookinham)
Oct 19	Hellstedt Erik Michael	Jon C & Sharon M (Erickson)
Nov 6	Hendrickson David Robert	Robert E & Janet R (Norgoal)
Apr 26	Hermans Rebekah Lynne	William C S & Beverly J (Wood)
Mar 3	Herrmann Brian Robert	Robert C & Marie A (Parrella)
Dec 20	Higgins Shannon Taylor	Francis J & Judy A (Taylor)
Mar 22	Hoebeke Nicole Marie	Richard J & Barbara R (Blanco)
Jan 17	Hong Austin Cheersun	Henry Y P & Margaret H (Jau)
Jan 15	Holmes Jeffrey Leonard	Jerald L & Barbara A (Harrison)
Jul 11	Hughes Michael Partick	Russell O Jr & Terry L (Drew)
Jun 4	Israel Aaron Matthew	Stanley C & Sonja F (Gabbard)
Jul 24	Jacobs Patricia Elizabeth	Joseph W & Janet P (Harrison)
Jan 31	Jenkins William Thomas Jr	William T & Jean M (Tierney)
Apr 22	Kallenberg Eric Ronald	Ronald R & Claire L (Paquette)
Dec 27	Keelan Kathleen Marie	Joseph A & Nancy J (Nolan)
Feb 14	Kelly Caitlin	Thomas L & Marijean (Hare)
Jun 13	Kelly Matthew John	Howard P & Judith V (West)
Aug 21	Kimball John Clement	Dean F & Virginia M (Strong)
Dec 11	Klein Robert Christopher	Robert R & Olivia P (Paiva)
Dec 23	Korsak John Gordon	Charles J & Carol C (Brittain)
Aug 16	Kovalchek David George	David A & Barbara A (VanStrien)
Dec 22	Kusmin Albert Ethan	Andrew R & Judith (Koltnow)
Mar 23	Lacombe Dawn Marie	Marcel A & Denise N (Pellerin)
May 30	Lambert Dean Allen	George A & Patricia A (Merrill)
Aug 15	Lamy Female	Gerald R & Mary Jane (Richards)
Apr 27	Lavoie Jed Joseph	Richard F & Susan G (Carey)
May 12	Leney Melissa Mary	David E & Maureen A (Whelan)
Mar 20	L'Esperance Brett James	Donald A & Betty A (Schullian)
Apr 8	Levesque Susan Lynn	Clarence N & Janice R (WWaslaski)

Feb 8 Loiselle Nicole Marie
 Sep 6 Lumenello Catherine Jean
 Jun 17 Maheu Tyler Atwood
 Nov 9 Majewski Cynthia Jean
 Mar 20 Marshall April Elizabeth
 Feb 9 Mayer Christine Marie
 Aug 12 McDonald Colleen Lynn
 Mar 10 McGann Brendan Timothy
 Apr 7 McKinley David Vincent III
 Jun 9 Merrill Timothy Daniel
 Jun 5 Miller Nicole Alexandra
 Jan 24 Moore Tata Lynne
 May 1 Morin Daniel Patrick
 Aug 17 Morrill David Renaud
 Jan 15 Mossdrop Matthew John
 Oct 25 Mossdrop Thomas Joseph Jr
 Jun 22 Moulton David Cranston Jr
 Sep 14 Mullane Mark Philip
 Mar 14 Murphy Shawn Michael
 Oct 13 Murray Melissa Jean
 Jan 15 Nagle David Frazier
 May 10 Oliver Kierstin Leigh
 Nov 2 O'Neil Scott Andrew
 Sep 28 Pacsay Joseph John III
 Oct 12 Palma Dennis Allen Jr
 Jun 4 Payne Thomas Christopher
 Oct 31 Peretti Roger Anthony
 Sep 10 Perron Sandra Ann
 Oct 10 Phillips Rebecca Eleanor
 Mar 8 Pomerleau Julie Alison
 Oct 15 Poynton Kristen Marie
 Aug 24 Pratt Heather Ann
 Aug 24 Pratt Heidi Leigh
 Jun 6 Quebec Jason Aaron
 Aug 29 Raymond Corey Caroline
 Jan 12 Raymond Evelyn Lin
 Apr 23 Reinhold David Ashley
 Sep 29 Ricard Jennifer Lee
 Jul 8 Ricard Lisa Ann
 Oct 19 Ricard Michael Joseph
 Jun 6 Richard Michele Lynn
 Feb 3 Ripley Donna Mae
 May 7 Robinson Matthew Spencer
 Oct 17 Rodrigues Timothy Allen
 Feb 19 Rogers Kevin Michael
 Dec 31 Roper Kirsi Lynne
 Sep 27 Schulze Soni Lynn
 Jul 5 Scott Jennifer June
 Mar 13 Scott Michael Richard
 Apr 1 Seel Jeffrey Lawrence
 Nov 23 Shaughnessy Joanne
 Aug 16 Shaw Rebecca Jean
 Sep 29 Shelvey John Thomas
 Sep 22 Smart David Jason

Mark R & Kathleen M (McLeod)
 Thomas A & Carolyn J (Ellis)
 Ronald T & Jane E (Atwood)
 Theodore S & Carol A (Dall)
 Sidney F Jr & Gail E (Martines)
 Adalbert & Elizabeth (Feldes)
 Bruce L & Annette L (Santerre)
 Joseph C Jr & Katherine F (MacDonald)
 David V & Susan A (Smith)
 David A & Susan B (Geffen)
 Robert J & Sandra A (Danner)
 George J & Deborah A (Doherty)
 Donald G & Carole A (Blouin)
 David R & Margaret A (Roche)
 Michael T Jr & Beverly A (Terrio)
 Thomas J & Angela C (DeMartino)
 David C & Nancy J (LeCourt)
 Philip E Jr & Patricia A (Loder)
 Edward J Jr & Paula M (Lynch)
 George E & Norma J (Regan)
 Paul C & Juliet F (James)
 Gerald J & Janet (Saulis)
 Donald A & Roberta B A (England)
 Joseph J Jr & Kathleen M (Healy)
 Dennis A & Karen (Beebe)
 James H & Cheryl A (Wood)
 James J Jr & Marian J (Armstrong)
 Armand G & Claudette L (Millette)
 Gordon J & Marilyn J (Cunniff)
 James E & Bonnie L (Gray)
 Peter W & Diane D (Petrola)
 Wayne A & Carol A (Thurlow)
 Wayne A & Carol A (Thurlow)
 Ronald H & Patricia G (Germann)
 Richard W & Elaine D (Anderson)
 Hubert J & Chia Y (Lin)
 Gary D & Susan A (Davis)
 Eugene D & Judith I (Mondon)
 Bernard J & Sheila N (Bechard)
 Gary J & Suzanne M (Valcourt)
 Normand N & Carmen M (Maillet)
 Milton B & Betty J (Grinnell)
 Peter B & Sharon L (Seeche)
 Daniel J & Janet S (Wisnowski)
 Joseph L Jr & Anna E (Iodice)
 Albert L Jr & Cynthia L (Robinson)
 Cyril H & Deanna M (Dorsey)
 Bruce E & Marilyn J (Miller)
 Richard M & Gloria J (Pynn)
 Sammy R & Janice C (Connell)
 John E & Diana V (Souza)
 Richard L & Deborah J (Stone)
 Thomas E & Joan E (Storlazzi)
 David & Cheryl M (Allison)

May 1	Sorenson Sarah Lynn	Carl D & Rachelle T (Thomas)
Feb 13	Shaw Jason Michael	Kevin M & Michael C (Mancini)
Jun 16	Spodick Jesse Travers Armstrong	Michael S & Melissa J (Armstrong)
Aug 15	St Gelais Eric John	Edward J & Donna A (Belinski)
Oct 19	Stockbower David Windsor	Peter W & Lori M (Peck)
Dec 28	Sullivan Sean Patrick	Kevin P & Sandra M (St John)
Apr 11	Sweetman Matthew John	Charles F & Marion L (Mackay)
Oct 21	Tenneson Elizabeth Nmi	Peter A & Catherine M (Pieroni)
Apr 26	Thebeau Christopher Jeffrey	Robert F & Sheila L (Gifford)
Sep 11	Traugott Zackary Kurt	Axel K & Patricia C (Quinn)
Aug 3	Tuohy Matthew Alan	William J Jr & Bonnie I (Caron)
Sep 17	Valcourt Janet Marie	Paul R & Pauline T (Godfroy)
Nov 16	Wagh Benjamin Earl	Charles E & Ruth A (Lenel)
Oct 7	Webster Melinda Lee	Donald F & JoAnn L (Robinson)
Dec 27	Zeising Kristin Jean	Daniel T & Sandra L (MacFarland)
Jun 18	Zolner Eric William	William J & Elaine J (Dicks)
Jun 18	Zolner Marc Wesley	William J & Elaine J (Dicks)

MARRIAGES

Recorded by the Town Clerk - 1973

<u>DATE</u>	<u>NAME</u>	<u>AGE</u>	<u>RESIDENCE</u>	<u>BIRTHPLACE</u>
Oct 21	Aubrey, Barry Thomas	23	Greenfield	Greenfield
	Dean, Patricia Marie	22	Westford	Lowell
May 6	Balas, Mitchell Nelson	20	Westford	Lowell
	Senay, Patricia Ellen	19	Leominster	Leominster
Jun 16	Barker, Dennis Wayne	22	Westford	Lincoln, Neb
	Powell, Paula June	22	Westford	Fitchburg
May 12	Bates, Christopher Mark	21	Concord	Worcester
	Selfridge, Cynthia Lou	18	Westford	Medford
Sep 22	Beausoleil, Norman Paul	20	Dracut	Lowell
	LaPointe, Diane Estelle	19	Westford	Lowell
May 26	Blanchard, Samuel Palmer	26	Uxbridge	Worcester
	Fletcher, Lynn Valorie	22	Westford	Arlington
Dec 22	Brooks, John Wayne	22	Forrestville Conn	New Britain Conn
	Dunn, Mary Lucille	18	Westford	Ayer
Oct 6	Cahill, Thomas Peter	21	Westford	Lowell
	Grant, Pamela Jean	18	Westford	Portsmouth NH
Jun 17	Cail, Kenneth Allan	20	Westford	New Brunswick Can.
	Kitner, Kathleen Marie	18	Westford	Lowell
Sep 29	Caruso, Robert Arthur	23	Westford	Boston
	Casey, Mary Linda	22	Cambridge	Cambridge
Jul 21	Cobleigh, Keith Burton	19	Westford	Lynn
	Lelievre, Denise Marie	18	Westford	Waltham
Sept 8	Cockerline, David Lance	23	Westford	Lowell
	Sabina, Anita Rose	20	Smithtown NY	Oceanside NY
Feb 9	Cockerline, Richard	23	Westford	Lowell
	Keniston, Marianne Agnes	21	Billerica	Cambridge
Sep 21	Cockerline, Timothy James	21	Westford	Lowell
	Magee, Mary Frances	18	Westford	Lowell
Oct 5	Conant, James Scott	23	Westford	Lowell
	Jones, Jacquelyn Sue	19	Chelmsford	Chicago Ill
Apr 27	Daley, Barry Frederick	31	Burlington	Lawrence
	Smith, Jacqueline Marie	20	Westford	Waltham
July 7	Davison, Wilford Alson	64	Westford	Attleboro
	Houghton, Jeannette Rita	37	No Andover	Lawrence
Oct 19	Dennechuk, Peter Jr.	22	Westford	Lowell
	Gannon, Linda Ann	21	Lowell	Lowell
Dec 1	Diviny, Joseph D.	27	Woburn	Philadelphia Pa
	Lawson, Paula J.	20	Westford	Brighton
Apr 7	Donovan, James Thomas	23	Westford	Goffstown NH
	Lograsso, Julia Ann	20	Sudbury	Honolulu Hawaii
Jun 16	Downing, Edward Peter	35	Lancaster	Ayer
	Stanewicz, Joan Emily	35	Westford	Lowell
Oct 27	Duffy, James Patrick	25	Chelmsford	Lowell
	Doucette, Deborah Ann	24	Westford	Lowell
Mar 24	Finn, Thomas Michael	46	Westford	Lowell
	Peak, Myrtle Frances (White)	45	Marlboro	Framingham
Apr 14	Flammia, Stephen Joseph	22	Burlington	Woburn
	Malone, Kathleen Barbara	25	Westford	Morristown NJ

Oct 26	French, Charles Manchester	20	Westford	Melrose
	Giguere, Joanne Marie	17	Chelmsford	Lowell
Mar 31	Fullford, John Nathan	23	Westford	Melrose
	Ferrell, Pamela Eileen	21	Westford	Honolulu Hawaii
May 12	Giubardo, Mark Joseph	27	Acton	E.Orange NJ
	Cantin, Patricia Ann	20	Westford	Lowell
Apr 29	Gleason, Richard James	27	Chelmsford	Lowell
	Secovich, Janice Elaine	24	Westford	Ayer
Jan 2	Grady, Donald Joseph	32	Lowell	Lowell
	Hodge, Cynthia Lee	20	Westford	Lowell
Oct 26	Greenaway, Thomas David	24	Littleton	Concord
	Cail, Glenda Lynn	18	Westford	Moncton Canada
Mar 17	Greenslade, Arthur Theodore III	22	Westford	Lowell
	Hedlund, Glenna Gail	20	Tyngsboro	Lowell
Oct 6	Guenther, Kenneth Leon	23	Nashua NH	Camden NJ
	Laferriere, Joyce Cameron	23	Nashua NH	Lowell
Mar 17	Guthrie, Thomas	20	Lowell	Lowell
	Daigle, Kathryn Ann	20	Westford	Panama
Jul 28	Hayden, Michael Joseph	21	Lowell	Tewksbury
	Daigle, Carolyn Ann	17	Westford	Moncton Canada
Oct 27	Hodge, Edward Charles	20	Westford	Lowell
	Leigh, Diana Rose	21	Lowell	Baltimore Md
Apr 14	Hoermann, William James	23	Acton	Adak Alaska
	Floyd, Elizabeth Anne	22	Westford	Waltham
Sep 15	Horn, Harry Evans	35	Westford	Thomasville Ga
	Simpson, Kimberly Mary	23	Arlington	Boston
Feb 24	Houle, James Marshall	19	Westford	Albuquerque NM
	Knox, Valerie Gail	17	Randolph Me	Kittery Me
Aug 18	Hughes, Bruce Meredith	36	Ottawa Ill	Ottawa Ill
	Ellison, Mary Jane	27	Westford	Lowell
May 19	Jacobs, Ronald M.	18	Lowell	Sidnai Japan
	Bell, Andrea	18	Dunstable	Lowell
Feb 24	Johnson, Victor Waldemar	46	Lowell	Springfield
	Collier, Evelyn K. (Ayer)	52	Chelmsford	Lowell
Sep 29	Jopling, Daniel P.	22	Acton	Weymouth
	Baptista, Diane M.	18	Westford	Manchester NH
Sep 8	Keraghan, David Lee	18	Lowell	Lowell
	Carson, Judith Deborah	18	Westford	Lowell
Aug 17	Knutson, Robert Nels	29	Lowell	Lowell
	McLaughlin, Carol Ann	25	Westford	Somerville
Apr 6	Konfirst, Joseph Rudolph Jr	25	Westford	Chicago Ill
	Atwood, Donna Mary	23	Somerville	Somerville
Nov 3	Kuprevich, Joseph John	26	Lowell	Lowell
	Hanson, Mary Therese	20	Westford	Lowell
Oct 13	Lawrence, Jay Arthur	19	Westford	Saugus
	Gauthier, Susan Alise	18	Chelmsford	Haverhill
Jun 16	Lockyer, Jeffrey Thomas	19	Westford	Amsterdam NY
	Carlo, Theresa Roberta	17	Westford	Cambridge
Nov 3	Loring, A. Franklin	64	Westford	Concord
	Staples, Elaine G.	49	Wethersfield	So.Windsor
			Conn	Conn
Sept 8	Lussier, Richard Valmore	21	Westford	Lowell
	Kelty, Maureen	19	Westford	Lowell

Jul 7	McConologue, Edward Neil	20	Chelmsford	Boston
	McCarthy, Deborah Jean	18	Westford	Lowell
Nov 11	McDonald, Everett John	20	Lowell	Lowell
	Pond, Nancy Lee	19	Westford	Ayer
Apr 15	McGlinchey, Lawrence Michael	21	Westford	Edenton NC
	Lorrain, Jeanine Ellen	21	Westford	Lowell
Jun 23	McIntosh, William Peter	24	Chelmsford	Nashville Tenn
	Roscoe, Marilyn Ann	19	Westford	Lowell
Oct 21	McMahon, William Frederick	28	Westford	Malden
	Byron, Catherine Ann	26	Tewksbury	Somerville
Sept 1	McNulty, Raymond Joseph	21	E. Boston	Boston
	Lynch, Deborah Jane	20	Westford	Quincy
Nov 10	Miskell, Timothy Fraser	25	Westford	Milford Conn
	Brown, Mary Julia	19	Chelmsford	Lowell
Jun 9	Morgenthau, Gregory Steven	24	Westford	Rochester NY
	Hammar, Darlene Ann	18	Westford	Holden
Jul 28	Motyka, Stanley Martin Jr	19	Billerica	Ludlow
	Brooks, Patricia Ann	17	Westford	Beverly
Oct 20	Mungovan, Robert Joseph	22	Westford	Lowell
	Daigle, Linda Margaret	22	Dracut	Lowell
Mar 12	Murphy, Daniel Edward Jr	21	Westford	Lowell
	Campbell, Diane Marie	21	Lowell	Wilkes-Barre Pa
Jun 23	Nelson, Philip Edmond	23	Concord	Watertown
	Typrowicz, Elizabeth Maria	19	Westford	London England
Jun 9	Nutt, Richard Allan	22	Westford	Everett
	Bell, Diane Elizabeth	22	Groton	Lowell
Apr 19	Oakes, Arthur Michael	23	Shirley	Groton
	Greenslade, Nancy Jean	18	Westford	Lowell
May 26	O'Kula, Gary Allen	21	Greenfield	Greenfield
	Audette, Denise Marie	19	Westford	Gardner
Oct 27	Palmer, John Louis	22	Westford	Lowell
	Nyder, Darlene Ann	19	Westford	Lowell
Nov 16	Perkins, Edgar A. Jr.	28	Boxboro	Concord
	Selfridge, Donna L.	22	Westford	Medford
Sept 8	Quigley, Stephen Owen	27	Chelmsford	Waltham
	Maslbias, Eileen Mary	22	Westford	Westford
Sept 9	Rainville, Noel David Jr	24	Westford	Peterborough NH
	Downey, Ellen Jean	20	Westford	Belhaven NC
Jul 6	Rankin, Albert Robert	33	Westford	Rockland
	Small, Joan Hope (McNabb)	35	Bedford	Waltham
Dec 21	Roscoe, Joseph Charles	26	Westford	Lowell
	Nelson, Marianne Louise	18	Westford	Cleveland Ohio
Feb 10	Rose, Allen Richard	35	Chelmsford	Taunton
	Picking, Cora Louise	31	Westford	Lowell
Aug 12	Sambito, Anthony Robert Jr	22	Westford	Lowell
	Jennings, Paula June	22	Westford	Natick
Sep 14	Scott, John Russell Jr	27	Westford	Orange Calif
	McLean, Margaret A.	27	Brighton	Cambridge
Oct 7	Selman, Byron Ray	22	Westford	Huntsville Tex
	Roscoe, Mary Ann	23	Westford	Lowell
Sept 9	Shaw, Donald Scholefield III	25	Somerville	SanBernadino Cal
	Watson, Helena Margaret	24	Westford	Keighley, England
June 9	Shaw, Walter B. Jr	22	Londonderry NH	Lowell
	Lee, Lorraine E.	18	Lynn	Chelsea

Nov 3	Sill, David L.	26	Berlin	Winchester
	Fullford, Robin L.	22	Berlin	Tewksbury
Oct 19	Silva, Joseph Jr	22	Westford	Lowell
	DiRocco, Kathy Karen	19	Dracut	Lowell
Dec 30	Sirmopoulos, Leonardos	26	Lowell	Lehana, Greece
	Crocker, Barbara Jean	19	Westford	Lowell
Mar 10	Sliney, Lawrence Houston	21	Dunstable	Boston
	Brewer, Nancy Leigh	18	Westford	Boston
Nov 28	Smith, Robert G.	54	Groton	Westford
	Cayford, Beulah V.	57	Westford	Lynn
Sept 1	Smith, William J.	21	Westford	Melrose
	Oman, Nancy A.	20	Westford	Boston
Jul 29	Spaulding, Maurice Lewis Jr	31	Waitsfield Vt	Lowell
	Imbernino, Charlene Louise	28	Westford	Rockford Ill
Oct 27	Stecchi, Robert Henry	30	Westford	Lowell
	Stecchi, Linda Marie (Lee)	30	Westford	Lowell
Feb 11	Stockwell, Dennis Myron	23	Rindge NH	Gardner
	Tuttle, Judith Ellen	20	Westford	Ayer
May 10	Stuart, James Kenneth	21	Westford	Lowell
	Vincent, Donna Lynn	16	Tyngsboro	SanFrancisco Cal
June 2	Sudak, Michael Palmer	27	Westford	Lowell
	Avadanian, Francie Anne	24	Lynn	Lynn
Dec 7	Sullivan, John Michael	22	Westford	Lowell
	Lussier, Diane Mary	20	Westford	Lowell
Aug 7	Terenzio, Peter Ralph	21	Westford	Boston
	MacRae, Jean Elizabeth	21	Acton	Concord
Aug 18	Thibeault, John Paul	20	Derry NH	Tampa, Fla
	Smith, Lorre Lynn	18	Westford	Dearborn Mich
Apr 28	Tocci, Carmine Michael	22	Boston	Boston
	Cote, Denise Pamela	24	Westford	Lowell
Aug 25	Valcourt, Dennis Albert	26	Westford	Lowell
	Silva, Rebecca Ann	20	Lowell	Lowell
Sep 15	VanAlsenoy, Willem	23	Luxembourg	Belgium
	Collier, Susan	30	Chelmsford	New Haven Conn
Apr 29	Warchol, Robert Emery	31	Westford	Everett
	Rocha, Shirley Ann (Barlow)	33	Lowell	Lowell
Mar 10	Ward, William Curtis	23	Westford	Lowell
	Boisvert, Kathleen Dolores	20	Chelmsford	Lowell
July 4	Withrow, Lewis B. Jr	24	Acton	Charleston W Va
	Mancini, Julia Nell	19	Westford	Lowell
May 19	Zakrzewski, Maciej Marcelli	22	Westford	London England
	Pinnell, Kathleen Ann	21	Westford	Miami, Fla

DEATHS

Recorded by the Town Clerk - 1973

<u>DATE</u>	<u>NAME</u>	<u>YRS</u>	<u>MOS</u>	<u>DAS</u>
Jan 11	Barbosa, Filomena (Moura) - wid Jose	91	-	-
Feb 26	Barretto, Benedetta (Colasanti) wid Frank	84	-	-
Oct 5	Boisvert, George - hus Ora (Lamy)	59	-	-
May 20	Bouvier, Gerald H. - hus Rollande (Roger)	55	-	-
Mar 15	Brule, George J. - wid Dianna (Milot)	75	1	6
Mar 1	Byron, Rudolph L. - hus Dorothy (Briggs)	66	-	-
Jul 17	Carter, Rose (Bucci) - wid George H.	68	10	20
Nov 26	Conkey, Cynthia Anne (Blumer) wif David L.	41	9	16
Aug 24	Connelly, Brian J. - single	19	1	23
Dec 7	Connolly, Sarah A.(Townsend) wif Joseph E.	62	0	2
Oct 6	Cote, Henry - wid Marie R. (Provost)	85	6	4
Jul 22	Cox, Jennie E. (Davidson) wid Samuel	88	6	18
Oct 12	Crossmau, Anna (Foley) wid Hartley W.	89	6	18
Apr 24	Day, May E. - single	82	-	-
Jan 13	Dumont, George L. - hus Thelma A.(MacDonald)	52	-	-
Apr 24	Forty, Albert H. - hus Grace G. (Hanson)	49	-	-
Nov 19	Gelinas, Wilfred J. - hus Marion (LeBlanc)	72	5	25
Oct 30	George, David L. - hus Mary (Charlton)	55	-	-
Oct 27	Glynn, Daniel F. - hus Mary (Kelleher)	46	8	19
Oct 22	Guolla, Flora (Colletti) wid Pietro A.	85	-	-
Dec 13	Hancock, Edwin - single	63	-	-
Apr 28	Hartford, Hazel B. - single	80	-	-
Sep 16	Hawkom, Arne Sigvart - wid Elsie R.(Nelson)	67	11	16
Sep 11	Hendrickson, Allen J.Jr -hus Violet (Tricorio)	59	-	-
Oct 10	Herzog, Betty Lou (Johnson) wif Stephen H.	36	6	9
Jul 14	Holmes, James - hus Ann (Walsh)	78	-	-
Mar 7	Holt, Galeard Lyle - hus Helen D. (Zaher)	62	9	25
Sept 1	Hughes, Gertrude (Saucier) wid Thomas A.	73	-	-
Aug 8	Hulslander, Winifred (McKniff) wif Frank	68	-	-
Dec 24	Ingram, Veronica Ann (Johnson) wid Herbert E	85	1	4
Nov 19	Jackson, Carol Lynn - single	18	6	12
May 13	Johnsen, Julie (Sven) - wif Alexander	79	11	21
May 25	Kelly, George Edward - hus Patricia (Flemings)	30	7	9
Sep 29	Klingenberg, Adelaide R (Hurlburt)wif E.Walter	40	-	-
Dec 12	Kostarelos, Theresa (Dracopoulos)wid Panos	83	-	-
Jul 27	LaLiberte, Albert F.-hus Margaret L.(DeCosta)	40	8	26
Nov 20	Lamb, James E - hus Claire M (Bousquet)	66	4	14
Jan 10	Lamy, Clairina (Lamy) wid Arthur	74	-	-
May 8	Lecours, Lucien J - single	65	-	-
Oct 24	Long, Charles - single	82	-	-
Jun 30	May, Vitaline (Deforge) wid George L.	88	-	-
Jan 3	Menard, Hermine (Montminy) wid Guy	63	8	22
Feb 13	Milot, Ephrem J - wid Albind (Deslaurier)	82	5	4
Jul 2	Myers, Eugene - wid Lillian (Barnes)	85	1	2
Oct 13	Nolan, Irene (Clucas) wif John J.	68	3	-
Mar 6	Perry, Mabel A (Raddin) wid Fred W.	90	10	-
Jul 25	Peterson, Phyllis (Waynes) wif Edgar	55	-	-
May 1	Potter, Ruth (Walters) wid Maurice	86	7	21

Sep 28	Prescott, Freda (Stiles) wif Benjamin	79	-	-
Jun 18	Price, Daisy Mary (Fortin) wid Richard B.	93	4	-
Jul 23	Provost, Edmund L. - hus Beatrice (Lynch)	70	3	29
Jan 10	Radin, Anna(Paasche) wid Louis O.	81	-	10
May 4	Roux, Virginia (Jalbert) wif Napoleon	71	-	-
Jun 10	Sawyer, Gracia Estelle (Battis) wid Carroll	73	-	-
Mar 19	Schigg, Eva (Jillson) wid Gerard A.	76	-	-
Apr 20	Schwartz, David D. - single	-	11	26
Oct 17	Sousa, Ruth (Knight) wif Albert J.	56	-	-
Jan 20	Taylor, Marian (Brookshaw) wid Frank T.	92	11	20
Aug 18	Thompson, Richard - hus Alice (Bennett)	59	-	-
Mar 20	VanTassell, Ernest G. - single	73	7	2

ANNUAL TOWN ELECTION - MARCH 5, 1973

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
Whole number of Ballots Cast	787	667	682	770	2906

SELECTMAN - Three Years

James L. Casparro	29	74	39	54	196
James M. Conry	358	103	221	172	854
E. Kennard Fletcher	299	398	275	459	1431
Richard C. Kughler	13	9	82	13	117
Donald J. Samowski	85	76	60	66	287
Blanks	3	7	5	6	21

ASSESSOR - Three Years

Uldege Ricard	553	548	544	620	2265
Blanks	234	119	138	150	641

SCHOOL COMMITTEE - Three Years

Mary L. Caless	578	486	493	595	2152
Donald F. Bradanese	543	408	455	471	1877
John D. Shattuck	477	462	437	497	1873
Blanks	763	645	661	747	2816

NASHOBA VALLEY TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE - Three Years

Percy O. Daley, Jr.	631	578	571	654	2434
Blanks	156	89	111	116	472

PLANNING BOARD - Five Years

Paul L. Davies Jr.	458	359	361	392	1570
Herbert J. Sauve	264	262	289	299	1114
Blanks	65	46	32	79	222

WATER COMMISSIONER - Three Years

Hervey J. Cote	581	572	559	662	2374
Blanks	206	95	123	108	532

WESTFORD HOUSING AUTHORITY - Five Years

Robert Connell	564	564	539	645	2312
Blanks	223	103	143	125	594

BOARD OF HEALTH - Three Years

Charles G. Colburn	430	288	261	314	1293
Thomas P. McLaughlin	322	345	394	430	1491
Blanks	35	34	27	26	122

BOARD OF HEALTH - One Year (to fill vacancy)

Mary B. Bater	87	129	119	178	513
Barbara E. Brewer	194	190	330	182	896
Alan N. Fleckner	436	269	195	320	1220
Blanks	70	79	38	90	277

TRUSTEE J.V. FLETCHER LIBRARY - Two Years (to fill vacancy)

Noel D. Rainville Jr.	581	521	557	617	2276
Blanks	206	146	125	153	630

TRUSTEES J.V. FLETCHER LIBRARY - Three Years

Charles C. Evans	584	509	527	598	2218
Jon C. Hellstedt	541	448	458	506	1953
Blanks	449	377	379	436	1641

CEMETERY COMMISSIONER - Three Years

Andrew Bergamini	9	13	7	1	30
Joan T. Hopf	4	1	26	0	31
All others	45	14	19	3	81
Blanks	729	639	630	766	2764

ANNUAL TOWN MEETING - MARCH 10, 1973

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at Westford Academy on Saturday, March 10, 1973 at 10:00 A.M., the following business was transacted:

Election Officers, using voting lists, acted as tellers at the doors. The attendance was 155.

John E. Leggat, Town Moderator, called the meeting to order.

Voted to dispense with the reading of the Warrant in its entirety.

ARTICLE 1. Town officers and Committees had no verbal reports. Reference is made to Annual Town Report for same.

ARTICLE 4. Voted unanimously that the Treasurer, with the approval of the Selectmen, be authorized to borrow in anticipation of the revenue for the eighteen month period beginning January 1, 1973, in accordance with the provisions of Section 4 of Chapter 44 of the General Laws and Acts in amendment thereof, and, including in addition thereto, Chapter 849 of the Acts of 1969, as amended, by issuing a note or notes payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of Section 17 of said Chapter 44.

Finance Committee approved.

ARTICLE 15. Voted unanimously that the Town Beach Committee be, and it hereby is, authorized to lease to such persons, upon such terms and conditions and for such consideration as said Committee shall determine to be in the best interests of the Town, one or more of the buildings or any part of the Town Beach at Forge Pond.

ARTICLE 18. Voted unanimously that the Town accept as and for Town Ways, Beaver Dam Drive, Heywood Road, Palace Road, Crusade Road, Drawbridge Road, Court Road, Kirsie Circle and Douglas Road, all as laid out by the Selectmen as shown by their reports and plans duly filed with the Town Clerk, said Ways to be known as Beaver Dam Drive, Heywood Road, Palace Road, Crusade Road, Drawbridge Road, Court Road, Kirsie Circle and Douglas Road, respectively.

ARTICLE 20. Voted unanimously that the Town accept as and for a Town Way, Poplar Road as laid out by the Selectmen as shown by their report and plan duly filed with the Town Clerk, said Way to be known as Poplar Road;

That the sum of Forty-six Thousand (\$46,000.00) Dollars be raised and appropriated for the original construction of said Way;

That betterments to the extent of seventy-five (75%) percent of the cost of said construction be assessed against the owners of abutting estates; and to meet said appropriation, and for the purpose of complying with the provisions of Section 7 of Chapter 44 of the General Laws:

(1) That the sum of Two thousand Four hundred (\$2,400.00) Dollars be raised and appropriated; and

(2) That the Treasurer, with the approval of the Selectmen, be and hereby is, authorized and directed to borrow, at one time or from time to time, the additional sum of Forty-three Thousand Six Hundred (\$43,000.00) Dollars, and to issue and sell, as one issue or from time to time as two or more separate issues, serial bonds or notes of the Town aggregating Forty-three Thousand Six Hundred (\$43,600.00) Dollars in principal amount; and that each issue of said bonds or notes shall be issued and sold in accordance with the applicable provisions of said Chapter 44, shall be in such form, shall bear such dates, shall mature at such times and shall bear such rates of interest as the Treasurer, with the approval of the Selectmen, shall determine, but each issue of said bonds or notes shall be a separate loan, which shall be paid in not more than ten (10) years from the date thereof.

Finance Committee approved.

ARTICLE 21. Voted unanimously that the Town accept as and for a Town Way, Maple Road as laid out by the Selectmen as shown by their report and plan duly filed with the Town Clerk, said Way to be known as Maple Road;

That the sum of Thirty Thousand (\$30,000.00) Dollars be raised and appropriated for the original construction of said Way;

That betterments to the extent of seventy-five (75%) percent of the cost of said construction be assessed against the owners of abutting estates; and to meet said appropriation, and for the purpose of complying with the provisions of Section 7 of Chapter 44 of the General Laws;

(1) That the sum of Fifteen Hundred (\$1500.00) Dollars be raised and appropriated; and

(2) That the Treasurer, with the approval of the Selectmen, be and hereby is, authorized and directed to borrow, at one time or from time to time, the additional sum of Twenty-Eight Thousand Five Hundred (\$28,500.00) Dollars, and to issue and sell, as one issue or from time to time as two or more separate issues, serial bonds or notes of the Town aggregating Twenty-Eight Thousand Five Hundred (\$28,500.00) Dollars in principal amount; and that each issue of said bonds or notes shall be issued and sold in accordance with the applicable provisions of said Chapter 44, shall be in such form, shall bear such dates, shall mature at such times and shall bear such rates of interest as the Treasurer, with the approval of the Selectmen, shall determine, but each issue of said bonds or notes shall be a separate loan, which shall be paid in not more than ten (10) years from the date thereof.

Finance Committee approved.

ARTICLE 24. Voted unanimously that the Town accept a gift made to it by David C. Moulton of a parcel of land situated southerly of but not adjacent to Plain Road, containing 85,623 square feet, said premises to be under the care, custody and control of the School Department.

ARTICLE 28. Voted to dismiss this article relating to amending the Building Code.

ARTICLE 30. Voted unanimously that the Board of Selectmen be, and they hereby are, authorized and directed to appoint a Committee comprised of the Board of Selectmen and the Finance Committee whose function and duty shall be to recommend to the Town Meeting the advisability of changing the date of the Annual Town Meeting and the date of the Annual Town Elections.

ARTICLE 31. Voted unanimously that the Board of Fire Engineers be and they hereby are authorized and empowered, in the name and behalf of the Town, to sell and transfer by a good and sufficient Bill of Sale title to a used fire truck upon such terms and conditions as the said Board shall determine.

ARTICLE 37. Voted unanimously that the Town abandon whatever right, title and interest it may have in and to a conservation and drain easement insofar as said easement affects Lot 10 shown on Sheet 7 of a plan entitled "Grandview Estates, Westford, Mass.", which plan is recorded with Middlesex North District Registry of Deeds, Plan Book 105, Plan 49; said easement having been granted to the Town by instrument dated June 14, 1967, recorded with said Registry of Deeds, Book 1800, Page 347; and the Board of Selectmen, upon payment to the Town of the sum of not less than One (\$1.00) Dollar, are hereby authorized to declare said easement to be abandoned. Additional consideration for the abandonment of said easement being the granting of a new, substitute drainage easement to the Town by instrument recorded with said Registry of Deeds, Book 2032. Page 400.

ARTICLE 38. Voted unanimously that the Town accept Section 8G of Chapter 40 of the General Laws, as amended by Chapter 220 of the Acts of 1972, which Section, in substance, authorizes a city or town to enter into an agreement with another city or town, or other cities and towns, to provide mutual aid programs for police departments, to increase the capability of such departments and to protect the lives, safety and property of the people in the area designated in the agreement.

Finance Committee approved.

ARTICLE 41. Voted unanimously that the Board of Selectmen be and hereby are, authorized and directed to appoint a Committee of Eleven (11) members to organize the celebration in the year 1975 or 1976 of the two hundredth anniversary of the American Revolution.

Voted to adjourn this Meeting until Saturday, April 7, 1973 at 10:00 A.M. at Westford Academy.

A True Record: ATTEST

Alice A. Hildreth
TOWN CLERK

ADJOURNED ANNUAL TOWN MEETING - APRIL 7, 1973

At the adjourned meeting of March 10, 1973 of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at Westford Academy on Saturday, April 7, 1973 at 10:00 A.M., the following business was transacted:

Election Officers, using voting lists, served as tellers at the doors.

John E. Leggat, Town Moderator, called the meeting to order and declared the presence of a quorum with 431 voters present.

ARTICLE 2. Voted that the salaries and compensation of the following elected officers be established as follows, effective as of January 1, 1973:

Selectmen:	
Chairman	\$1,100.00 per year
Other members	950.00 each per year
Board of Health	250.00 each per year
Treasurer-Tax Collector	10,325.00 per year
Town Clerk	6,000.00 per year
Tree Warden	2.75 per hour
Assessors:	
Supervisor	4.35 per hour
Other Two Members	3.55 per hour

Water Commissioners 400.00 each per year
Finance Committee approved.

ARTICLE 3. Voted that the following sums be raised and appropriated for the several specific purposes hereinafter designated, and that the said sums be expended for such purposes under the direction of the respective Officers, Boards and Committees:

SELECTMEN

Salaries & Wages

1. Selectmen	\$ 4,900.00
2. Administrative Assistant	<u>8,977.00</u>
Total Salaries & Wages	13,877.00

Operating Expenses

3. Office Expense	4,030.00
4. Town Report	3,000.00
5. EEA Expense	400.00

6. Print By-Laws	450.00
7. License Exp. & Ads	750.00
8. Real Estate Appraisal	750.00
9. Misc. Service & Expense	4,000.00
10. Insurance Fire E.C.	<u>55,000.00</u>

Total Operating Expense	68,380.00
-------------------------	-----------

TOTAL COSTS

82,257.00

Finance Committee approved.

TOWN ACCOUNTANT

Salaries & Wages

11. Town Accountant	11,870.00
12. Clerical	<u>200.00</u>

Total Salaries & Wages	12,070.00
------------------------	-----------

Operating Expenses

13. Office Expense	<u>1,250.00</u>
--------------------	-----------------

Total Operating Expense	1,250.00
-------------------------	----------

TOTAL COSTS

13,320.00

Finance Committee approved.

LEGAL DEPARTMENT

Salaries & Wages

14. Retainer	<u>22,500.00</u>
--------------	------------------

Total Salaries & Wages	22,500.00
------------------------	-----------

Operating Expenses

15. Expenses	<u>1,275.00</u>
--------------	-----------------

Total Operating Expenses	1,275.00
--------------------------	----------

TOTAL COSTS

23,775.00

Finance Committee approved.

TOWN HOUSE

Salaries & Wages

16. Custodian	<u>5,000.00</u>
---------------	-----------------

Total Salaries & Wages	5,000.00
------------------------	----------

Operating Expenses

17. Other	<u>10,265.00</u>
-----------	------------------

Total Operating Expenses	10,265.00
--------------------------	-----------

Capital

18. Renovation 1,950.00

Total Capital 1,950.00

TOTAL COSTS

17,215.00

Finance Committee approved.

VETERANS SERVICES

Salaries & Wages

19. Veterans Agent 2,700.00

Total Salaries & Wages 2,700.00

Operating Expenses

20. Office 450.00

21. Grants & Aid 42,000.00

Total Operating Expenses 42,450.00

TOTAL COSTS

45,150.00

Finance Committee approved.

POLICE DEPARTMENT

Salaries & Wages

22. Chief 25,000.00

23. Policemen 394,000.00

Total Salaries & Wages 419,000.00

Operating Expenses

24. Operations 71,400.00

Total Operating Expenses 71,400.00

Capital

25. Cruisers 12,000.00

Total Capital 12,000.00

TOTAL COSTS

502,400.00

Less Revenue Sharing Funds (Title 31, Chapter
1, part 51)

440,000.00

62,400.00

Finance Committee approved.

FIRE DEPARTMENT

Salaries & Wages

26. Chief 10,400.00

27. Firemen	27,000.00
28. Switchboard	13,068.00
29. Ambulance	3,800.00
30. Standby	<u>7,200.00</u>

Total Salaries & Wages	61,468.00
------------------------	-----------

Operating Expenses

31. Operating	<u>24,505.00</u>
---------------	------------------

Total Operating Expenses	24,505.00
--------------------------	-----------

Capital

32. Equipment	<u>5,515.00</u>
---------------	-----------------

Total Capital	5,515.00
---------------	----------

TOTAL COSTS

91,488.00

Finance Committee approved.

RECREATION

Salaries & Wages

33. Lifeguards	<u>980.00</u>
----------------	---------------

Total Salaries & Wages	980.00
------------------------	--------

Operating Expenses

34. Summer Parks	2,750.00
------------------	----------

35. Baseball	11,925.00
--------------	-----------

36. Hockey	4,500.00
------------	----------

38. Basketball	500.00
----------------	--------

39. Administration	<u>300.00</u>
--------------------	---------------

Total Operating Expenses	19,975.00
--------------------------	-----------

TOTAL COSTS

20,955.00

Finance Committee approved.

DOG OFFICER

41. Salaries & Wages	<u>12,700.00</u>
----------------------	------------------

Total Salaries & Wages	12,700.00
------------------------	-----------

Operating Expenses

42. Expenses	5,100.00
--------------	----------

Total Operating Expenses	5,100.00
--------------------------	----------

TOTAL COSTS

17,800.00

INSPECTION DEPARTMENTSalaries & Wages

43. Gas	1,500.00
44. Plumbing	1,800.00
45. Wiring	1,800.00
46. Building	<u>9,750.00</u>

Total Salaries & Wages 14,850.00

Operating Expenses

47. Building Inspector	<u>450.00</u>
------------------------	---------------

Total Operating Expenses 450.00

TOTAL COSTS

15,300.00

Finance Committee approved.

REGISTRATION AND ELECTIONSSalaries & Wages

48. Election workers	<u>13,000.00</u>
----------------------	------------------

Total Salaries & Wages 13,000.00

Operating Expenses

49. Supplies	<u>4,850.00</u>
--------------	-----------------

Total Operating Expenses 4,850.00

Capital

Booths -----

Total Capital -----

TOTAL COSTS

17,850.00

COMMITTEES AND OTHER

50. Council on Aging	3,090.00
51. Board of Appeals	900.00
52. Conservation	750.00
53. Industrial & Dev.	500.00
54. Personnel	300.00
55. House Numbers	300.00
57. Town Forest	400.00
58. Perm. School Planning	200.00
59. No. Middlxs. Area Comm.	4,126.00
61. Civil Defense	2,500.00
62. Memorial Day 1973	900.00
63. Memorial Day 1974	900.00
64. Sealer Weights	450.00

65.	Rent Veterans Quarters	1,350.00
66.	Blue Cross	<u>80,000.00</u>

TOTAL		96,666.00
-------	--	-----------

HIGHWAY DEPARTMENT

67.	Street Lights	25,100.00
68.	Town Roads	84,074.00
69.	Sidewalks	1,650.00
70.	Parks Department	16,000.00
71.	Drainage	16,000.00
72.	Snow & Ice Removal	175,000.00
73.	Equipment account	25,000.00
74.	Street signs	1,850.00
75.	Sanitary Landfill	<u>55,000.00</u>

TOTAL		399,674.00
-------	--	------------

76.	Capital - Trucks	22,948.00
77.	Snow Plows	1,656.43
78.	Other	<u>4,700.00</u>

TOTAL		29,304.43
-------	--	-----------

GRAND TOTAL		428,978.43
Finance Committee approved.		

TOWN CLERK

79.	Town Clerk	9,000.00
80.	Assistant	<u>6,000.00</u>

Total Salaries & Wages	15,000.00
------------------------	-----------

Operating Expenses

81.	Office	<u>1,165.00</u>
-----	--------	-----------------

Total Operating expenses	1,165.00
--------------------------	----------

TOTAL COSTS		16,165.00
-------------	--	-----------

TREASURER-COLLECTOR

Salaries & Wages

82.	Treasurer-Collector	15,500.00
83.	Clerical	<u>18,000.00</u>

Total Salaries & Wages	33,500.00
------------------------	-----------

Operating Expenses

84.	Office	9,000.00
-----	--------	----------

85.	Int. Temp. Loans	<u>36,500.00</u>	
	Total Operating Expenses	45,500.00	
	<u>Capital</u>		
86.	Equipment	400.00	
	Total equipment	400.00	
	TOTAL COSTS		79,400.00

ASSESSORS

88.	Total Salaries & Wages	32,100.00	
	<u>Operating Expenses</u>		
89.	Operating	<u>9,160.00</u>	
	Total Operating Expenses	9,160.00	
	<u>Capital</u>		
90.	Equipment	<u>1,522.00</u>	
	Total capital	1,522.00	
	TOTAL COSTS		42,782.00

BOARD OF HEALTH

	<u>Salaries & Wages</u>		
91.	Board	1,125.00	
92.	Clerk	525.00	
93.	Animal inspector	450.00	
94.	Stable inspector	<u>375.00</u>	
	Total Salaries & Wages	2,475.00	
	<u>Operating Expenses</u>		
95.	Office & Other	2,005.00	
96.	Drug program	9,000.00	
97.	Nashoba Board	<u>39,926.00</u>	
	Total Operating Expenses	50,931.00	
	TOTAL COSTS		53,406.00
	Finance Committee approved.		

TREE WARDEN

Total Salaries & Wages	-----
------------------------	-------

Operating Expenses

98.	General	8,000.00
99.	Plant trees	1,500.00
100.	Dutch Elm	1,700.00
101.	Pest Control	<u>1,500.00</u>

Total Operating Expenses 12,700.00

TOTAL COSTS

12,700.00

Finance Committee approved.

PLANNING BOARD

Salaries & Wages -----

Operating Expenses

102.	General	1,750.00
103.	Printing	<u>3,200.00</u>

Total operating expenses 4,950.00

TOTAL COSTS

4,950.00

LIBRARY TRUSTEES

Salaries & Wages

104.	Librarian	14,055.00
105.	All other	<u>36,545.00</u>

Total Salaries & Wages 50,600.00

Operating Expenses

106.	Operating	<u>26,375.00</u>
------	-----------	------------------

Total operating expenses 26,375.00

Capital

107.	Equipment	<u>1,695.00</u>
------	-----------	-----------------

Total Capital 1,695.00

TOTAL COSTS

78,670.00

LESS:

Trust Fund

108.	Income	1,479.00
	Dog Licenses	2,800.00
109.	Commonwealth Fund	<u>7,776.00</u>

NET COSTS

66,615.00

CEMETERY

	<u>Salaries & Wages</u>	-----
	<u>Operating Expenses</u>	
110.	General	<u>17,300.00</u>
	Total Operating Expenses	17,300.00
	TOTAL COSTS	17,300.00
	Less Trust Fund	
111.	Income	<u>17,300.00</u>
	NET COSTS	-----

SCHOOL COMMITTEE

112.	School Committee	10,120.00	
113.	Supt. office	141,780.00	
114.	Supervision	57,748.00	
115.	Principals	328,221.00	
116.	Teaching	3,042,536.00	
117.	Textbooks	50,844.00	
118.	Library	54,276.00	
119.	Audio-Visual	32,475.00	
120.	Guidance	149,118.00	
121.	Psych. Service	36,113.00	
122.	Educ. T.V.	2,487.00	
	Attendance		
123.	Health	37,694.00	
124.	Transportation	319,752.00	
125.	Food	31,101.00	
126.	Student Body	88,529.00	
127.	Operation Plant	493,492.00	
128.	Maintenance	53,375.00	
129.	Insurance	700.00	
130.	Lease	3,000.00	
131.	Rental	2,100.00	
132.	Site	1,400.00	
133.	Building	6,615.00	
134.	Equipment	51,651.00	
135.	Replacement	12,863.00	
136.	Tuition	<u>10,125.00</u>	
	TOTAL	5,018,115.00	
137.	Less PL874 Funds	61,173.00	
	Net Operating costs		4,956,942.00
137A.	Salary adjustment		<u>87,892.00</u>
			5,044,834.00

WATER COMMISSION

	<u>Salaries & Wages</u>	
138.	Superintendent	17,930.00

139. Others	<u>76,770.00</u>
-------------	------------------

Total Salaries & Wages	94,700.00
------------------------	-----------

Operating Expenses

140. Pipe & Supplies	28,160.00
----------------------	-----------

141. Maint. & Operation	<u>68,170.00</u>
-------------------------	------------------

Total Operating Expenses	96,330.00
--------------------------	-----------

Capital

142. Truck	5,100.00
------------	----------

Compressor	<u>5,000.00</u>
------------	-----------------

Total Capital	10,100.00
---------------	-----------

TOTAL COSTS	201,130.00
-------------	------------

Finance Committee approved.

FINANCE COMMITTEE

Salaries & Wages

144. Secretary	<u>500.00</u>
----------------	---------------

Total Salaries & Wages	500.00
------------------------	--------

Operating Expenses

145. Printing	100.00
---------------	--------

146. Other	100.00
------------	--------

147. Dues	<u>100.00</u>
-----------	---------------

Total Operating Expenses	300.00
--------------------------	--------

TOTAL COSTS	800.00
-------------	--------

148. Reserve Fund	35,000.00
-------------------	-----------

TOTAL COSTS	35,800.00
-------------	-----------

Finance Committee approved.

MISCELLANEOUS

149. Nashoba Valley Technical High School	409,227.00
---	------------

ARTICLE 5. Voted to dismiss this article - see Article 3, Item 59.

ARTICLE 6. Voted unanimously that the sum of \$16,599.00 be raised and appropriated to meet the Town's share of the cost of Chapter 81 Highways and that, in addition, the sum of \$36,518.00 be transferred from Unappropriated Available Funds in the Treasury to meet the

State's share of the cost of the work, the reimbursements from the State to be restored, upon their receipt, to Unappropriated Available Funds in the Treasury.

ARTICLE 7. Voted unanimously that the sum of \$3,000.00 be raised and appropriated for maintenance of Chapter 90 Roads, on condition that like amounts be contributed by either or both the State and County, to be used in conjunction therewith, and that, in addition, the sum of \$6,000.00 be transferred from Unappropriated Available Funds in the Treasury to meet the State's and County's shares of the cost of the work, the reimbursements from the State and County to be restored, upon their receipt, to Unappropriated Available Funds in the Treasury.
Finance Committee approved.

ARTICLE 8. Voted unanimously that the sum of \$13,550.00 be raised and appropriated to meet the Town's share of the cost of Chapter 90 Highway Construction, contingent upon either or both the State and County contributing towards the cost thereof, and that the additional sum of \$40,650.00 be transferred from Unappropriated Available Funds in the Treasury to meet the State's and County's shares of the cost of said construction, the reimbursements from the State and County to be restored, upon their receipt, to Unappropriated Available Funds in the Treasury.

Finance Committee approved.

ARTICLE 9. Voted unanimously that the sum of \$2,696.00 be transferred from the Highway Machinery Fund to Highway Equipment Account.
Finance Committee approved.

ARTICLE 10. Dismissed - Stabilization Fund.

ARTICLE 11. Dismissed - Veterans Quarters - see Article 3, Item 65.

ARTICLE 12. Dismissed - State Aid for Libraries.

ARTICLE 13. Dismissed - Already appropriated - see Article 3, Item 50.

ARTICLE 14. Voted unanimously that the sum of \$3,034.44 be raised and appropriated for the payment of the following unpaid bills of previous years:

<u>PAYEE</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>
The Lowell Sun	Board of Appeals	\$ 20.00
The Lowell Sun	Board of Selectmen	38.00
The Lowell Sun	Law Department	50.63
George S. Wilder	Sealer of Weights & Meas.	300.00
Alice A. Hildreth	Town Clerk Salary	318.00
Dennis Office Sup. Corp.	Reg. & Election Exp.	38.38
Commonwealth Stationers Inc.	Reg. & Election Exp.	49.90
Picken Printing	Reg. & Election Exp.	52.00
Nashoba Office Equip. Co.Inc.	Reg. & Election Exp.	5.00

Hobbs & Warren, Inc.	Reg. & Election Exp.	176.17
Int'l. Business Mach. Corp.	Reg. & Election Exp.	12.28
Peter Hallissy Chevrolet, Inc.	Police Dept.	38.12
Nicholas Basinas	Building Inspector	289.00
New England Telephone	Health Dept.	43.03
The Lowell Sun	Health Dept.	160.50
Mass. Electric Co.	Street Lights	1,277.43
L. Rodger Currie, D.D.S.	Veterans Benefits	166.00
		<u>3,034.44</u>

Finance Committee approved.

ARTICLE 16. Voted that the Town amend its Consolidated Classification Plan, Compensation Plan and Personnel By-Laws as follows:

(1) By striking, in its entirety, the present Section 3, the Classification Plan, and inserting in place thereof the following new Section 3 (effective January 1, 1973):

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>
Jr. Clerk Stenographer (37 ½ hours)	2.28	2.43	2.63	2.73
Clerk Typist (37½ hours)	2.28	2.43	2.63	2.73
Part Time	2.15	2.28	2.43	2.52
Clerk Stenographer (37½ hours)	2.75	2.90	3.11	3.24
Senior Account Clerk (Water Dept. 37½ hours)	3.19	3.31	3.46	3.60
Cashier Clerk (Treasurer's Office) (37½ hours)	2.28	2.43	2.63	2.73
Senior Account Clerk (Treasurers Office)	3.19	3.31	3.46	3.60
Laborer (40 hours) Tree Dept. Cemetery Dept.	2.90	3.04	3.24	3.37
Part Time Working Foreman (seasonal and emergency)	2.73	2.87	3.06	3.19
Part Time (seasonal and emergency)	2.16	2.29	2.43	2.52
Spray Operator-Tree Dept. (Licensed)			3.61 per hour	
Motor Equipment Operator (40 hours)	3.04	3.18	3.39	3.52
Part Time (seasonal and emergency)	3.04	3.18	3.39	3.52
Water Meter Reader Craftsman (40 hours)	3.24	3.39	3.59	3.73
Working Foreman (40 hours) Water Dept.	3.59	3.72	3.94	4.09
Highway Superintendent (per annum)	11,808	12,301	12,860	13,374
Water Superintendent (per annum)	10,362	11,054	11,494	11,953

Police Chief (per annum) (except as otherwise provided by any special or general laws)	11,808	12,301	12,860	13,374
Administrative Clerk (Police) (40 hours)	3.19	3.31	3.46	3.60
Clerk-Dispatcher (Police) (37½ hours)	2.75	2.90	3.11	3.24
Police Dispatcher, 1st shift (40 hours)	2.53	2.66	2.80	2.91
Police Dispatcher, 2nd shift (40 hours)	2.69	2.85	3.01	3.17
Police Dispatcher, 3rd shift (40 hours)	2.95	3.17	3.32	3.48
Part time (seasonal & emergency) Policewoman)	2.32	2.46	2.60	2.70
Special Police Officers)	Flat Rate - 3.10 per hour			
Call Fireman)				
Library Director (salary)	8,440	8,967	9,495	9,874
Assistant Librarian (hours per trustee)	3.02	3.29	3.46	3.60
Children's Librarian (hours per trustee)	3.02	3.29	3.56	3.60
Library Assistant (hours per trustee)	2.32	2.62	2.90	3.02
Library Secretary (hours per trustee)	2.19	2.41	2.63	2.73
Library Page (hours per trustee)		(minimum per hour)		
Library Custodian (hours per trustee)	2.11	2.37	2.64	2.74
Selectman's Administrative)	Established	7,385	to 8,777	
Town Accountant)	by	6,330	to 7,912	
Town House Custodian)	Selectmen	2,790	to 3,331	
Fire Chief	10,362	11,054	11,494	11,953
Deputy Chief		3.40	per hour	
Assistant Chief		3.31	per hour	
Fire Capt.		3.25	per hour	
Fire Lieutenant		3.18	per hour	
Fire Dispatcher		3,464	per annum	
Clerk (Fire Dept.)		2,154	per annum	

ARTICLE 17. Voted that the Town adopt the following by-law governing the discharge of firearms on public property and private property in Westford:

"Discharge of Firearms"

SECTION 1. Subject to existing laws, no person shall fire or discharge any firearms within the limit of any highway, park, or other public property, nor on any private property within the Town, except within the boundaries of any land defined by this by-law to be "Open Areas" and designated and bounded as such on a map entitled, "Map Showing Open

Areas Under Town of Westford Firearms By-Law", provided that nothing herein shall be construed so as to authorize or permit the discharge of firearms on any public or private land located in an open area if such land has been posted by the owner or legal occupant thereof, or by the board or officer having the care, custody, or control thereto, and provided further, that this by-law shall not apply

- A. To the lawful defense of life or property:
- B. To any law enforcement officer acting in the discharge of his duties:
- C. To the otherwise lawful discharge of firearms on any land
 - 1. By the owner thereof:
 - 2. By any person who has obtained the prior written permission of the owner thereof:
 - 3. By the members of any bona fide hunting club or fish and game association, on land belonging to such club or association.

SECTION 2. Any person violating any of the provisions of this by-law shall be deemed guilty of a misdemeanor and upon conviction thereof shall be fined in an amount not exceeding fifty (\$50.00) dollars for each offense.

SECTION 3. The open areas defined and bounded on said map are more particularly delineated and described according to a description attached to said map filed in the office of the Town Clerk, which map and description, and any future amendments thereto, are made a part hereof."

And that the sum of \$300.00 be raised and appropriated to defray all costs and expenses necessary or incidental to the implementation of said by-law, including the printing and distribution of maps and the purchase of signs.

ARTICLE 19. Voted unanimously that the Town accept as and for a Town Way, Lake Shore Drive (South), as laid out by the Selectmen, as shown by their report and plan duly filed with the Town Clerk, said way to be known as Lake Shore Drive South;

That the sum of \$33,000.00 be raised and appropriated for the original construction of said Way:

That betterments to the extent of 75% of the cost of said construction be assessed against the owners of abutting estates; and to meet said appropriation, and for the purpose of complying with the provisions of Section 7 of Chapter 44 of the General Laws:

- (1) That the sum of \$1700.00 be raised and appropriated; and
- (2) That the Treasurer, with the approval of the Selectmen, be and hereby is, authorized and directed to borrow at one time or from time to time, the additional sum of \$31,000.00, and to issue and sell

as one issue or from time to time as two or more separate issues, serial bonds or notes of the Town aggregating \$31,000.00 in principal amount; and that each issue of said bonds or notes shall be issued and sold in accordance with the applicable provisions of said Chapter 44, shall be in such form, shall bear such dates, shall mature at such time and shall bear such rates of interest as the Treasurer, with the approval of the Selectmen, shall determine, but each issue of said bonds or notes shall be a separate loan which shall be paid in not more than ten (10) years from the date thereof.

Finance Committee approved.

ARTICLE 22. Voted unanimously that the Town accept as and for a Town Way, Birch Road, as laid out by the Selectmen, as shown by their report and plan duly filed with the Town Clerk, said Way to be known as Birch Road;

That the sum of \$27,800.00 be raised and appropriated for the original construction of said Way;

That betterments to the extent of 75% of the cost of said construction be assessed against the owners of abutting estates; and to meet said appropriation, and for the purpose of complying with the provisions of Section 7 of Chapter 44 of the General Laws:

(1) That the sum of \$1400.00 be raised and appropriated; and

(2) That the Treasurer, with the approval of the Selectmen, be and hereby is, authorized and directed to borrow at one time or from time to time the additional sum of \$26,400.00, and to issue and sell as one issue or from time to time as two or more separate issues, serial bonds or notes of the Town aggregating \$26,400.00 in principal amount; and that each issue of said bonds or notes shall be issued and sold in accordance with the applicable provisions of said Chapter 44, shall be in such form, shall bear such dates, shall mature at such times and shall bear such rates of interest as the Treasurer, with the approval of the Selectmen, shall determine, but each issue of said bonds or notes shall be a separate loan which shall be paid in not more then ten (10) years from the date thereof.

Finance Committee approved.

ARTICLE 23. Voted unanimously to dismiss this article on the Slifer land donation as issues not resolved.

ARTICLE 25. Voted unanimously that the Board of Selectmen be, and they hereby are, authorized, in the name and behalf of the Town, to acquire by purchase, eminent domain, or otherwise, a certain parcel of land in the Parker Village section of Town, supposed to belong to Domenic DelPapa, situated on the southeasterly side of Griffin Road and on the northeasterly side of Carlisle Road, being the remaining portion of the premises now owned by said DelPapa as described in Certificate of Title No. 10055, recorded with the North Registry District of Middlesex County; said premises to be used as and for a playground or for recreational purposes; and for the purpose of acquiring said land and for payment of any damages which may be awarded as a result of any such taking, that the sum of \$101,000.00 be raised and appropriated; and said Selectmen are hereby authorized, in the name and behalf of the Town, to accept a deed of said premises upon such terms, conditions, reservations or restrictions as they shall in their

discretion determine to be in the best interests of the Town, and to make any application for State or Federal matching funds in connection with the acquisition of such land.

Finance Committee approved.

ARTICLE 26. Voted unanimously that the sum of \$200.00 be raised and appropriated, as authorized by Section 1 of Chapter 911 of the Acts of 1971, in anticipation of the celebration of the two hundredth anniversary of the American Revolution, and that the Town Treasurer deposit said funds in a special fund, as provided in Section 2 of said Chapter 911.

Finance Committee approved.

ARTICLE 27. Voted unanimously that the sum of \$8,000.00 be raised and appropriated for the installation of drainage in and along a portion of Polley Road.

Finance Committee approved.

ARTICLE 29. Voted unanimously that the sum of \$29,936.50, representing the unexpended and unencumbered balances of the sums appropriated for the Nabnasset School Extension and for the North Middle Intermediate School Building, be transferred to the account entitled New Senior High School, to be added to any sums heretofore appropriated for the construction and original equipping and furnishing of the New Senior High School and to be expended for such purpose by the Senior High School Building Committee.

Finance Committee approved.

ARTICLE 32. Voted unanimously that the sum of \$18,000.00 be raised and appropriated for the purchase and installation of Flashing school zone lights, said sum to be expended under the supervision of the Board of Selectmen.

Finance Committee approved.

ARTICLE 33. Voted unanimously that the sum of \$800.00 be raised and appropriated for aquatic nuisance control of Forge Pond, said sum to be expended under the supervision of the Board of Selectmen.

Finance Committee approved.

ARTICLE 34. Voted unanimously that the Town accept as and for a Town Way, Crescent Street, as laid out by the Selectmen, as shown by their report and plan duly filed with the Town Clerk, said Way to be known as Crescent Street:

That the sum of \$5,800.00 be raised and appropriated for the original construction of said Way;

That betterments to the extent of seventy-five (75%) percent of the cost of said construction be assessed against the owners of abutting estates; and to meet said appropriation, and for the purpose of complying with the provisions of Section 7 of Chapter 44 of the General Laws;

(1) That the sum of \$300.00 be raised and appropriated; and

(2) That the Treasurer, with the approval of the Selectmen be and hereby is, authorized and directed to borrow, at one time or from time to time, the additional sum of \$5,500.00, and to issue and

sell, as one issue or from time to time as two or more separate issues, serial bonds or notes of the Town aggregating \$5,500.00 in principal amount; and that each issue of said bonds or notes shall be issued and sold in accordance with the applicable provisions of said Chapter 44, shall be in such form, shall bear such dates, shall mature at such times and shall bear such rates of interest as the Treasurer, with the approval of the Selectmen, shall determine, but each issue of said bonds or notes shall be a separate loan, which shall be paid in not more than ten (10) years from the date thereof.

Finance Committee approved.

ARTICLE 35. Voted unanimously that the Town accept as and for a Town Way, Mulberry Lane, as laid out by the Selectmen, as shown by their report and plan duly filed with the Town Clerk, said Way to be known as Mulberry Lane;

That the sum of \$8,450.00 be raised and appropriated for the original construction of said Way;

That betterments to the extent of seventy-five (75%) percent of the cost of said construction be assessed against the owners of abutting estates; and to meet said appropriation, and for the purpose of complying with the provisions of Section 7 of Chapter 44 of the General Laws:

(1) That the sum of \$425.00 be raised and appropriated; and

(2) That the Treasurer, with the approval of the Selectmen, be and hereby is, authorized and directed to borrow, at one time or from time to time, the additional sum of \$8,025.00, and to issue and sell, as one issue or from time to time as two or more separate issues, serial bonds or notes of the Town aggregating \$8,025.00 in principal amount; and that each issue of said bonds or notes shall be issued and sold in accordance with the applicable provisions of said Chapter 44, shall be in such form, shall bear such dates, shall mature at such times and shall bear such rates of interest as the Treasurer, with the approval of the Selectmen, shall determine, but each issue of said bonds or notes shall be a separate loan, which shall be paid in not more than ten (10) years from the date thereof.

Finance Committee approved.

ARTICLE 36. Dismissed by a unanimous vote as borrowing was determined not to be necessary.

ARTICLE 39. Voted to dismiss this article relative to the sum of \$13,205.00 being raised and appropriated for the eradication of mosquitoes.

ARTICLE 40. Voted unanimously that the Town accept, effective immediately, the provisions of Sections 42, 43 and 44 of Chapter 48 of the General Laws, as most recently amended. (Said Sections, in substance, provide for the establishment of a Fire Department, to be under the control of an officer to be known as the Chief of the Fire Department, to be appointed by the Selectmen and to receive such salary as the Selectmen may from time to time determine, not exceeding in the aggregate the amount annually appropriated therefor).

Finance Committee does not approve this article.

ARTICLE 42. Voted unanimously that the Board of Selectmen, be, and they hereby are, authorized to install street lights on the following numbered poles:

Beaver Dam Drive	#3, #6, #9, #12
Birch Road	#20, #16, #123/13, #128/9, #90/22
Cemetery Road	#178/1, #178/5, #178/9, #19
Clare Circle	#94/3
Concord Road	#37
Court Road	#164/2, #164/6, #164/9
Crusade Road	#2, #6
Douglas Road	#6, #3
Doris Road	#3
Drawbridge Road	#7, #4
Dunstable Rd.	#3
Elm St.	#141/7
Graniteville Rd.	#21
Groton Road	#53, #33/141
Heywood Road	#219/2, 5, 8, 11
JoJo Lane & Emerson Rd.	#2
Kirsi Circle	#21/15, #18, #21
Lake Shore Drive So.	#3, #9, #90/13, #17
Links Road	#113/1, #113/6
Old Lowell Road	#26
Maple Road	#124/10, #124/8, #3, #125/15
Nutting Road	#10
Palace Road	# 2
Poplar Road	#16, #137/6, #96/11, #96/8
Providence Road	#44, #49, #52

Finance Committee approved.

ARTICLE 43. Voted unanimously that, to reduce the tax rate, the sum of \$250,000.00 be appropriated from Unappropriated Available Funds in the Treasury, to be deducted by the Assessors under the provisions of Section 23 of Chapter 59 of the General Laws, as amended, from the amount required to be assessed by them.

Finance Committee approved.

Voted to dissolve the meeting.

A True Record, ATTEST:

Alice A. Hildreth
TOWN CLERK

SPECIAL TOWN MEETING - APRIL 7, 1973

At a legal meeting of the inhabitants of the Town of Westford qualified by law to vote in Town affairs, held at Westford Academy on Saturday, April 7, 1973 at 2:30 P.M., the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors.

John E. Leggat, Town Moderator, called the meeting to order and declared the presence of a quorum. The attendance was 431.

ARTICLE 1. Voted 160 Yes and 9 No that the Board of Selectmen be, and they hereby are, authorized to acquire by purchase, eminent domain, or otherwise, perpetual easements and temporary construction easements in various parcels of land and certain private streets and ways, situated in Nabnasset, said easements to consist of the right to lay, install, construct, maintain and repair sewers for sanitary and surface drainage purposes in, along, through or over said premises in connection with the establishment of a drainage system in the Nabnasset area, including the right and easement to lay, install, construct, maintain and repair pipes, culverts, ditches, basins, manholes, headwalls, inlets or other facilities necessary or incidental thereto; that the sum of Five Hundred (\$500.00) Dollars be raised and appropriated for acquiring said easements, and for the payment of any damages which may be awarded as a result of any such takings;

The streets, ways and parcels of land over which said easements are to be acquired are as follows:

Lake Shore Drive, Pine Road, Poplar Road, Hemlock Road and Maple Road; Lots 57,495,746 to 767, inclusive; Lots 724 to 741, inclusive, and the fifty (50) foot strip situated between Lots 49 and 50, all as shown on "Plan of Nabnasset Lake Shores, Section D," which plan is recorded with Middlesex North District Registry of Deeds, Plan Book 58, Plan 55, and said street and ways and parcels are also shown on a plan entitled "Plan of Land in Westford, Mass., Showing Proposed Drainage Easements by the Town of Westford, Richard L. McGlinchey March 15, 1973", which plan is to be recorded with said Registry of Deeds.

Finance Committee approved.

ARTICLE 2. Voted unanimously that the Town extend its water mains and water supply system in and along the following named streets, all situated in Nabnasset, for the approximate distances, in each case, hereinafter specified:

Oak Road	300 feet
Poplar Road	200 feet
Maple Road	400 feet
Cedar Road	100 feet
Birch Road	200 feet
Pine Road	200 feet

and for the purpose of defraying all costs and expenses necessary or incidental thereto, that the sum of \$4500.00 be appropriated from the

account entitled "Water Department Surplus".

Finance Committee approved.

ARTICLE 3. Voted unanimously that the Town accept as and for a Town Way, Elm Street, as laid out by the Selectmen, as shown by their report and plan duly filed with the Town Clerk, said Way to be known as Elm Street;

That the sum of Twelve Hundred (\$1200.00) Dollars be raised and appropriated for the original construction of said Way; and that betterments to the extent of seventy-five (75%) percent of the cost of said construction be assessed against the owners of abutting estates.

Finance Committee approved.

ARTICLE 4. Voted unanimously that the Town extend its water mains and water supply system by laying mains of not less than six (6) inches, but less than sixteen (16) inches, in diameter from the location of the present mains in Chelmsford Road (Route 110) in and along Tadmuck Road to the site of the proposed new housing for the elderly; and for the purpose aforesaid:

(1) That the sum of Twenty Five Thousand (\$25,000.00) Dollars be raised and appropriated; and to meet said appropriation, that the sum of Twenty Thousand (\$20,000.00) Dollars be raised and appropriated and the additional sum of Five Thousand (\$5,000.00) Dollars be appropriated from Water Department Surplus.

Finance Committee approved.

ARTICLE 5. Voted to dismiss this article pertaining to the unexpended balance of the Federal Grant of \$98,047.53 received by the Town in 1969 (Public Law No. 815).

ARTICLE 6. Voted unanimously that the Town accept as and for Town Ways, Blue Ridge Road and Sherwood Drive, both as laid out be the Selectmen as shown by their reports and plans duly filed with the Town Clerk, said Ways to be known as Blue Ridge Road and Sherwood Drive, respectively.

ARTICLE 7. Voted unanimously that the Town accept a gift of land made to it by Rocco Schelzi, Trustee of R.S. Realty Trust, containing twenty (20) acres, more or less, and being the premises described in a deed dated February 9, 1973, recorded with Middlesex North District Registry of Deeds, Book 2051, Page 720, hereby authorizing the Board of Selectmen, in the name and behalf of the Town, to accept a deed of said premises upon or subject to the terms, conditions, restrictions, reservations, or agreements as the Selectmen, in their discretion, shall determine to be in the best interests of the Town.

Voted to dissolve the meeting.

A True Record, ATTEST:

Alice A. Hildreth
TOWN CLERK

SPECIAL TOWN MEETING - MAY 30, 1973

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at Westford Academy on Wednesday, May 30, 1973 at 8:00 P.M., the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors.

John E. Leggat, Town Moderator, called the meeting to order and declared the presence of a quorum. The attendance was 116.

ARTICLE 1. Voted unanimously that the sum of Sixty-Two Thousand (\$62,000.00) Dollars be raised and appropriated for the purpose of constructing and originally equipping and furnishing a new combination police and fire station to be located on a portion of the former Sullivan property in Westford Center, acquired by the Town on December 16, 1969, said sum to be in addition to the amount appropriated under Article 22 of the Warrant for the Annual Meeting of 1972; and, to meet said appropriation, that the sum of Two Thousand (\$2,000.00) Dollars be raised and appropriated and that the Treasurer, with the approval of the Selectmen, be and hereby is authorized and directed to borrow, at one time or from time to time, the additional sum of Sixty Thousand (\$60,000.00) Dollars and to issue and sell as one issue, or from time to time as two or more separate issues, serial bonds or notes of the Town aggregating Sixty Thousand (\$60,000.00) Dollars in principal amount; and that each issue of said bonds or notes shall be issued and sold in accordance with the applicable provisions of Chapter 44 of the General laws, as amended, shall be in such form, shall bear such date, shall mature at such times and shall bear such rates of interest as the Treasurer, with the approval of the Selectmen, shall determine, but each issue of said bonds or notes shall be a separate loan which shall be paid in not more than twenty (20) years from the date thereof; provided that, if and to the extent that any grant of state or federal funds is received for the aforesaid purposes prior to the sale of all of the bonds or notes heretofore or hereinbefore authorized, the aggregate amount of such grant shall be expended in lieu of the proceeds of such bonds or notes and the authorized amount of such bonds or notes, to the extent they shall not have been sold, shall be reduced accordingly.

Finance Committee approved.

ARTICLE 2. Voted unanimously that the sum of Thirty-five Hundred (\$3,500.00) Dollars be raised and appropriated for the painting of traffic lines.

Finance Committee approved.

ARTICLE 3. Voted unanimously that the sum of Eighteen Hundred (\$1,800.00) Dollars be raised and appropriated for payment of fees and expenses of appraisers to be retained by the Board of Assessors in connection with cases now pending in the Appellate Tax Board.

Finance Committee approved.

ARTICLE 4. Voted unanimously that the name of the Drug Action Committee be changed to "Youth Services Committee", and that the sum of Two Hundred (\$200.00) Dollars be raised and appropriated to defray the expenses of said Committee.

Finance Committee approved.

ARTICLE 5. Voted unanimously that the sum of \$82,247.66, representing the unencumbered and unexpended balance of the sum appropriated for the construction of the Robinson School under Article 1 of the Warrant for the Special Town Meeting held on November 28, 1967, be transferred to the account entitled "New Senior High School", said sum to be added to any sums heretofore appropriated for equipping of the New Senior High School and to be expended by the Senior High School Building Committee.

Finance Committee approved.

ARTICLE 6. Voted unanimously that the position of Town Aide be and hereby is established and that the Selectmen be and hereby are authorized and directed to appoint a Town Aide, whose duties and functions it shall be to coordinate the activities of various programs, such as Headstart, Neighborhood Youth Corps, programs dealing with the elderly, and such other programs as the Selectmen may from time to time designate; that the sum of Thirty-Five Hundred (\$3,500.00) Dollars be raised and appropriated to defray the wages and expenses of the Town Aide for the fiscal year ending June 30, 1974.

Finance Committee approved.

ARTICLE 7. Voted unanimously that the sum of Ten Thousand (\$10,000.00) Dollars be raised and appropriated (transferred from Unappropriated Available Funds in the Treasury) for the purchase and installation of traffic signals at the intersection of Acton Road and Carlisle Road (Route 27 and Route 225), said sum to be in addition to the sum previously appropriated under Article 11 of the Warrant for the Special Town Meeting held on June 26, 1969.

Finance Committee approved.

Voted to dissolve the meeting.

A True Record, ATTEST:

Alice A. Hildreth
TOWN CLERK

SPECIAL TOWN MEETING - OCTOBER 9, 1973

At a legal meeting of the inhabitants of the Town of Westford qualified by law to vote in Town affairs, held at the Abbot Middle School on Tuesday, October 9, 1973 at 8:00 P.M., the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors.

John E. Leggat, Town Moderator, called the meeting to order and declared the presence of a quorum. The attendance was 353.

ARTICLE 1. Voted 266 Yes and 61 No that the Town amend its Zoning By-Law and Zoning By-Law Map as follows:

1. By rezoning from a Residential A District to an Industrial A District the following parcel of land:

A certain parcel of land situated in said Westford on both sides of Robbins Road, containing forty-five (45) acres, more or less, bounded and described as follows:

Beginning on the easterly side of said Robbins Road at a corner of the wall and at the southwesterly corner of other land of the Town of Westford, formerly of Martina A. Gage;

Thence Southeasterly by said last named land and on the brook and ditch to corner of the wall at land now or formerly of George Vinal and Benjamin Reed, Jr.;

Thence Southwesterly by said Vinal and Reed land and by land now or formerly of Elbridge G. Bartlett and by land now or formerly of Allen W. Kimball to corner of the wall;

Thence Northwesterly on the wall still by said Kimball land now supposed to belong to Henry J. and Jennie L. Couper to the corner of the wall, and again;

Thence Southwesterly still by said Couper land on the wall to the corner of the wall and at other land now or formerly of said Couper;

Thence again Northwesterly still by said Couper land and crossing said Robbins Road to the corner of the wall at land now or formerly of George A. Kimball

Thence Northeasterly on the wall by said Kimball land to the corner of the wall at other land of said Kimball;

Thence Northwesterly still by said Kimball land on the wall to the corner of the wall at other land of said Kimball;

Thence Northeasterly still by said Kimball land on the wall to Tadmuck Brook, so called, at other land of said Kimball;

Thence Southeasterly still by said Kimball land by the brook to said Robbins Road and crossing said road to the point of beginning.

II. By rezoning from a Business District to an Industrial A District for a distance of two hundred ten feet (210) south from Littleton Road and by rezoning from a Residential A District to an Industrial A District the remainder of the parcel, all of which is described as follows:

That parcel of land known as Robbins Road running Southerly

from Littleton Road for a distance of sixteen hundred (1600) feet together with a strip of land on the easterly side of Robbins Road running southerly from Littleton Road a distance of sixteen hundred (1600) feet of such width that together with Robbins Road the whole strip is forty (40) feet wide.

III. By rezoning from a Residential A District to an Industrial A District the following described parcel of land which abuts the first parcel above described on the east. Said parcel being bounded and described as follows:

Northeasterly by land now or formerly of the Boston and Maine Railroad;

Southeasterly by land now or formerly of Coleman;

Southwesterly by land of Nashoba Hill Corp.; and

Northwesterly by land of the Town of Westford.

The Planning Board submitted a report.

ARTICLE 2. Voted unanimously that the sum of Thirteen Thousand (\$13,000.00) Dollars be appropriated from the account entitled "Overlay Reserve" to defray the cost of engineering services and for plans, specifications, studies and other information relative to the development of a new sanitary land fill to be established and located on that portion of the premises described in the preceding Article which is owned by the Town; said sum to be expended by or under the supervision of the Board of Selectmen.

Finance Committee approved.

ARTICLE 3. Voted unanimously that the sum of Forty-nine Thousand Four Hundred Thirty-Five (49,435.00) be appropriated from the grant received by the Town from the Federal Government (Federal Law 874) to defray additional expenses of the School Department.

Finance Committee approved.

ARTICLE 4. Voted unanimously to dismiss this article relative to the Town amending its Zoning By-Law and Zoning By-Law Map by rezoning from a Residential A District to a Business District a certain parcel of vacant land, situated on the northwesterly side of Acton Road, the northeasterly side of Old Road and the southwesterly side of Carlisle Road, being the premises described in Certificate of Title 9016, dated October 15, 1953, recorded with the North Registry District of Middlesex County, and thus bounded:

Northeasterly by Boston Road, seventy-nine and 21/100 (79.21) feet;

Southeasterly by Acton Road, one hundred forty-three and 47/100 (143.47) feet;

Southerly by Old Road, one hundred fifty-five and 13/100 (155.13) feet; and

Northwesterly by land now or formerly of L. A. Frost, two hundred forty-two and 24/100 (242.24) feet.

ARTICLE 5. Voted unanimously that the sum of Two Thousand (\$2,000.00) Dollars be appropriated from the account entitled "Overlay Reserve" for the heating and maintenance of the building known as the Roudenbush School; and, in addition thereto, that the Board of Selectmen be and they hereby are authorized and empowered, in the name and

behalf of the Town, to lease said premises to such persons, firms or corporations, and upon such terms and conditions, as the Board shall determine to be in the best interests of the Town, subject and pursuant to the authority and limitations contained in Section 3 of Chapter 40 of the General Laws.

Finance Committee approved.

ARTICLE 6. Voted unanimously to dismiss this article relative to the Town appropriating the sum of Forty-Five Hundred (\$4500.00) Dollars or some other sum, from any available funds in the Treasury, or from the unexpended and unencumbered balances in any accounts, for the reconstruction and/or resurfacing of Patten Road; or act in relation thereto.

ARTICLE 7. Voted unanimously that this article be dismissed relative to the Town appropriating the sum of Eight Hundred (\$800.00) Dollars, or some other sum, from any available funds in the Treasury, or from the unexpended and unencumbered balances in any accounts, for the construction of a parking lot in the rear of the Town Hall; or act in relation thereto.

ARTICLE 8. Voted unanimously to dismiss this article relative to the Town Forest Committee being authorized and empowered to dispose of, by public or private sale, or otherwise, certain fallen or cut trees or timber, resulting from the thinning out or other clearing operations on Town Forest land.

ARTICLE 9. Voted unanimously that the sum of One Hundred Twenty-Five (\$125.00) Dollars be appropriated from Available Funds in the Treasury for the preparation and distribution of notices, pamphlets, or brochures, explaining to the citizens of Westford the services available from the Town Aide.

Finance Committee approved.

Voted to dissolve the meeting.

A True Record, ATTEST:

Alice A. Hildreth
TOWN CLERK

SPECIAL TOWN MEETING - DECEMBER 19, 1973

At a legal meeting of the inhabitants of the Town of Westford qualified by law to vote in Town affairs, held at the Westford Academy on Wednesday, December 19, 1973 at 8:00 P.M., the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors.

John E. Leggat, Town Moderator, called the meeting to order and declared the presence of a quorum, there being an attendance of 605.

ARTICLE 1. Voted unanimously that the Town extend its water mains and water supply system by laying approximately nine hundred (900) feet of mains of not less than six (6) inches but less than sixteen (16) inches in diameter in and along Timberlee Lane, the entire cost of said extension to be paid by the Takers to be served thereby, pursuant to the provisions of clause (1) of Section 5 of the By-Laws governing the operation of the Water Department; and for the purpose aforesaid, that the sum of Seventy-One Hundred (\$7100.00) Dollars be raised and appropriated, and to meet said appropriation, that the Treasurer, with the approval of the Selectmen, be and hereby is authorized and empowered to borrow, at one time or from time to time, the sum of Seventy-One Hundred (\$7100.00) Dollars, and to issue bonds or notes of the Town therefor under and pursuant to the provisions of section eight, clause five of chapter forty-four of the General Laws, as most recently amended, and other applicable provisions of said chapter forty-four, to be payable over a period not to exceed fifteen (15) years from the date of issue of the first bond or note, to be in such form and to be sold in such manner as shall be determined by the Treasurer, with the approval of the Selectmen.

Finance Committee approved.

ARTICLE 2. Voted unanimously that the sum of \$3500.00 be appropriated from unappropriated available funds in the Treasury for the printing and distribution of the Annual Town Reports.

Finance Committee approved.

ARTICLE 3. Voted unanimously that the sum of One Hundred (100.00) Dollars be appropriated from unappropriated available funds in the Treasury for the payment of damages awarded in connection with the acquisition by eminent domain of certain drainage easements in Nabnasset, said sum to be in addition to the amount appropriated under Article 1 of the Special Town Meeting held on April 7, 1973.

Finance Committee approved.

ARTICLE 4. Voted by a majority vote that SECTION 1 and SECTION 2 of ARTICLE I of the Town By-Laws be stricken in their entirety and the following new Sections inserted in place thereof:

SECTION 1. The Annual Meeting for the election of Town Officers shall be held on the first Tuesday of May in each year. The polls shall be open at 7:30 o'clock A.M. and shall remain open until 8:00 o'clock P.M.

SECTION 2. All business of the Annual Town Meeting, except the election of such Officers and the determination of such matters as by law or vote of the Town are required to be elected or determined by ballot, shall be considered at said meeting on the Saturday following called at 10:00 o'clock in the forenoon.

The foregoing amendments shall take effect on June 1, 1974.
Finance Committee Approved.

ARTICLE 5. Voted unanimously that the Board of Selectmen be, and they hereby are, authorized, in the name and behalf of the Town, to acquire by purchase, eminent domain, or otherwise, in fee simple, three adjacent parcels of land in the Parker Village section of Town, situated on the southeasterly side of Power Road (formerly called Boston Road), supposed to belong to Anthony B. Nardone et al, Lawrence J. Mahoney and George Jansky, respectively, being shown on a plan entitled "Plan of Land in Westford, Mass., Showing Proposed 50 ft. Right of Way to be conveyed to the Town of Westford, Surveyed 15 September, 1973, Richard L. McGlinchey", which plan is to be recorded with Middlesex North District Registry of Deeds; said premises to be used for the purpose of gaining access from Boston Road to adjacent land to be acquired by the Town under the authority contained in Article 7 of the Warrant for the Special Town Meeting held on April 7, 1973; and for the purpose of acquiring said land and for the payment of any damages which may be awarded as a result of any such taking, that the sum of four hundred (\$400.00) Dollars be appropriated from unappropriated available funds in the Treasury; and said Selectmen, in the event that any or all of said premises are conveyed to the Town by the owner or owners thereof, are hereby authorized, in the name and behalf of the Town, to accept a deed or deeds of all or any portion of said premises upon such terms, conditions, agreements, reservations or restrictions as they in their discretion shall determine to be in the best interests of the Town
Finance Committee approved.

Before proceeding with Article 6, John E. Leggat, Town Moderator stepped down from his Chair and William J. Kavanagh, Jr. was elected to preside as temporary Moderator for this particular Article.

ARTICLE 6. Defeated with 211 Yeas and 366 Nays that the Town amend its Zoning By-Law and Zoning By-Law Map by rezoning, from a Residence A District to an Industrial B District, a certain parcel of land, situated on the westerly side of Boston Road, bounded and described as follows:

Beginning at a point on the Westerly sideline of Boston Road eight hundred (800) feet southerly from land of Robinson; thence turning and running SOUTH seventy-nine (79) degrees, fifty-eight (58) minutes West six hundred (600) feet by land of Drew to a point; thence turning and running SOUTH twenty-five (25) degrees, thirty-two (32) minutes East four hundred (400) feet by land of said Drew; thence turning and running NORTH seventy-nine (79) degrees fifty-eight (58) minutes East Six hundred (600) feet by a fifty (50) foot access road to

Boston Road; thence turning and running NORTHWESTERLY
along Boston Road to the point of beginning; containing
5.4 acres, more or less.

Said premises are owned by Benjamin W. Drew and Sarah W. Drew.

Voted to dissolve the meeting.

A True Record, ATTEST:

Enid F. Vaughn
ASST. TOWN CLERK

REPORT OF THE BOARD OF SELECTMEN

At the annual Town election in March, E. Kennard Fletcher was elected to a three-year term, succeeding Horace Wyman who chose not to run after serving the Town for eighteen years as a member of the Board. The Board of Selectmen held their organizational meeting on March 6, 1973 at which time Mark Mulligan was elected Chairman, E. Kennard Fletcher as Vice Chairman, and Ellen Harde as Secretary.

Recreation Areas

Further steps were taken during the year to acquire and develop more recreation and conservation land for the Town. The Board finalized the purchase of the DelPapa land on the easterly side of Route 225 (Concord Road) at Griffin Road as authorized by Article 25 of the 1973 Town Meeting. A sub-committee has been appointed to present a development plan for the land in the coming year under a program whereby 50% of the development costs will be reimbursed to the Town by the Commonwealth.

A vote of the Town at the December 19 Special Town Meeting granted the Board the authority to acquire an access road off Power Road to the Town's nearly 500 acres in the area bounded by Route 225, Texas Road and Power Road. In this acreage, a 15 acre pond is now being dredged under an agreement signed by the Board May 1 which calls for the pond's completion within three years.

Traffic Signals at Routes 225 and 27

The engineering firm of Tibbets, Abbot, McCarthy and Stratton presented their proposal for traffic signals at the intersection to the Selectmen in December. The cost of signals has appreciated substantially since the Town first authorized \$14,370.80 for this project in 1969 requiring an article for additional monies to be on the 1974 Town Meeting Warrant. All costs are 100% reimbursable by the Commonwealth. A necessary easement from the Penn Central Railroad may cause some further delay, but it is hoped that the project will be completed in 1974.

School Zone Lights

As authorized by the vote of the 1973 Town Meeting on Article 32, the Board received approval from the State Department of Public Works for school zone lights at the following schools: New Nabnasset, Frost, Abbot Middle, Cameron, Robinson and North Middle Schools. The contract to install the lights was awarded to Traffic Systems, Clinton, Mass. on October 23 to be completed by April, 1974.

The lights will be flashing only for a forty-five minute period before school, and for thirty minutes after dismissal to slow traffic to 20 mph in school zones. The cost of the lights is 100% reimbursable by the Commonwealth.

Centralized Gasoline Storage for the Town

In December, the Board awarded the bid for the installation of

additional gasoline storage tanks, a diesel fuel storage tank, and a key-coded pump to be installed at the Town Garage, Graniteville. When completed in the Spring of 1974, this will allow all Town departments to use a single supply for gas whereas at the present time the Fire Department and Cemetery Department purchase their gas at retail prices, and the Police Department vehicles are supplied by a local gas station as 2¢ less than retail (determined on a bid basis.)

Roudenbush School

In August, the School Committee formally turned the Roudenbush School in Westford Center over to the Selectmen, since the opening of the new Westford Academy ended the Roudenbush's usefulness for classrooms. On November 15, the Selectmen leased the building to the Lowell YWCA for three years, as approved at the October 9 Special Town Meeting.

Gravel Removal Guidelines

Working with the Planning Board, the Board drew up a set of more stringent guidelines and requirements to be considered by them in connection with applications for gravel removal in the Town. Of five applications to the Board during the year, four were granted with restrictions, and one was denied.

Liquor Licenses

Applications from the Cozy Corner Restaurant for a beer and wine license, and the Westford Swim and Tennis Club for an all alcoholic beverage license were both denied by the Board.

Treasurer-Tax Collector Appointments

Mr. Raymond DeGagne submitted his resignation to the Board as Treasurer-Tax Collector for Westford in March, and Mr. Patrick McEnaney was appointed by the Board to fill the vacancy. Four months later, Mr. McEnaney resigned due to ill health, and Paula Brule, Assistant Treasurer, was appointed Treasurer-Tax Collector for the remainder of the unexpired term to March, 1974.

Sanitary Landfill

On the recommendation of the Solid Waste Study Committee, the Board asked the October 10th Special Town Meeting to rezone approximately fifty acres of Town-owned land south of Route 110 to Industrial A so that it could be designated as the site for the Town's new Sanitary Landfill. In accordance with the favorable vote on the rezoning, the Board hired H. E. Moore Co. to do the necessary engineering work on the land to insure a move to the new site late in 1974.

Town Clerk

The Board was saddened by the death of Town Clerk, Alice A. Hildreth who, like her husband before her, served the Town long and well. The Board appointed the Assistant Town Clerk, Mrs. Enid Vaughn to complete

the term which expires in the Spring of 1975.

Betterments

Poplar Road, Maple Road, Lake Shore Drive So., Birch Way, Crescent Street, Mulberry Lane were accepted under the Betterments Act during the year. By doing this, we are able to greatly improve the drainage and road surface, with the abutters paying 75% and the Town 25% of the cost.

The attention of all citizens is invited to the tear out form in the front of this Town Report, provided for the use of those interested and willing to serve on those committees and commissions authorized by the voters at Town Meetings. Submission of these forms will provide the Board of Selectmen with the knowledge necessary to make meaningful and practical appointments.

The Board would like to express its gratitude and thanks to all Town Employees, Boards, Committees, and Department Heads for their fine cooperation during the past year.

Mark W. Mulligan, Chairman
E. Kennard Fletcher, Vice Chairman
Ellen S. Harde, Secretary
Robert R. Fitzpatrick
Samuel A. Richards, Jr.
Donald W. Narankevicius,
Administrative Assistant
BOARD OF SELECTMEN

REPORT OF THE TOWN ACCOUNTANT

In accordance with the requirements of the General Laws, there is submitted herewith the Annual Report of the Town Accountant. The Accountant's records are open for public inspection.

Respectfully submitted,

Elaine M. Sundberg
TOWN ACCOUNTANT

RECEIPTS - 1973

Taxes:

Current Year: 3,305,848.46

Personal Property 181,703.57

Real Estate 3,124,144.89

Prior Years: 122,179.85

Personal Property 1,371.30

Real Estate 120,808.55

Motor Vehicle Excise Taxes: 388,746.07

Levy of 1969 36.58

Levy of 1970 292.05

Levy of 1971 5,610.32

Levy of 1972 133,898.27

Levy of 1973 248,908.85

Farm Animal Excise Taxes: 366.00

Levy of 1972 114.00

Levy of 1973 252.00

Street Betterments: 27,175.26

Current Year 25,660.46

Prior Years 1,514.80

Tax Titles, & Tax Possessions: 17,905.47

Tax Titles Redeemed 17,905.47

3,862,221.11

Licenses and Permits:

Liquor Licenses: 10,342.00

Miscellaneous Licenses: 433.00

Sun. Entertainment & Refrech. 143.00

Comm. Vic. 75.00

Class II-2nd Hand Cars 60.00

Class III-Junk Cars 150.00

Misc. License 5.00

Miscellaneous Permits: 3,112.00

Sewage Repair 72.00

Sewage Installation 640.00

Gasoline Storage 240.00

Firearms - Permits to Carry 1,642.00

Firearms - Permits to Possess 212.00

Auction & Raffle Permits 140.00

Permits to Sell - FA 20.00

Stable Permits	35.00	
Board of Health Permits	111.00	
		13,887.00
Court Fines:	3,747.80	
Board of Appeals Hearings:	534.00	
Library Fines:	224.41	
		4,506.21
State Taxes:	21,351.66	
Local Taxation	1,575.00	
Machinery Basis	19,776.66	
Grants from Fed. Gov't.:	93,800.00	
School - PL92-318	44,365.00	
School - PL 874	49,435.00	
Grants from State:	1,238,191.19	
Schools:		
Title VI	4,550.00	
Title II, School Library	4,446.17	
Title I, 'Follow Through'	25,575.00	
Title I, 'PrePrep II'	887.00	
Chap. 69 & 70, Sp. Ed.	76,552.00	
Chap. 71, Sec. 16D	40,854.62	
Chap. 71, Sec. 9	1,363.12	
Chap. 74, Sec. 8A, Transp.	523.00	
Chap. 71, Sec. 10, Tuition	1,227.00	
Chap. 70, Sch. Aid	1,013,314.00	
Free Public Library	3,888.00	
Chap. 812 - Census	2,669.50	
Veteran's Services	8,495.54	
Beano:	1,066.25	
State Lottery:	62,283.00	
Grants from County - Dog Taxes:	1,207.35	
		1,417,899.45
Dept. Revenue:	508.28	
Sale of Maps & By-Laws	202.25	
Personal Telephone Use	180.81	
Public Telephone Commission	125.22	
Public Safety:	11,596.00	
Police - Accident Report Fees	579.00	
Bldg. Inspector	6,005.00	
Gas Inspector	819.00	
Plumbing Inspector	1,039.00	
Wire Inspector	1,191.00	
Sealer of Weights & Measures	323.00	
Dog Officer - Care & Kill	1,640.00	12,104.28
Highway Dept.:		
Joint Const. - State	27,770.03	
Joint Const. - County	13,885.02	
Chapter 81 Roads	24,341.78	
Chapter 90, Maintenance	2,000.00	
		67,996.83

Cemeteries:

Annual Lot Care	138.00
Opening Graves	1,550.00
Sale of Lots & Graves	700.00
Perpetual Care	1,700.00

4,088.00

Reimbursements:

State Highway	41.20
Legal Ads	160.01
Comm. of Mass. Public Health	50.00
Blue Cross/Blue Shield	23,793.30
Damages - Town Property	716.00
Police Teletype	223.00

24,983.51

School Bldg. Asst. Comm.:

253,691.95

Gift to Town:

600.00

From Other Sources:

Insurance Dividend	210.73
Anti-Trust Settlements	458.67
Overpayment Refunds	1,483.51
Group Ins. Refund	459.94
Reg.-Adult Ed. Program	1,096.57
Planning Board Filing Fees	360.00
Rental of Town Equipment	242.00
Vending Machine Sales	108.41
Misc.	237.62

4,657.45

School Department:

Cafeteria:

School	135,305.61
State	12,570.76
Federal	37,239.40
Athletics & Band	7,824.38

192,940.15

Treasurer:

2,644.73

Water Liens	1,303.62
Municipal Liens	1,341.11

Tax Title Release

42.00

Water Department:

182,020.33

Rates	153,849.80
Services & Misc.	7,154.75
Guar. Deposits of Svcs.	10,599.10
Guar. Deposits of Ext.	9,440.68
Backhoe Fund	976.00

184,707.06

Agency & Trust:

Payroll Deductions:

Federal Withholding	501,007.20
State Withholding	137,257.47
County Retirement	41,072.71
Chap. 32B, Empl. Benefits	45,131.14
United Fund	1,638.59
Chap. 32B, Town Approp.	799.79

726,906.90

Dog Licenses:		3,488.85
Escrow Account-Federal Taxes		17,738.40
Escrow Account-Planning Board		20,375.00
Loans:		
Anticipation of Revenue	1,250,000.00	
Bettrs.-Poplar Road	43,600.00	
Bettrs.-Maple Road	28,500.00	
Bettrs.-Mulberry Lane	8,025.00	
Bettrs.-Birch Road	26,400.00	
Bettrs.-Crescent Street	5,500.00	
		1,362,025.00
Interest:		
General:		
Tax Title	929.14	
Deferred Taxes	8,918.39	
Investments	147,511.45	
Bettrs.-Committed Int.	2,025.12	
		159,384.10
Interest withdrawn from Trust Funds:		
E. Fletcher Lib. Trust Fund	295.00	
M. Atwood Lecture Fund	2,026.11	
Library General Trust Fund	2,451.65	
Wright Cemetery Fund	15.00	
Fletcher Cemetery Fund	15.00	
Cemetery Perp. Care Fund	15,000.00	
		19,802.76
Revenue, Cash, Investments:		4,017,254.32
Revenue Sharing Fund	254,485.00	
Revenue Sharing Fund Int.	7,153.34	
		261,638.34
Stabilization Fund (Record only)		163,026.52
		<hr/>
Total Receipts for the Year 1973		12,795,923.19
Balance January 1, 1973		589,773.35
		<hr/>
		13,385,696.54

EXPENDITURES - 1973

General Government:		
Selectmen:		7,494.80
Selectmen Salaries	3,700.00	
Adm. Assistant Salaries	3,794.80	
Expenses:		2,167.85
New Office Equipment		180.00
Town Accountant:		
Salaries		8,112.84
Expenses		585.83
Treasurer-Tax Collector:		
Salaries & Wages		23,312.13
Expenses		6,052.91
New Office Equipment		400.00
Assessors:		
Salaries & Wages		20,656.44
Expenses		4,459.99
New Office Equipment		666.00
Appraisal Services		618.75
Legal Department:		
Retainer		15,002.00
Expenses		843.24
Town Clerk:		8,707.90
Salary	6,000.00	
Asst. Town Clerk	2,707.90	
Expenses		843.43
Registration & Election		8,209.69
Wages	6,429.25	
Expenses	1,780.44	
Board of Appeals		932.56
Misc. Services & Expenses		1,988.60
Personnel Board		35.00
Lic. Expenses & Legal Ads		623.18
Finance Committee Expenses		30.00
Planning Board		983.96
Civil Defense		1,590.78
Police-Fire Station Comm.		23,309.35
Dev. & Ind. Commission		179.04
Conservation Commission		166.02
Real Estate Appraisals		750.00
EEA Expenses		113.63
Operation Sanitary Landfill		33,760.00
Firearms Committee		300.00
Town Report		3,761.25
Commemoration Memorial Day		797.94
Damage Claims - Hunt Road		1,000.00
Council on Aging		1,592.19
Eng. Svcs.-Sanitary Landfill		950.00
Town Aide		1,475.44

Town Hall:		
Salary, Custodian	3,082.56	
Expenses	6,020.34	
		191,755.64
Protection of Persons & Property:		
Insurance	54,328.36	
Police Salaries	272,450.94	
Police Expenses	37,648.65	
Traffic Lines	3,499.96	
New Cruisers	11,068.55	
Fire Dept.:	59,496.56	
Fire Salaries & Wages	26,625.96	
Expenses	20,241.66	
Ambulance Wages	2,971.22	
Switchboard Wages	8,685.72	
New Hose	972.00	
Tree Department	6,152.40	
Dutch Elm Disease	1,700.00	
Insect Pest Control	1,488.80	
Dog Officer:	11,299.36	
Salary	8,112.40	
Expenses	3,186.96	
Building Inspector	4,622.90	
Bldg. Inspector Expenses	210.32	
Gas Inspector	731.50	
Plumbing Inspector	880.50	
Wire Inspector	1,000.00	
Sealer of Weights & Measures	300.00	
		466,878.80
Health Department:		
General Expenses	1,931.09	
Animal Inspector	300.00	
Nashoba Assoc. Board of Health	26,617.34	
Middlesex County Sanitorium	10,049.59	
SHARE	5,500.00	
		44,398.02
Highway Department:		
Street Lights	15,081.75	
Town Roads	53,891.26	
Sidewalks	462.00	
Painting Town Garage	925.00	
Parks	12,065.65	
Drainage	10,745.17	
Chapter 90, Maint. Contract	6,000.00	
Chapter 81, Roads	35,809.63	
Chapter 90, 72 Contract	13,834.95	
Snow & Ice Removal	56,699.02	
Machinery & Equipment	18,163.50	
New Truck	22,948.00	
New Snow Plows (2)	1,656.43	
Street Signs	1,823.70	

Street Betterments, Poplar Road	34,215.27	
Street Betterments, Maple Road	24,865.19	
Street Betterments, Mulberry Lane	1,198.92	
Street Betterments, Birch Road	2,576.96	
Street Betterments, Crescent St.	991.76	
Street Betterments, Elm St.	1,012.72	
Drainage Installation-Polley Road	7,997.15	
Drainage Easements-Nabnasset	600.00	
		323,564.03
Veterans' Benefits:		
Veterans' Agent Salary	1,800.00	
Expenses	300.00	
Grants and Aid	25,352.78	
		27,452.78
School Department:		3,569,668.48
General Operational	3,267,420.26	
School Cafeteria	196,323.81	
Athletics & Band	31,426.28	
PL 90-576	24,281.29	
Title I-'Pre Prep'	6,314.00	
Title II-School Library	3,870.07	
Title VI	3,385.39	
Title I, 'Self Help Follow Thru'	21,411.68	
Ventilation, N. Middle	14,200.00	
Parking Area & Basement Floor	432.30	
Title I-'Follow Thru II'	603.40	
Related Educational Costs:		2,397,485.73
New Sr. High School	2,124,634.41	
Nashoba Tech. Assessment	272,851.32	
		5,967,154.21
Library:		51,672.11
Salaries	32,721.53	
Expenses	17,329.72	
Capital Equipment	1,620.86	
M. Atwood Library Fund		1,936.11
A. Fletcher Library Fund		15.28
Library General Trust Fund		1,988.44
E. Fletcher Lecture Fund		295.00
		55,906.94
Unclassified:		9,014.55
Roudenbush School	1,554.36	
NMAC	4,125.75	
Unpaid Bills Prior Year	3,034.44	
Veterans' Quarters	300.00	
Recreation Commission:		12,758.99
Life Guards	800.00	
Summer Parks	2,433.41	
Baseball	5,908.29	
Hockey	3,400.00	
Basketball	160.00	
Administration	57.29	
Purchase of Land-DelPapa		101,000.00
		122,773.54

Water Department:		
Salary	56,461.66	
Maintenance & Operation	45,966.33	
Pipes & Supplies	15,008.59	
Cold Spring Road Extension	1,481.95	
Endmoor Rd. Extension	2,000.00	
Chelmsford Rd. Extension	20,736.58	
Nabnasset Extension	4,500.00	
Fletcher Lane Extension	1,036.30	
Fletcher Lane #2 Extension	717.50	
Jelley Road Extension	1,300.00	
Willow Road Extension	1,778.01	
E. Prescott St. Extension	1,160.00	
Hemlock Rd. Extension	288.00	
Compressor	3,559.87	
New Truck	5,086.00	
		161,080.79
Cemetery Department:		
Operation	14,418.80	
Perpetual Care	1,425.00	
		15,843.80
State & County Payments:		
Payments to State		33,076.01
Motor Vehicle Excise Bills	1,113.45	
State Parks & Reservations	31,630.94	
Pollution Control	331.62	
Payments to County		220,034.93
County Taxes	136,471.48	
County Retirement	80,146.84	
Dog Taxes	3,416.61	
		253,110.94
Principal & Interest on Loans	911,249.54	
Temporary & Revenue Loans	16,339.30	
		927,588.84
Payroll Deductions:		
Withholding Taxes		637,042.90
Federal	517,768.90	
State	119,274.00	
Other Deductions		78,643.95
County Retirement	36,237.21	
Insurance	41,063.72	
United Fund of Gr. Lowell	1,343.02	
		715,686.85
Town Share - Blue Cross/Blue Shield		40,648.81
Loans, Anticipation of Revenue		1,250,000.00
Stabilization Fund		81,513.26
Planning Board-Surety Deposit Refunds	27,536.92	
Refunds:		
Water Services	235.88	
Taxes:	27,368.44	

Real Estate	13,020.65		
Motor Vehicle Excise	14,229.42		
Street Betterments	79.99		
Committed Interest	26.08		
Personal Property	12.30		
Tailings		33.00	
			55,174.24
Revenue, Cash, Investments:			1,510,659.17
<hr/>			
Total Expenditures to December 31, 1973	12,211,190.66		
Plus Audit Adjustment	37.06		
Cash Balance December 31, 1973		1,174,468.82	
<hr/>			
			13,385,696.54

TRUST FUNDS IN CUSTODY OF THE TREASURER

	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u> <u>12/31/73</u>
Mary Atwood Lecture Fund	\$22,597.40	\$ 3,835.44	\$ 26,432.84
Emily Fletcher Lecture Fund	2,000.00	335.48	2,335.48
Div. Wm. C. Rodenbush Fund (Common Stock Value)	5,934.00	55.44	55.44
Total (Stock not included)	<u>24,597.40</u>	<u>4,226.36</u>	<u>28,823.76</u>
<u>Library General</u>			
Albert Prescott	7,056.08	769.59	7,825.67
J. R. Wilkins	150.00	17.02	167.02
Laws Library Fund	1,000.00	108.60	1,108.60
Martha Symmes	100.00	22.25	122.25
Augustus Fletcher	1,000.00	107.30	1,107.30
Stone Fund	1,000.00	105.51	1,105.51
William R. Taylor	2,500.00	264.49	2,764.49
John Osgood	1,000.00	106.06	1,106.06
Frederick E. Burbeck	1,000.00	105.83	1,105.83
John & Adeline Burbeck	500.00	53.90	553.90
Anne Carmichael Bicknell	1,000.00	108.13	1,108.13
William J. Burbeck	1,000.00	106.91	1,106.91
Grace Burbeck	1,500.00	161.61	1,661.61
	<u>18,806.08</u>	<u>2,037.20</u>	<u>20,843.28</u>
<u>CEMETERY TRUST FUNDS</u>			
Perpetual Care	68,025.73	2,449.46	70,475.19
William Wright Cemetery Fund	5,000.00	2,421.89	7,421.89
Lyman Wilkins Cemetery Fund	1,413.11	1,012.57	2,425.68
J. Herbert Fletcher Cemetery Fund	500.00	183.42	683.42
Total	<u>74,938.84</u>	<u>6,067.34</u>	<u>81,006.18</u>
<u>TOWN TRUST FUNDS</u>			
Conservation Fund	5,835.63	833.65	6,669.28
Whitney Playground	10,000.00	6,754.56	16,754.56
Whitney Shade Tree	2,500.00	1,406.59	3,906.59
Metcalf and Soldiers Monuments	1,300.00	1,629.50	2,929.50
Total	<u>19,635.63</u>	<u>10,624.30</u>	<u>30,259.93</u>
<u>STABILIZATION FUND</u>			
			<u>81,513.26</u>
			<u>\$242,446.41</u>

REPORT OF THE TOWN TREASURER

Balance on Hand-January 1, 1973	\$ 589,773.35	
Total Receipts to December 31, 1973	<u>12,795,923.19</u>	\$13,385,696.54
Total Payments to December 31, 1973	12,211,227.72	
Balance on Hand-December 31, 1973	<u>1,174,468.82</u>	\$13,385,696.54

Paula Brule
TREASURER

BONDED INDEBTEDNESS

TOWN MISCELLANEOUS

<u>Rate</u>	<u>Amount</u>	<u>Pd. thru 73-Previous Yrs. P & I</u>	<u>Prin. & Int. 1973</u>	<u>Unpaid Balance 1/1/74</u>
3.85%	61,600.00	21,600.00 4,296.00	10,000.00 1,925.00	40,000.00 3,850.00
6.25%	55,000.00	20,000.00 8,740.45	5,000.00 2,500.00	35,000.00 8,750.00
5.9%	100,000.00	80,000.00 16,520.00	20,000.00 2,360.00	20,000.00 1,180.00
5.5%	65,500.00	65,500.00 6,102.15	20,000.00 1,000.00	None None
4.25%	72,100.00	None	----- 1,268.26	72,100.00 4,473.10
2.7%	7,400.00	None	7,400.00 199.80	----- -----
6.29%	150,000.00	-----	-----	150,000.00 9,435.00
4.65%	50,000.00	-----	-----	50,000.00 2,325.00
4.9%	100,000.00	-----	-----	100,000.00 4,900.00
Principal	187,100.00		62,400.00	467,100.00
Interest	35,658.60		6,916.65	34,913.10
Total P & I			135,916.65	

WATER DEPARTMENT

2.6%	Purchase Water Dept. 3/1/56 28 yrs. 1984	281,000.00	171,000.00 89,856.00	10,000.00 2,990.00	110,000.00 15,730.00
3.1%	Pump. Sta & Gravel Well 11/15/64 9 yrs., 1973	45,000.00	45,000.00 6,975.00	5,000.00 77.50	----- -----
3.3%	Pumping Station & Gravel Well 2/15/66 9 yrs. 1975	46,000.00	36,000.00 7,176.76	5,000.00 412.50	10,000.00 330.00
4.%	Water Ext. RJH School 5/1/68 8 yrs. 1976	42,000.00	27,000.00 6,380.00	5,000.00 400.00	15,000.00 900.00
6.25%	Pumping Sta. & Stand Pipe 10/15/69 15 yrs. 1984	236,000.00	71,000.00 51,625.00	15,000.00 11,250.00	165,000.00 61,875.00
3.75%	Water Ext. Pine Grove & Hill 1/15/71 5 yrs. 1976	3,000.00	1,200.00 236.75	600.00 78.75	1,800.00 101.25
	Principal Interest		351,200.00 162,249.00	40,600.00 15,208.75	301,800.00 78,936.25

SCHOOL

2.4%	Abbott Middle 12/1/53	600,000.00 -----	600,000.00 151,200.00	30,000.00 360.00	----- -----
2.4%	Abbott Middle 12/1/53	200,000.00 -----	200,000.00 50,400.00	10,000.00 240.00	----- -----
2.75%	Addition to Nabnasset Grammar 7/15/63 10 yrs. 1973	190,000.00	190,000.00 27,500.00	10,000.00 137.50	----- -----
3.6%	Nabnasset Grammar 12/1/59 15 yrs. 1974	435,000.00	410,000.00 121,140.00	25,000.00 1,800.00	25,000.00 900.00
3.1%	Intermediate No. Middle 1/15/64 15 yrs. 1979	900,000.00	540,000.00 189,720.00	60,000.00 12,090.00	360,000.00 33,480.00

3.1%	Intermediate No. Middle 1/15/64 yrs. 1978	95,000.00	70,000.00	5,000.00	25,000.00
			16,662.00	852.50	1,937.50
4.3%	Land Acquisition School Site 10/30/67 12 yrs. 1979	58,000.00	30,000.00	5,000.00	28,000.00
			11,819.00	1,419.50	3,010.00
4.5%	Robinson School 7/15/68 20 yrs. 1988	1,175,000.00	300,000.00	60,000.00	875,000.00
			237,375.00	42,075.00	309,375.00
4.7%	Westford Academy 11/1/71 15 yrs. 1986	4,620,000.00	620,000.00	310,000.00	4,000,000.00
			419,710.00	202,570.00	1,311,065.00
<hr/>					
	Totals		2,960,000.00	515,000.00	5,313,000.00
			1,225,526.00	261,544.50	1,659,767.50

YEAR	TAX	BALANCE OF COMMITMENT	COLLECTIONS & ABATEMENTS	REFUNDS	ADDED TO TAX TITLE	BALANCE
1966	Personal Property	18.00				18.00
	Auto Excise	187.55				187.55
1967	Personal Property	406.30				406.30
	Auto Excise	2,296.44				2,296.44
1968	Farm Animal	49.50				49.50
	App. St. Betterment	94.44				94.44
	Personal Property	374.30				374.30
	Auto Excise	7,968.83				7,968.83
1969	Farm Animal	57.00				57.00
	Personal Property	354.65				354.65
	Excise	7,456.85	39.14	12.30		7,417.71
1970	Farm Animal	57.00				57.00
	App. St. Betterments	52.63				52.63
	Personal Property	1,087.70	12.30			1,075.40
	Real Estate	309.50				309.50
	Excise	13,221.22	300.30			12,920.92
1971	Farm Animal	28.00				28.00
	App. St. Betterments	118.38	76.34			42.04
	Personal Property	2,296.25				2,296.25
	Real Estate	31,111.96	30,324.69	92.95	1,062.20	(181.98)
	Excise	25,618.09	6,563.33	275.55		19,330.31
1972	Farm Animal	116.30	114.00			2.30
	App. St. Betterments	687.48	624.54			62.94
	Personal Property	4,785.50	1,359.00			3,426.50
	Real Estate	126,042.36	89,972.70	431.25	283.11	36,217.80
	Excise	187,744.48	155,291.65	5,725.91		38,178.74
1973	Farm Animal	299.55	266.75			32.80
	St. Bett. Pd. in Adv.		859.27			(859.27)
	Personal Property	187,007.18	182,740.78			4,266.40
	Real Estate	3,383,716.06	3,207,497.01	12,496.45	5,797.75	182,917.75
	Excise	366,817.17	296,260.98	8,227.96		78,784.15
	App. St. Bett.	15,153.74	12,306.53			2,847.21
	Water Liens	1,342.41	1,225.31			117.10
		4,366,876.82	3,985,834.62	27,262.37	7,143.06	401,161.51

Paula Brule
TAX COLLECTOR

REPORT OF BOARD OF ASSESSORS

Value of Buildings.....	January 1, 1973.....	\$ 54,783,910
Value of Land.....	January 1, 1973.....	9,529,353
Value of Personal Property.....	January 1, 1973.....	<u>3,495,455</u>
Total Valuation.....	January 1, 1973.....	67,808,718
Appropriations - Town Meeting, March 10, 1973.....		4,743,381.24
Amounts Taken From Available Funds.....		66,393.52
Debt and Interest Charges Various New Schools.....		778,041.50
Debt and Interest Charges for Water Department Loans.....		56,186.25
Debt and Interest Charges for Misc. Loans.....		62,785.00
Expenses of Chapter 32B.....		-----
County Taxes Including Underestimates of Previous Years..		139,072.00
1973 Overlay Fund.....		66,941.52
Gross Amount To Be Raised.....		6,116,225.36
Receipts Including Overestimates of Previous Years.....		24,777.00
Appropriations From Available Funds to Reduce Tax Rate...		166,666.66
Total Estimated Receipts and Available Funds.....		239,419.00
Net Amount To Be Raised On Property.....		3,565,556.98

TAX RATE - \$53.50 per \$1,000.00

Apportioned Street Betterment Commitment and Interest....	15,153.74
Water Lien.....	1,342.41
Farm Animal Excise Commitment.....	299.55
Total Motor Vehicle and Trailer Excise Commitment.....	497,169.38

Levy of 1972.....\$130,368.71

Levy of 1973..... 366,800.67

Livestock Value.....	\$ 21,700.00
Mach. and Equipment.....	215,750.00
Stock In Trade.....	66,500.00
Trailers.....	20,400.00
Public Utilities.....	3,053,850.00
Miscellaneous.....	117,250.00
Acres of Land.....	14,564
Dwellings.....	3,300

ABATEMENTS

	<u>Property</u>	<u>Excise</u>	<u>Farm Animal Excise</u>
1971	\$ 49.50	\$ 350.08	\$-----
1972	246.95	20,292.57	-----
1973	84,413.40	47,157.43	14.75

Apportioned Street Betterments

1973 \$807.14

Unapportioned Street Betterments

1973 \$3,675.31

Norman K. Nesmith
Uldege Ricard
John F. Gagnon
BOARD OF ASSESSORS

REPORT OF THE POLICE DEPARTMENT

Accidents.....	456
Arrests.....	234
Buildings Checked.....	1319
Building Found Open.....	259
Commitments.....	8
Protective Custody.....	17
Summonses Served.....	731
Total	3024

COMPLAINTS INVESTIGATED

Abduction, Female under 16 yrs.....	1
Accosting.....	1
Animal, Bite.....	17
Animal, Cruelty to.....	1
Animal, Injured.....	4
Animal, Stray.....	35
Annoying Persons of opposite sex.....	1
Armed Robbery.....	1
Arson, Including Attempts.....	2
Assaults.....	3
Assault, with a Dangerous Weapon.....	3
Assault & Battery, Indecent.....	3
Assault & Battery, Simple.....	6
A.W.O.L.....	1
Bomb Threat.....	1
Breach of Contract.....	4
Breaking & Entering, Attempt.....	26
Breaking & Entering w/intent to commit misdemeanor.....	6
Breaking & Entering w/intent to commit a felony.....	78
Breaking & Entering a Motor Vehicle.....	17
By-Law Violation, Building Code.....	4
By-Law Violation, Dogs.....	83
By-Law Violation, Fire Laws.....	5
By-Law Violation, Health.....	5
By-Law Violation, Junk Cars.....	4
By-Law Violation, Gravel Removal.....	2
By-Law Violation, Snow Removal.....	3
Counterfeit Currency.....	2
Disorderly Conduct.....	35
Disturbances.....	433
Domestic.....	68
Drunkenness.....	4
Explosives, Discharge of.....	10
Firearms Violation.....	36
Fireworks, Sale of.....	5
Forgery.....	2
Harassment.....	5
Health Hazard.....	33
Indecent Exposure.....	9
Kidnapping.....	1

Larceny, Attempt.....	7
Larceny, By Check, Over \$50.00.....	8
Larceny, By Check, Under \$50.00.....	1
Larceny, More than \$100.00.....	84
Larceny, Less than \$50.00.....	129
Larceny, More than \$50.00.....	32
Larceny, Boat.....	5
Larceny, Motor Vehicle.....	23
Larceny, Motor Vehicle, Attempt.....	2
Larceny, Snowmobile.....	3
Larceny, Trailer.....	3
Liquor Law Violation.....	7
Misfeasance.....	1
Motor Vehicle, Abandoned.....	35
Motor Vehicle, Violation.....	124
Obscene Telephone Calls.....	9
Property, Injury to.....	291
Prowler.....	79
Rape.....	1
Rubbish Disposal.....	20
Runaways.....	4
Safety Hazard.....	137
Suspicious Motor Vehicle.....	236
Suspicious Person.....	174
Stubborn Child.....	2
Telephone Harassment.....	37
Threatening.....	7
Traffic Hazard.....	112
Trespassing.....	54
Uttering A Forged Instrument.....	2

Total 2589

INVESTIGATIONS

Accidents.....	456
Alarm, Burglar.....	246
Animal, Bite.....	1
Animal, Injured.....	6
Animal, Stray.....	8
Animal/Motor Vehicle Collision.....	61
Armed Robbery.....	3
Arson.....	2
Assault & Battery, Simple.....	3
Assault & Battery, With a Dangerous Weapon.....	2
Assault & Battery, With Intent to Murder.....	1
A.W.O.L.....	1
Breaking & Entering with intent to commit a Felony.....	23
Breaking & Entering with intent to commit a Misdemeanor...	12
Call Boxes answered on Route 495.....	79
Delinquency to Wit: Indecent Exposure.....	3
Disorderly Person.....	8
Embezzlement.....	2
Escapee.....	9
Fingerprinting, Citizenship.....	7

Fingerprinting, Employment.....	7
Fingerprinting, Firearms.....	145
Firearms, Violation.....	1
Fire, Report of.....	160
Fire, Motor Vehicle.....	30
Funeral Escorts.....	26
Health Hazard.....	95
Homicide.....	3
Indecent Exposure.....	2
Larceny, Over \$100.00.....	16
Larceny, Under \$100.00.....	3
Larceny, From a Building.....	13
Larceny, Motor Vehicle.....	6
Larceny, By Check under \$100.00.....	3
License, Suspension.....	75
Missing Persons.....	62
Motor Vehicle, Abandoned.....	38
Motor Vehicle, Disabled.....	254
Motor Vehicle, Recovered.....	49
Motor Vehicle, Violations.....	61
Narcotic Drug Law Violation, Possession.....	22
Narcotic Drug Law Violation, W/intent to sell.....	3
Non-Support.....	5
Operating M/V, after Suspension of License.....	9
Operating M/V, under Influence of Liquor.....	39
Operating M/V, under Influence of Drugs.....	6
Possession of Burglarious Tools.....	2
Possession of Dangerous Weapon.....	3
Possession of Stolen Property.....	10
Property Found.....	129
Property, Injury to.....	67
Property, Unsecure.....	1
Property, Lost.....	90
Property, Recovered.....	4
Repossession, Report of.....	5
Request Assistance.....	1045
Request Assistance, Police.....	234
Rubbish Disposal.....	1
Runaway Child.....	3
Safety Hazard.....	70
Security Escort.....	2
Sudden Death.....	7
Suicide, Attempt.....	2
Suspicious Motor Vehicle.....	39
Suspicious Person.....	22
Traffic Hazard.....	93
Trespassing.....	2
Truant.....	3
Unauthorized Use of Motor Vehicle.....	9
Summonses Served.....	731

Total 4640

MOTOR VEHICLE VIOLATIONS

Allowing improper person to operate a Motor Vehicle.....	3
Creating Loud and Objectionable Noise.....	1
Extended Load, without warning flag.....	1
Failing to use Corrective Lenses while operating.....	3
Failing to use Caution while Backing.....	2
Failing to Dim Headlights.....	2
Failing to Display Number Plates.....	9
Failing to Keep Right.....	13
Failing to Stop at Railroad Crossing Signal.....	1
Failing to Use Caution at Intersection.....	4
Illegally Attaching Wrong Number Plates.....	4
Impeding Traffic.....	4
Improper Operation of Motor Vehicle.....	16
Larceny of a Motor Vehicle.....	2
Leaving Scene of an Accident, after Property Damage.....	3
Leaving Scene of an Accident, after Personal Injury.....	1
Operating Unregistered Motor Vehicle.....	30
Operating Uninsured Motor Vehicle.....	5
Operating, Without a License in Possession.....	13
Operating, Without Registration in Possession.....	10
Operating, Without a License Issued by Registrar.....	16
Operating After Suspension of License.....	13
Operating After Revocation of License.....	6
Operating a Motor Vehicle Without Authority.....	17
Operating M/V, unauthorized, to commit misdemeanor.....	8
Operating M/V, unauthorized, to commit a felony.....	1
Operating M/V, Without Current Inspection Sticker.....	87
Operating M/V, With Defective Equipment.....	36
Operating M/V, So as to Endanger.....	26
Operating M/V, While under the Influence, Liquor.....	51
Operating M/V, While under the Influence, Drugs.....	3
Passing in No Passing Zone.....	13
School Bus Violation.....	1
Ski Mobil Violation.....	3
Speeding.....	498
Stop Sign Violation.....	107
Tailgating.....	1
Towing, Trailer, Unregistered.....	1
Towing, Motor Vehicle, Unregistered.....	1
Towing, Motor Vehicle, Uninsured.....	1
Using M/V, to commit a Misdemeanor.....	19
Using M/V, to commit a Felony.....	1
Total	1037
Warnings.....	111
Summonses.....	793
Arrests.....	133
Total	1037

COURT DISPOSITIONS

Adjudicated Delinquent.....	8
Appeals Pending.....	9
Cases Continued.....	499
Committed.....	10
Default, Registry Action.....	116
Default, Warrant Issued.....	32
Dismissed... ..	91
Dismissed, With Court Cost.....	8
Dismissed, With Court Ordered Restitution.....	9
Filed, Without a Finding.....	67
Guilty.....	929
Not Guilty.....	79
Hearing, Complaint Issued.....	9
Hearing, Complaint Denied.....	4
Suspended Sentence.....	6
Released From Custody.....	1
Total	1877

PERMITS ISSUED

Firearms, Dealers.....	2
Firearms, Gunsmith.....	1
Firearms, To Carry.....	164
Firearms, To Possess.....	106
Hand Gun Permit.....	1
Solicitors Permit.....	1
Sunday Work Permits.....	76

FEES COLLECTED

Commonwealth of Massachusetts	
Teletype Leaps Grant.....	223.00
Dealers Permits.....	20.00
Firearms Permits, to Carry.....	1640.00
Firearms Permits, to Possess.....	212.00
Gunsmith Permits.....	5.00
Hand Gun Permit.....	2.00
Police Reports-Issued.....	579.00
Solicitor Permits.....	10.00
Total	2691.00

I wish to thank all the citizens of Westford who have assisted this department during the past year. I thankfully acknowledge the assistance rendered by all the police departments in neighboring communities, the Massachusetts State Police, the Presiding Justice, the Associate Justice, the Clerk of Court, the Probation Officer and all members of the staff at the First District Court of Northern Middlesex. The cooperation and assistance of the officers and other employees of this department during the past year is also appreciated.

Respectfully submitted,

Joseph R. Connell
CHIEF OF POLICE

REPORT OF THE FIRE DEPARTMENT

In presenting this 1973 report, the Westford Fire Department wishes to express to you the residents of Westford our appreciation of the cooperation received in our endeavor to carry out our responsibilities in the field of Firefighting.

Having taken the position of permanent Fire Chief in July, 1973, has enabled me to devote the time necessary to maintaining a qualified Call Department.

Training in 1973 consisted of seven firefighters successfully completing The Emergency Medical Technician Ambulance Training whereby through examination are now registered with the National Registry of Emergency Medical Technicians'. Several Firefighters attended training programs at the Topsfield Training Academy and Meadowwood Drill Yard. Department training was held twice monthly with various areas of the Fire Service being studied. It is my desire to see the Town Farm operable in the coming year to provide within our town a program of training for every firefighter that will stay in date with new products, improved methods and changing equipment. The purpose of training in the fire service is to advance the learner in knowledge, skill and information to develop his ability as a firefighter with the least amount of energy, danger and time. Our Town Farm Training Center will provide the means for this necessary training.

The up-keep of building repairs this year consisted of painting the Forge Village and Nabnasset Fire Station along with the Fire cottage.

A successful Fire Prevention Program was carried out through the public school system during Fire Prevention Week. I feel this has played an important role in keeping fire losses at a minimum. This program will continue to be carried out and expanded in the future.

We have found this past year that due to the similarity in street names, such as; Bayberry Road and Banbury Drive, or identical names differing only in Street, Road or Drive, such as; Sawmill Dr. and Sawmill Rd., that the possibility of being mistaken for one another is great, especially when dealing with emergency situations. It is my hope that more careful consideration be given to new streets in town and those presently causing conflict and confusion be changed.

For some time now the House Numbering Committee has performed their function of re-numbering and assigning numbers to home owners, unfortunately most homes have not posted the assigned house number which would aid to expediate the identifying of locations in an emergency. This also holds true with new construction whereas I feel an occupancy permit should be withheld until the assigned house number is visible posted.

Through the fine efforts of Mr. John Sanders, Mrs. Pamela Grant Cahill, members of the 4-H Citizenship Club, the members of the Auxiliary Fire Department and you the residents of Westford, a successful ambulance drive enabled the purchase of a new Modulance Ambulance. This new ambulance meets the stringent new regulations developed under

the Massachusetts Ambulance Law of 1973. The present ambulance will be maintained for transfers and as a back-up to the new emergency vehicle.

With the proper training and the availability of men, I feel that we can maintain our present status of a Call Department.

I especially wish to extend sincere gratitude to all Firefighters for their excellence and dedication with which they answer the call of Firefighter.

Respectfully submitted,

George P. Rogers, Chief
FIRE DEPARTMENT

Ambulance Calls.....	354
Buildings.....	21
Oil Burners.....	7
Electrical.....	11
Downed Wire.....	8
Chimney.....	9
Mattress.....	3
Dump.....	2
Incinerator.....	3
Dishwasher.....	2
Television.....	4
Dryer.....	2
Stove.....	8
Lock-Out.....	2
Car & Truck.....	34
Wash Downs.....	14
Cellars Pumped.....	10
Fire Stations Manned.....	7
Brush & Grass.....	76
False Alarms.....	9
Rescue.....	4
Bomb Threat.....	5
Investigations & Complaints.....	27
Non-permit Fire Investigations.....	9
Agricultural Permits.....	10
Assistance, Water, Lighting, etc.....	26
Mutual Aid.....	4
Lowell - 3	
Groton - 1	

REPORT OF THE HIGHWAY AND PARK DEPARTMENT

CHAPTER 81 ROADS

This year 41,384 gallons of asphalt, 1,760 tons of pea stone, 768 tons of sand, 413 tons of Bituminous Concrete were used to resurface roads in all sections of town which come under this chapter.

TOWN ROADS

This year 500 tons of Bituminous Concrete was used for patching and resurfacing. 2,100 tons of sand and gravel were used on Town Roads. A section of Patten Road in front of the New High School was widened and paved with Bituminous Concrete.

DRAINAGE

Drainage was installed on Old Lowell Road, Hunt Road, Dunstable Road, Griffin Road, Plain Road, Francis Hill Road, Groton Road, Cold-spring Road, Pleasant Street, E. Prescott Street and Polley Road.

CHAPTER 90 MAINTENANCE

Under this contract 550 tons of Bituminous Concrete was used to resurface a section of Concord Road.

CHAPTER 90 CONSTRUCTION

The 1972 contract on Lowell Road was completed this year to Stony Brook Road. This years work consisted of installing drainage, graveling the shoulders and paving of said road with Bituminous Concrete.

SNOW AND ICE REMOVAL

This year 2,134 tons of sand and 1,700 tons of salt were used on the roads in Town.

BETTERMENTS

Elm Street - Poplar Road - Maple Road

The work consisted of installing drainage, cutting trees, removal of stumps, excavating, placing gravel foundations, grading, and paving of said streets with asphalt and pea stone.

PARK DEPARTMENT

This year the Whitney Playground, Town Commons, Monuments, Library, Graniteville and Forge Village ball parks were limed and fertilized. A section of the Common was loamed and seeded. All shrubbery was trimmed and the grass was mowed and raked when needed. For Memorial Day geraniums were placed on the Town Commons and on the Monuments. The Town Beach was cleaned each day and the trash picked up.

Respectfully submitted,

George W. Wyman
SUPERINTENDENT OF STREETS

REPORT OF THE WATER DEPARTMENT

RECEIPTS

Water Rates	\$154,168.03	
Guarantee Deposits (Services)	10,440.10	
Guarantee Deposits (Extensions)	8,778.95	
Additional Services & Miscellaneous	<u>7,256.75</u>	\$180,643.83

EXPENDITURES

Wages & Salaries		57,385.67
Pipe & Supplies		15,067.39
Maintenance & Operation:		
Electricity	\$13,552.19	
Telephone	839.56	
Office Supplies & Equipment	1,344.25	
Insurance	545.41	
Gas, Oil & Coal	1,032.35	
Advertising & Surveys	186.26	
Repairs to Equipment & Buildings	6,585.59	
Well Treatment	2,819.50	
Well Testing	841.00	
Hot Top & Gravel	465.54	
Uniforms	448.05	
Trucks, Backhoe & Radio	1,935.53	
Miscellaneous Maintenance	<u>3,613.10</u>	34,208.33
Pickup Truck		5,086.00
Compressor		3,559.87

Refunds:

Services & Miscellaneous	139.40	
Water Rates	<u>96.38</u>	235.78

Extensions Covered by Guarantee Deposits:

Fletcher Lane Extension	965.00	
Fletcher Lane Extensions #2	730.00	
Endmoor Road Extension	2,000.00	
Cold Spring Road Ext.	1,481.95	
Jelley Road Extension	1,300.00	
Willow Road Extension	574.00	
E. Prescott Street Ext.	1,160.00	
Hemlock Road Extension	288.00	
Willow Road Extension #2	<u>280.00</u>	8,778.95

Payments on Loans:

Water Loan - Purchase Water Co.	12,990.00
Gravel Packed Well,	
Cemetery Road	5,155.00
Gravel Packed Well,	
Depot Road	5,412.50
Boston Road & Rte. 110 Ext.	5,700.00
Frances Hill Standpipe & Ext.	
and Gravel Packed Well, Forge	
Village Road	26,250.00

Pine Grove Road Ext.	<u>678.75</u>	<u>56,186.25</u>	<u>180,508.24</u>
Excess Receipts			135.59

EXTENSIONS
(Under Guarantee Deposits)

FLETCHER LANE EXTENSION

(Donald E. Kinney)

Deposit		965.00
---------	--	--------

Expenses:

Pipe	486.46
Gate	121.15
Gate Box & Tee	86.69
Wages	169.12
Water Dept. Backhoe	<u>101.58</u>
	965.00

FLETCHER LANE EXTENSION #2

(Maurice F. Masson)

Deposit		730.00
---------	--	--------

Expenses:

Pipe	339.46
Valve	107.55
Misc. Supplies	63.30
Wages	137.41
Water Dept. Backhoe	<u>82.28</u>
	730.00

ENDMOOR ROAD EXTENSION

(John Blake, Jr.)

Deposit		2,000.00
---------	--	----------

Expenses:

Pipe	784.00
Hydrant	342.95
Valve	118.15
Misc. Supplies	82.65
Top	40.25
Wages	279.20
Water Dept. Backhoe	<u>352.80</u>
	2,000.00

COLD SPRING ROAD EXTENSION

(Alberic Grenier)

Deposit		1,481.95
---------	--	----------

Expenses:

Pipe	742.00
Misc. Supplies	39.75
Wages	175.20
Water Dept. Backhoe	<u>525.00</u>
	1,481.95

JELLEY ROAD EXTENSION

(Fahey & Lindof)

Deposit		1,300.00
---------	--	----------

Expenses:	
Pipe	725.20
Reducer	59.35
Misc. Supplies	12.35
Top	15.00
Wages	220.96
Water Dept. Backhoe	267.14
	<u>1,300.00</u>

WILLOW ROAD EXTENSION

(Carol J. Brittain)

Deposit 574.00

Expenses:	
Pipe	218.85
Misc. Supplies	123.55
Wages	146.60
Water Dept. Backhoe	85.00
	<u>574.00</u>

EAST PRESCOTT STREET EXTENSION

(Arthur L. Healy)

Deposit 1,160.00

Expenses:	
Pipe	712.80
Plug	31.00
Wages	257.28
Water Dept. Backhoe	158.92
	<u>1,160.00</u>

HEMLOCK ROAD EXTENSION

(McElroy & Grande)

Deposit 288.00

Expenses:	
Pipe	139.23
Wages	83.76
Water Dept. Backhoe	65.01
	<u>288.00</u>

WILLOW ROAD EXTENSION #2

(Fahey & Lindof)

Deposit 280.00

Expenses:	
Pipe	159.85
Wages	59.22
Water Dept. Backhoe	60.93
	<u>280.00</u>

EXTENSIONS - OUT OF WATER SURPLUS

NABNASSET EXTENSIONS

Transfer from Water Surplus 4,500.00

Expenses:	
Pipe	3,169.53
Hydrants	640.60

Gates	550.00
Tees	131.00
Misc.	<u>8.87</u>
	4,500.00

LITTLETON ROAD, ROUTE 110 EXTENSION

(To Site of Elderly Housing)

Transfer from Water Surplus	5,000.00
Appropriation	20,000.00
Transfer from Finance Committee	
Surplus Funds	<u>8,094.58</u>
	33,094.58

Expenses:

Pipe	10,598.11
Hydrants	960.90
Tees	821.10
Valves & Valve Boxes	2,418.00
Mechanical Joint	180.00
Bends	491.65
Sleeves	140.70
Misc. Supplies	107.38
Top	49.50
Excavating	7,927.24
Boring	8,800.00
Forwarded to 1974	<u>600.00</u>
	33,094.58

NUTTING ROAD EXTENSION - ELECTRIC RIGHT OF WAY TO GRANITEVILLE

Balance January 1, 1973	733.67
Forwarded to 1974	733.67

FORGE VILLAGE ROAD EXTENSION (Mains to Well)

Balance January 1, 1973	771.46
Forwarded to 1974	771.46

PATTEN ROAD EXTENSION (To Site of New High School)

Balance January 1, 1973	1,140.23
Forwarded to 1974	1,140.23

FRANCES HILL STANDPIPE

Balance January 1, 1973	2,266.41
Forwarded to 1974	2,266.41

BACKHOE ACCOUNT

Account balance January 1, 1973	1,101.99
Transfers from 1973 Extensions	<u>1,698.66</u>
	2,800.65
Water Liens Committed 1973	1,313.11

BOARD OF WATER COMMISSIONERS
Walter W. Gerlach, Chairman
Hervey J. Cote
Carlton M. Rooks

REPORT OF THE WATER DEPARTMENT SUPERINTENDENT

NUMBER OF GALLONS PUMPED

JANUARY.....	19,078,600
FEBRUARY.....	19,151,300
MARCH.....	23,909,800
APRIL.....	24,871,500
MAY.....	25,153,400
JUNE.....	27,465,700
JULY.....	26,888,500
AUGUST.....	34,902,000
SEPTEMBER.....	24,255,600
OCTOBER.....	23,513,100
NOVEMBER.....	19,368,900
DECEMBER.....	21,493,600
Total	290,052,000

NUMBER OF NEW SERVICES INSTALLED.....89

NUMBER OF NEW HYDRANTS INSTALLED.....18

NEW EXTENSIONS

Fletcher Lane.....	395 feet	6 inch pipe
Endmoor Road.....	400 feet	6 inch pipe
Jelley Road.....	370 feet	6 inch pipe
Hemlock Road.....	77 feet	6 inch pipe
Maple Road.....	560 feet	6 inch pipe
East Prescott Street.....	198 feet	8 inch pipe
Fairview Drive.....	1,765 feet	8 inch pipe
Dana Drive.....	930 feet	8 inch pipe
Tadmuck Lane.....	1,380 feet	8 inch pipe
Pierce Avenue.....	3,160 feet	8 inch pipe
Depot Road.....	1,500 feet	8 inch pipe
Plain Road.....	885 feet	8 inch pipe
Littleton Road.....	1,100 feet	12 inch pipe
Tadmuck Road.....	400 feet	12 inch pipe

Respectfully submitted,

Harold A. Fletcher, Superintendent

REPORT OF THE TREE DEPARTMENT

59 Trees removed	25 trees topped
21 Butts taken down	39 trees trimmed
11 trees stumped below ground	54 trees planted

At this time, I would like to thank the Highway Department, Police Department, also all other departments that have helped in all emergency work.

Types of Trees Planted; Sugar Maples, Norway Maples, Mountain Ash, Radiant Flowering Crabs, Crimson King Maples.

Depot St.	Beaver Dam Rd.	East Prescott St.
Newport Drive	Kirsi Circle	Salem Road
Pleasant Street	Concord Road	Robinson Road
Main Street	Snow Drive	Route 225
Hildreth Street	Heywood Street	Stratton Hill Road
Blue Ridge Road		

Streets where trees were removed, butts taken down, trees stumped below ground, topped and trimmed.

Main Street	Forge Village Road	Depot Road
Groton Road	Keyes Road	Nutting Road
Old Lowell Road	Town Farm Road	West Prescott St.
East Prescott St.	Route 27	Church Street
Pershing Street	Boston Road	Lowell Road
Concord Road	Pleasant Street	Pine Street
Forest Road	Dunstable Road	Polly Road
Sargent School	Pond Street	Pine Hill Road
Hildreth Street	Cold Spring Road	Providence Road
Center Common	Tyngsboro Road	

Dutch Elm Department

18 Trees removed
8 Butts removed
14 Trees topped
Work done on following Streets:

Route 40	Nutting Road	Hildreth Street
Cold Spring Road	Providence Road	Depot Street
Center Common	Route 27	Tyngsboro Road
Main Street	Concord Road	

Insect Pest Control Department

Applied one Spray of 'Flowable Seven' which is a low toxic spray that has replaced D.D.T. by law.

TREE WARDEN
Roger Melancon

REPORT OF THE BOARD OF HEALTH

The Board of Health organized in March with Thomas P. McLaughlin as chairman, Lucien J. Menard as secretary and Alan N. Fleckner, M.D., M.P.H., as the third member. Dorothy A. Healy, R.N. was appointed clerk. At this meeting, it was voted to hold Board of Health meetings on the second Monday of each month at 7:00 P.M.

At the request of the Selectmen, the Board of Health agreed to be responsible for the Share Drug Program and the appointing of a Plumbing Inspector.

Members of Town Boards and other interested citizens who have attended Board of Health meetings include the following: The Board of Selectmen, the Share Director and the Westford Representatives on the Share Board, the Plumbing Inspector, the chairman of the Mosquito Control Committee, members of the Nashoba Associated Boards of Health Study Committee, and members of the League of Women Voters.

Members of this Board accompanied members of the Board of Selectmen on the annual inspection of liquor establishments.

Dr. Fleckner conducted two Flu Clinics for Town Employees and members of the Golden Age Club. Ninety-four people were immunized.

We wish to thank Mrs. Margaret Sudak, R.N. for efficiently handling the Board of Health nursing duties including the Well Child Clinics and the new Well Oldster Clinics. We would also like to thank the following volunteers who have assisted at our clinics: Mrs. Barbara Brewer, R.N., Mrs. George Downey, R.N., Mrs. Ruth Hall, R.N., Mrs. Carl Lyman, R.N., Mrs. Anne McCusker, R.N., Mrs. Maurice Will, R.N., Mrs. William Bolger, Mrs. Russell Brown, Mrs. Helena Crocker, Mrs. Arline Lavigne, Miss Eileen Leonard, Mrs. John Lorentzen, Mr. & Mrs. William MacMillan, Mrs. Edward Malone, Mrs. Medora Marcouillier, Mrs. Thomas McKniff, Mrs. Brian Milot, Mrs. James Pioli and Mrs. Veronica Sullivan.

Statistics on our various clinics will be found in the report of the Nashoba Associated Boards of Health.

Respectfully submitted,

Thomas P. McLaughlin, Chairman
Lucien J. Menard, Secretary
Alan N. Fleckner, M.D., M.P.H.
BOARD OF HEALTH

BOARD OF HEALTH RECEIPTS

Sewage Collection Permits.....	\$ 6.00
Sewage Installation Permits.....	640.00
Sewage Repair Permits.....	66.00
Stable Permits.....	35.00
Milk Licenses.....	55.50
Oleomargarine Licenses.....	7.50
Camp Licenses.....	30.00
Day Care Licenses.....	15.00
Ice Cream Licenses.....	20.00
Food Service Licenses.....	<u>130.00</u>
	\$1,005.00

BOARD OF HEALTH EXPENSES

General Admin:	
Misc. Expense.....	241.00
Stationery & Office Expense.....	82.77
Telephone.....	507.32
Clerk's Expense.....	350.00
Renumeration Board of Health Members.....	<u>750.00</u>
	\$1,931.09
Sanitary Landfill Expenses (Jan. - Apr.).....	14,345.00
Pest Control (Jan. - Apr.).....	60.00

OTHER APPROPRIATIONS

Animal Inspectors.....	300.00
Share, Inc.....	5,500.00
Nashoba Associated Boards of Health.....	26,617.34

REPORT OF NASHOBA ASSOCIATED BOARDS OF HEALTH

It gives us pleasure to present the 1973 annual report of the Nashoba programs and services offered within the sixteen (16) member towns.

During 1973 we expanded some of our services and in other areas we laid the cornerstones for new and improved services. For example, our nursing department has responded in four (4) Nashoba towns, outside the ten (10) town nursing area, to requests consistent with new Medicare legislation. In 1949 Nashoba was among the first to provide Rabies Clinics. In 1973 Nashoba was the first health department to cooperate with local veterinarians in providing vaccine to immunize horses against equine encephalitis. We see further development of this type of service in 1974. We have pioneered in initiating Well-Oldster clinics in our district and have cooperated with various professional groups to provide workshops on as widely diversified subjects as: Teaching Dental Health; Management of the School-Age Child with Epilepsy; Soil-Use; Laboratory Testing for Lead, and Bacterial and Chemical Testing of Drinking Water; Transactional Analysis; and Cardio-Pulmonary Resuscitation, to name just a few. Substantially increased laboratory services and food and restaurant inspections are among our other projected plans for 1974.

However, in the years ahead as in 1973, we must constantly weigh the health needs against the limiting factors of time and money. Nashoba's awareness of these needs and vigilant attention to economical ways to deal with them bodes well for the future of this fine health district.

CHILD HEALTH PROGRAMS:

Well Child Conferences

A total of 169 W.C.C. were held in our sixteen (16) towns, 19 of which were in your town. Dr. Blechman, Dr. Pittelli, Dr. Donald and Dr. Bell conducted these clinics with the very able assistance of the town nurses. A total of 2,370 immunizations were given in the Well Child Conferences. 285 shots were given in your clinic, and 256 children were served.

Dental Health Program

Again in the 1972-1973 school year Dr. Lawton served as consultant to our three (3) dental hygienists, Mrs. Dee, Mrs. Lorman and Mrs. Watson. In October the Massachusetts Dental Society presented a two-day workshop on Teaching Dental Health. The Nashoba Community Hospital graciously offered their conference room to accommodate the many professionals invited to attend throughout our District.

The following statistics represent the work accomplished by the Nashoba dental hygienists in the '72-'73 school year:

	<u>TOTAL IN THE 16 TOWNS</u>	<u>IN YOUR TOWN</u>
DAY CARE	650	82
GRADE 1	1,333	223
GRADES 2, 5, & 8	4,318	779

Immunization Program

We were glad to see the Division of Communicable Diseases, both in the Federal and State government, in 1973 underscore the vital importance of immunization in the field of preventive medicine. For many years we have emphasized this at Nashoba. The total of all immunized children in all schools in the Nashoba District was 4,139 in addition to 1,170 tine tests. In the schools in your town the following immunizations were done:

TD (Tetanus-Diphtheria.....)	198
SPV (Smallpox Vaccine).....	69
Mumps.....	129
Rubella.....	111
Oral Polio.....	95
Tine Tests.....	171

The success of our immunization program is reflected in the reports of communicable diseases which we receive monthly.

The school immunization program was offered to all schools in our district and, as always, we are indebted to all our nurses for their fine cooperation.

Day Care

During 1973 nursery schools were visited and, as usual, they were found to be doing an excellent professional job. Some Centers have expanded their services and, in other instances, they have adjusted their programs to the opening of public kindergartens by dropping their groups from 5 to 4 years.

NURSING

In 1973, with the resignation of the Nashoba Nursing Director, we appointed Mrs. Noreen Basque, former Nursing Supervisor, to the position of Nursing Director, and Mrs. Beverly Roy, one of the Ayer nurses, to the position of Supervisor. We are fortunate, indeed, when we have such highly-qualified staff within our organization for it eases the impact of change upon the staff and does away with any disruption of service.

This year we have been able to offer service in four (4) Nashoba towns not formerly covered by Medicare and Medicaid. We have increased the number of our towns covered by Home-Maker, Home-Health-Aide Services and have for the first time entered into a Contract with two (2) hospitals for physiotherapy service for patients in fourteen (14) of our towns. So, in 1973, our Certified Nursing Service is able to offer in addition to skilled nursing service, medical-social work, physiotherapy, and Home-Maker, Home-Health-Aide Services.

The planning has been completed for the organization of Well-Oldster Clinics which will be conducted by the nurses in our sixteen (16) member towns. The first ones have already been held in Littleton, Tyngsborough and Ayer.

ENVIRONMENTAL SANITATION

As the following statistics will plainly show, the workload in this department has steadily increased over the year. Dividing the District into three groups of five or six towns each with a sanitarian in each group has worked out well. With additional personnel this coming year, it will be possible to divide the District into four groups which Mr. Donald Melloon, Chief Sanitarian, feels will improve the Sanitation Service.

	<u>Your Town</u>	<u>NASHOBA Total</u>
Inspection of eating places and food stores	78	626
Sewage Disposal Permits Issued (Repair & New)	130	845
Investigation of Nuisance Complaints	80	552
Visits to School Buildings	12	64
Housing problems investigated	0	76
Consultations, visits, and inspections of Private sewage disposal systems	631	4,791
Conferences with Boards of Health members and Town and State Officials	5	255

MEDICAL SOCIAL WORK

Mrs. Anderson reports that during 1973 she had 129 referrals involving 1,223 interviews or contacts, and she made 257 home visits. More than one-half of all the referrals came from the Nashoba nurses with the rest coming from physicians, other Nashoba staff members, Board members, school personnel, clergymen, hospital social workers and other agency workers.

More and more people are seeking to learn what is available to them for help with their many problems which run the gamut in all our communities. Today, Nashoba townspeople are finding out that the Nashoba social worker is available to listen to their problems and that she knows where to refer people for help.

LABORATORY SERVICES

As we anticipated, Laboratory services have been well utilized during 1973. We have had increasing requests by physicians for chemical analysis of drinking water, especially, in regard to sodium (salt) content.

In 1973 the following tests were completed:

Inspection and Testing of Private Water Supplies....	1215
Inspection and Testing of Public Bathing Beaches....	503
Inspection and Testing of Milk.....	185

RABIES CLINIC

307 dogs in your town were immunized against Rabies in 1973.

Respectfully submitted,
Ralph E. Cole, M.D., C.H.O.
Medical Director
(Mrs.) Audrey M. Pond, C.H.O.
Associate Director

REPORT OF THE BOARD OF APPEALS

The general policy of the Board of Appeals was to have a Public Hearing about once a month with as many appeals as were available at the time. A fee of \$20.00 paid to the Town of Westford was required with each appeal.

The workload due to the 1971 amendment to the Annotated Laws of Massachusetts re: Hearings on Appeals; Procedure, etc. requiring that the abutters and the abutters to the abutters be notified of both the public hearing and the decision; plus the January 1, 1974 hike in postage rates has forced the Board of Appeals to raise their application fees as follows:

Residential.....	\$30.00
Commercial.....	50.00
Filling Station...	75.00
Industrial.....	75.00

These rates will be effective January 1, 1974.

In 1973 there were 9 hearings with 27 appeals. The appeals, dates and decisions were as follows:

<u>DATE HEARING HELD</u>	<u>APPEAL</u>	<u>DECISION</u>
February 8	To erect a dwelling having 12 ft. side lot line	Restrictions on water drainage, grade, removal of old buildings
March 8	To operate small wood-working business from home.	Granted
March 8	To erect garage having insufficient frontage	Granted
April 12	To conduct real estate home occupation in barn on property	Granted
April 12	Permission to erect a sign with rotater, 43' sq. and 2 signs 60' sq.	Rotating sign denied. Restrictions of 32' sq. not more than 20' from road and not more than 16' from ground.
April 12	To erect an addition closer to side lot line than allowed	Granted
May 24	To erect pool within 5' of side lot line and 15' of garage	Granted
May 24	To erect sign approx. 70' sq.	Restricted to 15' x 0 by 3' x 0. (45 sq. ft.)

May 24	To construct equestrian facility.	Restricted to 50 horses at one time. No events i.e. rodeos be allowed.
July 12	Permission to operate Thrift Shop on Premises.	Granted with provisions for off-street parking.
August 23	To erect building closer to side lot line than allowed	Granted
September 27	Permission to maintain free standing signs oversized. (3 applications).	1 denied 2 granted
September 27	Permission to divide 2.5 acre lot into 2 lots to erect dwelling.	Restricted dwelling lot size to be no less than 40,000 sq. ft.
September 27	Permission to use room on premises for insurance business, erect a sign.	Granted/ size restriction on sign.
September 27	To erect a dwelling having insufficient frontage	Denied
September 27	To maintain existing garage within 15' of side lot line.	Granted
September 27	To operate year round recreational area in addition to existing ski area.	Granted
October 25	Permission to use access way into Petitioner's land.	Granted/proposed fenced-in area be 400' from road
October 25	To erect dwelling having insufficient frontage.	Granted with provisions
November 29	To maintain an extensive recreation area 24 acres in Westford/64 acres in Littleton.	Denied

BOARD OF APPEALS

John J. Barretto, Chairman
 Warren G. Morrow
 John J. Kavanagh
 James D. Hansen, Alternate
 Horace Wyman, Alternate
 Carlene Johnston, Clerk

REPORT OF THE CEMETERY COMMISSIONERS

In the past year the cemeteries have been in excellent shape. A new commercial type riding lawn mower has been purchased with substantial savings to the Town.

The main Ave. at Fairview has almost been completely hot-topped which was much needed and also some small avenues were done.

Since the conflict of interest law became effective, the position of the Commissioner has changed. Before, the commissioners were primarily retired men who would work at the cemeteries to enhance their salary. Now the administrative work has to be done by the Chairman. This work is done during working hours at no charge to the Town.

General Supervision of all work done including co-ordinating backhoe workers and the funeral directors; also checking lots and locations selling and using some.

This burden is too much for a person and vehicle with no compensation. The Commissioners recommend that a superintendant be appointed and a small salary given for his efforts. This has been approved by the Finance Committee.

Respectfully submitted,

Donald E. Greenwood
Joan T. Hopf
CEMETERY COMMISSIONERS

REPORT OF THE SEALER OF WEIGHTS AND MEASURES

Gasoline Pumps sealed.....	61
Scales 10 lb. or less.....	20
Scales 10 lb. to 100 lb.....	17
Scales 100 lb. to 5,000 lb.....	9
Scales over 10,000 lb.....	4

Respectfully submitted,

George S. Wilder
SEALER OF WEIGHTS AND MEASURES

REPORT OF THE BUILDING INSPECTOR

During 1973 this department issued 273 Permits as compared to 276 issued in 1972. Permits for 127 Single Family Dwellings were issued.

This year we supervised the construction of 3 major projects for the town. The New Westford Academy which is now completed, the 48 unit Housing for the Elderly, and the Police and Fire Station which are in the construction stages.

Income for permits \$5,3970.50

Permits issued:

New Homes	127
New Garages	92
Pools	22
Municipal Buildings	3
Sheds	8
Business	9
Remodeling and enclosing breezeways and family rooms.	68

I wish to thank Nicholas Basinas, my assistant and William MacMillan, my zoning officer, for their extra effort this year, with the necessary inspections needed on these 3 larger projects, along with the usual inspections and zoning complaints.

BUILDING INSPECTOR
Andrew Anderson

REPORT OF ASSISTANT BUILDING INSPECTOR

239 Investigations
43 Complaints of building without permits
9 Complaints of junking cars
36 Inspections for builders
17 Gravel pit inspections
5 Investigations of drainage for health department
87 Junk cars removed
42 Complaints of code violations
1 Court case of junk cars
7 Swimming pool violations

Respectfully submitted,

William C. MacMillan
ASSISTANT BUILDING
INSPECTOR

REPORT OF THE DOG OFFICER

2711 Calls by phone
1961 Leash law violations
373 Stray dogs
66 Dogs struck by car
199 Dogs returned to owners
142 Dogs destroyed
2 Cases of livestock damage turned over to the county
1 Cat returned to owner
7 Cats destroyed
3 Cat bites
44 Dog bites
157 Court cases
31 Calls for barking dogs
29 Trips to bus stop
158 Trips to school
1 Rabies Clinic
11 Dogs found homes for
37 Dogs Transported to vet
1 Gerbel bite reported

General Expense.....	\$1802.00
Expense of car.....	1400.00
Expense of part time help.....	411.18
Salary.....	7733.00
Reimbursement from county.....	1600.00

I wish to thank the Board of Selectmen, the assistant Dennis Courchaine, the dog officers from other towns, the Police Department and the Town Clerk, Mrs. Alice Hildreth for their assistance and cooperation.

Respectfully submitted,

William C. MacMillan
WESTFORD DOG OFFICER

REPORT OF THE INSPECTOR OF WIRES

There were 293 Wiring Permits issued. The appropriation was used as follows:

Appropriation for 1973		\$1,500.00
420 Inspection Fees @ \$2.00	\$840.00	
Clerical, Supplies, Mass.		
Elec. Assoc. dues	<u>160.00</u>	
		<u>1,000.00</u>
Unused balance of Appropriation		\$ 500.00
Received \$1,191.00 for 293 Permits issued.		

INSPECTOR OF WIRES
Dennis P. Kane

REPORT OF THE HOUSE NUMBERING COMMITTEE

This year, we have been updating and adding to the streets already numbered. There were several changes made on the street listing following this report

Respectfully submitted,

Norman E. Day
HOUSE NUMBERING COMMITTEE

STREET LISTING - TOWN OF WESTFORD

CODE: * Preceding street name indicates street is numbered
 # Following street name indicates a proposed street

<u>STREET NAME</u>	<u>STARTS</u>	<u>ENDS</u>
*Abbot Street	Forge Village Rd, Pine St & Town Farm Rd	Pleasant Street 65-69
*Academy Drive	Depot Street 3-5	Driveway to Academy
*Acton Road	Lowell Road, Acton	Acton Rd, Chelmsford
*Anderson Lane	Kirsi Circle 19-21	Turn-a-round
*Banbury Drive	Concord Rd 190-194	Concord Rd 202-206
*Bayberry Road	Pine Ridge Rd 44-48	Turn-a-round
*Beacon Street	North, No Main & River Sts	Dead End
*Beatrice Road	Dunstable Rd 75-77	Long Sought For Pond
*Beaver Brook Rd	Pleasant St & Concord Rd	Beaver Brook Rd, Littleton
*Beaver Dam Drive	Depot Street 20-24	Fletcher Road 14-16
*Beech Road	Sycamore Road 7-9	Pine Road 8-10
*Birch Road	Pine Road 33-35	Rt of way to Edwards Ave
*Blackthorn Drive	Cold Spring Rd 22-24	Fletcher Road 17-19
Blades Road	Groton Rd 274-276	
*Blaisdell Road	S Chelmsford Rd 25-27	Vose Road 7-9
*Blaney Street	Carlisle Rd 177-179	West St, Carlisle
*Blue Ridge Road	Stony Brook Rd 59-61	Stratton Hill Rd 11-15
*Boston Road	Main Street 47-49	Littleton Rd 181-183
*Bradford Street	Pleasant Street 4-6	Forge Pond
*Brian Drive	Christopher Rd 4-6	Turn-a-round
*Bridge Street	Graniteville Rd 82-86	North Main St 44-46
*Broadway Street	Graniteville Rd & River St	North Main St 14-16
*Brookside Road	Lowell Road 110-112	Nabnasset St 29-30
*Brookview Drive	Beaver Dam Rd 12-14	Fletcher Road 22-24
Burgess Pond Rd	Depot Street 70-72	Dead End
*Byrne Avenue	crosses Moore Ave 25-26	Gassett Road No. 1
Byrne Place	Now Byrne Avenue	
*Camp Road	Wilson Lane 2-4	Dead End
*Canal Street	Bradford St 10-12	Dead End
*Carlisle Road	Littleton Rd 182-184	Westford Rd, Carlisle
*Carolina Lane	Plain Road 58-62	Turn-a-round
*Castle Road	Crown Road 27-29	Turn-a-round
*Cedar Road	Fir Road 6-8	Maple Road 7-11
*Cemetery Road	Patten Road 48-50	Concord Road 48-50

*Chamberlain Road	Lowell Road 109-111	Galloway Rd, Chelmsford
Chandler Road	Now Flushing Pond Rd	
Chelmsford Road	Now Littleton Rd	
*Chestnut Road	Fir Road 10-12	Lake Shore Drive 37-39
*Chestnut Street	Oak Street 4-5	Dead End
*Christopher Rd	Beaver Brook Rd 48-50	Turn-a-round
*Church Street	Broadway Street 66-70	Cross Street 9-11
*Clare Circle	Polley Road 26-28	Turn-a-round
*Cold Spring Road	Depot Street 50-54	Patten Road 27-29
*Concord Road	Pleasant St & Beaver Brook Road	Carlisle Road 71-73
*Connell Drive	Main Street 44-46	Dead End
*Coolidge Avenue	Brookside Road 44-48	Moore Road 11-13
*Coolidge Street	W Prescott St 32-34	Dead End
*Court Road	Crown Road 21-23	Turn-a-round
*Courtland Circle#	MacIntosh Rd 4-6	Turn-a-round
*Craig Circle	S Chelmsford Rd 19-21	Vose Road 7-9
*Crescent Street	Abbot Street 11-13	Dead End
*Cross Road	Lake Shore Dr N 31-33	Forrest Road 4-6
*Cross Street	Broadway 52-54	Dead End at Railroad
*Crown Road	Boston Road 36-40	Crown Road 6-8 (circle)
*Crusade Road	Palace Road 3-5	Turn-a-round
*Cummings Road	Depot Street 35-37	Providence Road 7-9
*Cypress Road	Sycamore Road 11-13	Pine Road 12-14
*Dana Drive#	Fairview Drive 3-5	Turn-a-round
*Dell Road	Dunstable Road 71-73	Long Sought For Pond
*Depot Street	Main Street 70-72	Groton Road 319-321
*Depot Road	Now Depot Street	
*Doris Road	Passes end of Jo-Jo Lane	Dead End
*Douglas Road	Kirsi Circle 5-9	Kirsi Circle 31-33
Downs Road	Dunstable Rd 41-43	
*Drawbridge Road	Court Road 9-11	Providence Road 75-79
*Dunstable Road	Depot Road 146-148	Scribner Rd, Tyngs line
Durkee Road	Off Route 119 Acton	
*E Prescott St	W Prescott & Pleasant St	North Main Street
Easy Street	Lawson Road	Dead End
*Edwards Avenue	Oak Hill Road 34-36	Edwards Beach
*Elliott Road	Littleton Rd 363-365	Turn-a-round
*Elm Road	Plain Road 112-114	Dead End
*Elm Street	E Prescott St 3-5	Dead End
*Emerson Road	crosses Jo-Jo Lane 4-5	Dead End
*Endmoor Road	Plain Road 90-92	Dead End
*Fairview Drive	Tadmuck Road 8-10	Main Street 133-135
*Fir Road	Pine Road 17-21	Elm Road 10-12
*First Street	Broadway Street 27-33	River Street 20-22
*Flagg Road	Main St, Forge Village Rd	Hildreth Street 69-71
Fletcher Lane	Forrest Road 34-36	Dead End
*Fletcher Road	Depot Street 48-50	Saw Mill Dr 6-8
*Flushing Pond Rd	Tyngsboro Road 17-19	Groton Road 414-416
*Forge Village Rd	Main St & Flagg Road	Pine, Abbot & Town Farm Rd
*Forest Road	Oak Hill Road 84-86	Tyngsboro Road 65-67
*Fourth Street	Broadway 43-51	River Street 30.32
*Frances Hill Rd	Chamberlain Rd 14-16	Hunt Road 22-24
*Franklin Rd	Groton Rd 194-196	Dead End

*Gassett Road	End of Byrne Ave	Forest Road 14-16
*George Avenue	Gassett Road 9-11	Oak Hill Road 84-86
*Gould Road	Groton Road 128-132	Keyes Road 122-124
*Graniteville Rd	Main Street 30-32	River & Broadway Sts
Green Needles Rd	Beaver Brook Rd 45-47	Dead End
Greenwood Road	Old Lowell Road 71-73	Acton Road 114-116
*Griffin Road	Carlisle Road 82-84	Acton Road 76-78
*Groton Road	Lowell Road, Groton	Groton Rd, Chelmsford
*Grove Street	Nabnasset St 15-17	Knoll Road 6-8
*Hadley Road	Wilson Lane 6-8	Dead End
*Hartford Road	Robinson Road 9-11	Patten Road 24-26
*Hawthorne Road	Williams Avenue 5-9	Oak Hill Road 16-18
*Hemlock Road	Chestnut Road 3-5	Dead End
*Heywood Road	Depot Street 42-46	Beaver Dam Drive 5-7
*Hidden Valley Rd	North Hill Road 15-17	Turn-a-round
*Hildreth Street	Boston Rd & Lincoln St	Concord Road 104-106
*Hill Street	W Prescott St 14-16	Dead End
*Hillside Avenue	North Main St 53-55	North Main St 57-59
Hillside Road	Pond Road 10-12	Olive Road 709
*Howard Road	Concord Road 93-95	Turn-a-round
*Hunt Road	Chamberlain Rd 44-46	Spaulding Rd, Chelmsford
*Island Path	Byrne Avenue 20-22	Nabnasset Lake
*Jefferson Road	Old Lowell Rd 92-94	Robert Road 3-5
*Jelley Road	Nutting Road 30-32	Dead End
*Jester Road	Providence Rd 62-64	Turn-a-round
*Jo-Jo Lane	Oak Hill Rd 65-67	Doris Rd 6-10
*Jonas Road	Nabnasset St 35-37	Dead End - Stony Brook
*Keyes Road	Groton Road 210-212	Davis Road, Tyngsboro
*Kings Road	Banbury Dr 7-9	Banbury Dr 25-27
*King's Pine Road	Crown Road 9-11	Turn-a-round
*Kirsi Circle	Main Street 114-116	Main Street 132-134
*Knoll Road	Edwards Avenue 16-20	Dead End
*Lake Shore Drive N	Oak Hill Road 66-68	Fletcher Lane
*Lake Shore Drive S	passes Old Wood Rd	Dead End near Elm Rd
Lakeview Street	Pine Grove Road	Dead End
*LaSalette Road	S Chelmsford Rd 37-39	S Chelmsford Rd 31-35
*Laurel Avenue	Plain Road 158-160	Dead End
Lawson Road	Forest Road 46-48	Easy Street
*Leland Road	Main Street 77-81	Main Street 111-113
*Lillian Avenue	Moore Road 14-18	Polley Road 23-25
*Lincoln Avenue	E Prescott St 17-19	Elm Street 9-11
*Lincoln Street	Main Street 5-53	Hildreth Street 2
*Line Road	Tadmuck Road, Chelmsford	Tunr-a-round
*Links Road	Doris Road 1-5	Dead End
*Littleton Road	Littleton Rd, Chelmsford	King Street, Littleton
*Long Road	Dunstable Road 59-61	Long Sought For Pond
*Long Meadow Rd	Old Homestead Rd 4-6	Old Homestead Rd 24-26
*Long Sought For Rd	Tenney Road	Dunstable Road 128-129
*Lorraine Ave.#	Old Lowell Rd 13-15	Old Lowell Rd 23-25
Lougee Road	See Greenwood Road	
*Lowell Road	Depot Street 61-63	Graniteville Rd, Chelmsfor
*Lower Road	Elm Road 49-51	Dead End
*Lucille Avenue	Lillian Avenue 1-2	Polley Road 19-21
*MacIntosh Rd#	Forge Village Rd 22-26	Patten Rd 10-12

*Main Street	Flagg Rd & Forge Village Road	Old Westford Rd, Chelmsford
Main St, Graniteville	Now North Main Street	
*Makepeace Road	Dunstable Rd, Tyngsboro	Dunstable Rd, Chelmsford
*Maple Road	Pine Road 25-27	Dead End
*Maple Street	River Street 51-53	Dead End
*Millstone Hill Rd	Groton Road 38-40	Hoyt's Wharf Rd, Groton
*Milot Road	Town Farm Road 27-29	Dead End
*Moore Avenue	Oak Hill Road 46-48	Dead End
Moore Place	Now Moore Avenue	
*Moore Road	Brookside Road 20-22	Plain Road 143-145
*Mulberry Lane	Forge Village Rd 96-98	Crescent Street 2-4
*Muskett Lane	Sawmill Road 5-7	Turn-a-round
*Myrtle Avenue	Williams Avenue 11-15	Oak Hill Road 20-22
*Nabnasset St	Oak Hill Road 45-47	Main Street, W Chelmsford
New Street	Now Coolidge Avenue	
*Newport Drive	Salem Road 24-28	Endmoor Road 44-46
*Nixon Street	Littleton Rd 137-139	Turn-a-round
*North Street	N Main, Beacon & River Sts	Groton Road 137-141
*North Hill Rd	Tyngsboro Road 60-62	Turn-a-round
*North Main St	North, Beacon & River Sts	E Prescott Street
*Nutting Lane	Nutting Road 7-9	Turn-a-round
Nutting Road	Plain Road 54-56	Groton Road 213-215
*Oak Road	Pine Road 13-15	Elm Road 10-12
*Oak Street	Pleasant Street 15-23	Chestnut Street
Oakdale Street	Sand Beach Road	Lakeview Street
*Oak Hill Road	Brookside & Plain Rds	Groton Road 501-503
*Old Road	Carlisle Road 129-133	Acton Road 9-10
Old Groton Road	North Street	Groton Road
*Old Homestead Rd	Graniteville Rd 62-64	Cold Spring Rd 99-101
*Old Lowell Road	Concord Road 248-250	S Chelmsford Rd 47-49
*Old Wood Road	Endmoor Road 39-41	Lake Shore Dr N 7-9
*Olive Road	Dunstable Road 79-81	Long Sought For Pond
*Orchard Street	E Prescott St 23-25	Dead End
*Palace Road	Providence Road 66-68	Tadmuck Road 15-17
*Palermo Street	Pine Street 12-14	Pleasant Street 45-47
*Patriot Lane	Graniteville Rd 20-22	Patriot Lane 4-4 (Circle)
*Patten Road	Forge Village Rd 28-32	Pleasant Street 79-81
*Pershing Street	E Prescott St 26-28	Dead End
*Phillips Dr	Concord Rd 124-128	Phillips Dr (Circle)
Pierce Avenue	Cold Spring Rd 29-33	Cold Spring Rd 49-53
*Pine Road	Plain Road 80-82	Lake Shore Drive 17-19
*Pine Street	Pleasant Street 35-37	Forge Village Rd, Abbot St & Town Farm Road
Pine Grove Road	Beaver Brook Rd 11-15	Lakeview Street
*Pine Hill Road	Pine Hill Rd, Chelmsford	Chamberlain Road 97-99
*Pine Ridge Road	Forge Village Rd 47-49	Bridge Street 54-56
*Pine Tree Trail	Moore Avenue 17-19	Byrne Avenue 31-33
*Plain Road	Depot Street 69-71	Brookside & Oak Hill Rds
*Pleasant Street	E & W Prescott St	Concord & Beaver Brook Rd
*Polley Road	Stony Brook Rd 57-59	Plain Road 121-123
.Pollyanna Lane	Forest Road 40-42	Dead End
*Pond Road	Dunstable Road 67-69	Long Sought For Pond
*Pond Street	Pleasant Street 6-8	Bradford Street 21-23
*Poplar Road	Plain Road 98-100	Lake Shore Dr S 47-49

*Power Road	Littleton Rd 276-278	Power Road, Littleton
Prince Street	Now Hill Street	
*Providence Road	Lowell Road 17-19	Turn-a-round
*River Street	Graniteville Rd & Broadway St	Beacon, North & N Main Sts
Robbins Road	Littleton Rd 330-332	Dead End
*Robert Road	Old Lowell Rd 80-82	Turn-a-round
*Robinson Road	Flagg Road 29-31	Concord Road 60-62
Roc'N Roe Lane	Dunstable Rd 91-93	Dead End
*Rutland Circle	Griffin Road 34-36	Turn-a-round
*St Mary's Drive	Littleton Rd 88-90	S Chelmsford Rd 30-32
*Salem Road	Sycamore Lane 13-14	Newport Drive 59-61
Sand Beach Road	Beaver Brook Rd 5-7	Dead End
*Sawmill Drive	Cold Spring Rd 40-44	Turn-a-round
*Sawmill Road	Hidden Valley Rd 8-10	Turn-a-round
*Second Street	Broadway Street 34-36	Dead End
*Shea Street	Littleton Rd 441-443	Turn-a-round
*Sherwood Drive	Stony Brook Rd 83-85	Blue Ridge Rd 4-6
*Sleigh Road	Sleigh Rd, Chelmsford	Turn-a-round
*Smith Street	E Prescott St 34-36	Pershing Street 7-9
Snake Road	Now Power Road	
*Snow Drive	Concord Road 239-241	Turn-a-round
*Sought For Road	Dunstable Rd 63-65	Long Sought For Pond
*S Chelmsford Road	Littleton Rd 122-124	Parkerville Rd, Chelmsford
Spaulding Road	see Green Needles Rd	
Spring Lane	Tenney Rd 36-38	Dead End
*Spruce Road#	Endmoor Road 9-11	Elm Road 4-6
*Stony Brook Road	Main Street 158-160	Nutting Road 10-12
*Story Street	W Prescott 6-8	Elm Street 10-14
*Stratton Hill Road	Sherwood Road 11-12	Polley Road 18-20
Sunset Rd	Tenney Rd 46-50	Dead End
*Sycamore Lane	Plain Road 68-70	Salem Road 15-16
*Tadmuck Lane#	Fairview Drive 7-9	Turn-a-round
*Tadmuck Road	Main Street 117-119	S Chelmsford Rd 34-36
*Tenney Road	Keyes Road 75-79	Westford Rd, Tyngsboro
*Texas Road	Carlisle Road 89-91	Dead End
*Third Street	Broadway St 37-39	Fourth Street 5-7
*Timberlee Lane	Depot Road 116-118	Turn-a-round
*Torrington Lane	Woodbine Ter 15-17	Williams Avenue 14-16
*Tower Road	Oak Hill Road 19-21	Dead End
*Town Farm Road	Forge Village Rd, Pine & Abbot Sts	E Prescott St 66-70
*Trails End Road	Wilson Lane 12-14	Dead End
*Tyngsboro Road	Groton Road 320-322	Swan Road, Tyngsboro
*Vinton Place	Lowell Road 4-6	Depot Street 63-65
*Vose Road	S Chelmsford Rd 29-31	Griffin Road 58-62
*Wayne Road	Old Lowell Rd 24-26	Turn-a-round
Webber Road	Beaver Brook Rd 29-31	Dead End
*West Street	North Main St 95-99	Lowell Road, Groton
West St, Westford	Now Blaney Street	
*W Prescott Street	E Prescott & Pleasant Sts	Forge Village Rd, Groton
Wheeler Lane	Main Street 64-66	Dead End
White Street	Now Third Street	
*Williams Avenue	Plain Road 144-146	Right of Way
*Willow Road	Sycamore Lane 3-5	Pine Street 8-10

*Wilshire Avenue	Woodbine Terrace 9-11	Williams Avenue 10-12
*Wilson Lane	passes Byrne Ave 1-2	Dead End
*Winding Way	North Hill Road 3-5	Tyngsboro Road 68-70
*Wing Road	Keyes Road 81-83	Dead End
*Woodbine Terrace	Plain Road 120-122	Dead End
*Woodland Drive	Beaver Brook Rd 52-54	Turn-a-round
*Wright Lane	Hildreth Street 24-26	Dead End
*York Avenue	Woodbine Terrace 3-7	Williams Avenue 6-8

REPORT OF THE DEVELOPMENT AND INDUSTRIAL COMMISSION

The year 1973 showed a pattern of continuation of previous years' activity as far as industrial and economic growth were concerned. The combination of lack of utilities and town services and little marketable industrial property, along with an uncertain situation with regard to future zoning, made it a year of minimal impact on town industrial economic growth. Although there was some expansion of existing commercial and industrial activities, and continued growth of retail and service activities, the overall picture of town economics shows a continuing emphasis on residential property and a proportionate decrease in the industrial and commercial tax base.

The formation of the Westford Business Association during the year, and the active role played by this group in town affairs, including the pending Planning Board Zoning Proposal, is one of the more significant developments during the year.

The Commission held several meetings with state officials and other town boards to discuss the establishment of an Industrial Development Finance Authority, which was authorized by townspeople at the annual town meeting of 1968, but has not been activated. Definite action has not yet been taken on this matter.

The most important development in the town's economic picture occurred at the end of 1973, when a proposal to rezone property near the Rte. 495 interchange on Boston Road from residential to industrial to allow the construction of a light manufacturing facility was overwhelmingly defeated at a special town meeting. The strength of the vote against what the Development Commission felt was a proposal to attract a rather ideal type of industry to the town, has caused the Commission as a group to take a hard and critical look at the town's attitude toward industrial development, and the Commission's role in that development. We are continuing to re-evaluate our function in town government to determine if, in fact the town wants or needs the type of development for which the Commission was originally formed. We hope to discuss this further with town officials in the near future.

Respectfully submitted,

James M. Conry, Chairman
DEVELOPMENT AND INDUSTRIAL
COMMISSION

REPORT OF THE CIVIL DEFENSE DEPARTMENT

This past year the Civil Defense personnel in the Auxiliary Fire Department has continued training for emergencies in local schooling, as well as in Topsfield, Mass. and Fitzwilliam, N.H. Fire Schools. Chief Rogers and officers of his department have been most helpful in this training.

Surplus and Excess Property have been somewhat on a decline at least in items that can be used by our town. The Water and Highway Departments obtained clothing lockers and winter boots at a substantial saving. A large list of heavy equipment has been submitted on two occasions to the State for the needs of Westford, but to date no action. Selectman Fletcher has added assistance in this area. There is no increase in the Civil Defense Budget, in fact a slight decrease, as the budget has been satisfactory to continue the programs as in the past.

Under the new State Disaster Plan, C.D. is known as The Massachusetts Civil Defense Agency and Office of Emergency Preparedness and is a constituted government of the Commonwealth of Massachusetts functioning in an emergency caused by disaster. The Civil Defense organization is not a separate authority superseding civil authority during such emergency. Rather, it is a combination of effort by existing State Government under the Governor and State Civil Defense Director. This concept is duplicated in governments at the municipal level. Here, too, the Civil Defense organization augments and assists normal government during a disaster; it does not replace it.

The State Civil Defense Agency under its Director is responsible to the Governor for coordinating the activities of all State agencies, departments, and commissions during disaster occurring within the geographic limits of the Commonwealth of Massachusetts.

The coordination of all resources of the Commonwealth to avert or to combat the effects of disaster, natural or man-made, is the responsibility of this agency. Through its efforts all the citizens of the Commonwealth can and will survive and recover from the ravages thereof. As such it merits your wholehearted support.

Respectfully submitted,

Harold H. Hoover
C. D. DIRECTOR

REPORT OF THE SOLID WASTE COMMITTEE

The Solid Waste Disposal Committee investigated alternative solid waste disposal methods and evaluated a number of potential sites for a waste disposal facility in the town of Westford. While a number of alternatives to a sanitary landfill were identified, none were considered to be both practical in the near term and economical for a town the size of Westford

Having determined that a sanitary landfill was the only practical and economical method of waste disposal for Westford, the committee considered a number of alternative sites for such a facility. The criteria for the selection of a site included the following: soil and site suitability in accord with Commonwealth regulations, proximity to residential dwellings, accessibility, potential life and cost. The committee recommended a site located on town owned land off Route 110. This site most closely met the criteria established by the committee.

On October 9, 1973, a town meeting was held at which time this site was presented to the voters for the purpose of rezoning the land. The rezoning article was passed by well over the two-thirds vote required.

Immediately following the town meeting the committee recommended to the Selectmen that Mr. William McGlinchey and the engineering firm of H. W. Moore Assoc. be retained by the town to develop a topographical map of the site and a master plan for its development as a sanitary landfill, said plan to receive the necessary state approval. That work is now in progress.

SOLID WASTE COMMITTEE
Robert E. Schwartz, Chairman

REPORT OF THE GAS INSPECTOR

There were 175 Gas Permits issued. The appropriation was used as follows:

Appropriation for 1973		\$1,800.00
173 residential permits	\$788.00	
2 commercial permits	<u>30.00</u>	
Balance		\$ 982.00

Received \$731.50 for 175 permits issued.

INSPECTOR OF GAS
Chester H. Cook, Jr.

NORTHERN MIDDLESEX AREA COMMISSION

The Northern Middlesex Area Commission serves as the comprehensive regional planning agency for nine communities in the Northern Middlesex Area including Billerica, Chelmsford, Dracut, Dunstable, Lowell, Pepperell, Tewksbury, Tyngsborough, and Westford.

The Commission carries out its work under a locally representative Commission, and as such serves as a forum for local officials. The future of regional planning as a locally directed effort depends in great part on continued and increased intermunicipal cooperation. To this end, the Commission has, in conjunction with other regional agencies in the Commonwealth, petitioned for a revised regional planning law to enable a more decisive role for the Commission in developments of regional impact. The Commission believes that the enactment of these revisions will improve the ability of local government to solve regional problems.

The Commission activities reported below are representative of the comprehensive nature of the Commission's work. That is, there are clear inter-relationships between housing and water quality and transportation and land use. It is the comprehensive areawide role which is unique to the Commission and thus enables it to serve as a "Metropolitan Clearinghouse" for State and Federal projects.

ORGANIZATION:

The towns are represented by a selectman, a planning board member and an alternate named by the selectmen. A city councillor, a planning board member and an alternate named by the city manager represent the city. Together these delegates form the Commission which usually meets monthly at its offices at 144 Merrimack Street, Lowell (phone (454-8021)).

Last Year's Annual Report describes the general organization and functions of the Commission and its role in town affairs. Included is a discussion of the special relationship of area wide planning to certain state and federal funding programs.

In this Annual Report the focus is on particular plans and policies being developed by the Commission and its staff. Many citizens and town officials have reviewed these at "workshops" held in each Town and the City during this past November and December.

1. LAND USE: The area-wide land use plan has been detailed within the framework of the "Proposals for the Future Growth and Development of the Northern Middlesex Area" prepared in 1972. The plan calls for a return to the traditional New England Village concept characterized by clustering residential and commercial uses in compact centers while outlying areas, especially those physically less suitable for development, are subject to very sparse development. The plan has been designed to accommodate about the same amount of residential population as permitted by the current zoning, but it calls for more efficient use of land in housing the new population. The plan argues for less dependence on the automobile, for revitalization of existing Town Centers, and encouragement of new neighborhood centers. The plan seeks to mini-

mize the cost of municipal utilities and services and to maximize the preservation of open space and wetland areas. To transcribe the plan into reality, there will have to be adjustments in current land use regulations, especially zoning. In 1974 the Commission expects to make specific zoning recommendations to its members which will "phase in" the regional land use plan.

2. WATER QUALITY: Very much related to the wise use of land are the Federal Water Quality Amendments of 1972. Congress has required that there be no "waste loading" of our rivers and streams by 1985. This means that the currently acceptable secondary level sewage treatment plant is no longer enough. It also means that the in-ground septic tank may not be up to standard if it amounts to a "non point" source of waste loading. The Commission is working with the U. S. Army Corps of Engineers in a water quality management study of the Merrimack River Basin. The study, scheduled for completion in mid 1974, should provide a solid basis for the state and local water quality decisions which must be made in response to the 1972 Act. These decisions will involve area-wide facilities, and the financial and institutional arrangements necessary to insure maintenance of the water quality standard. Land use must be regarded as an essential element of the regulatory scheme in order to channel growth to areas where the treatment system will not be overloaded.

3. SOLID WASTE: Although prepared in 1971, the Commission's solid waste management plan is still current and applicable. The 1972 Water Quality Amendments point up the close relationship between liquid waste treatment and the domestic refuse problem. A combined facility is a likely possibility. The Commission petitioned the General Court for authorization to serve as a solid waste planning board for the region. With this authority, the Commission would be better able to package its solid waste ideas and bring them to Town Meeting.

4. HOUSING: Major advances were made in 1973 toward adoption of a "fair share" housing plan for the region. A report on "Deficits and deficiencies in the Housing Supply" documents the extent of the housing problem in the Northern Middlesex Area. A summary "Housing Plan for the 70's" has been widely distributed for local discussion prior to adoption by the Commission. The plan indicates the need for new construction, rehabilitation, and income supplements to overcome current deficiencies in the region's housing supply. An allocation is made to each community for the region's total based upon a fair share formula which considers vacant land, income levels and jobs.

To assist in implementing the plan, the Commission has asked the General Court to substitute an adopted "fair share" plan for the rather arbitrary housing allocations in the so-called "anti-snob zoning law", (Chapter 774 of the Acts of 1969), and has petitioned for a regional housing authority, and a housing court for the County.

5. TRANSPORTATION: The Commission, in conjunction with its Transportation Coordinating Committee and under a cooperative agreement with the State Department of Public Works and the Secretary of Transportation and Construction, is playing an active role in transportation

development in the area. Major projects considered in 1973 were the proposed Route 213 over the Merrimack, Lowell's downtown traffic problems, and the recently enacted Transit District Act (Chapter 1141 of the Acts of 1973). In 1974 the Commission will be working closely with local officials to implement this Act, and to provide technical support for the Selectmen and City Manager who would serve as the Transit Advisory Board.

BUDGET:

The Commission expended approximately \$137,125 during 1973. Of this about \$114,000 was for salaries, \$7,900 for consultants, and \$15,200 for other office and support costs. The necessary dollars were paid to the Commission as follows: Member Communities \$58,000; U.S. Department of Housing and Urban Development \$40,000; State Department of Public Works \$24,000; U.S. Army Corps of Engineers \$14,000; State Department of Community Affairs \$1,774; sale of reports \$102. Westford was assessed \$4,125.75 on the eighteen month budget which amounted to \$2,750.50 for the twelve month period.

Respectfully submitted,

Kennard Fletcher, Selectman
Paul Davies, Planning Board
Ellen Harde, Alternate
NORTHERN MIDDLESEX AREA
COMMISSION

REPORT OF WESTFORD BICENTENNIAL COMMITTEE

At the Annual Town Meeting it was voted that the Selectmen appoint a committee of eleven to make plans for Westford's participation in the 200th Anniversary of our country's freedom. The committee was appointed, they have met, organized, and laid tentative plans for Westford's participation.

The time for the celebration in Westford and Massachusetts will be mainly between April, 1975 and Thanksgiving 1976. Emphasis will be largely on a local level with hopefully a participation of all Westford's citizens.

Tentative plans have been made by your committee for the following projects:

1. The establishment of the Col. John Robinson trail, the road he took from his farm in Westford to the North Bridge, Concord, on the morning of April 19, 1775.
2. The publishing of a booklet on the life of a typical Westford family, just prior to and during the Revolutionary War and making it available to the school children of the town.
3. Greater participation by Westford citizens in the Minutemen Company, so as to recognize the Town furnishing through Companies under Capt. Oliver Bates, Capt. Jonathan Minot and Capt. Timothy Underwood with 103 men at the Concord fight, along with our national hero, Col. John Robinson.
4. The holding of a Historic Pageant, sponsored by the Westford Players, to depict the history of the Town. The pageant to be held out of doors if possible, with large participation by the town people and telling the story of our early history, down to the present time.
5. Now that the first Westford Academy Building, built in 1792, is to be vacated by the Westford Center Fire Company in 1974, that this building be restored to the original conditions and used as a historical and educational museum. This will present a landmark that will permanently represent Westford's participation in the Bicentennial Celebrations, along with the establishment of the Col. John Robinson Trail.

It is hoped that the expense of all of these projects may be met by volunteer contributions of labor and money, so that all citizens

will feel a part of the education. The towns appropriated \$200 to defray operating expenses of the committee and the appropriation of more money will be avoided if possible.

There are still several vacancies on the committee and anyone interested in serving is asked to please notify the Selectmen.

Word was received December 21, that Westford was designated a Bicentennial Community by the American Revolution Bicentennial Commission. This honor was granted, based on plans made by your committee for the town's participation in the celebration. Later in 1974 a flag and certificate will be presented to the town.

BICENTENNIAL COMMITTEE

Allister F. MacDougall, Chairman

Jack Dimond, Secretary

Arlene Dimond

Theodore W. Engel

Charles S. Kennedy

Bruce Brinklow

Gordon B. Searly

Bette Hook

Barbara Brewer

REPORT OF THE SCHOOL PLANNING COMMITTEE

Legitimacy and Accountability

The Selectmen are responsible to appoint a permanent committee of seven (7) members to be known as the School Planning Committee, whose functions and duties shall be to make continuing studies of pupil population trends and school housing needs, and to report its findings and recommendations to the Town at least annually.

Activities and Recommendations

1. Tours of the schools were taken by the entire committee. Factors such as costs to operate, maintenance, renovation and expansion possibilities were all included in the study in meeting the Committee's charge. It was decided that the Roudenbush School would be too costly to renovate and this was further supported by a member of the Massachusetts School Building Assistance Bureau who later visited our schools to help in looking for possible alternatives for future expansions.

2. The committee filed a request with the Selectmen to hold contiguous the Sullivan land. This was seen as an alternative to meeting State requirements if the Town so decided to build a new school in this area.

3. Pupil Population Projection Studies were undertaken by the entire Committee. We began these inquiries by looking at the total population of Westford. It was generally agreed the Westford area is still growing and that the migration factor is the determining gauge in pupil population figures. Birth rates to Grade One and retention rates were studied to help in determining future needs. Meetings were held with the Selectmen, School Committee, and the Superintendent of Schools. The conclusions of the study are that by 1977 the Westford School System will be bulging at the seams, and a new school will be needed.

4. After many experiences of confusion regarding who does the School Planning Committee report to and what is the difference between this committee and the School Committee, it was decided to recommend that the School Planning Committee name be changed to "Future School Needs" and that it work under the School Committee and not report directly to the Selectmen.

Summary

The committee is preparing a draft to be presented to the Townspeople so that they can decide which direction the School Committee should take. This report will recommend that an Elementary School Building Committee be appointed to develop plans immediately.

If this new school is not built by 1977, it is the School Planning Committee's feeling that the Town will have to adopt an alternate plan of operation than it is presently using regarding curriculum, calendar, and grade patterns, i.e., 45-15 Plan, or the extended day plan.

SCHOOL PLANNING COMMITTEE

Mrs. Elizabeth Anderson	Mr. Dennis Reardon
Mrs. Francis Cooper (Sec)	Mr. Allan Timmins
Mr. Charles Evans	Mr. Richard Wotruba
Mr. Steve Price	(Chairman)

REPORT OF THE HIGH SCHOOL BUILDING COMMITTEE

Construction of the new Westford Academy was substantially completed in time for school opening on September 15, 1973. While most equipment has been received there still remains some which has yet to be delivered.

It is expected that small purchases of equipment will continue during the early part of 1974.

A few uncompleted items have yet to be performed by the General Contractor and the Sub Contractor. This work has been delayed for various reasons but will be done as soon as possible.

In general the Town of Westford has obtained a fine educational faculty for which we can all be very proud.

During the year, Robert M. Hicks resigned from the Building Committee for business reasons.

Frederick S. Robertson who was also a devoted member of this Committee died recently. The Building Committee and the townspeople of Westford are indebted to him for his able contributions toward successful completion of this project.

During this past year approximately 112 thousand dollars have been transferred from past building Committee funds to the High School Building Committee fund. This additional money has allowed us to better equip the school. No further fund requirements are anticipated.

The building committee is very grateful to the Class of 1973 for their donation of landscaping trees, to the Trustees of Westford Academy for their donation to the Business Department, and to the Lion Club for their donation of an eye testing machine.

Respectfully submitted,

Richard E. Jordan, Chairman
James B. Hudson, Vice Chairman
Samuel I. Frank, Treasurer
Richard S. Emmet, Recording Sec.
Irving A. Farrar
Steven F. Aranyi
David R. Earl

REPORT OF THE FIRE-POLICE STATION BUILDING COMMITTEE

The Fire-Police Station Building Committee, after reorganizing in 1971, presented for approval at the Town Meeting in March, 1972, a new proposal for a Fire-Police Station designed by Ecodesign, a Cambridge architectural firm. The townspeople have voted to appropriate \$412,000 for a new station.

Funding:

This committee applied for and received funding through the Economic Development Administration in the amount of \$309,000. To date, approximately \$250,000 has been spent.

Progress Report:

The contract was awarded in May, 1973 to Fletcher Construction Company of Salem, Massachusetts. In July, Mr. James Rennie was appointed Clerk of the Works. In the same month, ground was finally broken, with completion expected in the summer of 1974.

The building has been designed for expansion in both the police and fire areas if necessary in the future. The Police Station will include detention areas, a photographic laboratory, ample office and clerical space, storage areas, and a locker room. It will be lighted, air-conditioned, and in some areas carpeted.

The Fire Station has three drive-through bays, a hose-drying tower, repair shop, dispatch room, and a training loft large enough to accommodate Westford's call fire personnel.

Another committee has been appointed by the Selectmen to complete the equipping and furnishing of the building.

Chairman Herbert Sauve resigned from this committee in November. Paul Lahme was appointed as a new member.

Respectfully submitted,

Richard Koester, Chairman
Alan Emmet
Harold Hoover
Paul Lahme
Robert Spinner
FIRE-POLICE STATION
BUILDING COMMITTEE

REPORT OF THE WESTFORD 4-H CITIZENSHIP CLUB
1973 AMBULANCE FUND

For the third time the Westford 4-H Citizenship Club has planned an Ambulance Fund Drive to buy a new fully equipped ambulance for the town.

This club of teenagers became concerned with the need in 1962 because of the critical injury of one of their former members, and has succeeded in passing down the enthusiasm for the project to the younger members coming into the club each year.

Because our Selectmen and Fire Engineers have had such confidence in these young people, the small balance of cash has remained in the bank being added to from time to time by gifts and memorials, all recorded by the young Treasurer of the Fund, and reported each year in the Annual Town Report of Westford. Thus benefiting the Fund is the \$2,254.96 interest accumulated from 1962 to 1973. This interest is proof that the continuing gifts and memorials keep the fund growing against the next need, and help offset the rise in costs.

The last of June 1973 the Citizenship Club Ambulance Treasurer and the Club Advisors met with the Fire Engineers and decided to investigate the advisability of buying one of the new modular type ambulances for our town, having learned that soon the State would be requiring that type of ambulance.

It was decided to conduct a Fund Drive for that purpose with the help of the Junior Firemen. Pamela Grant Cahill, Drive Chairman, and Club Advisors got it organized, and the door to door soliciting got under way in July.

Enough cannot be said in praise of all those who contributed time and effort on this project, including those who provided transportation for the solicitors, the Firemen who provided excellent signs, the Junior Firemen and the Citizenship Club members, and the non-members who helped solicit each home.

The results of the Drive are a very real testimonial to our Ambulance Attendants and Drivers for whom there have been repeated statements attesting to their skill, gentleness, and kindness. Westford is indeed fortunate in having men showing such concern and dedication to the service of its citizens.

The Drive is completed, and it is expected the Ambulance will be ready for delivery the second week of January, but the date still has to be verified.

It is hoped that we may be able to keep the present ambulance as an emergency vehicle. Our town is growing fast, and recently there have been occasions when a second ambulance would have been extremely helpful.

The Financial Statement for 1973 follows:

Balance on hand, January 1, 1973.....	\$ 7,448.34	
Received:		
From Memorials and Gifts.....	823.00	
From Sale of American Flags.....	42.75	
Fund Drive Donations.....	21,678.51	
Bank Interest.....	<u>718.57</u>	
Total Receipts, December 31, 1973.....		30,711.17
Expenditures:		
Deposit on new Ambulance.....		<u>500.00</u>
Balance on hand, December 31, 1973.....		\$30,211.17
Balance in Bank.....	\$30,211.17	

Respectfully submitted,

Mrs. Pamela Grant Cahill
Treasurer of the
Ambulance Fund

REPORT OF THE COMMUNITY ACTION COMMITTEE

Local Community Action Committees were originally liaisons between the towns and Community Teamwork, Incorporated of Lowell, which organizes anti-poverty programs with federal agencies and funds.

In 1973, after outbacks in many federal programs, the Westford CAC voted to work independently of CTI in order to continue the programs in which it was currently involved. These programs included: The weekly RAP SESSION under the direction of the Solomon Mental Health Clinic which meets every Tuesday at 10 AM at the Fletcher Library. The Rap is a continuing discussion/support group concerned with the problems of modern living.

The Westford Co-Op, under the direction of Susan Shea, which brings commodity buying savings to its members. The Co-Op can be reached at 692-6890.

HEADSTART, which is a federally sponsored program of pre-school education for low income families.

F I S H, a volunteer service organization which provides emergency transportation, babysitting and other services on a 24-hour a day basis. The F I S H emergency line is 692-8040.

SHARE, the Lowell-based drug abuse treatment facility which provides counseling, rehabilitation and live-in programs for young people.

And, the Westford Human Services Committee, a newly formed group which hopes to survey Westford's needs and problems in relation to human needs and services.

In addition, funding for the position of Town Aide was withdrawn by Community Teamwork. Mrs. Helena Crocker remains in the position since town funds were approved at a Special Town Meeting for a Town Aide.

Mrs. Crocker can continue to make Westford residents aware of programs available to them through federal agencies. Included in these programs are:

The Neighborhood Youth Corps which provides in-town work for low-income teens.

The Concentrated Employment Program which re-trains currently unemployed adults for new careers.

And various other programs serving age groups from pre-schoolers through senior citizens. Mrs. Crocker can be reached at the Town Hall (692-7274).

Officers of the Westford Community Action Committee for 1974 are:

Chairman: Michael Blume
Vice-Chairman: Robert Simmons
Secretary: Helena Crocker
Treasurer: Marge Corey

CAC meets on the first TUESDAY of every month at 10 AM at the Fletcher Library. Any Westford resident interested in CAC and its activities is welcome to attend.

Respectfully submitted,

Sandra Cofran
Secretary 1973
COMMUNITY ACTION COMMITTEE

DIRECTORY OF SOCIAL SERVICES

Free to Westford residents

TOWN AIDE: Helena Crocker..... 692-8279
Town Hall, Thursdays..... 692-7274

Mrs. Crocker serves to inform residents of local, State and Federal programs for which they might be eligible. These include Headstart, legal services, job training, Neighborhood Youth Corps, medical services and programs for the elderly.

TOWN NURSE: Margaret Sudak..... 692-8431

Acts as school nurse as well as visiting new-borns and those sick at home.

Well Baby Clinic: First and third Tuesday of each month (once in July none in August) from 2 to 4 PM at the Westford YMCA. Call Town Nurse between 8 AM and 4 PM to make an appointment.

Well Elderly Clinic: At this writing, still in the planning stages; clinic should be underway in the spring of 1974. Contact Town Nurse for further information.

SHARE: Pat Conefrey..... 692-2329

A regional drug and youth counseling program. Mrs. Conefrey is one of Westford's representatives on the Board of Directors.

Hotline (24 hours a day)..... 459-2151
Anabasis House (residential treatment facility).... 459-2761
Cambios (out-patient treatment center)..... 454-7801
Morningstar (adolescent difficulties)..... 454-9981
Out-Patient Clinic (methadone treatment)..... 459-6681

Solomon Mental Health Center: Carolyn Thomas..... 454-8851

Out-patient clinic and professional counseling. Ms. Thomas leads a weekly Rap Session at the Fletcher Library every Tuesday at 10 AM. Rap is a continuing discussion/support group concerned with the problems of modern living.

Veterans' Benefits: George Connell..... 692-8031

Westford Bloodbank: Charles VanLandeghem..... 692-8809

Covers all residents when they need blood. Donor Bloodmobiles in town twice a year.

Nashoba Board of Health

Medical Social Worker, Dental Hygenist.....1-772-3336

Environmental Sanitarian (percolation tests, wells tested,
inspection of eating establishments) 1-772-3338

Welcome Wagon: Ann Rogers..... 692-2257

Westford Human Services Committee: Jean Downey, Chrman..... 692-6898

A clearing house for Westford's human needs and services, currently gathering resource information.

Mass. Association for Children with Learning Disabilities:

Westford chapter meets at St. Marks Church on the second Tuesday of each month, 7:30 PM.

Elderly Hot Lunches: Open to senior citizens in Westford, Groton, Chelmsford and Littleton, held the second Tuesday of each month at 12:30 PM at the Nashoba Technical High School Cafetorium. Contact Town Aide for further information (692-7274).

Shopping Bus for the Elderly: Leaves Friday mornings for the Purity Shopping Plaza in Chelmsford. Stops in Forge Village, Graniteville, the Westford Nursing Home and Westford Center. Contact Town Aide.

No School Signals:

Westford Academy: Fire station horn blows two blasts at 6:30 AM.

Elementary schools: Fire station horn blows two blasts at 7:00 AM.

Radio announcements for Westford Public schools at 6 AM and for Nashoba Valley Technical High School at 6:30 AM and 7 AM on WCAP-980, Lowell; WLLH-1400, Lowell; WBZ-1030, Boston.

Voter Registration: Requirements--18 years old by the day of the election, U.S. citizen, Westford resident.

Registration closes 30 days before State and national primaries and elections and 20 days before Town elections. Special registrations are held throughout the town by the Registrars before these cut-off dates.

The Town Clerk also registers voters during her office hours. For further information contact the Westford League of Women Voters. Mrs. Ronald Johnson, Voter Service Chairman (692-4740).

Draft Registration: You must register for the draft at age 18 during the 60-day period beginning 30 days prior to your 18th birthday. Failure to register for the draft is still a felony. You may register at the Town Hall with Donald Narankevicious, Administrative Assistant to the Board of Selectman.

Operation Red Ball: Red Stickers are available at the Fire Department to place on children's bedroom windows, indicating to fireman where children are sleeping in emergencies.

Project ID: Engraving pens may be borrowed from the Police Department to mark your property for identification in case of theft.

FISH: A volunteer emergency transportation and assistance service for residents on 24-hour-a-day call..... 692-8040

EMERGENCY NUMBERS

- Fire -- To Report a Fire..... 692-6374
- Other Business..... 692-6305
- Police..... 692-2161
- Ambulance..... 692-6374
- (purchased for the Town with money raised by the 4-H Citizenship Club to be used free of charge by Westford residents.)

REPORT OF VETERANS' AGENT

This past year we had twenty-seven cases. Our budget was \$30,100.00 of which we paid out \$28,171.38.

The town has received all reimbursements from the State of the year 1972 and two months of 1973.

Veterans' Services.

Filed for three disability pensions. Had two dases admitted to V.A. Hospitals.

Respectfully submitted,

George E. Connell
VETERANS' AGENT

REPORT OF THE COUNCIL ON AGING

Westford's Council on Aging shall continue to cooperate with the Commonwealth of Massachusetts Commission of Aging and shall be cognizant of all State and Federal legislation concerning funding, information exchange and program planning which exists for better community programming for the elderly.

The Council meets every second Monday of the month at the Town Hall at 7:30 P.M. All meetings are open and any suggestions about the welfare of senior citizens and ideas from senior citizens are most welcome.

Hot Luncheons are served every second Tuesday of the month at the Nashoba Valley Technical High School on Littleton Road at 12:30 for a small fee. Once again we wish to extend our gratitude to the Junior and Senior girls of the Community Service Class Teachers and Administrators as well as the Dietitian, Kitchen women and custodians for making these luncheons very hospitable. The Council also wish to thank the many volunteer drivers who assist Senior Citizens, not only in getting to the luncheons, but in getting to the surplus food distribution center and to making friendly visits to each other. The volunteer drivers of FISH also deserve a great deal of appreciation for their many trips to medical appointments and to the clinics for so many of our Senior Citizens.

Members of the Westford Golden Age Club are still doing volunteer work with the Associated Regional and Referral Office at 173 Chelmsford Street, in Chelmsford. This Information and Referral Office serves the surrounding towns of Billerica, Chelmsford, Dracut, Dunstable, Groton, Littleton, Pepperell, Tewksbury, Tyngsboro as well as Westford. Westford's Council is a member of the ten-town consortium called the Associated Regional and Referral Group and exchange ideas and programs to benefit all senior citizens in all the surrounding towns. We also have five members who are participating in the Foster Grandparents Program and work out at the Tewksbury State Hospital.

Community Teamwork, Inc. is continuing to supply help to the Council by securing young people who work under the Neighborhood Youth Corps Program.

The Westford Golden Age Club meets every last Monday of the month at 12:30 P.M. at the Franco-American Club in Forge Village. Club President is Mrs. Veronica Sullivan.

Recreational trips enjoyed by senior citizens of the town were: Easter Shopping trip to Worcester, 2 busses \$150.00; Dept. of Elder Affairs Reception for Jack Leff in Lowell, \$35.00; Theater trip to Boston \$152.00; Budweiser Tour in Merrimack, N.H., \$123.60; Foliage Tour, Hog Back Mountain, \$300.00; Museum of Science and Hayden Planetarium, \$85.80; and busses, \$152.00. Expenditures: Dues for Associated Regional Group, \$5.00, Dues for Legislature of Massachusetts Older Americans, Inc., \$5.00; National Council on Aging, \$50.00; Rental Franco-American Club for Golden Age Club, \$100.00; Nashoba Office Equipment for supplies, \$21.64; Lowell Stationery for supplies, \$3.83.

We would also like to remind all senior citizens that all senior citizens are welcome to use the weekly Friday Shopping Bus at no charge and to go on any trips sponsored by the Council. The monthly clinic held at North Middle School for Senior Citizens is also open to anyone over 59 years of age. Dates are announced each month by Town Nurse, Mrs. Margaret Sudak, R.N.

Respectfully submitted,

Carl Lyman, Chairman
Helena Crocker, Secretary
Cecilia Healy
John Sanders
Veronica Sullivan
COUNCIL ON AGING

REPORT OF THE WESTFORD HOUSING AUTHORITY

Robert Connell was re-elected to a five-year term on the Authority at the Annual Town Elections in March. Ralph Terenzio was re-appointed by the Governor to another three-year term on the Authority. At our Annual Meeting held on April 13, 1973, officers remained the same.

After several meetings with the Architects and personnel from the Department of Community Affairs, final plans were approved in April. Sub-Contract Bids were opened on April 25th and General Contract Bids were opened on May 2nd. The Authority members approved the lowest bid and after receiving approval by the DCA, a contract was entered into with Liberty Contractor's Co., Inc. of Boston.

A Clerk of the Works was interviewed and hired on June 14th. Groundbreaking ceremonies were held on Sunday, June 17th at which time the Westford Business Association provided refreshments and also pledged a color television for the Community Building. We would like to take this opportunity to publicly thank the Westford Business Association for its sincere interest and generosity.

The maximum net income limits as well as continued occupancy net income limits were set at recent meetings. We are presently awaiting approval of our application form so that interviewing and decisions can be made as to who will be eligible for occupancy.

The project consists of six buildings containing eight apartments each including four units for handicapped persons. There is also a Community Building which contains office space, washroom with two washers and two dryers, a maintenance area, mailboxes, and a large meeting room with fireplace. The name of the project will be "Westford Elderly Housing" and the street will be named "Tadmuck Circle".

Selections have been made as to brick type and color, hardware, cabinets, stoves, refrigerators, carpeting, washers, dryers, roof shingles, and colors for vinyl siding, interior walls, exterior doors, countertop and appliances.

At the time of this report, the exterior of all buildings is nearing completion and water, electricity, and telephone services have been brought to the site. It was necessary to tunnel under Route 110 to bring the water to the site. All underground wires, plumbing, drainage and sewage is completed. Work is progressing according to schedule.

Respectfully submitted,

John Sanders, Chairman
Reginald Blowey, Vice Chairman
Ralph Terenzio, Treasurer
Robert Connell, Ass. Treasurer
Edith M. Lowney, Secretary
WESTFORD HOUSING AUTHORITY

Adult Recreation

The adult evening recreation program was discontinued during the winter and spring of 1973 due to the non-availability of qualified supervisors and also, the Nashoba Valley Technical High School was conducting a similar adult evening program.

Enrollment in the Nashoba Tech men's gym in the fall of 1973 reached such a level that it was decided to reactivate the Westford men's evening program. The new program is conducted on Monday evenings at the North Middle School and consists of basketball, volleyball and other activities. The program will continue through the winter and spring.

Youth Basketball

The boy's Saturday winter program in 1973 was conducted by a paid member of the Westford Academy coaching staff assisted by students of the Academy interscholastic basketball teams. The nine week program consisted of an instructional clinic and a competitive intramural league. Participation was in excess of 130 boys per week in two age groups, 9-11 and 12-13. The program was concluded with the playing of All-Star games prior to the annual Academy student-faculty basketball game.

The 1974 boy's winter program was conducted in the same format as the 1973 program except that the younger age group was reduced to ages 10 and 11 since it was felt that the nine year olds had too much difficulty competing with the larger boys under standard 10-foot high baskets.

A new winter basketball program for girls was begun in January 1974. This program is similar to the boy's Saturday morning program; however, the girl's program includes age groups 12-14 and 15-18. If girl's basketball attendance remains as enthusiastic as it has in the first few weeks, a girl's spring and summer program will also be considered for 1974. An attempt at starting a girl's summer program in 1973 was thwarted by conflicts with other existing girl's activities.

Youth Baseball

The Westford Youth Baseball League (WYBL) continues to be the most popular recreational activity in the Town. In 1973, over 520 boys comprising 36 teams participated in the program. It would appear that the fantastic growth of the program over the last ten years (from 8 to 36 teams) has finally stabilized. Some increase in future enrollment is expected as the Town grows in population. The WYBL in 1973 consisted of four age groups. The Pee Wee, (age 8) were organized into six teams, each playing 10 games with an All-Star game culminating the 30 game season. The Minors, (ages 9-10) were organized into 13 teams under three divisions that played a total of 100 games plus five play-off games and two league All-Star games. The Majors, (ages 11-12) were organized into 11 teams under two divisions which played 81 league games

plus five play-offs. The Majors also fielded All-Star teams which participated in three tournaments and several individual games with All-Star teams from local towns. The Senior Division (ages 13-15) was organized into six teams which played 46 games with three play-offs. A Senior All-Star team participated in the Lexington Invitational Tournament and several games with All-Stars from other towns.

Summer Parks

This program completed its fourth highly successful season in providing summer recreational activities for 179 boys and girls. The goal of the program is to give children group recreation involving fun, creativity and learning to complement other more competitive Westford youth athletic activities. The program also encourages the participation of younger school age children. Under the leadership of a trained and experienced Recreation Director, assisted by eight high school student counselors, the six week program provided supervision and instruction five days per week in a wide variety of activities. Sessions were held daily between 9:00 A.M. and 12:00 noon at the Nabnasset, Frost, Cameron and Sargent School fields. The 1973 program was refined in a number of ways. The highly popular arts and crafts activities were offered several times per week. Chess and checkers were offered for the first time and were a great success. These sit-down games provided a pleasant respite from the more physical volleyball, tetherball, kickball and frisbee games played by the children. In addition, elementary first aid was taught for its practical value.

In addition to the basic Summer Parks program, an archery program was conducted by volunteers at facilities provided by the Westford Sportsman's Club. Although the attendance was not large, the program was most enjoyed by those who participated. The 1974 archery program will be well advertised in anticipation of increased enrollment this summer.

An instructional tennis program was conducted at the Whitney Playground one morning per week for six weeks. This program, conducted by women volunteers provided tennis instruction for over 150 youngsters. In 1974, the tennis instruction program will be expanded to include the new facilities at Westford Academy.

Ice Skating

The continued popularity of the Westford Hockey and Figure Skating Program continued throughout the 1973 season. Participants in the program included 246 boys, 220 girls, 34 women and 47 men in addition to the numerous adult volunteer coaches and instructors. The total cost of the program was \$29,867 of which the Town of Westford provided \$3,400 for ice rental. All other costs were borne by the participants.

Bowling

The Youth Bowling program initiated in 1972 continued through 1973. However, the summer program for the older age group (13 through 17) was curtailed as a result of disciplinary problems. These problems have now been resolved and the 1974 winter program will again include the

older group. The bowling program was conducted by the Lowell Brunswick Lanes who provided shoes, three games of bowling, a snack and transportation for the most reasonable sum of \$1.65 per session. The only expense to the town was to provide paid teen-age counselors who supervised the activities and acted as bus monitors. More than 200 boys and girls participated in this program.

Youth Football

Although no Town funds were expended on Youth Football in 1973, the Recreation Commission actively supported the formation of a Pop Warner Football program for the Town of Westford. Costs were borne entirely by the numerous citizens and businesses within the town who contributed and sponsored the new program and also by the fund-raising activities of the Football Mothers Auxiliary. This 1973 program was comprised of a team of 46 boys, aged 11 through 13, supported by 13 girl cheer leaders of the same age group. The team, called the Westford Lions, participated in the Wachusett Pop Warner League, which is made up of the same towns played by the Westford Academy Interscholastic Athletic Program. An outstanding record of 7 wins and 2 losses were recorded by the Lions their first season.

Acknowledgments

The Recreation Commission wishes to thank the more than 160 volunteers who actively contributed to the success of the 1973-74 programs. We would especially like to single out those members of the Westford Youth Baseball League Executive Council, Managers, Coaches and Mother's Auxiliary, who so willingly gave their time and energy.

Respectfully submitted,

Thomas Stiling, Chairman
Joseph Ashby
William Barnett
Robert DeFillippi
Kenneth Grimm
Daniel Pioli
Sherry Preston
RECREATION COMMISSION

NASHOBA VALLEY TECHNICAL HIGH SCHOOL
REPORT OF DISTRICT COMMITTEE

During 1973 Nashoba Valley Technical High School has continued to grow in its ability and desire to serve the people of our district in the field of technical and occupational education.

The main force of our education effort is, of course, directed to the needs of our regular, day-school program. However, we have continued to diversify and update existing programs in adult education, special needs (our VIP program), Project MODEL, and Computer Assisted instruction at all levels.

In our four year span our enrollment has increased to the point where we are now providing for the education of 634 pupils. Since our school was designed for only 490 students, we have provided for the additional students by leasing temporary facilities about three miles away from the main school building. This figure includes 8 post-seniors and 21 VIP students, well above our original estimates and plans.

The School Committee recognizing the growing need for both immediate and long range growth has begun research into methods whereby our services may be expanded to provide the maximum in educational services to the district in the most economical manner. Planning committees have been formed to study all possible alternatives, while experts in education planning and concerned local citizens are being consulted. At the close of the year 1973, a questionnaire was distributed to every household in the district asking for input concerning a modified 45/15 plan - the extended school year - one possible direction in which we may move.

In 1972-73 our graduating class numbered 98. The 1973-74 school year will produce (at present figures) a graduating class of 126 seniors.

Day School Offerings

Auto Body
Automotive
Commercial Art & Industrial Photography
Community Service Aide
Data Processing and Business Machines
Drafting
Electrical
Electronics
Graphic Arts
Machine
Metal Fabrication
Mill & House Carpentry
Plumbing & Heating

Adult Education Program

The evening adult education program at Nashoba continues to be a great drawing card to the citizens of our district. October 1973 applications numbered over 1700 with about 1400 being squeezed into the school.

Adult Education Course Offerings

Advanced Sewing	Introduction to Law Enforcement
Air Conditioning & Refrigeration	Kindergarten Aide
Auto Body	Machine Technology
Antique Auto Body	Ornamental Horticulture
Antique Restoration	Ornamental Sheet Metal
Automotive - Men	Photography
Automotive - Women	Plumbing-Heating & Steam Fitting
Beginners Sewing	Physical Fitness - Men
Bus Driving	Physical Fitness - Women
Carpentry Related	Printing & Graphic Arts
Creative Crewel	Radio & TV Repair
Data Processing	Secretarial Sciences
Electrical Code	Small Gasoline Engine Repair
Electrical Technology	Typing
Electronics	Upholstery
Fly Tying	Welding
Gourmet Cooking	Woodworking
Health Services	

Guidance

The Guidance services at Nashoba Valley Technical School are administered by a Director of Guidance, two full time Counselors and a Secretary. Guidance provides individual and group counseling, case conferences, vocational and education guidance, school and job placement, career education, recruitment of new pupils, orientation of new pupils at the school; testing for intelligence, achievement, aptitude, and interest follow-up studies of all graduates, and referrals to outside agencies for help with emotional and physical problems. Guidance is also responsible, in part, for public relations for the school.

Library

One area in which the school's growth has become most apparent is our library which is serving as an efficient and economical means for coordinating the instructional materials and equipment for our school program. Academic and trade instructors bring their students in for library research.

Circulation statistics for the months of September and October 1973 has more than doubled those of the same months in the previous year.

VIP

The Vocational Interest Process Program provides a much needed specialized form of career education for pupils whose special needs would make it difficult for them to enter the standard day-school program. The program serves a dual purpose which is to provide the educational instruction necessary for these students and also to provide skilled training in their designated shop areas to enable them to become useful and self-sufficient citizens within their communities.

Academic/English

The English department has added two new elective areas: creative writing and the study of modern media. These electives are for juniors and seniors, and it is hoped that more electives will become available as the school continues to grow.

The school's Computer Assisted Curriculum has also been expanded. Over four hundred students are enrolled in CAI programs in English, reading, mathematics and social studies in levels of difficulty ranging from remedial to advanced high school.

In the remedial area individualized testing has begun and will continue throughout the school year to determine grade levels and progress achieved by students in special programs.

Academic/Math/Science

The Academic Math/Science department continues to expand and to refine its curriculum to meet the needs of the students, and to provide the necessary support functions for the technical shop areas.

School Nurse (Nursing Services)

This year our school nurse has been able to take throat cultures for our students to find "strep" throats. This important test has been made possible through the Massachusetts Heart Association and the Massachusetts Department of Public Health who have provided the necessary culture kits and the laboratory services.

This fall the Nashoba Boards of Health provided the materials and womanpower to give Tetanus booster inoculations to all pupils in our school who had not been inoculated in the past ten years. This clinic is generally offered in the spring but our school nurse prevailed upon them to provide the service at the beginning of the year since this protection is so vital in a vocational school.

Driver Education Program

We consider Driver Education a necessary part of the curriculum in our school since our graduates would be very handicapped going into industry without the ability and the legal right to operate a motor vehicle. Along with the day school Driver Education program, Nashoba has become known throughout New England for its innovative School Bus Driver Training Course.

The course was developed by two Nashoba instructors at the request of the Superintendent-Director who felt the great need for such a program. Instructors have worked with the Governor's Highway Safety Bureau to prepare a School Bus Driver Training Program for the State of Massachusetts conforming to federal standards.

During 1973 both instructors appeared as guest speakers before the Massachusetts Pupil Transportation Conference, the Massachusetts Safety Conference, and the New Hampshire Safety Conference.

They also serve on the board of directors of the Massachusetts Driver and Traffic Safety Education Association.

Auto Body - Plumbing & Heating Departments

This year, the one-year old Auto Body and Plumbing & Heating departments were placed in full capacity status by the appointment of an additional instructor in each department, with a corresponding increase to the departments student enrollment.

Data Processing

The Data Processing Department, a late starter, has developed into a full and meaningful career training program that is currently available at Nashoba Valley Technical High School. Students learn how to communicate effectively with machines. They learn to speak and learn the language of automation. The aims of this course is to:

1. To prepare students for jobs in which they need to know how data is processed automatically, even though they may not be directly concerned with an electronic computer.
2. To develop, through the logic required by the computer, experience and skill in analyzing problems and laying out logical, step-by-step plans to solve them.
3. To acquaint students with the kinds of job openings in Data Processing and the qualifications needed to fill them.

A computer assisted instruction program is also available to all students of Nashoba Tech, through the Data Processing Department. We are currently using it in the academic areas such as arithmetic, English, and remedial reading. The computer is providing the diagnostic tool for determining what is known and unknown. It automatically selects the next appropriate learning sequence or suggests appropriate alternatives for each and every individual student. Educationally, the Data Processing Center at Nashoba Tech is truly unique. The computer assisted instruction program, guidance program and others are available and used by the school systems in the districts' towns by terminals connected between the town's schools and the computer center.

"By-products" of our center are school and municipal government administrative services that are providing for thousand of dollars worth of savings presently and in the future, to our four district towns.

Co-op

One of the most successful phases of our school is the Co-op Program where qualified Seniors are permitted to work in their respective occupations in properly approved firms on an alternate week basis.

The co-op program has proved to be a rewarding experience for our students and their employers; and the on-the-job productive work oppor-

tunity with bi-weekly remuneration tends to highly motivate the student and offer many valuable work experiences.

All of our departments have shown good growth and expansion, and in the process of proper occupational training through productive projects and jobs, have provided for many meaningful jobs done in our four towns with an emphasis on municipal and school department jobs; as well as, for private citizens. Space does not permit to identify the diversification and production of each departments' work.

PROPOSED PERSONNEL BY-LAWS
FOR THE
TOWN OF WESTFORD
EFFECTIVE JANUARY 1, 1973

Respectfully submitted,
WESTFORD PERSONNEL BOARD
Thomas F. Cullen, Chairman
Robert Abrahamson, Secretary
John J. Kavanagh
James P. Driscoll

AUTHORIZATION

Pursuant to the authority contained in Section 108A and 108C of Chapter 41 of the General Laws to amend the by-laws of the Town of Westford by adding thereto the following article adopting a plan classifying certain employees, except those appointed or employed by the School Committee, those offices filled by popular election and certain positions and incumbents of which render intermittent or casual service.

The effective date of this By-Law shall be January 1, 1970.

The By-Law establishes the Classification and Salary Plan and the necessary administration procedures. Any and all provisions in the Personnel By-Laws pertaining to wage and classification and personnel policy may be amended upon recommendation by the Personnel Board and by a majority vote at any annual or special town meeting.

There are five parts to the By-Laws:

- Section 1. The Personnel Board
- Section 2. The Personnel Policy
- Section 3. The Classification and Wage Plan
- Section 4. Fringe Benefits
- Section 5. Grievance Procedure
- Section 5a. Definitions

SECTION 1. Personnel Board (hereinafter referred to as the Board)

(a) There shall be a Personnel Board consisting of five (5) members. No elected officials, members of the Finance Committee, members of any standing Board or committee having charge of the expenditure of money, or employee of the Town shall be appointed to this Board. Members shall be residents of the Town and shall serve without compensation. In making the appointments, the Board of Selectmen and Town employees shall take into consideration the personal qualifications of those citizens who will best meet the responsibility of the board to represent both the employees and the taxpayers. If possible, the make-up of the Board shall consist of members, preferable professionally qualified, who are familiar with the principles and experienced in the methods and practices of labor relations and personnel administration. At all times, two of the five members shall be elected from a list of not less than two suggested members, qualified as above and balloted on by all permanent full time and permanent part time employees of the

Town entitled to vacation leave and who are employed under the classification and pay plan, and three members appointed by the Board of Selectmen.

When said Board is first established, one of the members shall be appointed by the Selectmen for a term of one year, one of the members shall be appointed by the Selectmen for a term of two years, one of the members shall be appointed by the Selectmen for a term of three years, one of the members shall be elected by said employees for a term of two years, one of the members shall be elected by said employees for a term of three years; and their successors shall be appointed or elected, as the case may be, for terms of three years each.

If any members of the Personnel Board shall resign or otherwise vacate his office before the expiration of his term, his successor shall be appointed, as provided above, to serve the balance of the unexpired term. Each member of the Board shall serve until his successor has qualified.

(b) Forthwith annually, the Board shall meet and organize by electing a Chairman and Clerk. A majority of the Board shall constitute a quorum for the transaction of business. A majority vote of the quorum and/or Board shall determine the action the Board must take on all matters upon which it is authorized or required to pass under the By-Law. The Personnel Board may employ assistance and incur expenses as it deems necessary subject to appropriation of funds therefore.

The Personnel Board shall meet at such time as it shall determine in its rules for the transaction of business under this by-law; and the Board may hold such special meetings as may be called by the Chairman or by vote of a quorum of the Board.

(c) A Personnel record of all town employees shall be kept by the Town Accountant in his office. Said record shall contain all the vital statistics and other pertinent data of each and every person employed by the Town. It shall be the duty of each Department Head and employee to furnish to the Town Accountant forthwith all data needed for the completion of this record, and such personnel records and reports as the Personnel Board may require.

Each department head shall submit to the Town Accountant on Monday of each week, in such form as the Personnel Board shall prescribe, a report of all employees of the department absent from duty during the calendar week immediately preceding, specifying in each case whether the employee was absent on vacation leave, on leave of absence, on occupational sick leave, on non-occupational sick leave, on bereavement leave, on court leave, or on military leave, or specifying the nature of his absence if it was not for one of the foregoing reasons.

(d) For identification purposes the Personnel Board shall maintain written job descriptions of the jobs or positions in the classification schedule of the plan each consisting of a statement describing the essential nature of the work, characteristics of the position that distinguish the position from other positions.

(e) Except as otherwise provided by law, the Personnel Board shall have access to all facts, figures, records and other information relating to the personnel of town departments other than the School Department, and the same shall be furnished within three days by any such department whenever so requested by the Board in such form as said Board may require.

(f) The Personnel Board shall file an annual report of its activities and recommendations with the Board of Selectmen not later than the 15th of December in each year.

SECTION 2. The Personnel Policy

(a) All employees shall be paid as provided in the salary plan; and no board, or head of a department shall fix the salary of any employee in a position except in accordance with such plan.

(b) All open positions, part-time and full-time, for employment in the Town shall not be filled until they have been posted for seven full days on the public bulletin board at the Town Hall except those positions filled on an emergency basis.

(c) No person shall be appointed, employed or paid as an employee except on an emergency basis, in any position subject to the provisions of the plan under any title other than those of the classification schedule. The job title in the plan shall be the official title of the position and shall be used in all administrative and employment records.

(d) Except for those positions paid on a flat rate basis, promotions from minimum to maximum salaries shall be successive steps annually but shall not be mandatory. Individual advancement shall be on merit, not necessarily on length of service, and shall be made only on the recommendation of the responsible Department Head.

(e) In computing length of service for step increases for a new employee, credit shall be given for prior service as a temporary employee without interruption of service.

(f) The hiring rate shall be the minimum of the rate range of the job for which the new employee is hired, unless otherwise authorized by the Personnel Board.

(g) Each department head subject to this plan shall include in his estimated budget prepared for the Finance Committee a pay adjustment section setting forth in detail the amounts which will be required for anticipated pay adjustments during the ensuing year and shall furnish a copy thereof to the Personnel Board.

(h) Civil Service - Nothing in this Personnel By-Law shall be construed to conflict with Chapter 31 of the General Laws.

(i) Each department head may, if conditions warrant, employ persons on an emergency basis, for a period not to exceed three calendar weeks without prior approval of the Personnel Board.

(j) Physical Examination. Every person hereinafter employed by the Town subject to this By-Law shall successfully complete a physical examination unless such requirement is waived by the Board. The examining physician shall be appointed by the Board and shall render a sealed report of his findings to the Personnel Board for safe keeping.

(k) Non-Discrimination. All applicants for positions in the Town of Westford shall not be discriminated against because of race, color, religion, sex, or national origin, and the foregoing prohibition shall apply to and include but not limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other form of compensation and selection for training, including apprenticeship.

SECTION 3. The Classification and Wage Plan (effective January 1, 1973)

The Classification and Wage Plan establishing the occupational categories, the wage rates, and the present hourly schedules.

	1st step	2nd step	3rd step	4th step
Jr. Clerk Stenographer (37½ hours)	2.28	2.43	2.63	2.73
Clerk Typist (37½ hours)	2.28	2.43	2.63	2.73
Part Time	2.15	2.28	2.43	2.52
Clerk Stenographer (37½ hours)	2.75	2.90	3.11	3.24
Senior Account Clerk (Water Dept. 37½ hours)	3.19	3.31	3.46	3.60
Cashier Clerk (Treasurers Office) (37½ hours)	2.28	2.43	2.63	2.73
Senior Account Clerk (Treas. Office)	3.19	3.31	3.46	3.60
Laborer (40 hours)	2.90	3.04	3.24	3.37
Tree Dept.				
Water Dept.				
Cemetery Dept.				
Part Time Working Foreman (seasonal and emergency)	2.73	2.87	3.06	3.19
Part-Time (seasonal and emergency)	2.16	2.29	2.43	2.52
Spray Operator - Tree Dept. (Licensed)			3.61 per hour	
Motor Equipment Operator (40 hours)	3.04	3.18	3.39	3.52
Part-Time (seasonal and emergency)	3.04	3.18	3.39	3.52
Water Meter Reader Craftsman (40 hours)	3.24	3.39	3.59	3.73
Working Foreman (40 hours)	3.59	3.72	3.94	4.09
Water Dept.				
Highway Superintendent (per annum)	11,808	12,301	12,860	13,374
Water Superintendent (per annum)	10,362	11,054	11,494	11,953
Police Chief (per annum) (except as otherwise provided by any special or general laws)	11,808	12,301	12,860	13,374

Administrative Clerk (Police) (40 hours)	3.19	3.31	3.46	3.60
Clerk-Dispatcher (Police) (37½ hours)	2.75	2.90	3.11	3.24
Police Dispatcher, 1st shift (40 hours)	2.53	2.66	2.80	2.91
Police Dispatcher, 2nd shift (40 hours)	2.69	2.85	3.01	3.17
Police Dispatcher, 3rd shift (40 hours)	2.95	3.17	3.32	3.48
Part Time (seasonal and emergency)	2.32	2.46	2.60	2.70
Policewoman) Special Police Officers) (Flat Rate)	3.10	per hour		
Call Fireman)				
Library Director (salary)	8,440	8,967	9,495	9,874
Assistant Librarian (hrs. per trustee)	3.02	3.29	3.46	3.60
Children's Librarian (hrs. per trustee)	3.02	3.29	3.46	3.60
Library Assistant (hrs. per trustee)	2.32	2.62	2.90	3.02
Library Secretary (hrs. per trustee)	2.19	2.41	2.63	2.73
Library Page (hrs. per trustee)		(minimum per hour)		
Library Custodian (hrs. per trustee)	2.11	2.37	2.64	2.74
Selectman's Administrative Assistant)	Established		7,385	to 8,777
Town Accountant)	by		6,330	to 7,912
Town House Custodian)	Selectmen		2,790	to 3,331
Fire Chief	10,362	11,054	11,494	11,953
Deputy Chief	3.40	per hour		
Fire Capt.	3.25	per hour		
Fire Lieutenant	3.18	per hour		
Fire Dispatcher	3,464	per annum		
Clerk (Fire Dept.)	2,154	per annum		

SECTION 4. Fringe Benefits

A. VACATION PROVISIONS: Vacation leave shall be granted to permanent employees subject to the following provisions:

- (a) Vacation time for town employees,
 - As of June 30th - 6 months service 5 days
 - As of June 30th - 1 year service 10 days
 - As of June 30th - 5 years service 15 days
 - As of June 30th - 15 years service 20 days

In computing earned vacation leave, credit shall be given for all the temporary service with the town prior to the date of initial permanent appointment provided that such service was continuous and uninterrupted up to the date of permanent employment.

(b) Vacation leave with pay shall not be granted to temporary employees, but leave without pay may be granted at the discretion of the responsible department head.

(c) Vacations shall be granted by the Department Heads at such times as, in their opinion, will cause the least interference with the performance of the regular work of the departments. Vacations must be taken in the year in which they are due, and shall not accumulate from

year to year. Employees shall give at least four weeks notice of desired vacation time.

(d) In the event of termination of employment which is caused through no fault of the employee, provided the employee has been in the continuous full-time service of the town for at least one year; or by reason of retirement, military service or death, the employee shall be paid, or entitled to time off with pay, for any accrued vacation leave.

(e) Department Heads shall identify all pay for vacation on the payroll in which such pay occurs. The rate of pay for vacation periods, shall be the employee's total wages excluding sick pay for the preceding year, or portion thereof, divided by the actual number of weeks worked.

(f) An employee shall be granted an additional day of vacation if while on vacation leave a designated holiday occurs on, or is legally observed on a day of the employees regular scheduled work week.

(g) Holiday Pay: Permanent town employees shall be paid one day at regular straight-time pay for all designated holidays listed below. When these employees are scheduled to work or are called into work on a designated holiday, they shall receive time and one half for the hours worked in addition to the holiday pay.

(h) In order to qualify for holiday credit a permanent town employee shall have worked on the last regularly scheduled work day prior to, and the next regularly scheduled work day following such holiday.

Designated holidays shall be:

January 1	First Monday of September
Third Monday of February	Second Monday of October
Third Monday of April	Fourth Monday of October
Last Monday of May	Fourth Thursday of November
July 4	Christmas Day, December 25

When an authorized holiday falls on a Saturday, the employee will receive the preceding Friday off. When an authorized holiday falls on a Sunday, the employee will receive the following Monday off.

B. SICK LEAVE: - Occupational. Except as otherwise provided by any special or general laws, each town employee who sustains injury or illness arising out of his employment in the town service, shall be entitled to receive his full pay for the period of his incapacity up to 26 weeks, less those benefits payable by Workmen's Compensation Insurance or other insurance plans paid for in whole or part by the town. If such period exceeds 30 days, continued payment beyond such period shall be subject to approval by the Personnel Board, which may require periodic written testimony supporting the claim of continued incapacity as a condition precedent to its approval. All permanent town employees shall not have sick leave deducted while absent because of an Occupational injury. All permanent town employees shall not accrue sick or vacation leave for the period of their incapacitation while on Occupational sick leave.

(b) SICK LEAVE - NON-OCCUPATIONAL: Every permanent employee subject to the Classification and Compensation Plans shall be allowed sick leave with pay for a period of up to 10 days during each calendar year, provided said leave is caused by sickness or injury, exposure to contagious disease, or on account of serious illness or death of members of the employees family. Sick leave shall commence on the day notification of the illness is given by the employee, his family, or his physician. Failure to notify department head promptly of illness will result in employee being charged with unauthorized leave.

(c) DEATH BENEFIT: Payment as Sick Leave shall be made to permanent employees for up to three work days for the death of a member of the immediate family, defined as: Father, Mother, Husband, Wife, Son, Daughter, Sister, Brother, Mother-in-Law or Father-in-Law.

(d) Sick Leave allowed under provisions of the preceding paragraphs shall be cumulative at the rate of 5/6 of a day, per month and up to 75 days may be accumulated and carried over from year to year.

(e) When absence by reason of sickness or injury is for a period of more than 3 days, the department head shall require said permanent employee to file a certificate of disability, signed by a regularly licensed and practicing physician, before the employee shall be entitled to compensation as herein provided. The department head may, however, require the aforementioned certificate for any period less than three days if he deems it to be in the interests of the department.

(f) Permanent part time employees whose hours of work follow a regular schedule will be allowed that portion of sick leave credit as their actual part time service bears to full time service.

C. OVERTIME:

(a) Overtime shall not be paid to department heads.

(b) Overtime payments: Those employees who are included within the provisions of General Laws Chapter 149 Section 33B shall be paid overtime pay at the rate of time and one half for service actually performed in excess of the regular scheduled work day, or work week. With the exception of the Library Department, the normal work week will be 40 hours in the Labor Division, and 37½ hours in the Administrative Division. The Fire Department personnel shall be paid straight time.

(c) All part-time employees shall receive straight time compensation for all overtime work.

(d) Call Back in Emergency: An employee who has completed his normal work day and who is thereafter recalled by supervision prior to next scheduled work day shall receive a minimum of four hours pay for such authorized call back.

D. UNIFORM ALLOWANCE: An allowance for uniforms shall be extended to the members of the permanent Water Department at Ninety (\$90.00) Dollars per annum. Appropriations shall be under the control of the Department Head who shall make all expenditures and keep appropriate records of

the same.

E. JURY DUTY: While on jury duty a permanent employee shall receive amount equal to the difference between his normal compensation and the amount excluding travel allowance received from the court.

F. (a) MILITARY LEAVE: Permanent employees of the town who attend State or Federal Reserve Military training duty shall be paid any difference in compensation between that paid or payable in a normal working period of up to two weeks in their regular town employment and the total compensation (excluding travel allowances) of the military duty. Such payment shall be limited to a period not to exceed two weeks in any calendar year and shall not include payment to members of the National Guard who may be mobilized during an emergency.

(b) A military leave of absence without pay shall be granted to any town employee called to active duty with the State or Federal armed forces for purposes other than the routine annual tour of duty for training purposes, and seniority rights shall be affected while this leave of absence is in effect.

G. INSURANCE: The hospital and sickness plan as provided by the town since 1963 remains in effect.

H. LONGEVITY: In recognition for continuous full time employment, these employees entitled to vacation leave shall be granted an annual payment as follows:

Upon completion of 5 years of service.....	\$200.00
Upon completion of 10 years of service.....	300.00
Upon completion of 15 years of service.....	400.00

The foregoing sums are fixed and are not subject to percentage increases. Permanent part time employees whose hours of work follow a regular schedule will be allowed that portion of annual leave credit as their actual part time service bears to full time service.

SECTION 5. Grievance Procedure:

(a) There shall be a grievance procedure available to those employees of the town whose rights under the classification plan have, in their opinion, been prejudiced in any way and covering all other grievances except those that would properly be under the jurisdiction of the Civil Service Commission or other duly established appeal board. As used in this Section, the word "grievance shall be construed to mean dispute between an employee and his supervisors arising out of an exercise of administrative discretion by such supervisor or supervisors.

(b) STEP 1. The employee shall take up his grievance orally with his immediate supervisor who shall reach a decision and communicate it orally to the employee within three (3) working days.

STEP II. If the grievance is not settled at Step 1, the employee shall within five (5) working days present his grievance in

writing to his supervisor who shall forward it to the department head who shall hold a hearing within five (5) working days if required. At this hearing there shall be present the employee and one representative if he requests it, his supervisor, the department head and the chairman of the Personnel Relations Review Board.

STEP III. If the grievance is not settled at Step II, all records and facts in the case shall be referred to the Personnel Relations Review Board for adjudication. Those present at Step II shall appear at this hearing. Within twenty (20) working days of the hearing, which shall be the next regular meeting of the board except in cases of emergency, the employee shall be notified in writing through the department head as to the decision of the board which will be final.

(c) Personnel Board to Administer: The Personnel Board of the town shall constitute the Personnel Relations Review Board of the town, and in that connection shall have the powers and duties, and perform the functions, assigned to such Personnel Relations Review Boards by Section 21B of Chapter 40 of the General Laws; and said Board shall, in the performance of its duties as Personnel Relations Review Board, be subject to the limitations imposed by said Section 21B and by the by-laws of the town.

When sitting as a Personnel Relations Review Board, the Personnel Board shall keep a separate record of its proceedings, which shall not be open to public inspection except as may otherwise be required by State Law.

(d) The Personnel Relations Review Board may employ such clerical and other assistance, and make such expenditures as it deems necessary, subject to appropriation therefor. The Board shall make an annual report to the town, and shall keep records of its proceedings; but such records shall not be open to public inspection except as may otherwise be required by state law. It shall not have jurisdiction over any matters belonging in the jurisdiction of the Personnel Board.

REPEAL AND AMENDMENT OF THIS BY-LAW

This By-Law may be altered, repealed, or amended at any Annual Town Meeting or any other Town Meeting specially called for the purpose, an article, or articles for such purpose having been inserted in the warrant for such meeting.

SEPARABILITY PROVISION

in the event that any provision of this By-Law, or application thereof, shall be held to be invalid by the proper authorities, this shall not be construed to affect the validity of any other provision, or application thereof, of this By-Law.

SECTION 5a. Definitions:

As used in this By-Law, the following words and phrases shall have the following meanings unless a different construction is clearly

required by the context or by the laws of the Commonwealth:

"Civil Service Law", Chapter 31 of the General Laws of the Commonwealth, as amended and all rules and regulations made thereunder; and any special law enacted by the General Court regulating the classification, compensation and conditions of employment of officers and employees of the Town under Chapter 31.

"Continuous employment", employment uninterrupted except for required military service and for authorized vacation leave, sick leave, bereavement leave, court leave, or other leave of absence.

"Department", any department, board, committee, commission, or other agency of the Town subject to this By-Law.

"Department Head", the officer, board, or other body having immediate supervision and control of a department; in the instance of a department serving under the supervision and control of the Selectmen, the officer, board, or other body immediately responsible to the Board of Selectmen for the administration of the department.

"Emergency employment", employment made for a specified time without requisition, or without the prior approval of the Personnel Board, to cover an unforeseen emergency.

"Emergency employee", an employee retained on emergency employment to serve for a period not exceeding three calendar weeks.

"Full-time employment", employment for not less than seven hours per day for five days a week for fifty-two weeks per annum, minus legal holidays and authorized military leave, vacation leave, sick leave, bereavement leave, court leave, and leave of absence.

"Full-time employee", an employee retained on full-time employment.

"Holiday", the Lord's Day and all days on which legal holidays are observed provided that the phrase "holiday" shall not include the Lord's Day for purpose of holiday pay.

"Overtime", time in excess of the normal number of hours or days of working time in the work week of the department.

"Part-time employment", employment for less than full-time employment as defined above.

"Permanent position", any position in the Town services which has required or which is likely to require the services of an incumbent without interruption for a period of more than six calendar months, either on full-time or part-time employment basis.

"Permanent employee", any employee retained on a continuing basis in a permanent position as defined above.

"Temporary position", any position in the Town service which is

not permanent, but which requires or is likely to require the services of one incumbent for a period not exceeding six calendar months.

"Temporary employee", an employee retained in a temporary position as defined above.

Residents of Westford who wish to apply for Town employment should contact Town Accountant.

TOWN OF WESTFORD

WARRANT

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To the Constable of the Town of Westford, in said County,

GREETINGS:

You are hereby required, in the name of the Commonwealth aforesaid, to notify and warn all the inhabitants of said Town qualified to vote in elections, and also in Town affairs, to meet at their several polling places, viz:

PRECINCT 1	Westford Academy
PRECINCT 2	North Middle School
PRECINCT 3	New Nabnasset School
PRECINCT 4	Robinson School

MONDAY, MARCH 4, 1974

being the first Monday in said month, at 7:30 o'clock in the forenoon for the following purposes:

To bring in their votes for the following officers:

FOR FIVE YEARS

One member of the Planning Board

FOR THREE YEARS

Two Selectmen

One Assessor

One member of the Board of Health

One member of the Board of Water Commissioners

One member of the Board of Cemetery Commissioners

One member of the Nashoba Valley Technical High School

District Committee

Two Trustees of the J. V. Fletcher Library

Two members of the School Committee

One Tree Warden

One Treasurer-Collector

FOR ONE YEAR

One member of the Board of Cemetery Commissioners (to fill vacancy)

One Selectman (to fill vacancy)

The polls will be open from 7:30 o'clock in the forenoon to 8:00 P. M.; and to meet in WESTFORD ACADEMY at Westford Center on the following

SATURDAY, MARCH 9, 1974

at 10:00 o'clock in the forenoon, then and there to act upon the following Articles, viz:

ARTICLE 1. To hear the reports of the Town Officers and Committees; or act in relation thereto.

ARTICLE 2. To fix the salary and compensation of all elected Officers of the Town.

ARTICLE 3. To provide for a Reserve Fund, to determine what sums of money the Town will raise and appropriate, including appropriation from any available funds, to defray all departmental and incidental charges, expenses and outlays of the Town, including debt and interest, for the ensuing fiscal year, and for paying unpaid bills of previous years.

ARTICLE 4. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1974, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17; or act in relation thereto.

ARTICLE 5. To see if the Town will vote to raise and appropriate a sufficient sum of money to pay the Town's share of the costs and expenses of the Northern Middlesex Area Commission; or act in relation thereto.

ARTICLE 6. To see if the Town will vote to raise and appropriate, or transfer from unappropriated available funds in the Treasury, a sum of money for Chapter 81 Highways; or act in relation thereto.

ARTICLE 7. To see if the Town will vote to raise and appropriate, or transfer from unappropriated available funds in the Treasury, a sum of money for Chapter 90 Highways Maintenance; or act in relation thereto.

ARTICLE 8. To see if the Town will vote to raise and appropriate a sum of money to meet the Town's share of the cost of continuing Chapter 90 Highway Construction, contingent upon the State and County contributing to the cost thereof; or act in relation thereto.

ARTICLE 9. To see if the Town will vote to raise and appropriate a sum of money for the Highway Equipment Account and, in addition, to transfer a sum of money from the Highway Machinery Fund to said Highway Equipment Account; or act in relation thereto.

ARTICLE 10. To see if the Town will vote to raise and appropriate a sum of money to be deposited in and become a part of the Stabilization Fund created under the authority of Section 5B of Chapter 40 of the General Laws; or act in relation thereto.

ARTICLE 11. To see if the Town will vote to raise and appropriate a sum of money for the purpose of providing suitable quarters for the Nabnasset American Legion Post No. 437 and the Auxiliary of said Post, the Veterans of Foreign Wars Post No. 6539 and the Auxiliary of that Post, and the Frederick S. Healy American Legion Post No. 159 and the Auxiliary of said Post; or act in relation thereto.

ARTICLE 12. To see if the Town will vote to appropriate a sum of money from the account entitled "State Aid for Libraries", said sum to be in addition to the amount appropriated for the Library under Article 3 of this Warrant; or act in relation thereto.

ARTICLE 13. To see if the Town will vote to raise and appropriate a sum of money for the purpose of coordinating or conducting programs dealing with problems of the aging as authorized by Clause 49 of Section 5 of Chapter 40 of the General Laws; or act in relation thereto.

ARTICLE 14. To see if the Town will vote to authorize the Town Beach Committee to lease to such persons, upon such terms and conditions and for such consideration as said Committee shall determine to be in the best interests of the Town, one or more of the buildings or any part of the Town Beach at Forge Pond; or act in relation thereto.

ARTICLE 15. To see if the Town will vote to amend all or any part of the Consolidated Classification Plan, Compensation Plan and Personnel By-Laws of the Town; or act in relation thereto.

ARTICLE 16. To see if the Town will vote to amend SECTION 5 of ARTICLE 6 of its By-Laws (dogs) by increasing the penalty for violation thereof from \$10.00 to \$25.00; or act in relation thereto.

ARTICLE 17. To see if the Town will vote to adopt a by-law prohibiting the consumption of alcoholic beverages on any public way or public property, or on certain private land without the consent of the owner thereof; or act in relation thereto.

ARTICLE 18. To see if the Town will vote to accept, as and for Town Ways, Jester Road, Blackthorn Road, Brookview Drive, Old Homestead Road, Sawmill Drive, Fletcher Road and Longmeadow Road, all as laid out by the Selectmen as shown by their Reports and plans duly filed with the Town Clerk; or act in relation thereto.

ARTICLE 19. To see if the Town will vote to accept, as and for a Town Way, Maplè Road East, as laid out by the Selectmen as shown by their Report and Plan duly filed with the Town Clerk; to raise and appropriate a sum of money for the improvement of said Way; to authorize the assessment of betterments against the owners of abutting estates for said improvements; to determine how any such appropriation shall be raised, whether by transfer from any available funds in the Treasury, by taxation, by borrowing under the authority of Chapter 44 of the General Laws, or by any or all of said methods; or act in relation thereto.

ARTICLE 20 To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, eminent domain, or otherwise, a

certain parcel of land, supposed to belong to Sumner W. Edwards, situated at the easterly terminus of Maple Road East as laid out by the Selectmen and accepted as a Town Way under the preceding Article, said premises being more particularly shown on a plan entitled "Street Acceptance Plan of Maple Road East in Westford, Mass., Richard L. McGlinchey January 30, 1974", which plan is to be recorded in Middlesex North District Registry of Deeds; the acquisition of said easement being required in connection with the drainage of said Road; to raise and appropriate a sum of money for the purpose of acquiring said easement and for the payment of any damages which may be awarded as a result of any such taking; or act in relation thereto.

ARTICLE 21. To see if the Town will vote to accept a gift from David C. Moulton, Inc. of two lots of land, shown as Lot 37 on a plan recorded with Middlesex North District Registry of Deeds, Plan Book 109, Plan 175 and Lot 16 on plan recorded with said Registry, Plan Book 109, Plan 151, said lots to be managed and controlled by the Conservation Commission; or act in relation thereto.

ARTICLE 22. To see if the Town will vote to raise and appropriate the sum of Two Hundred (\$200.00) Dollars, or some other sum, under the provisions of Section 1 of Chapter 911 of the Acts of 1971 in anticipation of the celebration of the two hundredth anniversary of the American Revolution; or act in relation thereto.

ARTICLE 23. To see if the Town will vote to raise and appropriate the sum of Eight Hundred (\$800.00) Dollars, or some other sum for aquatic nuisance control of Forge Pond; or act in relation thereto.

ARTICLE 24. To see if the Town will vote to raise and appropriate a sum of money for painting the exterior of the Town Hall and for the purchase of storm windows for the Town Hall; or act in relation thereto.

ARTICLE 25. To see if the Town will vote to raise and appropriate a sum of money for the renovation of the downstairs of the Town Hall; or act in relation thereto.

ARTICLE 26. To see if the Town will vote to raise and appropriate the sum of Twenty-Four Hundred (\$2400.00) Dollars, or some other sum, to defray the cost of new fixtures, furniture and furnishings for the new police/fire station; or act in relation thereto.

ARTICLE 27. To see if the Town will vote to raise and appropriate a sum of money for the purchase of a new fire truck; or act in relation thereto.

ARTICLE 28. To see if the Town will vote to accept Section 8 of Chapter 40A of the General Laws, which provides, in substance, that no proposed by-law making a change in any existing zoning by-law which has been unfavorably acted upon by a town meeting shall be considered on its merits by the town meeting within two years after the date of such unfavorable action unless the adoption of such proposed by-law is recommended in the final report of the Planning Board; or act in relation thereto.

ARTICLE 29. To see if the Town will vote to raise and appropriate the sum of Fifteen Hundred (\$1500.00) Dollars, or some other sum for the improvement of the Forge Village Field; or act in relation thereto.

ARTICLE 30 To see if the Town will vote to raise and appropriate the sum of Thirty-Five Hundred (\$3500.00) Dollars, or some other sum, to defray any consultant fees or other expenses incidental to the planning and development of the recreational area in Parker Village; or act in relation thereto.

ARTICLE 31. To see if the Town will vote to amend its Zoning By-Law and Zoning By-Law Map by rezoning from a Residence A District to a Business District a certain parcel of land situated off but not adjacent to Littleton Road (Route 110), containing approximately nineteen (19) acres, being bounded by land of Olde Westford Village, Inc., land now or formerly of Swanton, land now or formerly of C. Polly, Westford Development Corp., J. B. Fletcher Heirs and H. Lamb, being a portion of Lot A on a plan recorded with Middlesex North District Registry of Deeds, Plan Book 113, Plan 150; or act in relation thereto.

ARTICLE 32. To see if the Town will vote to amend its Zoning By-Law and Zoning By-Law Map by rezoning from a Residential A District to a Business District, a certain parcel of land, situated on the northeasterly and southeasterly sides of Brookside Road, in that part of Westford known as Nabnasset, being shown on a plan entitled "Plan of Land in Westford, Mass., Owned by Robert L., Jean L. Kydd, Surveyed June 15, 1973, Richard L. McGlinchey", which plan is to be recorded with Middlesex North District Registry of Deeds, and thus bounded:

Northwesterly and southwesterly by said Brookside Road, in six courses, a total distance of 947.96 feet;

Southwesterly by land now or formerly of Brown, in three courses, a total distance of 242.60 feet;

Southwesterly again by land supposed to belong to H. E. Fletcher Co., 40 feet;

Southeasterly by Stony Brook, as shown on said plan; and

Northeasterly, in part by land of owner unknown and in part by land of one Howells, in two courses, a total distance of 620.77 feet; containing, according to said plan, 7.20 acres; or act in relation thereto.

ARTICLE 33. To see if the Town will vote to raise and appropriate the sum of Thirty-Three Thousand (\$33,000.00) Dollars, or some other sum, for the purchase and installation of traffic signals at the intersection of Acton Road and Carlisle Road, and for the payment of any other expenses incidental thereto, said sum to be in addition to all sums heretofore appropriated for said project; to determine how any such appropriation shall be raised, whether by transfer from any available funds in the Treasury, by taxation, by borrowing under the authority of Chapter 44 of the General Laws, or by any or all of said methods; or act in relation thereto.

ARTICLE 34. To see if the Town will vote to raise and appropriate a sum of money to defray the development costs of the proposed new facility (Sanitary Land Fill) to be located southerly of but not adjacent

to Littleton Road (Route 110), including all engineering and surveying costs incidental thereto; or act in relation thereto.

ARTICLE 35. To see if the Town will vote to establish a Lowell Regional Transportation Authority in conformity with and pursuant to all of the applicable provisions of Chapter 1141 of the Acts of 1973 and, if necessary, to authorize or endorse the action of the Chairman of the Board of Selectmen as the designated representative of the Town on the advisory Board; or act in relation thereto.

ARTICLE 36. To see if the Town will accept an amendment to Section IV of the Nashoba Valley Technical High School District agreement which was proposed by the regional district school committee on January 22, 1974 and which provides for the apportionment of the district's capital costs after July 1, 1974 (other than debt service on bonds which are now outstanding) on the basis of pupil enrollments in the regional district school; or act in relation thereto.

ARTICLE 37. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow the sum of \$250,000.00 requested by the Nashoba Valley Technical High School District Committee for the purpose of obtaining plans, specifications, architectural services and other related material necessary for the construction of an addition to the Nashoba Valley Technical High School, and the Town shall pay its proportional share of the above amount pursuant to the Agreement between the Towns of Chelmsford, Groton, Littleton and Westford, Massachusetts, with respect to the establishment of a Regional Vocational High School District, as amended; and if such sum is by borrowing, to authorize the issuance of bonds, or take any other action relative thereto.

ARTICLE 38. To see if the Town will vote to authorize the School Committee, instead of the Selectmen, to appoint the members of the Permanent School Planning Committee established under ARTICLE 27 of the Warrant for the Annual Meeting of 1962; or act in relation thereto.

ARTICLE 39. To see if the Town will vote to raise and appropriate a sum of money for the purchase of a mini-bus for the transportation of handicapped and elderly persons and for defraying all operating, maintenance and other expenses in connection therewith, and to authorize the Board of Selectmen, in the name and behalf of the Town, to execute agreements with neighboring towns for the use and operation of said vehicle; or act in relation thereto.

ARTICLE 40. To see if the Town will vote to authorize the Board of Selectmen to appoint a Committee to study the advisability of the establishment of a Department of Public Works and, as incidental thereto, the advisability of including the position of Town Engineer in such a department; or act in relation thereto.

ARTICLE 41. To see if the Town will vote to accept the following amendments to its By-Laws, required as the result of a change in the date for holding the Annual Town Meeting:

(1) Amend SECTION II of ARTICLE 1 to read as follows:

"The Selectmen shall not be required to accept any Article for inclusion in the Warrant for the Annual Meeting unless received by them on or before the second Tuesday after the first Monday of March".

(2) Amend SECTION 2 of ARTICLE II by changing the date of commencement of the term of office of Finance Committee members from March 31st of the year of their appointment to May 31st of the year of their appointment.

(3) Amend the last sentence of SECTION 4 of ARTICLE II so as to require the Finance Committee to furnish its Report to the Selectmen on or before April 20th of each year;

or act in relation thereto.

ARTICLE 42. To see if the Town will vote to raise and appropriate, or transfer from any available funds, including the Overlay Reserve Fund, a sum of money to defray the Town's assessment for the Middlesex County Retirement System, which sum the Town inadvertently neglected to raise for the eighteen month fiscal period January 1, 1973 to June 30, 1974; or act in relation thereto.

ARTICLE 43. To see if the Town will vote to authorize the Board of Selectmen to install various street lights; or act in relation thereto.

ARTICLE 44. To see if the Town will vote to appropriate from available funds a certain sum to be deducted by the Assessors under the provisions of Section 23 of Chapter 59 of the General Laws, as most recently amended, from the amount required to be assessed by them; or act in relation thereto.

And you are directed to serve this warrant by posting up true and attested copies thereof at the Town Hall and at each Post Office in said Westford, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of holding the first meeting aforesaid.

Given under our hands this thirteenth day of February, in the year of our Lord, 1974.

MARK W. MULLIGAN

E. KENNARD FLETCHER

ELLEN S. HARDE

ROBERT R. FITZPATRICK

SAMUEL A. RICHARDS, JR.

Selectmen of Westford

Annual Report
OF THE
School Committee
OF THE
TOWN OF WESTFORD



For the Year Ending December 31

1973

ORGANIZATION - SCHOOL COMMITTEE

Brian F. Kavanagh, Chairman	Term expires 1974
David R. Earl, Secretary	Term expires 1974
Rita M. Haley	Term expires 1975
James D. Lehan	Term expires 1975
Mary L. Caless, Vice Chairman	Term expires 1976
Donald F. Bradanese	Term expires 1976
John D. Shattuck	Term expires 1976

OFFICE OF SUPERINTENDENT OF SCHOOLS
35 TOWN FARM ROAD

Lloyd G. Blanchard, Superintendent	Telephone 692-4783
John A. Crisafulli, Assistant Superintendent	
Vera E. Bettencourt, Executive Secretary	
Blanche R. Crocker, Business Secretary	
Doris S. Santaguide, Receptionist Secretary	
Rita M. Tousignant, Financial Secretary	
Kenneth A. Sargent, Staff Assistant for Handicapped	Telephone 692-2378
Dawn Brine, Speech Pathologist	
Jane Coleman, School Social Worker	
John D. Maclean, Jr., Psychologist	
Concetta S. Lynch, Secretary	

SCHOOL TELEPHONES

Westford Academy	692-2551	North Middle School	692-6391
Music Dept.	692-2611	Frost School	692-4051
Athletic Dept.	692-2411	Cameron School	692-6542
Guidance	692-2334	Sargent School	692-6553
Abbot Middle School	692-2587	Nabnasset School	692-4777
Guidance	692-2073	Robinson	692-2541
Girls' PE & Nurse	692-2149		

SCHOOL PHYSICIAN

Medical Associates, 199 Chelmsford Street, Chelmsford, Mass.	256-6511
--	----------

SCHOOL NURSES

Margaret Sudak, R.N.	Office: North Middle School	692-8431
Barbara Brewer, R.N.		
Anne McCusker, R.N.		

REPORT OF THE SCHOOL COMMITTEE

TO THE CITIZENS OF THE TOWN OF WESTFORD, your School Committee respectfully submits its report for the year ending December 31, 1973.

SCHOOL HOURS 1973-74

Westford Academy	Grades 9-12	7:45 A.M. to 2:30 P.M.
Middle Schools	Grades 6-8	8:45 A.M. to 3:00 P.M.
Elementary Schools	Grades 1-5	8:15 A.M. to 2:00 P.M.

SCHOOL VISITS

You are welcome in your schools to talk with the school principal and staff whether or not you have children in the schools. However, you are urged 1) to check in with the principal before visiting a class, and 2) to make an appointment if you wish to discuss your child's progress with the teacher. Otherwise, the class is interrupted and valuable learning time is lost.

SCHOOL ADMISSION

A child is eligible for enrollment in kindergarten in September of the calendar year in which he attains the age of five years; in grade 1 in September of the calendar year in which he attains the age of six years. Birth certificate and evidence of successful vaccination are necessary for registration of any child new in Westford. Those transferring from other schools should present transfer cards.

SCHOOL COMMITTEE MEETINGS

The School Committee meets in regular session the second and fourth Monday of each month at 7:30 P.M. There are also special meetings called from time to time, especially during the budget season. Meeting locations and agendas are published. Public is welcome.

SCHOOL CALENDAR 1973-74

Fall Term	September 10 - December 21
Winter Term	January 2 - February 15
Spring Term	February 25 - April 11
Summer Term	April 22 - June 26
Total School Days - 185	
Days omitted:	
Columbus Day	October 8
Veterans Day	October 22
Thanksgiving Recess	November 21 - November 26
Good Friday	April 12
Memorial Day	May 27

REMARKS:

It is the policy of the School Department to keep schools in session on all days during which it is safe for buses to be operated. The widely varying conditions in the several parts of Westford make it dif-

ficult to reach decisions equally fair to all.

ON DAYS WHEN THE WEATHER CONDITION IS QUESTIONABLE, PARENTS ARE URGED TO EXERCISE THEIR OWN JUDGMENT AS TO THE WISDOM OF SENDING THEIR CHILDREN TO SCHOOL.

1973 IN REVIEW

The 1973 review is mainly the story of the final spring preparations, the summer implementation and the fall adjustments to the introduction of kindergarten, the occupancy of the new high school, the release of the former high school to serve as a second middle school and the reorganization of the elementary schools. Of course the preparation of the transitional eighteen month budget in anticipation of these significant changes provides some interesting review also.

SCHOOL DISTRICT ORGANIZATION

Early in the calendar year the School Committee engaged a New York firm to provide computer generated plans for the redistricting and bus transportation schedules for each of our schools. Company engineers made several trips to Westford, appearing before the School Committee to present and to discuss contract and to explain the advantages and disadvantages of no less than nine elementary districting plans. In the meanwhile the School Committee, working closely with school administrators, had adopted an organizational plan which hopefully would provide a degree of stability of school placement. Basically the plan called for elementary districting which would assure adequate total space each school for grades 1 through 4, for kindergarten, for overflow grade 5 pupils, and for growth. In turn each school principal was to organize assigned pupils grades 1 through 5 in accordance with space available after providing necessary space for kindergarten. With the emphasis on the individualization of pupil programs, grade overlap should provide no serious problem. Guiding philosophy may be stated simply, It is our obligation to adjust our program to the needs or our school population, not to alter the population to fit the school program. Under the more flexible plan, disproportionate grade sizes can be readily absorbed so long as district population totals do not exceed school capacities.

PERSONNEL CHANGES

As a consequence of this major reorganization, many adjustments had to be made throughout the school system. School Committee and school staff shared in the realization of these changes. Outgoing School Committee chairman, Read Albright and Vice Chairman, Ron Johnson, provided the leadership; incoming members Donald Bradanese and John Shattuck reviewed past records and very quickly became participating members of the School Committee team under the new leadership of Brian Kavanagh, Chairman, and Mary Caless, Vice Chairman.

Some three or four years ago the State Department of Education alerted every community to the necessity of kindergarten by September 1973. In anticipation of competition for qualified Kindergarten teachers, school principals have been alert for kindergarten experience in

the hiring of new primary grade personnel over the last two or three years. For the opening of kindergarten in Westford this past fall we needed six and a half kindergarten teachers; five and a half were transferred from primary assignments within the town.

Preparation of the kindergarten program was entrusted to Mrs. Rita Miller, principal of Frost School, and Mr. Kenneth DeBenedictis, principal of Cameron-Sargent, co-chairmen of the committee appointed in the fall of 1972. Membership consisted of primary grade teachers with kindergarten interests and experience. The program which this committee developed was approved by the School Committee in the spring and ready for full implementation by September 1973, including provisions for pupil transportation, safety, lunches, playground activities and overall program evaluation.

The planning and the physical move of grades 9 through 12 to the new high school and the occupancy of the former high school building by middle school pupils was a major undertaking. Basically the plan consisted of a careful inventory of all high school equipment with the understanding that such equipment as was suitable for middle school use was to remain in the building and replacement equipment sought through the high school building committee where such equipment would be eligible for reimbursement under School Building Assistance Board regulations. Mr. Carl Knowlton, high school principal, provided such an inventory. Mr. Jack Bone, principal of the North Middle School, used this inventory in his budget planning for the new middle school. But as the days lengthened and June approached, anxiety for the completion of the school for September opening increased, and high school teacher concern for adequate equipment on opening day in September also increased. Consequently what was to remain and what was to be transferred became somewhat moot. Before school closing in June all equipment to be transferred to the new high school was placed in the gymnasium and properly identified by department and room number in the new high school. Final evaluation of new middle school needs had to await school opening in September.

During the summer several administrative changes occurred which would have a direct impact on our reorganization. Mr. Guy Fish, Administrative Assistant, resigned his position, and Mr. John Crisafulli, acting Assistant Superintendent in the Town of Wilmington, and a local Westford resident, was appointed to the new position of Assistant Superintendent of Schools, a position created to provide greater support for the instructional program. Mr. Carl Knowlton resigned his position as high school principal to accept a superintendency in New Hampshire. Mr. Joseph Lisi the former vice principal, was elected to the vacancy. Two housemasters were appointed to assist the new principal, Mr. Thomas Casey, formerly assistant principal in Ayer, and Mr. Richard DeSimone, formerly Westford Academy history teacher. Mr. Jack Bone became principal of the new middle school with Mr. John Mann assisting, and Mr. Richard Neal of Andover was elected principal North Middle School with Mr. Ralph Drinkwater assisting. Elementary leadership remained unchanged. But the records will show forty-nine new appointments plus twenty-two staff transfers to accommodate the extensive reorganization of the school system. There were twelve resignations, one retirement, Mrs. Josephine St. Onge, veteran teacher of the Cameron School, and six

leaves of absence.

Our new administrators immediately involved themselves with enthusiasm in planning the physical move of high school and middle school. Mr. Crisafulli working closely with Mr. Lisi and Mr. Bone set up the detailed plan, and the plan was smoothly implemented as soon as High School Building Committee Chairman Richard Jordan announced his committee's August 14 decision to accept the new high school building as substantially complete. School Committee had earlier voted a September 10 school opening to allow four days of total staff preschool opening organization and preparation, a change in school calendar which was approved by the Westford Education Association for this critical year only. Considering the magnitude of the changes and the uncertainty of the scheduled opening of the new high school right up to mid August, there was general agreement that school opening went rather smoothly. Enrollments ran quite close to expectations, except somewhat heavier at the kindergarten and grade 1 levels, and an imbalance did develop between the two middle schools which might require a district change for September 1974.

In addition to the relatively heavy professional staff transfer and increase, there were also substantial changes in the supporting staff. Miss Dorothy Healy, veteran school and Board of Health nurse, retired after some thirty years of service to the Town of Westford, and Mrs. Margaret Sudak, assistant school nurse, replaced her. Mrs. Ruth Hall also retired. Two new nurses were appointed, and also two technicians were hired to attend the fall eye and ear examinations of all pupils.

Veteran custodians Mr. Leo Larkin and Mr. Leonard Blott retired. The opening of the new high school required an addition to the staff of seven custodians and a matron. Ten additional secretaries and clerks were employed to serve the total school program. No staff additions were made in the central office. As the school system continues to grow adequate staffing will become an increasingly complex problem.

CONTRACTS AND AGREEMENTS

Teacher contract negotiations remained in the forefront of School Committee business right up to the final contract signing in early August. In addition to basic schedule changes the agreement also increased coaching differentials, extended cumulative sick leave from 100 to 120 days, clarified semester sabbatical leave, added \$6000 to the 1974-75 budget for elementary teacher aides, and provided for bi-monthly School Committee-Westford Education Association conferences when required. The contract also detailed procedures for teacher evaluation. This is a two year contract. The basic contract schedules appear in the statistical section of this report.

An agreement was made with secretaries in January 1973 recognizing for the first time longevity, both with respect to salary and to vacation time. This also was a two year agreement providing for a cost of living adjustment at the beginning of the second year January 1, 1974.

A three year contract Custodian agreement was ratified in June 1973.

Some adjustments including workday considerations were made in anticipation of the opening of the new high school.

A one year agreement was accomplished with food service workers with the understanding their recommendations for 1974-75 were to be drafted by the Assistant Superintendent January 1974 for consideration by School Committee and cafeteria staff. Such a draft was accomplished by Mr. Crisafulli late in December 1973.

A healthy atmosphere of trust must exist between School Committee and each staff organization to permit multiyear agreements with mutual confidence, but there remains a need to find a way towards agreement which is less time consuming than the present plan mandated by Chapter 763 of the Acts of 1965. Must each school system resolve its own contract, or is there a place for regional coordination? Certainly no teachers' association or school committee works in a vacuum; each is acutely aware of developments in the area. There must be a way that is less time consuming and has less potential for the creation of friction between school committee and staff.

INSTRUCTIONAL PROGRAMS

The program of studies, the curriculum, is never finalized. It is in a constant state of change dependent upon pupil needs, teacher interests, change in instructional philosophy and change in societal values. It is the responsibility of the Superintendent to see that a reasonable sequential program is maintained throughout the system while at the same time encouraging constant improvement. Annual curriculum re-evaluations are a necessity. In the face of the vast organizational changes imposed upon staff this summer, no provision could reasonably be made for curriculum study, but hopefully program review will be resumed in the summer of 1974, budget permitting.

"Educational Opportunities", the Academy program of studies for 1973-74, was released in April and featured semester courses and quarterly electives. The plan provided a far wider pupil selection, a much better opportunity for pupil make-up in the case of failure to receive credit for a quarter course. Only those electives which proved popular were to be offered each quarter, low enrollment courses deferred for a possible later selection. Such a plan places heavy demand upon staff, but the program was developed by the staff and is strongly endorsed by the staff.

Mr. Bone carried to the new middle school the organizational plan he had developed in the North Middle School, a plan which assigns groups of pupils to learning teams and holds the staff teaching team responsible for progress of the assigned pupils. Such an arrangement makes learning a more personal experience and more readily adjusted to individual needs. Mr. Neal has continued the plan at the North Middle School. Of course differences will evolve, but there is good communication between the two middle schools and it is unlikely there will be any serious departure from the basic middle school concept.

The emerging role of the assistant principal or housemaster is that

of an administrator of pupil services, working closely with guidance personnel in identifying and providing for pupil needs. Formerly guidance counseled and vice principals disciplined. Now the weight of administrative authority combines with guidance in the pursuit of pupil rights and responsibilities.

Throughout the system there is the emphasis on individual pupil learning styles, but it is the most conspicuous at the elementary level where we find the individually guided program (IGE) at the Robinson School, programmed reading at Nabnasset and Sargent, individual math (IMS) introduced at Nabnasset, the individualized science program (SCIS) program for Cameron and Robinson, and in every elementary school some progress in multi-age grouping for individual pupil advantage and growth. We have much to learn about effectively and efficiently providing for individual differences, but the commitment is there, and excellent materials are in process of preparation by most competent educators. The temptation of homogeneous grouping with its apparent efficiency of teaching still stands in the wings, but as long as staff remains "results oriented" with emphasis on learning rather than on teaching, it is unlikely that we shall stray far from our goal of individualized instruction at all levels.

Recognizing reading as a cornerstone to our instructional program, a reading center has been established at the North Middle School to serve kindergarten through eight. The center is serviced by a full time secretary, and hopefully there will be three reading specialists working out of this center in 1974-75. The K through 8 program will be coordinated through the reading center with a growing library of reading material, in-service assistance for new teachers, workshops, assistance in the proper use of pupil growth tests and general supervision of the reading program.

At the high school level a program in advanced reading is offered for juniors and seniors, mainly to improve speed and comprehension. A Title VI program was developed and federally funded to provide assistance in the form of a media center for those high school students who are in need of individual assistance in the basic skills.

A close cooperation exists between reading program and special pupil services at all levels, supervised out of the central office by Mr. Kenneth Sargent and supported by psychologist, social worker and speech therapist. Learning disabilities specialists serve each school. Our school system is reasonably well staffed in anticipation of Chapter 766 which will become effective in September 1974. This new law is lengthy and still lacks definitive state developed guidelines, but the intent is clear and the intent is endorsed by Westford staff and by teachers throughout the Commonwealth. Every child shall have his opportunity to participate in the educational program best suited to his needs.

Staff has been active in seeking federal financial program assistance. Mr. Sargent has assured a steady flow of Title I funds focusing mainly on early childhood and primary pupil needs, and featuring extensive testing, summer school, and a fall follow-up of tutors and home school specialists. Mr. William Cody, high school business department

head, has been very successful in attracting federal funds to support the vocational goals of his department, and presently boasts one of the most modern departments of the state with word processing and office simulation facilities soon to be featured by IBM. A summary of federal projects and funding appears in the statistical section of this report.

The "MORNINGSTAR" staff of SHARE offered a very successfully humanistic education course for elementary teachers last spring and is following up with similar courses for middle and high school teachers in the fall and coming spring. The Morningstar staff has also been assisting in special counseling services.

Dr. Philip Lee, local dentist, supported by Westford Rotary Club funding for supplies, provided a voluntary fluoridation program in each of our schools. This program is to be continued as a school budget supported project.

A career education committee under the direction of Mr. Edward Walsh, Abbot School counselor, is reviewing current programs and preparing curriculum recommendations for Westford. And a committee for the gradual transition to the metric system will organize in January 1974.

Curriculum improvement is a continuous process. No program should become so rigid that the opportunity for individual teacher contribution is denied. Teachers are encouraged to seek out basic pupil needs and basic truths and to adjust program accordingly. The Merrimack Education Center (MEC) stands ready to assist the staff with annual needs surveys, with a library of educational research (ERIC), and with direct involvement of center personnel. Our failing is to generate and to make use of sophisticated evaluation tools which could keep us on the right track and prevent our straying too far afield from accepted goals. Achievement tests are the most commonly used devices and because of standardization through wide usage are reasonable reliable. In 1971 the Commonwealth used such a series of tests to determine effectiveness of basic skills instruction, and pupils grades 3 through 8 are annually administered standardized tests and achievement tests. There is also extensive special subject testing, some standardized. But most testing is confined to academic achievement; yet only one of the ten Educational Goals for Massachusetts focused on basic skills, the remaining nine concerned themselves with development of healthy student attitudes. Here follow the listed goals:

1. Physical and emotional well-being.
2. Basic communicative skills.
3. Effective uses of knowledge.
4. Capacity and desire for lifelong learning.
5. Citizenship in a democratic society.
6. Respect for the community of man.
7. Occupational competence.
8. Understanding of environment.
9. Individual values and attitudes.
10. Creative interests and talents.

Staff devoted considerable time in the spring and the fall of 1972 analyzing the meaning of each goal and listing school progress and needs

towards approaching the Commonwealth Goals. School Committee identified a Citizens Advisory Committee to analyze the schools in terms of the goals and to submit a report as required by the state. The extensive report was completed in November 1973 and submitted to the School Committee. A copy promptly was forwarded to the State Commissioner of Education. The members of the advisory committee devoted many, many hours to this 100 page document and are to be commended for their interest and concern for the Westford educational program.

The Commonwealth Goals stimulated renewed interest in more effective public communication. The Westford schools have successfully organized parent advisory groups and school principals meet regularly with these groups. Assistant superintendent John A. Crisafulli volunteered his services to edit material submitted by these parent groups and to publish a postal patron quarterly to encourage better understanding of the school program and to improve these programs through genuine two-way communication between the school and the home. The first quarterly appeared in October, the next one is due in January. It is intended that the quarterly shall become an organ of the Parent Advisory Committees with guest editorials and explanations by members of the school staff. Such a vehicle should fill a critical need in the continuous strengthening of the total school program.

1974-75 BUDGET PLANNING AND THE ENERGY CRISIS

In the closing weeks of 1973 the energy crisis and Chapter 766 became matters of current concern, both for day by day survival and budget planning. Once a week meetings on one or the other topics became a matter of routine. Chapter 766, referred to earlier in this report, will be thoroughly covered in the 1974 Annual Report of the School Committee as this new law becomes effective in September 1974. At this point budgeting for the new law is about as uncertain as budgeting for the energy crisis.

The paper shortage was the first crisis to come to our attention. We were advised last spring to place orders by July 1 for paper needs for the coming school year as prices were in for a substantial increase. As far as storage space would permit paper order for 1973-74 were placed prior to July 1. Paper costs have continued to increase; it has become common practice to use both sides of the paper; scrap paper is coming in for extensive use; and with the continued rise in cost to the practical elimination of cheap grade paper, even more desperate means must be undertaken in 1974 if we are to fulfill minimum paper instructional requirements.

Next the oil shortage was brought home to us in a devastating way, first by the increase in power cost, increases which came to our attention as the increased cost of clean air fuel was passed along direct to the user. Since then fuel costs have increased in a geometric progression. When fuel costs doubles to \$8 a barrel, we were advised to budget \$10 for the 1974-75 heating season. Before the 1974 budget draft could be distributed in December, we were warned of a \$14 per barrel fuel cost. How to budget for a large new school without benefit of a heating season experience, and at the same time faced with escalating

utilities increases, presents something of a dilemma. Just what further changes the energy crisis will create in the educational program for 1974 remains uncertain, changes in the school program, the school day, the school calendar. Outside of suggestions for the saving of fuel, the only direct guideline that has come from the State Department so far is the change from 180 day minimum requirement year to a 990 hour year for the high school and a 900 hour year for the elementary. Such a plan does give us some flexibility in the adjustment of school calendar to the vagrancies of the coming winter. At the moment it seems that our greatest threat might come from a gasoline shortage which would ground our buses and force the interruption of school until gasoline might again become available. So the new year is commencing on a very uncertain note. Perhaps by the time this report finds its way into the hands of Westford residents, the picture may be clearer and more hopeful.

SUMMARY FEDERAL AID 1973

<u>FEDERAL TITLE</u>	<u>FILED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>RECEIVED</u>	<u>AMOUNT</u>
<u>ESEA</u>					
Title I					
1973 Summer Pre Prep II	3/5/73	5/8/73	6,287.00	6/29/73	6,287.00
Follow Through II	5/15/73	8/28/73	18,350.00	3/31/73	9,175.00
Title II - Library	5/17/72	5/18/73	4,446.17	6/1/73	3,556.94
				8/27/73	889.23
Title VI - Special Education	2/15/73	8/15/73	9,100.00	9/19/73	4,550.00
<u>NDEA</u>					
PL 874	12/13/72		55,364.00	5/10/73	49,435.00
PL 90-576	1/3/73	8/2/73	36,445.00	9/7/73	27,334.00
				11/30/73	9,111.00

HEALTH DEPARTMENT

Nurse Pupil Conferences.....	3,410
Vision failures referred to physician.....	218
Hearing failures referred to physician.....	98
Pre-school roundup children examined.....	147
Hearing and vision screening for grade 1 tested.....	285
Vision failures referred to physician.....	18
Hearing failures referred to physician.....	18
Tuberculin tine tests administered in Grade 1.....	81
Polio Boosters administered in Grade 1.....	82
Polio Boosters given to high school seniors.....	86
March immunization clinic	
Tetanus and Diptheria Boosters given in Grade 1.....	142
Small pox vaccine Grades 1 and 2.....	37
German measles vaccine (Rubella) Grade 2.....	111
Mumps vaccine Grades 3 and 4.....	129
Conferences and meetings attended.....	18

WESTFORD ACADEMY 1973 GRADUATES

Class Officers

Brian Sullivan, President
*Michele J. Kostka, Vice President

Kathleen Marie Dussault, Secretary
Kathleen Mary Anderson, Treasurer

Eileen Rita Antonelli
Debra L. Ashby
Patricia A. Auger
Susan M. Barnard
*Linda Jean Barrett
Gail J. Belinsky
Paula J. Belinski
Mary Ellen Berube
Vicki Lynn Bley
Lynn A. Boisvert
Lois H. Breakey
David M. Brooker
Debra R. Brooks
*David P. Brown
*Steven L. Bryn
Jeremiah L. Burns
Doreen D. Calogero
Theresa Carlo
Stuart Leland Carlson
David L. Carter
*Carolyn J. Chaplin
Denise C. Charron
Loretta E. Clark
Carolyn Clement
Kelley-Ann Clough
Richard S. Collupy
*Douglas J. Cooper
Kevin P. Corr
*Charlene M. Cunniffe
Dan D. Curdy
*Julia Kerr Daley
Timothy L. Daly
Wilford Davison
Louise DelPapa
*Elizabeth Demetriou
Doreen Desroches
Paul R. Donaghue
*Cheryl Ann Doughty
Mary L. Dunn
Frederick Farley
*Peter Stephen Fletcher
Leslie Lynn Freeman
Vincent M. Gerace
Dimitri Giavis
*Michael Francis Gilligan
Cynthia E. Gower
Pamela Jean Grant
Dolores Jeanne Guillemette

David R. Guislin
Jon C. Gunderson
Friedhell Haag
Candice J. Haberman
William S. Halberstadt
*John Hamer
Stephen T. Hamilton
Donna L. Harden
R. David Hicks
Andrew M. Hill
Robert L. Hill
Barbara Jean Holmes
Kevin Hopkins
Walter E. House, Jr.
Susan Anne Hurley
Carol Lynn Jackson
Richard F. James
Kathleen M. Jean
Peter Jennings
*Stephanie Marie Jones
Michael Bradford Kaeser
Linda J. Kardos
Debra Ann Kelly
Brian Kilinski
Linda T. Killion
*Thomas Kintz
Kathleen Kitner
Steven Allan Koerner
Michael Koravos
Laurence Lambrecht
Patricia Ann LaPan
Laura Ann Larrabee
Diane LeBlue
Denise M. Lelievre
Kenneth LeVert
Jeffrey Lockyer
Jennifer Lockyer
Mark Loiselle
Marc Lorrain
Mark Lynch
Peter MacDougall
Kathleen A. Macpherson
Catherine McElman
William McGlinchey
Dawn McLaughlin
Diane M. McLaughlin
Thomas Miskell
Sharon O'Connor

Carol Jane O'Malley
James Officer
Edward Olson
*Susan Oteri
Nigel Peter Oughton
Lee Palmer
Gail A. Peladeau
Patrick Perry
David Richard Phillips
Debra Pick
Valerie Plantier
*Lisa Ann Radcliffe
Pamela L. Ricard
Guy A. Rossi
Joseph Roy
Bruce James Ryder
R. Entique Salas Camacho
Alan Semple
Clarissa Sawyer
*Bryan W. Shaw

Kevin Shaw
JoAnne Silk
Richard Sleeper
Deborah Ann Smith
Lorre L. Smith
Marilyn Ann Smith
Patricia C. Souza
Joseph Spadano
Ronald Steele
Daniel W. Stevens
David Stevens
Thomas Randall Stiling
Heidi Swanson
Karen M. Thibodeau
Julia S. Treat
*JoAnn Trudel
Ann L. Verrecchia
Michael Walsh
Cynthia Whiting

*National Honor Society

PROGRAM

PROCESSIONAL: "Pomp and Circumstance" Elgar
NATIONAL ANTHEM
INVOCATION Reverend George Johnson
SALUTATORY Douglas Cooper
HONOR ESSAY Michael Gilligan
SENIOR CLASS ODE: Day by Day
HONOR ESSAY Elizabeth Demetriou
PRESENTATION OF CLASS GIFT
BRIAN SULLIVAN, President of Class of 1973
ACCEPTANCE OF CLASS GIFT
KERRY SMITH, President of Class of 1974
VALEDICTORY Cheryl Doughty

PRESENTATION OF AWARDS (Given by the Trustees of Westford Academy)

For Excellence in English.....Julia Daley
For Excellence in French.....Stephanie Jones
For Excellence in German.....Peter Fletcher
For Excellence in Latin.....Elizabeth Demetriou
For Excellence in Social Studies.....Charlene Cunniffe
For Excellence in Home Economics.....JoAnn Silk
For Excellence in Food Preparation & Management.....Richard Sleeper
For Excellence in Industrial Arts.....Wilford Davison
For Excellence in Mathematics.....Cheryl Doughty
For Excellence in Music.....Carolyn Chaplin
For Excellence in Science.....Cheryl Doughty
For Excellence in Secretarial Science.....JoAnn Trudel

THE MOST WORTHY REPRESENTATIVES OF WESTFORD ACADEMY

Class of 1973 - Michael Gilligan	Class of 1975 - Richard Jordan
Class of 1974 - Mark Callahan	Class of 1976 - Allyson LeGacy

OTHER AWARDS

Elva Judd Rollins Award

Charles L. Hildreth Award

Presented by MRS. EILEEN ANDERSON
President, Westford Academy Alumni Association

Albert H. Forty Memorial Scholarship

MRS. PAM KAZENIAC

Bausch & Lomb Science Award

Betty Crocker Award

D.A.R. American History Award

Good Citizenship Award

Lowell College Club Scholarship

Presented by CARL F. KNOWLTON

SCHOLARSHIPS

Westford Academy Scholarship

Tadmuck Club Scholarship

CARL F. KNOWLTON, Principal

Nabnasset Boosters Club Scholarship

CHARLES W. HOPKINS

H.E. Fletcher Social and Athletic Club Scholarship

F. W. MCANDREWS

VFW Mattawanakee Post 6539 Scholarship

CHARLES REYNOLDS

Charles Aaron Memorial Scholarship

MRS. BETTE HOOK

The Westford Academy Trustees Scholarship

The Jeffrey H. Peterson Memorial Scholarship

ALBERT G. FORTY

Westford Academy Student Council Scholarship

MARK CALLAHAN

Westford Academy Booster Club Athletic Scholarship

FREDERICK TRIPP

Westford Grange Scholarship

ALLISTER MACDOUGALL

Westford Education Association Scholarship

JOHN MANN

Westford Academy National Honor Society Scholarship

MARGARET DUFFY

Westford Lions Club Scholarship

NICHOLAS P. ZAHER

Westford Academy Band Scholarship

TIMOTHY DALEY

Westford Kiwanis Scholarship

DR. FRANK BRADY

AWARDING OF DIPLOMAS

BRIAN KAVANAGH, Chairman, School Committee

WESTFORD ACADEMY ALMA MATER

Calkin

BLAIR BETTENCOURT, Band Director

BENEDICTION

REVEREND EDWARD MCMAHON

RECESSIONAL:

Trumpet Voluntary

Henry Purcell

Die Meistersinger

Richard Wagner

Westford Academy Band, Mr. Bettencourt, Director

CLASS MARSHALL - KERRY SMITH

CLASS MOTTO - Do not look forward in fear,
Nor backward in anger
But around in awareness.

CLASS COLORS - Blue and Gold

CLASS FLOWER - Talisman Tea Rose

TEACHING STAFF 1973-1974

TEACHERS

WESTFORD ACADEMY

Joseph F. Lisi, B.S., M.Ed. (Salem State)
 Thomas F. Casey, Jr., B.A., M.Ed. (St. Anselm's, Framingham State)
 Richard DeSimone, B.S., M.Ed. (Salem State, Northeastern)
 Mary T. Quinn, A.B., M.Ed. (Regis, Fitchburg State)
 Mary Chase, B.S., M.Ed. (Univ of Maine, B.U.)
 Francis X. Sullivan, B.S., M.S. (Boston University)
 Mary Westcott, B.S., M.Ed. (Salem State, Tufts Univ.)
 Robert Checchi, B.S. (North Adams)
 Nancy Ogasapian, B.S., M.L.S. (W.Vw., Wesleyan, Simmons)
 Peggy Beck, B.A., M.Ed. (Penn State, U of Pittsburgh)
 Blair Bettencourt, B.Mus.Ed. (Lowell State)

 Eva Brown, B.A. (Univ of H. H.)
 Anna Burgoon, B.S.E., M.A.T. (Ohio Univ, UVM)
 Katherine Cameron, B.S., M.Ed. (Fitchburg State, B.C.)
 Earl Carlson, B.S. (Salem State)

 D. Ann Carter, B.S. (Salem State)
 William Cullen, B.S. (Boston State)
 Janet Dolan, B.S. (Northeastern Univ)
 Elizabeth Clark, A.B., M.A. (Bates, Simmons)
 William Cody, B.S.E., M.Ed. (Salem State)

 Andrew Coravos, B.S., M.Ed. (Northeastern Univ, B.U.)
 Marion Covell, A.B., M.A. (DePauw Univ., State U of Iowa)

 Sheila Forsyte, B.S., M.Ed. (Boston College)
 Warren Foxworth, B.A., M.Ed. (Denison U, Ohio, Boston U)
 Caroline Geissler, B.Mus., M.Mus. (New England Conservatory)
 Marcha Gorbach, A.B. & A.M. (Univ of Michigan)
 Sally Haberman, B.S. (American Univ.)

UNINTERRUPTED SERVICE SINCE

SUBJECT

Principal Sept 1968
 Housemaster July 1973
 Housemaster Sept 1963
 Guidance Director Sept 1952
 Guidance Counselor Sept 1969
 Guidance Counselor Sept 1962
 Guidance Counselor Sept 1970
 Special Needs Tutor Oct 1973
 Librarian Sept 1967
 English Sept 1973
 Instrumental Music-
 Band Director Sept 1970
 English Sept 1973
 English Sept 1972
 Mathematics Sept 1962
 Mathematics -
 Department Head Sept 1966
 Business May 1973
 History Sept 1973
 Physical Education Sept 1970
 English Sept 1970
 Business -
 Department Head Sept 1964
 Business Oct 1968
 English-Latin,
 Department Head Jan 1965
 Mathematics Sept 1973
 English Sept 1973
 Music Department Head Sept 1960
 French Sept 1972
 Science Sept 1964

Margaret Harrison, B.A., M.A. (Wellesley, Tufts)	English	Sept 1973
Frederick Henrichs, B.A., A.M. (Gordon Col, Northeastern U)	History	Sept 1966
Bette Hook, A.B., M.Ed. (Univ of Michigan, Fitchburg)	History -	
Priscilla Hughes, A.B., M.Ed. (Middlebury, Boston State)	Department Head	Sept 1955
Paul Janocha, B.S., M.Ed. (Salem State)	English	Sept 1971
Francis Joyce, B.S., M.Ed. (Fitchburg State)	Business	Sept 1968
Barbara Kampas, B.S. (Cornell University)	Industrial Arts	Sept 1959
Pamela Kazeniac, B.S. (Framingham State)	Home Economics	Sept 1972
Fred Kelley, A.B., M.Ed. (Bates Coll, Fitchburg State)	Home Economics	Sept 1969
Jean Kelley, A.B., M.S. (Bates, Conn. State)	English	Sept 1964
Michael Kelly, B.S., M.Ed. (Boston College)	Latin	Sept 1964
Wayne Koch, B.S. (Gordon College)	Chemistry	Sept 1963
Joan Longobardi, B.S., M.Ed. (R.I. School of Design, Temple)	History	Sept 1968
Diane Matteson, B.S. (U Mass)	Art Director	Sept 1966
Charles McGregor, B.S., Ed., M.A. (Mass Coll of Art, Columbia)	Home Economics	Sept 1972
James McNiff, A.B., M.L.S. (Boston Coll., Boston Univ.)	Art	Sept 1969
Jessie Merritt, B.S. (Boston University)	English	Sept 1972
John Morris, B.S. (Springfield College)	Physical Education	Sept 1960
Dianne O'Donnell, B.A. (Univ of Mass.)	Physical Education	Sept 1967
Judith Murphy, A.B., M.A.T. (Radcliffe, Harvard)	French	Sept 1972
Geraldine Penney, B.S., Ed. (Salem State)	History	Sept 1973
Ann Perham, B.A. (Hartwick College)	Business	Sept 1971
LeRoy Pindara, B.S., Ed., M. (Iowa State, Wayne State, Detroit)	History	Sept 1973
Richard Prescott, B.S., M.A.T. (Univ of Mass)	Physical Education	Sept 1972
Harold Ready, B.S., M.Ed. (B.U., Fitchburg State)	Science -	
Marion Samuels, B.S., M.S. (Syracuse Univ)	Department Head	Sept 1964
Donald Smalley, B.S., M.Ed. (Fitchburg, Palmer College)	Business Data Processing Coordinator	Sept 1956
Patrick Smith, A.B., A.M. (Univ of Michigan)	Science	Sept 1973
Thomas Smith, B.S., M.Ed. (Salem State)	Industrial Arts	Sept 1973
Robert Sobek, B.S. (Univ of Mass)	English	Sept 1972
Cynthia Theriault, B.A., M.A.T. (Salem State)	Business	Sept 1967
Frederick Tripp, B.S., M.Ed. (Northeastern, Framingham State)	Biology	Oct 1965
	Mathematics	Sept 1969
	Math-Science -	
	Athletic Director	Sept 1970

John W. Bone, B.A., M.Ed. (Univ of New Hampshire)	Principal	Sept 1969
John W. Mann, Jr., A.B., M.A.-T. (Holy Cross, Salem State)	Assistant Principal	Sept 1968
Martha Bentley, B.A., M.Ed. (UCLA, Northeastern Univ)	Guidance Counselor	Sept 1972
Edward Walsh, B.S. (Fitchburg State)	Guidance Counselor	Sept 1970
Joseph Barriero, B.S.Ed. (Fitchburg State)	Team Leader Grade 6	Dec 1970
Garrett Barry, B.S.Ed., M.Ed. (Salem State)	Social Studies Team Leader, grade 7	Sept 1967
Adela Blackburn, B.A., M.Ed. (Dennison Univ., Lowell State)	Language Arts Grade 6	Sept 1969
Nancy Canali, B.A. (University of Mass.)	Language Arts - Soc Studies	Sept 1970
Sheila Cannava, B.S. (Salem State)	Home Economics Art	Sept 1973
Janet Cipriano, B.A., M.Ed. (Framingham State)	Math-Science Grade 5	Sept 1973
Kendra Davison, B.A. (Mass. College of Art)	Team Leader, Grade 8	Sept 1973
John Doucette, B.A., M.Ed. (Univ of Mass., Lowell State)	Language Arts	Sept 1969
Glenna Emery, B.S. (Marion College)	Team Leader, Grade 6	Jan 1972
John Indresano, B.S.Ed. (Bridgewater State)	Team Leader, Grade 5	Sept 1970
Robert Kennedy, B.A., M.E. (Lowell State)	Music	Sept 1963
Richard Lydon, B.A. (University of Mass.)	Music	Sept 1973
Robert Mancusi, B.B.A. (Univ. of Mass.)	Physical Education	Sept 1973
David Manseau, B.Mus.Ed. (Boston Conservatory of Music)	Science	Sept 1970
Lloyd Maranville, B.Mus.Ed. (Lowell State)	Mathematics	Sept 1973
Catherine Morse, B.S. (Springfield College)	Grade 6	Sept 1971
William O'Neil, B.S., M.Ed. (Boston Univ. Lowell State)	Industrial Arts	Sept 1973
Christopher Packard, B.S.Ed. (Keene State, N.H.)	Grade 6	Sept 1968
Peter Pecorelli, B.S. (Fitchburg State)	Social Studies	Sept 1973
Robert Ricardelli, B.S. (Northeast Mo. State U)	Grade 6	Sept 1969
Marilyn Scott, B.S.Ed. (Bridgewater State)	Grade 5	Sept 1972
Charles Vogel, B.A. (Univ of Mass.)	Lang Arts-Soc Studies	Sept 1973
Carolann Wais, A.B. (Boston College)	Mathematics	Sept 1967
Jean Watt, B.S., M.Ed. (Bridgewater State, Calvin Coolidge)	Physical Education	Sept 1970
Phillip Weinschenker, B.A.M.Ed. (U of Wisc., Lowell State)	Learning Disabilities Specialist	Sept 1971
David Yazbek, A.B., M.A. (Merrimack, Lowell State)		
Randolph Young, B.S. (Univ of Mass.)		
Daniel Farren, B.S.E. (Fitchburg State)		

NORTH MIDDLE

Richard E. Neal, B.A., M.Ed. (Brown Univ., Salem State)	Principal	July 1973
Ralph H. Drinkwater, B.A., M.Ed. (Univ. of Mass., Northeastern)	Assistant Principal	Sept 1960
Janet Doelligast, B.A., M.S. (Purdue Univ.)	Guidance Counselor	Sept 1973
Paul Taylor, B.S.Ed., M.A.Ed. (Boston Univ., Suffolk)	Guidance Counselor	Sept 1966
Arthur Bailey, B.S.Ed. (Fitchburg State)	Industrial Arts	Sept 1965
Patricia Bennett, B.A. (Syracuse University)	Grade 6	Sept 1969
Shelagh Brady, B.A. (Emmanuel College)	Grade 5	Sept 1973
Paul Corsi, B.A. (Boston College)	Social Studies	Sept 1971
James Coster, A.B., M.Ed. (Gordon College, Boston State)	Social Studies - Team Leader	
Saverio DiLorenzo, B.S., M.S. (St. Bonaventure, Rivier)	Science	Sept 1968
Deborah Duffy, B.A. (Keene State College)	Language Arts	Sept 1964
M. Donald Enis, S.S. Mus. Ed. (Lowell State)	Music	Oct 1971
Edward Glatte, B.S., M.A.T. (Boston College, Salem State)	Mathematics - Team Leader	Sept 1972
Rita Heller, B.S.Ed., M.A. (Lesley College, Adelphi)	Grade 6	Sept 1971
Fun Lan Hung, B.S. (Suffolk University)	Math-Science	Sept 1970
Norman Johnson, B.S. (Boston State)	Physical Education	Oct 1971
Richard Jones, B.A., M.A. (Holy Cross, Tufts, Univ.)	Art	Sept 1973
Robert Kiley, B.S., M.S. (Boston Univ., U of Mass.)	Science	Sept 1971
Deborah Morrison, B.A. (Lowell State)	Grade 6	Sept 1972
Gordon Robertson, B.A. (Univ of New Hampshire)	Team Leader Grade 5	Sept 1967
My St. Onge, B.A. (Merrimack College)	Grade 6	Sept 1970
Richard Scanlon, B.S.Ed., M.Ed. (Boston Univ. Fitchburg State)	Language Arts	Sept 1967
Sharon Schena, B.S. (Northeastern Univ.)	Physical Education	Sept 1970
Aphrodite Seferles, B.S. (Lowell State)	Grade 5	Sept 1969
Robert Shepherd, B.S.Ed., M.Ed. (Northeastern, Lowell State)	Team Leader Grade 6	Sept 1967
William Stergios, B.S., M.S. (Franklin & Marshall, Brown)	Mathematics	Sept 1968
Gloria Vogel, B.A. (Michigan State)	Soc Studies Lang Art	Sept 1973
John Whitney, B.Mus, M.Mus. Ed. (B.U., Lowell State)	Music, General	Sept 1973
Linda Wilbur, B.S., M.Ed. (Univ. of Maine)	Home Economics	Sept 1969
Joan Woods, B.S.Ed. (Bridgewater State)	Team Leader Grade 6	Sept 1957
Dorothy Young, B.A. (Univ of Mass.)	Generalist Grade 8	Sept 1973
Carl Lyman, B.S., M.Ed. (Boston State, Tufts Univ.)	Learning Disabilities Specialist	Sept 1973

Rita E. Miller, B.S.Ed., M.Ed. (Lowell State, Rivier)
 Marilyn Fleckner, B.A., M.Ed. (Hunter, Wheelock College)
 Sharon Bowie, B.A. (Simmons College)
 Elizabeth Gildroy, B.A., M.Ed. (American Univ., B.U.)
 Shirley Oliver, B.S.Ed., M.Ed. (Lowell State, Rivier)
 Beverly Anderson, B.S.Ed., M.Ed. (Lowell State)
 Margaret McCarthy, B.S.Ed. (State College, Framingham)
 Cynthia Fischer, B.A., M.A.T., M.Ed. (Colby, Harvard, McGill)

Principal Sept 1939
 Kindergarten Sept 1970
 Primary Sept 1968
 Primary Sept 1967
 Primary Sept 1940
 Intermediate Sept 1970
 Intermediate Sept 1971
 Learning Disabilities Specialist Sept 1973

CAMERON

Kenneth DeBenedictis, B.S.Ed., M.Ed., CAGS (Northeastern, B.U.)

Principal (Cameron & Sargent) Sept 1968
 Kindergarten Sept 1972

Barbara Keenan, B.A. (Univ. of New Hampshire)
 Maureen Connors, B.S.Ed. (Bridgewater State)
 Marcia Englund, B.A. (Univ. of Mass.)
 Maryjane Sullivan, B.S., M.Ed. (Lowell State, Wm Patterson Coll)
 Paula Tersian, B.S. (Fitchburg State)
 Ann Teague, B.S. (Salem State)
 Margaret Geary, A.B., M.Ed. (Regis, B.U.)
 Joan Leyland, B.S.Ed., M.Ed. (Lowell State)
 Kristin Stata, B.A., M.Ed. (Univ. of Mass. Northeastern)

Primary Sept 1963
 Primary Sept 1963
 Primary Sept 1973
 Primary Sept 1973
 Primary Sept 1969
 Intermediate Sept 1965
 Intermediate Sept 1971
 Learning Disabilities Specialist Sept 1972
 (Cameron & Sargent)

SARGENT

Alice McIntosh, B.S. (Boston University)
 Ruth Byrne, B.S. (Lowell State)
 Linda Freidin, B.M., M.Ed. (Ohio State, Tufts Univ.)
 Janice Gardner, B.S.Ed. (Lesley College)
 Charlotte Jeltsch, A.B., M.Ed. (DePauw Univ., Northeastern)
 Susan Weeks, B.S., M.Ed. (Cornell Univ. B.C.)
 Mary Mourtzinos, B.S. (Salem State)
 Janet Stoddard, A.B., M.Ed. (Mt. Holyoke, Tufts)

Kindergarten Sept 1970
 Primary Sept 1971
 Primary Sept 1973
 Primary Sept 1972
 Primary Sept 1966
 Primary Sept 1973
 Intermediate Sept 1969
 Intermediate Sept 1969

NABNASSET

Henry J. Leyland, A.B., M.Ed. (Merrimack, Rivier)	Principal	Sept 1956
Janetta Cogle, B.S. (Boston State)	Kindergarten	Sept 1973
Carole Perron, B.A., M.Ed. (Rivier, Northeastern)	Kindergarten	Sept 1970
Elizabeth Bagas, B.S. (Lowell State)	Primary	Sept 1969
Karen Bettencourt, B.S.Ed. (Oregon State)	Primary	Sept 1971
Beverly Cancellia, B.S., M.Ed. (Lowell State, Northeastern)	Primary	Sept 1966
Kathleen Clancy, B.S. (Lowell State)	Primary	Sept 1973
Joyce Coughlin, B.S.Ed. (Fitchburg State)	Primary	Sept 1971
Marjorie Freeman, B.A. (Lowell State)	Primary	Sept 1973
Shirley Kangas, B.S.Ed. (Framingham State)	Primary	Sept 1971
Ann Kirk, B.S.Ed., M.Ed. (Lowell State, Northeastern)	Primary	Sept 1964
Sheila Miller, B.S. (Lowell State)	Primary	Sept 1970
Rose Quillin, A.B. (Alburtus Magnus)	Primary	Sept 1962
Marilyn Sheridan, B.S.Ed. (Lowell State)	Primary	Sept 1966
Darryl Alexa, B.S.Ed. (Lowell State)	Intermediate	Sept 1970
Donald Babin, B.S.Ed, M.Ed. (Salem State)	Intermediate	Sept 1966
Elizabeth Chachus, B.S.Ed., M.Ed. (Lowell State, Rivier)	Intermediate	Sept 1955
Sandra Comeau, B.S.Ed. (Lowell State)	Intermediate	Sept 1973
Nancy Gill, B.S. (Lowell State)	Intermediate	Sept 1972
Kathleen Pacsay, B.S. (Lowell State)	Intermediate	Sept 1972
Joseph Parrino, B.A., M.Ed. (Queens College, Salem State)	Intermediate	Sept 1967
Jean Rubinstein, B.S., M.Ed. (Brooklyn Coll., Lowell State)	Intermediate	Oct 1973
Sandra Wood, B.S. (Lowell State)	Intermediate	Sept 1969
Leola Foden, A.B. (Boston University)	Learning Disabilities Specialist	Sept 1967

ROBINSON

John R. Allen, B.A., Ed.M. (Northeastern University)	Principal	Aug 1966
Donna Grautski, B.S. (Fitchburg State)	Kindergarten	Sept 1973
Jane Poole, B.S., M.Ed. (Skidmore, Northeastern)	Kindergarten	Sept 1966
Joan Bakalyar, A.B. (University of Missouri)	Primary	Sept 1971
Ellen Barry, B.S. (Lowell State)	Primary	Sept 1968

Joyce Cederberg, B.S.Ed. (Lowell State)	Primary	Mar 1969
Arlene Fisher, B.S.,M.S. (Prov. Coll, C.W.Post LI Univ.)	Primary	Sept 1973
Virginia Fitzgerald, B.S.Ed. (Lesley College)	Primary	Sept 1970
Ruth Guild, B.S.Ed. (Bridgewater State)	Primary	Sept 1967
Gertrude Kalinen, B.S.Ed. (Fitchburg State)	Primary	Sept 1968
Joan Kavanagh, B.S.Ed. (Lowell State)	Primary	Sept 1972
Mary Bea Lingane, A.B., M.Ed. (Jackson Coll., Lowell State)	Primary	Sept 1969
Florence Michaelides, B.S. (Lowell State)	Primary	Sept 1970
Nancy Perry, B.A. (Keuka College)	Primary	Sept 1971
Joanne Quail, B.S.Ed. (Lowell State)	Primary	Sept 1973
Mary Surprenant, B.S.Ed. (Suffolk University)	Primary	Sept 1972
Gail Wilson, A.B. (Mt. Holyoke College)	Primary	May 1973
Catherine Casey, B.A. (University of Mass.)	Intermediate	Sept 1972
Elizabeth Kulick, B.A.,M.A.T. (Geo Washington, Manhattanville)	Intermediate	Sept 1972
Maureen Mano, B.S. (Framingham State)	Intermediate	Sept 1973
Joan Menzia, B.S. (Lowell State)	Intermediate	Sept 1970
Phyllis Quintin, B.S.,M.Ed. (Lowell State)	Intermediate	Sept 1961
Lorraine Soukup, B.S.Ed. (Lowell State)	Intermediate	Sept 1972
Laraine Stry, B.A. (William Penn)	Intermediate	Sept 1973
Laura Husted, B.S. (N.J. State College)	Special Class	Sept 1958
Diana Healy, B.S.,M.S. (Lowell State, Salem State)	Learning Disabilities Specialist	Sept 1972
Mary MacLean, B.S.,M.Ed. (Lowell State)	Tutor for Handicapped	Sept 1971

CENTRAL OFFICE, 35 TOWN FARM ROAD

Lloyd G. Blanchard, A.B., M.Ed., CAS (Dartmouth, Harvard)
 John A. Crisafulli, B.S., M.Ed. (Boston University)
 Kenneth Sargent B.S. Ed., Ed. M., CAGS (Boston University)
 Dawn Brine, B.S., M.Ed. (Salem State, Northeastern)
 Jane Coleman, B.S., M.Ed. (Springfield College, B.U.)
 John MacLean, B.A., M.Ed. (Univ of Mass., Suffolk Univ.)

SUPERINTENDENT Aug 1957
 Asst. Superintendent July 1973
 Staff Ass't/Handi-
 capped Sept 1971
 Speech Pathologist Oct 1971
 School Social Worker Sept 1970
 Psychologist Sept 1971

SPECIAL SUBJECT TEACHERS, GRADE 1-8

Barbara Joki, B.A. (University of Mass.)
 Arlyss Ried, B.A. (St. Olaf College)
 Phillip Sheridan, III, B.F.A. (S. Illinois Univ)
 Sandra Deignan, B.M.Ed. (Lowell State)
 Philip Turner (Interim) B.S., M.A. (Boston Univ)
 Ruth Irvin, B.Mus.Ed. (Lowell State)
 Janice Nickerson, B.Mus.Ed. (Lowell State)
 Frank Bishop, B.S. (Boston University)
 Kenneth Gerken, B.A., M.A. (Roanoke Univ, Fitchburg)
 Christine Lightbody, B.S. (E. Stroudsburg State)
 Andrea Brooks, B.A., M.S. (Brandeis, Simmons)
 Charlotte Kotzen, B.A. (Cornell University)
 Barbara Manuel, B.M., M.A. (NE Cons., U of Maine)

Nabnasset Jan 1968
 Frost-Cam-Sar Sept 1972
 Robinson Sept 1970
 Frost-Cam-Sar Sept 1972
 Frost-Cam-Sar Sept 1973
 Nabnasset Sept 1969
 Robinson Sept 1970
 Elementary PE are Sept 1967
 Physical Education) on a rotating Sept 1968
 Physical Education) schedule Sept 1971
 Media Sept 1973
 Librarian Jan 1970
 Reading Consultant Sept 1968
 Elementary Reading
 Middle School Reading

ENROLLMENT - OCTOBER 1, 1973

<u>GRADE</u>	<u>ACD</u>	<u>A M</u>	<u>N M</u>	<u>FROST</u>	<u>CAM</u>	<u>SAR</u>	<u>NAB</u>	<u>ROB</u>	<u>TOTAL</u>	REG <u>TECH</u>	<u>PROJ</u>
PG										1	
12	158								158	48	205
11	204								204	62	263
10	214								214	54	244
9	261								261	44	316
									837	209	1028
8		148	135						283		282
7		164	164						328		329
6		171	148						319		336
		483	447						930		947
5		80	72			29	66	68	315		313
4				33	36	31	110	123	333		326
3				27	44	38	99	115	323		337
2				26	37	29	90	131	313		320
1				17	31	45	76	114	283		274
K				33	39	40	65	98	275		243
									1842		1813
	837	563	519	136	187	212	506	649	3609	209	
								Nashoba	209		
									3818		3788

COMPARISON OF 1972 and 1973 CENSUS SUMMARY

Public <u>Westford</u>	1972 <u>Vocational</u>	<u>Private</u>	<u>GRADE</u>	Public <u>Westford</u>	1973 <u>Vocational</u>	<u>Private</u>
142	27	17	12	158	48	14
158	58	16	11	204	62	13
202	58	12	10	214	54	11
229	49	19	9	261	44	12
288		12	8	283		12
273		13	7	328		16
315		21	6	319		9
321		18	5	315		13
306		16	4	333		10
311		19	3	323		8
325		10	2	313		13
307		12	1	283		4
		13	Ungraded			7
		183	K	275		21
3177	192	381	TOTALS	3609	209	163

AGE

247	4	296
240	3	261
244	2	212
208	1	139
139	0-1	84

*FINANCIAL REPORT OF SCHOOL ATHLETIC FUND (Jan 1 - June 30, 1973)

Receipts

Balance Jan. 1, 1973 (includes \$800 mats)	1,441.10	
Town of Westford	34,607.00	
Football Gate	----	
Basketball	1,112.10	
Wrestling	<u>544.42</u>	37,704.62

Expenditures

Custodians, Officials, Physician	2,862.22	
Supplies, Equipment, Repair	4,653.73	
Football Insurance	-----	
Transportation	3,540.17	
Conferences and Dues	<u>835.15</u>	<u>11,891.27</u>
		25,813.35

FINANCIAL REPORT OF SCHOOL BAND

Receipts

Balance Jan 1, 1973 (includes \$305.69 uniform fund)	411.53	
Town of Westford	5,050.00	
Receipts	<u>300.00</u>	5,761.53

Expenditures

Summer Concerts	-----	
Music	400.00	
Supplies and Services	120.00	
Equipment	-----	
Instruments	-----	
Uniform and Exchange Concerts	<u>225.02</u>	<u>745.02</u>
Balance, July 1, 1973		5,016.51

FINANCIAL REPORT OF SCHOOL CAFETERIA

Receipts

Balance Jan 1, 1973	2,202.57	
Sales	73,979.43	
Reimbursements	33,511.88	
Other	<u>156.78</u>	109,850.66

Expenditures

Labor	32,184.44	
Purchases	63,589.62	
Other	-----	<u>95,774.06</u>
Balance July 1, 1973		14,076.60

*Six Month Reports Jan 1 - June 30, 1973

EXPENDITURES OF THE SCHOOL DEPARTMENT

<u>ITEM</u>	<u>1971</u>	<u>1972</u>	<u>1972-73</u>
1100 School Committee	3,142.21	4,277.49	5,585.15
1200 Superintendent's Office	63,679.94	88,282.64	89,545.15
2100 Supervision	24,433.85	28,505.07	28,111.34
2200 Principals	196,381.58	182,272.76	188,033.48
2300 Teaching	1,542,533.29	1,731,771.74	1,813,948.33
2400 Textbooks	28,923.69	33,205.06	26,627.20
2500 Library Services	24,927.58	23,864.76	24,631.68
2600 Audio-Visual Program	6,237.55	16,654.53	16,960.07
2700 Guidance Services	67,228.26	75,203.67	77,482.73
2800 Psychological Services	4,675.37	15,471.75	22,029.45
2900 Educational TV	1,540.00	1,658.25	2,486.25
3100 Attendance	-----	-----	-----
3200 Health	20,234.17	20,474.52	22,179.90
3300 Pupil Transportation	148,297.17	157,034.41	182,178.14
3400 Food Services	6,873.48	14,035.11	13,763.50
3500 Pupil Services	45,505.89	50,918.41	38,020.23
4100 Operation of Plant	238,481.72	255,790.44	260,076.96
4200 Maintenance of Plant	34,103.36	30,860.14	29,890.41
5200 Insurance Program	450.59	651.58	651.58
5300 Building Rental	-----	2,050.00	5,050.00
6200 Civic Activities	372.58	1,022.01	747.87
7100 Site Improvement	510.00	565.00	565.00
7200 Improvement of Buildings	1,409.34	1,031.63	905.97
7300 Acquisition of Equipment	29,815.46	22,040.44	19,396.61
7400 Replacement of Equipment	6,586.15	11,886.36	8,454.89
9100 Vocational Tuition	5,383.83	6,105.46	8,371.42
GROSS TOTALS	2,501,727.06	2,775,633.23	2,885,691.31
REIMBURSEMENTS		213.00	
FEDERAL AID	11,727.06	229.23	*
	2,490,000.00	2,775,191.00	2,885,691.31
	<u>Received</u>	<u>Received</u>	<u>Received</u>
	<u>1971</u>	<u>1972</u>	<u>1972-73</u>
Chap 70 School Aid	667,304.86	919,499.44	1,229,394.44
Balance due 1971		39,520.00	
Chap 71 Regional 15%	111,511.00	97,823.66	138,678.28
Chap 71 Pupil Transportation	62,090.00	88,471.66	25,360.00
Chap 69-71 Special Pupils	48,448.00	61,529.00	61,529.00
Chap 76 Child Guardianship	7,361.56	8,665.59	5,107.12
Chap 74 Vocational	577.00	1,118.00	3,960.00
Adult Education		116.21	1,096.57
TOTALS	987,292.42	1,216,693.56	1,465,125.41
NET COST TO TOWN	1,592,707.58	1,558,497.44	1,420,565.90

*No federal aid applied to first six months
(Jan 1-June 30, 1973) of 18 month budget.

Annual Report
OF THE
J. V. Fletcher Library
OF THE
TOWN OF WESTFORD



For the Year Ending December 31
1973

REPORT OF THE LIBRARIAN

The library continued to expand its services to its growing number of users. All in all, it was a very good year, not as big a growth as the librarian had hoped but, nevertheless, an encouraging advancement to meet the demands of a growing community.

With the gloomy news of power shortages, the library took the measures of lowering its thermometers, turning off lights in rooms that were not used and covering most of the windows of the library with plastic. Hopefully, we will be able to get thru the winter without any substantial shortening of hours.

"The Free University of Westford" sponsored by the Friends of the Library again offered a variety of courses. In the Winter-Spring Semester, four courses were offered: Arts and Crafts for Children led by Elizabeth Wetherbee; Elementary Cake Decorating by Patricia Quebec; Human Sexuality by Ann B. Haskell and Yoga by Patricia Harvey.

In the Fall, the following courses were presented: ABC's of Wills, Trusts and Estates led by Lloyd K. Moyer; Arts and Crafts for Children by Elizabeth Wetherbee; Beyond Games to Creative Living by Jon Hellstedt, Mary Lull and Roma Brown; Cake Decorating (Elementary and Advanced) by Patricia Quebec; Filmmaking by John Gray, and Mike Welby; Ins and Outs of Westford Town Government by Ellen Harde; and Traditional Rug Hooking by Jeanne Fallier.

Story Hours for pre-schoolers continued to be very popular. Three six-week sessions of 3 sections were held in the winter and spring and a fourth section was added in the fall when two six-week sessions were held.

The library co-sponsored in April, "American Indian Week" with the Greater Lowell Indian Cultural Association and in November, "Model Train Week" with the Stony Brook Model Railroad Club. Both events were very popular and well attended.

A film series was offered during July and August with three films a week for six weeks. The films shown for children were very enthusiastically attended; those for adults and young adults were not. Advertising these movies was a joint project of the library, the Community Action Committee and the Westford Recreation Commission who issued a brochure in June, which was mailed to every household in town and listed the summer recreational opportunities in Westford.

The Friends of the J. V. Fletcher Library continues to offer much assistance to the library. In addition to the above-mentioned courses and movies they also sponsored an Open House in December and a Used Book Sale in June. The proceeds from this sale purchased badly needed magazine racks. The library is grateful to its "Friends".

The Westford Garden Club continued its gifts of floral arrangements throughout the year and again tastefully decorated the library at Christmas.

The open hours of the library were increased at the beginning of November. It now opens at 10:00 A.M. every day Monday through Saturday and closes at 9:00 P.M. Monday through Thursday and at 5:00 P.M. Friday and Saturday. Fines for overdue materials were abolished in the fall.

Cooperation with the schools of Westford continues on an ever increasing scale. Materials are loaned to teachers and school libraries to supplement their collections, special reference help and guided tours were continued and classes from Frost School visit the library on a regular schedule.

Many new materials were added to the library's holdings. The book, paperback, record, magazine and framed print collections were strengthened and a new collection of donated dress patterns was started. The library hopes to add to all of these during the coming year.

The library continues to offer reference and copy service, inter-library loans in books, records, films and journal articles, and use of meeting rooms to community organizations.

The librarian wishes to thank the other members of the library staff for their goodwill and pleasant association. Thanks are due also to the Trustees, especially their retiring chairman, for their unfailing support and interest.

The projects sponsored by the library and the decisions and changes undertaken by the trustees and staff have one purpose, to make the library an uncomplicated and friendly place to visit. We hope that the community will continue its support of the library and will avail themselves of its many services.

Robert R. Simmons
LIBRARY DIRECTOR

ANNUAL REPORT TRUSTEES OF THE J. V. FLETCHER LIBRARY

The board organized with Norma Treat as Chairman and John Allen as Secretary. Jon Hellstedt and Charles Evans were elected for three year terms and Noel Rainville was elected for two years to fill an unexpired term.

The newly formed Friends of the Library had an active and productive year. The first used-book sale was held in June. Thanks to a generous response from the public it was a financial success. The Friends first gift to the Library was the magazine racks now in the browsing room displaying the Library's large selection of magazines. Other activities were assisting at the symphony concert, the Christmas Open House and selling placemats and note paper during the year and at the League of Women Voters Fair. Our thanks to all who helped to make the Friends' first year such a success.

Programs presented through the Mary Atwood Lecture Fund were a concert by the Greater Boston Youth Symphony Orchestra, story hours for pre-school children, the summer movies and a Halloween Magic Show. A mailing to each household in Westford is now being used as the best way of publicizing library activities and several are sent during the year.

In order to hold programs during the summer months in the Mary Atwood Lecture Hall it was necessary to install air conditioning. Since a ruling by Town Council was against using trust fund for this purpose the finance committee voted to transfer other funds to the library account for this purpose. Air conditioning was installed in June and provided a vast improvement in the comfort of the lecture hall.

The summer movies were again well supported by the children but the adult films were poorly attended. In the future adult films will be given at various times during the year rather than concentrated in the summer months.

The Free University is being continued with several courses offered.

During the summer the windows were reglazed and painted inside and out. The windows have long needed attention and the work was paid for out of trust funds. Trust funds were also used to purchase a movie screen and a water fountain.

Another successful Christmas Open House was held in December sponsored by the Trustees and the Friends of the Library. Music was performed by various school groups during the afternoon and early evening, refreshments were served by the Friends and the program ended with a Carol Sing for the entire community.

The Library was bequeathed a gift of money and a selection of dolls from the doll collection of May E. Day, a former librarian for forty years.

We appreciate the continuing support from the Westford Garden

Club in using their time and talents to provide flower arrangements during the year and for their always outstanding Christmas decorations. The Cookie Tree in the Childrens Room has become a happy tradition.

The trustees are grateful to the staff for their continuing support and dedication to the library. We are especially grateful for the enthusiasm and innovation programming of the Library Director.

The Library has grown and changed during the past years. Programs and services are aimed at meeting the needs of Westford people. It is your library and we hope you are taking advantage of its many services.

Respectfully submitted,

Norma Treat, Chairman
John Allen
Edith Bartlett
Charles Evans
Jon Hellstedt
Noel Rainville

J.V. FLETCHER LIBRARY STATISTICS - 1973

NEW BORROWERS..... 1,199

CIRCULATION:

Books.....	68,147	
Records.....	2,798	
Framed Prints.....	164	
Cassette Players and Tapes.....	136	
Maps and Pamphlets.....	36	
Games, Puzzles and Toys.....	177	
Patterns.....	47	
Museum Memberships.....	9	
Periodicals.....	3,278	
Circulation of Bookmobile Books at Nabnasset.....	<u>382</u>	
Total.....		75,174
Reference Questions.....	1,321	
Borrowed from Inter-Library Loan		
Books.....	476	
Films.....	28	
Records.....	7	
Circulation of Bookmobile Books and Records.....	9,559	

ACCESSION BY PURCHASE AND GIFT:

Books.....	1,877	
Records.....	78	
Framed Prints.....	13	
Cassette Tapes.....	<u>16</u>	
Total.....		1,984

DISCARDS:

Books.....	221	
Records.....	<u>8</u>	
Total.....		229

MATERIALS IN LIBRARY:

Books.....	32,940	
Records.....	548	
Framed Prints.....	33	
Cassette Players and Tapes.....	<u>28</u>	
Total.....		33,549

J.V. FLETCHER LIBRARY FINANCIAL REPORT FOR 1973

RECEIPTS:

Town Appropriation	\$44,887.40	
Commonwealth of Massachusetts	3,888.00	
Dog License Fees	1,207.35	
Library Trust Funds	<u>3,258.13</u>	
Total		\$53,240.88

EXPENDITURES:

<u>Operating Expenses</u>		
Salaries and Wages	32,721.53	
Library Materials	11,459.93	
Utilities (electricity, oil, water, telephone)	3,194.50	
Janitor Supplies	232.01	
Library Supplies	1,788.12	
Dues and Conferences	186.70	
Repairs	1,399.96	
Programs (Lectures, concerts, story hours, movies)	<u>2,258.13</u>	
Total Expenditures		53,240.88

CAPITAL EXPENDITURES:

Town Appropriation	1,695.00	
Library Trust Funds	<u>305.56</u>	
Total		2,000.56
Expended		1,995.45
Unexpended Capital Expenditure Balance		5.11

OTHER RECEIPTS:

Library Fines	228.41
---------------	--------

I N D E X

Accountant.....	69
Expenditures.....	73
Receipts.....	69
Aging, Council on.....	132
Ambulance Fund - 4-H.....	126
Appeals, Board of.....	104
Assessors, Board of.....	84
Bicentennial Committee, Report of.....	121
Births.....	23
Bonded Indebtedness.....	80
Building Committees	
Fire-Police Station.....	125
High School.....	124
Building Inspector.....	107
Assistant.....	107
Calendar - Town.....	5
Cemetery Commissioners, Report of.....	106
Citizens Activity.....	7
Citizenship Club - 4-H.....	126
Civil Defense, Report of.....	116
Community Action Committee, Report of.....	128
Deaths.....	31
Development and Industrial Commission.....	115
Dog Officer, Report of.....	108
Elections	
Annual Town - March 5, 1973.....	33
Election Officers - 1973.....	20
Fire Department, Report of.....	90
Fire-Police Station Building Committee.....	125
Gas Inspector, Report of.....	117
Health, Board of.....	99
Nashoba Associated Boards of.....	101
Highway and Park Department, Report of.....	92
House Numbering Committee, Report of.....	109
Street Listing.....	109
Housing Authority, Report of.....	134
Jury List for 1974.....	18
Library, J. V. Fletcher.....	193
Financial Report.....	200
Librarian, Report of.....	195
Statistics.....	199
Trustees Report.....	197
Marriages.....	27
Meetings:	
Annual Town - March 10, 1973.....	35
Adjourned Annual Town - April 7, 1973.....	38
Special Town:	
April 7, 1973.....	56
May 30, 1973.....	58
October 9, 1973.....	60
December 19, 1973.....	63

Nashoba Associated Boards of Health.....	101
Nashoba Valley Technical High School - District Committee.....	138
Northern Middlesex Area Commission, Report of.....	118
Officials, Boards, Committees, etc.....	9
Personnel By-Laws.....	143
Police Department, Report of.....	85
Police Officers.....	16
Recreation Commission, Report of.....	135
School Building Committee - High School.....	124
School Committee.....	163
Athletic Financial Report.....	190
Band Financial Report.....	190
Cafeteria Financial Report.....	190
Census Summary.....	189
Enrollment.....	189
Expenditures - School Department.....	191
Federal Aid Summary.....	175
Graduates - Academy.....	177
Graduation Program - Academy.....	179
Nurses - Health.....	176
Organization, etc.....	165
Scholarship Donors.....	180
Teaching Staff.....	181
Telephones, etc.....	165
School Planning Committee, Report of.....	123
Sealer of Weights and Measures.....	106
Selectmen, Board of.....	66
Social Services - Directory.....	129
Solid Waste Committee, Report of.....	117
Street Listing.....	109
Tax Collector, Report of.....	83
Treasurer, Report of.....	79
Bonded Indebtedness.....	80
Tree and Moth Department, Report of.....	98
Trust Funds, Treasurer.....	78
Veterans Agent, Report of.....	131
Warrant - 1974.....	155
Water Department, Report of.....	93
Superintendent's Report.....	97
Wire Inspector, Report of.....	108





Phyllis W. Hughes



TOWN OF WESTFORD

ANNUAL REPORT

the Year Ending December 31, 1974

TOWN CALENDAR

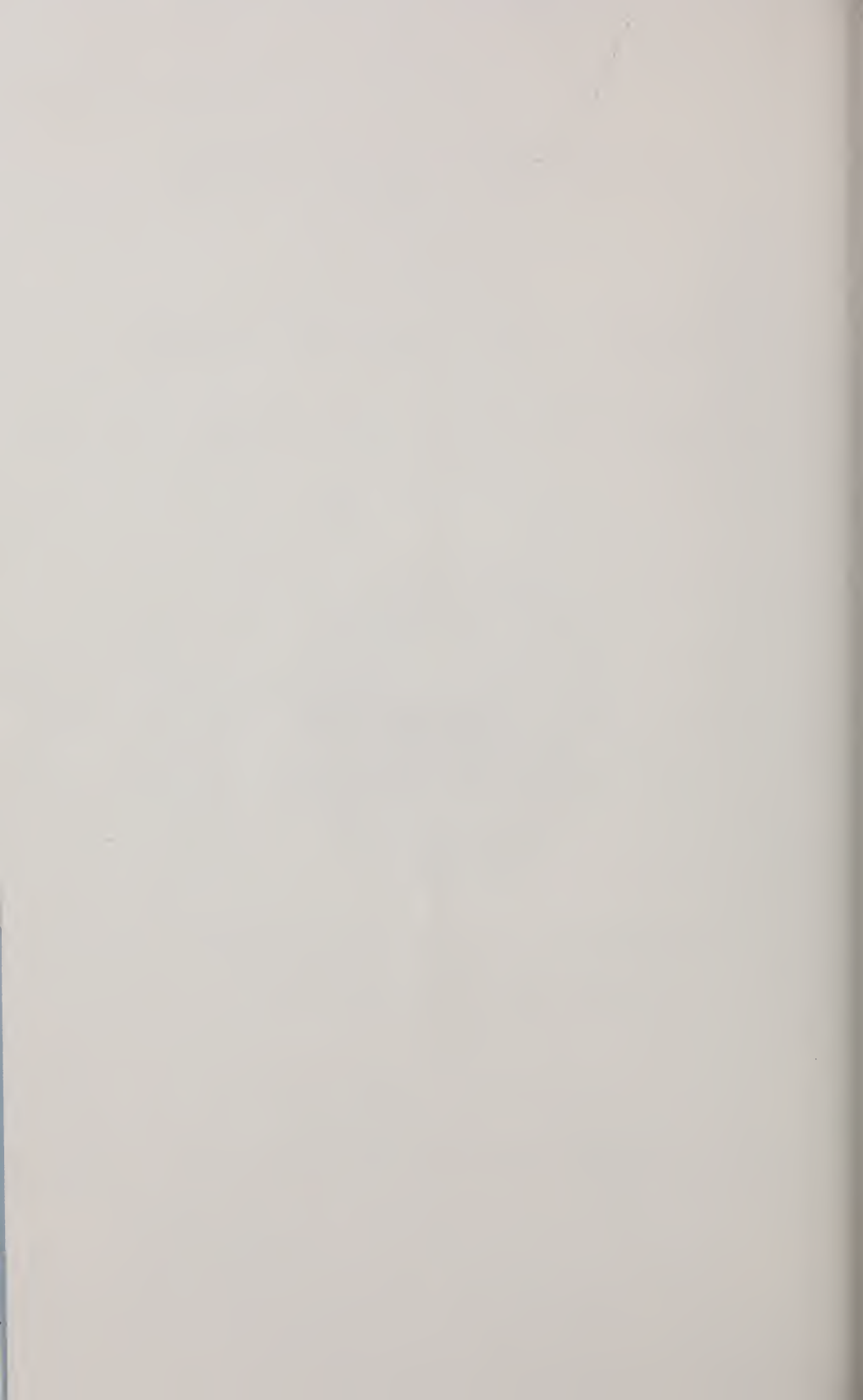
- SELECTMEN - - Each Tuesday of the month, 7:30 PM Upstairs
Town Hall, 692-6511 (Summer months, every
other Tuesday)
- SCHOOL COMMITTEE - - Second and fourth Monday of each month, 7:30 PM.
- PLANNING BOARD - - First and third Tuesday each month, 8 PM,
Town Hall.
- BOARD OF ASSESSORS - - Each Tuesday of the month, 8 PM, Town Hall,
692-8323.
- WATER COMMISSIONERS - - Second and fourth Tuesday of each month, 8:30
PM, Town Hall, 692-6333.
- BOARD OF HEALTH - - Second Monday of each month, 8 PM, Town Hall,
692-8431.
- BUILDING INSPECTOR - - Each Tuesday of the month, 7:30 - 9:30 PM, Town
Hall, 692-7621 (call Tuesday nights only)
- NASHOBA TECHNICAL - - Alternate Tuesdays, 8 PM, Nashoba Tech, 692-4711
HIGH SCHOOL
- POPULATION - - 10,678 (1971 census)
- TOWN AREA - - 30.25 square miles
- 1974 TAX RATE - - \$60.20 per \$1,000 valuation
- TOWN OFFICES - - Open Monday through Friday; Town Hall
Selectman: 8:45 AM - 12, 1 - 4:45 PM
Assessors: 8:30 AM - 12, 1 - 5 PM
Water Department: 8 AM - 12, 12:30 - 4:30 PM
Treasurer-Tax Collector: 8:30 AM - 12, 1 - 5 PM
Welfare Office: 8:45 AM - 5 PM, 692-2937
Town Clerk: 9:30 AM - 5 PM
- SANITARY LAND FILL - - Cold Spring Road:
Monday and Friday, 8 AM - 7 PM
Wednesday, Thursday & Saturday, 8 AM - 5 PM
Sunday, Tuesday and Holidays closed.
If Holiday falls on Monday, Land Fill will be
open on Tuesday.

ANNUAL REPORTS
of the
TOWN OF WESTFORD

For the Year Ending December 31,
1974



Warrant For Annual Town Election
To Be Held May 6, 1975
AND
Annual Town Meeting
To Be Held May 10, 1975



TOWN OF WESTFORD

CITIZENS ACTIVITY RECORD

Good Government Starts With You

If you are interested in serving on a town committee, please fill out this form and mail to Secretary, Board of Selectmen, Town Hall, Westford, Mass. 01886. The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.

Name.....Home Telephone.....

Address.....Amt. of Time Available.....

Interest in what Town Committees.....

.....

.....

Present Business Affiliation and Work.....

.....

Business Experience.....

.....

.....

Education or Special Training.....

Date Appointed	Town Offices Held	Term expired
.....
.....

Remarks.....

.....

.....

OFFICERS OF THE TOWN OF WESTFORD

TOWN CLERK

Enid Vaughn	Term expires March 1975
-------------	-------------------------

SELECTMEN

Douglas R. Johnston	Term expires March 1975
Robert R. Fitzpatrick	Term expires March 1975
E. Kennard Fletcher	Term expires March 1976
John J. Kavanagh	Term expires March 1977
Samuel A. Richards, Jr., Chairman	Term expires March 1977

ASSESSORS

John F. Gagnon	Term expires March 1975
Uldege Ricard	Term expires March 1976
Norman K. Nesmith	Term expires March 1977

TREASURER-COLLECTOR

Paula Brule	Term expires March 1977
-------------	-------------------------

SCHOOL COMMITTEE

Rita M. Haley	Term expires March 1975
James D. Lehan	Term expires March 1975
Paul Peterson	Term expires March 1976
Mary Caless	Term expires March 1976
Donald Bradanese	Term expires March 1976
Mark Scolnick	Term expires March 1977
Samuel Frank	Term expires March 1977

NASHOBA VALLEY TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE

Percy O. Daley, Jr.	Term expires March 1975
Charlotte Scott	Term expires March 1975

WESTFORD HOUSING AUTHORITY

John F. Sanders, Chairman	Term expires March 1975
Reginald Blowey, Vice Chairman	Term expires March 1976
Ralph A. Terenzio, Treasurer	Term expires March 1976
Robert Connell, Asst. Treasurer	Term expires March 1978
Shirley Anderson, Executive Director	

BOARD OF HEALTH

Lucien J. Menard	Term expires March 1975
Thomas P. McLaughlin, Chairman	Term expires March 1976
Robert McCusker	Term expires March 1977

WATER COMMISSIONERS

Walter W. Gerlach, Chairman	Term expires March 1975
Hervey J. Cote	Term expires March 1976
Carlton M. Rooks	Term expires March 1977

MODERATOR

John E. Leggat

Term expires March 1975

PLANNING BOARD

Denis Maguire, Chairman

Term expires March 1975

Vyto L. Andreliunas

Term expires March 1976

Joseph W. Morrill

Term expires March 1977

Paul Davies

Term expires March 1978

Ellen M. Malinowski

Term expires March 1979

TREE WARDEN

Roger Melancon

Term expires March 1977

BOARD OF CEMETERY COMMISSIONERS

Shirley Anderson

Term expires March 1975

Brian Vaughn

Term expires March 1976

Clayton Dearth

Term expires March 1977

TRUSTEES OF J. V. FLETCHER LIBRARY

Edith M. Bartlett

Term expires March 1975

Noel Rainville

Term expires March 1975

Charles Evans

Term expires March 1976

Jon Hellstedt

Term expires March 1976

Carl Lyman

Term expires March 1977

John R. Allen, Chairman

Term expires March 1977

LIBRARIAN

Appointed by Trustees

Robert R. Simmons

WESTFORD WELFARE SERVICE OFFICER

DIRECTOR OF PUBLIC ASSISTANCE

Edith A. Lowney

FINANCE COMMITTEE

Appointed by Moderator

William J. Kavanagh, Jr.

Term expires March 1974

Jeanne Laushine

Term expires March 1975

Robert W. Joyce

Term expires March 1975

Annie L. Hawkins

Term expires March 1975

Ronald P. Nolin

Term expires March 1976

Richard Price

Term expires March 1976

Philip D. Wilson

Term expires March 1976

Robert Wilkie

Term expires March 1977

TAX TITLE PROPERTY COMMITTEE

Appointed by Moderator

Edward N. Lamson

Term expires March 1974

Norman K. Nesmith

Term expires March 1974

APPOINTMENTS BY THE BOARD OF HEALTH

Chairman	Thomas P. McLaughlin
Agent to issue Burial Permits	Enid Vaughn
Clerk	Dorothy A. Healy, R.N.
Secretary	Lucien J. Menard
Inspector of Animals - Dogs	William C. MacMillan
Inspector of Animals - Farm Animals	Albert H. Picking
Agent to pick up Dead Animals	Albert H. Picking

The following Boards, Committees and Officers are appointed by the Board of Selectmen:

TOWN ACCOUNTANT

Elaine M. Sundberg

ADMINISTRATIVE ASSISTANT

Donald W. Narankevicius

TOWN COUNSEL

John L. Connell, Jr.

SUPERINTENDENT OF STREETS

George W. Wyman

FIRE CHIEF

George P. Rogers

SUPERINTENDENT OF MOTH DEPARTMENT

Roger Melancon

DOG OFFICER

William C. MacMillan

ASSISTANT DOG OFFICER

Robert Perkins, Jr.

BUILDING INSPECTOR

Andrew G. Anderson

ASSISTANT BUILDING INSPECTORS

Nicholas V. Basinas

William C. MacMillan

GAS INSPECTOR

Chester H. Cook, Jr.

PLUMBING INSPECTOR

Harry M. Hulings

WIRE INSPECTOR

Dennis P. Kane

VETERANS' SERVICES AND AGENT

George E. Connell

CIVIL DEFENSE DIRECTOR

Harold H. Hoover

AGENT FOR BURIAL OF DECEASED SOLDIERS

James L. Healy

VETERANS' GRAVES OFFICER

James L. Healy

NMAC

E. Kennard Fletcher

Ronald Kangas, Alt.

BOARD OF APPEALS

Warren G. Morrow

Term expires March 1975

John J. Kavanagh

Term expires March 1976

John J. Barretto, Chairman

Term expires March 1977

BOARD OF APPEALS, ASSOCIATE MEMBERS

James Hansen

Term expires March 1975

James Healy

Term expires March 1975

REGISTRARS OF VOTERS

Herbert P. Kazeniac

Term expires March 1975

Wilbert L. Vaughn

Term expires March 1976

William R. Healy, Chairman

Term expires March 1977

REGISTRARS' CLERK EX OFFICIO

Enid Vaughn

CAPITOL OUTLAY COMMITTEE

Christos L. Koravos

Term expires March 1974

Nicholas Basinas

Term expires March 1975

William Barnett

Term expires March 1975

George A. Fraizer, Chairman

Term expires March 1976

RECREATION COMMISSION

Frank Abrano

Kenneth Grimm

Joseph Ashby

Daniel Hogan

William Barnett

Daniel Pioli

Dianne Chrusz

Sheryl Preston

Ann Courchaine

Thomas O. Stiling, Chairman

Robert DeFilippi

SEWERAGE ADVISORY COMMITTEE

Ellen Harde

Term expires March 1975

Joseph Morrill	Term expires March 1976
Allan Weinstein	Term expires March 1976
Robert Armitage	Term expires March 1977

CONSERVATION COMMISSION

Barbara Lamson	Term expires March 1974
John Gagnon	Term expires March 1975
Louis Oliver	Term expires March 1975
Robert L. Armstrong	Term expires March 1976
William Collins	Term expires March 1976
Daniel Provost	Term expires March 1977
Nicholas Basinas	Term expires March 1977

SPECIAL TOWN FOREST COMMITTEE

Carlton M. Rooks	Term expires March 1975
Daniel Provost	Term expires March 1976
Roger Melancon	Term expires March 1977

DEVELOPMENT AND INDUSTRIAL COMMISSION

Eston S. Fox, Jr.	Term expires March 1974
Richard J. Ahern	Term expires March 1975
Mark Thomas	Term expires March 1975
Alan Eckel	Term expires March 1976
Benjamin Lambert, Jr.	Term expires March 1976
William T. Sweetman	Term expires March 1976

PERSONNEL BOARD

Thomas Cullen (app.)	Term expires March 1975
Ellen S. Harde	Term expires March 1976
James P. Driscoll (app.)	Term expires March 1977

COUNCIL ON AGING

Carl G. Lyman, Chairman	Term expires March 1975
John Sanders	Term expires March 1975
Helena M. Crocker	Term expires March 1976
Veronica Sullivan	Term expires March 1976
Cecilia Healy	Term expires March 1977

WESTFORD BICENTENNIAL COMMITTEE

Barbara Brewer	Doris Karkota
Arlene Dimond	Charles S. Kennedy
Jack Dimond, Secretary	Allister F. MacDougall, Chairman
Theodore W. Engle	Gordon B. Searly
Grace Forty	Norma Treat
Bette Hook	

HISTORICAL DISTRICT STUDY COMMITTEE

Josephine Connell	Term expires March 1975
-------------------	-------------------------

Alex Belida
Paul Davies
Jane Swanson
Grace Forty

Term expires March 1976
Term expires March 1976
Term expires March 1977
Term expires March 1977

SOLID WASTE STUDY COMMITTEE

Howard Lamson
Donald McElman

Robert Schwartz, Chairman
Jack Smith

MOTORBOAT REGULATION COMMITTEE

William Robinson

ELEMENTARY SCHOOL BUILDING COMMITTEE

Ronald P. Nolin, Chairman
Samuel I. Frank, Secretary
Frank C. Hermann

Gerald G. Swanson
Donald E. Trubey

SENIOR HIGH SCHOOL BUILDING COMMITTEE

Richard E. Jordan, Chairman
Richard Emmet, Secretary
David Earl
Irving Farrar

Samuel Frank
James B. Hudson
Steven Aranyi

HOUSE NUMBERING COMMITTEE

Norman E. Day, Chairman

SEALER OF WEIGHTS & MEASURES

Richard Sullivan

WEIGHERS OF GENERAL COMMODITIES

Richard N. Blechman
Paul V. Gilinson, Jr.
Ruth A. Keegan
Donald MacMillan
Albert Nardone

Anthony Nardone
Robert Nardone
Edward J. Pomerleau
Fern M. Schofield

WEIGHERS OF GRANITE

Robert H. Bell
Gloria Brown
Edward Chouinard
Jacob Frick
Arthur L. House
John J. Laird

George Leedberg
Roger L. Masson
Ruth Murray
Paul Nolin
Joseph H. R. Simard

MEASURERS OF WOOD AND BARK

Chester Caless
John A. Kimball
Stanley M. Kimball
Roger Melancon

Albert H. G. Picking
Carlton Rooks
Fred Shugrue
Kenneth A. Wilson

WATERSHED STUDY COMMITTEE

Vyto Andreliunas
Eston S. Fox, Jr.

John Gagnon
Roland Neves

FENCE VIEWERS

Albert H. G. Picking
Charles VanLandeghen

FIELD DRIVERS

Thomas Holmes
Sylvio Brule
Frank Vennard

CARETAKER OF WHITNEY PLAYGROUND

TOWN COMMON & MONUMENTS

George W. Wyman

CUSTODIAN OF TOWN HALL

Clayton I. Dearth

POLICE FIRE STATION BUILDING COMMITTEE

Mrs. Alan Emmet
Harold Hoover
Richard A. Koester, Chairman
Robert Spinner
Paul Lahme

Term expires March 1974
Term expires March 1974
Term expires March 1974
Term expires March 1974
Term expires March 1974

HISTORICAL COMMISSION

Charles Kennedy
Allister MacDougall
Alexander Belida
Bernice Picking
Grace Forty
Edward Chambers, Jr.
Arnold Wilder

Term expires May 1976
Term expires May 1976
Term expires May 1977
Term expires May 1977
Term expires May 1978
Term expires May 1978
Term expires May 1978

AREA BOARD OF SOLOMON MENTAL HEALTH CENTER

Barry White

COUNCIL FOR CHILDREN

Robert Jewell

REGIONAL TRANSPORTATION AUTHORITY

Ronald Kangas

Term expires March 1975

SELECTMEN REPRESENTATIVE TO BOARD OF DIRECTORS
OF COMMUNITY TEAMWORK, INC.

Avis Hooper

TRI-TOWN STEERING COMMITTEE

Ronald Kangas
Carl Lyman
Helena Crocker, Secretary

Term expires March 1975
Term expires March 1975
Term expires March 1975

D.P.W. STUDY COMMITTEE

Linda Beck
Clayton Dearth
Harold Fletcher
Pat Graham
Brian Kavanagh

Roger Melancon
Mark Mulligan
Al Wyman
George Wyman

POLICE ROSTER

Chief of Police
Joseph R. Connell

Police Sergeants
Douglas L. Deware
David Hogg
Terrence Kane (acting)

Permanent Intermittent Patrolmen

Francis Chandonait
Edward A. Cossette
Warren Deforge
Leonard A. Flanagan

John R. Mackey
Paul M. Montminy
Robert Smith

Provisional Police Officers

Raymond Beauregard
Sylvio J. Brule
David Darrah
Clement Franz
Chester Gamester
Patrick D. Haran
Harold Hoover
William J. Latta
Robert LeGacy
Robert Johnson
William MacMillan

Joseph McTeague
Robert Oullette
Joseph Pacsay
Dennis Peloquin
Robert Perkins, Jr.
Harry Plourde
John Reeves
Kenneth Saunders
Herbert Sauve
Elliot Semple
Henry E. Stry

Police-Women

Julie Craig
Donna Gelinas
Elizabeth Johnson

Elizabeth Lehan
Marjorie Pierce
Barbara Buchanan

Constables
Joseph R. Connell
Alfred F. Handley

SPECIAL POLICE OFFICERS

Robert Allard
John A. Axon
Robert Ayer
Phillip Barrows
Wallace J. Bechard
Gregory Beskalo, Jr.
James Brown
Robert Bussey
Leo J. Connell
Roland Cote
Allan Crocker
Edmond Daigneault
Robert R. Day M.I.T.
Clayton L. Dearth
Theodore J. Doucette
Sumner W. Edwards
Edward Finn
Robert Fitzpatrick
Walter W. Fletcher
David B. Foster
Kenneth Wayne Grace
Daniel Grimolizzi
Duefrey D. Hall
Daniel S. Hanley
Rene Hanson
David E. Heeley
Durfee B. Hill
Brian T. Holmes
Thomas E. Holmes
William J. Hubbard
Thomas A. Hughes
Christos L. Koravas
Frank R. Krucek, Jr.
Thomas Lafionatis

Harry Lamb M.I.T.
Alexander J. LeCourt
Phillip Lord
William Lyons
Fred Magdelenski
Robert McCusker
David McLaughlin
Thomas McLaughlin
Edward F. McLenna
Lucien J. Menard
Edward J. Morse
Bernoldt Nystrom
John J. O'Connell
Louis Oliver
Deborah J. Pepin
Robert Perkins
Albert Picking
Hubert R. Provost
Everett W. Randall
Alfred J. Reeves
George E. Reeves
Uldege Ricard
Gary Robertson
Frederick Rogers
Maurice B. Rooks
John Saball
John Sanders
Richard Schloman
John T. Shannon
Henry J. Spadano
Edmond Szylvian
George R. Tebbetts
George W. Wyman
Shirley C. Wyman
George R. Young M.I.T.
Nicholas Zaher

SPECIAL POLICE OFFICERS (Out-of-Town)

Arthur J. Boisseau
James G. Downes, Jr.
Ernest L. Downing, Jr.
Arthur H. Flynn, Jr.
Edward T. Ginter
James W. Harris
James Lenny
Mundo S. MacLeod

Paul Pepin
Stanley Randall
George D. Rider, Jr.
Charles Scott
John P. Walsh
Elmer J. Whitehead
Fred Woods

JURY LIST - 1975

<u>NAME</u>	<u>ADDRESS</u>	<u>OCCUPATION</u>
Allen, Robert W.	129 Cold Spring Rd.	Draftsman
Arakelian, Seth	21 S. Chelmsford Rd.	Engineer
Begley, Joseph T.	2 LaSalette Road	Engineer
Blake, Kathleen A.	124 Concord Road	Medical Secretary
Bleyer, Anna K.	3 Cummings Rd.	At Home
Bolger, David E.	168 Dunstable Road	Mechanic
Bouchard, Paul W.	181 Carlisle Road	Machinist
Bradaneese, Donald F.	8 Blue Ridge Road	Sys Analyst
Briggs, Chester R.	43 Lake Shore Dr. So.	Cable Splicer
Brule, Dennis J.	12 Coolidge Street	- - - -
Chandler, Frances T.	120 Depot Street	Housewife
Cofran, Sandra E.	56 Birch Road	Newspaper Editor
Collins, Lester J.	31 Concord Road	Printing
Currier, Roger A.	1 Old Wood Road	Cameraman
Deforge, Eva A.	3 Byrne Avenue	Retired
Dendler, Albert	40 Cold Spring Road	Sales
Dennechuck, Linda A.	23 Chestnut St.	Housewife
Deveny, James A.	46 Broadway St.	Sheet Metal
Dress, Dempsey	37 North Main St.	Driver
Driscoll, Richard J.	9 Wayne Road	Programmer
Dutton, Bryant W.	34 Broadway Street	Technical Aide
Ellis, Eleanor C.	5 Willow St.	At Home
Ellison, Jacob E.	7 Fourth St.	Foreman
Ellison, Olga M.	7 Fourth St.	Housewife
English, Constance W.	178 Carlisle Road	Housewife
Farr, Maureen C.	314 Pine Hill Rd.	Housewife
Flagg, Paul F.	7 Tower Road	Sales
Ford, Gerald A.	5 Patten Road	Executive
Franz, Clement F.	9 Beaver Brook Rd.	Engineer
Glynn, Mary P.	7 Poplar Rd.	Bookkeeper
Gower, Lorraine T.	29 Graniteville Rd.	Housewife
Giuffrida, Eileen R.	8 Elm Road	Housewife
Guillemette, Yvette S.	145 Groton Road	Seamstress
Guislin, Blanche A.	101 Acton Rd.	Bookkeeper
Healy, Cecilia A.	57 N. Main St.	Housewife
Hill, Dorothy J.	23 Kirsil Circle	Housewife
Hoebeke, Richard J.	2 Cypress Road	Draftsman
Holmes, Jerald L.	2 Brian Drive	Programming
Hubley, Paul H.	30 Cemetery Rd.	Field Service Mgr.
Jean, Margaret B.	14 North St.	Housewife
Johnson, Charles E.	10 Blue Ridge Rd.	Elec. Tester
Jones, Kathleen A.	4 Connell Drive	Housewife
Kasevich, Elizabeth S.	3 Kings Pine Rd.	Housewife
Kerbawy, Margaret R.	3 Craig Circle	Housewife
Kinonen, Sybil E.	65 Nutting Road	Housewife
Knapp, Charles F.	46 S. Chelmsford Rd.	Ratheon
Lambert, Andrew J.	65 Oak Hill Road	Maintenance
Libby, Lillian F.	84 Lowell Road	Clerk
Lindfors, Lauri	37 Keyes Road	Locomotive Engineer
Lorentzen, Dorothy P.	14 Chestnut St.	Clerk & Housewife

MacMillan, Paul R.	12 Maple Street	Tech. Illustrator
Maheu, Ronald T.	7 Crusade Road	CPA
Mancini, Michael C.	291 Littleton Road	Maintenance Supt.
McDonnell, John F.	11 Orchard Street	Draftsman
McGann, Joseph C. Jr.	8 Beech Street	Analyst
Mello, Roger A.	9 Bayberry Road	Programmer
Memry, Caroline E.	15 Court Road	Housewife
Milne, Constance C.	12 Pine Road	Housewife
Mills, Michael M. Jr.	181 Groton Road	Programmer
Milot, Brian P.	5 North Street	Administrative Aide
Mone, Raymond H.	20 Nabnasset Street	Elec. Schedule Co-ordinator
Morin, Donald G.	18 Graniteville Road	Mill Operator
Murphy, Edward F.	56 Newport Drive	Ins. Adj.
O'Brien, Lillian E.	72 Oak Hill Road	Housewife
O'Hara, Austin E.	117 Plain Road	- - - -
Pick, Donald B.	28 Newport Drive	Watch Eng. Assist.
Quattrini, Victor L.	14 Douglas Rd.	Mech. Engineer
Reed, Nancy L.	58 Hildreth St.	At Home
Reedy, John J.	17 First Street	Sheet Metal
St. Hilaire, Maurice	36 Concord Road	Clerk
Schwartz, Robert E.	9 Crusade Rd.	Consultant
St. Onge, Norman B.	20 Lake Shore Dr. S.	Truck Driver
Steele, Yvonne K.	97 Lowell Rd.	Housewife
Stepinski, Joseph	19 River St.	Barber
Sullivan, Anne F.	4 Pollyanna Lane	Housewife
Sundberg, Douglas	Lake Shore Dr. N.	Truck Driver
Suzedelys, Stanley	10 Bradford St.	Garage Mgr.
Thompson, Murray O.	8 hidden Valley Road	Specialist-Taxes
Timm, Christine E.	13 Elm Road	Housewife
Trask, William S.	12 Blue Ridge Rd.	Engineer
Trout, Harry R. Jr.	5 Douglas Rd.	Plant Mgr.
Tuohy, William J. Jr.	13 Abbot Street	Senior Clerk
Visnaskis, John A. Jr.	59 Plain Rd.	Painter
Whiting, Barbara F.	14 Carlisle Road	Housewife
Wood, Richard	Beaver Brook Rd.	Electronic Engineer

ELECTION OFFICERS - 1974

PRECINCT 1

ENROLLED AS DEMOCRAT

Kathleen M. Bradley
Helen M. Callahan
Joseph P. Chalifoux
Evelyn L. Chorney
Brenda M. Connell
James M. Conry
Constance M. Hubbard
Kathleen A. Jones
Joan F. Kananagh
Paul L. Lahme
Susan C. Murphy
Sandra M. Nolan
Jean Schaub
Monica L. Sullivan
Ruth A. Sundberg
Cynthia Tremble

ENROLLED AS REPUBLICAN

Donald F. Bradanese
Dorothy E. Caffelle
Ruth E. Chamberlain
Jean Chisholm
Earle A. Cronan
Dorothea E. Jordan
Jeanne A. Laushine
Marjorie R. Pierce
Mabel M. Prescott
Madeline E. Sambito
John F. Sanders
Marion P. Sanders
H. Arnold Wilder
Marjorie E. Wyman

PRECINCT 2

Della C. Bechard
Stephen J. Belinsky
Stephen G. Beskalo
Hilda Blowey
Lorraine E. Bomal
Gisele M. Brule
Leo J. Brule
Helen Connell
Edward L. Daley
Mary E. Daley
Cecelia Denisevich
Theresa M. Dundas
Edwin D. Evans
Suzanne Goetz
Vivian C. Hanson
Anne G. Healy
Dorothy Healy
Virginia C. Healy
Josephine A. Kane
Mary S. Koziol
Ellen R. Regan
John E. Regan
Veronica M. Sullivan
Margaret F. Tebbetts
Francis J. Vanbever
Irene A. Woznac
Ronald M. Woznac

Howard V. Anderson
Carl O. Benson
Ruby C. Benson
Reginald Blowey
Sophie H. Dubinski
Grace G. Forty
Kathleen M. Forty
Alcie Freeman
John F. Gagnon
Ruth N. Hall
Evelyn M. Herrmann
Judith E. Ierlan
Lois O. Jewett
Albert H. Picking
Bernice G. Picking
Dorothy Swanson
George R. Tebbetts
Marie T. Terenzio
James T. Timberlake
Janet F. Timberlake

PRECINCT 3

Sandra J. Anderson
Joseph E. Connolly
Mercedes F. Craig
Stephen Forde
Mary Glynn
Patricia A. Holmes
Harry C. Johnson, Jr.
Julia M. Johnson
Patrick J. McEnaney
Kathleen Narankevicius
Anthony J. Niemaszuk
Jennie M. Niemaszuk
Jacqueline V. Pehrson
Regina M. Sherburne
JoAnn L. Webster
Elaine V. Wilson
Esther S. Wyman
Nicholas P. Zaher
Verna M. Zaher

Winifred Bergsten
Barbara Brewer
Beverly J. Dearth
Emily Door
Donald F. Farrell
Anita A. Hook
Joan T. Hopf
Daniel LaPointe
Estelle LaPointe
Dorothy P. Lorentzen
William G. Millane
John P. McDermott
Diane Poynton
Constance Robinson
Donald F. Robinson
Brian L. Vaughn
Mary VanNorden
Joanne L. Whitney
Louise E. Woodbury
Lillian R. Yarnall

PRECINCT 4

Frederick Bohenko
Walter Bohenko
Josephine M. Connell
Mary P. Cote
Jacqueline L. Cuncliffe
Helen T. Desmond
Beatrice J. Douglas
Rena M. Jeddrey
John W. Delly
William J. Kelly
Andrew Kostechko
Alice V. Lahme
Philip Lord
Sarah L. McKniff
Thomas J. McKniff
Estelle E. Melancon
Robert P. Melancon
James W. Mungovan
Alfred J. Reeves
Sally F. Reeves
Viateur A. Ricard
Mary B. Sawosik
Stephen J. Sczylvian
Bertha J. Smith
Alfreda E. Spinner
Robert J. Spinner
Eleanor F. Sullivan
Eleanor T. VanLandeghem
Elizabeth L. Verrecchia
Lillian R. Woodward

Leslie N. Athorn
Gloria Bacon
Gregory Bacon
Nellie A. Burko
Jean E. Chisholm
Beatrice E. Collins
Bertha C. Cornwall
William W. Cornwall
Lillian L. Costello
Edith M. Crawford
Winifred A. Daly
Frances L. Fletcher
Harold A. Fletcher
Edith E. Greenslade
Shirley V. Greenslade
Eleanor Haley
Helen E. Lyons
Shirley E. MacDougall
Marion J. MacQuarrie
Wallace E. MacQuarrie
Norma Polly
Marion Rogers
Lillian M. Scott

BIRTHS

Recorded by the Town Clerk - 1974

<u>DATE</u>	<u>NAME</u>	
Sep 13	Adler Elizabeth Anne	Bradford C & Emily R (McGowan)
Aug 27	Arciero Gerard James	Gerard J & Mary L (Sullivan)
Jan 21	Armstrong Tasha Marie	Raymond E & Victoria L (Centerrino)
Mar 22	Atwater Kathleen Anne	Ronald G & Patricia (Alderson)
Mar 13	Blackberg Jeremy Bradford	Robert C & Cynthia A (Case)
Jun 21	Bomengen Katie Lynn	Ronald E & Nancy J (Benoit)
Jul 13	Bonenfant Jill Sue	Edward E & Suzanne (Harrison)
Oct 15	Brown Danielle Marie	Thomas J & Agnes T (Repucci)
Jun 3	Brunelle Jill Hancock	David E & Karen E (Hancock)
Feb 18	Bussey Todd Richard	Donald J & Wanda L (Valcourt)
Apr 4	Butler Heather	James R & Barbara (Wilding)
Feb 5	Buttrick Donna Lee	Alan E & Barbara J (Hermance)
Feb 6	Caron Patrick John	John D & Marjorie C (Znoj)
Mar 5	Chaisson John Joseph III	John J & June K (Hanley)
Sep 7	Collins Laura Elizabeth	William E & Susan J (Hobbs)
Feb 9	Collins Matthew Scott	John J & Patricia A (Brennan)
Nov 10	Connell Alice Catherine	Daniel D & Joanne M (O'Brien)
May 14	Cooper Amy Elizabeth	Richard A & Lillian P (Berger)
Feb 22	Cote Peter James	Maurice C & Jeanine B (Babin)
Jan 18	Cramer Arthur Richard	Richard L & Deanne L (Coupal)
Jul 12	Culver Richard Leonard Jr	Richard L & Judith E (Leonard)
Nov 14	Curless Barbara Lynn	Richard W & Judith B (Gates)
Feb 7	Daigneault Fred Dean	Edmond J & Dorothy I (Manchester)
Jan 14	Day Andrew Sharrocks	David S & Carol Ann (Clyde)
Aug 24	Dee Robert Richard	George R & Cuma V & (Britt)
May 8	Del Papa Jina Anne	Joseph D & Joanne M & (Volonino)
Feb 11	Delucci Nicholas James	Raymond J & Rosemarie A (Lucchesi)
Oct 4	DiCarlo Elizabeth Jean	George A & Donna J (Marshall)
Mar 25	Dixon Joshua	Thomas W & Louise E (Barretto)
May 10	Dodson Meredith Lynne	Warren B & Lois P (Magnuson)
Jun 24	Donahue Megan Anne	Edward J & Margaret M (Kavanagh)
Jul 27	Dowd Paul John	David W & Angela (Federico)
Jun 6	Duff Courtney Elizabeth	Gary F & Cheryl E (Paolini)
Jul 27	Dunne Thomas Martin	Thomas R & Marion R (Palamara)
Mar 13	Duran Karie Lee	Robert F & Susan L (Stoddard)
Mar 18	Eastwood David Ballard Jr	David B & Judith (Morison)
Jun 24	Eckel Allison Welles	Alan & Patricia L (Ellis)
Feb 14	Ewers William Jonathan	William & Paula M (Giere)
May 25	Ewing Joseph Paul	Gary D & Judith M (Dupree)
Dec 30	Farr Kristen Marie	Ronald E & Maureen C (Shannon)
Oct 15	Federowski Erik James	Francis R & Helen B (Forsberg)
Nov 2	Ferraro Kimberly Ann	John V & Judith A (Greaka)
Oct 2	Fijalkowski Natalie Ann	David A & Joanne L (Cesarz)
Dec 26	Fisette Karen Marie	Normand P & Katherine M (Smith)
Aug 5	Flavell Regan Gayle	John A & Pamela I (Spinney)
Feb 1	Fleming Mark William	Donald A & Maureen D (McCabe)
Jul 16	Forsley Brendan Armstrong	Thomas & Dianne B (Lorden)
Nov 24	Fowler Julianne	Thomas B & Geraldine (Jackson)
Jan 16	Freeman Jason Adam	Christopher P & Judith A (Mehlrose)

Aug 20	Gamester Lance Dana	Lance D & Nancy E (Robinson)
Mar 19	Garrahan Danielle Jane	Joseph R & Jane K (Stone)
Jul 24	Gauhan Brendan John	John J & Deborah A (Maloney)
Oct 28	Gauthier Tara Dawn	Robert M & Sherry L (Swanson)
Feb 24	Gildroy Colin Lee	Clarence T & Elizabeth A (Lee)
Aug 16	Godfroy Philip Matthew	Theodore V & Marianne T (Vincent)
Dec 14	Gouveia Daniel Kristopher	Robert R & Ellen M (Carroll)
Jul 29	Grady Colleen Marie	George H & Carolyn O (Malone)
Mar 4	Graham Matthew Raymond	Raymond G & Patricia A (Mahovlic)
Aug 22	Greven Melissa Constance	Peter G & Mary (Lucas)
Sep 12	Guthrie Megan Elizabeth	Joseph A & Jean F (Hayes)
Mar 8	Haskins Melissa Amorette	Clement A & Beverly R (Kimber)
Sep 27	Hay Kimberly Lynn	Richard D & Jane M (Budd)
Oct 5	Healy Michael Adam	Brian W & Wendy J (Swanson)
Nov 12	Held Maria Sarah	Herman & Gail R (Litowsky)
Sep 30	Hilman Christopher Robert	Robert A & Linda A (Taylor)
Sep 23	Hong Happy Cheerwell	Henry Y & Margaret H (Jau)
May 30	Howard Christopher John	John P & Joanne P (Mariano)
Sep 6	Hoyle David Charles	David F & Charlene T (Van Sooy)
Jan 16	Hughes Deborah Ann	Bruce M & Mary J (Ellison)
Jul 24	Hughes Jonathan Barry	Thomas & Carolyn E (McGuire)
Jul 26	Katis Charles Spiro	George J & Sarah S (Chicres)
Sep 5	Kitner Amy Joanna	John C & Linda S (Caron)
Mar 3	Kuprevich Tara Jean	Joseph J & Mary T (Hanson)
Nov 6	LaFrey Elizabeth Nicole	Raymond R & Phyllis M (May)
Feb 16	Lally Peter Michael	John P & Patricia A (Pearce)
Sep 21	Landau Lucas William	Robert W & Mary Anne (Willard)
Aug 27	Ledger Deena Kim	Peter & Margaret (Thomson)
Apr 5	Ludman Jacques James Henri	Jacques E & Doreen A (Tyler)
Mar 19	MacDonald Matthew William	Ronald J & Dorothy (Dailey)
Oct 22	Mack Jason Alan	John J & Katherine R (Kelleher)
Jul 24	MacMillan Brendan Paul	Paul R & Christine M (Allen)
May 22	Maguire John Francis	Denis & Ann M (Nielsen)
Jul 21	Martel Robert Raymond	Robert C & Elaine M (Gelineau)
Nov 11	Mattola Wayne Robert	Robert M & Kathleen A (Hennessey)
Jul 19	Mazur Tammy Marie	Charles J & Patricia R (Amlaw)
Dec 20	McCartney Michael Alan	Steven J & Ruth A (Guthrie)
Dec 21	McKinley Garrett Vincent	David V & Susan A (Smith)
Jan 19	Micarelli Jennifer Brooke	Robert L & Janice M (Cook)
Aug 23	Minichiello Christopher John	Thomas F & Sandra J (Lund)
Mar 25	Minosh Peter Arthur	Francis D & Joyce M (Litchfield)
Jun 24	Morine Cassandra Louise	Gerald W & Evelyn (Lippert)
Jul 2	Motyka Laurie Ann	Robert F & Gail L (Smertneck)
Oct 14	Moulton Michael Timothy	Timothy R & Joanne M (Schuler)
Apr 24	Mutrie Christopher Jennings	James E & Alice L (Gardner)
May 12	Noble Sandy Lee	Harold L & Sheila A (Ebinger)
Dec 12	Norris Jeffrey Michael	Paul E & Frances M (Montalbano)
Aug 12	Northrup Thomas Allen II	Thomas A & Cynthia L (Cypher)
Jun 26	Ogrodowczyk Joseph Daniel	John A & Diane K (Fretel)
Jun 24	Palmer Christopher Justin	Frederick C & Carolyn A (Wilcox)
Jun 19	Palmer Nichole Ellen	Craig D & Beverly A (Celata)
Aug 27	Panagakos Dimitrios Yiannis	Panos G & Roberta M (Wood)
Feb 15	Parkas Jennifer Ann	James A & Katalin M (Gero)
Feb 7	Peabody Katharine Lisa	Gerald R & Cynthia A (Burleigh)

Jun 3	Peachey Bryan Bing	Raymond V & Deborah J (Doyle)
May 29	Peloquin Aimee Jeanne	Dennis J & Phyllis J (Hannam)
Sep 5	Peschier Susan Elizabeth	John R & Maureen E (Powers)
Aug 5	Piekos Brian John	Stanley D & Patricia E (Gilfillan)
Oct 25	Porter Roger Boyd	Roger W & Diane C (Chadwick)
Oct 14	Powers Matthew Jeremy	Edward J & Susan J (Morash)
Mar 18	Prescott Michelle Dawn	Gerald F & Alice T (Bergeron)
Oct 30	Prud'homme Melanie Ann	Gerald L & Barbara A (Byrne)
May 7	Purvis Melissa Rolande	Neil F & Vivian R (Olson)
Jul 21	Queenan Michael Joseph	Terrance L & Nancy E (Buckley)
Mar 8	Reedy Alan John Jr	Alan J & Linda M (Dusablon)
Sep 24	Reeves David George	George E & Joyce J (Dipadova)
Aug 22	Regina Liza Sloane	Vincent T & Christine L (Ashley)
Sep 2	Ricard Lynn Ann	Berard J & Sheila N (Bechard)
Oct 1	Rogers Dennis Allen	Joseph L & Anna E (Iodice)
Aug 6	Romano Arthur Lawrence 3rd	Arthur L & Susan (Harvey)
Jul 22	Rothera Michael John	John H & Nancy M (Vogel)
Jun 18	Sambito Ann Marie	Anthony R & Paula J (Jennings)
Jul 17	Sauve Jessica Lea	Herbert J & Joan M (O'Neil)
Apr 4	Schwartz Stephen Michael	Robert E & Judith G (Valentine)
Oct 17	Seymour Christine Elizabeth	Peter L & Marilyn F (Koch)
Feb 4	Shaw Rebecca Louise	Robert & Elizabeth R (Needham)
Jun 21	Shibilia Karen Marie	Charles A & Jean M (Marino)
Jul 9	Sousa Jason Boyd	Donald E & Judith A (Boyd)
Feb 18	Souza Edward Charles	Victor E & Mary R (Smith)
Jul 7	Spiecker Christopher Todd	Ray G & Diane L (Burger)
May 19	Stephenson Jan Marie	Stephen K & Linda A (Walsh)
Jul 4	St Ours Scott Victor	Leo J & Rita L (Custis)
Nov 28	Tamanakis	John N & Mary (Tzikopoulos)
Apr 9	Tandus Jill Ann	John J & Dolores R (Carpentier)
Apr 29	Taylor Jennifer Louise	Bruce L & Janice L (Fowler)
Aug 21	Tetrev Carolyn Marie	Ronald E & Kathryn R (Rading)
Jul 30	Therrien Todd Christopher	Richard R & Karen I (Leedberg)
Aug 1	Thornton Marquerite Lee	Peter P & Candice M (Carbone)
Apr 1	Tierney Heather Ann	Robert P & Cynthia J (Layman)
Apr 1	Tierney Maura Lynn	Robert P & Cynthia J (Layman)
May 29	Townsley Ryan Michael	Alfred J & Molly A (Cashbaugh)
Mar 18	Watts Andrew David	William F & Marilyn D (Stange)
Jul 18	Welz Jay Joseph	Albert W & Karen J (MacDonald)
Dec 30	White Richard William Jr	Richard W & Faye A (Noble)
Aug 10	Williams Lisa Marie	George P & Anna M (Plaitano)
Nov 15	Yamashita Hana	Akira & Atsuko (Wakino)
Oct 17	Zapf John Cabot	John W & Pamela S (Cabot)

MARRIAGES

Recorded by the Town Clerk - 1974

<u>DATE</u>	<u>NAME</u>	<u>AGE</u>	<u>RESIDENCE</u>	<u>BIRTHPLACE</u>
Jul 7	Armijo David Robert	26	Lowell	Lowell
	Brand Sheila Louise (Shepherd)	25	Westford	Somerville
May 11	Barnett James A	26	Nashua N H	Galion Ohio
	Dipietro Karen L (Breen)	26	Chelmsford	Lowell
Dec 28	Beard Wilbur Charles	51	Groton	Goffstown N H
	McNiff Jean Marie (Milot)	41	Westford	Lowell
Aug 2	Beauregard Frank William	22	Westford	Lowell
	Collman Sandra Jean	20	Townsend	Medford
May 4	Beausoleil Maurice Joseph	22	Lowell	Lowell
	Robertson Donna Jean	20	Westford	Lowell
Aug 17	Becker Ray Everett	37	Waltham	Grand Rapids Mich
	Ried Arlyss Ellen (Roeber)	37	Westford	Minneapolis Minn
Sep 7	Beebe Willard W Jr	26	Westford	Ayer
	Hobbs Bonnie	21	Shirley	Griffin Ga
Jun 28	Bergman Stephen Alan	26	Andover	Ottumwa Iowa
	Patterson Susan Marion	26	Westford	Lincolnshire Eng
Sep 14	Bernier Scott Ernest	20	Lowell	Lowell
	Belinsky Gail Joan	18	Westford	Lowell
Nov 10	Beskalo Stephen Dennis	31	Westford	Lowell
	Baldrige Diane Kean (Belmont)	29	W Acton	Concord
Jul 13	Bettencourt William	27	Westford	Lowell
	Locke Janice	22	Lowell	Lowell
Aug 17	Boisjoly Richard Thomas	21	Lancaster 0	Lowell
	Dureault Karen Joyce	19	Westford	Lowell
Jun 15	Brooks Charles Barry Jr	21	Westford	Beverly
	Gauthier Denise Marie	20	Westford	Lowell
Oct 5	Bruce David William	21	Wareham	Wareham
	Clement Mary Ellen	20	Westford	Camden N J
Jan 19	Burns Edward Leo Jr	22	Westford	Medford
	Armstrong Patricia Ann	21	Chelmsford	Lowell
Jan 20	Campbell Dalton Wayne	24	Westford	Waco Texas
	Dunn June	26	Westford	Westford
Jun 8	Carter John Earl	21	Puryear Tenn	Murray Ky
	Kern Deborah Victoria	21	Westford	Phillipine Is
Sep 8	Caruso Ronald Joseph	24	Westford	Boston
	Cerretani Jan Rae	20	Wakefield	Stoneham
Apr 13	Cassidy John Joseph	23	Westford	Lowell
	Howard Sharon Ellen (Knowlton)	23	Lowell	Medford
Jun 1	Courchaine Dennis E	36	Westford	Lowell
	Sullivan Elizabeth Ann (Caunter)	35	Westford	Westford
Oct 19	Daley Peter Joseph Jr	23	E Peppere11	Nashua N H
	Herrmann Bette Jean	21	Westford	Worcester
Jun 29	Delaney William John	24	Westford	Somerville
	Rummel Diane Julie (Nikitas)	25	Lynn	Salem
Feb 16	Devanna Leonard Richard	51	Westford	Arlington
	Gibson Mary	47	Burlington	Dorchester

Sep 14	DiDonato Charles Anthony	31	Westford	Lowell
	DeVincent Judy Candida	21	Lowell	Boston
Jul 13	Downey Douglas Brian	23	Westford	Belhaven N C
	Blackburn Ellen Gracey	22	Dover N H	Springfield Ohio
Dec 6	Enwright Lawrence Edward	22	Lowell	Malden
	McLeod Eleanor Margaret	19	Westford	Ayer
Oct 27	Farrar James Edward	20	Merrimack N H	Idaho
	Woods Cynthia Lee	19	Westford	Ayer
Jul 13	Farrell Donald F	51	Westford	Lowell
	Brundrette Jeanne M	35	Westford	Fitchburg
Jun 23	Fields Stephen Carl	22	Westford	Lowell
	DeIeso Cecilia Ann	22	Milford	Framingham
Nov 30	Florence Clifford Kent	22	Westford	Chelsea
	Morales Pilar Marie	18	N Chelmsford	Concord
Jul 28	Gallo Charles Richard	24	Billerica	Boston
	Melville Karen Louise	23	Westford	Boston
May 18	Gamester Lance Dana	16	Westford	Winchester
	Robinson Nancy Elizabeth	16	Westford	Fall River
Jan 26	Goulart Richard	18	Tewksbury	Cambridge
	Cross Charlene Frances	18	Westford	Lowell
Oct 26	Gower Francis Edwin	24	Westford	Lowell
	Brule Nancy J	23	Littleton	Ayer
Feb 23	Gray Thomas Andrew Jr	22	Methuen	Lawrence
	Beaulieu Heidi Sue	16	Westford	Lowell
Oct 26	Groom Thomas Jr	27	Westford	Columbia Pa
	Haberman Donalene Ann	21	Westford	Lowell
Apr 13	Hardy John William	25	Chelmsford	Waterville Me
	Burnhan Nancy Jo (Grimolizzi)	22	Westford	Lowell
Aug 24	Harmon Charles Edward Jr	23	Westford	Concord
	Moon Judith Ann	21	Westford	Norfolk Va
Mar 23	Healy Brian William	23	Westford	Lowell
	Swanson Wendy Joy	17	Westford	Groton
Sep 27	Herzog Stephen Harry	37	Westford	Mercedes Texas
	Lundy Deanna Margaret (Crutcher)	30	Westford	Webb City Mo
Mar 9	Hillman Robert Arnold	20	Westford	Ayer
	Taylor Linda Ann	19	Groton	Ayer
Oct 20	Hogg David Warner	28	Westford	Lowell
	Haley Pamela Mary	21	Westford	Lowell
Nov 1	Holmes Gary James	22	Westford	Lowell
	Rogers Diane Marie (Griggs)	19	Ayer	Winchester
Jul 5	Horton William Frederick Jr	35	Westford	Ft McCellon Ala
	Quinn Lucinda Frances	19	Westford	Hyannis
May 4	Jose Manuel	21	Lowell	Portugal
	House Denise Anne	22	Westford	Lowell
Sep 23	Kemp Jesse Kenneth	35	Westford	Lowell
	Lamb Marjorie Joan	27	Westford	Lowell
Mar 2	Kitner John Clark	21	Westford	Harrisburg Pa
	Caron Linda Susan	16	Westford	Lowell
Apr 27	Knight Lawrence Harold	66	Westford	Scituate R I
	Briggs Martha Kathryn (Voillem)	68	Westford	Saugus
Aug 17	Koske Burton H	28	Lowell	Two Rivers Wisc
	Davitt Bonnie T	23	Lowell	Albuquerque N M

Nov 30	Linstad Roland Edward	25	Chelmsford	Chelmsford
	LeGacy Robin Beth	18	Westford	Lowe11
Jan 22	Lopez-Morantes Henry	29	Westford	Columbia S A
	Wyman Marjorie Helen	21	Westford	Lowe11
Jun 14	Lorenzata Amadeu Jr	29	Lowe11	Brazil
	LeBleu Suzanne Jeannine	21	Westford	Lowe11
Jun 7	Lund Ernest Walter Jr	18	Westford	Ayer
	Ready Linda Ann	20	Westford	Portsmouth Va
Jun 8	Lynch Jeffrey Robert	22	Westford	Quincy
	McNicholas Mary Geralyn	22	Woburn	Boston
Aug 24	Manley Thomas Garold	22	Westford	Toledo Ohio
	Byron Suzanne Frances	20	Concord	Concord
Nov 15	Marchand David Edward	22	Westford	Lowe11
	Zelukiewicz Janet	23	Westford	Lowe11
Jun 22	Marcouillier Wayne Maurice	18	Westford	Lowe11
	Smith Sharon Lynn	15	Westford	Athol
Nov 29	Marovich Patrick Edward	29	Fresno Cal	Mapa Cal
	Gagnon Patricia Ann	29	Westford	Ayer
May 18	Martin Richard Julian	25	Westford	Lowe11
	Tucker Judith Ann	23	Dracut	Lowe11
May 4	McDowell Gregory Nelson	23	W Groton	Ayer
	Daley Julia Kerr	19	Westford	Concord
Aug 24	Menard Conrad J	27	Groton	Lowe11
	Boisvert Lynn Ann	19	Westford	Lowe11
Oct 5	Miner Edward F	63	N Chelmsford	N Chelmsford
	Kearney Marth H (Doyle)	74	Westford	Chelsea
Jun 28	Miskell Daniel Ross	21	Westford	Boston
	Morency Julie Ann	17	Westford	St Paul Minn
Nov 26	Montminy John Robert	34	Westford	Arlington
	French Susan Gail (Shay)	32	Westford	Lowe11
Nov 16	Mountain Edward Percy Jr	23	Westford	Lowe11
	Clough Kelley Ann	20	Westford	Lowe11
Oct 25	Mulligan William Francis	25	Nashua N H	Lowe11
	Gower Nancy Mary	23	Westford	Lowe11
Jul 6	Peirce Allan Wyman	23	Westford	Waltham
	Rosa Sandra Jean	23	Concord	Cambridge
Jun 8	Pelerin Kenneth Alan	20	Westford	Concord
	Loiselle Anne Pauline	17	Westford	Lowe11
Jun 1	Perkins Robert B Jr	23	Westford	Ayer
	Kalsoahan Peggy Ann	22	Groton	Germany
Jun 29	Petty Thomas Capp Jr	25	Lebanon Pa	Long Island N Y
	Sudak Kathleen Mary	25	Westford	Lowe11
Feb 8	Queenan Terrance Leo	18	Westford	Lowe11
	Buckley Nancy E	17	Chelmsford	Lowe11
Dec 29	Randall Everett William	67	Westford	Lowe11
	Connors Sarah J (Doyle)	65	N Chelmsford	E Boston
Aug 17	Robertson Douglas Lockhart Jr	24	Plymouth N H	Manchester N H
	Huckins Elizabeth Ellen	22	E Hebron N H	Lowe11
Oct 19	RoorbachJohn Randall	25	Bridgeport	Conn Evanston Ill
	Keller Anne Taylor	25	Bridgeport	Conn Philadelphia
Mar 24	Russell Richard Harvey	25	Lowe11	Lowe11
	Peladeau Carolyn Jean	20	Westford	Lowe11
Jan 5	Sabattini Albert Vincent	21	Lowe11	Freeport Pa
	Carlson Cynthia Louise	20	Westford	Detroit Mich

Ayg 17	Scanlon John Robert	18	Westford	Lowell
	Osborne Pamela Jane	18	Westford	Boston
Aug 9	Sicuso Aldo	26	Middletown	Conn Sicily
	Gundersen Kathryn Mary	21	Westford	Arlington
Feb 16	Sleeper Robert E Jr	21	Westford	Lowell
	Ippolito Jane A	24	Dracut	Lowell
Nov 29	Soubosky Robert Leo	53	Westford	Westford
	Murphy Barbara Ann	48	Concord	Lexington
	(Collins)			
Jun 22	Sudak Peter N	27	Westford	Lowell
	Healy Mary Belle	21	Westford	Lowell
Oct 20	Sullivan Michael John	27	Westford	Washington D C
	Everson Sandra Jean	22	Westford	Syracuse N Y
Oct 11	Taylor Richard Scott	20	Billerica	Lowell
	Greenslade Beverly Joan	17	Westford	Lowell
Oct 5	Thomas James Gardner	28	Leominster	Leominster
	Abrahamson Gayle Marie	23	Westford	Lowell
Jun 23	Tomaseillo Joseph Anthony Jr	19	Westford	Red Bank N J
	Burk Deborah Susan	16	Westford	Jersey City N J
May 11	Torrissi Dennis Anthony	26	Methuen	Methuen
	Selfridge Judith Ann	20	Westford	Medford
Jun 29	Tyagi Som Dev	27	Delhi India	New Delhi India
	Greenhalgh Karen Lee	22	Groton	Wichita Falls Tex
May 19	Vaughn Brian Lewis	25	Westford	Lowell
	Nardella Joanne Marie	22	Needham	Somerville
May 24	Waite William F	19	Acton	Concord
	Dean Elizabeth	18	Westford	Lowell
Sep 15	Weeks Alan Earl	26	Westford	W Palm Beach Fla
	DeAntonis Donna Marie	22	Burlington	Somerville
Jul 3	Whitney Robert Bowers Jr	19	Westford	Lake Charles La
	Johnson Cheryl Ellen	17	Chelmsford	Lowell
Oct 6	Williams John Arthur	25	Lancaster Cal	Los Angeles Cal
	Connell Kathleen	22	Westford	Ayer

DEATHS

Recorded by the Town Clerk - 1974

DATE	NAME	YRS	MOS	DAS
Feb 9	Belida Alexander (Sechovich)- wid Wasil	78	-	-
Jul 7	Belida Feodosia (Haiko) - wid Joseph	78	-	-
May 11	Boyadjian Arznes (Kazanjian)- wid George	79	0	26
Jan 24	Brazeau Ann Lynn - Single	1	6	4
Jun 27	Brodeur Jeanette (Roberge) - wif Wilfred	55	-	-
Apr 9	Brown Ruth T - wif Henry L	82	5	10
Jul 31	Burrell Mary Eleanor - wid James N	83	6	30
Jul 6	Butcher Alfred G - wid Helen (MacLean)	51	-	-
Feb 27	Chaplin Carl A - hus Dorothy (Lewis)	74	-	-
Jul 26	Chase Marguerite (Gallagher)- wid Charles	79	3	28
Jan 26	Chisholm Ernest E - wid Grace (Blanchard)	98	-	-
Dec 10	Cinsavich Timothy - hus Alexandria (Wolkowich)	80	-	-
Sep 7	Coady John J - Single	57	-	-
Sep 11	Coldwell Ada F (Henderson)- wid James W	90	3	2
Oct 16	Coluchi Alexander - wid Margaret	88	-	-
Sep 16	Cooper Judith (Walden)- wif Edward	35	-	-
Jul 13	Curran Maxine (Zwerle) - wid Francis E	46	-	-
Oct 31	Delaney Julia - Single	92	-	-
Nov 16	DiMaggio Angela (Manfredi) wif Carmen	58	-	-
Nov 7	Edwards Franklin Brooks Jr - hus Janette (MacLeod)	36	7	20
Sep 25	Ellison John - wid Amy(Perkins)	94	6	6
Aug 22	Engelke Sinaida - wid	86	-	-
Sep 25	Forte Gertrude L (Murphy) - wid Albert	70	8	17
Jul 31	Fountain Grace (Kent) wif Raymond	82	9	-
Aug 25	Gabrielsen Bessie Roby (Crandell) - wid Ole G	85	9	17
Feb 20	Gagnon Marie (Brule) - wid Dennis	82	5	28
Oct 13	Gately Bernard F - wid Bessie (Simonds)	85	-	-
Jan 31	Gawthrop Richard Edwin - hus Adelaide (Lamb)	57	4	15
Oct 12	Haggerty Elizabeth - Single	85	-	-
Jan 6	Halpin Alice (Fitzgerald) wif Donald A	44	-	-
Jan 30	Hanson Esther J - wid	79	-	-
Oct 4	Harris Grace Mansfield - wid E Dyer	100	0	6
Apr 1	Hartley John D - Single	16	-	-
Jan 9	Hayward Frederick - hus Adele (Richardson)	86	-	-
Dec 16	Healy Frank R - hus Anne (Haun)	64	-	-
Jan 25	Helmboldt Gladys - wid Charles L	68	7	0
Jan 3	Hendrickson Allen J Sr - hus Minnie (Hettler)	84	-	-
Feb 9	Hildreth Alice Ann - wid Charles L	68	4	25
Oct 20	Hogg Robert P - hus Winifred (Warner)	65	5	14
Feb 21	Hulings William K - hus Mary (Menges)	68	-	-
Aug 14	Jelley James E - wid Sarah (O'Connor)	86	-	-
Oct 20	Jodoin Arthur F - hus Margot (Sheehan)	49	0	20
Dec 28	Johnson Ella (Haberman) - wid Peter A	75	10	17
Oct 10	Kane Bernard M - wid Alice (Langan)	80	10	16
Jan 5	Kofonikos Angelike (Zousiman) - wid John	83	-	-
Jan 24	Kostechko Andrew - hus Olga (Migliorini)	57	-	-
Dec 6	Koutalis Antonios - Single	86	-	-
Feb 14	LaMontagne Eirene Eleanor - Single	83	9	30
Apr 5	Lamy Wilfred - hus Antoinette (Bouchard)	77	-	-

Oct 24	Levasseur William - Single	76	5	7
Apr 1	MacMillan Jeffrey M - Single	20	-	-
Mar 14	McDonald James Bernard - hus Florence T (O'Hara)	64	-	-
Jul 2	Melancon Kevin P - Single	11	-	-
Jun 3	Monson Hildegard A - Single	76	4	19
May 4	Moore George - hus Deborah A (Doherty)	40	-	-
Feb 4	Mulcahey Donna M - Single	14	8	1
Jul 31	Parsons George Harold - wid Irene E (Carson)	76	-	-
Feb 26	Provost Beatrice (Lynch) - wid Edmund	71	-	-
Mar 13	Reed Lawrence - hus Nancy (Lear)	53	-	-
May 3	Ricard Delia (Rothier) - wif Noe	74	-	-
Mar 17	Riley Agnes - Single	84	-	-
Sep 5	Robbins Harold M - wid Catherine (Falkner)	76	-	-
Jan 7	Robertson Frederick S Sr - hus Irene (Cromie)	68	-	-
Jun 28	Saunders Stephen H - hus Doris J (Stowers)	66	2	25
Jun 17	Schneider Charles - wid Jessie (Pruyn)	83	9	13
Jan 9	Sechovich Matthew - hus Dora (Britko)	78	-	-
Aug 9	Shanley Anna A (Page) - wid William	71	-	-
Apr 2	Shugrue Lucy (Edwards) - wif Frank	79	-	-
Dec 1	Shupe Perry - wid Gertrude (Robinson)	100	9	14
Dec 19	Smith Eva L (Pond) - wif James R	71	-	-
Nov 21	Smith Mary Jane (Kane) - wif Paul G	31	-	-
Jan 6	Tracy Alice (Chamberlin) - wid Thomas	77	9	9
Jul 7	Wesley Harold Edmund - hus Elsie H (Ewing)	77	4	29
Aug 25	White Dorothy (Quinn) - wif Richard	51	-	-
Jul 1	Wolfe Grace M (Davis) - wif Louis	88	6	5
Jan 4	Zollinger Gertrude - Single	73	-	-

ANNUAL TOWN ELECTION - MARCH 4, 1974

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
Whole number of ballots cast	430	303	305	335	1373

(2) SELECTMAN - Three Years

Samuel A. Richards, Jr.	285	199	196	207	887
John J. Kavanagh	312	232	221	240	1005
John F. McDonnell	145	95	125	133	498
Blanks	118	80	68	90	356

SELECTMAN - One Year (to fill vacancy)

Douglas R. Johnston	321	248	261	267	1097
Blanks	109	55	44	68	276

ASSESSOR - Three Years

Norman K. Nesmith	339	265	253	285	1142
Blanks	91	38	52	50	231

TREASURER-COLLECTOR - Three Years

Paula Brule	328	266	249	290	1133
Blanks	102	37	56	45	240

(2) SCHOOL COMMITTEE - Three Years

C. Robert Beck	163	93	66	135	457
Samuel I. Frank	295	114	128	153	690
Daniel P. Hogan, Jr.	58	85	95	102	340
Charles E. Pickwell, Jr.	71	115	123	64	373
Mark G. Scolnick	169	120	130	126	545
Blanks	104	79	68	90	341

BOARD OF HEALTH - Three Years

Robert E. McCusker	305	247	248	276	1076
Blanks	125	56	57	59	297

(2) TRUSTEE J.V. FLETCHER LIBRARY - Three Years

John R. Allen	356	221	240	264	1081
Carl G. Lyman	247	159	142	233	781
Charles O. Swanson	161	116	150	86	513
Blanks	96	110	78	87	371

NASHOBA VALLEY TECHNICAL HIGH SCHOOL DIST. COMMITTEE - Three Years

Charlotte A. Scott	327	245	260	277	1109
Blanks	103	58	45	58	264

PLANNING BOARD - Five Years

Ellen M. Malinowski	301	240	237	267	1045
Blanks	129	63	68	68	328

WATER COMMISSIONER - Three Years

Carlton M. Rooks	315	255	256	284	1110
Blanks	115	48	49	51	263

TREE WARDEN - Three Years

Roger Melancon	313	253	249	279	1094
Blanks	117	50	56	56	279

CEMETERY COMMISSIONER - Three Years

Clayton L. Dearth	308	250	241	274	1073
Blanks	122	53	64	61	300

CEMETERY COMMISSIONER - One Year (to fill vacancy)

Shirley M. Anderson	318	257	246	273	1094
Blanks	112	46	59	62	279

STATE PRIMARY - SEPTEMBER 10, 1974

DEMOCRATIC BALLOT

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
Whole number of Democratic Ballots Cast	322	328	311	463	1424
Unused Democratic Ballots	970	854	968	732	3524

GOVERNOR

Michael S. Dukakis	236	194	178	272	880
Robert H. Quinn	79	122	128	164	493
Blanks	7	12	5	27	51

LIEUTENANT GOVERNOR

Eva B. Hester	70	56	87	76	289
Christopher A. Iannella	54	42	46	96	238
John Pierce Lynch	25	21	24	27	97
Thomas P. O'Neill	106	121	106	122	455
Thomas M. Sullivan	27	50	27	72	176
Blanks	40	38	21	70	169

ATTORNEY GENERAL

Francis X. Bellotti	85	131	97	157	470
Barry T. Hannon	4	2	10	12	28
Edward F. Harrington	71	33	32	32	168
Edward M. O'Brien	8	5	9	6	28
S. Lester Ralph	60	32	52	41	185
George L. Sacco	82	112	104	193	491
Blanks	12	13	7	22	54

SECRETARY OF STATE

John F.X. Davoren	99	145	130	207	581
Paul H. Guzzi	194	155	162	197	708
Blanks	29	28	19	59	135

TREASURER

Robert Q. Crane	155	168	175	244	742
Charles M. Furcolo	135	136	117	166	554
Blanks	32	24	19	53	128

AUDITOR

Thaddeus Buczko	229	261	243	355	1088
Blanks	93	67	68	108	336

CONGRESSMAN (Fifth District)

William C. Madden	46	68	58	73	245
Paul E. Tsongas	254	238	240	336	1068
Blanks	22	22	13	54	111

COUNCILLOR (Third District)

Herbert L. Connolly	216	252	227	328	1023
Blanks	106	76	84	135	401

SENATOR (1st Middlesex District)

B. Joseph Tully	222	266	240	343	1071
Blanks	100	62	71	120	353

REPRESENTATIVE IN GENERAL COURT (49th Mdlsx. Dist.)

Felix R. Perrault	185	274	239	399	1097
Paul J. Tiernan	132	49	68	58	307
Blanks	5	5	4	6	20

DISTRICT ATTORNEY (Northern Dist.)

John J. Droney	212	249	236	340	1037
Blanks	110	79	75	123	387

COUNTY COMMISSIONER (Middlesex County)

John L. Danehy	60	94	94	127	375
William J. Clements	25	33	44	42	144
Charles I. Clough Jr.	156	92	84	110	442
Pasquale R. Coppola	16	29	22	30	97
Edward A. Doherty	17	22	17	29	85
Thomas E. McManus	8	11	17	32	68
Blanks	40	47	33	93	213

SHERIFF (Middlesex County)

Walter J. Sullivan	215	243	231	326	1015
Blanks	107	85	80	137	409

A True Record:.. ATTEST

Enid F. Vaughn
TOWN CLERK

STATE PRIMARY - SEPTEMBER 10, 1974

REPUBLICAN BALLOT

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
Whole number of Republican					
Ballots Cast	140	77	103	93	413
Unused Republican Ballots	1098	659	785	699	3241

GOVERNOR

Francis W. Sargent	80	36	49	50	215
Carroll P. Sheehan	58	39	47	35	179
Blanks	2	2	7	8	19

LIEUTENANT GOVERNOR

Donald R. Dwight	109	59	76	71	315
Blanks	31	18	27	22	98

ATTORNEY GENERAL

Charles C. Cabot Jr.	47	22	31	21	121
William I. Cowin	34	25	23	20	102
Josiah A. Spaulding	49	25	30	40	144
Blanks	10	5	19	12	46

SECRETARY OF STATE

John M. Quinlan	104	53	66	67	290
Blanks	36	24	37	26	123

TREASURER

Blanks	140	77	103	93	413
--------	-----	----	-----	----	-----

AUDITOR

Blanks	140	77	103	93	413
--------	-----	----	-----	----	-----

CONGRESSMAN (Fifth District)

Paul W. Cronin	116	61	83	75	335
Blanks	24	16	20	18	78

COUNCILLOR (Third District)

Blanks	140	77	103	93	413
--------	-----	----	-----	----	-----

SENATOR (First Middlesex District)

Blanks	140	77	103	93	413
--------	-----	----	-----	----	-----

REPRESENTATIVE IN GENERAL COURT (49th Middlesex District)

Felix R. Perrault	27	12	26	34	99
Paul J. Tiernan	1	-	-	1	2
Blanks	112	65	77	58	312

DISTRICT ATTORNEY (Northern District)

Blanks	140	77	103	93	413
--------	-----	----	-----	----	-----

COUNTY COMMISSIONER (Middlesex County)

Blanks	140	77	103	93	413
--------	-----	----	-----	----	-----

SHERIFF (Middlesex County)

John J. Buckley	97	46	66	57	266
Blanks	43	31	37	36	147

A True Record: ATTEST

Enid F. Vaughn
TOWN CLERK

STATE ELECTION - NOVEMBER 5, 1974

Party Designations: (D) Democratic (R) Republican (SL) Socialist
Labor (AP) American Party

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
Whole number of Ballots Cast	1136	908	1001	956	4001
Unused Ballots	1169	701	1377	944	4191

GOVERNOR AND LT. GOVERNOR

Sargent & Dwight (R)	569	333	341	339	1582
Dukakis & O'Neill (D)	541	550	622	578	2291
Gurewitz & Bivins (SL)	2	1	6	7	16
Kahian & Greco (AP)	15	12	16	19	62
Blanks	9	12	16	13	50

ATTORNEY GENERAL

Francis X. Bellotti (D)	362	501	504	484	1851
Josiah A. Spaulding (R)	579	388	477	435	2059
Jeanne Iafferty (SL)	6	10	11	15	42
Blanks	9	9	9	22	49

SECRETARY OF STATE

Paul H. Guzzi (D)	586	617	645	620	2468
John M. Quinlan (R)	512	272	336	305	1425
Blanks	38	19	20	21	108

TREASURER

Robert Q. Crane (D)	823	726	818	767	3134
Blanks	313	182	183	189	867

AUDITOR

Thaddues Buczko (D)	822	730	816	765	3133
Blanks	314	178	185	191	868

CONGRESSMAN (Fifth District)

Paul W. Cronin (R)	544	361	395	363	1663
Paul E. Tsongas (D)	582	539	598	573	2292
Blanks	10	8	8	20	46

COUNCILLOR (Third District)

Herbert L. Connolly (D)	768	690	787	717	2962
Blanks	368	218	214	239	1039

SENATOR (First Middlesex District)

B. Joseph Tully (D)	766	714	797	721	2998
Blanks	370	194	204	235	1003

REPRESENTATIVE IN GENERAL COURT (49th Mdlsx. Dist.)

Felix R. Perrault (D)	849	754	851	783	3237
E. Kennard Fletcher (R)	3	2		7	12
Blanks	284	152	150	166	752

DISTRICT ATTORNEY

John J. Droney (D)	762	698	785	716	2961
Blanks	374	210	216	240	1040

COUNTY COMMISSIONER (Middlesex County)

John L. Danehy (D)	721	669	748	686	2824
Blanks	415	239	253	270	1177

SHERIFF (Middlesex County)

John J. Buckley (R)	655	371	428	422	1876
Walter J. Sullivan (D)	431	491	540	487	1949
Blanks	50	46	33	47	176

QUESTION NO. 1

PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the constitution summarized below, which was approved by the General Court in a joint session of the two branches held August 25, 1971, received 212 votes in the affirmative and 39 in the negative, and in a joint session of the two branches held June 6, 1973, received 235 votes in the affirmative and 19 in the negative?

SUMMARY

The proposed constitutional amendment, if approved, would replace the present Article 52 of the Articles of Amendment to the Constitution of the Commonwealth and would empower the General Court, by concurrent vote of the two houses, to take a recess or recesses amounting to not more than thirty days. The present Article 52 permits such recesses but provides that "no such recess shall extend beyond the sixtieth day" from the beginning of the legislative session.

YES	655	457	486	468	2066
NO	361	309	394	300	1364
BLANKS	120	142	121	188	571

QUESTION NO. 2

PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the constitution summarized below, which was approved by the General Court in a joint session of the two branches held August 25, 1971, received 177 votes in the affirmative and 65 in the negative, and in a joint session of the two branches held June 6, 1973, received 166 votes in the affirmative and 93 in the negative?

SUMMARY

The proposed constitutional amendment, if approved, would provide for a census in the year 1975 and every tenth year thereafter of the inhabitants of each city and town as a basis for determining the representative, senatorial and councillor districts for the ten year period beginning with the first Wednesday in the fourth January following the taking of the census, provided that the districts as established based on the 1971 census shall terminate on the first Wednesday in January, 1979. The census shall specify the number of inhabitants residing in each precinct of a town and each precinct and ward of a city.

Under the proposed amendment, the House of Representatives would consist of 160 members, in contrast to the present membership of 240, and the Senate of 40 members. The General Court would, at its first regular session after the year in which the census is taken, divide the Commonwealth into 160 representative districts and 40 senatorial districts of contiguous territory so that each representative and each senator will represent an equal number of inhabitants as nearly as may be; and such districts shall be formed, as nearly as may be, without uniting two counties or parts of two or more counties and, with respect to representative districts, without uniting, as nearly as may be, two towns or parts of two or more towns, two cities or parts of two or more cities, or a city and a town, or parts of cities and towns, into one district, and without dividing any town containing less than 2500 inhabitants. The General Court would be permitted to pass laws to limit the time within which judicial proceedings may be instituted calling in question any such division. The proposed amendment further provides that every representative, for one year at least immediately preceding his election, shall have been an inhabitant of the district for which he is chosen, and every senator shall be an inhabitant of this Commonwealth for five years at least preceding his election and at the time of his election shall be an inhabitant of the district for which he is chosen. Every representative and senator shall cease to represent his district when he shall cease to be an inhabitant of the Commonwealth. The manner of calling and conducting the elections for representatives and for senators and councillors, and of ascertaining their election, shall be prescribed by law. The amendment vests original jurisdiction in the Supreme Judicial Court, upon petition of any voter of the Commonwealth, filed with the clerk of said court, for judicial relief relative to the establishment of House of Representatives, councillor and senatorial districts.

YES	888	599	729	607	2823
NO	141	169	147	166	623
BLANKS	107	140	125	183	555

QUESTION NO. 3 PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the constitution summarized below, which was approved by the General Court in a joint session of the two branches held June 7, 1972, received 250 votes in the affirmative and 3 in the negative, and in a joint session of the

two branches held June 6, 1973, received 253 votes in the affirmative and 0 in the negative?

SUMMARY

The proposed constitutional amendment would repeal section 2 of Article 46 of the Articles of Amendments to the Constitution of the Commonwealth (the "anti-aid amendment", so-called,) and replace it with a new section 2, for the purpose of allowing grants in aid to private higher educational institutions, or to students, or parents or guardians of students, attending such institutions.

The proposed amendment would delete the first clause of the present section 2, which requires that all moneys raised by taxation in the towns and cities for the support of public schools, and all moneys appropriated by the Commonwealth for the support of common schools shall be applied to or expended in only those schools conducted according to law under the order and superintendence of the authorities of the town or city in which the money is expended. The effect of the deletion of the first clause of section 2 would be to remove the constitutional prohibition against the use of public moneys, which have been raised by taxation or appropriated for support of public schools, for grants in aid to private higher educational institutions or to students, or parents or guardians of students, attending such institutions.

The proposed amendment would also alter the second clause of the present section 2 by removing the prohibition against a grant, appropriation or use of public money or property or loan of public credit by the Commonwealth or any political subdivision for the purpose of founding, maintaining or aiding any school or institution of learning, whether under public control or otherwise, wherein any denominational doctrine is inculcated, or any other school or any college which is not publicly owned and under the exclusive control, order and superintendence of public officers or public agents. In place of the foregoing, the proposed amendment would prohibit the grant, appropriation or use of public money or property or loan of credit by the Commonwealth or any political subdivision for the purpose of founding, maintaining or aiding any primary or secondary school which is not publicly owned and under the exclusive control, order and superintendence of public officers or public agents.

The proposed amendment would also add to the present section 2 a provision that nothing therein shall be construed to prohibit grants in aid to private higher educational institutions or to students, or parents or guardians of students, attending such institutions.

YES	511	396	440	373	1720
NO	511	370	427	384	1692
BLANKS	114	142	134	199	589

QUESTION NO. 4

LAW PROPOSED BY AN INITIATIVE PETITION

Do you approve of the adoption of an amendment to the constitution

summarized below, which was approved by the General Court in a joint session of the two branches held May 17, 1972, received 131 votes in the affirmative and 121 in the negative, and in a joint session of the two branches held May 8, 1974, received 139 votes in the affirmative and 119 in the negative?

SUMMARY

The proposed constitutional amendment would revise Article 78 of the Articles of Amendment to the Constitution to permit the expenditure of money from the highway fund for mass transportation lines and other mass transportation purposes in such manner as the Legislature may direct. The highway fund includes receipts from fees, duties, excises and license taxes relating to registration, operation or use of motor vehicles and taxes from the sale of motor vehicle fuels. The expenditure of money from such fund is presently restricted to highway and bridge construction, reconstruction, maintenance and repair, enforcement of state traffic laws, and administration of the tax statutes which provide highway fund receipts.

YES	577	378	401	393	1749
NO	453	381	467	374	1675
BLANKS	106	149	133	189	577

QUESTION NO. 5

LAW PROPOSED BY AN INITIATIVE PETITION

Do you approve of a law summarized below which was disapproved in the House of Representatives by a vote of 73 in the affirmative and 150 in the negative and was disapproved in the Senate by a vote of 16 in the affirmative and 22 in the negative?

SUMMARY

Provisions of the act establish an independent Corrupt Practices Commission, with five members to be appointed by the Governor to staggered five year terms. The Commission has subpoena powers and is to investigate, by means of secret hearings, candidates' compliance with all state and federal laws relating to political campaign contributions and expenditures and corrupt practices. If probable cause is shown, the Commission is required to direct the Attorney General to take further action in the proper form and is required to make public a report of such action. In cases involving the campaign practices of the Attorney General himself, a special attorney is to be appointed. If no probable cause is shown, the Commission is to state so publicly.

Further, the proposed act extends the application of the current statute regarding the disclosure of campaign expenditures and contributions, to all candidates for office above the town and city level, with the exception of President and Vice President of the United States. The act requires all such candidates to receive and disburse all amounts greater than \$25 by check, and makes it a crime to knowingly receive cash payment from a candidate or his committee for a service costing more than \$25. The act also requires candidates to designate a single bank as depository of funds and as recordkeeper, with records of receipts

and expenditures to be open to public scrutiny.

Provisions of the act extend present campaign spending limits to cover all media expenses and require all media firms (including: television, radio, newspaper, billboard, magazine, advertising, public relations, printing, opinion polling, computer, telephone, telegraph) to report the purchase of media services by candidates. Media expenses of candidates for the offices of district attorney, clerk of court, register of probate and insolvency, register of deeds, county commissioner, county treasurer and sheriff are limited to \$.07 for each resident of the respective electoral district. Other provisions of the act require candidates, upon official announcement or filing of nomination papers, to report all political receipts and expenditures since the date of the last general election for the office sought, and count such expenditures toward spending limits. The act also limits candidates to one political committee.

The act establishes a maximum penalty of one year imprisonment and/or \$10,000 fine for individuals engaged in corrupt practices, and a \$50,000 fine for corporations so involved. In addition, the Attorney General is permitted to bring an action for the removal of a candidate whose election was materially aided by corrupt practices on the part of the candidate or one acting in his behalf, where such removal is otherwise authorized by law.

YES	642	461	537	459	2099
NO	358	291	319	292	1260
BLANKS	136	156	145	205	642

QUESTION NO. 6

Should the General Court enact legislation during the nineteen hundred and seventy-five session reorganizing state government by creating a Department of Health Systems Regulation which shall have the power to administer the medicaid program, control and set rates for nursing homes, hospitals, and other health providers under medicaid, license and inspect health facilities, and regulate private health insurance policies, medical and hospital service plans?

YES	710	579	674	540	2503
NO	287	203	192	212	894
BLANKS	139	126	135	204	604

A True Record: ATTEST

Enid F. Vaughn
TOWN CLERK

ANNUAL TOWN MEETING - MARCH 9, 1974

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at Abbot Middle School on Saturday, March 9, 1974 at 10:00 A.M., the following business was transacted:

Election Officers, using voting lists, acted as tellers at the doors. The attendance was 161.

John E. Leggat, Town Moderator, called the meeting to order.

Voted to dispense with the reading of the Warrant in its entirety.

ARTICLE 1. Town officers and Committees had no verbal reports. Reference is made to Annual Town Report for same. Mr. John Gagnon of the Board of Assessors did give an explanation of the change in real estate tax billing for the next eighteen month period in accordance with the change in the fiscal year.

ARTICLE 4. Voted unanimously that the Treasurer, with the approval of the Selectmen, be authorized to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1974, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

Finance Committee approved.

ARTICLE 14. Voted unanimously that the Town Beach Committee be, and it hereby is, authorized to lease to such persons, upon such terms and conditions and for such consideration as said Committee shall determine to be in the best interests of the Town, one or more of the buildings or any part of the Town Beach at Forge Pond.

Finance Committee approved.

ARTICLE 16. Voted unanimously that SECTION 5 of ARTICLE VI of the Town By-Laws, entitled "DOGS", be amended by striking the words "ten dollars" and inserting in place thereof the words "twenty-five dollars", so that said SECTION 5, as amended, shall read as follows:

"Whoever violates any provision of this By-Law shall be punished by a fine of not more than twenty-five dollars for each breach thereof."

ARTICLE 17. Voted unanimously that the Town amend its By-Laws by adding, after ARTICLE XXI the following new By-Law:

ARTICLE XXII

POSSESSION AND CONSUMPTION OF ALCOHOLIC BEVERAGES

SECTION 1. Definitions. The following definitions shall apply in the interpretation and enforcement of this By-Law:

(1) "Public Way" shall mean the entire width between the lines of every way publicly maintained when any part thereof is open to the use of the public for purposes of vehicular travel and shall include the entire width of any sidewalk within the lines of such way. In the case of ways established by prescription or concerning which no official layouts exist, the edges of the surface of the traveled way shall be deemed to be the lines of such public ways.

(2) "Alcoholic Beverages" shall mean any beverage defined as an alcoholic beverage in Section 1 of Chapter 138 of the General Laws.

(3) "Common" shall mean the triangular parcel of land owned by the Town in Westford Center, which is bounded by Main Street, Lincoln Street and Boston Road.

(4) "Public Property" shall mean and include the Common, municipal parking lots, municipal parks, municipal playgrounds and the area of any real property, building, or office owned by or leased to the Town or occupied or used by any board, department, committee, commission, or office of the Town.

(5) "Private Property" shall mean any real property within the Town of Westford which is not owned by the Town.

SECTION 2. No person shall consume any alcoholic beverage on any public way or on any way to which the public has a right of access.

SECTION 3. No person shall bring any alcoholic beverage onto any private property or onto any public property, or possess or consume any alcoholic beverage in or upon any public property or private property without the permission of the owner or person lawfully in charge or control of such private or public property.

SECTION 4. All alcoholic beverages possessed or consumed in violation of this By-Law shall be seized and held until final adjudication of the complaint against the person charged with such violation. After final adjudication all beverages seized shall be returned to the person lawfully entitled thereto.

SECTION 5. Any person violating any of the provisions of this By-Law shall be deemed guilty of a misdemeanor and upon conviction thereof shall be fined in an amount not to exceed fifty (\$50.00) dollars for each offense.

That the present ARTICLE XXII and ARTICLE XXIII be renumbered ARTICLE XXIII and ARTICLE XXIV, respectively.

ARTICLE 21. Voted unanimously that the Town accept a gift made to it by David C. Moulton, Inc. of two lots of land, shown as Lot 37 on a plan recorded with Middlesex North District Registry of Deeds, Plan Book 109, Plan 175 and Lot 16 on plan recorded with said Registry, Plan Book 109, Plan 151, said lots to be managed and controlled by the Conservation Commission of the Town for the promotion and development of the natural resources of and for the protection of the water shed resources of said Town under the provisions of General Laws (Ter.Ed.), c. 40, sec. 80.

ARTICLE 28. Voted to dismiss this article pertaining to the Town accepting Section 8 of Chapter 40A of the General Laws.

ARTICLE 31. With a Yes vote of 51 and a No vote of 92, this article was defeated that the Town amend its Zoning By-Law and Zoning By-Law Map by rezoning from a Residence A District to a Business District a certain parcel of land situated off but not adjacent to Littleton Road (Route 110), containing approximately nineteen (19) acres, being bounded by land of Olde Westford Village, Inc., land now or formerly of Swanton, land now or formerly of C. Polly, Westford Development Corp., J. B. Fletcher Heirs and H. Lamb, being a portion of Lot A on a plan recorded with Middlesex North District Registry of Deeds, Plan Book 113, Plan 150.

ARTICLE 32. With a Yes vote of 35 and a No vote of 106, this article was defeated that the Town amend its Zoning By-Law and Zoning By-Law Map by rezoning from a Residential A District to a Business District a certain parcel of land, situated on the northeasterly and southeasterly sides of Brookside Road, in that part of Westford known as Nabnasset, being shown on a plan entitled "Plan of Land in Westford, Mass., owned by Robert L., Jean L. Kydd, Surveyed June 15, 1973, Richard L. McGlinchey", which plan is to be recorded with Middlesex North District Registry of Deeds, and thus bounded:

Northwesterly and southwesterly by said Brookside Road, in six courses, a total distance of 947.96 feet;

Southwesterly by land now or formerly of Brown, in three courses, a total distance of 242.60 feet;

Southwesterly again by land supposed to belong to H. E. Fletcher Co., 40 feet;

Southeasterly by Stony Brook, as shown on said plan; and

Northeasterly, in part by land of owner unknown and in part by land of one Howells, in two courses, a total distance of 620.77 feet; containing, according to said plan, 7120 acres.

ARTICLE 38. Voted unanimously that the School Committee be, and hereby is, authorized and directed to henceforth make all appointments to the School Planning Committee established under ARTICLE 27 of the Warrant for the Annual Meeting of 1962.

ARTICLE 40. Voted unanimously as amended that the Selectmen by, and hereby are, authorized and directed to appoint a Committee to study the advisability of establishing a Department of Public Works, and also the advisability of a Town Engineer, said Committee to have nine members including one representative from each of the following Town Commissions and Departments: Highway Department, Water Commissioners, Tree Department, Cemetery Commissioners; said Committee to report its findings to the Town not later than May, 1975.

ARTICLE 41. Voted unanimously that the Town adopt the following amendments to its By-Laws:

(1) Amend SECTION LL of ARTICLE I to read as follows:

"The Selectmen shall not be required to accept any Article for inclusion in the Warrant for the Annual Meet-

ing unless received by them on or before the second Tuesday after the first Monday of March".

(2) Amend SECTION 2 of ARTICLE II by striking the fourth sentence thereof, which now reads - "The term of office of all members shall commence as of March 31st of the year of their appointment". - and inserting in place thereof the following sentence: - "The term of office of all members shall commence on May thirty-first of the year of their appointment".

(3) Amend SECTION 4 of ARTICLE II by striking the last sentence thereof, which now reads - "The Committee shall furnish to the Selectmen, on or before February 20th of each year, a report of the matters so considered by it with recommendations or suggestions relative thereto, and the same shall be printed in the Annual Town Report". and inserting in place thereof the following sentence: - "The Committee shall furnish to the Selectmen, on or before April twentieth of each year, a report of the matters so considered by it with recommendations or suggestions relative thereto, and the same shall be printed in the Annual Town Report".

Voted to adjourn this Meeting until Saturday, April 6, 1974 at 10:00 A.M. at Abbot Middle School.

A True Record: ATTEST

Enid F. Vaughn
TOWN CLERK

ADJOURNED ANNUAL TOWN MEETING - APRIL 6, 1974

At the adjourned meeting of March 9, 1974 of the inhabitants of the Town of Westford, held at the Abbot Middle School on Saturday, April 6, 1974 at 10:00 A.M., the motion to postpone the adjourned session until April 27, 1974 at 10:00 A.M. was made by E. Kennard Fletcher, Selectman and seconded by Samuel Richards, Jr., Selectman.

At the Special Town Meeting called for April 6, 1974 at 2:00 P.M., there being no quorum present, it was moved to postpone this meeting until Saturday, April 27, 1974 at 2:00 P.M.

A True Record: ATTEST

Enid F. Vaughn
TOWN CLERK

ADJOURNED ANNUAL TOWN MEETING - APRIL 27, 1974

At the adjourned meeting of March 9, 1974 of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at the Abbot Middle School on Saturday, April 27, 1974 at 10:00 A.M., the following business was transacted:

Election Officers, using voting lists, served at tellers at the doors.

In the absence of the regular Town Moderator, the meeting was called to order by the Town Clerk, Enid F. Vaughn and then William Kavanagh was nominated and elected as temporary Moderator to preside over this meeting. Before continuing with the business at hand, William Kavanagh, temporary Moderator called for a moment of silence in memory of the recently deceased Town Clerk, Alice A. Hildreth.

ARTICLE 2. Voted unanimously that the salaries and compensation of the following elected officers be established as follows, effective as of July 1, 1974:

Selectmen:

Chairman	\$1,100.00 per year
Other members	950.00 each per year
Board of Health	250.00 each per year
Treasurer-Tax Collector	11,150.00 per year
Town Clerk	6,000.00 per year
Tree Warden	2.75 per hour
Assessors	
Supervisor	4.68 per hour
Other Two Members	3.82 per hour
Water Commissioners	400.00 each per year

Finance Committee approved.

ARTICLE 15. Voted unanimously, as amended, that the Town amend its Consolidated Classification Plan, Compensation Plan and Personnel By-Laws as follows:

(1) By deleting from Section 3, the Classification and Wage Plan, the occupational category of "Assistant Chief" (Fire Department).

(2) By making the following amendments to said Section 3:

Call Firemen	3.75 per hour	
Lieutenants	3.83 per hour	Fire
Captains	3.90 per hour	Department
Deputy Chiefs	4.05 per hour	

Police Department - Records Supervisor

<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>
3.19	3.31	3.46	3.60

Special Police Officers 3.60 per hour

Library Director (established by Library Trustees
\$8,900.00 - \$11,000.00

Water Department and Treasurer-Collector's Office
Junior Account Clerk

Step I	2.60 per hour
Step II	2.75 per hour
Step III	2.95 per hour
Step IV	3.10 per hour

(3) By striking each and every wage rate in the present Section 3, the Classification plan, as voted at the 1973 Annual Meeting, and inserting in place of each such wage rate a sum which reflects an increase of 7.5% of such rate; except that this amendment shall not apply to any positions or rates set forth in the preceding paragraphs numbered (1) and (2).

ARTICLE 3. Voted unanimously that the following sums be raised and appropriated for the several specific purposes hereinafter designated, and that the sums be expended for such purposes under the direction of the respective Officers, Boards and Committees:

SCHOOL COMMITTEE

112 School Committee	\$ 6,750.00
113 Supt' Office	118,000.00
114 Supervision	40,669.00
115 Principals	259,108.00
116 Teaching	2,593,393.00
117 Textbooks	38,037.00
118 Library	82,405.00
119 Audio-Visual	37,131.00
120 Guidance	134,970.00
121 Psych Service	44,051.00
122 Educational TV	2,055.00
123 Attendance	-----
124 Health Services	29,888.00
125 Pupil Transp.	289,586.00
126 Food Services	20,205.00
127 Student Activities	77,423.00
128 Operation	479,632.00
129 Maintenance	121,008.00
130 Ins. Vehicles	950.00
131 Building Lease	300.00
132 Hall Rental	2,000.00
133 Site Improvement	2,200.00
134 Bldg. Improvement	3,335.00
135 New Equipment	18,500.00
136 Repl. Equipment	18,000.00
137 Tuition	<u>15,250.00</u>

TOTAL

\$4,434,846.00

HIGHWAY DEPARTMENT

67 Street Lights	20,000.00
68 Town Roads	68,282.00
69 Sidewalks	1,219.00
70 Park Department	13,780.00
71 Drainage	13,376.00

72 Snow & Ice Removal	125,000.00
73 Machinery & Equipment	23,636.00
Traffic Lines	
74 Street Signs	1,335.00
75 Sanitary Landfill	<u>35,000.00</u>

TOTAL

\$301,628.00

76 Capital - Trucks	21,760.00
77 Snow Plows	2,100.00
78 Other	<u>4,000.00</u>

TOTAL

27,860.00

GRAND TOTAL

\$329,488.00

Less Chapter 1140-22 Fund

Net Appropriation

68,282.00

\$261,206.00

POLICE DEPARTMENT

Salaries & Wages

22. Chief	17,761.00
23. Policemen	<u>278,862.00</u>
Total S & W	296,623.00

Operating Expenses

24. Operations	48,500.00
Traffic Lines	<u>3,500.00</u>
Total Operating Exps.	52,000.00

Capital

25. Cruisers	12,500.00
Breathalyzer	1,350.00
Misc. Equip.	<u>1,260.00</u>
Total Capital	15,110.00

TOTAL COSTS

\$363,733.00

Less Revenue Sharing Funds

(Title 31, Chapter 1, part 51)

200,000.00

\$163,733.00

WATER COMMISSION

Salaries & Wages

138. Superintendent	12,849.00
139. Others	<u>56,185.00</u>
Total S & W	69,034.00

Operating Expenses

140. Pipe & Supplies	18,800.00
141. Maint. & Operating	<u>42,762.00</u>
Total Operating Exps.	130,596.00

Capital

141A. Wells	2,500.00
Standpipes	
142. Truck	<u>7,500.00</u>

143. Backhoe
Compressor

Total Capital	10,000.00
---------------	-----------

TOTAL COSTS

\$140,596.00

FIRE DEPARTMENT

Salaries and Wages

26. Chief	12,360.00
27. Firemen	17,500.00
28. Switchboard	9,759.00
29. Ambulance	3,500.00
30. Standby	12,000.00

Total S & W	55,119.00
-------------	-----------

Operating Expenses

31. Operating	33,850.00
---------------	-----------

Total Operating Expenses	33,850.00
--------------------------	-----------

Capital

New Hose	
Truck	4,500.00
32. Equipment	1,165.00

Total Capital	5,665.00
---------------	----------

TOTAL COSTS

\$94,634.00

SELECTMEN

Salaries & Wages

1. Selectmen	4,900.00
2. Admin. Asst.	9,650.00

Total S & W	14,550.00
-------------	-----------

Operating Expenses

3. Office Expense	3,300.00
4. Town Report	4,000.00
5. EEA Expense	
6. Print By-Laws	300.00
7. License Exp. & Ads	700.00
8. R. E. Appraisal	1,500.00
9. Misc. Sv. & Exp.	6,500.00
10. Insurance Fire E.C.	46,500.00

Total Operating Exps.	62,800.00
-----------------------	-----------

Capital

Equipment	
Total Capital	

TOTAL COSTS

\$ 77,350.00

TOWN ACCOUNTANT

Salaries & Wages

11. Town Accountant	8,830.00
12. Clerical	

Total S & W	8,830.00
-------------	----------

Operating Expenses

13. Office Expense 900.00

Total Operating Exps. 900.00

Capital

Equipment 250.00

Total Capital 250.00

TOTAL COSTS

\$ 9,980.00

LEGAL DEPARTMENTSalaries & Wages

14. Retainer 16,125.00

Total S & W 16,125.00

Operating Expenses

15. Expenses 1,000.00

Employee Negotiations

Total Operating Exps. 1,000.00

TOTAL COSTS

\$ 17,125.00

TOWN HOUSESalaries & Wages

16. Custodian 3,314.00

Total S & W 3,314.00

Operating Expenses

Town Hall 7,000.00

Police/Fire Station 8,000.00

Total Operating Exps. 15,000.00

Capital

18. Renovation 10,000.00

Total Capital 10,000.00

TOTAL COSTS

\$ 28,314.00

VETERANS SERVICESSalaries & Wages

19. Veterans Agent 1,800.00

Total S & W 1,800.00

Operating Expenses

20. Office 300.00

21. Grants and Aid 28,000.00

Total Operating Exps. 28,300.00

TOTAL COSTS

\$ 30,100.00

RECREATIONSalaries & Wages

33. Lifeguards	1,000.00
Total S & W	<u>1,000.00</u>

Operating Expenses

34. Summer Parks	3,000.00
35. Baseball	7,760.00
36. Hockey	9,500.00
37. Football	1,950.00
38. Basketball	740.00
39. Administration	300.00
40. All programs	<u>600.00</u>

Total Operating expenses	23,850.00
--------------------------	-----------

Capital

Parker Village Planning	3,500.00
General	<u>4,500.00</u>
Total Capital	8,000.00

TOTAL COSTS

\$ 32,850.00

DOG OFFICER

41. Salaries & Wages	<u>9,425.00</u>
Total S & W	9,425.00

Operating Expenses

42. Expenses	<u>3,725.00</u>
Total Operating Expenses	3,725.00

TOTAL COSTS

\$ 13,150.00

INSPECTION DEPARTMENT

Salaries & Wages

43. Gas	1,000.00
44. Plumbing	1,200.00
45. Wiring	1,200.00
46. Building	<u>7,424.00</u>
Total S & W	10,824.00

Operating Expenses

47. Building Inspector	<u>950.00</u>
Total Operating Exps.	950.00

TOTAL COSTS

\$ 11,774.00

REGISTRATIONS & ELECTIONS

Salaries & Wages

48. Election Workers	<u>10,850.00</u>
Total S & W	10,850.00

Operating Expenses

49. Supplies	<u>7,025.00</u>
Total Operating Exps.	7,025.00

TOTAL COSTS

\$ 17,875.00

COMMITTEES AND OTHERS

50. Council on Aging	3,760.00
51. Board of Appeals	1,500.00
52. Conservation	500.00
53. Industrial & Development	500.00
54. Personnel	200.00
55. House Numbers	200.00
56. Tax Possession Sale	- -
57. Town Forest	400.00
58. Perm. Sch. Planning	200.00
59. No. Midd. Area Comm.	2,918.00
60. Housing Authority	
61. Civil Defense	1,614.00
62. Memorial Day	900.00
64. Sealer Weights	300.00
65. Rent Veterans Quarters	900.00
Town Aide	4,060.00
66. Blue Cross	<u>50,000.00</u>

TOTAL

\$ 67,952.00

TOWN CLERK

79. Town Clerk	6,000.00
80. Assistant	<u>4,000.00</u>
Total S & W	10,000.00

Operating Expenses

81. Office	<u>1,605.00</u>
Total Operating Expenses	1,605.00

TOTAL COSTS

\$ 11,605.00

TREASURER-COLLECTORSalaries & Wages

82. Treasurer-Collector	11,150.00
83. Clerical	<u>15,905.00</u>
Total S & W	27,055.00

Operating Expenses

84. Office	8,500.00
85. Int. Temp. Loans	<u>18,000.00</u>
Total Operating Expenses	26,500.00

Capital

86. Equipment	<u>1,650.00</u>
Total Capital	1,650.00

TOTAL COSTS

\$ 55,205.00

ASSESSORSSalaries & Wages

Assessors
Clerical

88. Total S & W	<u>25,210.00</u>
-----------------	------------------

Operating Expenses

89. Operating	<u>7,900.00</u>
Total Operating Expenses	7,900.00

Capital

90. Equipment	<u>1,465.00</u>
Total Capital	1,465.00

TOTAL COSTS

\$ 34,575.00

BOARD OF HEALTH

Salaries & Wages

91. Board	750.00
92. Clerk	600.00
93. Animal Inspector	300.00
94. Stable Inspector	250.00
A Agent to Remove Dead Animals	450.00
B Tuberculosis	3,500.00
C Contagious Disease	<u>300.00</u>
Total S & W	6,150.00

Operating Expenses

95. Office and Other	1,700.00
96. Drug Program	6,000.00
97. Nashoba Board	<u>28,220.00</u>
Total Operating Expenses	35,920.00

TOTAL COSTS

\$ 42,070.00

TREE WARDEN

Salaries & Wages

Total S & W

\$ _____
\$

Operating Expenses

98. General	9,500.00
99. Plant Trees	1,500.00
100. Dutch Elm	2,300.00
101. Pest Control	<u>4,500.00</u>
Total Operating Exps.	17,800.00

TOTAL COSTS

\$ 17,800.00

PLANNING BOARD

Salaries & Wages

Total S & W

Operating Expenses

102. General	4,500.00
103. Printing	<u> </u>
Total Operating Exps.	4,500.00

TOTAL COSTS

\$ 4,500.00

LIBRARY TRUSTEES

Salaries & Wages

104. Librarian	10,816.00
105. All other	<u>32,097.00</u>
Total S & W	42,913.00

Operating Exps.

106. Operating	<u>20,605.00</u>
Total Operating Expenses	20,605.00

Capital

107. Equipment	520.00
Remodel	<u> </u>
Total Capital	520.00

TOTAL COSTS \$ 64,038.00
LESS:
Trust Fund

108. Income	
Dog Licenses	2,000.00
109. Commonwealth Fund	<u>3,888.00</u>

NET COSTS \$ 58,150.00

CEMETERY

Salaries & Wages

	\$ <u> </u>
Total	\$

Operating Expenses

110. General	<u>14,600.00</u>
Total Operating Exps.	14,600.00

Capital

Trucks	
Total Capital	

TOTAL COSTS \$ 14,600.00

111. Less Trust Fund Income 4,000.00

NET COSTS 10,600.00

FINANCE COMMITTEE

Salaries & Wages

144. Secretary	<u>500.00</u>
Total S & W	500.00

Operating Expenses

145. Printing	100.00
146. Other	100.00
147. Dues	<u>100.00</u>
Total Operating Exps.	300.00

ARTICLE 13. Voted unanimously to dismiss this article.

ARTICLE 18. Voted unanimously that the Town accept as and for a Town Way, Jester Road, Blackthorn Road, Brookview Drive, Old Homestead Road, Sawmill Drive, Fletcher Road and Longmeadow Road, all as laid out by the Selectmen, as shown by their reports and plans duly filed with the Town Clerk, said ways to be known as Jester Road, Blackthorn Road, Brookview Drive, Old Homestead Road, Sawmill Drive, Fletcher Road and Longmeadow Road, respectively.

ARTICLE 19. Voted unanimously that this article be dismissed.

ARTICLE 20. Voted unanimously that this article be dismissed.

ARTICLE 22. Voted unanimously that the sum of \$200.00 be raised and appropriated, as authorized by Section 1 of Chapter 911 of the Acts of 1971, in anticipation of the celebration of the two hundredth anniversary of the American Revolution.

Finance Committee approved.

ARTICLE 23. Voted unanimously that the sum of \$800.00 be raised and appropriated for aquatic nuisance control of Forge Pond.

Finance Committee approved.

ARTICLE 24. Voted unanimously that this article be dismissed.

ARTICLE 25. Voted unanimously that this article be dismissed.

ARTICLE 26. Voted unanimously that this article be dismissed.

ARTICLE 27. Voted unanimously that the sum of \$10,000.00 be raised and appropriated and the sum of \$25,000.00 be transferred from the Stabilization Fund for the purchase of a new fire truck, said purchase to be under the supervision of the Fire Chief; and that the Fire Chief be, and he hereby is, authorized, in the name and behalf of the Town, to execute and deliver a Bill of Sale to one of the fire trucks now being used by the Fire Department.

Finance Committee approved.

ARTICLE 29. Voted unanimously to dismiss this article relative to raising the sum of \$3,500.00 for the improvement of the Forge Village Field.

ARTICLE 30. Voted unanimously to dismiss this article as it was included in Article 3.

ARTICLE 33. Voted unanimously that the sum of \$33,000.00 be raised and appropriated for the purchase and installation of traffic signals at the intersection of Acton Road and Carlisle Road, and for the payment of all other expenses incidental thereto, said sum to be in addition to all sums heretofore appropriated for said project.

Finance Committee approved.

ARTICLE 34. Voted unanimously that this Article be dismissed.

	TOTAL COSTS	\$ 800.00
148. Reserve Fund		20,000.00
<u>MISCELLANEOUS</u>		
Nashoba Valley Technical H.S.		301,905.00
*Middlesex County Retirement		150,780.00

*As expenditures are made against the reserve fund, they are charged to the Expense Account involved.

ARTICLE 5. Voted unanimously to dismiss this article as it was included under Article 3.

ARTICLE 6. Voted unanimously that the sum of \$11,066.00 be raised and appropriated to meet the Town's share of the cost of 81 Highways and that, in addition, the sum of \$24,345.00 be transferred from Unappropriated Available Funds in the Treasury to meet the State's share of the cost of the work, the reimbursements from the State to be restored, upon their receipt, to Unappropriated Available Funds in the Treasury.

Finance Committee approved.

ARTICLE 7. Voted unanimously that the sum of \$2,000.00 be raised and appropriated for maintenance of Chapter 90 Roads, on condition that like amounts be contributed by either or both the State and County, to be used in conjunction therewith, and that, in addition, the sum of \$4,000.00 be transferred from Unappropriated Available Funds in the Treasury to meet the State's and County's shares of the cost of the work, the reimbursements from the State and County to be restored, upon their receipt, to Unappropriated Available Funds in the Treasury.

Finance Committee approved.

ARTICLE 8. Voted unanimously that the sum of \$9,600.00 be raised and appropriated to meet the Town's share of the cost of continuing Chapter 90 Highway Construction, contingent upon either or both the State and County contributing to the cost thereof, and that the additional sum of \$28,000.00 be transferred from Unappropriated Available Funds in the Treasury to meet the State's and County's shares of the cost of said construction, the reimbursements from the State and County to be restored, upon their receipt, to Unappropriated Available Funds in the Treasury.

Finance Committee approved.

ARTICLE 9. Voted unanimously that the sum of \$23,636.00 be raised and appropriated for the Highway Equipment Account.

Finance Committee approved.

ARTICLE 10. Voted unanimously to dismiss this article.

ARTICLE 11. Voted unanimously to dismiss this article which was included under Article 3.

ARTICLE 12. Voted unanimously to dismiss this article.

ARTICLE 35. Voted unanimously that the Town hereby authorize and endorse the action of the Chairman of the Board of Selectmen, as the designated representative of the Town on the Advisory Board, to vote to establish a Lowell Regional Transportation Authority.

ARTICLE 36. Voted unanimously to dismiss this Article.

ARTICLE 37. Voted unanimously to dismiss this Article.

ARTICLE 39. Voted unanimously that the sum of \$5,000.00 be raised and appropriated for the transportation of handicapped and elderly persons and for defraying all expenses in connection therewith, and that the Board of Selectmen be, and they hereby are, authorized in the name and behalf of the Town, and in conjunction with the Council on Aging, to execute agreements with neighboring towns for said purposes.

Finance Committee approved.

ARTICLE 42. Voted unanimously that this Article be dismissed.

ARTICLE 43. Voted unanimously that the Board of Selectmen be, and they hereby are, authorized to install street lights on the following numbered poles:

Old Homestead Road	#3, #6, #9, #223/15
Graniteville Road & Old Homestead Road	#31/45
Fletcher Road	#221/3, #6, #221/9, #221/11, #221/14, #17
Sawmill Drive	#8, #6, #222/4, #222/1
Blackthorn Drive	#1
Brookview Drive	#6, #4, #1
Jester Road	#2
Longmeadow Road	#8, #6, #3
Howard Road	#59
Patten Road	#117/8, #117/11, #117/13
Boston Road	#21
Francis Hill Road	#28/8

ARTICLE 44. Voted to dismiss this article relative to money being appropriated from Unappropriated Available Funds in the Treasury to reduce the tax rate.

A true record, ATTEST:

Enid F. Vaughn
TOWN CLERK

SPECIAL TOWN MEETING - APRIL 27, 1974

At a legal meeting of the inhabitants of the Town of Westford qualified by law to vote in Town Affairs, held at the Abbot Middle School on Saturday, April 27, 1974 at 3:30 P.M., the following business was transacted:

Election officers, using voting lists acted as tellers at the doors.

William Kavanagh, Temporary Moderator, called the meeting to order and declared the presence of a quorum.

ARTICLE 1. Voted unanimously that the sum of \$5,595.50 be appropriated from the unexpended and unencumbered balance of the Snow and Ice Removal Account, said sum to be used for Chapter 81 Highways.

Finance Committee approved.

Voted to dissolve this meeting.

A True Record: ATTEST:

Enid F. Vaughn
TOWN CLERK

CONTINUATION OF APRIL 27 SPECIAL TOWN MEETING - APRIL 30, 1974

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at the Abbot Middle School on Tuesday, April 30, 1974 at 8:00 P.M., the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors.

William Kavanagh, Temporary Moderator, called the meeting to order and declared a quorum present.

ARTICLE 4. Voted unanimously that the sum of \$82,000.00 be raised and appropriated to defray the additional costs of completing and furnishing the new Police/Fire Station.

A motion was introduced to reconsider ARTICLE 1 of this warrant with regard to appointing a full time Engineer. Following a debate period, it was voted to move the question. With the tellers counting a hand vote, the motion to reconsider was defeated with 45 Yeas and 226 Nays.

Voted to dissolve the meeting.

A True Record: ATTEST

Enid F. Vaughn
TOWN CLERK

ADJOURNED SPECIAL TOWN MEETING - APRIL 27, 1974

At a legal meeting of the inhabitants of the Town of Westford qualified by law to vote in Town affairs, held at the Abbot Middle School on Saturday, April 27, 1974 at 2:00 P.M., the following business was transacted:

Election officers, using voting lists acted as tellers at the doors.

William Kavanagh, Temporary Moderator, called the meeting to order and declared the presence of a quorum.

ARTICLE 1. The motion was defeated that the Selectmen appoint a Town Engineer and Chief Building Inspector, comprising one office, to be paid such amounts, to exercise such duties, to hold office for such term as the Selectmen in the exercise of their discretion may determine and to raise and appropriate the sum of \$25,000 for said purpose.

ARTICLE 2. Voted to dismiss this article.

ARTICLE 3. Voted unanimously that the sum of \$453,648.00 be raised and appropriated for the payment of salaries of school teachers and any other professional employees of the School Department earned prior to June 30, 1974, but payable in July and August of 1974; and, to meet said appropriation, that the Treasurer with the approval of the Selectmen, and subject to the approval of the Emergency Finance Board, be and hereby is authorized and directed to borrow at one time or from time to time, the sum of \$453,648.00 and to issue and sell, as one issue, or from time to time as two or more separate issues, serial bonds or notes of the Town aggregating \$453,648.00 in principal amount under the authority of Section 11 of Chapter 52 of the Acts of 1973; and that each issue of said bonds or notes shall be issued and sold in accordance with the applicable provisions of Chapter 44 of the General Laws and said Section 11 of Chapter 52, shall be in such form, shall bear such dates, shall mature at such times and shall bear such rates of interest as the Treasurer, with the approval of the Selectmen, shall determine; but each issue of said bonds or notes shall be a separate loan which shall be paid in not more than three years from the date thereof.

ARTICLE 5. Voted to dismiss this article - included under Article 3 of the Adjourned Town Meeting.

ARTICLE 6. Voted unanimously that the sum of \$56,192.00 be appropriated from the proceeds received from the State under Section 20 of Chapter 1140 of the Acts of 1973 for the construction of certain sections of Plain Road, Oak Hill Road, Main Street, Lincoln Street and Acton Road. Finance Committee approved

ARTICLE 7. Voted unanimously that the sum of \$93,653.00 be appropriated from the proceeds received from the State under Section 22 of Chapter 1140 of the Acts of 1973 to be allocated and disbursed for the following purposes:

(1) Town Roads Account, \$68,282.00, (2) Reconstruction of certain

sections of North Main Street, East Prescott Street, West Prescott Street, Graniteville Road, Brookside Road and Groton Road, \$25,371.00.
Finance Committee approved

ARTICLE 8. Voted unanimously that the Town Beach Committee be abolished by striking, in its entirety, ARTICLE XXI of the Town By-Laws; and that the care, custody and control of the town beaches and other property which may heretofore have been under the supervision of said Committee be transferred to the Board of Selectmen; (2) That the remaining by-law Articles be renumbered to reflect the striking of the present ARTICLE XXI.

ARTICLE 9. Voted to dismiss this article.

Voted to continue this special meeting and act on ARTICLE 4 of it on April 30 at 8:00 P.M.

A true record: ATTEST

Enid F. Vaughn
Town Clerk

SPECIAL TOWN MEETING - JUNE 19, 1974

At a legal meeting of the inhabitants of the Town of Westford qualified by law to vote in Town affairs, held at the Abbot Middle School on Wednesday, June 19, 1974 at 8:00 P.M., the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors.

John E. Leggat, Town Moderator, called the meeting to order and declared the presence of a quorum, there being an attendance of 1,032.

ARTICLE 1. Voted unanimously that the Board of Selectmen be and they hereby are authorized to appoint a Committee of three (3) members to supervise the cutting of certain trees on property of the Town in the area of Texas Road, and to sell or otherwise dispose of the same on such terms and for such sum, if any, as the Committee shall determine to be in the best interests of the Town.

Finance Committee approved.

ARTICLE 2. Voted unanimously that the Town accept as and for a public way, Wayne Road, as laid out by the Selectmen, as shown by their report and plan duly filed with the Town Clerk, said Way to be known as Wayne Road.

Finance Committee approved.

ARTICLE 3. Voted to dismiss this Article.

ARTICLE 4. This motion to repeal, in its entirety, the present Protective (Zoning) By-Law and Protective By-Law Map required a two-thirds vote to pass and the vote only being 445 Yes and 410 No, the motion was defeated.

Voted to dissolve the meeting.

A True Record; ATTEST

Enid F. Vaughn
TOWN CLERK

SPECIAL TOWN MEETING - AUGUST 27, 1974

At a legal meeting of the inhabitants of the Town of Westford qualified by law to vote in Town Affairs, held at the Westford Academy on Tuesday, August 27, 1974 at 8:00 P.M., the following business was transacted:

Election officers, using voting lists acted as tellers at the doors.

John Leggatt, Moderator, called the meeting to order and, with the presence of 150 voters, declared the presence of a quorum.

ARTICLE 1. Voted unanimously to adopt the resolution that the Board of Selectmen, in the name and behalf of the Town, be, and they hereby are, authorized to execute an agreement with the Economic Development Administration, under the terms of which agreement the Town agrees to retain title to the new Police/Fire Station for its useful life and agrees that the facilities shall be devoted to public purposes.
Finance Committee approved.

ARTICLE 2. Voted unanimously that the Board of Selectmen be, and they hereby are, authorized, in the name and behalf of the Town, to execute, acknowledge and deliver any and all agreements, including the execution of any grants or easements, and to take whatever other action may be necessary in order to authorize the installation and maintenance of traffic control signals at or near the intersection of Carlisle Road and Acton Road.

Finance Committee approved.

ARTICLE 3. Voted unanimously that the Town hereby approve the following proposed change in the boundary line between Chelmsford and Westford:

Beginning at a point on the town line at Tadmuck Rd. just south of Route 495, thence northerly 1665'+ to a roadstone at Pine Hill Road in Westford near house 297, thence northerly 2400' to a roadstone at Galloway Rd. in Westford near house 31, thence northerly 1425'+ to the Chelmsford-Westford Town line near house number 13, Whippletree Rd., thence northerly 1795'+ to a roadstone at Old Westford Road in Chelmsford near house 333, thence northerly 3900'+ to the Chelmsford-Westford Town line at Lowell and Graniteville Roads, at the point of ending, all as more particularly shown on a plan entitled "Chelmsford-Westford Town Line study, March, 1974, Middlesex County Engineering Department, Plan 4672,

and that the Board of Selectmen, be and they hereby are, authorized, in the name and behalf of the Town, to submit the proposed change to the Department of Public Works for review and approval, pursuant to the provisions of Section 7 of Chapter 42 of the General Laws and take any and all further action which may be required in connection therewith in order to comply with the applicable provisions of the General Laws.

Finance Committee approved.

ARTICLE 4. Voted unanimously that the sum of \$1424.00 be raised and appropriated for abatement of the aquatic nuisance at Forge Pond,

said project to be under the supervision of the Board of Selectmen.
Finance Committee approved.

ARTICLE 5. Voted unanimously that the sum of \$1200.00 be raised and appropriated for structural or outside repairs to the former Roudenbush School, said project to be under the supervision of the Board of Selectmen.

Finance Committee approved.

ARTICLE 6. Voted unanimously that the sum of \$1200.00 be raised and appropriated for the purchase and installation of combination windows for the upper level of the Town Hall.

Finance Committee approved.

ARTICLE 7. Voted unanimously that the sum of \$2758.47 be raised and appropriated for payment of the following unpaid bills of previous years, including the previous fiscal year;

<u>Payee</u>	<u>Department</u>	<u>Amount</u>
Mass. Electric Co.	Street Lights	\$ 614.61
Dennis Office Supply	Town Clerk Exp.	14.00
Forge Village Service	Police Dept. Exp.	39.70
Community Tree Service	Tree Dept.	518.00
Dr. Charles G. Zaroulis	Veterans' Benefits	30.00
Mass. Eye Associates	"	15.00
Dr. Peter M. Glassman	"	30.00
Medical Associates	"	25.00
St. Joseph's Hosp.	"	30.70
Laughton's Garden Center	Memorial Day	24.00
E. G. Washburne & Co.	"	18.54
Eno Printing Co. (Asa Robey)	"	77.25
Fred Hugl	"	215.02
Groveland Fruit Co.	"	68.00
Sullivan Bus Company	"	25.00
Wajda Gardens	"	340.00
Dennis Kane	Wire Inspector	597.25
		<u>\$2,682.07</u>
Hobbs & Warren	Town Clerk Exp.	76.40
		<u>\$2,758.47</u>

Finance Committee approved.

ARTICLE 8. Voted unanimously that the vote passed under Article 9 of the Warrant for the Annual Meeting of the current year (\$23,636.00) be, and the same hereby is, rescinded.

Finance Committee approved.

ARTICLE 9. Voted unanimously that the sum of \$25,000.00 be raised and appropriated for the purchase and installation of new pumps for the Forge Village well fields; and to meet said appropriation that the sum of \$2,500.00 be raised and appropriated (appropriated from Unappropriated Available Funds in the Treasury) and that the Treasurer, with the approval of the Selectmen, be and hereby is authorized and directed to borrow at one time, or from time to time, the additional sum of \$22,500.00, and to issue and sell, as one issue or from time to time as two or more

separate issues, serial bonds or notes of the Town aggregating \$22,500.00 in principal amount; and that each issue of said bonds or notes shall be issued and sold in accordance with the applicable provisions of Clause 9 of Section 7 of Chapter 44 of the General Laws, as amended, and other applicable provisions of said Chapter, shall be in such form, shall bear such dates, shall mature at such times and shall bear such rates of interest as the Treasurer, with the approval of the Selectmen, shall determine, but each issue of said bonds or notes shall be a separate loan which shall be paid in not more than five years from the date thereof.

Finance Committee approved.

ARTICLE 10. Voted unanimously that the sum of \$5,000.00 be appropriated from the Water Department Surplus Account to defray a part of the cost of laying water mains in and along a portion of Cold Spring Road.

Finance Committee approved.

ARTICLE 11. Voted unanimously that the Town accept a gift from the Trustees of Westford Academy of a parcel of land situated on Boston Road (opposite the Common), being the site of the original Westford Academy and being the premises described in a deed to the Town, dated August 22, 1974, which deed is to be recorded with Middlesex North District Registry of Deeds.

ARTICLE 12. Voted unanimously that, to reduce the tax rate, the sum of \$300,000.00 be appropriated from Unappropriated Available Funds in the Treasury, to be deducted by the Assessors under the provisions of Section 23 of Chapter 59 of the General Laws, as amended, from the amount required to be assessed by them.

Finance Committee approved.

ARTICLE 13. Voted unanimously that this Article be dismissed.

Voted to dissolve this meeting.

A True Record: ATTEST

Enid F. Vaughn
TOWN CLERK

REPORT OF THE BOARD OF SELECTMEN

At the Annual Town Election in March, John Kavanagh was elected to a three-year term, succeeding Mark Mulligan who chose not to run after serving the Town for nine years as a member of the Board. Mr Douglas Johnston was elected to the one-year unexpired term of Mrs. Ellen Harde who had resigned from the Board in January due to personal reasons.

The Board held their organizational meeting on March 5, 1974 at which time Samuel Richards, Jr. was elected Chairman, E. Kennard Fletcher as Vice Chairman, and Robert Fitzpatrick as Secretary.

CETA

On February 26, 1974 the Selectmen voted to participate and form a multi-jurisdictional program of the Comprehensive Employment and Training Act (CETA) of 1973. The Town of Westford was granted \$42,466.00 which is based on the number of unemployed in the Town over the number of unemployed in the Lowell Consortium of CETA. The Lowell Consortium consists of the following Towns: Lowell, Dracut, Dunstable, Chelmsford, Billerica, Tewksbury, Tyngsboro and Westford.

In 1974 the Town of Westford hired eleven employees under the CETA program, at no cost to the Town. Hired were: one teacher, four teacher aides, one van driver, one custodian, two laborers, one clerk, and one youth worker.

SCHOOL ZONE LIGHTS

School zone lights at the New Nabnasset, Frost, Abbot Middle, Cameron, Robinson, and North Middle School were installed in the late summer of 1974. The lights begin flashing thirty minutes before the schools open and continue to flash until thirty minutes after the schools have been dismissed to slow the traffic to 20 MPH in the school zones. The total cost of the lights have been 100% reimbursed by the Commonwealth.

POLICE-FIRE STATION

The year 1974 saw the completion of the federal Economic Development Agency project of the new Police-Fire Station. The Town received a grant of \$309,000.00 in October of 1972 which was to cover 80% of the cost.

LIQUOR LICENSE

Application from the Yankee Patriot Restaurant and Pub and the American Legion, Graniteville for an all alcoholic beverage license was granted by the Board. Due to the present economic situation the Yankee Patriot later withdrew their construction plans for the Restaurant and their liquor application.

A beer and wine license for the Cozy Corner Restaurant was denied by the Selectmen.

The Board of Selectmen this year for the first time since 1969 increased the rates for most alcoholic beverage licenses not controlled by state regulatory controls. Rate increases were as follows:

<u>Number</u>	<u>Type of License</u>	<u>1973 Rates</u>	<u>1974 Rates</u>
3	Package Store All Alcoholic	\$700.00	\$750.00
5	Package Store Beer & Wine	350.00	350.00
3	Package Store Seasonal	300.00	350.00
6	Club All Alcoholic	500.00	550.00
4	Restaurant All Alcoholic	550.00	650.00
1	Pharmacy	300.00	300.00

COUNCILS ON AGING BUSES, INC.

Councils on Aging Buses, Inc. was a creation out of the efforts of the Councils on Aging of Westford and Pepperell as well as the Selectmen of both those towns.

At the annual town meetings of 1974 in both Westford and Pepperell the voters approved of the appropriation of \$5,000.00 to be used for the purposes of transportation of the elderly. With the help of the Northern Middlesex Area Commission the Councils on Aging and representatives of the Selectmen of each town began searching for matching funds. After considerable work during the spring and early summer of 1974 it was decided that a Council on Aging Buses, Inc. would be created and a contract with Transportation for the Handicapped and Elderly of Massachusetts, Inc. (THEM, Inc.) would be entered into.

THEM, Inc. is a non-profit corporation which has been a distributor of transportation funds for the Executive Office of Elder Affairs. It was agreed that the towns would be responsible for approximately 35% of the funds needed for the service (through C.A.B., Inc.) and THEM, Inc. would provide 65%.

During the late summer months of 1974 interviewing began for potential carriers for a purchase of service contract. There were about six companies interested in providing the service and after considerable deliberation C.A.B., Inc. chose the Sullivan Bus Company as the carrier.

In October of 1974 the service began in both towns and has continued since. The level of ridership has shown steady progression and every indication is that the program will be a success.

The attention of all citizens is invited to the tear out form in the front of this Town Report, provided for the use of those interested and willing to serve on those committees and commissions authorized by the voters at Town Meetings. Submission of these forms will provide the Board of Selectmen with the knowledge necessary to make meaningful and practical appointments.

The Board would like to express its gratitude and thanks to all Town Employees, Boards, Committees, and Department Heads for their fine cooperation during the past year.

Samuel A. Richards, Jr., Chairman
E. Kennard Fletcher, Vice Chairman
Robert R. Fitzpatrick, Secretary
John J. Kavanagh
Douglas R. Johnston
Donald W. Narankevicius
Administrative Assistant

BOARD OF SELECTMEN

REPORT OF THE TOWN ACCOUNTANT

In accordance with the requirements of the General Laws, there is submitted herewith the Annual Report of the Town Accountant. The Accountant's records are open for public inspection.

Respectfully submitted,

Elaine M. Sundberg
TOWN ACCOUNTANT

RECEIPTS - JANUARY 1, 1973 - JUNE 30, 1974

Taxes:

Current Year:		5,036,678.74
Personal Property	258,282.93	
Real Estate	4,778,395.81	

Prior Years:		135,685.87
Personal Property	2,996.80	
Real Estate	132,689.07	

Motor Vehicle Excise Taxes:		491,569.04
Levy of 1969	36.58	
Levy of 1970	292.05	
Levy of 1971	5,760.49	
Levy of 1972	136,527.53	
Levy of 1973	330,062.70	
Levy of 1974	18,889.69	

Farm Animal Excise Taxes:		424.50
Levy of 1972	114.00	
Levy of 1973	310.50	

Street Betterments:		34,953.17
Current Year	33,196.77	
Prior Years	1,756.40	

Tax Titles & Tax Possessions:		18,864.08
Tax Titles Redeemed	18,864.08	

5,718,175.40

Licenses and Permits:

Liquor Licenses:		20,597.00
Miscellaneous Licenses:		840.00

Sun. Entertainment & Refresh.	280.00
Comm. Vic.	140.00
Class II-2nd Hand Cars	120.00
Class III-Junk Cars	300.00

Miscellaneous Permits:		4,694.75
------------------------	--	----------

Sewage Repair	105.00
Sewage Installation	865.00
Gasoline Storage	392.75
Firearms-Permits to Carry	2,482.00
Firearms-Permits to Possess	282.00
Auction & Paffle Permits	140.00
Permits to sell-FA	40.00

Stable Permits	50.00	
Board of Health Permits	318.00	
Gunsmith License	20.00	
		26,131.75
Court Fines:	5,412.40	
Board of Appeals Hearings:	914.00	
Library Fines:	224.41	
		6,550.81
State Taxes:	42,703.32	
Local Taxation	3,150.00	
Machinery Basis	39,553.32	
Grants from Fed. Gov't.:	217,985.24	
School - PL92-318	44,365.00	
School - PL 874	119,774.00	
School Trans. - St & Fed	53,846.24	
Grants from State:	1,957,466.66	
Schools:		
Title VI PL91-230	9,100.00	
Title II, School Library	4,446.17	
Title I, 'Follow Through'	36,118.00	
Title I, 'PrePrep II'	887.00	
State Wards	5,107.12	
Chap. 69 & 70, Sp. Ed.	76,552.00	
Chap. 71, Sec. 16D	159,712.62	
Chap. 71, Sec. 9	1,363.12	
Chap. 74, Sec. 8A, Transp.	61,140.24	
Chap. 71, Sec. 10, Tuition	1,227.00	
Chap. 70, Sch. Aid	1,575,804.49	
Chap. 74, Sec. 10	1,633.00	
Free Public Library	7,776.00	
Chap. 812 - Census	2,669.50	
Veteran's Services	13,930.40	
Beano:	3,898.40	
State Lottery:	62,283.00	
Grants from County - Dog Taxes	3,030.75	
		2,287,367.37
Dept. Revenue:	833.51	
Sale of Maps & By-Laws	238.00	
Personal Telephone Use	327.22	
Public Telephone Commission	268.29	
Public Safety:	15,331.50	
Police-Accident Report Fees	982.00	
Bldg. Inspector	7,907.50	
Gas Inspector	1,057.50	
Plumbing Inspector	1,425.50	
Wire Inspector	1,386.00	
Sealer of Weights & Measure	323.00	
Dog Officer - Care & Kill	2,250.00	
		16,165.01

Highway Department:		
Joint Const. - State	69,262.12	
Joint Const. - County	15,885.02	
Chapter 81 Roads	48,960.90	
Chapter 90, Maintenance	4,000.00	
Chapter 90, Construction	27,085.38	
Chapter 1140 Sec. 20	56,192.00	
Chapter 1140 Sec. 22	93,653.00	
		315,038.42
Cemeteries:		
Annual Lot Care	261.00	
Opening Graves	2,470.00	
Sale of Lots & Graves	1,300.00	
Perpetual Care	2,775.00	
		6,806.00
Reimbursements:		
Legal Ads	198.76	
Comm. of Mass. Public Health	50.00	
Blue Cross/Blue Shield	23,793.30	
Damages - Town Property	866.00	
Police Teletype	223.00	
		25,131.06
School Bldg. Asst. Comm.:		286,618.36
From Other Sources:		
Insurance Dividend	210.73	
Anti-Trust Settlements	458.67	
Overpayment Refunds	3,047.60	
Group Ins. Refund	3,729.94	
Reg.-Adult Ed. Program	2,143.11	
Planning Board Filing Fees	405.00	
Rental of Town Equipment	307.00	
Vending Machine Sales	170.96	
Misc.	742.93	
		11,215.94
Gift to Town		600.00
School Department:		
Cafeteria:		
School	223,110.18	
State	28,539.76	
Federal	76,013.31	
Athletics & Band	9,520.80	
		337,184.05
Police - Extra Detail		10,750.86
Treasurer:		3,257.65
Water Liens	1,457.65	
Municipal Liens	1,800.00	
Street Betr. Release		24.00

Tax Title Release		59.00
Land Court Refund		264.00
Water Department		285,034.77
Rates	237,774.29	
Services & Misc.	11,640.05	
Guar. Deposits of Svcs.	16,390.80	
Guar. Deposits of Extensions	18,183.61	
Backhoe Fund	1,046.02	
		288,639.42
Agency & Trust:		
Payroll Deductions:		
Federal Withholdings	775,197.09	
State Withholdings	212,081.30	
County Retirement	62,078.57	
Chap. 32B, Empl. Benefits	67,737.51	
United Fund	2,472.69	
Chap. 32B, Town Share	877.83	
Ins. - Police	100.70	
		1,120,545.69
Dog Licenses:		6,323.75
Escrow Account-Federal Taxes		17,738.40
Escrow Account-Planning Board		20,375.00
Loans:		
Anticipation of Revenue	1,500,000.00	
Bettrs.-Poplar Road	43,600.00	
Bettrs.-Maple Road	28,500.00	
Bettrs.-Mulberry Lane	8,025.00	
Bettrs.-Birch Road	26,400.00	
Bettrs.-Crescent Street	5,500.00	
School Oper. Encumbrance	453,648.00	
		2,065,673.00
Interest:		
General:		
Tax Title	970.41	
Deferred Taxes	13,787.85	
Investments	160,367.36	
Bettrs.-Committed Int.	2,411.30	
		177,536.92
Interest Withdrawn from Trust Funds:		
E. Fletcher Lib. Trust Fund	346.50	
M. Atwood Lecture Fund	2,692.25	
Library General Trust Fund	2,451.65	
Wright Cemetery Fund	615.00	
Fletcher Cemetery Fund	30.00	
Cemetery Perp. Care Fund	17,200.00	
Wilkins Cemetery Fund	200.00	
Trust Fund - May E. Day	100.00	
		23,635.40

Revenue, Cash, Investments:		4,767,254.32
Revenue Sharing Fund	356,243.00	
Revenue Sharing Fund Int.	7,826.15	
		364,069.15
Stabilization Fund (Record Only)		<u>165,087.70</u>
	Total Receipts for the Year	18,064,613.78
	Balance January 1, 1973	<u>589,773.35</u>
		18,654,387.13

EXPENDITURES - JANUARY 1, 1973 - JUNE 30, 1974

General Government:

Selectmen:		13,083.60
Selectmen Salaries	4,900.00	
Adm. Assistant Salaries	8,183.60	
Expenses		4,004.18
New Office Equipment		180.00
Town Accountant:		
Salaries		12,070.00
Expenses		1,177.60

Treasurer-Tax Collector:

Salaries & Wages	35,103.81
Expenses	10,005.79
New Office Equipment	400.00

Assessors:

Salaries & Wages	32,392.64
Expenses	7,582.09
New Office Equipment	1,401.68
Appraisal Services	618.75

Legal Department:

Retainer	22,500.00
Expenses	1,250.49

Town Clerk:

Salary	13,641.57
Cap. Equipment	1,170.82
Expenses	1,468.52

Registration & Election

Wages	12,065.15	15,988.15
Expenses	3,923.00	

Board of Appeals	1,256.68
Misc. Services & Expenses	5,237.10
Personnel Board	64.00
Lic. Expenses & Legal Ads	1,080.98
Finance Committee Expenses	847.90
Planning Board	6,031.63
Civil Defense	2,468.56
Police-Fire Station Comm.	23,309.35
Dev. & Ind. Commission	364.04
Conservation Commission	279.76
Real Estate Appraisals	750.00
EEA Expenses	194.04
Operation Sanitary Landfill	53,906.70
Firearms Committee	300.00
Town Report	8,303.75
Commemoration Memorial Day	1,065.99
Damage Claims - Hunt Road	1,000.00
Council on Aging	3,087.95
Eng. Svcs.-Sanitary Landfill	2,050.00

Town Aide	3,225.50	
House Numbering	293.22	
Traffic Signals	2,463.01	
Town Aide Exp.	81.35	
Town Hall:		
Salary, Custodian	5,000.00	
Expenses	11,548.79	
Town Hall Renovation	1,700.37	
		309,950.36
Protection of Persons & Property:		
Insurance	54,976.36	
Police Salaries	418,776.99	
Police Expenses	69,046.14	
Traffic Lines	3,499.96	
New Cruisers	11,068.55	
Police - Extra Detail	11,339.22	
Fire Department:		
Fire Salaries & Wages	38,562.06	
Expenses	38,189.00	
Ambulance Wages	4,092.00	
Switchboard Wages	12,387.54	
New Hose	972.00	
Tree Department	7,983.90	
Dutch Elm Disease	1,700.00	
Insect Pest Control	1,488.80	
Plant New Trees	1,424.00	
Dog Officer:		
Salary	12,277.30	
Expenses	5,797.16	
Building Inspector	7,748.34	
Bldg. Inspector Expenses	397.49	
Gas Inspector	1,271.50	
Plumbing Inspector	1,331.50	
Wire Inspector	1,000.00	
Sealer of Measures & Weights	450.00	
		705,779.81
Health Department:		
Stable Inspector	329.00	
General Expenses	3,542.38	
Animal Inspector	450.00	
Nashoba Assoc. Board of Health	39,926.00	
Middlesex County Sanitorium	10,049.59	
SHARE	9,000.00	
		63,296.97
Highway Department:		
Street Lights	25,100.00	
Town Roads	84,132.75	
Sidewalks	1,650.00	
Painting Town Garage	11,879.00	

Parks	16,535.53	
Drainage	15,996.93	
Chapter 90, Maint. Contract	6,000.00	
Chapter 81, Roads	35,809.63	
Chapter 90, 72 Contract	13,834.95	
Snow and Ice Removal	144,385.43	
Machinery & Equipment	28,091.61	
New Truck	22,948.00	
New Snow Flows (2)	1,656.43	
Street Signs	1,823.70	
Street Betterments, Poplar Rd.	39,712.60	
Street Betterments, Maple Rd.	27,973.41	
Street Betterments, Mulberry Lane	8,486.53	
Street Betterments, Birch Rd.	25,648.60	
Street Betterments, Elm St.	1,185.12	
Street Betterments, Crescent St.	5,795.63	
Drainage Installation-Polley Rd.	7,997.15	
Drainage Easements-Nabnasset	600.00	
		527,243.00
Veterans' Benefits:		
Veterans' Agent Salary	2,700.00	
Expenses	450.00	
Grants and Aid	43,369.51	
		46,519.51
School Department:	5,666,134.92	
General Operational	5,162,821.92	
School Cafeteria	339,467.26	
Athletics & Band	48,343.13	
FL 90-576	41,956.29	
Title I-'Pre Prep'	6,314.00	
Title II-School Library	4,680.04	
Title VI	9,100.00	
Title I, 'Self Help		
Follow Thru'	34,797.39	
Ventilation, N. Middle	14,200.00	
Parking Area & Basement	432.30	
Title I-'Follow Thru II'	603.40	
N. Middle-New Gym Floor	3,419.19	
Related Educational Costs:	2,649,752.73	
New Sr. High School	2,240,525.73	
Nashoba Tech. Assessment	409,227.00	
		8,315,887.65
Library:	78,699.82	
Salaries	50,411.61	
Expenses	26,667.35	
Capital Equipment	1,620.86	
M. Atwood Library Fund	3,097.53	
A. Fletcher Library Fund	15.28	
Library General Trust Fund	2,214.20	
E. Fletcher Lecture Fund	346.50	
		84,373.33

Unclassified:		10,624.91	
Roudenbush School	2,114.72		
NMAC	4,125.75		
Unpaid Bills Prior Year	3,034.44		
Veterans' Quarters	1,350.00		
Recreation Commission:		20,969.67	
Life Guards	977.78		
Summer Parks	2,690.85		
Baseball	12,038.92		
Hockey	4,500.00		
Basketball	500.00		
Administration	244.65		
Tennis-Basketball Court (Granit.)	17.47		
Purchase of Land-DelPape		101,000.00	
			132,594.58
Water Department:			
Salary	87,472.38		
Maintenance & Operation	68,969.43		
Pipes & Supplies	27,249.85		
Cold Spring Rd. Extension	1,481.95		
Endmoor Rd. Extension	2,000.00		
Chelmsford Rd. Extension	21,336.58		
Nabnasset Extension	4,500.00		
Fletcher Lane Extension	1,036.30		
Fletcher Lane #2 Extension	717.50		
Jelley Rd. Extension	1,300.00		
Willow Rd. Extension	1,778.01		
E. Prescott St. Extension	1,160.00		
Hemlock Rd. Extension	148.77		
Nutting Road Extension	342.06		
Orchard St. Extension	440.00		
Timberlee Lane Extension	5,952.88		
Compressor	3,559.87		
New Truck	5,086.00		
Francis Hill Standpipe	1,191.43		
			235,723.01
Cemetery Department:			
Operation	19,481.52		
Perpetual Care	2,775.00		
Wm. Wright Cemetery Fund	12.50		
J. Herbert Fletcher Cemetery Fund	26.76		
			22,295.78
State & County Payments:			
Payments to State		33,076.01	
Motor Vehicle Excise Bills	1,113.45		
State Parks & Reservations	31,630.94		
Pollution Control	331.62		
Payments to County:		290,723.39	
County Taxes	205,147.44		
County Retirement	80,146.84		
Dog Taxes	5,429.11		
			323,799.40

Principal & Interest on Loans	1,148,150.38	
Temporary & Revenue Loans	34,034.27	1,182,184.65
Payroll Deductions:		
Withholding Taxes	1,000,777.15	
Federal	788,708.65	
State	212,068.50	
Other Deductions	132,554.45	
County Retirement	62,109.87	
Insurance	68,848.99	
United Fund of Gr. Lowell	1,494.89	
Ins. Police	100.70	
		1,133,331.60
Town Share - Blue Cross/Blue Shield		68,434.08
Loans, Anticipation of Revenue		1,500,000.00
Stabilization Fund		81,513.26
Planning Board-Surety Deposit Refunds	41,230.92	
Refunds:		
Est. Receipts	41.20	
Water Services	328.11	
Taxes:	41,679.41	
Tax Title	48.95	
Real Estate	23,897.70	
Motor Vehicle Excise	17,542.91	
Street Betterments	105.93	
Committed Interest	26.08	
Personal Property	57.84	
Tailings	33.00	
		83,312.64
Revenue, Cash, Investments:		2,510,659.17
		<hr/>
Total Expenditures to June 30, 1974	17,326,898.80	
Plus Audit Adjustment	37.06	
		<hr/>
	17,326,935.86	
Cash Balance - June 30, 1974	1,304,194.99	
		<hr/>
	18,631,130.85	
Revenue Sharing Balance - June 30, 1974	23,256.28	
		<hr/>
		18,654,387.13

TOWN OF WESTFORD - BALANCE SHEET - JUNE 30, 1974

GENERAL ACCOUNTS		LIABILITIES AND RESERVES
Cash:		
General		
Special:		
Fed. Revenue Sharing		
Revenue, Cash, Investments		
Advances for Petty Cash:		
Library		
Accounts Receivable:		
Taxes:		
Levy of 1966:		
Personal Property		
Levy of 1967:		
Personal Property		
Levy of 1968		
Personal Property		
Levy of 1969		
Personal Property		
Levy of 1970		
Personal Property		
Real Estate		
Levy of 1971		
Personal Property		
Real Estate		
Levy of 1972		
Personal Property		
Real Estate		
Levy of 1973		
Personal Property		
Real Estate		
State and County Assessments 1973-1974:		
State:		
Pollution Control		
Recreation Areas		
County:		
Dog Taxes		
Payroll Deductions:		
Federal Taxes		
State Taxes		
United Fund		
Group Insurance-Town Approp.		
Guarantee Deposits:		
Planning Board		
Tailings:		
Unclaimed Checks, Etc.		
Gifts and Bequests:		
May E. Day Library Acct.		
Trust Fund Income:		
Whitney Shade Tree Fund		
Wm. L. Wright Cemetery Fund		
Lyman E. Wilkins Cemetery Fund		
Fletcher Cemetery Fund		
Library Trust Funds		

Unprovided for or Overdrawn Accounts:

Trust Fund Income: 495.28
 Atwood Lecture Fund 756.86
 Cemetery-Perpetual Care

1,252.14

Police-Revolving Account

588.36

Payroll Deductions:

Group Insurance 4,518.24
 Middlesex Cty. Retirement 52.47

4,570.71

Overdrawn Appropriations:

Police-Fire Station 589.31
 Infirmary 40.00
 County Retirement Asst. 80,146.84
 (appropriated 4/74)

80,776.15

8,624,195.50

8,624,195.50

TRUST FUND REPORT THRU JUNE 30, 1974

<u>LIBRARY</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
Mary Atwood Lecture Fund	22,597.40	3,893.48	26,489.88
Emily Fletcher Lecture Fund	2,000.00	348.11	2,348.11
Div. Wm. C. Rodenbush		166.49	166.49
Stock Value \$5,934.00	24,597.40	4,408.08	29,004.48

LIBRARY GENERAL \$18,806.08

Albert Prescott	7,056.08	216.11	7,272.19
J. R. Wilkins	150.00	4.78	154.78
Laws Library Fund	1,000.00	30.50	1,030.50
Martha Symmes	100.00	6.25	106.25
Augustus Fletcher	1,000.00	30.13	1,030.13
Stone Fund	1,000.00	29.63	1,029.63
Wm. Taylor	2,500.00	74.27	2,574.27
John Osgood	1,000.00	29.78	1,029.78
Frederick E. Burbeck	1,000.00	29.72	1,029.72
John & Adeline Burbeck	500.00	15.14	515.14
Anne Carmichael Bickwell	1,000.00	30.37	1,030.37
Wm. J. Burbeck	1,000.00	30.03	1,030.03
Grace Burbeck	1,500.00	45.38	1,545.38
Library General	18,806.08	572.09	19,378.17
	24,597.40	4,408.08	29,004.48
Total Library Funds	\$43,403.48	\$4,980.17	\$48,382.65

CEMETERY FUNDS

Perpetual Care Fund	69,375.73	2,182.75	71,558.48
Wm. Wright Trust Fund	5,000.00	2,026.12	7,026.12
Lyman Wilkins	1,413.11	879.63	2,292.74
J. Herbert Fletcher	500.00	183.92	683.92
Total Cemetery Funds	\$76,288.84	\$5,272.42	\$81,561.26

TOWN TRUST FUNDS

Metcalf & Soldiers Monuments	1,300.00	1,720.21	3,020.21
Conservation Fund	5,835.63	1,016.77	6,852.40
Whitney Shade Tree	2,500.00	1,513.85	4,013.85
Whitney Playground	10,000.00	7,214.92	17,214.92
	\$19,635.63	\$11,465.75	\$31,101.38

Paula Brule
TREASURER-COLLECTOR

TREASURER'S REPORT
Jan 1, 1973 to June 30, 1974

Balance on Hand Jan 1, 1973	\$	589,773.35
Total Receipts to June 30, 1974		<u>18,064,613.78</u>

\$18,654,387.13

Total Payments to June 30, 1974	\$17,326,935.86
Balance on Hand June 30, 1974	<u>1,327,451.27</u>

\$18,654,387.13

Paula Brule
TREASURER-COLLECTOR

BONDED INDEBTEDNESS

TOWN MISCELLANEOUS

	<u>Principal</u>	<u>Pd Thru 73- Previous yrs</u>	<u>P I PD 1/1/73 to 6/30/74</u>	<u>Balance 7/1/74</u>
Police Fire Station	150,000.00		150,000.00	- - -
			6,735.54	- - -
Police Fire Station	100,000.00		100,000.00	- - -
			2,055.28	- - -
Police Fire Station	50,000.00			50,000.00
				2,325.00
Police Fire Station	9,600.00			9,600.00
				2,173.60
Police Fire Station	70,400.00			70,400.00
				18,023.52
<u>Street Betterments</u>				
Doris, Emerson, Links, Jo Jo 5/15/72 to 12/15/72	61,600.00	21,600.00	10,000.00	40,000.00
		2,371.00	2,695.00	3,080.00
Elm, Fir, Lake Shore Dr. No. 9/1/73 to 9/1/74	65,500.00	45,500.00	20,000.00	- - -
		5,102.15	1,000.00	- - -
Maple, Poplar	72,100.00	- - -	25,000.00	47,100.00
			2,800.38	2,940.98
Laurel Ave 5/30/72 to 5/30/73	7,400.00		7,400.00	- - -
			199.80	- - -
Birch, Crescent, Mulberry	39,925.00		910.00	39,925.00
				2,499.80
Nabnasset drainage 2/1/71	55,000.00	20,000.00	5,000.00	35,000.00
		6,240.45	3,593.75	7,656.25

Lend Acquisition

100,000.00	60,000.00	20,000.00	20,000.00
	16,520.00		2,365.90
			<u>590.00</u>
781,525.00	147,100.00	337,400.00	312,025.00
	30,233.60	22,355.65	39,289.15
TOTAL PRINCIPAL & INTEREST PAID THRU 6/30/74			
			359,744.65

SCHOOL

Lard Acquisition 10/30/67 to 10/30/79	58,000.00	33,000.00	5,000.00	28,000.00
Teachers Salaries 6/15/74 to 6/15/77	453,648.00	11,819.00	2,021.50	3,397.00
Natnasset Grammar 6/1/60 to 12/1/74		- - -	- - -	453,648.00
Abbot Middle 6/1/54 to 12/1/73	435,000.00	- - -	- - -	57,082.00
Abbot Middle 6/1/54 to 12/1/73	600,000.00	410,000.00	25,000.00	- - -
Nabnasset Addition 1/15/73 to 7/15/73	200,000.00	121,140.00	2,250.00	- - -
Intermediate No. Middle 1/15/64 to 1/15/73	190,000.00	570,000.00	30,000.00	- - -
Intermediate No. Middle 1/15/64 to 1/15/78	95,000.00	151,200.00	360.00	- - -
Robinson	1,175,000.00	190,000.00	10,000.00	- - -
Westford Academy	4,620,000.00	50,400.00	240.00	- - -
		180,000.00	10,000.00	- - -
		27,500.00	137.50	- - -
	900,000.00	420,000.00	120,000.00	300,000.00
		189,720.00	17,670.00	15,810.00
		65,000.00	10,000.00	20,000.00
		16,662.00	1,240.00	1,550.00
	1,175,000.00	240,000.00	60,000.00	875,000.00
		195,300.00	61,762.50	289,687.50
	4,620,000.00	4,310,000.00	310,000.00	4,000,000.00
		217,140.00	296,570.00	1,217,065.00
		5,848,000.00	580,000.00	5,676,648.00
		980,881.00	382,251.50	1,584,591.50
TOTAL PRINCIPAL & INTEREST				962,351.50

WATER

Purchase Water Department 9/1/56 to 3/1/84	281,000.00	171,000.00	20,000.00	90,000.00
Pumping Station - Gravel Well 11/15/64	45,000.00	40,000.00	5,000.00	14,300.00
Pumping Station - Gravel Well 8/1/66 to 2/15/75	46,000.00	6,820.00	155.00	- - -
Water Ext. NV & HS 5/1/68 to 5/1/76	42,000.00	31,000.00	10,000.00	5,000.00
Pumping Station & Standpipe 10/15/69 to 10/15/84	236,000.00	7,176.76	577.50	165.00
Water Ext. Pine Grove Rd. - Well 7/15/71 to 7/15/76	3,000.00	27,000.00	10,000.00	5,000.00
Timberlee Lane Ext. 10/17/74 to 4/17/79	7,100.00	6,380.00	700.00	600.00
		56,000.00	15,000.00	165,000.00
		51,625.00	16,406.25	56,718.75
		600.00	1,200.00	1,200.00
		101.25	112.50	67.50
				7,100.00
				1,037.85
	P 724,000.00	325,600.00	61,200.00	273,300.00
	I	161,959.01	23,372.15	72,889.10

TOTAL P & I PAID THRU 6/30/74 84,572.15

TOTAL PPIN & INTEREST PAID

Jan 1, 1973 to June 30, 1974

Town Misc. \$359,755.65

Water 84,572.15

School 962,351.50

Paula Brule
TREASURER-COLLECTOR

REPORT OF THE TAX COLLECTOR

<u>YEAR</u>	<u>TAX</u>	<u>Balance of Commitments</u>	<u>Collections & Abatements</u>	<u>Refunds</u>	<u>Added to Tax Title</u>	<u>Balance</u>
1966	Personal Property	18.00				18.00
	Excise	187.55	187.55			- - -
1967	Excise	2,296.44	2,296.44			- - -
	Personal Property	406.30				406.30
1968	Farm Animal	49.50				49.50
	App. St. Bett.	94.44				94.44
	Personal Property	374.30				374.30
	Excise	7,968.83				7,968.83
1969	Farm Animal	57.00				57.00
	Personal Property	354.65				366.95
	Excise	7,456.85				7,417.71
	Farm Animal	57.00	39.14	12.30		57.00
1970	App. St. Bett.	52.63				52.63
	Personal Property	1,087.70	365.00			722.70
	Real Estate	309.50	138.50			171.00
	Excise	13,221.22	300.30			12,920.92
1971	Farm Animal	28.00				28.00
	App. St. Bett.	118.38	76.34			42.04
	Personal Property	2,296.25	528.00			1,768.25
	Real Estate	31,446.29	30,477.04			- - -
	Excise	25,618.09	6,713.50	92.95	1,062.20	19,180.14
1972	Farm Animal	116.30	114.00	275.55		2.30
	App. St. Bett.	949.85	866.14			83.71
	Personal Property	4,785.50	2,083.25			2,702.25
	Real Estate	126,042.36	101,562.17	431.25	283.11	24,628.33
	Unapp. St. Bett. Pd. in Adv.	186,744.48	145.85			(145.85)
	Excise	299.55	157,924.15	4,725.91		35,546.24
1973	Farm Animal		297.75			1.80
	St. Bett. pd. in adv.		859.27			(859.27)
	Personal Property	187,007.18	183,980.39			3,026.79
	Real Estate	3,383,716.06	3,290,698.83	14,214.16	5,797.75	101,433.64

Excise	417,623.60	387,521.00	10,960.83	41,063.43
App. St. Bett.	15,153.74	12,920.63		2,233.11
Water Liens	1,342.41	1,256.23		86.18
Real Estate	1,691,457.26	1,591,871.92	8,944.73	108,530.07
Excise	134,318.93	22,320.57		111,998.36
Personal Property	<u>97,655.62</u>	<u>94,211.76</u>	<u>45.54</u>	<u>3,489.40</u>
	6,341,711.76	5,889,755.72	40,703.22	485,516.20
				<u>7,143.06</u>

1974

REPORT OF BOARD OF ASSESSORS

Value of Buildings.....	January 1, 1974....	\$ 57,148,360
Value of Land.....	January 1, 1974....	9,716,303
Value of Personal Property.....	January 1, 1974....	3,857,395
Total Valuation.....	January 1, 1974	\$ 70,722,058

Appropriations - Town Meeting, March 9, 1974.....	\$6,269,723.47
Amounts Taken From Available Funds.....	507,845.50
Debt and Interest Charges Various New Schools.....	876,073.38
Debt and Interest Charges for Water Dept. Loans.....	50,408.60
Debt and Interest Charges for Misc. Loans.....	150,997.61
County Taxes Including Underestimates of Previous Years	200,536.94
1974 Overlay Fund.....	106,407.44
Gross Amount To Be Raised.....	8,258,153.43
Receipts Including Overestimates of Previous Years....	31,928,400.04
Appropriations From Available Funds to Reduce Tax Rate.	300,000.00
Total Estimated Receipts and Available Funds.....	812,517.82
Net Amount To Be Raised On Property.....	4,257,467.89

TAX RATE - 6 Months - \$25.30 per \$1,000.00

TAX RATE - 12 Months - \$60.20 per \$1,000.00

Apportioned Street Betterment Commitment and Interest..	\$ 10,635.98
Water Lien.....	3,049.78
Farm Animal Excise Commitment.....	26.41
Total Motor Vehicle and Trailer Excise Commitment.....	407,235.83

Levy of 1973.....\$85,228.74

Levy of 1974.....332,007.09

Livestock Value.....	26,950
Mach. and Equipment.....	153,495
Stock in Trade.....	70,100
Trailers.....	21,300
Public Utilities.....	3,384,850
Miscellaneous.....	203,300
Acres of Land.....	14,477
Dwellings.....	3,380

ABATEMENTS

<u>EXCISE</u>	<u>PROPERTY</u>	<u>FARM ANIMAL EXCISE</u>
1966 \$ 187.55	- - - - -	- - - - -
1967 2,296.44	- - - - -	- - - - -
1971 345.95	- - - - -	- - - - -
1972 2,006.87	82.50	- - - - -
1973 16,623.35	374.56	- - - - -
1974 25,599.40	125,151.08	2,377.12

APPORTIONED STREET BETTERMENTS

1974.....\$ 538.97

BOARD OF ASSESSORS

John F. Gagnon

Norman K. Nesmith

Uldege Ricard

REPORT OF THE POLICE DEPARTMENT

Arrests.....	237
Buildings Inspected.....	2448
Buildings Found Open.....	224
Call Box Response.....	196
Commitments.....	1
Fingerprints Taken for Citizenship.....	16
Fingerprints Taken for Employment.....	8
Fires, Response to.....	140
Funeral Escorts.....	35
Protective Custody.....	47
Summonses Served.....	741

COMPLAINTS--INVESTIGATIONS

Accident, Motor Vehicle.....	436
Acccsting.....	1
Animal Bite.....	25
Animal/Motor Vehicle Collision.....	49
Arson (including attempts).....	5
Assault.....	10
Assault & Battery, Indecent.....	3
Assault with Dangerous Weapon.....	20
AWOL.....	2
Bomb, Threats.....	16
Breach of Contract.....	3
Breaking & Entering, Attempt.....	37
Breaking & Entering Motor Vehicle.....	18
Breaking & Entering w/intent to Commit Felony.....	119
Breaking & Entering w/intent to Commit Misdemeanor.....	30
Burglar Alarms.....	275
By-Law Violation, Dogs.....	51
By-Law Violation, Fire Regulations.....	14
By-Law Violation, Health Regulations.....	2
By-Law Violation, Junk Cars Regulations.....	2
By-Law Violation, Liquor Regulations.....	3
Disorderly Persons.....	49
Disturbance.....	241
Domestic.....	102
Firearms Violation.....	46
Fire, Motor Vehicle.....	15
Fireworks Violation.....	8
Gambling.....	1
Harassment.....	13
Health Hazard.....	210
Indecent Exposure.....	4
Injury to Property.....	354
Kidnapping.....	4
Larceny, Attempt.....	16
Larceny, over \$100.00.....	134
Larceny, over \$50.00.....	158
Larceny, Less than \$50.00.....	57
Larceny, by Check, over \$50.00.....	6
Larceny, by Check, Less than \$50.00.....	3

Larceny, Motor Vehicle.....	44
Lewdness.....	2
Liquor Law Violation.....	1
Missing Person.....	53
Motor Vehicle, Abandoned.....	29
Motor Vehicle, Disabled.....	322
Motor Vehicle, Recovered.....	13
Motor Vehicle, Violations.....	243
Narcotic Drug Law Violations.....	11
Obscene Telephone Calls.....	19
Possession of Dangerous Weapon.....	1
Property, Found.....	138
Property, Lost.....	79
Property, Insecure.....	22
Property, Recovered.....	72
Prowler.....	63
Rape.....	5
Recreation Vehicle Violation.....	2
Repossession of Property.....	4
Request Assistance (by General Public).....	1168
Request Assistance (by Other Police Agencies).....	193
Suspicious Motor Vehicle.....	289
Suspicious Person.....	321
Telephone Harassment.....	34
Threats.....	18
Traffic Hazard.....	179
Trespassing.....	115

MOTOR VEHICLE VIOLATIONS

Abandoned MV on Private Property.....	3
Allowing improper person to operate MV.....	5
Allowing Operation of unregistered MV.....	3
Attaching wrong number plates.....	1
Crossing median strip.....	0
Displaying illegal red light on MV.....	1
Failing to dim lights for oncoming MV.....	1
Failing to display proper number plate.....	7
Failing to keep right.....	7
Failing to signal turn.....	2
Failing to slow down at intersection.....	1
Failing to stop on signal of police officer.....	3
Failing to yield to MV.....	2
Following MV too close.....	3
Impeding operation of MV.....	2
Leaving scene of accident after property damage.....	11
Operating mc without a helmet.....	1
Operating mc without license to operate.....	1
Operating mc, unregistered.....	4
Operating MV after dark with learner's permit.....	1
Operating MV after revocation.....	29
Operating MV to endanger lives and safety of the public.....	24
Operating MV under the influence of alcohol.....	40
Operating MV, uninsured.....	4

Operating MV with unnecessary noise.....	5
Operating MV, unregistered.....	32
Operating MV, without authority.....	12
Operating MV without current inspection sticker.....	84
Operating MV with defective equipment.....	91
Operating MV with gravel uncovered.....	1
Operating MV without license to operate.....	27
Operating MV without license to operate in possession.....	10
Operating MV without lights.....	4
Operating MV without registration in possession.....	3
Passing MV where view obstructed.....	17
Reckless operation of MV.....	2
Speeding.....	378
Stop sign violation.....	60
Throwing refuse from a MV.....	1
Towing uninsured MV.....	1
Towing unregistered MV.....	1
Transporting alcoholic beverage in MV by a minor.....	1
Using MV in commission of a felony.....	2
	<hr/> 888

Warnings 74
Summonses 727
Arrests 87

Total 888

COURT DISPOSITIONS

Adjudicated Delinquent.....	9
Commitments.....	1
Default-Registry Action.....	56
Default-Warrent Issued.....	79
Dismissed.....	93
Dismissed w/Restitution.....	7
Filed without a Finding.....	80
Guilty.....	1086
Not Guilty.....	54
Hearing, Complaint Denied.....	9
Hearing, Complaint Issued.....	3

PERMITS ISSUED

Firearms, Dealers.....	4
Firearms, Gunsmith.....	3
Firearms, to Carry.....	120
Firearms, I.D. Card, to Possess.....	133
Sunday Work.....	41
Transient Merchant.....	4

FEES COLLECTED & SUBMITTED TO TREASURER

Dealer Permits.....	\$ 40.00
Firearms I.D. Cards, to Possess.....	266.00

Firearms Permits, to Carry.....	2200.00
Government Funding	
(Teletype Terminal Connection w/Leaps System).....	223.00
Gunsmith Permits.....	15.00
Middlesex County Probation Department	
(Restitution for cruiser damage by person arrested).....	150.00
Police Reports (upon Request).....	922.00
Transient Merchant Permits.....	<u>20.00</u>
Total	\$3836.00

	<u>HOURS</u>	<u>AMOUNT</u>
Regular-Line	40466.0	\$167,460.83
Court-District	1869.0	7,934.99
Court-Superior	225.0	1,018.92
Holidays	1444.0	6,608.48
Sick Leave	1689.5	7,460.92
Church	320.0	1,138.02
Traffic Supervision	2411.5	7,974.58
Vacation	1648.0	8,054.08
Other	3488.5	20,611.79
Extra Paid Details		
Church	8.5	40.38
Civic	2.5	11.88
Library	- -	- -
School-Athletic	447.5	1,921.22
School-Other	525.0	2,503.52
Overtime	1199.5	5,207.41
Arrests	329.0	1,519.12
Commitment	3.0	10.77
Holidays	808.0	5,691.78
Invest.-Accident	167.5	1,071.57
Invest.-Criminal	815.5	5,282.35
Laboratory	- -	- -
Patrol	3325.5	20,050.05
Stake Out	129.0	628.28
Transportation	19.5	118.77
Other	497.0	2,972.95
Radar	18.5	11.18
Administration	5389.0	18,919.29
Holidays	240.0	877.92
Sick Leave	179.0	627.75
Vacation	412.0	1,447.20
Overtime	443.0	2,331.90
Holidays	120.0	633.36
Sick Leave	- -	- -
Vacation	- -	- -
Traffic	- -	- -
		\$300,241.26

The correlation between population growth and the occurrence of crime and demands for public services is perhaps never more apparent than in an annual report of a police department in a growing community. A comparison of our Annual Report this year to our previous ones corroborates this.

The work load of the Westford Police Department in recent years increased steadily without a corresponding increase in departmental strength in the uniform branch. Your rejection of requisitions for additional men over the years precipitated my personal, direct appeal to the 1971 Town Meeting which approved compensation for a full time criminal investigator. It was the same assembly which, by affirmative vote, increased twenty of our weekly cruiser patrols from the one man car to two men. Since then, however, there has been a steady erosion of that authority. We have been able to maintain a minimum level of police visibility only by gradually reducing the number of two man cruisers until our resources are now exhausted. More specifically, by reassignments, modification of existing patrol routes, and the establishment of new ones, coupled with the purchase of one additional cruiser for this Department, we have been able to maintain an effective level of patrol, the primary purpose of which is to deter crimes, especially burglaries. Maintaining visibility of police with frequent patrols is the best crime deterrent and should be given highest priority. More than 56% of the Department's budget was spent on regular line patrol duties. With an increase in burglaries, this should be bolstered by one additional officer.

Criminal Bureau

During 1974, our Criminal Bureau became operational. Inspector George MacGregor, Jr. is the only officer in this Division on a full time basis. I am sure that you will concur that his accomplishments and overall record need no embellishment. Although inducted into this Department 14 short months ago, this persistent, aggressive 12 year police veteran has distinguished himself as perhaps the top police investigator in Middlesex County. An overwhelming number of cases heretofore destined for the "open" file have been solved by investigations or arrests. Publicly I reiterate a suggestion which I made to you in a letter dated March 11, that this officer be compensated according to the Sergeants' wage scale, or perhaps lose him to another department. However, one versed in the field of law enforcement knows that criminal investigations require a working partnership of the Investigator and the Photo and Lab man. Without the expertise of either readily available to the other, the investigation is handicapped from the very beginning. Presently, out of necessity Officer Chandonait, our very capable Photographer and Lab man must frequently be taken from a patrol assignment to assist in such investigations. It is obviously a question of priorities. A permanent assignment of Officer Chandonait would fill this void. In addition, when not needed by the Investigator, this second officer would be in position to conduct preliminary investigations of the more serious type crimes which would eventually wind up at the Criminal Bureau. This would preclude taking patrol cars off the road to conduct lengthy investigations leaving assigned areas vulnerable to burglars. Patrol officers would still be responsible for

less time consuming routine calls.

Northeastern Massachusetts Law Enforcement Council

Our 1975 assessment by the Northeastern Massachusetts Law Enforcement Council is \$450., \$300. of which is to meet the matching requirements for the 1975 Metropolitan Enforcement Group (MEG) and \$100. for the Planning and Research Office. The Northeastern Massachusetts Law Enforcement Council, funded by the Law Enforcement Assistance Administration, is comprised of twenty towns and cities including Westford. With two exceptions, the compact consists of all communities between Westford, Stoneham and Melrose. It was established within the past few years for the following purpose: to provide mutual law enforcement assistance and logistical support to member city and town governments because of enemy action, civil disturbance, demonstration, urban insurgency or any situation threatening the peace and tranquility of the jurisdiction of a party requesting assistance; to provide for the future preparation and implementation of a comprehensive, coordinated mutual law enforcement assistance plan of development for the police agencies in the Council which will enhance the law enforcement capability of the area; to provide for a system for the receipt and dissemination of information, data and directive pertaining to the law enforcement services between local law enforcement officials and State and Federal agencies; to provide close and effective cooperation and assistance in detecting, identifying and apprehending those who are involved in illegal sale, use, manufacture and transportation of the various narcotic and dangerous drugs and any other criminal activities within the area covered by this Council; to provide close and effective cooperation and assistance in deterring and suppressing the criminal acts of burglary related crimes within the area covered by the Council; to establish a Mutual Law Enforcement Assistance Office, and to establish a Compact Supervisory Board.

The MEG unit established by the Council and operating on a full time basis, is comprised of State Police and Municipal Officers of the larger Member departments. It has been used extensively and proven to be very effective particularly with respect to drug related offenses. Legislation authorizing this regional concept removed jurisdictional barriers which had previously impeded investigations.

Communications

Currently the Federal Communications Commission, in response to Council application, has allocated a number of radio frequencies to police departments in member communities. Municipalities are divided into zones with each member police department sharing the common frequency allocated to that zone. Each department has the capability, however, of switching to an emergency frequency common to all communities in the compact. In the event of high speed pursuit or other emergency, the radio control operator at any of the member police stations may switch to the common frequency allowing an officer in a Westford cruiser, for example, to speak with an officer in a Lawrence or Melrose cruiser to coordinate efforts to accomplish a particular objective. In approximately one year when this communications system is fully operational, our current radio frequency must be surrendered.

The assessment to each community is 10% of the total cost of equipment; in Westford's case \$5,000.00 must be appropriated this year to satisfy our share of this match grant. In return, radio equipment to the value of \$50,000.00 will be furnished the Westford Police Department.

Safety Officer

Previously I addressed voters at Town Meeting regarding the establishment of the position of Safety Officer. At the time, the Governor's Committee on Highway Safety had authorized our acquisition of a Safety Car at no cost, if an officer were appointed to Traffic Safety Programs full time. Town Meeting rejected this proposition then. Still, complaints relative to motor vehicle violations steadily increase while our capability to respond slowly diminishes. You will note a reduction in the number of motor vehicle traffic citations issued in 1974 from 1973. Again this year Westford is offered a Safety Car from the Governor's Highway Safety Committee possibly with a significant amount of cash to pay a substantial percentage of the salary of an officer should one be assigned to traffic. I think it important that we take advantage of this government funded program. More consistent traffic law enforcement is badly needed.

Department Vehicles

My request for an additional cruiser is one of necessity. There is no vehicle available to the Inspector. Currently we have one unmarked and three marked vehicles. When the marked cruisers are on patrol, the other is utilized by the duty Sergeant for supervision of patrol, or to respond to an emergency situation himself. It is also used to replace a cruiser out of service for maintenance or repairs, to pick up prisoners at other Police Stations or to transport evidence to the Department of Health and to the State Police Laboratories. It may be used to transport a person committed to a State Hospital. As you know there is not a vehicle available even to the Chief.

Record System

The Massachusetts Police Institute, a non-profit service agency established to provide technical assistance to municipal police departments in the Commonwealth, offers as of its many services, assistance in developing a uniform police record system. Record system projects consist of design, purchase and installation of a basic police record system. Local commitment of a matching grant of 50% is necessary however. Therefore, I am requesting \$1,000.00, the town's share to develop this.

The Institute is currently working on a police manual for this Department. This project for which there is no cost to us is developed in three sections: Section I is entitled "Rules and Regulations" and defines minimal expectations of all members and employees of the department. Section II contains job descriptions and is called "Duties by Rank; Duties by Assignment". In Section III, "Policies and Procedures" is the subject matter. It spells out what the policy of the department is in a variety of situations that may arise during an of-

ficer's tour of duty. Also included are suggested and/or required procedures for implementing such policies.

Rape Law

The new Rape Law calls for what appears to be unrealistic expenditures by towns for implementation of it. At the present time, it is anticipated that a bill filed to amend the law, at least to the extent that the telephone line requirement is concerned will make it much more palatable. Currently we have access to State Police women should we need them, and I plan to send an officer of this department for the specialized training in Rape investigations.

Training and Promotion

During 1974 two officers received mandatory Municipal Basic Police Training at the Massachusetts State Police Academy at Framingham; two officers received State Police instructions in alcohol Detection (Breathalyzer); three officers received State Police instructions in Basic Crime Scene Search; one officer received State Police instructions in Advanced Crime Scene Search; two officers received Special FBI Firearms training at Camp Curtis Guild, Wakefield; two officers received FBI Kidnap Hostage training; one officer completed a Command Training Program at Command Training Institute, Babson College, Wellesley.

Sergeant David Hogg was promoted to his rank in 1974. Incidental to his regular line duties, he has distinguished himself as our Narcotics Officer. His thoroughness, persistence, demeanor and overall ability eminently qualified him for this promotion. At the same time, it serves to manifest that merit is the dominant criteria for advancement in the department.

School Traffic Lights

Most signs posted in the areas of our schools without the knowledge or participation of this department do not adequately protect our children walking to and from school. I feel that money should be appropriated to move them to locations which will best serve this purpose.

Accountability

The performance of our Record Supervisor, James Brown, should, by now, have convinced the most skeptical that Town Meeting's favorable response to my appeal for his reclassification was justified. I submit for inclusion in the Annual Town Report his detailed account of Police Department expenditures not only for general operations but wages as well. His flexibility and methodical, innovative approach to records and to the Planned Program Budgeting concept serves to sustain my confidence and voter support.

A police department is but an instrument of the community it serves. If it performs well, such must be attributed to public participation and support. After all, the true measure of police effectiveness is

how well we work together. I think our overall accomplishments in 1974 compliment that relationship. I hope you will consider and support these in that light, and act to guarantee the maintenance of a basic minimum level of police effectiveness in Westford.

I thank the Board of Selectmen and all residents who have assisted this department in any way during the past year. The cooperation rendered by the other municipal departments, police agencies and the Courts is also genuinely appreciated. With very special fervor, I gratefully acknowledge the loyalty and cooperation of the officers and other employees in the Westford Police Department.

Respectfully submitted,

Joseph R. Connell
CHIEF OF POLICE

REPORT OF THE FIRE DEPARTMENT

An important contribution in the area of the fire service is Fire Prevention and it is to you, the residents of Westford I say thank you for helping us keep fires in our community to a minimum.

In continuing our departments training of Emergency Medical Technicians, at this years' ending we have numbered twenty-two firefighters who have completed their Emergency Medical Services Training Program. Westford can be proud of these men, who ensure that persons unexpectedly ill or injured will receive the best possible care at the scene of the emergency and in transit to a medical facility.

Training again continued at home and away. The Town Farm smoke tower was completed by the Firemens' Association this year enabling ladder drills; smoke drills; rescue and the techniques of ventilation to be taught, among many other firefighting functions. A dry hydrant was also installed at the Town Farm Training ground whereby instruction in pumps and pumping is possible. Away training was participated in by firefighters at Mass. Firefighting Academy; Topsfield Training Academy and Meadowood Drill Yard.

Fire Prevention programs were conducted throughout the public schools this year with firefighters speaking to all levels of education on the values of Fire Prevention. Literature was distributed to all students in an effort to bring fire prevention home for the whole family. Many scouting groups have been welcomed to the Center Fire Station during the year for smaller group tours and closer individual awareness towards Fire Prevention.

In recognizing the need for education in the area of CPR, Cardiopulmonary Resuscitation, the department is undertaking a program to teach artificial ventilation to all clubs and organizations interested. Resusci-Anne, donated by the Westford Businessmens' Association will be used to simulate in the teaching of Cardiopulmonary Resuscitation.

Again, a reminder to all residents to HELP US to HELP YOU. Please post all house numbers in a visible location on your home. It will help us save time, and in an emergency, time is VITAL.

I want to take this opportunity to extend appreciation and congratulations to our Auxiliary Fire Department. The young firefighter between the ages of eighteen and twenty-one are deserving of much acknowledgment for their tremendous contribution in working with our Call Firefighters.

The Center Fire Company has completed their move into the new Center Fire Station on Main Street. The Fire Business Office will continue to be located in the house adjacent to the old fire station situated at 4 Boston Road.

Sincere appreciation is extended to those towns who served our need for Mutual Aid. Acton, Chelmsford, Groton and Littleton, we thank you.

To the Firefighter of the Westford Fire Department my gratitude,
for without their commitment to the fire service there would be no Call
Fire Department.

Respectfully submitted,

George P. Rogers
FIRE CHIEF

Report of the Fire Department Calls

1974

Ambulance.....	447
Buildings.....	34
Electrical.....	14
Downed Wires.....	11
Chimney.....	6
Dump.....	3
Appliance.....	15
Car & Truck.....	29
Wash Downs.....	26
Pump Out.....	16
Brush & Grass.....	90
Bomb Threat.....	14
Investigations & Complaints.....	31
Rescue.....	11
False Alarms.....	24
Oil Burners.....	5
Non-permit Fire Investigations.....	12
Fire Stations Manned.....	6
Incinerator.....	5
Agricultural Permits.....	3
Sofa, Chairs etc.....	7
Mutual Aid.....	4
Lowell - 3	
Groton - 1	

REPORT OF HIGHWAY AND PARK DEPARTMENT

Chapter 81 and Chapter 1140 Section 22

The following streets were resurfaced with asphalt and pea stone:

Academy Drive	5000 sq. yds.
Bradford Street	2166 sq. yds.
Bridge Street	6311 sq. yds.
Blaney Street	1000 sq. yds.
Blaisdell Road	1111 sq. yds.
Brookside Road	4977 sq. yds.
Concord Road	2666 sq. yds.
Carlisle Road	15555 sq. yds.
Cummings Road	2888 sq. yds.
Chamberlain Road	7577 sq. yds.
Coolidge Ave.	2084 sq. yds.
Coolidge Street	1077 sq. yds.
Elm Street	1955 sq. yds.
Flagg Road	6288 sq. yds.
Forge Village Road	10666 sq. yds.
Graniteville Road	10700 sq. yds.
Hunt Road	4222 sq. yds.
Howard Road	4666 sq. yds.
Keyes Road	2222 sq. yds.
Lincoln Ave.	777 sq. yds.
Millstone Hill Road	3111 sq. yds.
Main Street	6667 sq. yds.
Nutting Road	16480 sq. yds.
Old Lowell Road	23366 sq. yds.
Orchard Street	3056 sq. yds.
Pershing Street	8000 sq. yds.
Plain Road	8000 sq. yds.
Providence Road	4000 sq. yds.
Polly Road	1666 sq. yds.
Pine Street	4333 sq. yds.
Pond Street	1866 sq. yds.
Robinson Road	9033 sq. yds.
Smith Street	977 sq. yds.
Story Street	2718 sq. yds.
Vose Road	1111 sq. yds.
West Prescott Street (Bituminous Concrete)	3200 sq. yds.
West Street..	3333 sq. yds.

Chapter 1140 Section 20

The following streets were resurfaced with bituminous concrete:

Acton Road	10666 sq. yds.
Lincoln Street	1602 sq. yds.
Main Street	13333 sq. yds.
Oak Hill Road	3434 sq. yds.
Plain Road	4224 sq. yds.

Chapter 90 Improvement

A section of Concord Road was resurfaced with bituminous concrete.

Town Roads

This year 1,752 tons of bituminous concrete was used for patching and resurfacing. 2,725 tons of sand and gravel were used on Town roads. Nine hundred feet of Flushing Pond Road and twenty five hundred feet of Forrest Road was widened.

Snow and Ice Removal

This year 1, 500 tons of salt and 2,100 tons of sand were used on the roads in Town.

Betterments - Crescent St. - Mulberry Lane - Birch Rd.

The work consisted of installing drainage, cutting trees, removal of stumps, excavating, placing gravel foundations, grading and paving of said streets with asphalt and pea stone.

Drainage

Drainage was installed on Boston Road, Plain Road, Oak Hill Road and Prescott Street.

Park Department

This year the Whitney Playground, Town Commons, Monuments, Library, Graniteville and Forge Village ball parks were limed and fertilized. All shrubbery was trimmed and the grass was mowed and raked when needed. For Memorial Day geraniums were placed on the Town Commons and on the Monuments. The Town Beach was cleaned each day and the trash picked up.

The trees at the Forge Village ballfield were thinned out and the dead trees cut down. A fence was built with telephone poles around the field to keep the cars off the field. The road into the field was excavated, gravel and paved with asphalt and pea stone.

Respectfully submitted

George W. Wyman
SUPERINTENDENT OF STREETS

REPORT OF THE WATER DEPARTMENT

	Jan. 1, 1974- June 30, 1974	July 1, 1974- Dec. 31, 1974
RECEIPTS		
WATER RATES	\$82,709.11	\$99,226.73
GUARANTEE DEPOSITS (Services	5,351.70	5,814.50
GUARANTEE DEPOSITS (Extensions)	2,022.00	2,816.35
ADDITIONAL SERVICES & MISC.	<u>4,503.30</u>	<u>6,026.85</u>
	\$94,486.11	\$113,884.43
EXPENDITURES		
WAGES & SALARIES	\$31,010.72	\$ 34,961.20
PIPE & SUPPLIES	10,520.03	6,475.58
MAINTENANCE AND OPERATION:		
Electricity	11,788.69	12,829.38
Telephone	607.93	485.49
Office Supplies & Equip.	1,817.45	633.63
Insurance	368.15	318.74
Gas & Oil	378.57	873.83
Advertising & Surveys	207.20	82.15
Well Testing	249.86	- - -
Repairs to Equip. & Bldgs	1,964.41	1,738.04
Well Treatment	1,467.00	2,700.00
Hot Top & Gravel	698.91	1,597.76
Uniforms	9.56	446.15
Trucks, Backhoe & Radio	1,611.45	1,703.40
Misc. Maintenance	<u>1,833.92</u>	<u>668.33</u>
	23,003.10	24,076.90
UTILITY TRUCK	- - -	6,748.00
REFUNDS:		
Water Rates	57.18	12.30
Services & Misc.	<u>35.05</u>	<u>174.90</u>
	92.23	187.20
EXTENSIONS (Guarantee Deposits)	2,022.00	2,591.35
PAYMENTS ON LOANS:		
Water Loan-Purchase		
Water Co.	11,430.00	1,300.00
Gravel Packed Well		
Depot Rd.	5,165.00	82.50
Frances Hill Standpipe &		
Gravel Packed Well, Forge		
Village Rd.	5,156.00	20,156.25
Boston Rd & Rts 110 Ext	5,300.00	200.00
Pine Grove Rd Ext	633.75	22.50
Timberlee Lane Ext	<u>- - -</u>	<u>143.68</u>
	<u>27,684.75</u>	<u>21,904.93</u>
	\$94,332.83	\$96,945.16

CREDITED TO WATER SURPLUS 153.28

TO OPERATING EXPENSES FOR BALANCE
FISCAL YEAR ENDING JUNE 30, 1975

16,939.27

EXTENSIONS (Under Guarantee Deposits)

ORCHARD STREET EXTENSION

(Francis & Georgette Delaney)

Deposit	440.00
Expenses: Pipe	154.76
Reducer & Valve Box	63.57
Clamp & Washers	7.05
Labor	144.60
Water Dept. Backhoe	70.02
	<hr/> 440.00

BOBOLINK ROAD EXTENSION

(Fobert M. Hicks, Inc.)

Deposit	1,582.00
Expenses: Pipe	1,582.00

ALLISON ROAD EXTENSION

(David C. Moulton)

Deposit	1,841.35
Expenses: Pipe	975.60
Gate, Valve & Valve Box	125.55
Tapping Sleeve	575.00
Labor	165.20
	<hr/> 1,841.35

LAKE SHORE DRIVE NORTH EXTENSION

(David D. McAnaul)

Deposit	750.00
Expenses: Pipe	553.70
Labor	129.04
Water Dept. Backhoe	67.26
	<hr/> 750.00

LAKE SHORE DRIVE NORTH EXTENSION #2

(Richard J. Freitas)

Deposit	225.00
Account Balance December 31, 1974	225.00

EXTENSIONS - OUT OF WATER SURPLUS

NUTTING ROAD EXTENSION-ELECTRIC RIGHT OF WAY

TO GRANITEVILLE

Account balance January 1, 1974	733.67
Expenses: 2-6" Gates	239.16
2-6x6 Tees	102.90
Account balance December 31, 1974	291.61
	<hr/> 733.67

PATTEN ROAD EXTENSION (To Site of New High School)

Account balance January 1, 1974	1,140.23
Expenses: 1-6" Hydrant	807.76
1-8" Valve	206.60
Account balance December 31, 1974	125.87
	<hr/> 1,140.23

FORGE VILLAGE ROAD EXTENSION

Account balance January 1, 1974		771.46
Account balance December 31, 1974	771.46	

LITTLETON ROAD, ROUTE 110 EXTENSION
(To Site of Elderly Housing)

Account balance January 1, 1974		600.00
Expenses: Hot Top	600.00	

COLD SPRING ROAD EXTENSION

Appropriation August 27, 1974		5,000.00
Expenses: Pipe	4,854.70	
Account balance December 31, 1974	<u>145.30</u>	
	5,000.00	

FRANCES HILL STANDPIPE
(Borrowed Money)

Account balance January 1, 1974		2,266.41
Expenses: Circuit Breaker	1,191.43	
Account balance December 31, 1974	<u>1,074.98</u>	
	2,266.41	

FORGE VILLAGE ROAD WELL FIELD
(Borrowed Money)

Appropriation August 27, 1974		25,000.00
Expenses: Engineering Fees	1,300.00	
Account balance December 31, 1974	<u>23,700.00</u>	
	25,000.00	

BACKHOE ACCOUNT

Account balance January 1, 1974		2,800.65
Transfers from Extensions		<u>137.28</u>
Account balance December 31, 1974		2,937.93

Respectfully submitted,

Walter Gerlach, Chairman
Hervey J. Cote
Carlton M. Rooks
BOARD OF WATER COMMISSIONERS

REPORT OF THE WATER DEPARTMENT SUPERINTENDENT

NUMBER OF GALLONS PUMPED

JANUARY	23,276,800
FEBRUARY	20,660,200
MARCH	23,554,400
APRIL	23,661,700
MAY	27,765,300
JUNE	30,449,200
JULY	35,041,200
AUGUST	39,258,300
SEPTEMBER	28,586,500
OCTOBER	28,370,300
NOVEMBER	27,097,100
DECEMBER	26,603,500
		<u>334,324,500</u>

NUMBER OF NEW SERVICES INSTALLED....43

NUMBER OF NEW HYDRANTS INSTALLED.... 5

NEW EXTENSIONS

BOBOLINK ROAD	800 feet 8 inch pipe
LAKE SHORE DRIVE NORTH	192 feet 6 inch pipe
COLD SPRING ROAD	1000 feet 8 inch pipe
ALLISON ROAD	360 feet 6 inch pipe
TIMBERLEE LANE	900 feet 8 inch pipe

Respectfully submitted,

Harold A. Fletcher, Superintendent

REPORT OF TREE AND MOTH DEPARTMENT

This year there were 87 trees removed, 38 standing butts removed, 34 trees pruned, 34 stumps ground below ground. Work done on following streets: Old Lowell Rd., Concord Rd., Graniteville Rd., Lowell Rd., West Prescott, Leland Rd., Pershing, Pond St., Pine Ridge Rd., Forge Village Rd., Cummings Rd., Depot Rd., Broadway, Rte. 27, Main St., Boston Rd., Plain Rd., Stony brook Rd., Polley Rd., Center Common, Bridge St., East Prescott, Smith St., Carlisle Rd., Providence Rd., Hildreth St.

PLANTING OF TREES

This year there were 54 trees planted, remaining trees to be planted in the spring. Types of trees: European Linden, Norway Maples, Sugar Maples, Radiant Flowering Crabs. Location of trees: Patten Rd., Cemetery Rd., Depot Rd., Plain Rd., Stratton Hill Rd., Polley Rd., Main st., Carlisle Rd., Old Lowell Rd., Concord Rd., Rte. 27, Boston Rd.

DUTCH ELM DEPARTMENT

This year there were 33 dead Elm trees removed: Main St., Polley Rd., Boston Rd., Plain Rd., Old Lowell Rd., Rte. 224, Concord Rd., Hildreth St., Lowell Rd, Tyngsboro Rd., Graniteville Rd., Forge Village Rd., East Prescott, Cold Spring Rd.

MOTH DEPARTMENT

Insecticide control was applied in two sprays of Flowable Seven material. A low toxic material accepted by most authorities as improved over D.D.T.

My extended thanks to the police department and highway department and all others who assisted in any way.

TREE WARDEN
Roger Melancon

REPORT OF THE BOARD OF HEALTH

The Board of Health organized in March with Thomas P. McLaughlin as Chairman, Lucien J. Menard as Secretary and Robert E. McCusker as the third member. Dorothy A. Healy, R. N. was appointed clerk. Board of Health meetings are held on the second Monday of each month at 7:00 P.M.

A Public Hearing was held on February 11, 1974 to consider the advisability of assigning as a site for a sanitary landfill land owned by the Town adjacent to Littleton Road. The Board of Health members voted unanimously to make this assignment.

Members of Town Boards and other interested citizens who have attended Board of Health meetings include the following: The Board of Selectmen, the Planning Board, the Conservation Committee, the Building Inspector, the Share Director and the Westford Representatives of the Share Board of Directors, Members of the Nashoba Associated Boards of Health Study Committee and Members of the League of Women Voters.

The Medical Director at the Nashoba Health Center, Dr. Ralph E. Cole, gave permission for the nurses in the Nashoba Towns to hold clinics for the administration of Flu Vaccine to Town Employees and the Elderly Citizens. In Westford, one hundred and fifty-six people received this vaccine.

A rabies Clinic for dogs was held on May 4, 1974 at the Town Garage. This clinic was conducted by Dr. William F. Damitz assisted by the Dog Officer, William C. MacMillan. Two hundred and eighteen dogs were given shots.

We wish to thank Mrs. Margaret Sudak, R. N. for efficiently handling the Board of Health nursing duties including the Well-Child Clinics, which are held on the first and third Tuesdays, and the Well-Oldster Clinics, held at the Elderly Housing on the second Wednesdays. Information on these clinics can be obtained by calling Mrs. Sudak.

We would also like to thank the following volunteers who have assisted at our clinics: Mrs. Barbara Brewer, R. N., Mrs. Joan Connell, R. N., Mrs. Jean Downey, R. N., Mrs. Ruth Hall, R. N., Mrs. Marian Lyman, R. N., Mrs. Anne McCusker, R. N., Mrs. Carol Pacinda, R. N., Mrs. William Bolger, Mrs. Russell Brown, Mrs. Anne Hugill, Mrs. Adelaide Gawthrop, Mrs. Arline Lavigne, Mrs. John Lorentzen, Mrs. Edward Malone, Mr. & Mrs. William MacMillan, Mrs. Brian Milot, Mrs. James Pioli and Mrs. Madeline Sambito.

Early in the year, a committee was appointed to evaluate the services of the Nashoba Boards of Health for the Town of Westford. The members of this committee, Mark Mulligan, chairman, Mrs. Susan Goetz, and Donald Samowski, have presented their findings which are included here with our report

Statistics on our various clinics will be found in the report of the Nashoba Associated Boards of Health.

Respectfully submitted,

Thomas P. McLaughlin, Chairman
Lucien J. Menard
Robert E. McCusker
BOARD OF HEALTH

The Committee to evaluate the Services of the Nashoba Board of Health for the Town of Westford wishes to present our findings in this particular report.

The Committee has met several times, once with the Medical Director and Associate Director of N.A.B.H. and has done extensive research into our charge, as individuals. We have tried to equate the services rendered as to quality, quantity and place a monetary value on these services in relation to Towns our size and Geographic Location. We have discussed our relationship with Comprehensive Health Planning Councils in hopes of enlightening us to what the future holds in the health care field, as it relates to local Boards of Health. We have also investigated the services provided by the L.V.N.A. which services Westford.

Our investigation has revealed that Westford has many health services and activities offered to it by N.A.B.H. These services include Administration, Education, report and follow-up of Communicable Diseases (T.B., rabies, hepatitis, salmonella, etc.) Maternal and Child Health (Health of Infants, children and mothers; School Health and Dental Health) Immunization programs, Nursing Consultations, Medical Social Work and Environmental Health.

An explanation of these services will tend to make this report lengthy, but we feel that it is essential that a clear understanding be established for you the providers and the citizens of Westford, who are the consumers.

ADMINISTRATION:

1. Assessing needs for health services in Westford.
2. Planning and implementing new health programs.
3. Assisting Westford to implement Federal and State Laws so as to enable residents to receive the most advantageous benefits of these laws.
4. Administering existing laws.
5. Helping the local Board of Health in enforcing Local and State Health laws and regulations.
6. Collecting and maintaining records of notifiable diseases and other data required by law or needed for program planning.
7. Cooperating with Federal, State, and local Agencies, both government and voluntary in the planning, implementation and operation of health programs and studies to benefit Westford.

8. Preparing reports of activities, health conditions, budget and other reports required by the local Board of Health.
9. Acting as agent of the local Board of Health in helping them to enforce local health laws and other rules and regulations pertinent to Public Health.

EDUCATION:

1. Keeping the general public and professional groups informed of matters of local and general public health importance.
2. Informing local Board of Health of legislation, regulations and special health programs.

MATERNAL & CHILD HEALTH:

- A. Health of infants, children and mothers.
 1. Providing well-child health services for infants and children not otherwise under supervision, including referral to appropriate resource for correction of defects.
- B. School Health
 1. Cooperating with school authorities in establishing and maintaining school health programs to insure protection against preventable diseases and to insure early detection and referral for health problems.
 2. Making recommendations to schools on environmental health, health education materials, and other health activities.
- C. Dental Health
 1. Providing dental inspection and dental prophylaxis by qualified dental personnel of children entering school and Day Care Centers and periodically during schooling and reporting dental defects to parents or guardians and encouraging their correction.
- D. Chronic Diseases
 1. Cooperating with the Massachusetts Department of Public Health in enforcing the rules and regulations for the licensing and operation of nursing homes and rest homes.
 2. Promoting or conducting programs for the early detection, diagnosis and referral of chronic diseases.
 3. Cooperating with public or private agencies conducting mental health programs, including those for alcoholism, drug addiction, and social maladjustment.
- E. Organizing and developing Well-Oldster Clinics for residents of Westford and the other member towns.

NURSING:

1. Consultation on Nursing and related problems to community nurses, boards of health, school departments, day-care services for children, nursing homes and residents of Westford.

2. Planning and initiating in-service education programs for Community Nurses.
3. Therapeutic or Bedside Nursing.*
4. Physical Therapy.*
5. Occupational Therapy.*
6. Speech Therapy.*
7. Home Health Aide.*

*Services provided by the Lowell V.N.A. which are available at Nashoba if the local Board chooses to contract with the Nashoba Nursing Service.

MEDICAL SOCIAL WORK:

1. Offering consultation on medical social problems to other professionals such as: Physicians, nurses, other health and social workers, school personnel.
2. Providing direct service and consultation in regard to social problems occurring in the following areas: chronic disease, prematurity, handicapping conditions, day care, inadequate housing, geriatrics, family dislocation, mental health, and other forms of social maladjustment.
3. Planning of complicated treatment programs and offering consultation and some direct service in regard to social resources.
4. Cooperating with the Director of Nursing in planning in-service staff education.
5. Participating in community activities associated with health and welfare projects.
6. Evaluation of the social climate of the handicapped and under 3 year old applying for admission to Day Centers.
7. Offering consultation or direct service to any citizen in Westford on social problems.
8. Cooperating with State public health social workers and other professional members outside the area in dealing with problems relating to Westford residents.

ENVIRONMENTAL HEALTH:

1. Acting as consultant to Board of Health and town-planning authorities on sanitation policies, development of local regulations and related matters.
2. Issuing licenses or permits to:
 - (a) Milk dealers
 - (b) Milk pasteurization plants
 - (c) Oleomargarine dealers
 - (d) Manufacturers of frozen desserts or ice cream mix
 - (e) Food service establishments
 - (f) Day care services for children
 - (g) Recreation camps, overnight camps or cabins, motels and trailer parks
 - (h) Installers of private sewerage disposal systems
 - (i) Transporters of sewerage and garbage
 - (j) Operators of piggeries
 - (k) Public swimming pool operators
 - (l) Methyl alcohol dealers

- (m) Funeral Directors
3. Conducting educational programs, including seminars, in current sanitation regulations, techniques, and standards; e.g., for food handlers, contractors, employers of migrant labor.
 4. Producing evidence and testifying at hearings conducted by the Board of Health.
 5. Inspecting:
 - (a) Milk processing establishments
 - (b) Food Service establishments
 - (c) Well construction and source of water supplies (private)
 - (d) Sewage disposal systems (private)
 - (e) Camps, trailer parks, motels, recreational areas, bathing places.
 - (f) Town dumps (consultation on new sanitary landfill)
 - (g) Slaughter houses
 - (h) Streams and lakes
 - (i) Private and public schools, day care services for children, nursing and rest homes and public buildings
 - (j) New building and housing developments and subdivisions. Areas for new school sites in regard to sewage disposal and drainage, public swimming pools, migrant labor camps, Day Care services for children.
 7. Laboratory Services
 - (a) Free bacterial testing of all private water supplies, upon request, to determine safety.
 - (b) Periodic bacterial testing of all bathing areas including swimming pools. Private pools tested upon request.
 - (c) Testing samples of all milk distributed in the district for quality control.
 - (d) Bacterial testing of dishes and utensils in food service establishments.

The Environmental Health Service which includes Sanitation has yielded from permit charges \$5,200.00 for the past 14 months. This amount is credited to Westford's assessment and represents a savings to the taxpayer.

The service provided by both the Nashoba Board of Health and the L.V.N.A. is providing Westford with adequate health service programs. Financially it would not be in the best interest of the Town to sever our relationship with Nashoba. The L.V.N.A. is financed by Third Party payers (Blue Cross, Insurance, Welfare, etc.), the United Fund and by the patients themselves on ability to pay basis. There is no charge to the Town from the L.V.N.A. It is possible for Westford to contract with Nashoba for the home nursing services now being performed by the L.V.N.A. We feel this would incur additional expense to the Town and would not increase the quality of care.

The present system is not without fault. The ability to inform the people of what services are available by both the N.A.B.H. and L.V.N.A. needs to be upgraded. Services are there but either we don't know it or don't know the mechanics to implement it. We would recommend an ongoing Public Relations program of news releases, extensive

promotions of approaching programs an interesting and active Speakers Bureau and attendance and input into the Joint Boards meetings. We feel this can be accomplished without adding any full time personnel to the N.A.B.H. staff.

The Environmental Health, formerly the Sanitation section, has been critized in the past for their passing of questionable (wet) lots. Recently this department has increased its personnel and has developed better communications with the various local boards which should eliminate recurring problems.

The Committee recommends the continuation of membership in the N.A.B.H. The services received by Westford, in our opinion, are appropriate with the Town's expenditures. We do recommend that the Westford Board of Health evaluate the N.A.B.H. on an annual basis.

REPORT OF NASHOBA ASSOCIATED BOARDS OF HEALTH

This issue of our annual report to the member towns commemorates the 40th anniversary of the first Nashoba annual report. The growth and change that has taken place is expectable, but the pioneering spirit and the purposefulness of the venture that was "Nashoba" in those early days still permeates the agency today.

Nineteen hundred and Seventy Four (1974) has witnessed a continuum of cut backs in State Health Department programs with the expectation that local level Boards will be asked to assume still further responsibilities that have heretofore fallen within State jurisdiction. With the strong support of our Executive Committee and our member Boards, we moved ahead with sound health programs responsive to the needs of our communities, but with minimal per capita increase and strict attention to economy of operation.

The addition of two (2) more of our member towns to the Nursing Service brings the Nashoba Nursing membership to twelve (12) of our sixteen (16) towns. Laboratory services have increased and we are now licensed by the State to test water chemically as well as bacteriologically. We have added a second social worker one day a week to work primarily in the Nursing towns and to help the nurses with school children having special needs. We have instituted Well-Oldster Clinics for our elder citizens in all sixteen (16) towns, and during a short period of only four months we have enrolled over 600 people in these clinics.

Today, over 74,000 people are served in the Nashoba district by this agency at a cost of \$2.94 per capita. The following report of activities during 1974 attests to Nashoba's efforts to meet the health needs of the District.

ADMINISTRATION AND PERSONNEL

In 1964 the per capita cost to our member towns was \$1.59 with a population of roughly 52,000. Now, ten years later, with a population growth to 74,000 the addition of half again as many staff members and a tremendously increased volume of work in all our programs, we have managed to keep the per capita under \$3.00. In 1964 it was noted in the Annual Report that Nashoba salaries were substantially below those paid for comparable State positions; this is true in 1974, but in spite of this we have managed to retain and to attract exceptionally fine quality personnel because of the autonomy and professional caliber of the organization.

We have increased our personnel in Nursing, Sanitation, Social Work, Laboratory and Clerical. The statistics and the departmental reports that we present in the following pages bear witness to the fact that 1974 has indeed been a productive year.

CHILD HEALTH PROTECTION

1. Well Child Conferences:

The goal of the Well-Child Conference is to prevent diffi-

culties from developing - both physical and emotional - and to promote the well being of children. Referrals of problem situations are made to the family physician. During 1974, 866 children made 1705 visits at 153 conferences. Of these 116 children were served in clinics in your town, and 0 were tested for Lead Poisoning.

2. School Health:

The following services are available to schools:

- a) Immunizations against diphtheria, tetanus, whooping cough, polio, measles, mumps and rubella (boosters and revaccinations) to certain grades.
- b) Tuberculin testing of pupils in certain grades and to the faculty for certification.
- c) Dental prophylaxis for certain grades.
- d) In-Service Educational programs and consultation for school nursing staff.
- e) Sanitation inspection of school buildings, cafeterias and consultation on problems.
- f) Social work consultation as requested by faculty and nursing staff.
- g) Disease investigations, interpretation of public health laws and regulations by Nashoba Health Officers.

3. School Immunization Clinics:

During the Spring months Nashoba offers the services of a physician who, with the Director of Nursing, conducts school immunization clinics. The following is a list of immunizations administered through our school programs during 1974:

TD (Tetanus-Diphtheria).....	1045
SPV (Smallpox Vaccine).....	195
Mumps.....	544
Rubella.....	602
Oral Polio.....	984
Tine Tests.....	2968
Measles.....	234

The school immunization program was offered to all schools in our district and, as always, we are indebted to all our nurses for their fine cooperation.

4. Dental Health:

Our dental hygienists clean teeth and apply fluoride

solution to make the teeth more resistant to caries. A careful inspection of the teeth is done and, if necessary, a note is sent home to advise parents of the advisability of taking their children to the dentist. Follow-up on these referrals is done by the dental hygienists.

The Dental Program includes health education and appropriate material is distributed and health instruction given in the schools throughout our district. Dr. Lawton of Ayer has continued his interest in our program and acts as consultant to the hygienists as he has done for many years.

The following statistics represent the work accomplished by the Nashoba dental hygienists in the 1973-1974 school year:

	<u>TOTAL IN THE 16 TOWNS</u>	<u>IN YOUR TOWN</u>
DAY CARE	400	56
GRADE 1	1215	191
GRADES 2, 5, & 8	4448	732

5. Day Care:

In 1974 the Office for Children announced that all delegated licensing of Day Care Centers would be taken over by that office. The Nashoba Social Workers visited each of our Day Care Centers before the transfer date and all records were ready and in order for transfer well in advance of the designated date.

LABORATORY

During 1974 we have expanded our Laboratory Services to provide water quality surveys for conservation groups and chemical analyses for concerned home-owners, both at a fractional cost as compared to commercial laboratories. Bacterial testing will continue to be done at no cost for home-owners in our member towns.

We have reinstituted the swab testing of eating utensils at restaurants when a situation indicates the need for this. Our milk testing program has appropriately used the four remaining pasteurization plants in our District for the testing of milk rather than the more time-consuming random testing of milk samples that was done previously. Flexibility in adapting our Laboratory technology to meet the needs of the communities that we serve is essential to the viability of a regionalized health department such as Nashoba. To further implement this, in July of 1974 we appointed Mr. Gerald Collins as Laboratory Director.

LABORATORY STATISTICS

1974

Inspection and Testing of Private Water Supplies	
(Bacteriological).....	1,254
(Chemical).....	50

Inspection and Testing of Bathing Beaches and Open Bodies of Water.....	410
Inspection and Testing of Milk.....	50

COMMUNITY NURSING

Historically, the Nashoba Nursing Department has had two distinct components: 1) the Nashoba Nursing Service (which expanded into the Home Health Agency since the advent of Medicare in 1966) certified yearly by the State and Federal governments and encompassing those member towns which contract with Nashoba for their nursing service and 2) the Community Nursing Service in which consultation and in-service education is offered by the Nashoba Nursing Director to the thirty-seven community school nurses in the District. During 1974 two more of the Nashoba towns voted to join the Nashoba Nursing Service; - - Ashburnham in July and Townsend in October. Bringing the total number of towns in the certified service to twelve towns. Under the direction of Mrs. Basque, Nursing Director, and Mrs. Roy and Mrs. Menger, Supervisor and Assistant Supervisor, the Nashoba Nursing Service has continued its growth while maintaining the fine quality service for which it has always been noted. The Community and School Nurses avail themselves of the Nashoba health services and we consider them to be part of the larger Nashoba family.

Nursing Students from Fitchburg State College receive their public health field experience at Nashoba. This continues to be a mutually beneficial program.

For many years the nurses in Nashoba have been involved in the Well-Child Conferences. Late in 1973 Nashoba initiated Well-Oldster Clinics and the nurses are demonstrating the same enthusiasm and skill in these clinics as they have for so many years in the Well-Child Clinics.

REPORT OF THE BOARD OF APPEALS

The policy of the Board of Appeals was to have a Public Hearing about once a month with as many appeals as were available at the time. A fee paid to the Town of Westford was required with each appeal:

Residential.....	\$30.00
Commercial.....	50.00
Filling Station.....	75.00
Industrial.....	75.00

In 1974 there were 9 Hearings with 27 Appeals. The Appeals, dates and decisions were as follows:

<u>DATE HEARING HELD</u>	<u>APEAL</u>	<u>DECISION</u>
January 24	To convert existing home to a two-family dwelling	Granted
February 28	To install, maintain and operate a sub-surface waste water distribution system.	Restricted to supervision of highway superintendent - 50' wooded buffer zone - locked gate across any access - Leach area must be landscaped.
February 28	To vary requirements for front yard and reduce same to 18'.	Restricted to sufficient curb to protect public and building
March 28	To erect a dwelling on lot having insufficient area.	Granted
March 28	To construct tennis courts, swimming pool and recreational facilities at existing club.	Granted
May 23	To convert existing 3 family dwelling into 4 family dwelling.	Restricted to have off street parking
May 23	To erect a dwelling on lot having insufficient frontage.	Restricted to 140' frontage & 43,500 sq. ft. area.
May 23	Permission to operate an existing handcraft shop as a home occupation.	Restricted to off-street parking - sign 10' from road.
May 23	Permission to operate a sales office as home occupation.	Restricted to off-street parking - sign 2x2' 10' from road.
May 23	To erect addition to existing building for use as "Country Store".	Restricted to off-street parking - 9 P.M. curfew.

July 11	To allow reduction to 75' frontage and 8' side yard for existing structure	Withdrawn
July 11	To erect a dwelling on lot having insufficient frontage.	Withdrawn
August 15	To allow reduction to 75' frontage and insufficient area for existing structure.	Denied
August 15	To erect a dwelling on lot having insufficient frontage and area	Denied
August 15	To install, maintain and operate a waste water distribution system.	Restricted to chain link fence to prevent access.
September 26	To erect a dwelling on lot having insufficient frontage.	Granted
September 26	To allow reduction of frontage for existing dwelling.	Granted
September 26	To allow reduction of frontage and area for existing dwelling.	Denied
September	Permission to operate plant shop as home occupation.	Restricted to off-street parking - 2 P.M. - 8 P.M. Mon. thru Sat. - Nov. 1 thru Dec. 31
September 26	Permission to operate dog grooming business as home occupation.	Restricted to off-street parking - Mon. - Sat. - 2x2' sign.
October 31	To erect a dwelling on lot with insufficient area.	Granted
October 31	To erect a dwelling on lot with insufficient frontage.	Withdrawn
October 31	To reduce frontage, area and one side yard to allow conversion of existing accessory building to one family dwelling.	Granted
October 31	To allow reduction of frontage and side yard for addition to existing store.	Granted
November 21	To allow reduction of side yard line for addition to existing dwelling.	Granted
November	Permission for use of one room and portion of garage for home occupation.	Restricted to off-street parking for distribution time 2 P.M. - 5 P.M. on Fri. or Sat. No exterior sign.

November 21

To allow reduction of side
yard line for addition to
existing garage.

Granted

BOARD OF APPEALS

John J. Barretto, Chairman

Warren G. Morrow

John J. Kavanagh

James D. Hansen, Alternate

James Healy, Alternate

Carlene Johnston, Clerk

REPORT OF THE CEMETERY DEPARTMENT

The duly elected Commissioners took office in March - A new Board and a new light. The first item taken up by the Board was to find a third Commissioner to fill an unexpired 2 year vacancy. On April 30th, 1974 Brian L. Vaughn was recommended to the Board of Selectmen and was voted to fill this vacancy.

The activities taken place during the year were:

Monthly meetings were set up by the Board to meet the first Saturday of each month at 10:00 in the Town Hall. Where to begin first was the first question we asked ourselves. The Board viewed each of the four cemeteries and from there we started. The fence was painted at the Westlawn Cemetery located on Concord Road. The gates were replaced and water was installed. In this cemetery, the grave of Col. John Robinson is located. At the Wright Cemetery located on Groton Road bushes were removed. This cemetery is in great need of repair and one of our goals is to get this cemetery in shape. At the Hillside Cemetery plans are underway to install water.

At the Fairview Cemetery located on Main Street and considered our main cemetery new maps were drawn up. The Summer House was painted. The stone of Zaccheus Wright was removed and reset as it was in great danger of being broken because of a tree pushing it over. The Library at the Westford Academy has been dedicated in his memory. Mr. J. Robert Carmichael made a generous donation of shrubs decorating the main gate. One of our goals since taking office last March has been to make our cemeteries a nice place to visit and Mr. Carmichael has helped us obtain this. It's certainly nice to know people are so very interested in the beautification of the Town. The Board "THANKS" you very much.

The Commissioners wish at this time to extend our very deepest appreciation to the Board of Selectmen for their help and guidance; to the Police Department for their time and effort in preventing vandalism in our historical burial grounds; to the Highway Department and Water Department for the use of their equipment. It is always nice to know when trouble arises there is someone to count on. To our foreman Peter Sawosik and Assistant Edward Helmes for the hard work which they put into manicuring the Cemeteries - a job extremely well done. The Town should be very proud of our historical burial grounds.

Burials (Jan. - Dec. 74) - 33
Cremations - 7

Respectfully submitted,

Clayton L. Dearth, Chairman
Brian L. Vaughn
Shirley M. Anderson, Secretary
CEMETERY COMMISSIONERS

REPORT OF THE BUILDING INSPECTOR

During the year of 1974, this office gave out 237 Building Permits.

New homes.....	74
Additions.....	53
Garages.....	44
Pools.....	55
Business.....	6

Fees collected were \$3,582.00. The State Building Code (Boca) came into effect January 1, 1975, which is a much more defined code and covers more types of construction than our older town code did. Along with the new code came the Periodic Inspections of Schools, Clubs, Churches, Rest Homes and places of Assembly. These Inspections take many hours on the part of Nick Basinas, our local Inspector and myself, who now holds the title of Building Commissioner and Inspector of Buildings.

I wish to thank Nick Basinas, my assistant and Bill MacMillan, Code Enforcer and Nancy Cote, Clerk, for a job well done.

BUILDING INSPECTOR
Andrew Anderson

Report of Assistant Building Inspector

191 Investigations
43 Complaints of building with out permits
58 Complaints of Code Violations
9 Investigations of drainage for health department
17 Complaints of junking cars
59 Junk or dismantled car removed
4 Court cases zoning violations
2 Swimming pool violations
11 Inspections for builders

Respectfully Submitted

William C. MacMillan
Assistant Building Inspector

REPORT OF THE GAS INSPECTOR

There were 109 Gas permits issued. The appropriation was used as follows:

Appropriation for 1974		\$1,800.00
109 permits issued	\$544.40	
Balance		\$1,255.60

Received \$484.00 for 109 permits issued.

I wish to take this opportunity to thank the people of Westford, the other inspectors and the Fire Chief for their assistance rendered to me this past year.

Respectfully submitted,

Chester H. Cook, Jr.
GAS INSPECTOR

REPORT OF THE INSPECTOR OF WIRES

There were 264 Wiring Permits issued. The Appropriation was used as follows:

Appropriation for 1974		\$1,500.00
399 Inspection Fees @ \$2.00	\$798.00	
Clerical, Supplies,		
Mass. Elec. Assoc. dues	74.25	
Unused balance		<u>872.25</u> 627.75

Received \$1,012.50 for 264 Permits issued

REPORT OF THE PLUMBING INSPECTOR

There were 149 Plumbing Permits issued. The appropriation was used as follows:

Appropriation for 1974		\$1,200.00
430 Rough Inspection @ \$3.00	\$447.00	
430 Final Inspection @ \$3.00	447.00	
Permit @ \$.50	74.50	
Clerical Supplies	10.00	
Total	<u>\$978.50</u>	<u>978.50</u>

Unused balance of Appropriation 221.50

Received \$860.00 for 149 Permit issued.

PLUMBING INSPECTOR
Harry M. Hulings

REPORT OF SEALER OF WEIGHTS & MEASURES

Gasoline pumps sealed..... 66

Scales:

10 lb. or less.....	20
10 lb. to 100 lb.....	18
100 to 5000 lb.....	9
Over 10,000 lb.....	4
1 Tensil Tester	

Respectfully submitted,

Ralph R. Sullivan
SEALER OF WEIGHTS & MEASURES

Report of the Dog Officer

2832 Calls by phone
1543 Leash law violations
442 Dogs picked up
315 Strays returned to owners
54 Struck by cars
108 Dogs destroyed
3 Cases of livestock damage turned over to County
56 Dog bites
11 Cats destroyed for owners
3 Cat bites
1 Horse bite
1 Squirrel bite
27 Calls barking dogs
1 Rabies clinic
19 Dogs found homes for
23 Dogs and cats transported to Vet
315 Case before District Court

Salary.....	7943.00
Part time help.....	544.85
Car Expense.....	1400.00
General Expense.....	1800.00
Radio and Telephone.....	200.00
Reimbursement from County.....	1284.00

I wish to thank the Board of Selectmen, the assistants, the dog officers from other Towns, Police Department, the Town Clerk for their assistance and cooperation.

Respectfully Submitted,

William C. MacMillan
Westford Dog Officer

DOG LICENSES ISSUED IN 1974

616 Male	@ \$3.00	\$1,848.00
121 Female	@ 6.00	726.00
432 Spayed	@ 3.00	1,296.00
6 Kennel	@ 10.00	60.00
2 Kennel	@ 25.00	50.00
		<u>\$3,980.00</u>
	Less fees	<u>411.95</u>

Paid to Treasurer

\$3,568.05

GASOLINE AND EXPLOSIVES REGISTRATIONS

48 Registrations @ \$3.00	<u>\$144.00</u>
Paid to Treasurer	

144.00

RAFFLES AND BAZAARS

2 Raffle Permits @ \$10.00	<u>\$20.00</u>
Paid to Treasurer	

20.00

1974 REGISTRARS STREET LISTING BOOKS

30 Books @ \$3.00	<u>\$90.00</u>
Paid to Treasurer	

90.00

Enid F. Vaughn
TOWN CLERK

REPORT OF THE INDUSTRIAL AND DEVELOPMENT COMMISSION

There have been no new developments from the Industrial and Development Commission during the past year. The efforts put forth by the current and past members were fruitless due to lack of zoning, available property, town water, sewage and public support.

Without established zoning, attractive for development, there was little hope that industry would be attracted to Westford. In addition there was certainly no mandate from the voters of Westford that they wanted industry to begin with.

Westford is basically a residential community and any development that does come about is going to require a zoning program that is acceptable to the voters and does not change the basic complexion of the community. Once a zoning proposal is accepted then a commission such as this can function as it does in other towns in the area and be an asset to the community.

Alan Eckel
INDUSTRIAL AND DEVELOPMENT
COMMISSION

REPORT OF PLANNING BOARD

The largest turnout on record for special town meetings marked the high point of Planning Board activity during calendar year 1974. After a year of intense effort which included numerous drafts, revisions, 13 public information meetings and a score of informal sessions, a revised zoning by-law was put before the town for adoption. It aims - the separation of residential and business type activities, expanded commercial zone areas, firmer controls on site development and signs, clearer definition of permitted and not permitted activities - were intended to enhance the climate for commercial development in designated areas, while preserving and maintaining the character of the existing public and residential areas. The by-law failed to receive the necessary two-thirds majority by a small margin.

The lack of debate and reservation among officials were contributing factors to the Planning Board's dilemma in responding to the general interest of the townspeople. In the succeeding six months, the Board has aggressively pursued the project of further revising and refining the by-law and zoning map and will ask for acceptance at a special meeting in 1975.

Early in 1974, the prospect for large scale development of residential areas in Town as judged by preliminary plans for sub-divisions being filed further gave impetus to the by-law activity as well as a proposal for establishment of the position of Town Engineer. The sharp decline in construction during the latter half of the year with economic slowdown appears to be of temporary duration, and the outlook is changed but little.

Looking ahead, we see a greater need than ever for professional overview of development activity to prevent undesirable and high cost liabilities which could result. Evidence of such activity has come to light in the past year, due largely to the fragmented and part-time nature of the process by which controls are exerted. One large development, if improperly sited according to sanitary engineering criteria, could well lead to the premature need for a sewerage system, the construction of which would create a severe economic hardship on the taxpayer. Once a central sewerage system is installed, it could well lead to higher density development (small lots) which the town will be powerless to prevent. The investment in a competent town engineer seems not only timely but wise in an economic sense.

Westford, by most yardsticks, is still a lovely town with a rural flavor. The forces which will change its face are at work and will succeed because the present laws and administrative controls permit it. A concerned townspeople by enacting reasonable and up-to-date laws and establishing the means to assure adherence to the laws can make things happen the way they would like.

PLANNING BOARD
Vyto L. Andreliunas
Ellen M. Malinowski
Denis Maguire
Paul L. Davies, Jr.
Joseph W. Morrill

REPORT OF WESTFORD HOUSING AUTHORITY

During 1974, construction was moving along and a change order voted by the Authority to install a fire alarm system which presently is completed and connected to the fire station switchboard.

Many meetings were held during the year. Some of these meetings were held at the site of the project, at the Department of Community Affairs in Boston, and many at the Town Hall.

Applications were made available in April. To the present time, 102 applications have been received. These were numbered in the order in which they were received, each applicant was scheduled for a personal interview to determine eligibility under the existing regulations, and each applicant was notified of his standing in the tenant selection process. The first 48 eligible applicants were assigned units and the remaining eligible applicants have been assigned in order on the waiting list. Tenant leases were signed in August for an occupancy date September 1st. At this time we have a long waiting list indicating the enthusiasm and the need for more elderly housing. Applications are still being processed.

Edith Lowney was appointed Executive Director and began her duties in this capacity effective July 1st. Her resignation from the Authority created a vacancy filled by Shirley Anderson who was appointed by the Selectmen. A part-time maintenance man, Edward Rochon, was hired in December.

On September 24th and 25th, personnel from the Massachusetts Electric Company spoke to the tenants and explained the use of the electric stoves/ovens, the washers and dryers, and the heating system.

On October 3rd, John Sanders and Edith Lowney held an informational meetings with the tenants and on October 9th, a Tenant's Organization was started. A flu clinic for senior citizens of the Town was held at the Community Building on October 10th and well-older clinics have been held monthly for all Town senior citizens since November. Many donations were made to the tenants. The Authority and the Tenants wish to express their appreciation and thank one and all for the donations as well as services performed. We are grateful to the Town Officials and to the people of the Town for their support and interest in our work.

Respectfully submitted,

Edith M. Lowney, Executive
Director

Authority Members:

John F. Sanders, Chairman
Reginald Blowey, Vice Chairman
Ralph Terenzio, Treasurer
Robert Connell, Assistant
Treasurer

Shirley Anderson, Member
WESTFORD HOUSING AUTHORITY

REPORT OF THE COUNCIL ON AGING

Westford's Council on Aging shall continue to co-operate with the Commonwealth of Massachusetts Commission of Aging and shall be cognizant of all State and Federal legislation concerning funding, information exchange and program planning which exists for better community programming for the elderly.

The Council meets on the first Wednesday of each month at 3 P.M. in the North Middle School. All meetings are open and any suggestions about the welfare of senior citizens and ideas from senior citizens are most welcome.

Hot luncheons are served every second Tuesday of the month at the Nashoba Valley Technical High School on Littleton Road at 12:30 for a small fee. Transportation is provided free by Councils on Aging Busing, Inc. Once again we wish to extend our gratitude to the Junior and Senior girls of the Community Service Class Teachers and Administrators as well as the Dietitian, Kitchen women and custodians for making these luncheons very hospitable. The Council also wishes to thank the members of the Westford Newcomers Club Chorus for attending luncheons and meetings and entertaining the senior citizens who attend these functions.

Members of the Golden Age Club are still doing volunteer work with the Retired Senior Volunteer Program in schools, nursing homes and St. Joseph's Hospital, as well as answering the phone at the Elderly information and Referral at 10 Bridge Street, Lowell. This information and referral office serves the surrounding towns of Billerica, Chelmsford, Dracut, Dunstable, Groton, Littleton, Pepperell, Tewksbury, Tyngsboro, as well as Westford. Westford's Council is a member of the ten-town consortium called the Associated Regional and Referral Group and we exchange ideas and programs and conduct training sessions to benefit all senior citizens in all the member towns. We also have five members who are participating in the Foster Grandparents Program and work at the Tewksbury State Hospital with children and at Monrath in Groton.

Community Teamwork, Inc. is continuing to supply help to the Council by securing young people who work under the Neighborhood Youth Corps Program.

The Westford Golden Age Club meets every last Monday of the month at 12:30 at the franco-American Club in Forge Village. Club President is Mrs. Thomas McKniff.

The Well-Oldster Clinic is held on the second Wednesday of the month at 2:30 P.M. at the Community Building at 65 Tadmuck Road at the Housing for the Elderly Complex. The Council again extends its appreciation to Mrs. Margaret Sudak, R.N. who is in charge of these clinics. Any Westford resident 59 or over is urged to attend these clinics which are free of charge and anyone needing transportation should call 448-6566 the day previous.

Council members joined with people from the Pepperell Council on

Aging and Selectmen to serve on a Tri-Town Steering Committee to bring about free transportation to the handicapped and elderly of both towns. Councils on Aging Busing, Inc. (C.A.B.) was established in October and the Service began in November. Funding for this program was administered through the office of Transporting the Handicapped and Elderly of Massachusetts and Project LINKS. The staff of Northern Middlesex Area Commission was extremely helpful in the leg-work and planning of this project. At this time, the Council would like to expecially thank Mrs. Ellen Harde for the enormous amount of time and effort spent getting this project off the ground. We are deeply indebted to volunteers like Mrs. Harde who give so much of themselves for others- -especially senior citizens.

This year we are happy to see the realization of the Home Fare Plan which has been in the planning stages for two years. Westford has a senior part-time aide who will be making referrals and at present we have four senior citizens who are receiving homemaker services. The Merrimack Valley Home Care, Inc. office in Lowell is working with us for this program.

In addition to the C.A.B. bus transportation, we would like to remind all senior citizens that they are welcome to use the weekly Friday shopping bus at no charge and to go on any trips sponsored by the Council.

We are in the process of having senior citizens identification cards printed and will distribute them as soon as we receive them.

Recreational trips enjoyed by senior citizens of the town were: Cape Cod, Martha's Vineyard- -\$300.00; Nursing Home Cook-out- -\$15.00; Wentworth-By-The-Sea and Fuller Rose Gardens- -\$257.75; Weirs and Lake Winnepesaukee, N.H.- -\$323.60; Chateau de Ville Theater-Dinner Party- -\$204.00; Burlington Mall- -\$120.00; Boston Gardens, Ice Follies - -\$170.00; Expenditures: Nashoba Valley Tech- -\$3.75; Dennis Office Supply- -\$22.35; Councils on Aging Busing, Inc.- -\$15.00; Nashoba Board of Health flu shots- -\$47.50; Lowell Medical Supply Company- -\$266.00; Postage for mailings- -\$79.54; Lowell Stationery- -\$79.46; W. T. Grant Co.- -\$6.50; Dues for Associated Regional Group- -\$10.00; Greater Lowell Elderly Enterprises- -\$45.00 and Arts and Crafts supplies- - Rental to Franco American Club for rental for Senior Citizens luncheons and meetings- -\$100.00.

We would also like to extend our appreciation for all the volunteer people who have aided us in the past year to make life just a little more enjoyable to those Westford Residents who are not able to get out on their own or those senior citizens who cannot go out at all.

Respectfully submitted,

Carl Lyman, Chairman
Helena Crocker, Secretary
Cecilia Healy
Veronica Sullivan
John Sanders
COUNCIL ON AGING

REPORT OF DEPARTMENT OF PUBLIC WORKS STUDY COMMITTEE

The Department of Public Works/Town Engineer Study Committee was created by a vote of the Annual Town Meeting in April, 1974. The purpose of the Committee was to study the advisability of establishing a Department of Public Works and also the advisability of a Town Engineer and to report back no later than May 31, 1975. This report contains the findings and recommendations of our Committee.

The Department of Public Works was the first area that we examined. The Committee received from the Highway, Parks, Water, Tree and Cemetery Department an inventory of equipment, number of persons presently employed, number of persons employed five (5) years ago and projected manpower needs for the next five (5) years. This included clerical staff. Also, the latest budgets of the departments and any outside revenues (State, County or Federal).

Reviewing this material brought several items to light which were valuable in reaching our decision. Manpower within the Highway Department has decreased by approximately 15% (2 people) in the last fifteen (15) years. This Department with a budget of \$298,635 has no clerical staff and expects to remain this way for some time. The Highway Department received \$206,190 from County and State revenues, which requires additional paperwork and payroll detail. Along with maintaining and constructing Town roads the Highway Department has constructed sixteen (16) streets under a betterment program the last nine (9) years.

The Water Department's operating budget has nearly doubled in the last five (5) years (1969 - 80,273 to 1974 - 140,596). Personnel within the Department has increased by one and a half ($1\frac{1}{2}$) people during this time. The Water Department has approximately 2600 accounts which are billed quarterly and the meters are read twice each year.

The Tree and Cemetery Departments have no full time employees. The Cemetery Department has three (3) part time employees. Clerical staff consists of one part time person who maintains the records of plot plans, perpetual care account, payrolls, correspondence and acts as secretary for the Board of Cemetery Commissioners. There has been no increase in personnel for the past ten (10) years. The budget for 1974 was \$10,000.

The Tree Department's work is done exclusively by outside contractors. The budget for 1974 was \$9,500. The Committee concurs with the current practice of utilizing contractors due to the highly expensive equipment needed (Cherry-pickers, chippers), the expertise in manpower, the high cost of insurance and the limited amount budgeted for this department.

The Park Department has been established within the past (5) years. The ball parks, Town Beach, commons and playgrounds are areas serviced. This Department is under the direction of the Highway Department. Personnel include one full time person and one part time. There is no clerical help. The budget for 1974 was \$13,780.

The Committee contacted neighboring towns and towns our size rela-

tive to their status of a Department of Public Works. There seems to be no set guidelines as to when a town should have a Department of Public Works. A town three times as large as Westford may not have one, yet a town three times smaller does. Each town has its own particular strengths or weaknesses and should be evaluated from within. The five departments in Westford that we investigated are working efficiently and economically in the present organization structure. The department heads are well versed in their duties, they work well with one another and seem to have a good rapport with their employees. The interchanging of men and equipment does take place in emergencies with minimal disruption of day to day service. The town employees within these departments are knowledgeable and willing to react to the needs of the Town which places Westford in an enviable situation compared to other municipalities.

The Committee voted eight to one (8-1) that a structured Department of Public Works is not necessary for the Town of Westford at this particular time. The rationale for this decision has been partially mentioned in the above statements. To enforce this decision, we see no cost saving devices by creating a Department of Public Works. We must stress the cohesiveness of the departments and department heads in accomplishing their tasks. The department heads work well together and this may be the outstanding feature of retaining the present structure.

The Committee recommends that the Board of Selectmen periodically evaluate the above mentioned departments. If shifts in management, turnovers of employees and efficiency begins to suffer, we would recommend an intensive study of a Department of Public Works for Westford. Presently, we feel no need for such a consolidation.

The second part of the committee's charge, relative to a Town Engineer, did not receive the indepth study that the Department of Public Works encompassed. But in order for our findings to be published prior to the Annual Town Meeting, decisions had to be expedited. However, adequate information was compiled through meetings, interviews and individual studies. The committee interviewed the Chairman of the Board of Health, Planning Board and Conservation Committee concerning the engineering needs of their respective boards. Sessions were also held with Department heads and selectmen. The firm of Whitman and Howard was invited to one of our meetings. Discussion centered on the possibility of the Town receiving engineering services on a consultant basis.

After reviewing this information our committee on a vote six to one (6-1), one absent, recommends that the Board of Selectmen enter into agreement with an engineering firm which would provide Westford with all its necessary engineering services on a consultant basis. We arrived at this decision for the following reasons:

1. The town does not need a full time person or persons for its engineering needs at this particular time.

2. A consultant firm would provide Westford with a broad base in the engineering field, (ex.) water, sub-division, roads, wet-lands, solid waste, flood control, etc.

3. A town engineer would not have the expertise in all phases of our needs.

4. Consultants would not be committing the town to any long range or permanent situations.

5. We believe it to be the least expensive way to provide for and protect the Town.

Utilizing consultants for administrative and general policy matters would require an appropriation of approximately \$8,000 per year. This would provide 52 meetings comprizing of four hours during the day or field study and two hours of evening sessions for each meeting. There would be no retainer fee and the Town would be billed for those services actually performed. There is also the possibility that the Town could require private contractors to pay for professional engineering services that the Town requires relating to their specific projects.

The Committee also investigated the creation of a maintenance department within the town. All mechanical work and parts that was done outside the departments in 1973 amounted to \$12,500. The committee unanimously voted not to endorse this type of department for economic reasons. We feel that another mechanic (salary, benefits) grease, oil and parts would far exceed the present expenditure.

We further feel that the original charge from town meeting that called for the inclusion of the various town department heads on our committee was wise and beneficial. The addition of these people to the committee facilitated the gathering of facts and figures and the need to call extra meetings to interview these people was eliminated.

Linda Beck
Clayton Dearth
Harold Fletcher
Pat Graham
Brian Kavanagh
Roger Melancon
Mark Mulligan
Al Wyman
George Wyman

REPORT OF THE CIVIL DEFENSE DEPARTMENT

This has been another active year for the CD Auxiliary Firefighters with 18 active young men between the ages of 16 and 22. At the present time there is a waiting list of men to join the auxiliary, which is extremely encouraging.

Fire training is being conducted by this department and the regular Fire Department under Chief Rogers. Some of our members have been attending the 83 hour Emergency Medical Technician training course and others will attend his next fiscal year.

As our members reach 21 years of age they will be voted onto the regular department as openings become available. This has been the case for a few this past year, and I am sure more will follow.

In my opinion the small budget requested each year, with no increase, is mostly service to the Town, and the dedication to fire-fighting and other emergencies at no pay should be appreciated by our Town. Again it has been my pleasure to assist the Board of Selectmen and all the townspeople.

Respectfully submitted,

Harold H. Hoover
CD DIRECTOR

REPORT OF THE WESTFORD 4-H CITIZENSHIP CLUB

AMBULANCE FUND

The members of the Westford 4-H Citizenship Club want to thank the townspeople, town officials, and our expertly trained and considerate volunteer Ambulance drivers and attendants, and the organizations such as the Westford Golden Age Club for their continuing support of the Westford Ambulance Fund.

The new ambulance was presented to the Town on February 24, 1974, and because of the enthusiastic giving of the townspeople we were able to keep the old ambulance as a back-up for our fast growing town.

When you give to your Ambulance Fund the total gift goes into the Fund. The 4-H Citizenship Club raises the money for a separate account to pay for the postage and stationery to send our Thank You notes. Those notes go to all donors except during a Drive for a new ambulance.

The financial statement for 1974 follows:

Balance on hand, January 1, 1974.....	\$30,211.17	
Received:		
From Memorials and Gifts.....	1,228.14	
From Sale of American Flags.....	40.50	
Bank Interest.....	<u>738.12</u>	
Total Receipts, December 31, 1974.....		\$32,217.93
Expenditures:		
Balance on New Ambulance.....	19,181.54	
Medical Equipment and Installation...	<u>2,414.05</u>	
Total Expenditures.....	\$21,595.59	\$21,595.59
Balance on hand, December 31, 1974.....		10,622.34
Balance in Bank.....	10,622.34	

Respectfully submitted,

(Mrs.) Pamela Grant Cahill
Treasurer Ambulance Fund

REPORT OF THE WESTFORD COMMUNITY YOUTH WORKERS

Since the positions of Community Youth Workers were newly created in December, orientation to the town and to the needs of the young people in the town were our first priority. Our initial contacts were made with the schools, churches, Recreation Committee, and the Human Services Committee. Our outside contacts were made with Solomon Mental Health, Share Morningstar, St. John's Hospital, Office for Children, and the Chelmsford Youth Center.

After meeting with all the above mentioned people, we came to the conclusion that the youth of Westford really need a place of their own. Since the town is so spread out, the young people have no way of organizing themselves.

To date, we have run the following activities:

1. Ping Pong Tournaments - 75 Middle school age youth participated.
2. Coffee House Night - 150 Middle and High school age youth.
3. Ice Fishing Day Trip - 18 Middle school age youth participated.
4. Swimming Party -- 26 Middle school age youth participated.

We have also set up activity groups from each of the Middle schools, and the Academy, in order to generate new ideas for future activities. The Middle school groups consist of 35 students, and the High school group consists of 15 students. We meet with these groups on a weekly basis after school hours.

We are presently working with the Youth Workers from Chelmsford, and from Morningstar in order to set up a training program to help us deal with any youth related problems that might crop up. We feel that this training will be most helpful to us.

Our office is presently located at the YWCA and anyone interested in talking with us, regarding the youth of the community, can contact us there.

Respectfully Submitted,

Geraldine (Dena) LeMoine
Christopher Coffin
COMMUNITY YOUTH WORKERS

REPORT OF HUMAN SERVICES COMMITTEE

The Westford Human Services Committee has experienced a very active growthful year. The Committee has worked very hard to identify human service resources available to the townspeople of Westford. In this process new members have been added to the Committee from agencies serving the town.

The Human Services Committee officially assumed the functions of the old Community Action Committee with the approval of the Selectmen and the Community Teamwork, Inc. (CTI) Board of Directors. With this action the Human Services Committee became the official liaison between C.T.I. and the Town of Westford.

The Human Services Committee's major function has been that of a clearinghouse of available program information for the town and its organizations. The Town Guide was compiled by the Committee.

The Committee has been very active in locating and proposing interested townspeople to serve on the various boards and committees of organizations which offer services to the people of Westford (SHARE, Council for Children, Mental Health area Board, etc.) This fall the HSC worked very closely with the Selectmen in the creation of the two town youth worker positions under the federal CETA program.

In the coming year the Committee looks toward becoming more active in the process of identifying problems and needs of the community and to work toward the resolution of them. Involved in this direction is holding human service agencies who serve Westford accountable for their commitments working with groups in Westford to further their involvement in human service projects and to seek out new sources of services for the town.

The Human Service Committee meets at the North Middle School on the last Tuesday of each month at 3:00 P.M. Any interested person is invited.

Robert Simmons	J. V. Fletcher Library	692-6263
Rev. Jon Bigsby	United Methodist	692-4771
Avis Hooper	Y.W.C.A.	} 692-3311
Chris Coffin	Youth Workers	
Dena LaMoine	Youth Workers	} 454-9981
C. Karyonis	SHARE/Morningstar	
Nanci Bohne	League of Women Voters	692-6505
Doug Johnston	Selectman	692-2121
Rev. Bob McClosky	St. Marks	692-7849
M. Micciche	CTI	459-0551
Jane Coleman	School Dept. - Guidance	692-2378
Dave Hogg	Police Dept. No.	692-2161
Sue Norton	Merrimack Valley Home Care	
Jean Downey	Women's Rap Group	692-6898
Margaret Sudak	School Nurse	692-8431
Paul Taylor	School Dept. - Guidance	
Janet Doellgast	School - Guidance	692-6391

Carl Lyman	Council on Aging	home	692-2544
Barry White	Mental Health Area Board		692-7291
Pat Conefrey	SHARE		692-7521
Bea Maser	Women's Rap Group		692-2929
Frank Sullivan	School Dept. - Guidance		692-2334
Leeda McClain	Low Income Families		692-2565
Carol Pacinda	Lowell Visiting Nurse		692-6060
Cynthia Horan	Solomon Mental Health	ext. 80	454-8851
Helena Crocker	Town Aide		692-7274
Fr. Ed McMahon	St. Catherine's		692-6353
Gary F. Wolcott	SHARE		692-3252

Respectfully submitted,

Gary F. Wolcott, Secretary
HUMAN SERVICES COMMITTEE

REPORT OF WESTFORD BICENTENNIAL COMMITTEE

Your committee has met the third Wednesday of each month at 7:30 PM at the J.V. Fletcher Library and this will be the schedule for 1975. Anyone interested may meet with the committee, or send suggestions as to how Westford can best recognize the two hundredth anniversary of our freedom.

As the various programs developed, country and statewide, it soon became evident that programs developed within each town would be the basis for a national program. Your committee has tried to reflect the interests of Westford and have chosen projects that would be of general interest. The committee has been conservative in their ideas and have felt that general participation based on individual effort and contributions would be better than expending large appropriations by the taxpayers. For two years the town has appropriated \$200.00 each year for committee expenses. To date none of this money has been spent; the committee members themselves absorbing any of the minor expenses.

For 1975 however, your committee will ask for an appropriation of \$800.00, to be used largely in the organization and development of a pageant to reflect the history of the town. Many neighboring towns have appropriated \$10,000.00, or more, for their celebrations, but your committee is counting on personal participation, rather than public funds.

As each town was urged to create some permanent undertaking of historic significance that would be looked upon in the years ahead, as a reminder of the Bicentennial Celebrations within our town, your committee chose to save the old Academy, built in 1792 and used for the past 60 years as the Center Fire Station, and restore it as a Town Museum.

During 1974 restoration plans were drawn up, \$14,000.00 raised; \$3,000.00 from the Trustees of Westford Academy; \$2,000.00 from the Westford Historical Society; \$2,000.00 as a personal gift in the names of William Steven, Susan Margaret, David John and Judith Mary Parker, sons and daughters of William J. and Evangeline C. Parker, 536 Old Stone Brook, Acton, Massachusetts, former residents of Westford with children attending Westford Academy; and by these gifts a matching grant of \$7,000.00 was received from the Massachusetts Bicentennial Commission.

It was estimated that the restoration would cost a minimum of \$20,000.00. The Nashoba Technical High School has agreed to do the restoration, so it is hoped with the \$14,000.00 for material, most of the restoration can be accomplished. In addition to the \$14,000.00 the Westford Academy Boosters Club generously donated \$50.00 and the Westford Rotary Club is planning on a donation along with professional help.

It was expected to start the work on November 1, 1974 and the restoration completed November 1, 1975, but unavoidable delays have held up the project and now it is expected work will start soon after February 1, 1975, and completed enough by November 1, 1975, so that at

least the museum can be dedicated at that time. One project was completed in 1974 and that was the establishment of the Colonel John Robinson Trail, leading from the site of his home on Robinson Road to Westford Muster Field (Town Common), down Boston Road and Carlisle Road to West Street in Carlisle, and on to the North Bridge. The march over this trail was taken on April 20th with about 325 participating. Boy Scouts and Minutemen were responsible for the establishment of the trail and the organization of the march. Even a Boy Scout troop from Canada was included in the march. It is expected that the march over this Colonel John Robinson Trail, on April 19, will be an annual affair under the leadership of the Boy Scouts, Minutemen and interested citizens.

The Westford Minutemen Company also participated in the Concord Parade on April 19th, in ceremonies during the summer at the National Park at the North Bridge, and have completed plans to march in the historic Bicentennial Parade on April 19, 1975.

The Westford Historical Society have agreed, in addition to their donation of \$2,000.00 toward the restoration of the old Academy, to be responsible for the arrangement, maintenance and administration of the Town Museum. As it is to be a Town Museum, it is expected that all citizens will take an interest, give volunteer work, and help in finding historical artifacts that will add to the value of the museum.

It is planned for the town to retain ownership of the old Academy property and after the building is restored by the Bicentennial Committee, to assume responsibility for maintaining the exterior of the buildings, and to a certain extent, to help with the utilities. The Westford Historical Society is to maintain the interior of the building and the museum.

Progress has been made during the year in the organizing of the Town Pageant to be developed by the Westford Players; the writing of a booklet on life of a typical Westford family, prior to and during the Revolution. This booklet is to be written by Mr. and Mrs. Theodore Engel, published by the Westford Minutemen, and made available to the families of Westford.

June Kennedy is publishing an illustrated historical book on "Westford Recollections", as her contribution to the Bicentennial.

The Book Stack, a shop of children's books and storybook characters, at 13 Depot Street, Westford, has designed and handcrafted a colonial doll, as their contribution to the Bicentennial. She is known as the "Sally Carver" doll, named after the youngest girl to first enter Westford Academy in 1792, daughter of Jonathan Carver, an active trustee at that time. The doll is for sale as the first Bicentennial craft to be produced in Westford.

Contributions such as these last three; "Life in Westford Prior To and During the Revolution", "Westford Recollections" and the "Sally Carver Doll", produced by Westford citizens, are just what will make our celebration a success and give us treasures that will endure through the years. Maybe there are other craftsmen, or authors, who might like to make similar contributions.

The J.V. Fletcher Library is serving as a Bicentennial Information Center with a room set aside on the second floor for just this purpose.

On May 24, 1974, the Town of Westford was approved as a Bicentennial Community by the American Revolution Bicentennial Commission. This entitled the town to receive the official Bicentennial Community Flag and Certificate that was later publicly presented to the Selectmen at a fitting ceremony. The flag is now hung in the library until such time as the flag pole on the common is repaired where it may be flown with the American flag.

Respectfully submitted,

Allister F. MacDougall, Chairman
Jack Dimond, Secretary & Treasurer
Barbara Brewer
Arlene Dimond
Theodore W. Engel
Grace Forty
Bette Hook
Doris Karkota
Charles S. Kennedy
Gordon B. Seavey
WESTFORD BICENTENNIAL COMMITTEE

NORTHERN MIDDLESEX AREA COMMISSION

The Northern Middlesex Area Commission serves as the comprehensive regional planning agency for nine communities in Northern Middlesex County, including Billerica, Chelmsford, Dracut, Dunstable, Lowell, Pepperell, Tewksbury, Tyngsborough and Westford.

Each member town is represented by a Selectmen, a planning board member and an alternate named by the Selectmen. A city councillor, a planning board member and an alternate appointed by the City Manager represent the City of Lowell. Collectively these officials form a locally representative Commission which guides the efforts of a professional planning staff.

The Commission usually meets monthly at its offices at 144 Merrimack Street, Lowell (phone: 454-8021).

The following is a brief summary of the major undertakings of 1974:

HOUSING: NMAC's principal endeavor in housing during 1974 was to make the Commonwealth's housing plan more responsive to the needs of the Northern Middlesex Area. This endeavor concentrated on five tasks: (1) analysis of major areas of agreement and disagreement between the State's and the region's housing plans; (2) housing priorities; (3) regular meetings for the exchange of information and ideas; (4) legislation; (5) publications.

In its analysis of the State housing plan, the Commission recommended an increased commitment to fill housing needs that surpass anticipated State assistance by 25 to one. As the second task, housing priorities established a guideline for the distribution of the very limited State funds for housing assistance by matching local community needs, as documented in NMAC's housing plan, with the official projected amount of State housing assistance that our region can expect to receive between 1975 and 1979. Regular meetings between the housing planners of the State's Department of Community Affairs and the regional planning agencies provided an opportunity to alter the State's emphasis on particular programs and the manner of making decisions about funding projects. These meetings resulted in greater reliance by the State on the regional planning agencies in the review of applications for housing assistance by local housing authorities. In addition, NMAC refiled with the General Court legislation to amend the "no snob" zoning law so that areawide fair share plans, where existing and endorsed, are substituted for the existing guidelines. Finally, its continuing effort to increase housing opportunities throughout the region, the Commission initiated publication of it's quarterly HOUSING LETTER.

HISTORIC PRESERVATION: Historic preservation in the Northern Middlesex Area has dealt with the development of tours. Information gathered for a historic tour has assisted the formation of a scenic route by NMAC and a tourist route by the Middlesex County Tourist and Development Council in cooperation with the Chamber of Commerce of Greater Lowell. Technical assistance has been provided to several area communities including Lowell (Route 213 impact on the Bowers House),

Westford (inventory techniques) and Billerica (National Register Designations).

WATER QUALITY: Staff has been assisting the Army Corps of Engineers in a major study of advanced waste treatment facilities aimed at the elimination of pollutants from our water resources by 1985. Although the final plan does not have the formal approval of the participating agencies at this writing, figures on projected flows, plant locations and capacities, and the environmental impact of the system are now available. In its draft form the plan calls for advanced treatment at the Lowell-Duck Island plant now under construction to serve Lowell, Tewksbury, Dracut and East Tyngsborough. A plant would be built in North Chelmsford to serve the northern section of Town and areas of Westford, West Tyngsborough, and possibly East Dunstable. The present Billerica plan would be expanded to include advanced treatment, and would serve both Billerica and South Chelmsford. Pepperell would build the plant currently under design and add advanced facilities later to serve the Town and possibly West Dunstable. There has been an unusual degree of interagency cooperation in this study program. Not only did it have the benefit of multi-disciplinary consultants retained by the Army Corps, but it also had the active participation of the state Division of Water Pollution Control, the U. S. Environmental Protection Agency, the Department of Community Affairs, and the Office of State Planning. Local public workshops and conferences with selectmen, sewer commissions, and consulting engineers brought the benefit of many years of local experience to the study problems.

The result is, we think, a reasonable plan, given the water quality goal Congress has set for us. It is cost efficient, decentralized, and builds upon plans and projects already developed. We expect it will be the frame of reference for all water related projects undertaken in the next several years.

LAND USE: NMAC has recently completed refinement of it's preliminary land use plan and publication is scheduled for February. The plan, divided into two separate reports, inventories the existing land use pattern in the region, identifies the range of current development issues facing all communities and proposes a future pattern of land use designed to achieve areawide goals and objectives.

Basically, the plan calls for a center-corridor concept of development whereby future growth would be directed toward town and village centers. Lands unsuitable for development, such as wetlands and floodplains, form open space and recreational greenbelt links throughout the region. Numerous planned industrial and commercial shopping centers accessible to transportation corridors and future concentrations of population are also recommended. Revitalization of the Lowell CBD as the regional center is also an important future of the plan.

An implementation scheme is also outlined in the plan. Development in centers is phased according to provision of sewerage and water as called for in current sewer and water plans. Necessary zoning changes and guidelines are also presented as recommendations to NMAC communities.

TRANSPORTATION: An awareness of the acute transportation needs of the area and the pledge of federal and state financial assistance to meet these needs has allowed the Commission to assume an increasingly active role vis-a-vis transportation planning.

In conjunction with the area's policy advisory group, the Transportation Coordinating Committee, an Operations Plan/Unified Work Program was adopted. This document not only outlines tasks to be undertaken and the planning methodology to be applied, but describes the management structure that has been developed to ensure maximum cooperation and coordination of efforts.

This approach has been applied to the numerous activities undertaken or monitored during the past year: reviews of the progress of the Route 213 Environmental Impact Statement, assistance provided the consultants responsible for the Lowell Transportation Planning Study, the establishment of areawide project priorities, and assistance offered towards the implementation of a Lowell Regional Transit Authority, eligible for state subsidy and soon to be eligible for federal capital and operating assistance programs. Moreover, working closely with the Councils on Aging and Selectmen, the Commission has helped establish a free Dial-A-Ride service for the elderly and handicapped of Westford and Pepperell. Known as CAB (Councils' on Aging Buses, Inc.), the system operates six days a week in each town with two radio-equipped, eleven passenger vans. Trip destinations have included shopping areas, clinics, hot lunch and drop-in program and Sunday church services. The project funded jointly by THEM Inc. of Boston and the Selectmen of each town.

ECONOMIC DEVELOPMENT: Although NMAC has been hampered by a lack of sufficient funding to effectively carry out the wide range of economic development activities it feels should be undertaken, the Commission continues to play an active role across the region.

Over the course of the past year NMAC maintained representation on various boards and committees dealing directly with economic development, including the Lowell Center City Committee, the Community Teamwork Board, and the Ancillary Manpower Planning Board. In addition, NMAC served as Secretariat for the region-wide Overall Economic Development Program Committee. In that role, staff prepared an annual analysis of the regional economy to maintain area certification to receive EDA funds.

NMAC co-authored an Economic Development Strategy for the City of Lowell in conjunction with the City Development Authority. This strategy should play a fundamental role in the City's economic revitalization by providing a truly comprehensive plan for action. NMAC also worked on an industrial development survey and strategy with the Town of Dracut. This effort provided the practical experience upon which similar efforts for other towns in the region will be based in the future.

BUDGET:

During 1974, the cost of operations was \$186,411.00 which was expended on warrants approved by the Commission. Funds to pay these costs

were received from the following sources: Member municipalities, \$79,884.12; U. S. Department of Housing and Urban Development, \$39,699.52; Massachusetts Department of Community Affairs, \$7,680.00; Massachusetts Department of Public Works, \$23,531.57; Lowell Center Cities Committee, \$11,298.48; U. S. Army Corps of Engineers, \$24,200.00; Sale of Reports, etc. \$117.31. The assessment upon the Town of Westford for fiscal 1975 was \$2,918.68.

Respectfully submitted,

E. Kennard Fletcher, Selectman

Paul L. Davies, Jr.,

Planning Board

Ronald Kangas, Alternate

NORTHERN MIDDLESEX AREA COMMISSION

REPORT OF THE RECREATION COMMISSION

ADULT RECREATION

The adult evening gym program has become very popular this year with activities for women held on Tuesdays and men on Wednesdays. Activities are conducted at the Westford Academy gymnasium from September through November and March through May. The Abbot Middle School gym is used during December through February. Basketball, volleyball, gymnastic and exercise equipment and other activities are available at each facility.

The Westford men's softball league and women's softball league both had successful seasons. The men's leagues play at the Forge Village and Nabnasset fields while the women play at the Col. Robinson School.

An adult tennis clinic was conducted for the first time in August at the Whitney Playground. This instructional program designed for the beginner or intermediate player ran for four weeks with sessions on Tuesdays and Thursdays. More than 40 persons improved their game through this activity.

All adult recreation programs are completely self-supporting with all costs borne by the participants except for the facilities provided by the School Department and Recreation Commission.

ARCHERY

An instructional youth archery program was held last summer at Westford Academy on Tuesday and Thursday evenings. More than 40 boys and girls aged 10-18 participated in this six week program.

YOUTH BASEBALL

The Westford Youth Baseball League (WYBL) continued to be the most popular recreational activity. In 1974 over 500 boys participated in WYBL programs. The WYBL consisted of 36 teams divided into five age groups. The Pee Wees (age 8) were organized into six teams, each playing ten games with an All Star game culminating the 30 game schedule. The Minors (ages 9-10) were organized into 12 teams under three divisions that played a total of 84 games, plus five playoff games and two All-Star games. The Majors (ages 11-12) were organized into ten teams under two divisions which played 65 league games, plus five playoff games. The majors also fielded an All-Star team which participated in five tournaments in other towns. The Senior division (ages 13-15) was organized into six teams which played 46 league games, plus five play-offs. An All-Star team participated in the Lexington Tournament and several individual games with other Lowell area teams.

A new age group (ages 16-19) was added to the program this year. A team of 20 boys from this age group was entered in the Nashoba Senior League and competed against teams from Littleton, Groton, Pepperell, Townsend, Harvard, Shirley and Ayer. The Westford team clinched the

regular season championship with a record of 13 wins and 5 losses, then went on to win the playoffs championship against Groton.

YOUTH BASKETBALL

The boys and girls Saturday winter basketball programs in 1975 were conducted by paid instructors/directors assisted by students of the Westford Academy interscholastic basketball teams. The nine week programs consisted of an instructional clinic and a competitive intramural league. Participation this year in the boys program was around 95 boys, down considerably from the 130 participants last year. The girls program attracted 30 participants, about the same as last year.

A one week youth basketball camp will be conducted by the Recreation Commission in June 1975 after the close of school. The instructional camp program will be directed by the Westford Academy basketball coaching staff with the goal to stimulate interest in Westford basketball as well as improve the skills of the dedicated player.

BOWLING

The youth bowling program continued through the summer of 1974 and winter of 1975. The program for the older age group (13-17) again ran into disciplinary problems and had to be cancelled. The younger age group (7-12) enjoyed great success. The bowling program was conducted by the Lowell Brunswick Lanes who provided shoes, three games of bowling and transportation for a reasonable cost of \$1.75 per session. The only expense to the Town was to provide teen-aged counselors who supervised the younger groups' activities and acted as bus monitors.

EXERCISE PROGRAM

A new summer evening exercise program was conducted for boys and girls aged 11-18 at Westford Academy. Activities were supervised by a member of the Westford Academy Athletic staff. Full facilities of the Academy gymnasium, track and universal exercise equipment were available each weekday evening for nine weeks. 42 youths took advantage of this opportunity.

FOOTBALL

The Westford Lions Pop Warner football team completed their second season with an undefeated and untied record of nine wins to capture the Wachusett League Championship title.

The Westford Pop Warner football program is open to all boys and girls between the ages of 11 and 13. The 1974 team was comprised of 40 players and 24 cheerleaders. Last year's championship football team was coached by Mr. Robert DeFilippi with assistants Arnold Miller and Norman Morency. The tri-captains were Dennis Parent, Mark Miller and Jamie Lehan. The cheerleaders were coached by Mrs. Fran Considine.

In recognition of their capturing the Wachusett League Championship, the Board of Selectmen declared December 6, 1974 as Pop Warner Day in

Westford.

GYMNASTICS

The new summer gymnastics program was extremely successful in 1974 with 97 girls and one boy participating. The gymnasts varied in age from ten to sixteen with abilities ranging from beginners through intermediate. Morning sessions were held daily at the Abbot Middle School gym for six weeks with additional afternoon sessions held on Mondays, Wednesdays and Fridays. Individual and group instruction was provided by a salaried professional gymnast with help from two assistants. Each individual participated in events of their choice and were encouraged to progress at their own pace. The program was concluded with a demonstration which filled the gymnasium with spectators.

Two professional gymnasts have been retained for the 1975 program in anticipation of increased enrollment.

ICE SKATING

The Westford Skating Program has entered its eleventh year. This popular program, which started in 1963, with inter-town competitive hockey as its reasons for existence has evolved into a family oriented recreational activity with three separate inter-related divisions.

The Westford Junior Hockey Club comprised of eight traveling teams who represent the town of Westford against other towns in area leagues, consists of 120 boys in ages from 7 to 16.

The Westford Hockey League is an intra-mural non-competitive program styled after the Westford Youth Baseball League to allow all boys interested in hockey to learn and develop their hockey skills and to compete at their individual levels. This has proved to be a very popular program with both adults and the young participants. There are presently 160 boys up to the age of 15.

The Figure Skating Program provided instruction and recreation for over 220 Westford residents of all ages. Figure skating skills are taught by a qualified A.F.S.A. instructor. A.F.S.A. badges are awarded as various skill levels are achieved.

The total program is administered by over 70 volunteers, men and women, with the sole exception of the figure skating instructor, who is salaried. The total cost of the program was \$44,000.00, of which the town of Westford provided \$9,500.00 to offset the cost of ice rental. All other costs were borne by the participants.

SUMMER PARKS

The Summer Parks program completed its fifth highly successful season in providing summer recreational activities for more than 200 boys and girls. The goal of this program is to give children group recreation involving fun, creativity and learning to complement other more competitive Westford youth activities. This program also encourages

the participation of younger school-aged children. Under the leadership of a trained and experienced Recreation Director, assisted by eight high school/college student counselors, the six week program provided supervised play and instruction five days per week in a wide variety of activities. Sessions were held daily between 9:00 A.M. and 12:00 noon at the Nabnesset, Frost, Cameron and Sargent school fields. Arts and crafts, chess, checkers and other sit-down games provided a welcome respite from the more physical volleyball, tetherball, kickball, frisbee and street hockey games played by the children. In addition, elementary first aid was taught and a very popular kite flying contest was held.

The Recreation Commission is planning to expand the Summer Parks Program in 1975 to include the Robinson School provided sufficient interest for this area is indicated in the summer activities registration.

TENNIS

The summer instructional youth tennis program was an overwhelming success in 1974. 154 children aged 7-10 participated in a clinic held twice a week at the Whitney Playground. More than 300 children aged 11-18 attended similar clinics at the Westford Academy courts. Instruction was provided by a salaried tennis pro and three instructors.

TOWN BEACH

During the spring of 1974, control and supervision of the Town Beach at Forge Pond was transferred from the Town Beach committee to the Recreation Commission.

Under the able guidance of the Town Highway Department Parks Division, approximately fifteen loads of sand were trucked to the beach site and graded evenly to the water's edge. In May, a team of scuba divers searched the water off-shore seeking any debris that might endanger the safety of swimmers during the summer months. Throughout the summer the Parks Division continued to provide excellent service and manpower for daily grounds maintenance and trash removal.

Qualified lifeguard protection was provided 10:00 A.M. - 5:00 P.M. seven days a week for the period June 22 through the Labor Day weekend. Over 130 youngsters were enrolled in a very successful certified Red Cross Swim program conducted in three separate two week sessions.

In July, a new bathhouse to replace the one that was destroyed by vandals two years ago was erected on the original concrete slab foundation. This modest cinder block building contains a utility room for the lifeguards and appropriate public toilet facilities.

This coming spring it is expected that the State Department of Public Health will undertake their scheduled Forge Pond Aquatic Nuisance Control treatments to clear the pond of weeds and algae growth.

WRESTLING

A new wrestling program was started in June 1974 and ran through

August. The wrestling facilities at Westford Academy were made available to the 30 Middle School aged boys who eagerly participated. These boys, most capably coached by volunteer James Hall, won the Wrestling Tournament in Brockton in August.

PARKS IMPROVEMENT

Capital improvements for F.Y. 1975 were focused on the Forge Village field. A new backstop for the softball field, new benches, and vehicle barriers were provided during 1974. During the spring of 1975 a new fence will be constructed for the softball field at Forge and permanent goals for street hockey rink will be constructed at the Graniteville Field. New Tennis nets and basketball hoops/nets will be provided where needed.

ACKNOWLEDGMENTS

The Recreation Commission wishes to thank the more than 170 volunteers who actively contributed to the success of the 1974-75 programs, especially the Mother's Auxilliaris, managers, coaches, officials and administrators who so willingly gave their time and energy to the Baseball, Football Hockey and Wrestling programs. In addition, we would like to single out the following persons and organizations for their greatly appreciated contributions:

...Mr. Ed Dean and Mr. Nick Zaher for installation of practice light poles for football.

...Mr. Clayton Dearth for outstanding care of the playing fields and parks.

...Westford Businessmen's Association, Lions Club and other Boosters for their generous donations.

...Highway and School Departments for outstanding cooperation and assistance.

Respectfully submitted,

Thomas Stiling, Chairman
Frank Abrano
Joseph Ashby
William Barnett
Diane Chrusz
Ann Courchaine
Robert DeFilippi
Kenneth Grimm
Daniel Hogan
Daniel Pioli
Sheri Preston
RECREATION COMMISSION

REPORT OF THE HOUSE NUMBERING COMMITTEE

This year we have been updating and adding to the streets already numbered. There are now 243 accepted and unaccepted street. There were several changes made on the street listing following this report.

We have checked the numbers on houses while updating and found that on 16 streets (458 houses) there was only 43% of the houses displaying a number. It is important that there is a number properly displayed on each building. Not only is it Article XVI of the Town By-Laws, but it is of benefit to the owner, the neighbors and especially the Police and Fire Departments.

Anyone wishing to verify a building number before displaying it should call the House Numbering Committee.

Respectfully submitted,

Norman E. Day
HOUSE NUMBERING COMMITTEE

STREET LISTING - TOWN OF WESTFORD

CODE: * Preceding street name indicates street is numbered
Following street name indicates a proposed street

<u>STREET NAME</u>	<u>STARTS</u>	<u>ENDS</u>
*Abbot Street	Forge Village Rd, Pine St & Town Farm Rd	Pleasant Street 65-69
*Academy Drive	Depot Street 3-5	Driveway to Academy
*Acton Road	Lowell Road, Acton	Acton Rd, Chelmsford
*Anderson Lane	Kirsi Circle 19-21	Turn-a-round
*Banbury Drive	Concord Rd 190-194	Concord Rd 202-206
*Bayberry Road	Pine Ridge Rd 44-48	Turn-a-round
*Beacon Street	North, No Main & River Sts	Dead End
*Beatrice Road	Dunstable Rd 75-77	Long Sought For Pond
*Beaver Brook Rd	Pleasant St & Concord Rd	Beaver Brook Rd, Littleton
*Beaver Dam Drive	Depot Street 20-24	Fletcher Road 14-16
*Beech Road	Sycamore Road 7-9	Pine Road 8-10
*Birch Road	Pine Road 33-35	Rt of way to Edwards Ave
*Blackthorn Drive	Cold Spring Rd 22-24	Fletcher Road 17-19
Blades Road	Groton Rd 274-276	
*Blaisdell Road	S Chelmsford Rd 25-27	Vose Road 7-9
*Blaney Street	Carlisle Rd 177-179	West St, Carlisle
*Blue Ridge Road	Stony Brook Rd 59-61	Stratton Hill Rd 11-15
*Bobolink Road	Nutting Rd 13-15	Turn-a-round
*Boston Road	Main Street 47-49	Littleton Rd 181-183
*Bradford Street	Pleasant Street 4-6	Forge Pond
*Brian Drive	Christopher Rd 4-6	Turn-a-round

*Bridge Street	Graniteville Rd 82-86	North Main St 44-46
*Broadway Street	Graniteville Rd & River St	North Main St 14-16
*Brookside Road	Lowell Road 110-112	Nabnasset St. 29-30
*Brookview Drive	Beaver Dam Rd 12-14	Fletcher Road 22-24
Burgess Pond Rd	Depot Street 70-72	Dead End
*Byrne Avenue	Crosses Moore Ave 25-26	Gassett Road No. 1
Byrne Place	Now Byrne Avenue	
*Camp Road	Wilson Lane 2-4	Dead End
*Canal Street	Bradford St 10-12	Dead End
*Carlisle Road	Littleton Rd 182-184	Westford Rd, Carlisle
*Carolina Lane	Plain Road 58-62	Turn-a-round
*Castle Road	Crown Road 27-29	Turn-a-round
*Cedar Road	Fir Road 6-8	Maple Road 7-11
*Cemetery Road	Patten Road 48-50	Concord Road 48-50
*Chamberlain Road	Lowell Road 109-111	Galloway Rd, Chelmsford
Chandler Road	Now Flushing Pond Rd	
Chelmsford Road	Now Littleton Rd	
*Chestnut Road	Fir Road 10-12	Lake Shore Drive 37-39
*Chestnut Street	Oak Street 4-5	Dead End
*Christopher Rd	Beaver Brook Rd 48-50	Turn-a-round
*Church Street	Broadway Street 66-70	Cross Street 9-11
*Clare Circle	Polley Road 26-28	Turn-a-round
*Cold Spring Road	Depot Street 50-54	Patten Road 27-29
*Concord Road	Pleasant St & Beaver Brook Road	Carlisle Road 71-73
*Connell Drive	Main Street 44-46	Dead End
*Coolidge Avenue	Brookside Road 44-48	Moore Road 11-13
*Coolidge Street	W Prescott St 32-34	Dead End
*Court Road	Crown Road 21-23	Turn-a-round
*Courtland Circle#	MacIntosh Rd 4-6	Turn-a-round
*Craig Circle	S Chelmsford Rd 19-21	Vose Road 7-9
*Crescent Street	Abbot Street 11-13	Dead End
*Cross Road	Lake Shore Dr N 31-33	Forrest Road 4-6
*Cross Street	Broadway 52-54	Dead End at Railroad
*Crown Road	Boston Road 36-40	Crown Road 6-8 (circle)
*Crusade Road	Palace Road 3-5	Turn-a-round
*Cummings Road	Depot Street 35-37	Providence Road 7-9
*Cypress Road	Sycamore Road 11-13	Pine Road 12-14
*Dana Drive#	Fairview Drive 3-5	Turn-a-round
*Dell Road	Dunstable Road 71-73	Long Sought For Pond
*Depot Street	Main Street 7-72	Groton Road 319-321
*Depot Road	Now Depot Street	
*Doris Road	Passes end of Jo-Jo Lane	Dead End
*Douglas Road	Kirsi Circle 5-9	Kirsi Circle 31-33
Downs Road	Dunstable Rd 41-43	
*Drawbridge Road	Court Road 9-11	Providence Road 75-79
*Dunstable Road	Depot Road 146-148	Scribner Rd, Tyngs Line
*Durkee Road	Off Route 119 Acton	
*E Prescott St	W Prescott & Pleasant St	North Main Street
Easy Street	Lawson Road	Dead End
*Edwards Avenue	Oak Hill Road 34-36	Edwards Beach
*Elliott Road	Littleton Rd 363-365	Turn-a-round
*Elm Road	Plain Road 112-114	Dead End

*Elm Street	E Prescott St 3-5	Dead End
*Emerson Road	Crosses Jo-Jo Lane 4-5	Dead End
*Endmoor Road	Plain Road 90-92	Dead End
*Fairview Drive	Tadmuck Road 8-10	Main Street 133-135
*Fir Road	Pine Road 17-21	Elm Road 10-12
*First Street	Broadway Street 27-33	River Street 20-22
*Flagg Road	Main St, Forge Village Rd	Hildreth Street 69-71
Fletcher Lane	Forrest Road 34-36	Dead End
*Fletcher Road	Depot Street 48-50	Saw Mill Dr 6-8
*Flushing Pond Rd	Tyngsboro Road 17-19	Groton Road 414-416
*Forge Village Rd	Main St & Flagg Road	Pine, Abbot & Town Farm Rd
		Tyngsboro Road 65-67
*Forest Road	Oak Hill Road 84-86	River Street 30-32
*Fourth Street	Broadway 43-51	Hunt Road 22-24
*Frances Hill Rd	Chamberlain Rd 114-16	Dead End
*Franklin Rd	Groton Rd 194-196	Forest Road 14-16
*Gassett Road	End of Byrne Ave	Oak Hill Road 84-86
*George Avenue	Gassett Road 9-11	Keyes Road 122-124
*Gould Road	Groton Road 128-132	River & Broadway Sts
*Graniteville Rd	Main Street 30-32	Dead End
Green Needles Rd	Beaver Brook Rd 45-47	Acton Road 114-116
*Greenwood Road	Old Lowell Road 71-73	Acton Road 76-78
*Griffin Road	Carlisle Road 82-84	Groton Rd, Chelmsford
*Groton Road	Lowell Road, Groton	Knoll Road 6-8
*Grove Street	Nabnasset St 15-17	Dead End
*Hadley Road	Wilson Lane 6-8	Patten Road 24-26
*Hartford Road	Robinson Road 9-11	Oak Hill Road 16-18
*Hawthorne Avenue	Williams Avenue 5-9	Dead End
*Hemlock Road	Chestnut Road 3-5	Beaver Dam Drive 5-7
*Heywood Road	Depot Street 42-46	Turn-a-round
*Hidden Valley Rd	North Hill Road 15-17	Concord Road 104-106
*Hildreth Street	Boston Rd & Lincoln St	Dead End
*Hill Street	W Prescott St 14-16	North Main St 57-59
*Hillside Avenue	North Main St 53-55	Olive Road 709
*Hillside Road	Pond Road 10-12	Turn-a-round
*Howard Road	Concord Road 93-95	Spaulding Rd, Chelmsford
*Hunt Road	Chamberlain Rd 44-46	Nabnasset Lake
*Island Path	Byrne Avenue 20-22	Robert Road 3-5
*Jefferson Road	Old Lowell Rd 92-94	Dead End
*Jelley Road	Nutting Road 30-32	Turn-a-round
*Jester Road	Providence Rd 62-64	Doris Rd 6-10
*Jo-Jo Lane	Oak Hill Rd 65-67	Dead End - Stony Brook
*Jonas Road	Nabnasset St 35-37	Davis Road, Tyngsboro
*Keyes Road	Groton Road 210-212	Banbury Dr 25-27
*Kings Road	Banbury Dr 7-9	Turn-a-round
*King's Pine Road	Crown Road 9-11	Main Street 132-134
*Kirsi Circle	Main Street 114-116	Dead End
*Knoll Road	Edwards Avenue 16-20	Fletcher Lane
*Lake Shore Drive N	Oak Hill Road 66-68	Dead End near Elm Rd
*Lake Shore Drive S	Passes Old Wood Rd	Dead End
Lakeview Street	Pine Grove Road	S Chelmsford Rd 31-35
*LaSalette Road	S Chelmsford Rd 37-39	Dead End
*Laurel Avenue	Plain Road 158-160	Easy Street
Lawson Road	Forest Road 46-48	

*Leland Road	Main Street 77-81	Main Street 111-113
*Lillian Road	Moore Road 14-18	Polley Road 23-25
*Lincoln Avenue	E Prescott St 17-19	Elm Street 9-11
*Lincoln Street	Main Street 5-53	Hildreth Street 2
*Line Road	Tadmuck Road, Chelmsford	Turn-a-round
*Links Road	Doris Road 1-5	Dead End
*Littleton Road	Littleton Rd, Chelmsford	King Street, Littleton
*Long Road	Dunstable Road 59-61	Long Sought For Pond
*Long Meadow Rd	Old Homestead Rd 4-6	Old Homestead Rd 24-26
*Long Sought For Pond Rd	Tenney Road	Dunstable Road 128-129
*Lorraine Ave.#	Old Lowell Rd 13-15	Old Lowell Rd 23-25
Lougee Road	See Greenwood Road	
*Lowell Road	Depot Street 61-63	Graniteville Rd, Chelmsford
		Dead End
*Lower Road	Elm Road 49-51	Polley Road 19-21
*Lucille Avenue	Lillian Road 1-2	Fatten Rd 10-12
*MacIntosh Rd#	Forge Village Rd 22-26	Old Westford Rd, Chelmsford
*Main Street	Flagg Rd & Forge Village Road	
Main St, Graniteville	Now North Main Street	
*Makepeace Road	Dunstable Rd, Tyngsboro	Dunstable Rd, Chelmsford
*Maple Road	Pine Road 25-27	Dead End
*Maple Street	River Street 51-53	Dead End
*Millstone Hill Rd	Groton Road 38-40	Hoyt's Wharf Rd, Groton
*Milot Road	Town Farm Road 27-29	Dead End
*Moore Avenue	Oak Hill Road 46-48	Dead End
Moore Place	Now Moore Avenue	
*Moore Road	Erookside Road 20-22	Plain Road 143-145
*Mulberry Lane	Forge Village Rd 96-98	Crescent Street 2-4
*Muskett Lane	Sawmill Road 5-7	Turn-a-round
*Myrtle Avenue ,	Williams Avenue 11-15	Oak Hill Road 20-22
*Nabnasset St	Oak Hill Road 45-47	Main Street, W Chelmsford
New Street	Now Coolidge Avenue	
*Newport Drive	Salem Road 24-28	Endmoor Road 44-46
*Nixon Street	Littleton Rd 137-139	Turn-a-round
*North Street	N Main, Beacon & River Sts	Groton Road 137-141
*North Hill Rd	Tyngsboro Road 60-62	Turn-a-round
*North Main St	North, Beacon & River Sts	E Prescott Street
*Nutting Lane	Nutting Road 7-9	Turn-a-round
*Nutting Road	Plain Road 54-56	Groton Road 213-215
*Oak Road	Pine Road 13-15	Elm Road 10-12
*Oak Street	Pleasant Street 15-23	Chestnut Street
Oakdale Street	Sand Beach Road	Lakeview Street
*Oak Hill Road	Brookside & Plain Rds	Groton Road 501-503
*Old Road	Carlisle Road 129-133	Acton Road 9-10
Old Groton Road	North Street	Groton Road
*Old Homestead Rd	Graniteville Rd 62-64	Cold Spring Rd 99-101
*Old Lowell Road	Concord Road 248-250	S Chelmsford Rd 47-49
*Old Wood Road	Endmoor Road 39-41	Lake Shore Dr N 7-9
*Olive Road	Dunstable Road 79-81	Long Sought For Pond
*Orchard Street	E Prescott St 23-25	Dead End
*Palace Road	Providence Road 66-68	Tadmuck Road 15-17
*Palermo Street	Pine Street 12-14	Pleasant Street 45-47

*Patriot Lane	Graniteville Rd 20-22	Patriot Lane 4-4 (Circle)
*Patten Road	Forge Village Rd 28-32	Pleasant Street 79-81
*Pershing Street	E Prescott St 26-28	Dead End
*Phillips Dr	Concord Rd 124-128	Phillips Dr (Circle)
*Pierce Avenue	Cold Spring Rd 29-33	Cold Spring Rd 49-53
*Pine Road	Plain Road 80-82	Lake Shore Drive 17-19
*Pine Street	Pleasant Street 35-37	Forge Village Rd, Abbot St & Town Farm Road
Pine Grove Road	Beaver Brook Rd 11-15	Lakeview Street
*Pine Hill Road	Pine Hill Rd, Chelmsford	Chamberlain Road 97-99
*Pine Ridge Road	Forge Village Rd 47-49	Bridge Street 54-56
*Pine Tree Trail	Moore Avenue 17-19	Byrne Avenue 31-33
*Plain Road	Depot Street 69-71	Brookside & Oak Hill Rds
*Pleasant Street	E & W Prescott St	Concord & Beaver Brook Rd
*Polley Road	Stony Brook Rd 57-59	Plain Road 121-123
Pollyanna Lane	Forest Road 40-42	Dead End
*Pond Road	Dunstable Road 67-69	Long Sought For Pond
*Pond Street	Pleasant Street 6-8	Bradford Street 21-23
*Poplar Road	Plain Road 98-100	Lake Shore Dr S 47-49
*Power Road	Littleton Rd 276-278	Power Road, Littleton
Prince Street	Now Hill Street	
*Providence Road	Lowell Road 17-19	Turn-a-round
*River Street	Graniteville Rd & Broadway St	Beacon, North & N Main Sts
Robbins Road	Littleton Rd 330-332	Dead End
*Robert Road	Old Lowell Rd 80-82	Turn-a-round
*Robinson Road	Flagg Road 29-31	Concord Road 60-62
Roc 'N Roe Lane	Dunstable Rd 91-93	Dead End
*Rutland Circle	Griffin Road 34-36	Turn-a-round
*St Mary's Drive	Littleton Rd 88-90	S Chelmsford Rd 30-32
*Salem Road	Sycamore Lane 13-14	Newport Drive 59-61
Sand Beach Road	Beaver Brook Rd 5-7	Dead End
*Sawmill Drive	Cold Spring Rd 40-44	Turn-a-round
*Sawmill Road	Hidden Valley Rd 8-10	Turn-a-round
*Second Street	Broadway Street 34-36	Dead End
*Shea Street	Littleton Rd 441-443	Turn-a-round
*Sherwood Drive	Stony Brook Rd 83-85	Blue Ridge Rd 4-6
*Sleigh Road	Sleigh Rd, Chelmsford	Turn-a-round
*Smith Street	E Prescott St 34-36	Pershing Street 7-9
Snake Road	Now Power Road	
*Snow Drive	Concord Road 239-241	Turn-a-round
*Sought For Road	Dunstable Rd 63-65	Long Sought For Pond
*S Chelmsford Road	Littleton Rd 122-124	Parkerville Rd, Chelmsford
Spaulding Road	See Green Needles Rd	
Spring Lane	Tenney Rd 36-38	Dead End
*Spruce Road#	Endmoor Road 9-11	Elm Road 4-6
*Stony Brook Road	Main Street 158-160	Nutting Road 10-12
*Story Street	W Prescott 6-8	Elm Street 10-14
*Stratton Hill Road	Sherwood Road 11-12	Polley Road 18-20
Sunset Rd	Tenney Rd 46-50	Dead End
*Sycamore Lane	Plain Road 68-70	Salem Road 15-16
*Tadmuck Lane	Fairview Drive 7-9	Turn-a-round
*Tadmuck Road	Main Street 117-119	S Chelmsford Rd 34-36
*Tenney Road	Keyes Road 75-79	Westford Rd, Tyngsboro

*Texas Road	Carlisle Road 89-91	Dead End
*Third Street	Broadway St 37-39	Fourth Street 5-7
*Timberlee Lane	Depot Road 116-118	Turn-a-round
*Torrington Lane	Woodbine Ter 15-17	Williams Ave 14-16
*Tower Road	Oak Hill Road 19-21	Dead End
*Town Farm Road	Forge Village Rd, Pine & Abbot Sts	E Prescott St 66-70
*Trails End Road	Wilson Lane 12-14	Dead End
*Tyngsboro Road	Groton Road 320-322	Swan Road, Tyngsboro
*Vinton Place	Lowell Road 4-6	Depot Street 63-65
*Vose Road	S Chelmsford Rd 29-31	Griffin Road 58-62
*Wayne Road	Old Lowell Rd 24-26	Turn-a-round
Webber Road	Beaver Brook Rd 29-31	Dead End
*West Street	North Main St 95-99	Lowell Road, Groton
West St, Westford	Now Blaney Street	
*W Prescott Street	E Prescott & Pleasant Sts	Forge Village Rd, Groton
*Wheeler Lane	Main Street 64-66	Dead End
White Street	Now Third Street	
*Williams Avenue	Plain Road 144-146	Right of Way
*Willow Road	Sycamore Lane 3-5	Pine Street 8-10
*Wilshire Avenue	Woodbine Terrace 9-11	Williams Avenue 10-12
*Wilson Lane	Passes Byrne Ave 1-2	Dead End
*Winding Way	North Hill Road 3-5	Tyngsboro Road 68-70
*Wing Road	Keyes Road 81-83	Dead End
*Woodbine Terrace	Plain Road 120-122	Dead End
*Woodland Drive	Beaver Brook Rd 52-54	Turn-a-round
*Wright Lane	Hildreth Street 24-26	Dead End
*York Avenue	Woodbine Terrace 3-7	Williams Avenue 6-8

NASHOBA VALLEY TECHNICAL HIGH SCHOOL
REPORT OF DISTRICT COMMITTEE

1974 was another growth year for the Nashoba Valley Technical High School. Two new departments were added to the offerings of the school, and they are, "Culinary Arts" and "Painting and Decorating". The School originally opened with eight departments and a potential enrollment of 490 students; and in five years it has expanded to fifteen departments, with a potential enrollment in excess of 700 students. The additional departments are providing a broader base of Occupational Education selection and training for the youth of our communities.

Day Offerings

Auto Body
Automotive
Commercial Art & Industrial Photography
Community Service Aide
Culinary Arts
Data Processing & Business Machines
Drafting
Electrical
Electronics
Graphic Arts
Painting & Decorating
Machine
Metal Fabrication
Mill & House Carpentry
Plumbing & Heating

Adult Education

Our Adult Education Program continues to draw great numbers of applicants with applications running in the 1600-1700 range. Unfortunately, we can only accommodate 1000 students. The broad range of Adult Education follows:

Air Conditioning & Refrigeration-introductory
Auto Body-Advanced-Introductory-Antique
Automotive Technology-Women
Beginning Sewing-Advanced
Business Machine Maintenance
Carpentry-Related
Creative Sewing
Data Processing-Introductory-Advanced
Electrical Code
Electronics
English
Fly Tying
Gourmet Cooking-Introductory-Advanced
Home Appliance Repair
Health Services Aid
Mathematics
Ornamental Horticulture & Floral Arranging-Introductory
Ornamental Sheet Metal

Physical Fitness-Men-Women
Painting & Decorating & Refinishing
Photography-Advanced
Plumbing & Heating Code
Printing & Graphic Arts
School Bus Driving
Small Gasoline Engine Repair
Sheet Metal
Typing
Woodworking
Welding

Special Needs

In order to start the implementation of Chapter 766 (Special Needs) the District Committee has hired an Area Coordinator, with Federal Grant monies, to structure our special needs program in accordance with State laws. In addition to the special needs package the Coordinator will develop alternative means of providing Occupational Education in the four towns.

Other Programs

Our other existing programs have progressed according to plan and enrollment.

Library

Our library has now grown to the point where our Mill House had to build new stacks for the necessary additional books. The State requirements for our library needs changed after the initial library was approved thereby, necessitating some expansion.

Data Processing

Our Data Processing Department has expanded its services to our four towns, which services are a positive by-product of having a Data Processing as an instructional department.

Interact

A very new dimension for Nashoba Tech this year has been a program that provides a link between our school and the local Community College in Burlington. This idea started with Nashoba Tech and the College sometime ago, and is now being implemented statewide.

We provide specialized instruction, after school, to some students from the College with the College paying all expenses, i.e., salaries, materials, prorated utilities, etc. We in turn have the opportunity to send selected Seniors from our school to the College for special and advanced courses, not available in our curriculum. Our Seniors, while attending such courses, will receive college credits from the Community College, as well as credits at our school. It is a very exciting and beneficial program, and we are watching this "Interact" with great expectations.

Tentative Budget (July 1, 1975 - June 30, 1976)

<u>Operating & Maint. Budget</u>		Budget 1974-1975	Tent. Budget 1975-1976	Chelmsford (45.49)	Groton (9.31)	Littleton (10.69)	Westford (34.51)
1000 Administration		96,906	101,606	46,220	9,460	10,862	35,064
2000 Instruction		976,290	1,036,114	471,328	96,462	110,761	357,563
3000 School Services		152,109	177,825	80,894	16,555	19,009	61,367
4000 Operation of Plant		163,476	177,400	80,699	16,516	18,964	61,221
5000 Fixed Charges		75,406	84,810	38,580	7,896	9,066	29,268
Total		1,464,187	1,577,755	717,721	146,889	168,662	544,483
6000 Community Services		13,721	14,600	6,642 (58.30%)	1,359 (8.04%)	1,561 (10.70%)	5,038 (22.96%)
7000 Equipment		40,099	24,030	14,010	1,932	2,571	5,517
8000 Debt Retirement--Serv.		310,600	302,375	176,285	24,311	32,354	69,425
9000 Adult Ed.		35,950	38,350	(54.36%)	(7.22%)	(13.77%)	(24.65%)
Grand Total Budget		1,864,557	1,957,110	935,505	177,260	210,429	633,916
Less: Estimated Reimbursements:							
Operating		(751,639)	(661,000)	(300,690)	(61,539)	(70,660)	(228,111)
Capital		(133,461)	(133,000)	(77,539)	(10,693)	(14,231)	(30,537)
Adult Ed.		(8,699)	(6,000)	(3,262)	(433)	(826)	(1,479)
Total Reductions (Est.)		(893,799)	(800,000)	(381,491)	(72,665)	(85,717)	(260,127)
Assessments to Towns		970,758	1,157,110	554,014	104,595	124,712	373,789

PERSONNEL BY-LAWS
FOR THE TOWN OF WESTFORD
AS AMENDED
EFFECTIVE JANUARY 1, 1974

WESTFORD PERSONNEL BOARD
Thomas F. Cullen
James P. Driscoll
Ellen S. Harde, Chairman

AUTHORIZATION

Pursuant to the authority contained in Section 108A and 108C of Chapter 41 of the General Laws to amend the by-laws of the Town of Westford by adding thereto the following article adopting a plan classifying certain employees, except those appointed or employed by the School Committee, those offices filled by popular election and certain positions and incumbents of which render intermittent or casual service.

The effective date of this By-Law shall be January 1, 1970.

The By-Law establishes the Classification and Salary Plan and the necessary administration procedures. Any and all provisions in the Personnel By-Laws pertaining to wage and classification and personnel policy may be amended upon recommendation by the Personnel Board and by a majority vote at any annual or special town meeting.

There are five parts to the By-Laws:

- Section 1. The Personnel Board
- Section 2. The Personnel Policy
- Section 3. The Classification and Wage Plan
- Section 4. Fringe Benefits
- Section 5. Grievance Procedure
- Section 5a. Definitions

SECTION 1. Personnel Board (Hereinafter referred to as the Board)

(a) There shall be a Personnel Board consisting of five (5) members. No elected officials, members of the Finance Committee, members of any standing Board or committee having charge of the expenditure of money, or employee of the Town shall be appointed to this Board. Members shall be residents of the Town and shall serve without compensation. In making the appointments, the Board of Selectmen and Town employees shall take into consideration the personnel qualifications of those citizens who will best meet the responsibility of the board to represent both the employees and the taxpayers. If possible, the make-up of the board shall consist of members, preferable professionally qualified, who are familiar with the principles and experienced in the methods and practices of labor relations and personnel administration. At all times, two of the five members shall be elected from a list of not less than two suggested members, qualified as above and balloted on by all permanent full time and permanent part time employees of the Town entitled to vacation leave and who are employed under the classification and pay plan, and three members appointed by the Board of Selectmen.

When said Board is first established, one of the members shall be appointed by the Selectmen for a term of one year, one of the members shall be appointed by the Selectmen for a term of two years, one of the members shall be appointed by the Selectmen for a term of three years, one of the members shall be elected by said employees for a term of two years, one of the members shall be elected by said employees for a term of three years; and their successors shall be appointed or elected, as the case may be, for terms of three years each.

If any members of the Personnel Board shall resign or otherwise vacate his office before the expiration of his term, his successor shall be appointed, as provided above, to serve the balance of the unexpired term. Each member of the Board shall serve until his successor has qualified.

(b) Forthwith annually, the Board shall meet and organize by electing a Chairman and Clerk. A majority of the Board shall constitute a quorum for the transaction of business. A majority vote of the quorum and/or Board shall determine the action the Board must take on all matters upon which it is authorized or required to pass under the By-Law. The Personnel Board may employ assistance and incur expenses as it deems necessary subject to appropriation of funds therefore.

The Personnel Board shall meet at such time as it shall determine in its rules for the transaction of business under this By-Law; and the Board may hold such special meetings as may be called by the Chairman or by vote of a quorum of the Board.

(c) A Personnel record of all town employees shall be kept by the Town Accountant in his office. Said record shall contain all the vital statistics and other pertinent data of each and every person employed by the Town. It shall be the duty of each Department Head and employee to furnish to the Town Accountant forthwith all data needed for the completion of this record, and such personnel records and reports as the Personnel Board may require.

Each department head shall submit to the Town Accountant on Monday of each week, in such form as the Personnel Board shall prescribe, a report of all employees of the department absent from duty during the calendar week immediately preceding, specifying in each case whether the employee was absent on vacation leave, on leave of absence, on occupational sick leave, on non-occupational sick leave, on bereavement leave, on court leave, or on military leave, or specifying the nature of his absence if it was not for one of the foregoing reasons.

(d) For identification purposes the Personnel Board shall maintain written job descriptions of the jobs or positions in the classification schedule of the plan each consisting of a statement describing the essential nature of the work, characteristics of the position that distinguish the position from other positions.

(e) Except as otherwise provided by law, the Personnel Board shall have access to all facts, figures, records and other information relating to the personnel of town departments other than the School Depart-

ment, and the same shall be furnished within three days by any such department whenever so requested by the Board in such form as said Board may require.

(f) The Personnel Board shall file an annual report of its activities and recommendations with the Board of Selectmen not later than the 15th of December in each year.

SECTION 2. The Personnel Policy

(a) All employees shall be paid as provided in the salary plan; and no board, or head of a department shall fix the salary of any employee in a position except in accordance with such plan.

(b) All open positions, part-time and full-time, for employment in the Town shall not be filled until they have been posted for seven full days on the public bulletin board at the Town Hall except those positions filled on an emergency basis.

(c) No person shall be appointed, employed or paid as an employee except on an emergency basis, in any position subject to the provisions of the plan under any title other than those of the classification schedule. The job title in the plan shall be the official title of the position and shall be used in all administrative and employment records.

(d) Except for those positions paid on a flat rate basis, promotions from minimum to maximum salaries shall be successive steps annually but shall not be mandatory. Individual advancement shall be on merit, not necessarily on length of service, and shall be made only on the recommendation of the responsible Department Head.

(e) In computing length of service for step increases for a new employee, credit shall be given for prior service as a temporary employee without interruption of service.

(f) The hiring rate shall be the minimum of the rate range of the job for which the new employee is hired, unless otherwise authorized by the Personnel Board.

(g) Each department head subject to this plan shall include in his estimated budget prepared for the Finance Committee a pay adjustment section setting forth in detail the amounts which will be required for anticipated pay adjustments during the ensuing year and shall furnish a copy thereof to the Personnel Board.

(h) Civil Service - Nothing in this Personnel By-Law shall be construed to conflict with Chapter 31 of the General Laws.

(i) Each department head may, if conditions warrant, employ persons on an emergency basis, for a period not to exceed three calendar weeks without prior approval of the Personnel Board.

(j) Physical Examination. Every person hereinafter employed by the Town subject to this By-Law shall successfully complete a physical

examination unless such requirement is waived by the Board. The examining physician shall be appointed by the Board and shall render a sealed report of his findings to the Personnel Board for safe keeping.

(k) Non-Discrimination. All applicants for positions in the Town of Westford shall not be discriminated against because of race, color, religion, sex, or national origin, and the foregoing prohibition shall apply to and include but not limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other form of compensation and selection for training, including apprenticeship.

SECTION 3. The Classification and Wage Plan (effective January 1, 1974)

The Classification and Wage Plan establishing the occupational categories, the wage rates, and the present hourly schedules.

	<u>1st Step</u>	<u>2nd Step</u>	<u>3rd Step</u>	<u>4th Step</u>
Jr. Clerk Stenographer (37½ hours)	2.45	2.61	2.83	2.93
Clerk Typist (37½ hours)	2.45	2.61	2.83	2.93
Part time clerk typist	2.31	2.45	2.61	2.71
Clerk Stenographer (37½ hours)	2.96	3.12	3.34	3.48
Senior Account Clerk (37½ hours)	3.43	3.56	3.72	3.87
Jr. Account Clerk (37½ hours)	2.60	2.75	2.95	3.10
Cashier Clerk (37½ hours)	2.45	2.61	2.83	2.93
Laborer (40 hours)	3.12	3.27	3.48	3.62
Cemetery Part time working foreman (seasonal & emergency)	2.93 2.32	3.09 2.46	3.29 2.61	3.43 2.71
Cemetery part time laborer (seasonal and emergency)	2.32 2.32	2.46 2.46	2.61 2.61	2.71 2.71
Tree spray operator (licensed)	3.88 per hour			
Motor equipment operator	3.27	3.42	3.64	3.78
Part time motor equipment operator (seasonal and emergency)	3.27	3.42	3.64	3.78
Water Meter Reader Craftsman (40 hours)	3.48	3.64	3.86	4.03
Water Department working Foreman (40 hours)	3.86	4.00	4.24	4.40
Water Superintendent (per annum)	11,139	11,883	12,356	12,849
Highway Superintendent (per annum)	12,693	13,223	13,824	14,377
Police Chief (per annum except as otherwise provided by any special or general laws)	12,693	13,223	13,824	14,377
Administrative Clerk (40 hours)	3.43	3.56	3.72	3.87
Clerk - Dispatcher (37½ hours)	2.93	3.12	3.34	3.48
Records Clerk	3.19	3.31	3.46	3.60
Police Dispatcher - 1st shift (40 hours)	2.72	2.86	3.01	3.13
Police Dispatcher - 2nd shift (40 hours)	2.89	3.06	3.24	3.41
Police Dispatcher - 3rd shift (40 hours)	3.17	3.41	3.57	3.74

Police Dispatcher part time (emergency)	2.49	2.64	2.80	2.90
Policewoman)		3.60 per hour		
Special Police Officer) (flat rate)		3.60 per hour		
Call Fireman)		3.75 per hour		
Fire Chief	11,139	11,883	12,345	12,849
Deputy Chief		4.05 per hour		
Fire Lieutenant		3.83 per hour		
Fire Captain		3.90 per hour		
Fire Dispatcher		3,273 per annum		
Fire Dept. Clerk		2,315 per annum		
Library	8,900			11,000
Ass't. Librarian	3.25	3.54	3.72	3.87
Children's Librarian	3.25	3.54	3.72	3.87
Library Ass't.	2.49	2.82	3.12	3.25
Library Secretary	2.35	2.59	2.83	2.93
Library Page		minimum per hour		
Library Custodian	2.27	2.55	2.84	2.95
Administrative Assistant to Selectmen	7,938			9,450
Town Accountant	6,804			8,530
Town House Custodian	2,992		3,314	3,580

SECTION 4. Fringe Benefits

A. VACATION PROVISIONS: Vacation leave shall be granted to permanent employees subject to the following provisions:

- (a) Vacation time for town employees,
 - As of June 30th - 6 months service 5 days
 - As of June 30th - 1 year service 10 days
 - As of June 30th - 5 years service 15 days
 - As of June 30th - 15 years service 20 days

In computing earned vacation leave, credit shall be given for all the temporary service with the town prior to the date of initial permanent appointment provided that such service was continuous and uninterrupted up to the date of permanent employment.

(b) Vacation leave with pay shall not be granted to temporary employees, but leave without pay may be granted at the discretion of the responsible department head.

(c) Vacations shall be granted by the Department Heads at such times as, in their opinion, will cause the least interference with the performance of the regular work of the departments. Vacations must be taken in the year in which they are due, and shall not accumulate from year to year. Employees shall give at least four weeks notice of desired vacation time.

(d) In the event of Termination of employment which is caused through no fault of the employee, provided the employee has been in the continuous full-time service of the town for at least one year; or by reason of retirement, military service or death, the employee shall be

paid, or entitled to time off with pay, for any accrued vacation leave.

(e) Department Heads shall identify all pay for vacation on the payroll in which such pay occurs. The rate of pay for vacation periods, shall be the employee's total wages excluding sick pay for the preceding year, or portion thereof, divided by the actual number of weeks worked.

(f) An employee shall be granted an additional day of vacation if while on vacation leave a designated holiday occurs on, or is legally observed on a day of the employees regular scheduled work week.

(g) Holiday Pay: Permanent town employees shall be paid one day at regular straight-time pay for all designated holidays listed below. When these employees are scheduled to work or are called into work on a designated holiday, they shall receive time and one half for the hours worked in addition to the holiday pay.

(h) In order to qualify for holiday credit a permanent town employee shall have worked on the last regularly scheduled work day prior to, and the next regularly scheduled work day following such holiday.

Designated holidays shall be:

January 1	First Monday of September
Third Monday of February	Second Monday of October
Third Monday of April	Fourth Monday of October
Last Monday of May	Fourth Thursday of November
July 4	Christmas Day, December 25

When an authorized holiday falls on a Saturday, the employee will receive the preceding Friday off. When an authorized holiday falls on a Sunday, the employee will receive the following Monday off.

B. SICK LEAVE:

(a) Occupational. Except as otherwise provided by any special or general laws, each town employee who sustains injury or illness arising out of his employment in the town service, shall be entitled to receive his full pay for the period of his incapacity up to 26 weeks, less those benefits payable by Workmen's Compensation Insurance or other insurance plans paid for in whole or part by the town. If such period exceeds 30 days, continued payment beyond such period shall be subject to approval by the Personnel Board, which may require periodic written testimony supporting the claim of continued incapacity as a condition precedent to its approval. All permanent town employees shall not have sick leave deducted while absent because of an Occupational injury. All permanent town employees shall not accrue sick or vacation leave for the period of their incapacitation while on Occupational sick leave.

(b) Non-Occupational: Every permanent employee subject to the Classification and Compensation Plans shall be allowed sick leave with pay for a period of up to 10 days during each calendar year, provided said leave is caused by sickness or injury, exposure to contagious dis-

ease, or on account of serious illness or death of members of the employees family. Sick leave shall commence on the day notification of the illness is given by the employee, his family, or his physician. Failure to notify department head promptly of illness will result in employee being charged with unauthorized leave.

(c) DEATH BENEFIT: Payment as Sick Leave shall be made to permanent employees for up to three work days for the death of a member of the immediate family, defined as: Father, Mother, Husband, Wife, Son, Daughter, Sister, Brother, Mother-in-Law or Father-in-Law.

(d) Sick Leave allowed under provisions of the preceding paragraphs shall be cumulative at the rate of $\frac{5}{6}$ of a day, per month and up to 75 days may be accumulated and carried over from year to year.

(e) When absence by reason of sickness or injury is for a period of more than 3 days, the department head shall require said permanent employee to file a certificate of disability, signed by a regularly licensed and practicing physician, before the employee shall be entitled to compensation as herein provided. The department head may, however, require the aforementioned certificate for any period less than three days if he deems it to be in the interests of the department.

(f) Permanent part time employees whose hours of work follow a regular schedule will be allowed that portion of sick leave credit as their actual part time service bears to full time service.

C. OVERTIME:

(a) Overtime shall not be paid to department heads.

(b) Overtime payments: Those employees who are included within the provisions of General Laws Chapter 149 Section 33B shall be paid overtime pay at the rate of time and one half for service actually performed in excess of the regular scheduled work day, or work week. With the exception of the Library Department, the normal work week will be 40 hours in the Labor Division, and $37\frac{1}{2}$ hours in the Administrative Division. The Fire Department personnel shall be paid straight time.

(c) All part-time employees shall receive straight time compensation for all overtime work.

(d) Call Back in Emergency: An employee who has completed his normal work day and who is thereafter recalled by supervision prior to next scheduled work day shall receive a minimum of four hours pay for such authorized call back.

D. UNIFORM ALLOWANCE: An allowance for uniforms shall be extended to the members of the permanent Water Department at Ninety (\$90.00) Dollars per annum. Appropriations shall be under the control of the Department Head who shall make all expenditures and keep appropriate records of the same.

E. JURY DUTY: While on jury duty a permanent employee shall receive

amount equal to the difference between his normal compensation and the amount excluding travel allowance received from the court.

F. (a) MILITARY LEAVE: Permanent employees of the town who attend State or Federal Reserve Military training duty shall be paid any difference in compensation between that paid or payable in a normal working period of up to two weeks in their regular town employment and the total compensation (excluding travel allowances) of the military duty. Such payment shall be limited to a period not to exceed two weeks in any calendar year and shall not include payment to members of the National Guard who may be mobilized during an emergency.

(b) A military leave of absence without pay shall be granted to any town employee called to active duty with the State or Federal armed forces for purposes other than the routine annual tour of duty for training purposes, and seniority rights shall be affected while this leave of absence is in effect.

G. INSURANCE: The hospital and sickness plan as provided by the town since 1963 remains in effect.

H. LONGEVITY: In recognition for continuous full time employment, these employees entitled to vacation leave shall be granted an annual payment as follows:

Upon completion of 5 years of service.....	\$200.00
Upon completion of 10 years of service.....	300.00
Upon completion of 15 years of service.....	400.00

The foregoing sums are fixed and are not subject to percentage increases. Permanent part time employees whose hours of work follow a regular schedule will be allowed that portion of annual leave credit as their actual part time service bears to full time service.

SECTION 5. Grievance Procedure:

(a) There shall be a grievance procedure available to those employees of the town whose rights under the classification plan have, in their opinion, been prejudiced in any way and covering all other grievances except those that would properly be under the jurisdiction of the Civil Service Commission or other duly established appeal board. As used in this Section, the word "grievance shall be construed to mean dispute between an employee and his supervisors arising out of an exercise of administrative discretion by such supervisor or supervisors.

(b) STEP 1. The employee shall take up his grievance orally with his immediate supervisor who shall reach a decision and communicate it orally to the employee within three (3) working days.

STEP II. If the grievance is not settled at Step 1, the employee shall within five (5) working days present his grievance in writing to his supervisor who shall forward it to the department head who shall hold a hearing within five (5) working days if required. At this hearing there shall be present the employee and one representative

if he requests it, his supervisor, the department head and the chairman of the Personnel Relations Review Board.

STEP III. If the grievance is not settled at Step II, all records and facts in the case shall be referred to the Personnel Relations Review Board for adjudication. Those present at Step II shall appear at this hearing. Within twenty (20) working days of the hearing, which shall be the next regular meeting of the board except in cases of emergency, the employee shall be notified in writing through the department head as to the decision of the board which will be final.

(c) Personnel Board to Administer: The Personnel Board of the town shall constitute the Personnel Relations Review Board of the Town, and in that connection shall have the powers and duties, and perform the functions, assigned to such Personnel Relations Review Boards by Section 21B of Chapter 40 of the General Laws; and said Board shall, in the performance of its duties as Personnel Relations Review Board, be subject to the limitations imposed by said Section 21B and by the by-laws of the town.

When sitting as a Personnel Relation Review Board, the Personnel Board shall keep a separate record of its proceedings, which shall not be open to public inspection except as may otherwise be required by State Law.

(d) The Personnel Relations Review Board may employ such clerical and other assistance, and make such expenditures as it deems necessary, subject to appropriation therefor. The Board shall make an annual report to the town, and shall keep records of its proceedings; but such records shall not be open to public inspection except as may otherwise be required by state law. It shall not have jurisdiction over any matters belonging in the jurisdiction of the Personnel Board.

REPEAL AND AMENDMENT OF THIS BY-LAW

This By-Law may be altered, repealed, or amended at any Annual Town Meeting or any other Town Meeting specially called for the purpose, an article, or articles for such purpose having been inserted in the warrant for such meeting.

SEPARABILITY PROVISION

In the event that any provision of this By-Law, or application thereof, shall be held to be invalid by the proper authorities, this shall not be construed to affect the validity of any other provision, or application thereof, of this By-Law.

SECTION 5a. Definitions:

As used in this By-Law, the following words and phrases shall have the following meanings unless a different construction is clearly required by the context or by the laws of the Commonwealth:

"Civil Service Law", Chapter 31 of the General Laws of the Commonwealth

as amended and all rules and regulations made thereunder; and any special law enacted by the General Court regulating the classification, compensation and conditions of employment of officers and employees of the Town under Chapter 31.

"Continuous employment", employment uninterrupted except for required military service and for authorized vacation leave, sick leave, bereavement leave, court leave, or other leave of absence.

"Department", any department, board, committee, commission, or other agency of the Town subject to this By-Law.

"Department Head", the officer, board, or other body having immediate supervision and control of a department; in the instance of a department serving under the supervision and control of the Selectmen, the officer, board, or other body immediately responsible to the Board of Selectmen for the administration of the department.

"Emergency employment", employment made for a specified time without requisition, or without the prior approval of the Personnel Board, to cover an unforeseen emergency.

"Emergency employee", an employee retained on emergency employment to serve for a period not exceeding three calendar weeks.

"Full-time employment", employment for not less than seven hours per day for five days a week for fifty-two weeks per annum, minus legal holidays and authorized military leave, vacation leave, sick leave, bereavement leave, court leave, and leave of absence.

"Full-time employee", an employee retained on full-time employment.

"Holiday", the Lord's Day and all days on which legal holidays are observed provided that the phrase "holiday" shall not include the Lord's Day for purpose of holiday pay.

"Overtime", time in excess of the normal number of hours or days of working time in the work week of the department.

"Part-time employment", employment for less than full-time employment as defined above.

"Permanent position", any position in the Town services which has required or which is likely to require the services of an incumbent without interruption for a period of more than six calendar months, either on full-time or part-time employment basis.

"Permanent employee", any employee retained on a continuing basis in a permanent position as defined above.

"Temporary position", any position in the Town service which is not permanent, but which requires or is likely to require the services of one incumbent for a period not exceeding six calendar months.

"Temporary employee", an employee retained in a temporary position as defined above.

Residents of Westford who wish to apply for Town employment should contact Town Accountant.

TOWN OF WESTFORD

WARRANT

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To the Constable of the Town of Westford, in said County,

GREETINGS:

You are hereby required, in the name of the Commonwealth afore-said, to notify and warn all the inhabitants of said Town qualified to vote in elections, and also in Town affairs, to meet at their several polling places, viz:

PRECINCT 1	Abbot Middle School
PRECINCT 2	North Middle School
PRECINCT 3	New Nabnasset School
PRECINCT 4	Robinson School

TUESDAY, MAY 6, 1975

being the first Tuesday in said month, at 7:30 o'clock in the forenoon for the following purposes:

To bring in their votes for the following officers:

FOR FIVE YEARS

One member of the Planning Board
One member of the Housing Authority

FOR THREE YEARS

Two Selectmen
One Town Clerk
One Assessor
One member of the Board of Health
One Moderator
Two members of the School Committee
One Water Commissioner
Two Trustees of the J. V. Fletcher Library
One Cemetery Commissioner

FOR TWO YEARS

One member of the Housing Authority (to fill vacancy)

FOR ONE YEAR

One Cemetery Commissioner (to fill vacancy)
One member of the School Committee (to fill vacancy)

And also to act upon the following Question:

Shall licenses be granted in this town for the operation, holding or conducting a game commonly called beano?

YES

NO

The polls will be open from 7:30 o'clock A.M. to 8:00 o'clock P.M.; and to meet in ABBOT MIDDLE SCHOOL at Westford Center on the following

SATURDAY MAY 10, 1975

at 10:00 o'clock in the forenoon, then and there to act upon the following Articles, viz:

ARTICLE 1. To hear the reports of the Town Officers and Committees; or act in relation thereto.

ARTICLE 2. To fix the salary and compensation of all elected officers of the Town.

ARTICLE 3. To see if the Town will vote to amend all or any part of the Consolidated Classification Plan, Compensation Plan and Personnel By-Laws of the Town; or act in relation thereto.

ARTICLE 4. To provide for a Reserve Fund, to determine what sums of money the Town will raise and appropriate, including appropriation from any available funds, to defray all departmental and incidental charges, expenses and outlays of the Town, including debt and interest, for the ensuing 'fiscal year, and for paying unpaid bills of previous years.

ARTICLE 5. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1975, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17; or act in relation thereto.

ARTICLE 6. To see if the Town will vote to raise and appropriate a sum of money to be deposited in and become a part of the Stabilization Fund created under the authority of Section 5B of Chapter 40 of the General Laws; or act in relation thereto.

ARTICLE 7. To see if the Town will vote to accept, as and for Town Ways, Bobolink Road, Phillips Circle, Woodland Drive, Patriots Lane, Pierce Avenue, Brian Drive and Christopher Road, all as laid out by the Selectmen as shown by their Reports and Plans duly filed with the Town Clerk; or act in relation thereto.

ARTICLE 8. To see if the Town will vote to accept, as and for a Town Way, Hemlock Road, as laid out by the Selectmen as shown by their Report and Plan duly filed with the Town Clerk; to raise and appropriate a sum of money for the improvement of said Way; to authorize the assessment of betterments against the owners of abutting estates for said improvements; to determine how any such appropriation shall be raised, whether by transfer from any available funds in the Treasury, by taxation, by borrowing under the authority of Chapter 44 of the General Laws, or by any or all of said methods; or act in relation thereto.

ARTICLE 9. To see if the Town will vote to accept, as and for a Town Way, Edwards Avenue, as laid out by the Selectmen as shown by their Report and Plan duly filed with the Town Clerk; to raise and appropriate a sum of money for the improvement of said Way; to authorize the assessment of betterments against the owners of abutting estates for said improvements; to determine how any such appropriation shall be raised, whether by transfer from any available funds in the Treasury, by taxation, by borrowing under the authority of Chapter 44 of the General Laws, or by any or all of said methods; or act in relation thereto.

ARTICLE 10. To see if the Town will vote to accept a gift of a conservation restriction from Richard S. Emmet and Alan S. Emmet on a certain parcel of land situated off Concord Road, containing 99.52 acres of land, more or less, and being shown on a plan recorded with Middlesex North District Registry of Deeds, Plan Book 114, Plan 146, subject to the terms, restrictions and reservations set forth in the grant of said conservation restriction from Mr. and Mrs. Emmet; or act in relation thereto.

ARTICLE 11. To see if the Town will vote to authorize the Board of Selectmen, in the name and behalf of the Town, to sell and convey to Philip Murray a certain parcel of vacant land, situated on the southeasterly side of Prescott Street and on the northwesterly side of Town Farm Road, being shown as Parcel 'A' on a plan recorded with Middlesex North District Registry of Deeds, Plan Book 105, Plan 20, for such consideration as the Town shall specify and upon such other terms and conditions as the Selectmen shall determine to be in the best interests of the Town; or act in relation thereto.

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of Five Thousand (\$5,000.00) Dollars, or some other sum, for providing transportation for the elderly, handicapped and others of Westford, said sum to be expended under the supervision of the Board of Selectmen and the Council on Aging; or act in relation thereto.

ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of Six Hundred Thirty-Seven (\$637.00) Dollars, or some other sum for the purpose of providing Homemakers Services as authorized by Section 4 of Chapter 40 of the General Laws; or act in relation thereto.

ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of Thirty-Nine Thousand Eighty-Nine (\$39,089.00) Dollars, or some other sum, for the construction, reconstruction and/or improvement of Town Roads, as requested by the Board of Selectmen and as

authorized by Chapter 825 of the Acts of 1974; and, to meet said appropriation, to appropriate said sum from the proceeds available or to be available from the Commonwealth under said Chapter 825; or act in relation thereto.

ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of Forty-Five Thousand Five Hundred Forty-Five (\$45,545.00) Dollars, or some other sum, for the construction and/or improvement of Town Roads, as requested by the Board of Selectmen and as authorized by Chapter 765 of the Acts of 1972; and, to meet said appropriation, to appropriate said sum from the proceeds available or to be available from the Commonwealth under said Chapter 765; or act in relation thereto.

ARTICLE 16. To see if the Town will vote to raise and appropriate a sum of money for the Highway Equipment Account and, in addition, to transfer a sum of money from the Highway Machinery Fund to said Highway Equipment Account; or act in relation thereto.

ARTICLE 17. To see if the Town will vote to authorize the Town Beach Committee to lease to such persons, upon such terms and conditions and for such consideration as said consideration as said Committee shall determine to be in the best interests of the Town, one or more of the buildings or any part of the Town Beach at Forge Pond; or act in relation thereto.

ARTICLE 18. To see if the Town will vote to raise and appropriate the sum of Two Hundred (\$200.00) Dollars, or some other sum, under the provisions of Section 1 of Chapter 911 of the Acts of 1971 in anticipation of the celebration of the two hundredth anniversary of the American Revolution; or act in relation thereto.

ARTICLE 19.' To see if the Town will vote to raise and appropriate the sum of Eight Hundred (\$800.00) Dollars, or some other sum for aquatic nuisance control of Forge Pond; or act in relation thereto.

ARTICLE 20. To see if the Town will vote to raise and appropriate the sum of Sixty Thousand (\$60,000.00) Dollars, or some other sum, for the development of the Parker Village Recreational area, and to authorize the Board of Selectmen, in the name and behalf of the Town, to file any and all applications with the Commonwealth or the Federal Government for any entitlement funds or matching grants which may be available for such purpose; or act in relation thereto.

ARTICLE 21. To see if the Town will vote to raise and appropriate the sum of Two Thousand (\$2,000.00) Dollars, or some other sum, for the purchase and installation of a new flag pole for the Common; or act in relation thereto.

ARTICLE 22. To see if the Town will vote to raise and appropriate the sum of Five Thousand (\$5,000.00) Dollars, or some other sum, for the purchase of material, equipment and supplies for use by CETA personnel employed by the Town; or act in relation thereto.

ARTICLE 23. To see if the Town will vote to accept a gift of One Thousand (\$1,000.00) Dollars made to it by the Westford Business Association for the use of the Recreation Commission; or act in relation thereto.

ARTICLE 24. To see if the Town will vote to accept a gift made to it by George Georges of a parcel of land abutting Fairview Cemetery; or act in relation thereto.

ARTICLE 25. To see if the Town will vote to authorize the Board of Selectmen to appoint a Committee to study the advisability of establishing a joint communication system for the use of the Police and Fire Departments; or act in relation thereto.

ARTICLE 26. To see if the Town will vote to authorize the Board of Selectmen to appoint a Committee to study the feasibility of establishing a Community Center; or act in relation thereto.

ARTICLE 27. To see if the Town will vote to join the National Flood Insurance Program and to designate an appropriate Town agency to report to HUD thereunder; or act in relation thereto.

ARTICLE 28. To see if the Town will vote to authorize the Board of Selectmen to install various street lights; or act in relation thereto.

ARTICLE 29. To see if the Town will vote to appropriate from available funds a certain sum to be deducted by the Assessors under the provisions of Section 23 of Chapter 59 of the General Laws, as most recently amended, from the amount required to be assessed by them; or act in relation thereto.

And you are directed to serve this warrant by posting up true and attested copies thereof at the Town Hall and at each Post Office in said Westford, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of holding the first meeting aforesaid.

Given under our hands this third day of April, in the year of our Lord, 1975.

SAMUEL A. RICHARDS, JR.

E. KENNARD FLETCHER

ROBERT R. FITZPATRICK

JOHN J. KAVANAGH

DOUGLAS R. JOHNSTON

Selectmen of Westford

Annual Report
OF THE
School Committee
OF THE
TOWN OF WESTFORD



For the Year Ending December 31

1974

ORGANIZATION - SCHOOL COMMITTEE

Mary I. Caless, Chairman	Term expires 1976
Donald F. Bradenese, Vice Chairman	Term expires 1976
Samuel I. Frank, Secretary	Term expires 1977
Rita M. Haley	Term expires 1975
James D. Lehan	Term expires 1975
Paul F. Peterson	Term expires 1976
Mark G. Scolnick	Term expires 1977

OFFICE OF SUPERINTENDENT OF SCHOOLS

35 TOWN FARM ROAD

Lloyd G. Blanchard, Superintendent	Telephone 692-4783
John A. Crisafulli, Assistant Superintendent	
Bari Barber, Business Secretary	
Vera E. Bettencourt, Executive Secretary	
Blanche R Crocker, Business Secretary	
Doris S. Santaguide, Receptionist Secretary	
Rita M. Tousignant, Financial Secretary	
Kenneth A. Sargent, Special Education Administrator	Telephone 692-2378
John MacLean, Psychologist	
Dawn Brine, Speech Pathologist	
Catherine Pawliczek, Speech Pathologist	
Jane Coleman, Psychiatric Social Worker	
Lynn Sollitto, Home-School Liaison Specialist	
Concetta S. Lynch, Secretary	

SCHOOL TELEPHONES

Westford Academy	692-2551	North Middle School	692-6391
Music Dept.	692-2611	Frost School	692-4051
Athletic Dept.	692-2411		
Guidance	692-2334	Cameron School	692-6542
Abbot Middle School	692-2587	Sargent School	692-6553
Guidance	692-2073	Nabnasset School	692-4777
Girls' PE & Nurse	692-2149	Robinson School	692-2541

SCHOOL PHYSICIAN

Medical Associates, 199 Chelmsford Street, Chelmsford, Mass. 256-6511

SCHOOL NURSES

Margaret Sudak, R.N.	Office: North Middle School	692-8431
Barbara Brewer, R.N.		
Anne McCusker, R.N.		

REPORT OF THE SCHOOL COMMITTEE

TO THE CITIZENS OF THE TOWN OF WESTFORD, your School Committee respectfully submits its report for the year ending December 31, 1974.

SCHOOL HOURS 1974-75

Westford Academy	Grades 9-12	7:45 A.M. to 2:30 P.M.
Middle Schools	Grades 6-8	8:45 A.M. to 3:00 P.M.
Elementary Schools	Grades 1-5	8:15 A.M. to 2:00 P.M.

SCHOOL VISITS

You are welcome in your schools to talk with the school principal and staff whether or not you have children in the schools. However, you are urged 1) to check in with the principal before visiting a class, and 2) to make an appointment if you wish to discuss your child's progress with the teacher. Otherwise, the class is interrupted and valuable learning time is lost.

SCHOOL ADMISSION

A child is eligible for enrollment in kindergarten in September of the calendar year in which he attains the age of five years; in grade 1 in September of the calendar year in which he attains the age of six years. Birth certificate and evidence of successful vaccination are necessary for registration of any child new in Westford. Those transferring from other schools should present transfer cards.

SCHOOL COMMITTEE MEETINGS

The School Committee meets in regular session the second and fourth Monday of each month at 7:30 P.M. There are also special meetings called from time to time, especially during the budget season. Meeting locations and agendas are published. Public is welcome.

SCHOOL CALENDAR 1974-75

Fall Term	September 4 - December 20
Winter Term	January 2 - February 14
Spring Term	February 24 - April 18
Summer Term	April 28 - June 25
Total School Days - 185	

Days Omitted:

Columbus Day	October 14
Veterans Day	October 28
Thanksgiving	
Recess	November 27 - December 2
Martin Luther	
King's Day	January 15
Good Friday	March 28
Memorial Day	May 26

REMARKS:

It is the policy of the School Department to keep schools in session on all days during which it is safe for buses to be operated. The widely varying conditions in the several parts of Westford make it difficult to reach decisions equally fair to all.

ON DAYS WHEN THE WEATHER CONDITION IS QUESTIONABLE, PARENTS ARE URGED TO EXERCISE THEIR OWN JUDGMENT AS TO THE WISDOM OF SENDING THEIR CHILDREN TO SCHOOL.

PREFACE

The previous Annual Report of the School Committee reviewed calendar year 1973. In this report there will be some overlap, especially in the school program reports, and there will be some statistical items omitted as they were included in the 1973 calendar year report, notably the 1973-74 staff list and the 1974 fall census reports. Both these items will be reintroduced in the 1974-75 annual school year report with the census and staff roster of that school year.

There are historical advantages in presenting the annual report as the report of a single school year rather than portions of two school years. But there are current interest disadvantages as the substance of the report is almost one school year ancient history by the time it is placed in the hands of local residents.

The school committee encourages public interest in the school program. Meetings are open to the public and press, budget meetings and policy meetings as well as the regularly scheduled bi-weekly business meetings. Agendas for the regular meetings are hand delivered to correspondents for the Lowell Sun and the Westford Eagle, and the representative of the League of Women Voters. Additional agendas are available at the meetings. The location of the bi-weekly meetings is moved about town to focus on individual school programs and to encourage attendance from the district. During 1973-74 meetings were scheduled as follows: August, September and October at the high school in room 114, as well as alternate months December, February, April and June. In November the two school committee meetings were held at the Nabnasset School, January at the Abbot School, March at the North Middle School, and May at the Robinson School. Frost, Cameron and Sargent schools have no suitable spaces for a public meeting of the school committee.

It is extremely difficult to explain the details of the school budget to a few hundred people at the annual town meeting. The school committee encourages public attendance at budget meetings so that people may be able to hear a discussion and to raise questions. Also the school committee budget is presented at the LWV sponsored public hearing prior to the Town Meeting and public is encouraged to attend and to ask questions.

Attempts have been made to distribute a quarterly report to the public highlighting areas of current interest concerning the schools. During 1973-74 there were three publications of our Newsletter. The first issue of our quarterly newsletter was distributed to the townspeople. This report was initiated to give our community more information so they may have more awareness of some of the activities and programs that transpire within our schools. During the past year the publications covered such topics as elementary curriculum, Westford Academy arena scheduling, and middle school philosophy. It also encompassed a breakdown depicting pertinent data of our energy conservation and how individual schools had taken constructive steps to compensate the rising costs of utilities.

This publication will be continued and is expected to provide a

vehicle for good communication between the Westford schools and our community. Of course money is a restraint both in publication and in distribution. We would like to continue making use of high school printing facilities, but high school demands on limited printing capacity may force the bulletin to private printing at considerably greater expense. And if mailing rather than hand delivery by pupils is desired, this will add the expense of postage.

1973 - 1974 IN REVIEW

PERSONNEL CHANGES

The 1973 calendar year report summarized the extensive school personnel changes and additions to staff, the state mandated kindergarten, and the opening of the new high school and second middle school. Thirty new positions were added and there was an equal number of transfers and replacements. In contrast, for the 1974-75 school year there were but fifteen new positions to be filled and again an equal number of transfers and replacements. (There were no changes or additions to the administrative staff.) Six of these new positions provided the necessary expansion of our Special Services to accommodate the September implementation of Chapter 766. Our anticipated enrollment growth for 1975-76 is concentrated almost entirely at the high school level. Westford's enrollment growth seems to have been significantly slowed.

Personnel changes in the School Committee included the retirement of Brian Kavanagh chairman and David Earl secretary. Samuel Frank and Mark Scolnick were the newly elected members. The School Committee reorganized with Mary Caless chairman, Donald Bradanese Vice Chairman and Samuel Frank, Secretary. At the close of the 1973-74 school year John Shattuck submitted his resignation from the school committee as he was moving out of Town. Paul Peterson was elected by joint action of School Committee and Selectmen to replace John Shattuck.

PROGRAM

For the first time in recent years individual school reports are included in the School Committee's annual report. Principals Joseph Lisi, John Bone and Richard Neal prepared the Academy, Abbot and North Middle School reports respectively, and assistant superintendent John Crisafulli consolidated the reports from elementary principals. As Chap 766 became effective only in September 1974, the full report by Kenneth Sargent, special education administrator, will be deferred to the 1974-75 report of the School Committee.

WESTFORD ACADEMY Joseph Lisi, Principal

The transition from the old WA, Depot Street to the new WA, Patten Road began officially on August 16, 1973 with the partial acceptance by the High School Building Committee.

Thus began the movement of boxes and boxes of books and materials that had to be relocated in the new school. A great deal of time during the first months of school were taken up by the additional tasks of unpacking and placing the old and newly purchased equipment.

In October the townspeople were invited to the Open House of the 4th WA. The program included refreshments provided by the WA Home Economics department and music by the WA Stage Band. Townspeople were invited to tour the new building and view the dedication ceremony that was held midway through the program. Present for this ceremony were members of the Building Committee, School Committee, Board of Selectmen, Trustees of Westford Academy, Westford School Officials, Westford Academy Staff and many hundreds of interested townspeople.

NEW ORGANIZATION - HOUSE PLAN

The House Organization was implemented to provide for a more student centered approach to education. The student body was split into two house units with the administration of these houses the responsibility of an Administrative-Guidance team made up of a Housemaster and two Counselors. This approach allows these Administrative-Guidance teams to work more closely with students, parents and teachers. To assure a student's educational needs are met, students are assisted by the same Counselor for his complete four years from orientation to college or job placement.

PARENTS ADVISORY COMMITTEE

In an attempt to bring better communication between the community and school, the Westford Academy Parent Advisory Committee was established with the first meeting held in August, 1973. This committee of interested parents then met monthly to gain first hand knowledge of the Academy's programs.

During these monthly meetings the following areas were reviewed and discussed: Administration, Guidance, Business, English, Math, Foreign Languages, Home Economics, Social Studies and Science departments.

Other activities of the Parents Advisory Committee included: Teacher Recognition Day in conjunction with American Education Week, providing furniture for the teacher's lounge, and assistance in finding aides for the Library and Administrative offices.

ADMINISTRATIVE ADVISORY COMMITTEE

Comprised of Department Chairman from all departments, the Principal, Housemasters and Director of Guidance, this committee met monthly and sometimes bi-monthly after school to work on program development and special programs. These tasks included repackaging of the curriculum into more flexible semester and quarter courses, and individualized programs in Algebra I. Independent study contracts for students in many subject areas have also enhanced the curriculum.

ARENA SCHEDULING 1973-74

Arena scheduling requires total school involvement. Implementation of the process included Teacher Workshops, Student Assemblies, Parent Orientation and then the final scheduling of students in June 1973.

ORIENTATION OF 8th GRADERS

An Orientation Program for all eighth graders was held at WA during the months of February and March. The program began with a bus ride to the new building after which the eighth graders were introduced to the school by the Administrative-Guidance team. The students were then escorted through the day by student guides who tried to give a complete introduction to their future Academy classmates.

SUMMER SCHOOL 1973-74

A pilot summer school program was implemented in the areas of Mathematics and English. Enrollment totaled approximately 100 students with emphasis on remedial work in both Mathematics and English. Courses offered were English, grades 9-12, Algebra I and II, Geometry and Basic Math.

OTHER PROGRAMS

Career Speakers Program

Opening of the Educational and Vocational Resource Center

Orientation of Middle School Parents

Program on Meeting College Costs, presented by the Director of Financial Aid from Middlesex Community College

Quality of Life, a 6 week seminar program sponsored by the League of Women Voters

Humanistic Education Workshop for Staff, presented by SHARE, designed to develop communication skills

ABBOT MIDDLE SCHOOL John Bone, Principal

The new middle school utilizing the facility of the old academy opened its doors in September with the official name of the Abbot Middle School. The School Committee selected the name in recognition of the Abbot family who for many years have resided in Westford, had their business here, and made many outstanding contributions to the community.

Because the Abbot Middle School served a rapidly expanding area of the town, enrollment figures soon grew in early September to numbers that were unanticipated. Since plans were to have both middle schools equal in enrollment, the School Committee was requested to authorize the transfer of a number of students in the Forge Village area to the North Middle School in order to equalize the student population. However, it was felt that rather than move these students who were already established, the staff at the Abbot School should be expanded. This was accomplished by hiring two full time aides rather than an additional teacher.

The new staff started off the year with many changes, since with a new school comes the opportunity to establish different approaches and build new traditions.

A parent advisory group was formed to involve parents in the school program and to establish a two-way communication link with the community the school served. The group met once a month and efforts were made to

explain all aspects of the school program to the parent group.

New approaches in student activities and participation were initiated with mountain climbing expeditions, car washes, paper drives and a week at an ecology camp on the Cape being examples of the success of this effort.

The 5th grades in the Abbot School were scheduled to start and leave school an hour earlier than the rest of the students. This plan did allow a transition period so the younger students could remain separate from the older ones; however, 5th graders soon showed their adaptability and wanted to get involved in school activities. The early dismissal made this difficult.

The administration and guidance team focused on prevention rather than reacting to problems after they had appeared. Close communication was kept with teachers, students and parents, and help given to prevent certain behaviors, thus changing the focus of discipline from punitive to preventive.

The instructional goals and approaches of the school continued to be adaptation of program and schedule to meet the needs of the students. The team approach greatly facilitates this goal since groupings and approaches are the prerogative of the teams as they assess the needs of their students. Teaming also personalizes the school experience, since teachers relate to their students and have them in common while students can identify themselves as members of a team.

The monthly half days were spent on integration of the curriculum in each discipline, grades 5-8. One of the days was spent at the North Middle School so that the teachers of the various disciplines in each school could compare notes in an effort to keep both schools' curriculum as integrated as possible. The results of both efforts were gratifying in that specific curriculum scope and sequence were established.

The media program for both middle schools was directed by Mrs. Andrea Brooks. In each school a clerk was hired to assist the media director. This was essential since Mrs. Brooks had to share herself with both facilities.

Fortunately, this year saw few staff changes with only the media consultant and art teacher leaving. The stability of the teaching staff is very critical especially in a team organization.

The team structure and pupil centered focus of the middle school provides pre-adolescent youngsters with a school experience more suited to their total needs than organizations of the past. The middle school years are important and crucial since this is the time students are searching for identity and direction. The school must be aware of these needs. The middle school organization seems to better provide for these needs.

NORTH MIDDLE SCHOOL Richard Neal, Principal

The theme of the 1973-74 school year at the North Middle School

was "The Climate for Learning - Everybody's Responsibility," and the efforts of the entire staff were directed toward the implementation of this theme. Throughout the year the staff endeavored to develop a student program which emphasized student commitment along with student recognition and fulfillment of responsibilities. A major outgrowth of this emphasis was the development of positive self-awareness within each student.

At the beginning of the school year each faculty member developed a personal yearly program which covered the areas of Subject Matter, School and Staff, Public Relations, Budget, Classroom, and Professional Growth. These programs were developed in relation to the School Goals for the year and the Goals of the Westford School System.

One of the important features of a middle school program is the provision for student exposure and experimentation in a wide range of subject fields and activities. During the course of our school day we provide a wide variety of program offerings, both required and elective. There are also opportunities for students to do extra work in areas of high interest.

In addition to the number of programs available there are a wide variety of teaching techniques employed by the various teachers and teams. By utilizing the flexibility provided within the daily schedule the teaching teams are able to develop many different grouping patterns both in the establishment of the classes and within the classes themselves.

In recognizing a need for more student involvement in the operation of the school a Student Advisory Council of students representing all grade levels was established. This Council met with the Principal on a regular basis to discuss all aspects of the school program.

The Student Advisory Council was instrumental in establishing an Incentive Day Program which involved having feature films shown at four times during the year to the students in the grade which demonstrated the greatest responsibility towards the school through their personal conduct during the period preceding the scheduled film.

Several other student activities are worthy of note here. Each was highly successful and significantly aided in improving school and student spirit. These include the Student Council Talent Show, Black and Gold Day, the establishment of a radio station - WNMS, the many varied dramatic presentations, the school band, the final eighth grade winter carnival, the 5th and 6th grade halloween parties, the 6th grade Mother-Daughter Tea, the "Roast & Boast" recognition dinner, and the annual awards assemblies to name a few.

An area highlighted during the course of this year in all grade levels was Career Awareness. Programs were developed in all grades to give students opportunities to explore career clusters in detail. A series of guest speakers from the community presented information about their careers to the eighth grade students. The guidance department was also very instrumental in developing programs for all grade levels.

Through the opportunities provided by the Released Day program much progress was made in the area of curriculum articulation and co-ordination this year. Meetings were held among teachers of the various schools, the two middle schools and within the school to work towards greater coordination of the curriculum. While complete coordination cannot be accomplished in one year much progress was made and a framework for future work has been established.

Other areas studied during released days were: the utilization of the extended time block ("E.T.B."), how to increase interdisciplinary education, and future directions of the school.

The staff of the North Middle School is to be complimented for the highly professional manner in which they participated in the development of the annual budget. In addition to preparing a one-year program each teacher and team was asked to project their program and anticipated budgetary needs for a five-year period. This very difficult and time-consuming task was completed in a most thorough manner by all concerned.

ELEMENTARY SCHOOLS John Allen, Kenneth DeBenedictis, Henry Leyland,
Rita Miller, Principals

The Westford elementary schools have and are taking steps to meet the needs of all children. This school year saw the introduction of public kindergarten in Westford. The staffs in all schools are better able to provide effectively for the children's needs through the assistance and cooperative planning with specialists in the areas of special services and language arts. This assistance and joint planning provide more effective programs, coordination of teaching approaches, articulation with middle school programs and better evaluation of students' progress.

One major curriculum area strengthened through this type of staff involvement is language arts. In this area individualized instruction in the skills and sub-skill areas of reading have been improved through the addition of supplementary items such as language kits and programmed reading materials.

Two curriculum areas have been piloted so that their success and feasibility can be evaluated for implementation in the Westford school system. The Cameron and Sargent Schools have piloted Science Curriculum Improvement Study (SCIS) during the past year. This exciting program entails the use of concrete materials rather than a textbook. It involves and provides youngsters a hands-on science approach. The students are involved with areas of physical and biological sciences. The reaction of students and staff members has been both encouraging and positive.

The Nabrasset School has been piloting the Individualized Mathematics System (IMS), four second grades and two third grades. This is a comprehensive mathematics program encompassing grades 1 through 6. It is an individualized instruction program and provides materials which allow a teacher to constantly monitor the performance and progress of child. A major advantage of this individualized program is that it

allows a child to progress as quickly or as slowly as his ability dictates.

The elementary schools have been exploring the use of parent volunteers to play a major support role in the schools' programs. Parents have been assisting in the areas of clerical, chaperoning, individualized and small group instruction, and also in the area of fund raising activities. Through the use of school news letters and building parent advisory councils better two-way communication has provided a measurable assistance to parents, staff, and principals.

PROGRAM COORDINATION

The School Committee has encouraged the coordination and sequencing of programs all schools and all levels. During 1973-74 a half day per month released time was approved for interschool curriculum study, with a full day replacing the half day, April 2, the final released session for 1973-74. A complete inventory of all texts in use was compiled by each school and shared with all schools, and provision was made for an ongoing inventory. Guidelines for the introduction of new series and programs were established. Science was selected as the area for a systemwide effort and a two week summer workshop was structured. Basic learnings vs supplementary enrichment was explored in each sequence but no formal guidelines were established. Progress reports in program coordination were included in the bi-weekly School Committee agendas.

MAINTENANCE

During the past year the maintenance staff has completed many maintenance projects that historically were contracted out. During the summer the Nabnasset Annex School was painted inside from ceiling to floor, window shades replaced, and updated toilet fixtures installed, resulting in the youngsters being provided with a cleaner more refreshing environment for learning. The roof has also been reshingled.

Much of the deteriorated pedway at the Nabnasset School was resurfaced through the cooperation of both the Highway Department and the School Department personnel.

At the Abbot Middle School a three year plan has been implemented to update the lighting facilities from costly incandescent lighting to fluorescent. Interior painting and floor resurfacing in both the classroom areas and gymnasium has been accomplished. The custodial staff of the Abbot Middle School saved the Town of Westford \$3000 by striping and resanding and resurfacing the gymnasium floor with the use of rental sanding machines rather than a costly contracted resurfacing program.

The badly leaking roofs at the Administrative Offices and partial roof of the Cameron School were reshingled.

The Central Office was given its first major refurbishing since the school department took over the building, which included painting, minor renovations for more utilization of space and floor resurfacing.

In each building extensive interior painting was accomplished by many of the hard working members of our custodial force.

PLANNING AND BUDGETING

For our Special Pupil Services Office, 1973-74 was a year of preparation for the implementation of Chapter 766. Preparation was accomplished primarily through weekly conferences in each school concerning the special needs of each referred child, along with suggestions for program. As the year progressed these "staffings" were used also to keep teachers posted on the everchanging state guidelines, regulations and advisories for the Core Evaluation Team (CET). In the spring the Merrimack Education Center (MEC) conducted an eight week special education training program for principals and special needs teachers. Twenty-four Westford staff members participated. The objective was to set up a teacher in-service training program for Chap 766 in each school.

In May a kindergarten screening program was conducted at all elementary schools as required by Chap 766 to identify children with "substantial" difficulties prior to school entry. Almost all incoming kindergarten children participated. Near the close of the school year news releases encouraged parents of those 3-4 year olds who might have significant handicaps to contact the special services office, Tel. 692-2378. There were also releases attempting to acquaint the public further with the philosophy and process of Chap 766.

How well prepared is the Westford staff for the implementation of Chap 766 will be determined in 1974-75 by our degree of success in identifying pupils with special educational needs and in providing programs to serve these needs.

Organization of the schools for 1974-75 was quite straightforward compared with the massive reorganization involved in preparation for school opening in September 1973. The major problem revolved around the enrollment imbalance between Abbot and North Middle Schools which surfaced early in the 1973-74 school year. Action was deferred to the following year rather than making pupil transfers after school had commenced. In the spring of 1974 the school committee, following public hearings, did redistrict Forge Village center to the North Middle School to assure a better balance between the middle schools for 1974-75. No elementary school district changes were made although there was evidence of an imbalance developing between Nabnasset and Robinson in the near future, possibly necessitating the return to the Nabnasset district of certain sections which had earlier been included in the Robinson School district.

Budgeting for 1974-75 proved far more difficult than planning for the organization of the schools. Throughout the 1973-74 school year more and more desperate measures were taken to stay within appropriations, as first paper, and then fuel and power costs, increased substantially. In the midst of coping with the 1973-74 spiraling costs, it was necessary to plan a budget for 1974-75, uncertain just how far prices would rise before they leveled off. The school committee initially reviewed the administrative budget proposals December 3, 1973 and from that date through the final session of the annual town meeting, April

27, 1974, the budget was under intensive review and adjustment. So a great deal of school committee and administrative time through the final half of the 1973-74 school year was devoted to meeting 1973-74 fiscal obligations without need for further town appropriation, and to planning a 1974-75 budget which would be both reasonable and within the town's economy. Thru extensive program limitations and energy economy measures, as well as some timely federal reimbursements, the budget closed out without need for new town appropriations. And the school budget for 1974-75 was accepted by the town with the elimination of the proposed new central office position of business manager, a position which might have allowed attention to those details of internal operation and economy which would have served the best interests of the town.

VANDALISM

This new category is introduced to show the town residents the costly expense of vandalism within the school plant. Broken glass is being replaced by our own maintenance department. Approximately \$4000 worth of glass damage was incurred at our schools last year. In one instance fifty-four panes of glass were broken at the Sargent School. We are currently replacing glass with $\frac{1}{4}$ " plexiglass. Even though it originally costs more than glass it has been found to withstand constant stonings thus saving much monies and constant replacement.

Several plastic skylights are damaged each year and must be replaced at an average cost of \$300 each. During this past year we replaced three such units at various schools.

During this past summer the North Middle School was vandalized with \$650 worth of recently arrived gym uniforms stolen, cartons of library books taken, and with other acts of vandalism such as screens torn, extinguishers emptied, etc. Total cost of this one vandalism act exceeded \$1200.

Several pieces of outdoor physical education equipment were installed during the late spring and much of this equipment, along with existing swings, basketball standards, etc., were vandalized to the degree that much of this equipment was no longer usable by the opening of the schools in the fall of 1974.

Due to the rising cost of materials and labor the school department had to expend a sum of approximately \$7000 to rectify the damage sustained to our school plant by acts of vandalism. The local police department has been patrolling our school plants but does not have the manpower nor the vehicles to police all the areas to the degree which would be needed to stop these vandalism acts. The Police Department and School Committee would appreciate the cooperation of our town citizenry in reporting any potential acts of vandalism which they witness.

SUMMARY FEDERAL AID THROUGH DECEMBER 1974

<u>FEDERAL TITLE</u>	<u>FILED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>RECEIVED</u>	<u>AMOUNT</u>
<u>ESEA</u>					
Title I					
Follow Through III	6/14/74	8/24/74	24,925	Sept 1974	12,013
Title II					
Library	9/10/73	6/17/74	4,776.88	July 1974	4,776.88
<u>NDEA</u>					
PL874	1/29/74	4/4/74	69,106.51	April Nov	51,829 11,461
PL 90-576					
Automated Typing Instruction	7/3/74	7/19/74	14,127	Oct	3,532
Home Economics 92-318	7/2/74	8/5/74	17,200	Sept	17,200
Title III		5/24/74	8,727.37		

HEALTH DEPARTMENT

Nurse Pupil Conferences.....	4,738
All students screened for Vision and Hearing	
Vision failures referred to physician.....	153
Hearing failures referred to physician.....	257
Pre-school roundup children examined.....	89
Physical Examinations - Sports physicals included.....	939
Tuberculin tine tests administered in Grade 1.....	143
Polio Boosters given in Grade 1.....	67
March Immunization Clinic	
Tetanus and Diptheria Boosters given in Grades I & II...	143
German Measles Vaccine Grades K and 2.....	135
Mumps Vaccine Grade 3.....	134
Measles Vaccine all grades.....	3
Conferences and meetings attended.....	22

WESTFORD ACADEMY 1974 GRADUATES

Class Officers

Kerry P. Smith, President
Timothy G. Woodward, Vice President

Jan L. House, Secretary
Amy L. Miller, Treasurer

Judith Carol Abbott
Richard S. Adams
Donna Marie Allard
Colleen Anderson

*Geraldine Ann Anderson
*Thomas William Anderson

Rose Marie Andolina
Mary R. Antonelli
John Antonelli, III
Kenneth A. Bagley
James J. Baptista

*Laura Eileen Barnes
*Janice Barton

Cathie E Baudendistel
Sandra Lee Beaupre
John M. Beckwith
John P. Bergholm, Jr.
Edward A. Berroth, Jr.

*Megan Blackburn
Catherine F. Blake
Christopher P. Bradley
Forrest Sterling Brewer
Pamela J. Brown

*Robert Huse Caless
Mark Stephen Callahan
Kenneth Campbell
Barbara Ellen Cantin
Douglas Richard Carlson
Karen L. Carroll
Rhonda L. Champey
Michael R. Charlton
Russell N. Cobleigh, Jr.

*Marcia G. Cook

*William Cooper

Ernest E. Cote
Diane Marie Courchain
Maureen Cuniffe
Thomas D. Curtin
Timothy Ogden Daley
Cynthia Ann Daly
Maureen Ann Daly
Maria S. Davy
David W. N. Deane
Peter Deane

Nancy Jean Doughty

*Margaret M. Duffy

Paul J. Duggan
Darlene E. Dundas
Susan F. Eisenhut

David S. Ellingworth
Elizabeth A. Farrar
Sharon L. Fisher
Angelika Fontes

*Carol Ann Fontes
*Natalie C. Freeman

George Georges
Leslie Ann Godfrey
Deborah A. Goguen
Margaret E. Gower
Paul C. Grant
Barbara Ann Green
Cindy Ann Grimm

Bernice C. Guillemette
Kenneth L. Guillemette
Judith A. Haley
William G. Hamilton
Ronald Warren Hanson
Colleen M. Healy
Edward C. Helmes, Jr.
Tracey Joan Hinckley
Gloria Marion Hirschler
Joy Marie House

Robin A. Hreha
Harry D. Hulings
Timothy C. Hulings
Beverly Ann Hurley
Debra Jean James
Michael Joseph Jelley
Joanne Kane

Edmund B. Kely, II
David Bruce Kern
Roberta Ann Kidder
Robin A. Kubic
Joyce J. Kulikowski

*Karin Ann Lambrecht
Paul A. Lanno
Thomas Leedberg
Frederick E. Lefebvre, Jr.
Robin Beth LeGacy
Anne P. Loiselle
Susan M. Lord
Jill Luhaink

*Sandra Elaine MacDavid
Nancy H. MacDonald
Mary E. Makos
Dennis G. Marchand
Scott William Maser
Betsy K. Marcouillier

Michael P. McCarthy
Maureen McLeod
Margaret Ann Melanson
Amy Lynn Miller
Suzanne A. Millette
Thomas Wayne Mitchell
Joan M. Moody
*Vanessa Moore
Pilar Marie Morales
William Nebes III
Michael S. Neves
*Diane Elaine Niswander
Richard O'Neil
Maureen Ann O'Reilly
Katherine Marie Paquin
John C. Paduano
Valerie J. Palmer
*Christine M. Parker
Anne L. Perrault
Michael D. Phillips
Linnea Peterson
Gail E. Pomerleau
Gail E. Pond
Kevin D. Portillo
Deborah A. Potts
Kerry Sue Riessen
Susan Marie Rondeau
Timothy H. Ryder
Janet A. Santaguida
Patricia A. Sczylvian

Renee E. Seabrooke
Robert J. Selfridge
Denise C. Sellers
Cathy Shamp
*Nadine Shea
Eileen Mary Shephard
Margaret E. Shute
Frank E. Small
Christine Joanne Smith
*Diane M. Soubosky
David M. Sparks
Elaine M. St. Gelais
Leo Michele St. Ours
Mark G. Swanson
Wendy J. Swanson
Randall D. Toop
*Deborah A. Trask
*Janis K. Tuttle
Margaret A. Valcourt
Sandra M. Vanlandeghem
Debora L. VanStrien
William J. Vassel, Jr.
Betty J. Verrecchia
Dawn Marie Walsh
James M. Welch
Gabriele Wesner
Jeremy Wilkins
Timothy G. Woodward
Wayne A. Zwicker

*National Honor Society

PROGRAM

PROCESSIONAL: "Pomp and Circumstance".....Elgar

NATIONAL ANTHEM

INVOCATION Reverend Edward McMahon

SALUTATORY Natalie Freeman

HONOR ESSAY Janis Tuttle

SENIOR CLASS ODE: No Man is an Island

HONOR ESSAY Margaret Duffy

PRESENTATION OF CLASS GIFT

Kerry Smith, President of Class of 1974

ACCEPTANCE OF CLASS GIFT

Diane Wilson, President of Class of 1975

VALEDICTORY Karin Lambrecht

PRESENTATION OF AWARDS

(Given by Trustees of Westford Academy)

For Excellence in English	Karin Lambrecht and Margaret Duffy
---------------------------	---------------------------------------

For Excellence in French	Karin Lambrecht
--------------------------	-----------------

For Excellence in German	Natalie Freeman
--------------------------	-----------------

For Excellence in Home Economics	Margaret Valcourt
----------------------------------	-------------------

For Excellence in Industrial Arts	George Georges
-----------------------------------	----------------

For Excellence in Latin	Sandra MacDavid
-------------------------	-----------------

For Excellence in Mathematics	William Cooper and Natalie Freeman
-------------------------------	---------------------------------------

For Excellence in Music	Vanessa Moore
-------------------------	---------------

For Excellence in Science	Vanessa Moore
---------------------------	---------------

For Excellence in Social Studies	Margaret Melanson
----------------------------------	-------------------

For Excellence in Secretarial Science	Geraldine Anderson
---------------------------------------	--------------------

For Excellence in Food Preparation & Management	Kerry Smith
---	-------------

THE MOST WORTHY REPRESENTATIVES OF WESTFORD ACADEMY

Class of 1974 - Debora VanStrien	Class of 1976 - Walter Klingenberg
----------------------------------	------------------------------------

Class of 1975 - Kathleen Harte	Class of 1977 - Denise Cassidy
--------------------------------	--------------------------------

OTHER AWARDS

Elva Judd Rollins Award Presented by Mrs. Eileen Anderson, President Westford Academy Alumni Association	Charles L. Hildreth Award
Albert H. Forty Memorial Scholarship Presented by Mrs. Pamela Kazeniac	Betty Crocker Award
Bausch & Lomb Science Award Presented by Richard Prescott	
American Field Service Award Presented by James S. Robinson	
D.A.R. American History Award Presented by Joseph F. Lisi	Good Citizenship Award

SCHOLARSHIPS

Westford Academy Scholarship	
Tadmuck Club Scholarship	Joseph F. Lisi
Carol L. Jackson Memorial Scholarship	Douglas Jackson
Nabnasset Boosters Club Scholarship	Charles W. Hopkins
H.E. Fletcher Social and Athletic Club Scholarship	Robert Jolin
VFW Mattawanakee Post 6539 Scholarship	Christos Koravos
Charles Aaron Memorial Scholarship	Joseph A. Aaron
Westford Academy Trustees Scholarship	
The Jeffrey H. Peterson Memorial Scholarship	John Leggat
Westford Academy Student Council Scholarship	Sheryl Sullivan
Westford Academy Booster Club Athletic Scholarship	Frederick Tripp
Westford Education Association Scholarship	John Mann
Westford Academy National Honor Society Scholarship	Roderick McLaren
Westford Lions Club Scholarship	Ian MacPherson

AWARDING OF DIPLOMAS

Mrs. Mary Caless, Chairman, School Committee

WESTFORD ACADEMY ALMA MATER

Blair Bettencourt, Band Director

Calkin

BENEDICTION

Reverend Warren Jacobs

RECESSIONAL: March from Aida The Masterpiece

Westford Academy Band, Blair Bettencourt, Director

Verdi
Mauret and Parnes

CLASS MARSHALL

Diane Wilson

CLASS COLORS

Brown & Ivory

CLASS FLOWER

Red Rose

FINANCIAL REPORT OF SCHOOL ATHLETIC FUND (July 1, 1973 - July 1, 1974)

Receipts

Balance July 1, 1973	25,813.35	
Town of Westford		
Football	4,227.25	
Basketball	1,221.75	
Wrestling	542.92	
Laundry	<u>116.00</u>	
		31,921.27

Expenditures

Custodians, Officials & Physician	6,169.87	
Supplies, Equipment, Repair	15,375.09	
Football Insurance	795.00	
Transportation	6,370.88	
Conferences and Dues	<u>851.03</u>	
		29,561.87
Transfer to 3510-1		<u>810.00</u>
		<u>30,371.87</u>
Balance July 1, 1974		<u>1,549.40</u>

FINANCIAL REPORT OF SCHOOL BAND

Receipts

Balance July 1, 1973	5,016.51	
Town of Westford		
Receipts	<u>1,460.36</u>	
		6,476.87

Expenditures

Summer Concerts	1,400.00	
Music	796.13	
Supplies and Services	353.61	
Equipment	2,052.33	
Instruments	- - -	
Uniform and Exchange Concerts	<u>1,542.90</u>	
		<u>6,144.97</u>
Balance July 1, 1974		<u>331.90</u>

FINANCIAL REPORT OF SCHOOL CAFETERIA

Receipts

Balance July 1, 1973	14,076.60	
Sales	143,860.57	
Reimbursements	76,311.37	
Other & Local	<u>23,435.57</u>	
		257,684.11

Expenditures

Labor	89,777.00	
Purchases	160,731.47	
Other	<u>7,175.64</u>	
		<u>257,684.11</u>
Balance July 1, 1974		<u>- 0 -</u>

EXPENDITURES OF THE SCHOOL COMMITTEE

ITEM	1972-73	1973-74	July 1-Dec 31 1974
1100 School Committee	5,585.15	4,772.49	891.31
1200 Superintendent's Office	89,545.15	106,071.45	62,118.76
2100 Supervision	28,111.34	21,982.23	20,145.62
2200 Principals	188,033.48	243,250.98	128,895.51
2300 Teaching	1,823,058.33	2,259,546.49	1,294,682.95
2400 Textbooks	26,627.20	46,484.60	33,267.97
2500 Library Services	24,631.68	39,204.14	44,381.90
2600 Audio-Visual Program	16,960.07	24,113.30	21,083.75
2700 Guidance Services	77,482.73	121,342.06	62,287.87
2800 Psychological Services	22,029.45	25,661.26	14,859.06
2900 Educational TV	2,462.25	- - -	66.50
3100 Attendance	- - -	- - -	- - -
3200 Health	22,179.90	24,637.49	13,406.45
3300 Pupil Transportation	169,273.14	219,591.01	119,511.32
3400 Food Services	13,763.50	16,990.91	8,113.85
3500 Pupil Services	38,202.23	62,488.55	46,317.15
4100 Operation of Plant	260,076.96	386,114.28	185,576.63
4200 Maintenance of Plant	29,890.41	52,376.71	74,007.37
5200 Insurance Program	651.58	2,721.85	163.94
5300 Building Rental	5,050.00	240.00	- - -
6200 Civic Activities	747.87	703.15	254.97
6900 Private School Transp.	3,795.00	10,289.50	896.00
7100 Site Improvement	565.00	1,400.00	2,237.42
7200 Improvement of Bldgs.	905.97	7,891.79	2,434.12
7300 Acquisition of Equipment	19,396.61	40,449.30	14,405.73
7400 Replacement of Equipment	8,454.89	11,641.86	13,202.21
9100 Vocational Tuition	8,371.42	12,481.66	1,182.72
GROSS TOTALS	2,885,691.31	2,3,742,447.06	2,164,390.88
FEDEFAL AID		188,869.06	3. 18,127.37
		1,3,553,578.00	2,146,263.51

1. Balance forward to 1973-74 following first 6 months expenditures of the 18 month budget, less PL 874 on hand.
2. Because of inflationary costs of fuel, power, etc., an additional \$127,696 in Federal Funds over and above the \$61,173 on hand was successfully acquired and applied to the budget deficit.
3. Balance PL 874 funds on hand July 1, 1974.

STATE REIMBURSEMENTS	Received 1972-73	Received 1973-74	Received July 1-Dec 31 1974
Chap 70 School Aid	1,229,394.44	1,061,694.20	667,692.48
Chap 71 Regional 15%	138,678.28	118,858.00	828.75
Chap 71 Pupil Transportation	25,360.00	57,722.24	35,409.52
Chap 69-71 Special Pupil	61,529.00	76,552.00	235,481.00
Chap 76 Child Guardianship	5,107.12	5,414.08	
Chap 74 Vocational	3,960.00	4,528.00	
Adult Education	1,096.57	2,143.11	
TOTALS	1,465,125.41	1,256,911.63	939,411.75
		Chap 766	90,670.00

Annual Report
OF THE
J. V. Fletcher Library
OF THE
TOWN OF WESTFORD



For the Year Ending December 31
1974

REPORT OF THE LIBRARIAN

The library had a very good year. Circulation remained constant, use of the library continued to climb and new programs were offered.

The energy problem was still with us and again the library kept its thermometers lowered, turned off lights in rooms that were not used and covered most of the windows with plastic.

"The Free University of Westford" sponsored by the Friends of the Library offered a variety of courses. In the Winter-Spring Semester, six courses were offered:

Creative Crochet led by Betsy Harpley; Do-it-yourself Income Taxes by Lloyd Moyer; Introduction to Westford History by June Kennedy; Knitting Workshop by Betsy Harpley; Planting Bottle Terrariums by Joy Jekanoski; and Traditional Rug Hooking by Jeanne Fallier.

In the Fall, the following courses were presented:

Beginners' Chess led by Steven Edwards; Weaving for Children by Barbara Wheeler; Natural Foods by Virginia Kimball; Four Faces of Eve- women in Literature by Ellen Rainville; Traditional Rug Hooking by Jeanne Fallier; Introduction to Hand Writing Analysis; Crewel Embroidery by Peg O'Loughlin; Introduction to Westford History by June Kennedy; China Painting by Betty Baudendistal; and Quilting by Tess Sparks.

One of the most popular of library activities, Story Hours for preschoolers, held three six-week sessions in both the Spring and Fall with four sections each time. Nancy Blair is storyteller.

The library in cooperation with the Stony Brook Railroad Club sponsored the fourth annual Model Railroad Show in November with almost 1000 people attending. In December a month long exhibit of the works of local artists was held.

Films were offered twice a week during July and August as were nature walks, story hours, arts and crafts, bicycle tours and a return engagement of the Little Red Wagon. The library again jointed with the Y.W.C.A. and the Westford Recreation Commission in a joint town-wide mailing to advertise the summer recreational opportunities in Westford.

The Friends of the Library continued to be very good friends. In addition to the above mentioned courses and movies they also sponsored an Open House in December which featured musical groups from the schools, and a Used Book Sale in June, the proceeds of which purchased paper-back book racks and the renovating of formerly unused space into a story hour room. The "Friends" also bought the painting materials used by Cathy Baudendistal who designed and executed a colorful mural on the stairwell wall.

The Westford Garden Club furnished floral arrangements throughout the year and decorated the library at Christmas. The Westford Lions Club gave money for coffee during the month of December.

During the summer painting was done to the walls of many of the rooms and the paperback and record collections were moved to a new area of the library. Stuffed toys for the new story hour room were bought from the Book Stack in Westford.

Community groups continue to use the meeting rooms in the library and the library continues to offer reference and copy service, and inter-library loans in books, records, films and journal articles.

The book, paperback, record, magazine and framed print collections were strengthened and a new collection started of statuary for loan.

The Lowell Area Committee on Interlibrary Networks (LACOIN) was established in the spring with the J. V. Fletcher Library as a charter member. One of the first fruits of this union is a radio station which uses the facilities of WLTI-FM, 91.5. Broadcasting from 8:00 A.M. to 3:00 P.M. every week day, the station offers news, information and interviews not only from and about libraries but also about community groups and the events and works that they sponsor.

The librarian offers a heartfelt thanks to the staff and trustees. It is their effort and support that makes the library what it is -- a nice place to visit and use.

Robert R. Simmons
LIBRARY DIRECTOR

J. V. FLETCHER LIBRARY STATISTICS - 1974

NEW BORROWERS 1,149

CIRCULATION:

Books.....	68,491	
Records.....	2,446	
Framed prints.....	161	
Cassette players and tapes.....	76	
Maps and pamphlets.....	102	
Games, puzzles and toys.....	137	
Patterns.....	56	
Museum memberships.....	30	
Periodicals.....	3,631	
Realia.....	<u>24</u>	
Total.....		75,154
Borrowed on Inter-Library loan		
Books.....	588	
Films.....	56	
Records.....	10	
Circulation of Bookmobile books and records.	7,153	

ACCESSION BY PURCHASE AND GIFT:

Books.....	2,061	
Records.....	180	
Framed prints.....	7	
Cassette tapes.....	10	
Realia.....	<u>11</u>	
Total.....		2,269

DISCARDS:

Books.....	142	
Records.....	<u>3</u>	
Total.....		145

MATERIALS IN LIBRARY:

Books.....	34,859	
Records.....	725	
Framed prints.....	40	
Cassette players and tapes.....	38	
Realia.....	<u>11</u>	
Total.....		35,673

J. V. FLETCHER LIBRARY FINANCIAL REPORT FOR 1974

RECEIPTS:

Town Appropriation.....	54,586.18	
Commonwealth of Massachusetts.....	3,888.00	
Dog License Fees.....	1,823.40	
Library Trust Funds.....	<u>2,757.99</u>	
Total.....		63,055.57

EXPENDITURES:

Operating Expenses

Salaries and Wages.....	38,186.33	
Library Materials.....	14,923.59	
Utilities (electricity, oil, water, telephone).....	4,601.76	
Janitor Supplies.....	293.78	
Library Supplies.....	2,132.87	
Dues and Conferences.....	390.91	
Repairs.....	530.87	
Programs (lectures, concerts, story hours, movies).....	<u>1,995.46</u>	
Total Expenditures.....		63,055.57

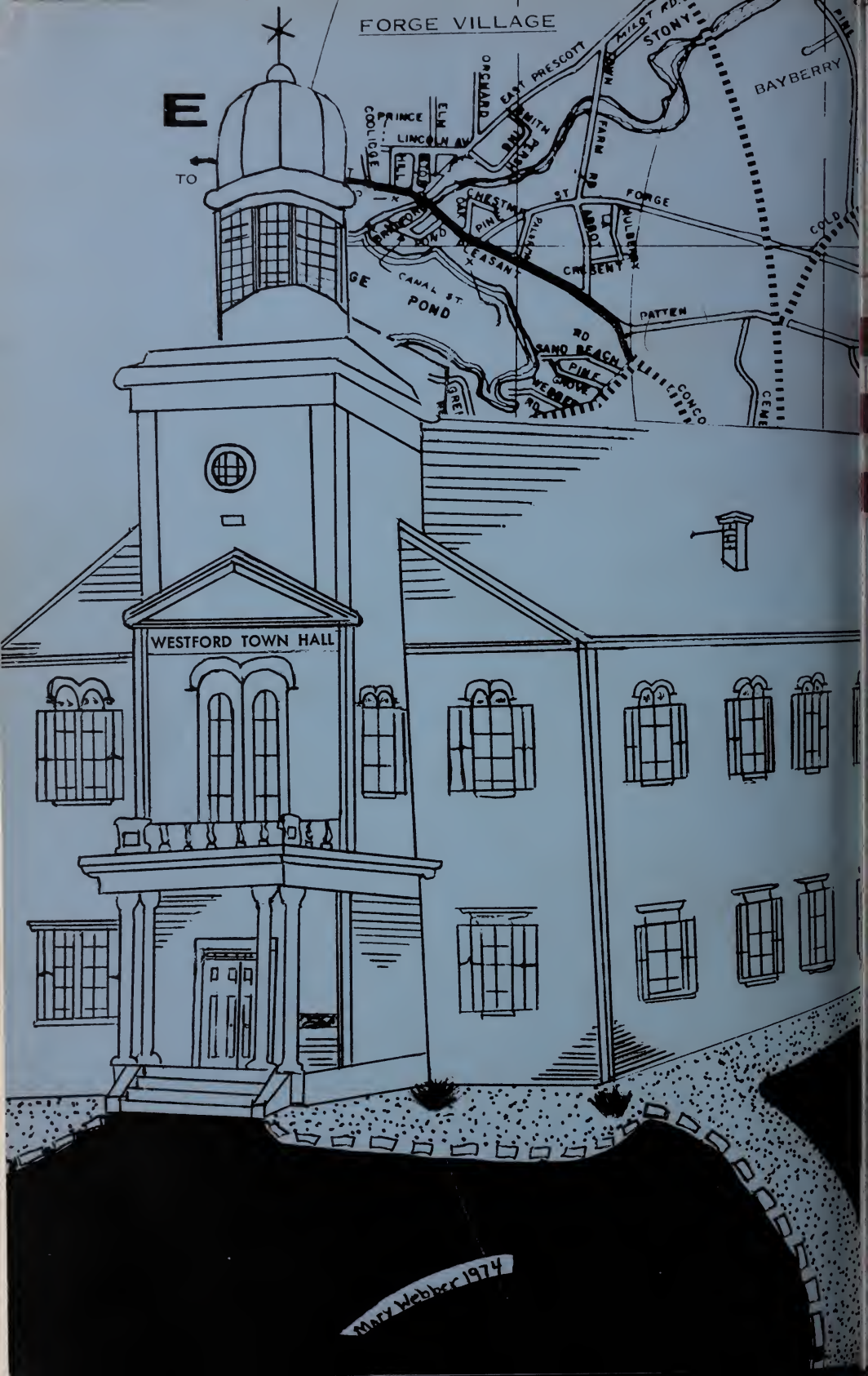
CAPITAL EXPENDITURES:

Town Appropriation.....	175.09
Expended Capital Expenditure Balance.....	175.09

I N D E X

Accountant.....	70
Balance Sheet.....	80
Expenditures.....	75
Receipts.....	70
Aging, Council on.....	134
Ambulance Fund - 4-H.....	140
Appeals, Board of.....	122
Assessors, Board of.....	91
Bicentennial Committee.....	114
Births.....	21
Bonded Indebtedness.....	86
Building Inspector.....	126
Assistant.....	127
Calendar - Town.....	3
Cemetery Commissioners.....	125
Citizens Activity.....	5
Citizenship Club - 4-H.....	140
Civil Defense.....	139
Community Youth Workers.....	141
Deaths.....	28
Dog Officer.....	129
Elections:	
Annual Town - March 30, 1974.....	30
State Primary - September 10, 1974.....	32
State - November 5, 1974.....	36
Election Officers - 1974.....	19
Fire Department.....	102
Gas Inspector.....	127
Health, Board of.....	112
Nashoba Associated Boards of.....	118
Highway and Park Department.....	105
House Numbering Committee.....	156
Street Listing.....	156
Housing Authority.....	133
Human Services Committee.....	142
Industrial and Development Commission.....	131
Jury List - 1975.....	17
Library, J. V. Fletcher.....	203
Financial Report.....	208
Librarian Report.....	205
Statistics.....	207
Marriages.....	24
Meetings:	
Annual Town - March 9, 1974.....	42
Adjourned Annual Town - April 6, 1974.....	46
Adjourned Annual Town - April 27, 1974.....	47
Special Town:	
April 27, 1974.....	59
Continued April 30, 1974.....	60
Adjourned April 27, 1974.....	61
June 19, 1974.....	63
August 27, 1974.....	64

Nashoba Associated Boards of Health.....	118
Nashoba Valley Technical High School.....	162
Northern Middlesex Area Commission.....	147
Officials, Boards, Committees, etc.....	7
Personnel By-Laws.....	165
Police Department.....	92
Police Roster.....	15
Planning Board.....	132
Plumbing Inspector.....	128
Public Works Study Committee.....	136
Recreation Commission.....	151
School Committee.....	181
Athletic Financial Report.....	201
Band Financial Report.....	201
Cafeteria Financial Report.....	201
Expenditures - School Department.....	202
Federal Aid Summary.....	195
Graduates - Academy.....	197
Graduation Program - Academy.....	199
Nurses - Health.....	196
Organization, etc.....	183
Telephones, etc.....	183
Sealer of Weights and Measures.....	128
Selectmen, Board of.....	67
Street Listing.....	156
Tax Collector.....	89
Treasurer.....	85
Bonded Indebtedness.....	86
Trust Funds.....	84
Tree and Moth Department.....	111
Warrant - 1975.....	176
Water Department.....	107
Superintendent's Report.....	110
Wire Inspector.....	127



FORGE VILLAGE

E

TO

WESTFORD TOWN HALL

Mary Webster 1974



TOWN OF WESTFORD

75

ANNUAL REPORT

For the Year Ending December 31, 1975

TOWN CALENDAR

APPEALS, BOARD OF -- Monthly on Thursday 8:00 P.M.
ASSESSORS, BOARD OF -- Each Tuesday of the month, 8:00 P.M., Town Hall 692-8323
BUILDING INSPECTOR -- Each Tuesday of the month, 7:30 - 9:30 P.M., Town Hall 692-7621
CEMETERY DEPARTMENT -- First Saturday of the month, 10:00 A.M.
COUNCIL ON AGING -- First Wednesday of the month, 3:30 P.M.
FINANCE COMMITTEE -- Second and Fourth Monday of the month, 8:00 P.M.
HEALTH, BOARD OF -- Second Monday of each month, 8:00 P.M., Town Hall 692-8431
HOUSING AUTHORITY -- Second Thursday, 7:30 P.M. At Project
NASHOBA TECHNICAL -- Alternate Tuesdays, 8:00 P.M., Nashoba
HIGH SCHOOL Tech 692-4711
PLANNING BOARD -- First and Third Tuesday of the month, 7:30 P.M., Town Hall
RECREATION COMMISSION -- First and Third Monday of the month, 8:00 P.M.
SCHOOL COMMITTEE -- Second and Fourth Monday of the month, 7:30 P.M.
SELECTMEN -- Each Tuesday of the month, 7:30 P.M. upstairs Town Hall 692-6511 (Summer months, every other Tuesday)
WATER COMMISSIONERS -- Second and Fourth Tuesday of the month, 8:30 P.M., Town Hall 692-6333

TOWN OFFICES -- Open Monday through Friday; Town Hall
Assessors: 8:30 AM - 12, 1 - 5 PM
Cemetery: 8:45 AM - 5:00 PM
Health, Board of: 1 - 4 PM Tuesday only
Inspectors Office: 8:30 AM - 4:30 PM (includes gas, wire, plumbing and building inspectors)
Selectmen: 8:45 AM - 12, 1 - 4:45 PM
Treasurer-Tax Collector: 8:30 AM - 12, 1 - 5 PM
Town Accountant: 9:00 AM - 4:00 PM
Town Aide: 8:00 AM - 4:00 PM
Town Clerk: 9:30 AM - 5 PM
Water Department: 8:00 AM - 12, 12:30 - 4:30 PM
Welfare Office: 8:45 AM - 5 PM 692-2937

SANITARY LAND FILL -- Cold Spring Road:
Summer: Monday & Friday, 8 AM - 7 PM
Wednesday, Thursday & Saturday, 8 AM - 5 PM
Winter: Monday, Wednesday, Thursday & Friday, 7 AM - 5 PM Saturday, 8 AM - 5 PM
Sunday, Tuesday and Holidays closed
If holiday falls on Monday, Land Fill will be open on Tuesday

POPULATION 12,951 (1975 State Census)
TOWN AREA 30.25 square miles (19,360 acres)
1975 TAX RATE \$60.20 per \$1,000 valuation

ANNUAL REPORTS

of the

TOWN OF WESTFORD

For the Year Ending December 31,
1975



Warrant For Annual Town Election
To Be Held May 4, 1976

AND

Annual Town Meeting
To Be Held May 8, 1976

TOWN OF WESTFORD

CITIZENS ACTIVITY RECORD

Good Government Starts With You

If you are interested in serving on a town committee, please fill out this form and mail to the Executive Secretary, Board of Selectmen, Town Hall, Westford, Mass. 01886. The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.

Name Home Telephone

Address

Amount of Time Available

Interest in what Town Committees

.....

.....

Present Business Affiliation and Work

.....

Business Experience

.....

Education or Special Training

Date Appointed	Town Offices Held	Term Expired
----------------	-------------------	--------------

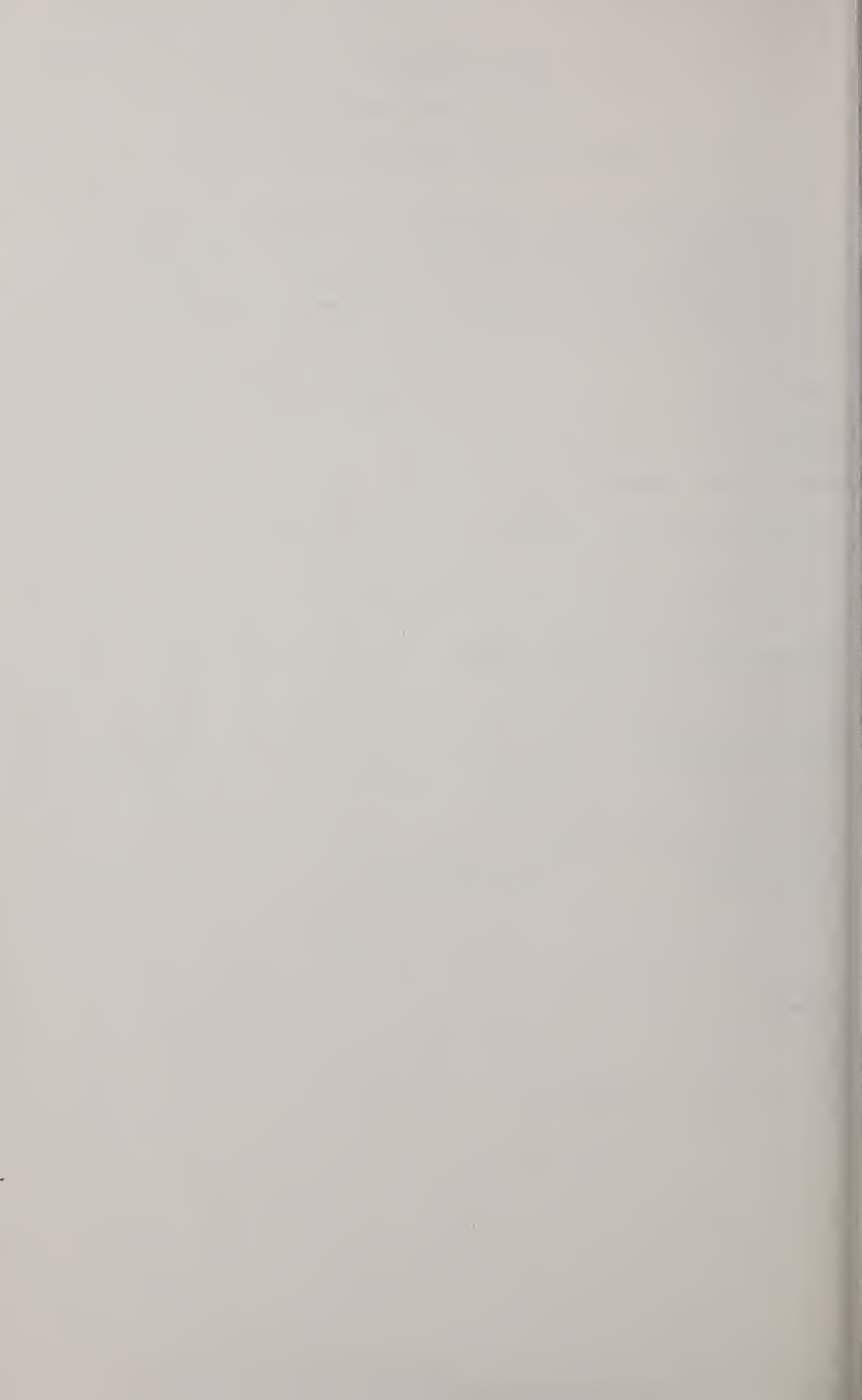
.....

.....

Remarks

.....

.....



OFFICERS OF THE TOWN OF WESTFORD

TOWN CLERK

Enid Vaughn	Term expires May 1978
-------------	-----------------------

SELECTMEN

E. Kennard Fletcher, Chairman	Term expires May 1976
John J. Kavanagh	Term expires May 1977
Samuel A. Richards, Jr.	Term expires May 1977
Robert R. Fitzpatrick	Term expires May 1978
Douglas R. Johnston	Term expires May 1978

ASSESSORS

Uldege Ricard	Term expires May 1976
Norman K. Nesmith	Term expires May 1977
John F. Gagnon	Term expires May 1978

TREASURER-COLLECTOR

Paula Brule	Term expires May 1977
-------------	-----------------------

SCHOOL COMMITTEE

Alan Weinstein	Term expires May 1976
Mary Caless	Term expires May 1976
Donald Bradanese	Term expires May 1976
Mark Scolnick	Term expires May 1977
Samuel Frank	Term expires May 1977
Dougals Keele	Term expires May 1978
Mary Trubey	Term expires May 1978

NASHOBA VALLEY TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE

Percy O. Daley, Jr.	Term expires May 1976
Charlotte Scott	Term expires May 1977

HOUSING AUTHORITY

Reginald Blowey	Term expires May 1976
Ralph A. Terenzio (Appointed)	Term expires May 1976
Francis Sellers	Term expires May 1976
Shirley Anderson	Term expires May 1977
John F. Sanders	Term expires May 1980
Edith Lowney, Executive Director	

BOARD OF HEALTH

Thomas P. McLaughlin, Chairman	Term expires May 1976
Robert McCusker	Term expires May 1977
Charles Colburn, MD	Term expires May 1978

WATER COMMISSIONERS

Hervey J. Cote	Term expires May 1976
Carlton M. Rooks	Term expires May 1977
Walter W. Gerlach, Chairman	Term expires May 1978

MODERATOR

William Kavanagh	Term expires May 1978
------------------	-----------------------

PLANNING BOARD

Vyto L. Andreliunas, Chairman	Term expires May 1976
Joseph W. Morrill	Term expires May 1977
Paul Davies	Term expires May 1978
Ellen M. Malinowski	Term expires May 1979
Gerald Swanson	Term expires May 1980

TREE WARDEN

Roger Melancon	Term expires May 1977
----------------	-----------------------

CEMETERY COMMISSIONERS

Brian Vaughn	Term expires May 1976
Clayton Dearth	Term expires May 1977
Shirley Anderson	Term expires May 1978

TRUSTEES OF J. V. FLETCHER LIBRARY

Charles Evans	Term expires May 1976
Jon Hellstedt	Term expires May 1976
Carl Lyman	Term expires May 1977
John R. Allen	Term expires May 1977
Ellen T. Curtiss	Term expires May 1978
Lisa D. Dagdigian	Term expires May 1978

LIBRARIAN

Appointed by Trustees

Robert R. Simmons

WESTFORD WELFARE SERVICE OFFICER
DIRECTOR OF PUBLIC ASSISTANCE

Edith A. Lowney

FINANCE COMMITTEE

Larry Chute	Mark Thomas
Jeanne Laushine	Robert Wilkie
Robert W. Joyce	Bruce Scott
Ronald P. Nolin	Richard Price, Chairman

APPOINTMENTS BY THE BOARD OF HEALTH

Chairman	Thomas P. McLaughlin
Agent to issue Burial Permits	Enid Vaughn
Clerk	Dorothy A. Healt, R.N.
Secretary	Lucien J. Menard
Inspector of Animals - Dogs	William C. MacMillan
Inspector of Animals - Farm Animals	Albert H. Picking
Agent to pick up Dead Animals	Albert H. Picking

The following Boards, Committees and Officers are appointed by the Board of Selectmen:

TOWN ACCOUNTANT

Elaine M. Sundberg

EXECUTIVE SECRETARY

Donald W. Narankevicius

TOWN COUNSEL

John L. Connell, Jr.

SUPERINTENDENT OF STREETS

George W. Wyman

FIRE CHIEF

George P. Rogers

SUPERINTENDENT OF MOTH DEPARTMENT

Roger Melancon

DOG OFFICER

William C. MacMillan

ASSISTANT DOG OFFICER

Dennis Courchaine

BUILDING COMMISSIONER

Andrew G. Anderson

LOCAL INSPECTORS

Nicholas V. Basinas
William C. MacMillan

GAS INSPECTOR

Chester H. Cook, Jr.

PLUMBING INSPECTOR

Harry M. Hulings

WIRE INSPECTOR

Dennis P. Kane

VETERANS' SERVICES AND AGENT

George E. Connell

CIVIL DEFENSE DIRECTOR

Harold H. Hoover

AGENT FOR BURIAL OF DECEASED SOLDIERS

James L. Healy

VETERANS' GRAVES OFFICER

James L. Healy

NMAC

Samuel A. Richards, Jr.
Ronald Kangas, Alt.

BOARD OF APPEALS

John Kavanagh	Term expires May 1976
John J. Barretto, Chairman	Term expires May 1977
Warren G. Morrow	Term expires May 1978

BOARD OF APPEALS, ASSOCIATE MEMBERS

James Hansen	Term expires May 1976
James Healy	Term expires May 1976

REGISTRARS OF VOTERS

Wilbert L. Vaughn	Term expires May 1976
William R. Healy	Term expires May 1977
Herbert P. Kazeniac	Term expires May 1978

REGISTRARS' CLERK EX OFFICIO

Enid Vaughn

CAPITOL OUTLAY COMMITTEE

George A. Fraizer	Term expires May 1976
Sanford Smith	Term expires May 1977
Christos L. Koravos	Term expires May 1977
Nicholas Basinas	Term expires May 1978
William Barnett	Term expires May 1978

RECREATION COMMISSION

William Barnett	Kenneth Grimm
Dianne Chrusz, Chairman	Daniel Hogan
Ann Courchaine	Daniel Pioli
Robert DeFilippi	Sheryl Preston
David Matheson III	John Walsh
Thomas O. Stiling	

SEWERAGE ADVISORY COMMITTEE

Joseph Morrill	Term expires May 1976
Allan Weinstein	Term expires May 1977
Robert Armitage	Term expires May 1977
Ellen Harde	Term expires May 1978

CONSERVATION COMMISSION

Robert L. Armstrong	Term expires May 1976
William Collins	Term expires May 1976
Daniel Provost	Term expires May 1977
Nicholas Basinas	Term expires May 1977
Barbara Lamson	Term expires May 1977
John Gagnon	Term expires May 1978
Louis Oliver	Term expires May 1978

CONSERVATION COMMISSION - ASSOCIATE MEMBER

Arnold O'Brien	Term expires May 1976
Allen Connell	Term expires May 1976

SPECIAL TOWN FOREST COMMITTEE

Daniel Provost	Term expires May 1976
Roger Melancon	Term expires May 1977
Carlton M. Rooks	Term expires May 1978

BICENTENNIAL COMMITTEE

Raymond Shea	Bette Hook
Ethel Shea	Doris Karkota
Barbara Brewer	Charles S. Kennedy
Arlene Dimond	Gordon B. Seavey
Jack Dimond	Elwin Bagley
Theodore W. Engle	Grace Forty

DEVELOPMENT AND INDUSTRIAL COMMISSION

Alan Eckel	Term expires May 1976
Benjamin Lambert, Jr.	Term expires May 1976
William T. Sweetman	Term expires May 1976
Robert Hurley	Term expires May 1977
Douglas Johnston	Term expires May 1977
Nicholas Basinas	Term expires May 1977
Joseph Morrissey	Term expires May 1978
Thomas McLaughlin	Term expires May 1978
Gerald Swanson	Term expires May 1979
Chester Cook	Term expires May 1979
Howard Hall	Term expires May 1979

PERSONNEL BOARD

Ellen S. Harde	Term expires May 1976
James P. Driscoll	Term expires May 1977
Thomas Cullen	Term expires May 1978

COUNCIL ON AGING

Helena M. Crocker	Term expires May 1976
Veronica Sullivan	Term expires May 1976
Cecilia Healy	Term expires May 1977
Horace Wyman	Term expires May 1978
Carl G. Lyman, Chairman	Term expires May 1978

HISTORICAL DISTRICT STUDY COMMITTEE

Alex Belida	Term expires May 1976
Paul Davies	Term expires May 1976
Jane Swanson	Term expires May 1977
Grace Forty	Term expires May 1977
Eileen Anderson	Term expires May 1978
George Downey	Term expires May 1978
Josephine Connell	Term expires May 1978

ELEMENTARY SCHOOL BUILDING COMMITTEE

Ronald P. Nolin	Gerald G. Swanson
Samuel I. Frank	Donald E. Trubey
Frank C. Hermann	

SENIOR HIGH SCHOOL BUILDING COMMITTEE

Richard E. Jordan	Samuel Frank
Richard Emmet	James B. Hudson
David Earl	Steven Aranyi

HOUSE NUMBERING COMMITTEE

Norman E. Day, Chairman

SEALER OF WEIGHTS & MEASURES

Richard Sullivan

WEIGHERS OF GENERAL COMMODITIES

Richard N. Blechman
Paul V. Gilinson, Jr.
Ruth A. Keegan
Donald MacMillan
Albert Nardone

Anthony Nardone
Robert Nardone
Edward J. Pomerleau
Fern M. Schofield

WEIGHERS OF GRANITE

Robert H. Bell
Gloria Brown
Edward Chouinard
Jacob Frick
Arthur L. House
John J. Laird

George Leedberg
Roger L. Masson
Ruth Murray
Paul Nolin
Joseph H. R. Simard
Cathleen J. Lane

MEASURERS OF WOOD AND BARK

Chester Caless
John A. Kimball
Stanley M. Kimball
Roger Melancon

Albert H. G. Picking
Carlton Rooks
Fred Shugrue
Kenneth A. Wilson

FENCE VIEWERS

Albert H. G. Picking
Charles VanLandeghen

FIELD DRIVERS

Thomas Holmes
Sylvio Brule
Frank Vennard

CARETAKER OF WHITNEY PLAYGROUND

TOWN COMMON & MONUMENTS

George W. Wyman

CUSTODIAN OF TOWN HALL

Clayton L. Dearth

POLICE/FIRE STATION BUILDING COMMITTEE

Mrs. Alan Emmet
Harold Hoover
Richard A. Koester, Chairman

Robert Spinner
Paul Lahme

HISTORICAL COMMISSION

Charles Kennedy	Term expires May 1976
Florian Woitowicz	Term expires May 1976
Alexander Belida	Term expires May 1977
Bernice Picking	Term expires May 1977
Grace Forty	Term expires May 1978
Edward Chambers, Jr.	Term expires May 1978
Arnold Wilder	Term expires May 1978

AREA BOARD OF SOLOMON MENTAL HEALTH CENTER

Barry White

COUNCIL FOR CHILDREN

Geraldine LeMoine

REGIONAL TRANSPORTATION AUTHORITY

Ronald Kangas

SELECTMEN REPRESENTATIVE TO BOARD OF DIRECTORS
OF COMMUNITY TEAMWORK, INC.

Avis Hooper

SELECTMEN'S REPRESENTATIVE TO CAB

Ronald Kangas
Carl Lyman
Helena Crocker

COMMUNITY CENTER COMMITTEE

Lois J. Otterson	Gary Wolcott
Jean Schaub	Ellen Harde
Avis Hooper	Eileen Anderson
Grey Perry	

JOINT COMMUNICATION SYSTEM FOR POLICE/FIRE STATION

Harold A. Fletcher, Sr.	Gunnar Zagars
Joseph Connell	William O'Connell
Francis Mulligan	

INDUSTRIAL DEVELOPMENT FINANCING AUTHORITY

Robert Gower, Chairman	Term expires May 1976
William Sweetman	Term expires May 1977
Alan Eckel	Term expires May 1978
Philip Chrusz	Term expires May 1979
Mark Mulligan	Term expires May 1980

SANITARY LANDFILL RELOCATION STUDY COMMITTEE

Douglas Johnston
William O'Connell
William Collins
Arnold O'Brien
Charles Colburn, MD

Robert Lewis
James Cunha
Robert Schwartz
Donald Porteous

MOSQUITO ADVISORY COMMITTEE

John Gagnon
Thomas Lumenello
Robert McCusker
Stuart Hildreth, Jr.

CIVIL SERVICE STUDY COMMITTEE

John J. Kavanagh
Robert Fitzpatrick
Thomas Cullen
E. Kennard Fletcher
Douglas R. Johnston

Joseph Connell
Douglas Deware
Francis Widmayer
Samuel A. Richards, Jr

TOWN AIDE

Helena Crocker

POLICE ROSTER

CHIEF OF POLICE

Joseph R. Connell

SERGEANTS

Douglas L. Deware

David Hogg

Terence Kane

PATROLMEN

Donald Bancroft
Sylvio Brule
Francis Chandonait
Edward Cossette
Warren DeForge
Thomas DeLegge
William Duggan
Patrick Haran
George Higgins

Keith Kiberd
Milton Kinney
George MacGregor
Paul Montminy
Peter Schirm
Robert Smith
David Sweetser
Francis Widmayer

PROVISIONAL OFFICERS

Raymond Beauregard
Harold Hoover
William MacMillan
John Reeves

Kenneth Saunders
Herbert Sauve
Elliot Semple

TRAFFIC SUPERVISORS

Barbara Buchanan
Beverly Gagliardi
Donna Gelinas

Elizabeth Johnson
Elizabeth Lehan
Marjorie Pierce

CONSTABLE

Joseph R. Connell
Alfred F. Handley

SPECIAL POLICE OFFICERS - WESTFORD

Robert Allard
John Axon
Robert Ayer
Wallace J. Bechard
Gregory Beskalo, Jr.
James Brown
Robert Bussey
Leo Connell
Roland Cote
Alan Crocker
Edmond Daigneault
Robert R Day
Clayton Dearth
Theodore Doucette
Sumner W Edwards
Edward Finn
Robert Fitzpatrick
David Foster
Chester Gamester
Kenneth Grace
Durfee Hill
Daniel Hanley
Rene Hanson
Brian Holmes
Thomas Holmes
William Hubbard
Thomas Hughes
Christos Koravos
Thomas Lafionatis
Harry Lamb

Alexander LeCourt
Phillip Lord
William Lyons
Fred Magdalenski
Robert McCusker
David McLaughlin
Thomas McLaughlin
Edward T McLenna
Lucien Menard
Bruce Nadeau
Bernholdt Nystrom
John J O'Connell
Louis Oliver
Robert Perkins, Jr.
Albert Picking
Everett W Randall
Alfred Reeves
Uldege Ricard
Frederick Rogers
Maurice B Rooks
John Sanders
John T Shannon
Henry Spadano
Edmond Szylvian
Edmond C Szylvian
George R Tebbetts
George W Wyman
George Young
Nicholas Zaher

SPECIAL POLICE OFFICERS - AYER

William Adamson
Arthur Boisseau
Walter Decot
Ernest Downing
Arthur Flynn
James Harris

James Leney
Robert McCoy
Domenic Pugh
Stanley Randall
Charles Scott
Elmer Whitehead

SPECIAL POLICE OFFICERS - CHELMSFORD

Leslie Adams, Jr.
Richard Adams
Edgar Auger
John Bell
Mark Burlamachi, Jr.
Steve Burns
John Campbell
Richard Campbell
Armand Caron
Patrick Daley
Frederick Dillon

Ronald Leach
Ronald Linstad
Russell Linstad
John Mack
William McAllister
Raymond McCusker
Henry McEnany
Raymond McKeon
James Midgley
Philip Molleur
Thomas Niemaszuk

John Donovan
Kenneth Duane
Walter Edwards, Jr.
Blair J Finnegan
Pennryn Fitts
Barnard George
Robert E Germann
James Greska
Charles Hadley
John Harrington
Edwin Hodson
Robert Howe
James Kerrigan

John Redican
Edward Rooney
John St Germain
Richard Simpson
John Sousa
Robert Trudel
Howard Ubele
Daniel Walsh
Eugene Walsh
John Walsh
William Walsh
Norman Wellington

SPECIAL POLICE OFFICERS - GROTON

Philip Barrows
Mayo A Darling, Jr.
James G Downes, Jr.
Edward J Morse
Deborah J Pepin

Paul Pepin
Gary Robertson
John Saball
John P Walsh
Fred Woods

SPECIAL POLICE OFFICERS - LITTLETON

Bruce Barker
Rodney Bishop
Wendell Brown
Paul Hollingsworth
William Kypriotes

Joseph Lombardo
Thomas O'Dea
William Oldenquist
Harry Plourde

SPECIAL POLICE OFFICERS - TYNGSBOROUGH

Roy E Anderson
Robert P Bergeron
Charles C Chronopoulos
Paul J DesLauriers
Howard F Given

William Hurst
Michael Kiloski
Raymond O Knisley, Jr.
Roger G Lemire
Harold L Pivirotto

JURY LIST - 1975

Allen, Robert W.	129 Cold Spring Rd.	Draftsman
Arakelian, Seth	21 S. Chelmsford Rd.	Engineer
Arrington, Earliene K.	6 First St.	Housewife
Atwater, Ronald	25 Old Homestead Rd.	Sales Manager
Beard, Jean M.	8 Forth Street	At home
Bedell, Bonnie Anne	136 Carlisle Rd.	Benefits Adm.
Begley, Joseph T.	2 La Sallette Rd.	Engineer
Blake, Kathleen A.	124 Concord Rd.	Med. Secretary
Boisvert, Lawrence S.	6 Bridge St.	Maintenance
Bradanese, Donald F.	8 Blue Ridge Rd.	Sys. Analyst
Bradford, James R.	27 North Hill Rd.	Engineer
Briggs, Chester R.	43 Lake Shore Dr. S.	Cable Splicer
Brown, Patricia A.	4 George Ave.	Housewife
Brule, Dennis J.	12 Coolidge St.	-----
Buffo, Frank A. Jr.	16 Heywood Rd.	Mechanical Eng.
Capone, Alfred R.	11 Lake Shore Dr. S.	Co-ordinator
Carossa, Esther M.	13 Old Homestead Rd.	Housewife
Chipchak, Joan S.	13 Hidden Valley Rd.	Secretary
Cofran, Sandra E.	56 Birch Rd.	Editor
Collins, Lester J.	31 Concord Rd.	Printing
Cook, Douglas C.	40 Crown Rd.	Mech. Designer
Cote, William J. Jr.	11 River St.	Bindrey
Culver, Richard L.	9 E. Prescott St.	Computer Svc.
Currier, Roger A.	1 Old Wood Rd.	Cameraman
Dendler, Albert	40 Cold Spring Rd.	Sales
Denisevich, Cecila A.	35 Broadway St.	Machinist
Desrochers, Richard A.	29 Hillside Ave.	Clerk
Deveny, James A.	46 Broadway St.	Sheet Metal
Dress, Dempsey	37 North Main St.	Driver
Driscoll, Richard J.	9 Wayne Rd.	Programmer
Duggan, David L.	12 Oak Rd.	Sys. Engineer
Dutton, Bryant W.	34 Broadway St.	Technical Aide
Earnshaw, Robert	10 Williams Ave.	Clerk
Ellis, Eleanor C.	5 Willow St.	At home
Ellison, Jacob E.	7 Forth St.	Foreman
Ellison, Olga M.	7 Forth St.	Housewife
Everhart, Pearl M.	5 Cummings Rd.	Office
Farr, Maureen C.	314 Pine Hill Rd.	Programmer
Franz, Clement F.	9 Beaver Brook Rd.	Engineer
Gilbert, John M.	9 Long Sgt. For Pond Rd.	Programmer
Goulden, Thomas J.	18 Sawmill Rd.	Spec. Writer
Gower, Lorraine T.	29 Graniteville Rd.	Housewife
Gouffrida, Eileen R.	8 Elm Road	Housewife
Grimm, Kenneth	92 Nutting Road	Lineman
Harman, William H.	10 Chamberlain Rd.	Engineer
Harvey, Richard G.	34 Plain Rd.	Tax Manager
Hill, Dorothy J.	23 Kirsi Circle	Housewife
Hoebeke, Richard J.	2 Cypress Rd.	Draftsman
Holmes, Jerald L.	2 Brian Dr.	Programmer
Jefferies, Robert S.	23 Lake Shore Dr. N.	Architect

Jones, Kathleen A.	4 Connell Dr.	Housewife
Kelley, Dorothy E.	19 S. Chelmsford Rd.	Housewife
Kerbawy, Margaret R.	3 Craig Cir.	Housewife
Knapp, Charles F.	46 S. Chelmsford Rd.	Raytheon
Koravos, Christos L.	33 Fir Rd.	Brewer
Lang, Cindy	254 Littleton Rd.	Clerk
Letourneau, Emery W.	144 Keyes Rd.	Auto Body
Libby, Lillian F.	84 Lowell Rd.	Clerk
Loiselle, Roderick C.	8 Birch Rd.	-----
Lorentzen, Dorothy P.	14 Chestnut Rd.	Clerk
MacMillan, Paul R.	12 Maple St.	Technical Illis.
Mancini, Michael C.	291 Littleton Rd.	CPA
McDonnell, John F.	11 Orchard St.	Draftsman
McGann, Joseph C. Jr.	8 Beech St.	Analyst
McInnis, Weston L.	54 Newport Dr.	Construction
Mell, Roger D.	1 Clare Cir.	Printer
Michaud, Gerald G.	10 North St.	Meat Cutter
Mills, Michael M. Jr.	181 Groton Rd.	Programmer
Milne, Constance C.	12 Pine Rd.	Housewife
Morin, Donald G.	18 Graniteville Rd.	Mill Operator
Niemaszzyk, Jennie M.	32 Nabnasset St.	Housewife
Norris, Frances M.	6 JoJo Lane	Secretary
Paquette, Maurice J.	2 Stratton Hill Rd.	Supervisor
Parsons, Robert G.	6 Mulberry Ln.	Compositor
Pennington, Carrie S.	6 North Hill Rd.	Housewife
Pick, Donald B.	28 Newport Dr.	Watch End. Asst.
Poulios, Donald B.	15 York Ave.	Analyst
Reed, Nancy L.	58 Hildreth St.	At home
Reedy, John J.	17 First St.	Sheet Metal
Seel, Sammy	341 Pleasant St.	Inspector
Selman, Virginia W.	29 Banbury Dr.	Secretary
Stankard, Kevin W.	45 Lake Shore Dr. N.	Inventory Anal.
Stepinski, Joseph	19 River St.	Barber
St. Onge, Norman B.	20 Lake Shore Dr. S.	Truck Driver
Sullivan, Anne K.	4 Pollyanna Ln.	Housewife
Sundberg, Douglas	Lake Shore Dr. N.	Truck Driver
Suzedelys, Stanley	10 Bradford St.	Garage Mgr.
Tandus, John J. III	4 Third St.	Engineer
Thomas, Leslie	1 Court Rd.	Comm. Art.
Thompson, Murray O.	8 Hidden Valley Rd.	Spec. - Taxes
Trask, William S.	12 Blue Ridge Rd.	Engineer
Touhy, William J. Jr.	13 Abbot St.	Senior Clerk
Tyrowicz, Wiadenslaw	70 Providence Rd.	Engineer
Visnaskis, John A. Jr.	59 Plain Rd.	Painter
Wetherbee, John A.	12 Gasset Rd.	Engineer
Williams, Richard G.	41 Elm Rd.	Machine Operator
Wood, Richard	Beaver Brook Rd.	Elect. Engineer
Woodbury, Robert O.	35 S. Chelmsford Rd.	Optical Test Tech.

ELECTION OFFICERS - 1975

PRECINCT 1

ENROLLED AS DEMOCRAT

Kathleen M. Bradley
Helen M. Callahan
Brenda M. Connell
Constance M. Hubbard
Kathleen A. Jones
Joan F. Kavanagh
Paul L. Lahme
Susan C. Murphy
Sandra M. Nolan
Jean Schaub
Monica L. Sullivan
Ruth A. Sundberg
Cynthia Tremble
Joan Connell
Barbara Mahanna
Cynthia Conry

ENROLLED AS REPUBLICAN

Donald F. Bradanese
Ruth E. Chamberlain
Jean Chisholm
Earle A. Cronan
Dorothea E. Jordan
Jeanne A. Laushine
Marjorie R. Pierce
Madeline E. Sambito
John F. Sanders
H. Arnold Wilder
Marjorie E. Wyman
Elizabeth Shaw

PRECINCT 2

Della C. Bechard
Stephen J. Belinsky
Stephen G. Beskalo
Lorraine E. Bomal
Helen Connell
Edward L. Daley
Cecelia Denisevich
Edwin D. Evans
Suzanne Goetz
Vivian C. Hanson
Anne G. Healy
Dorothy Healy
Virginia Healy
Mary S. Koziol
Ellen R. Regan
Veronica M. Sullivan
Irene A. Woznac
Ronald M. Woznac
Margaret F. Tebbetts

Howard V. Anderson
Carl O. Benson
Ruby C. Benson
Reginald Blowey
Sophie H. Dubinski
Grace G. Forty
Kathleen M. Forty
Alice Freeman
John F. Gagnon
Ruth N. Hall
Evelyn M. Herrman
Judith E. Ierlan
Lois O. Jewett
Dorothy Swanson
Marie T. Terenzio
James T. Timberlake
Emily Door
Janet F. Timberlake
Alice Morrill
Alice Day

PRECINCT 3

Sandra J. Anderson
Joseph E. Connolly
Mary Glynn
Patricia A. Holmes
Harry C. Johnson, Jr.
Marie McLaughlin
Patrick J. McEnaney
Kathleen Narankevicius
Anthony J. Niemaszuk
Jennie M. Niemaszuk
Jacqueline V. Pehrson
Regina M. Sherburne
JoAnn L. Webster
Elaine V. Wilson
Esther S. Wyman
Nicholas P. Zaher
Verna M. Zaher

Winifred Bergsten
Barbara Brewer
Barbara Capone
Beverly J. Dearth
Joan T. Hopf
Ian MacPherson
Daniel LaPointe
Estelle LaPointe
William G. Millane
John P. McDermott
Cynthia Roper
Joanne L. Whitney
Mary VanNorden
Joanne M. Vaughn
Lillian R. Yarnall
Diane Poynton
Louise E. Woodbury

PRECINCT 4

Josephine M. Connell
Mary P. Cote
Jacqueline L. Cunniffe
Helen T. Desmond
Rena M. Jeddrey
John W. Kelly
William J. Kelly
Alice V. Lahme
Philip Lord
Sarah L. McKniff
Thomas J. McKniff
James W. Mungovan
Sally Reeves
Viateur A. Ricard
Mary B. Sawosik
Stephen J. Sczylvian
Bertha J. Smith
Robert J. Spinner
Alfreda E. Spinner
Eleanor T. VanLandeghem

Jean E. Chisholm
Gloria Bacon
Gregory Bacon
Nellie Butko
Beatrice Collins
Bertha Cornwall
William Cornwall
Edith M. Crawford
Frances L. Fletcher
Edith Greenslade
Helen Lyons
Marion J. MacQuarrie
Wallace E. MacQuarrie
Norma Polly
Marion Rogers
Lillian M. Scott

BIRTHS

Recorded by the Town Clerk - 1975

Mar 21	Alcorn Sheryl Anne	George M & Mary V (Freitas)
Dec 18	Anastas Stephanie Lynn	George J & Gail E (Segelstrom)
May 24	Anstey Melissa Kate	Ronald C & Cynthia L (Fitzgerald)
Jul 18	Barnett Douglas Franklin	William & Marjorie A (Buck)
May 27	Baum Wendy Lynn	Richard E & Linda M (Mann)
Nov 24	Beauregard Frank William Jr.	Frank W & Sandra J (Collman)
Apr 17	Bedard Michael Christopher	Robert P & Linda M (Marion)
Jul 10	Beebe Catherine Heather	Willard W & Bonnie K (Hobbs)
Jun 24	Bergamini Daniel Augustin	Andrew A & Deborah L (Gullage)
Jan 10	Bradley Adam Davenport	Kent D & Sharon M (Eielson)
Oct 1	Brazeau Paul James	Robert W & Joan M (Button)
Mar 22	Brule Jennifer Grace	Sylvio J & Kathleen F (Hennessey)
Nov 14	Burnham Todd Andrew	David M & Donna M (Hawley)
Jun 24	Cahill Jessica Ann	Thomas P & Pamela J (Grant)
Feb 10	Cahill Kevin James	Ronald J & Anne E (Middendorf)
Jun 10	Campbell Dwayne Kenneth	Dale W & June E (Dunn)
Jun 14	Capano Holly Ann	Richard A & Shelia A (Driscoll)
May 3	Carrabba Michael Joseph Jr.	Michael J & Patricia A (Prescott)
Feb 6	Carroll Thomas Francis	Thomas G & Leslie A (McInerney)
Mar 23	Chaisson Amy Jeanne	John J & June K (Hanley)
Dec 5	Collins Clifden Mark	John J & Patricia A (Brennan)
Oct 13	Collins Sharon Jennifer	Philip J & Marlene E (Lawson)
Dec 4	Connell James Joseph	Robert L & Brenda M (Riley)
Dec 31	Coraccio Eric Guy	Guy J & Doris M (Maranda)
Feb 25	Corr William Henry	William F & Christine E (Cormier)
Feb 11	Costanzo Rosa Marie	Charles S & Alice M (Eckam)
Jun 12	Courtois Melonie Lou	Richard R & Norma R (Beaudetta)
Nov 2	Graig Cynthia Helen	Robert C & Judith I (Mitchell)
Sep 17	Craig Jamie Melissa	Douglas M & Julie A (Potts)
Mar 30	Cramer Jane Marie	Richard L & Deanne L (Coupal)
Feb 4	Crocker Bryce Matthew	Bryce G & Catherine A (LaMasurier)
Nov 19	Crosby Rebecca Gail	David H & Frances H (Sutherland)
Jul 19	Culver Michael Daniel	Richard L & Judith E (Leonard)
Aug 26	Curran Brian Edward	Philip J & Pernella J (Provost)
Feb 12	Curtis Christopher Roger	Max M & Pauline L (Milot)
Jan 12	Daly Michael Francis	Francis M & Diane M (Holmes)
Sep 8	Davagian George III	George & Linda S (Fortmillers)
Jun 16	Delaney Justin William	William J & Diane J (Nikitas)
Feb 24	Derby Heather Elizabeth	Jonathan C & Constance L (Carruthers)
Feb 11	DesAutels Christopher Gerard	Gerard L & Dora R (Gormley)
Sep 28	Donaruma Michael Alan	Ernest T & Carol A (Monaghan)
Oct 6	Donohoe Coleen	James F & Judith A (Quinn)
Jan 27	Dooda Brian Joseph	Joseph J & Carolyn V (Gorski)
Nov 22	Doucette Derron Latham	Manford J & Virginia M (Crimmins)
Nov 22	Doucette Loren Eve	Manford J & Virginia M (Crimmins)
Dec 25	Dunbrack Mark Robert	Robert E & Elgieann (Stafford)
Jan 29	Dunn Ryan Christian	Peter W & Kathleen A (Spellman)
Aug 7	Durand Melissa Ann	Michael L & Judith A (Langley)
Oct 14	Eliassen Terry Robert	Robert W & Cynthia F (Moreno)

May 27	Elmer Sarah Marie	Kenneth J & Jayma (Wilkins)
Apr 13	Enis William Anthony	Daniel J & Carol E (Haley)
Apr 1	Fellows Eric William	William P & Katherine A (Wilson)
Jun 16	Ferreira Buffy Ann	David J & Barbara A (Iwanicki)
Jun 13	Flack Daniel Leonard	Melvin L & Elizabeth A (McDonald)
Apr 7	Foust Kimberly Michelle	Fred S & Donna M (McCann)
May 5	Fragala Robert Bleeck	Robert J & Ann C (Bleeck)
Aug 12	French Joshua Colin	Edward G & Susan (Pillsbury)
May 8	Gerostergios Harry Konstantin	Konstantin & Demetra (Goverinos)
Jan 5	Grady Scott Albert	Donald J & Cynthia L (Hodge)
Jul 1	Groh James Thomas	Thomas J & Leona E (Wheelock)
Dec 4	Guertin Lisa Marie	Ernest D & Laura A (Lavigne)
Jun 1	Hawkins Graham Carty	Richard B & Anne L (Lovgren)
Nov 27	Hayes Gerald Richard Jr	Gerald R & Susan T (Trzcinski)
May 16	Hellstedt Brett Nathaniel	Jon C & Sharon M (Erickson)
Jul 2	Hervey Sara Margaret	David L & Roberta M (Rogers)
Feb 4	Hoebeke Danielie Cherie	Richard J & Barbara R (Blanco)
Jun 5	Hofmann Brian Matthew	Matthew C & Lorraine B (Bashaw)
Oct 28	Holt Laura Marie	John W & Joanne M (Carlson)
Jan 8	Horton Nicole Ann	Frederick R & Claire E (Caissie)
Jan 3	Howe Kimberly Ann	Desmond A & Patricia A (Russo)
Jul 15	Howells James Benjamin	Joseph J & Carol A (Kershaw)
Oct 6	Iverson Jennifer Jo	Gerald G & Rhenda F (Ellis)
Aug 22	Jarzembowski Cariann	Stanley J & Annmarie (Ashman)
Oct 14	Jewett Amy Ann	Dennis E & Sandra A (Marlow)
Jun 12	Katis Cassandra Sophia	George J & Sarah S (Chicres)
May 12	Kelly Meghan	Thomas L & Marijean (Hare)
Apr 26	Kendall Jonathan Dana	Richard T & Nancy F (Field)
Nov 14	Klein John Charles	Robert R & Olivia P (Paiva)
Oct 17	Kovalchek Kathleen Lynn	George S & Nancy L (Rouleau)
Jun 19	Kristensen John Peter	Konrad & Brenda J (Simpson)
Mar 26	Kuja Daniel James	Lawrence R & Sheila A (Tucker)
Feb 21	Kunisch Peter Gartland	Walter H & Judith A (Roberts)
Nov 14	Lachance Michale George	Roger A & Odette M (Boisvert)
Dec 21	Lacourse Tammy Marie	Raymond J & Rosemary E (Harris)
Oct 1	Lahue Brian Robert	Robert S & Patricia A (Brule)
Apr 25	LeDuc John Henry	Henry E & Deborah J (Dubey)
Oct 18	Leney Nicolle Marie	David E & Maureen A (Whelan)
Aug 8	Lima Michael James	Dennis J & Nancy J (Dundas)
May 7	Lussier Kathlyn	Richard V & Maureen (Kelty)
Oct 2	MacBeth Melanie Caroline	Thomas G & Janet C (Schneider)
Jun 2	MacLaren Sarah Anne	Peter G & Sharla A (Ter Beek)
Aug 22	Maheu Nicole Ellen	Ronald T & Jane E (Atwood)
Dec 24	Mahoney Peter Francis	John R & Patricia A (Apostolakos)
Sep 7	Marcucci David	Dennis J & Maureen T (McCall)
Oct 10	Martel Joanne Pauline	Robert C & Elaine M (Gelineau)
Aug 12	Martinez Paul Alexander	Anthony & Sandra L (Ewalt)
Jul 14	Matheson Christina Lyn	David & Patricia L (Craven)
Dec 6	McCarthy Katrina Negril	Brian S & Kathleen F (Reynolds)
Sep 20	McClendon Heather Alcada	Craig & Jo Anne (Kenney)
Jan 15	McDonald Jessica Carol	Stephen P & Laura J (Gibbons)
Oct 17	McGann Ian Alexander	Joseph C & Katherine F (MacDonald)
Apr 28	McGrath Paul Stephen	Paul E & Terri K (Ricciardi)
Apr 17	McKenzie James Michael	Paul F & Madonna J (Costello)

Oct 26	McLaughlin Kathleen Ann	Thomas P & Joyce G (Warren)
Feb 5	McNaulty Kimberly Callahan	Edward F & Susan J (Callahan)
Sep 20	Milinzazzo Tonia Marie	David A & Sandra E (Marinel)
May 22	Miller Susan Elizabeth	James L & Beverly A (Minch)
Aug 27	Mills Mandy Marie	Michael M & Eleanor A (Kropis)
Feb 3	Minniti John-Andrew McEwan	John C & Laurie J (McEwan)
Jul 25	Moffie Joseph John	Charles R & Cheryl (Moore)
Mar 20	Montminy Amy Caroline	John R & Susan G (Shay)
Apr 7	Mossdrop Eric Walter	Michael T & Beverly A (Terrio)
Feb 12	Neale Travis Winfield	Theodore W & Jane E (Kelly)
May 20	Nevers Erin Irene	Stanley A & Linda I (Thompson)
Sep 30	Nolan Brett James	James D & Jo Ann M (Hamel)
Sep 30	Nolan Kyle James	James D & Jo Ann M (Hamel)
Aug 19	Nye Catherine Alecia	Marshall E & Diane C (Hanson)
Mar 27	O'Clair Samuel Kevin Gerard	Samuel M & Ellen M (Gagnon)
Jan 18	Palmer Max Augustus	Warren R & Twilia E (Acker)
Dec 19	Pierce Joanna Lyn	Randall B & Elaine J (Yarid)
Apr 12	Pollack Brian Keith	Jan C & Bunnie L (Proft)
Nov 2	Porter Craig Kenneth	Roger W & Diane C (Chadwick)
Oct 27	Quail Annette Elizabeth	John M & Joanne M (Targ)
Jul 31	Quattrini David Donato	Victor L & Diane D (Foglia)
Nov 11	Randazzo Christine Marvin	Graziano R & Christine (Marvin)
May 28	Redmond Kirstie Josephine	Michael L & Deborah J (Broadstone)
May 8	Repoza Mathew Louis	Michael J & Dorothy (Engleman)
Jan 15	Repucci Kathleen Patricia	Joseph M & Patricia C (Dullea)
Oct 28	Ricard Benjamin Curtis	Eugene D & Judith I (Mondor)
Jan 5	Ricard Steven Matthew	Raymond V & Jeanne M (Piche)
Oct 26	Rice Rebecca Lee	Michael A & Carol E (Gates)
Nov 19	Riley Alison	Francis L & Julie A (Sullivan)
Sep 23	Rizzitano Raina Christine	James N & Norell I (Cabral)
Apr 10	Rogers David Seth	David H & Edith P (Sibley)
Mar 31	Sarcia Elizabeth	Domenic R & Rosemary T (Addesa)
Dec 7	Sarkisian John Joseph Jr	John J & Cathleen A (Abreu)
Mar 20	Savage Rebecca Louise	Norman E & Sandra A (Elliott)
Sep 23	Seuss Jennie Marion	Harry F & Diane P (Smith)
Jan 26	Shelvey Julie Anne	Thomas E & Joan E (Storlazzi)
Apr 10	Shuckhart Jessica J	Robert W & Paulette (Schoening)
Apr 9	Shyavitz Marci Jill	Joel R & Carole L (Steinberg)
Mar 12	Silva Carolyn Mary	David M & Sharon M (Boegel)
Oct 13	Simpson Jason Alan	Eugene W & Kathleen E (MacDougal)
Apr 19	Steinborn Tanner Christian	Andrew F & Maureen E (Coleman)
Mar 10	Stepinski Catherine Ellen	Joseph & Patricia A (Foley)
Oct 13	St Gelais Brian Anthony	Edward J & Donna A (Belinski)
Mar 7	Sullivan Jesse Michael	Michael J & Sandra J (Everson)
Jul 18	Tellier Jennifer Lee	Eugene H & Patricia A (Villers)
Feb 26	Terani Charla Gayle	Stephen J & Gayle C (Nelson)
Jul 31	Thornely Grace Ellen	Robert G & Barbara C (Martin)
Apr 8	Tonucci Christopher	Robert P & Barbara S (LaValle)
Feb 19	Toomey Christopher Michael	Michael J & Joyce E (Williams)
Jun 18	Trask Dane Christopher	Gardner S & Faye A (Graffam)
May 9	Travis Courtney Anne	Donald S & Christine K (Keller)
Nov 23	Tuzzo Adam-Paul John	Salvatore J & Susan G (Adams)
Mar 6	Valcourt Jeffery George	George E & Paula A (Mulligan)
Oct 1	Viera Marc Nathaniel	John M & Frayda P (Hirsch)

Jan 9	Wallace Kristen Joy	George H & Corinne J (LeBlanc)
Dec 11	Walsh Gregory Daniel	Daniel J & Margaret A (Weber)
Sep 23	Wark Shawn Gregory	Ronald D & Marcia M (Drake)
Apr 20	Waugh Rebecca Luise	Charles E & Ruth A (Lenel)
Jan 23	Weeks Kimberly Marie	Alan E & Donna M (DeAntonis)
Jul 15	Werner Jonathan Michael	Robert F & Cheryl D (Axon)
Jul 27	Weston Steven Douglas	Jonathan R & Katherine A (King)
Sep 8	Williams Lynne Ellen	Robert C & Zelda L (Bate)
Jan 19	Woodbury Gregory Alden	Robert O & Judith A (Heigham)
Apr 24	Zagars Christopher Valdis	Gunars V & Norma L (Desilets)

MARRIAGES

Recorded by the Town Clerk - 1975

Oct 26	Alterisio Wayne G	28	Westford	Waltham
	Clark Donna M (Brunelle)	25	Westford	Lowell
Aug 31	Bannigan Thomas Kevin	24	Westford	Utica N Y
	Riccio Elaine Ann	24	Waltham	Cambridge
Sep 20	Beaulieu Russell	56	Westford	Chelmsford
	MacMillan Mildred M (Milot)	53	Westford	Westford
Oct 25	Blais Robert Joseph	22	Westford	Lowell
	Drake Suzanne Delores	24	Groton	Laconia N H
Oct 11	Bradley John Walter	27	Peabody	Providence R I
	Hoffman Elaine Denise	22	Westford	Colo Springs Colo
May 17	Clarke William Patrick	58	Cambridge	Cambridge
	Paolucci Susan L (Teehan)	39	Westford	Bangor Me
Jul 26	Clough Dennis Michael	17	Westford	Lowell
	Hartman Sherry Lynn	19	Littleton	Shirley
Sep 13	Cockerline Rory	21	Westford	Lowell
	Ryan Debra Ellen	18	Chelmsford	Lowell
Sep 6	Connell Raymond Alfred	25	Westford	Lowell
	Woitowicz Anne Marie	22	Westford	Lowell
May 16	Cote Paul Gary	25	Westford	Lowell
	Orr Martha Mary	24	Westford	Lowell
Dec 27	Cote William Armand	22	Westford	Lowell
	McNiff Kelley Anne	18	Westford	Lowell
Nov 22	Cote William Joseph Jr	32	Westford	Lowell
	Powell Elizabeth Grace	23	Weymouth	Weymouth
Jun 7	Cronin James Brian	21	Chelmsford	Somerville
	Belinski Paula Jean	20	Westford	Lowell
Oct 25	Cunningham Michael James	26	Westford	Salem
	Camuso Margaret K (Leedberg)	27	Westford	Westford
Apr 19	Daigneault Daniel Joseph	20	Westford	Lowell
	Manchenton Sandra Marie	20	Lowell	Lowell
Mar 14	DeLosh Terry Lee	19	Ayer	Brushton N Y
	Carroll Karen Leslie	18	Westford	Germany
Aug 30	Dubinski John Joseph	23	Westford	Lowell
	Lambrecht Lynne Marie	22	Westford	New Mexico
Oct 11	Duggan William Francis	22	Westford	Lowell
	Cote Nancy Anne	22	Westford	Lowell
Dec 13	Fallier Robert S	25	Lowell	New York N Y
	Mulford Mary J (Fulford)	22	Lawrence	Glen Cove N Y
Apr 20	Farrell Douglas G	27	Woburn	Woburn
	Gingras Susan A	25	Groton	Groton
Aug 15	Fitzpatrick Bruce	22	Westford	Lowell
	Blair Deborah	21	Burlington	Medford
Apr 26	Foley David Michael	19	Tewksbury	Lowell
	Osborne Valerie Jean	17	Westford	Boston
Aug 16	Forrest John W Jr	24	Groton	Melrose
	St Gelais Elaine Marie	19	Westford	Lowell
Feb 15	Forty Kent Hanson	24	Westford	Lowell
	Young Judith Ann	20	Westford	Lowell

Jul 13	Foster Jeffrey Douglas	30	Westford	Winthrop
	Dangora Brenda J (LeMotte)	29	Westford	So Weymouth
Oct 24	Freeman Mark Elliot	24	Westford	Boston
	Creeden Janice Marie	24	Brockton	Brockton
May 3	Gauthier Michael Paul	20	Chelmsford	Lowell
	VanLandeghem Sandra Mary	20	Westford	Melrose
Feb 1	Gavriel George N	19	Chelmsford	Lowell
	Gervais Deborah A	17	Westford	Lowell
Oct 18	Glavey John Charles	21	Littleton	Ayer
	Webber Mary Anna	18	Westford	Lowell
Jun 7	Goulas Peter David	17	Chelmsford	Lowell
	Desharnais Yvonne Irene	18	Westford	England
Oct 11	Graham Kenneth John	31	Charlestown	Scotland
	Lenel Margaret Elizabeth	29	Westford	Holland Mich
Aug 10	Grahmann Gary Armin	34	Illinois	Illinois
	Abbood Nancy Ann	31	Westford	Lowell
May 17	Grant George Foster	19	Littleton	Melrose
	Bittner Jeanne Emilie	17	Westford	Camden N J
Jul 12	Greenhalgh John Jr	19	Groton	Texas
	Williams Kristen	17	Groton	W Germany
Oct 24	Greenwood James	20	Westford	Ayer
	Sousa Margaret Ann	18	Westford	Lowell
Nov 9	Hackbarth Philip R Jr	20	Syracuse NY	Syracuse N Y
	Jewer Betty Jean	19	Westford	Woburn
Nov 1	Hashem Michael Arthur	27	Dover N H	Rochester N H
	Andruskiwicz Charlotte A	22	Westford	Lowell
Mar 7	Henry Stephen Brian	24	Chelmsford	Lowell
	Hanson Mary Ann	21	Westford	Boston
Aug 24	Hill Andrew Morse	19	Westford	Cincinnati Ohio
	Shogren Cheryl Lee	21	Westford	Chelsea
May 9	Hockmeyer Brian Sumner	23	Westford	Lowell
	Gaudette Ann Marie	21	Lowell	Lowell
Sep 5	Johnson James M	27	Billerica	Concord
	Zabierek Linda J	18	Chelmsford	Lowell
Feb 8	Jones Frederick Hall	32	Westford	Concord
	Barry Ann D (Ferguson)	41	Westford	Brookline
May 17	Kilpatrick James A	28	Texas	Ames Iowa
	Drolet F Sharon	31	Westford	Lowell
Dec 27	Kravetz Kenneth H	24	Westford	Brookline
	Schuler Eileen B	21	Westford	Waterbury Conn
Jun 7	Lamb Harry Burbeck	46	Westford	Chelmsford
	McGovern Nancy Ann	35	Dunstable	Concord
Oct 12	Lefebvre Richard Warren	21	Westford	Lowell
	Hoover Janet Lee	21	Westford	New Bedford
Jun 21	LeGacy Wayne	25	Westford	Malden
	Law Debra Ann	23	Westford	Fitchburg
Sep 6	Levasseur Raymond Arthur	28	Westford	Lowell
	DeLuca Susan Diane	22	Sudbury	Philadelphia Pa
Apr 25	Lyons Bruce Arthur Jr	22	Westford	Winchester
	LeBlue Dianne Jeannette	20	Westford	Waterbury Conn
Mar 28	MacInnis Kelvin MacKenzie	31	Westford	Canada
	Gintner Patricia May	22	W Groton	Groton
Jun 14	MacLeod Edward W	32	Westford	Lowell
	Cossette Ann Marie	28	Lowell	Lowell

Jul 19	McDowell Leon Henry	22	Westford	Lowell
	Rogers Karen Anne	19	Westford	Lowell
Aug 17	McMahon Michael K	18	Dracut	Boston
	Landry Joyce Elaine	17	Westford	Concord
Jul 27	Mendes Joseph Carl	31	Hanford Cal	Hanford Cal
	Semple Karen Vivian	18	Westford	Boston
Apr 24	Miskell Lawrence F Jr	24	Westford	Boston
	Hand Janet M	22	Lowell	Lowell
Jan 5	Morgenthau Alan S	21	Westford	Newton
	Silva Joyce Lorraine	21	Lexington	Arlington
Aug 2	Morod Kenneth Clay	21	Hudson	Torrence Cal
	MacDonald Kethleen Lee	21	Westford	Lowell
Sep 25	Morrison Henry George	32	Westford	W Indies
	Blackwell Claudia Marris	28	Chelmsford	New York N Y
Sep 6	Mungovan William Claude	25	Westford	Lowell
	Rayner Nancy Elizabeth	28	Marshfield	Boston
Sep 13	Nelson Stephen L	22	Westford	Lowell
	Aham Karen Ann	20	Lowell	Chelmsford
Aug 25	Noble Arthur Raymond	28	Westford	Lowell
	Noble Pauline M (Cohen)	26	Westford	Lowell
Jul 11	Nuzum Greg A	20	Red Lion Pa	York Pa
	Walsh Dawn M	19	Lowell	Lowell
May 31	Oleson Dana W	24	Westford	Haverhill
	Desroches Dianne J	19	Lowell	Lowell
Oct 4	Paquin Gary Raymond	25	Westford	Lowell
	Lafreniere Linda Jean	24	Westford	Melrose
Apr 12	Paredes Juan David	26	Chelmsford	Somerville
	Shephard Eileen Mary	19	Westford	Newton
Apr 19	Peck David Earl	23	Westford	Attleboro
	Ellis Linds Lee	17	Westford	Cambridge
Jun 20	Perry Patrick Michael	21	Westford	Oakland Cal
	Swanson Holly Ann	18	Westford	Worcester
May 24	Phillips David Richard	20	Florida	Flushing N Y
	Whiting Cynthia Ann	20	Westford	Manchester N H
May 10	Phillips Ray Thomas	27	Westford	Lowell
	True Lisa Anne	20	Chelmsford	Newton
Sep 21	Pickard Albert Allen	23	Littleton	Cambridge
	Rice Deborah Marie	21	Westford	Lowell
Sep 13	Pierce David Allan	22	Westford	Chelsea
	Da Silva Patricia Josette	19	Westford	Jacksonville N C
Aug 2	Plaisted Roger Burton	23	Westford	Lowell
	Lamy Mary Jane (Richards)	21	Westford	W Virginia
May 10	Pomerleau Timothy Leo	23	Chelmsford	Lowell
	Daly Margaret Ann	23	Westford	Lowell
Nov 29	Rancourt George Jr	25	Westford	Lowell
	Berube Catherine V (King)	28	Tyngsboro	England
Mar 15	Reid Richard	20	Groton	Ayer
	Nutt Joanne E	19	Westford	Everett
Dec 21	Rich Donald Robert Jr	19	Westford	Lowell
	McLeod Maureen Lee	19	Westford	Lowell
Oct 25	Robertson Peter David	22	Chelmsford	Andover
	Doughty Nancy Jean	19	Westford	Lewiston Me
Sep 6	Robinson James Southwell	33	Chelmsford	Lowell
	Pallian Cynthia Carroll	28	Westford	Arlington

Aug 23	Rochon Stephen Albert	19	Westford	Somerville
	Cortez Karen Jeanne	18	Chelmsford	Lowell
Jul 4	Rogers Anthony Brian	21	Westford	Concord
	Tebbetts Brenda Hazel	21	Westford	Lowell
Dec 19	Roux William Joseph	19	Westford	Lowell
	Oteri Susan	20	Westford	Malden
Jul 12	Salacup Michael Lawrence	21	Burlington	Omaha Neb
	Evernden Deborah Jayne	22	Westford	Chicago Ill
Jun 21	Scales George P	26	Boxborough	Clinton
	Parker Susan M	25	Acton	Concord
Aug 23	Senna Ralph Joseph	44	Westford	Somerville
	Molnar Mary C (Kenyon)	34	Westford	Lowell
Jan 11	Shanahan Edward	21	Lowell	Lowell
	Oteri Sandra	21	Westford	Medford
Oct 4	Silva Francis J	49	Westford	Cambridge
	Siez Dorothy P (Merrill)	51	Littleton	Manchester N H
Oct 25	Smith Wayne K	19	Westford	Lowell
	Curran Anna M	17	Chelmsford	Lowell
Dec 27	Smith William Edric	42	Salem	England
	Kosowicz Stella Alice	32	Westford	Lowell
Jun 28	St Ours Daniel L	23	Westford	Lowell
	Janocha Catherine	21	Dracut	Lowell
Feb 14	Terenzio Michael J	36	Westford	Boston
	Edwards Janette U (McLeod)	31	Westford	New Britain Conn
Jul 27	Themeles Thomas N	21	Dracut	Lowell
	Macrina Mary	22	Westford	Lowell
Jul 4	Thomson Walter Arnold	33	Westford	Athol
	Moore Deborah A (Doherty)	29	Westford	Somerville
Jun 28	Traywick Carlton Russell Jr	20	Chelmsford	Lowell
	Topjian Cathy Irene	18	Westford	Lowell
Aug 8	Trubey Gerald Mark	21	Westford	Lowell
	Fontes Carol Ann	19	Westford	Lowell
Apr 26	Varney George J	18	Worcester	Worcester
	Trudel Sandra J	18	Westford	Lowell
May 18	Wallace Robert G	29	Boston	New York N Y
	Fox Valerie A	24	Boston	Norwood
May 3	Ward Michael Joseph	27	Westford	Winchendon
	Skehan Linda Marie	23	Fitchburg	Fitchburg
Aug 23	Whitney Hamilton E III	30	Westford	Lowell
	Dube Mary L (Gouveia)	24	Lowell	Lowell
Sep 14	Wilcox Rohn Alan	20	Lowell	Cambridge
	Florence Dawn Lynne	19	Westford	Lynn
Aug 23	Williamson James Gordon	22	Westford	Canada
	Frazier Martha Louise	18	Westford	Providence R I
Apr 12	Wilson John T	26	Westford	Lowell
	Gower Nancy	20	Westford	Lowell
Oct 10	Wisnowski Robert	28	Chelmsford	Honolulu Hi
	Topjian Cheryl (Lawson)	24	Chelmsford	Lowell
Apr 12	Wooster Donald Raymond	18	Chelmsford	Lowell
	Sedach Audrey	19	Westford	Lowell
Aug 29	Young George Robert Jr	25	Westford	Lowell
	Nelson Rosemary Rita	20	Lowell	Lowell

DEATHS
Recorded by the Town Clerk - 1975

<u>DATE</u>	<u>NAME</u>	<u>YRS</u>	<u>MOS</u>	<u>DAS</u>
Oct 18	Athorn Gertrude Mildred (Baker) - wif George	70	2	3
Aug 11	Anderson Carl Theodore - Single	72	-	-
Jun 16	Birchard Vera P - wid Noble F.	80	11	17
Apr 20	Boisvert Robert F - hus Ellen (Guaraldi)	23	5	13
Feb 10	Boisvert William J - hus Orea (Milot)	61	-	-
Nov 9	Boutin Paul Henry - hus Bertha Ann (Mercer)	54	11	17
Sep 29	Bridgford E Mae (Anderson) - wid Ernest W	86	7	19
Mar 14	Brigham Flora M (Stuart) - wid John B	90	9	22
May 31	Brule Leo J - hus Giselle (Boucher)	56	-	-
May 23	Conrad Eva - wid Peter J	84	-	-
May 5	Conway Theresa (Blott) - wif Raymond	64	-	-
May 30	Denisevich Joseph - wid Barbara (Belida)	89	-	-
Nov 20	Downing Wallace E - single	63	-	-
Apr 29	Dugdale Ellen (Lyons) - wid Samuel M	90	-	-
Feb 28	Duguid Lily E (Sundberg) - wid Alexander	69	7	27
Jan 20	Eaton Charles Walter - Single	69	-	-
Dec 6	Elliott Herford N - hus Priscilla (Burrage)	92	10	3
May 17	Farrington Margaret (Joyce) - wid Ernest	71	-	-
Jan 19	Fletcher Walter Whidden - hus Grace (Taylor)	76	6	21
Jun 7	Fletcher Walter Whidden Jr - hus Dorothy (Cockerline)	51	2	4
Nov 20	Forty Albert G - hus Margareta (Smith)	77	-	-
Feb 11	Foucar Gertrude Titus - wid Augustus	94	4	7
Jul 17	Gagnon Pauline A - wif Francis	51	-	-
Aug 4	Gamester Noreen (Smith) - wif Chester G	65	-	-
Feb 20	Gilson Emily Mildred (Wilkins) - wid William W	75	2	21
Apr 16	Goodwin William E - hus Marjorie (Feeley)	62	-	-
Mar 27	Green Susan - Single	90	-	-
May 8	Grimolizzi Daniel - hus Joyce (Clay)	51	-	-
Jun 4	Hanson Joan (Costello) - wif Allen	43	-	-
Jan 3	Harless Bert Alexander - hus Esther (Swallow)	72	11	21
Oct 18	Haushill Louis - hus Doris (Scharn)	66	7	4
Jul 7	Haw Florence - Single	82	-	-
Jun 11	Hunt Florence Gertrude - Single	78	5	11
May 22	Jelley Harry P - wid Elizabeth (Kelley)	95	-	-
Sep 4	Jung James M - Single	31	2	2
Nov 15	Kallio Taisto J - hus Eleanor (Newman)	56	4	21
Apr 18	Kershaw Benjamin V - hus Elizabeth (Daley)	62	-	-
Apr 2	Kiver Alik - hus Pauline (Minko)	80	-	-
Apr 12	Knowlton Carrie Blanche - Single	86	5	14
Feb 19	Kostechko Simon - hus Sophie (Spass)	80	-	-
May 10	Kostechko Sophie (Spass) - wid Simon	79	-	-
Oct 14	Lamb Theresa E (Ranauro) - div Roy	47	-	-
Sep 1	Lamy Alfred J - wid Rosa (Milot)	77	-	-
Feb 10	Lamy Charles E - hus Alice (Vincent)	73	-	-
May 30	Langley Walter F - hus Evelyn (Heath)	59	-	-
Jan 1	LeCourt Ernest Joseph - wid Lucy (Trudal)	84	8	24
Jan 27	Lefebvre Roger B - Single	42	9	15

Feb 7	Lehan John Joseph - wid Rose (O'Reilly)	72	-	-
May 29	Levasseur Louis - hus Mary (Dupont)	66	-	-
Feb 19	Lynch William Joseph - hus Concetta (Succo)	63	1	3
Mar 24	McDaniel Ralph G - hus Margaret	66	1	22
Sep 22	Metcalf Otis L - hus Melina (Bulger)	78	4	8
Jun 26	Mitchell Helen M (Moody) - wif Arthur G	59	10	24
Feb 5	Moore Charles E - hus Theresa (Bellemare)	58	-	-
Aug 8	Mulligan James P - wid Leonia (Caron)	75	-	-
Jan 6	Nelson Esther Maria - wid Nels A	98	9	6
Jul 20	Olson John - wid Ingeborg (Frisk)	75	5	25
Mar 1	Parker Nancy Simpcox - Single	91	5	23
Mar 25	Phillips Norman Ray - wid Helen (Rooney)	56	7	5
Apr 26	Polesayka Alexandra - wid John	98	-	-
Jul 20	Prentice Fred S - wid Lucy (Turner)	76	-	-
May 6	Preston John - Single	59	-	-
Sep 17	Raymond Hilda Jane (Morton) - wid Charles R	61	10	5
Dec 4	Regan John E - hus Ruby (Mullin)	62	-	-
Oct 31	Reynolds Maxwell W - hus Ruth	73	-	-
Mar 2	Roberts Mildred (Koskinen) - wif Stuart P	32	4	22
May 24	Roberts Thelms A - Single	89	3	3
Apr 8	Robinson Frederick - hus Mildred (Fletcher)	74	-	-
Apr 26	Rollins Sidney R Sr - wid Gladys (Donkins)	83	-	-
Aug 6	Ryder Mabel (Longmire) - wid Carl E	83	11	6
Jul 10	Sechovich Peter - hus Nellie (Daranchuc)	58	-	-
Aug 1	Shaw Norman - Div	27	8	14
May 5	Sicard Ovilla J - wid Alice (LaRochelle)	81	5	27
Aug 31	Smith Cynthia - Single	17	-	-
Apr 23	Sweet Eva Miles (Smith) - wid Charles C	78	2	15
Jan 31	Sweetser Walter J - div	77	-	28
May 6	Tereshko Annie (Salay) - wid Wasil	83	-	-
Jul 13	Timm William - hus Christine (Ginnetty)	63	-	-
Dec 7	Transue Emma M (Conrad) - wid Garfield H	87	11	26
Dec 19	Traversa Antonio J - hus Luba (Voropay)	60	-	-
Jul 18	Valentine John G - hus Andrina (Manson)	87	7	13
Oct 24	Vining Joan Julia (Dromgoole) - wif Douglas R	44	10	12
Jul 4	Whitney Roland - div	54	-	-
Dec 23	Woods Bernice - div Glenn Ojan	51	-	2
Nov 7	Worobey Andrew - hus Annie (Belida)	84	1	5
Jul 25	Wright William E - wid Ruby (Carter)	90	11	29
Jun 19	Wyman Gilbert Malcolm - hus Marjorie (Frost)	68	3	4
Aug 1	Wyman Shirley C - hus Esther (Stephens)	59	-	-

ANNUAL TOWN ELECTION - MAY 6, 1975

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
Whole Number of ballots cast	929	568	642	706	2845

(2) SELECTMEN - Three Years

*Robert R. Fitzpatrick	508	410	430	535	1883
*Douglas R. Johnston	521	375	411	426	1733
Francis P. Harte	589	219	303	269	1380
Blanks	240	132	140	182	694

TOWN CLERK - Three Years

George T. Callahan	298	130	102	265	795
*Enid F. Vaughn	561	404	515	381	1861
Blanks	70	34	25	60	189

ASSESSOR - Three Years

*John F. Gagnon	631	456	478	540	2105
Donald Freeman	46	1	11	11	69
Blanks	252	111	153	155	671

MODERATOR - Three Years

*William J. Kavanagh, Jr.	729	470	515	575	2289
Blanks	200	98	127	131	556

BOARD OF HEALTH - Three Years

*Charles G. Colburn	547	303	338	356	1544
Franklin J. Prescott	102	109	133	150	494
N. Thomas Ryan	178	98	100	117	493
Blanks	102	58	71	83	314

PLANNING BOARD - Five Years

Richard S. Emmet, Jr.	590	207	191	299	1287
*Gerald G. Swanson	329	348	438	400	1515
Blanks	10	13	13	7	43

WATER COMMISSIONER - Three Years

*Walter W. Gerlach	681	467	495	557	2200
Blanks	248	101	147	149	645

(2) TRUSTEES J.V. FLETCHER LIBRARY - Three Years

*Ellen T. Curtiss	608	389	467	493	1957
*Lisa D. Dagdigian	458	283	323	343	1407
Sylvia G. Weinstein	373	197	196	189	955
Blanks	419	267	298	387	1371

WESTFORD HOUSING AUTHORITY - Five Years

*John F. Sanders	729	464	510	576	2279
Blanks	200	104	132	130	566

WESTFORD HOUSING AUTHORITY - Two Years
To Fill Vacancy

*Shirley M. Anderson	691	469	500	559	2219
Blanks	238	99	142	147	626

(2) SCHOOL COMMITTEE - Three Years

William J. Hubbard, III	161	156	282	185	784
Robert J. Jurewicz	216	186	176	254	832
*Douglas R. Keele	345	189	221	207	962
Anthony Martinez, III	303	171	137	168	779
*Mary H. Trubey	583	292	304	355	1534
Blanks	250	142	164	243	799

SCHOOL COMMITTEE - One Year
To Fill Vacancy

Thomas J. Mossdrop	163	207	177	280	827
*Alan I. Weinstein	411	158	184	167	920
John M. Whitney	270	158	215	199	842
Blanks	85	45	66	60	256

CEMETERY COMMISSIONER - Three Years

*Shirley M. Anderson	690	464	496	549	2199
Blanks	239	104	146	157	646

CEMETERY COMMISSIONER - One Year
To Fill Vacancy

*Brian L. Vaughn	672	447	509	537	2165
Blanks	257	121	133	169	680

QUESTION NO. 1

Shall licenses be granted in this town for the operation, holding or conducting a game commonly called Beano?

YES	482	397	469	461	1809
NO	387	131	126	173	817
Blanks	60	40	47	72	219

A true record: ATTEST

Enid F. Vaughn
Town Clerk

SPECIAL TOWN MEETING - JANUARY 21, 1975

At a legal meeting of the inhabitants of the Town of Westford qualified by law to vote in Town Affairs, held at the Westford Academy on Tuesday, January 21, 1975 at 8:00 P.M., the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors.

John E. Leggat, Town Moderator, called the meeting to order and declared the presence of a quorum, there being an attendance of 131.

ARTICLE 1. Voted unanimously that the sum of One Thousand Dollars (\$1,000.00) be appropriated from the unexpended and unencumbered balance of the account entitled "Interest on Temporary Loans" to the account entitled "Law Department - Expenses".

Finance committee approved.

ARTICLE 2. Voted unanimously that the sum of One Hundred Nineteen and 57/100 (\$119.57) Dollars be appropriated from the unexpended and unencumbered balance of the account entitled "Interest on Temporary Loans" for the payment of the following unpaid bills of the previous fiscal year:

Agway	\$ 7.97
Ayer Spa	31.01
P.N. Laggis Co.	19.95
Park St. Diner	10.64
Nashoba Tech	<u>50.00</u>

Total \$119.57

Finance Committee approved.

ARTICLE 3. Voted unanimously that the sum of Six Hundred Forty-Six (\$646.00) Dollars be appropriated from the unexpended and unencumbered balance of the account entitled "Interest on Temporary Loans" for providing Homemaker Services as authorized by Section 4 of Chapter 40 of the General Laws.

Finance Committee approved.

ARTICLE 4. Voted unanimously that the Board of Selectmen be, and they hereby are, authorized to acquire, by purchase, eminent domain, or otherwise, a certain parcel of vacant land, situated in Forge Village between the location of the Boston and Maine Railroad and Forge Pond, said premises to be managed and controlled by the Conservation Commission for the purpose of promoting and developing the natural resources of the Town and for the protection of water shed resources of the Town under the provisions of G.L. (Ter. Ed.), Chapter 40, Section 8C as the same now is or may hereafter be amended; and for the purposes of acquiring said land and to defray the cost of a survey of the same, that the unexpended and unencumbered balance of the amount appropriated under Article 33 of the Warrant for the Annual Meeting held on March

8, 1969 be appropriated.

ARTICLE 5. Voted unanimously that the Town hereby accepts the provisions of Section 8D of Chapter 40 of the General Laws and that the Selectmen be, and they hereby are, authorized to appoint a Historical Commission of seven (7) members as authorized by said Section.

ARTICLE 6. Voted unanimously that the care, custody, management and control of the land and buildings situated on the northeasterly side of Boston Road in Westford Center be transferred from the Fire Department to the Historical Commission, one of the buildings on said premises, heretofore used as the Westford Center Fire Station, being the same structure used and occupied as the original Westford Academy; the premises hereby transferred are shown as Lot "A" on a plan recorded with Middlesex North District Registry of Deeds in Plan Book 86, Plan 117; said transfer is to be effected upon the recording in said Registry of a written certificate of the Board of Selectmen setting forth such terms, conditions, reservations or restrictions, if any, as the Selectmen shall determine.

Finance Committee approved.

ARTICLE 7. With 90 people voting yes and 41 voting no, it was voted that the sum of \$22,163.00 be appropriated from the unexpended and unencumbered balances of the following accounts to defray the additional costs and all incidental fees and expenses incurred in the construction of the combination police and fire station:

Original construction of Robinson School, Article	
1, Special Town Meeting November 28, 1967	\$20,800.00
Account entitled "Interest on Temporary Loans"	<u>1,363.00</u>
Total	\$22,163.00

Finance Committee approved.

ARTICLE 8. With 82 people voting yes and 47 no, it was voted that the sum of Fifty-Five Hundred (\$5,500.00) Dollars be appropriated from the unexpended and unencumbered balance of the account entitled "Operation of Sanitary Land Fill" for the purchase of furniture, fixtures and equipment for the new police and fire station.

Finance Committee approved.

ARTICLE 9. Voted unanimously that the sum of Thirty-Five Hundred (\$3,500.00) Dollars, representing the unexpended and unencumbered balance of the account entitled "Board of Health - T.B.", be appropriated to defray consulting fees and other related costs of preparing and filing an application with the United States Department of Housing and Urban Development (HUD) for entitlement funds to be granted or made available to certain cities and towns during the fiscal years 1975 through 1976 under the Housing and Community Development Act of 1974; and that the Board of Selectmen be, and they hereby are, authorized, in the name and behalf of the Town, to file such applications and any and all plans, programs, or certificates which HUD may require as a condition for the making of any such grant.

Finance Committee approved.

A True Record: ATTEST:

Enid F. Vaughn
Town Clerk

ANNUAL TOWN MEETING - MAY 10, 1975

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at the Abbot Middle School on Saturday, May 10, 1975 at 10:00 a.m., the following business was transacted:

Election Officers, using voting lists, acted as tellers at the doors. The attendance was 331.

William Kavanagh, newly elected Town Moderator, called the meeting to order.

Voted to dispense with the reading of the Warrant in its entirety. The elected officials who would be key speakers at the meeting were introduced by the Moderator and all those newly elected town officers who hadn't been sworn in at that time were called to the platform and duly sworn into office by the Town Clerk.

ARTICLE 1. Town Officers and Committees had no verbal reports. Reference is made to Annual Town Report for same.

ARTICLE 2. Voted that the salaries and compensation of the following elected officers be established as follows, effective as of July 1, 1975:

Selectmen:	
Chairman	\$1,100.00 per year
Other Members	950.00 each per year
Board of Health	250.00 each per year
Treasurer-Tax Collector	11,150.00 per year
Town Clerk	6,000.00 per year
Tree Warden	2.75 per hour
Assessors	
Supervisor	4.94 per hour
Other Two Members	4.44 per hour
Water Commissioners	400.00 each per year

ARTICLE 3. Voted that the Town amend its Consolidated Classification Plan, Compensation Plan, and Personnel By-Laws as follows:

(1) By striking, in its entirety, the present SECTION 3, the Classification and Wage Plan, and inserting in place thereof the following new SECTION 3 (effective July 1, 1975):

SECTION 3. The Classification and Wage Plan (effective July 1, 1975)

The Classification and Wage Plan establishing the occupational categories, the wage rates, and the present hourly schedules:

Clerk (37½ hrs)	2.45	2.61	2.84	2.93
Senior Clerk (37½ hrs)	2.60	2.75	2.95	3.10
Principal Clerk (37½ hrs)	2.96	3.22	3.34	3.48
Head Clerk (37½ hrs)	3.43	3.56	3.72	3.87
Clerk & Typist (37½ hrs)	2.45	2.61	2.83	2.93
Clerk & Typist (part time)	2.31	2.45	2.61	2.71
Senior Clerk & Typist (37½ hrs)	2.60	2.75	2.95	3.10
Principal Clerk & Typist (37½ hrs)	3.12	3.27	3.48	3.62
Principal Clerk & Secretary (40 hrs)	3.12	3.27	3.48	3.62
Executive Secretary (per annum)	Min. \$7,938 - Max. \$9,435			
Town Accountant (set by Selectmen)	Min. \$6,804 - Max. \$8,505			
Dispatcher/Clerk (37½ hrs)	2.93	3.12	3.34	3.48
Dispatcher, First Shift (40 hrs)	2.72	2.86	3.01	3.13
Dispatcher, Second Shift (40 hrs)	2.89	3.06	3.24	3.41
Dispatcher, Third Shift (40 hrs)	3.17	3.41	3.57	3.71
Fire Alarm Operator/Clerk (per annum)	\$6,040.00			
Laborer (seasonal)	2.10	2.20	2.31	2.42
Cemetery Maint. Man (seasonal)	2.32	2.46	2.61	2.71
Working Foreman Cem. Maint. Man (seas.)	2.93	3.09	3.29	3.43
Sprayer Operator (licensed)	3.88 flat rate			
Water System Maint. Man (40 hrs)	3.48	3.64	3.86	4.03
Working Foreman Water System Maint. Craftsman (40 hrs)	3.86	4.00	4.24	4.40
Water Superintendent (per annum)	11,139	11,883	12,356	12,849
Highway Superintendent (per annum)	12,693	13,223	13,824	14,377
Building Custodian	2.27	2.55	2.84	2.95
Town Hall Custodian (per annum, set by Selectmen)	Min \$ 2,992 - Max \$ 3,580			
Call Fire Fighter	3.75 flat rate			
Call Fire Lieutenant	3.83 flat rate			
Call Fire Captain	3.90 flat rate			
Fire Chief	11,139	11,883	12,356	12,849
Deputy Call Fire Chief	4.05 flat rate			
Police Officer, Special	3.60 flat rate			
Traffic Supervisor	3.60 flat rate			
Police Chief (per annum except as otherwise provided by any special or General Laws)	12,693	13,223	13,824	14,377
Dog Officer (per annum)	\$8,309.00			
Recreation Leader (seasonal per wk)	100.00			
Head Life Guard (seasonal)				
Life Guard (seasonal)	2.20	3.00	3.50	4.00
Library Director	Min. \$8,900 - Max. \$11,000			
Assistant Librarian	3.25	3.54	3.72	3.87
Children's Librarian	3.25	3.54	3.72	3.87
Library Aid	2.49	2.82	3.12	3.25

Social Worker - Town Aide (20 hrs per wk) \$3,692.00 per year

(2) By striking each and every wage rate in the present SECTION 3, the Classification and Wage Plan, as voted at the 1974 Annual Meeting and inserting in place of each such wage rate a sum which reflects an increase of 5.5% of such rate.

(3) By striking, in Paragraph (f) of SECTION 1, the word "December", and inserting in place thereof the word "March".

(4) By striking, in its entirety, sub-paragraph (b) of Paragraph B of SECTION 4, and inserting in place thereof the following:

"(b) Non-occupational: Every permanent employee subject to the Classification and Compensation Plans shall be allowed sick leave with pay for a period of up to 12 days during each calendar year, provided said leave is caused by sickness or injury, exposure to contagious disease, or on account of serious sickness of members of the employee's immediate family. Sick leave shall commence on the day notification of the illness is given by the employee, his family, or his physician. Failure to notify the department head promptly of illness will result in employee being charged with unauthorized leave."

(5) By striking, in sub-paragraph (d) of Paragraph B of SECTION 4, the words - "5/6 of a day" and inserting in place thereof the words "one day".

(6) By striking, in Paragraph D of SECTION 4, the words - "ninety (\$90) dollars, and inserting in place thereof the words - "one hundred (\$100) dollars".

ARTICLE 4. Voted that the following sums be raised and appropriated for the several specific purposes hereinafter designated, and that the sums be expended for such purposes under the direction of the respective Officers, Boards and Committees:

SELECTMEN

Salaries and Wages

1. Selectmen	\$ 4,900.00
2. Executive Secretary	<u>10,181.00</u>
Total S & W	\$ 15,081.00

Operating Expenses

3. Office Expenses	\$ 3,525.00
4. Town Report	4,000.00
5. Print By-Laws	300.00
6. License Exp. & Ads	700.00
7. R.E. Appraisal	1,250.00
8. Misc. Svc. & Exp.	2,500.00
9. Insurance Fire E.C.	<u>52,500.00</u>

Total Operating Exps. \$ 64,775.00

Capital

Equipment

Total Capital

TOTAL COSTS \$ 79,856.00

TOWN ACCOUNTANT

Salaries and Wages

10. Town Accountant \$ 9,336.75

11. Clerical -----

Total S & W \$ 9,336.75

Operating Expenses

12. Office Expense \$ 1,100.00

Total Operating Exps. \$ 1,100.00

Capital

Equipment -----

Total Capital -----

TOTAL COSTS \$ 10,436.75

LEGAL DEPARTMENT

Salaries & Wages

13. Retainer \$ 16,125.00

Total S & W \$ 16,125.00

Operating Expenses

14. Expenses \$ 1,500.00

Employee Negotiations -----

Total Operating Exps. \$ 1,500.00

TOTAL COSTS \$ 17,625.00

TOWN HOUSE

Salaries and Wages

15. Custodian \$ 3,496.00

Total S & W	\$ 3,496.00
-------------	-------------

Operating Expenses

Town Hall	\$ 9,000.00
-----------	-------------

Police/Fire Station	\$ 7,400.00
---------------------	-------------

Total Operating Expenses	\$ 16,400.00
--------------------------	--------------

Capital

16. Renovation	\$ 1,500.00
----------------	-------------

Total Capital	\$ 1,500.00
---------------	-------------

TOTAL COSTS	\$ 21,396.00
-------------	--------------

VETERANS SERVICES

Salaries & Wages

17. Veterans Agent	\$ 1,900.00
--------------------	-------------

Total S & W	\$ 1,900.00
-------------	-------------

Operating Expenses

18. Office	\$ 325.00
------------	-----------

19. Grants and Aid	\$ 28,000.00
--------------------	--------------

Total Operating Expense	\$ 28,325.00
-------------------------	--------------

TOTAL COSTS	\$ 30,225.00
-------------	--------------

POLICE DEPARTMENT

Salaries & Wages

20. Chief	\$ 17,761.00
-----------	--------------

21. Policemen	\$278,862.00
---------------	--------------

21A. Reserve Fund for Negotiating	\$ 16,900.00
-----------------------------------	--------------

Total S & W	\$313,523.00
-------------	--------------

Operating Expenses

22. Operations	\$ 51,849.00
----------------	--------------

22A. Traffic Lines	\$ 3,500.00
--------------------	-------------

Total Operating Expenses	\$ 55,349.00
--------------------------	--------------

Capital

23. Cruisers	\$ 10,800.00
--------------	--------------

Radio Equip.	\$ 5,000.00
--------------	-------------

Misc. Equip. \$ 1,450.00

Total Capital \$ 17,250.00

TOTAL COSTS \$386,122.00

23C. Appropriated from Revenue Sharing \$250,000.00
\$136,122.00

FIRE DEPARTMENT

Salaries & Wages

24. Chief \$ 13,557.00

25. Firemen \$ 20,000.00

26. Switchboard \$ 11,200.00

27. Ambulance \$ 5,500.00

28. Standby \$ 10,950.00

Total S & W \$ 61,207.00

Operating Expenses

29. Operating \$ 28,800.00

Total Operating Expenses \$ 28,800.00

Capital

30. Equip New Fire Station \$ 2,500.00

31. Relocate Fire Horn \$ 2,200.00

32. Engine & Body Repair \$ 5,000.00

33. Miscellaneous \$ 2,075.00

Total Capital \$ 11,775.00

TOTAL COSTS \$101,782.00

RECREATION

Salaries & Wages

34. Lifeguards \$ 1,200.00

Total S & W \$ 1,200.00

Operating Expenses

35. Summer Parks \$ 3,425.00

36. Baseball \$ 8,750.00

37. Hockey \$ 9,500.00

38. Football \$ 1,950.00

39. Basketball \$ 600.00

40. Administration \$ 400.00

41.	All Programs	\$	800.00
-----	--------------	----	--------

	Total Operating Expenses	\$	25,425.00
--	--------------------------	----	-----------

Capital

42.	Tennis Courts		
-----	---------------	--	--

43.	General Capital	\$	4,500.00
-----	-----------------	----	----------

	Total Capital	\$	4,500.00
--	---------------	----	----------

	TOTAL COSTS		\$ 31,125.00
--	-------------	--	--------------

DOG OFFICER

Salaries & Wages

44.	Dog Officer	\$	9,944.00
-----	-------------	----	----------

	Total S & W	\$	9,944.00
--	-------------	----	----------

Operating Expenses

45.	Expenses	\$	3,725.00
-----	----------	----	----------

	Total Operating Expenses	\$	3,725.00
--	--------------------------	----	----------

	TOTAL COSTS		\$ 13,669.00
--	-------------	--	--------------

INSPECTION DEPARTMENT

Salaries & Wages

46.	Gas	\$	1,000.00
-----	-----	----	----------

47.	Plumbing	\$	1,200.00
-----	----------	----	----------

48.	Wiring	\$	1,200.00
-----	--------	----	----------

49.	Building	\$	7,000.00
-----	----------	----	----------

	Total S & W	\$	10,400.00
--	-------------	----	-----------

Operating Expenses

50.	Building Inspector	\$	795.00
-----	--------------------	----	--------

	Total Operating Expenses	\$	795.00
--	--------------------------	----	--------

	TOTAL COSTS		\$ 11,195.00
--	-------------	--	--------------

REGISTRATIONS & ELECTIONS

Salaries & Wages

51.	State Census	\$	3,500.00
-----	--------------	----	----------

52.	Election Workers	\$	5,803.00
-----	------------------	----	----------

Total S & W	\$ 9,303.00
-------------	-------------

Operating Expenses

53. Supplies	\$ 7,625.00
--------------	-------------

Total Operating Expenses	\$ 7,625.00
--------------------------	-------------

Capital

54. Ballot Boxes	\$ 1,650.00
------------------	-------------

Total Capital	\$ 1,650.00
---------------	-------------

TOTAL COSTS	\$ 18,578.00
-------------	--------------

COMMITTEES AND OTHERS

55. Lowell Mental Health	\$ 2,670.00
--------------------------	-------------

56. Town Aide	\$ 4,617.00
---------------	-------------

57. Council on Aging	\$ 3,760.00
----------------------	-------------

58. Board of Appeals	\$ 1,500.00
----------------------	-------------

59. Conservation	\$ 500.00
------------------	-----------

60. Industrial and Dev.	\$ 250.00
-------------------------	-----------

61. Personnel	\$ 100.00
---------------	-----------

62. House Numbers	\$ 200.00
-------------------	-----------

63. No. Mid. Area Comm.	\$ 2,850.00
-------------------------	-------------

64. Civil Defense	\$ 900.00
-------------------	-----------

65. Memorial Day	\$ 900.00
------------------	-----------

66. Sealer Weights	\$ 300.00
--------------------	-----------

67. Rent Veterans Quarters	\$ 900.00
----------------------------	-----------

68. Sanitary Land Fill	\$ 27,500.00
------------------------	--------------

69. Blue Cross	\$ 56,000.00
----------------	--------------

70. Bicentennial Comm.	\$ 200.00
------------------------	-----------

71. Historical Comm.	\$ 300.00
----------------------	-----------

TOTAL COSTS	\$103,447.00
-------------	--------------

HIGHWAY DEPARTMENT

72. Street Lights	\$ 26,500.00
-------------------	--------------

73. Town Roads	\$ 74,000.00
----------------	--------------

74. Sidewalks	\$ 1,000.00
---------------	-------------

75. Park Department	\$ 14,000.00
---------------------	--------------

76. Drainage	\$ 14,000.00
--------------	--------------

77. Snow & Ice Removal	\$115,000.00
------------------------	--------------

78. Machinery & Equipment	\$ 27,000.00
---------------------------	--------------

79. Street Signs	\$ 1,000.00
------------------	-------------

80. Miscellaneous	\$ 800.00
-------------------	-----------

Total	\$273,300.00
-------	--------------

Capital

	Vehicles	
80A.	Pump	\$ 1,000.00

GRAND TOTAL		\$274,300.00
-------------	--	--------------

TOWN CLERK

81.	Town Clerk	\$ 6,000.00
82.	Assistant	\$ 3,693.00

Total S & W	\$ 9,693.00
-------------	-------------

Operating Expenses

83.	Office	\$ 1,605.00
-----	--------	-------------

Total Operating Expenses	\$ 1,605.00
--------------------------	-------------

TOTAL COSTS	\$ 11,298.00
-------------	--------------

TREASURER-COLLECTOR

Salaries & Wages

84.	Treasurer-Collector	\$ 11,150.00
85.	Clerical	\$ 16,154.00

Total Salaries & Wages	\$ 27,304.00
------------------------	--------------

Operating Expenses

86.	Office	\$ 9,400.00
87.	Int. Temp. Loans	\$ 5,000.00

Total Operating Expenses	\$ 14,400.00
--------------------------	--------------

Capital

88.	Equipment	\$ 400.00
-----	-----------	-----------

Total Capital	\$ 400.00
---------------	-----------

TOTAL COSTS	\$ 42,104.00
-------------	--------------

ASSESSORS

Salaries & Wages

89.	Assessors	
90.	Clerical	-----

Total S & W	\$ 27,890.00
-------------	--------------

Operating Expenses

91. Operating	\$ 8,150.00
Total Operating Expenses	\$ 8,150.00

Capital

92. Equipment	-----
Total Capital	-----

TOTAL COSTS \$ 36,040.00

BOARD OF HEALTH

Salaries & Wages

93. Board	\$ 750.00
94. Clerk	\$ 600.00
95. Animal Inspector	\$ 300.00
96. Stable Inspector	\$ 250.00
97. Agent-Dead Animal Removal	\$ 600.00
98. Tuberculosis & Cont. Disease	\$ 250.00
Total S & W	\$ 2,750.00

Operating Expenses

99. Office and Other	\$ 1,425.00
100. Drug Program	\$ 7,500.00
101. Nashoba Board	\$ 32,900.00
Total Operating Expenses	\$ 41,825.00

TOTAL COSTS \$ 44,575.00

TREE WARDEN

Salaries & Wages	-----
Total S & W	-----

Operating Expenses

102. General	\$ 9,500.00
103. Plant Trees	\$ 1,500.00
104. Dutch Elm	\$ 2,800.00
105. Pest Control	\$ 2,500.00
Total Operating Expenses	\$ 16,300.00

TOTAL COSTS \$ 16,300.00

PLANNING BOARD

Salaries & Wages

106. Total S & W \$ 1,500.00

Operating Expenses

107. General \$ 3,000.00

Total Operating Expenses \$ 3,000.00

TOTAL COSTS \$ 4,500.00

LIBRARY TRUSTEES

Salaries and Wages

108. Librarian \$ 11,816.00

109. All Others \$ 35,099.00

Total S & W \$ 46,915.00

Operating Expenses

110. Operating \$ 26,220.00

Total Operating Expenses \$ 26,220.00

Capital

111. Equipment \$ 80.00

Remodel -----

Parking Lot -----

Total Capital \$ 80.00

TOTAL COSTS \$ 73,215.00

LESS:

Trust Fund

112. Dog Licenses \$ 2,400.00

113. Commonwealth Fund \$ 3,888.00

NET COSTS \$ 66,927.00

CEMETERY

Salaries & Wages

Total S & W -----

Operating Expenses

114. General \$ 18,250.00

Total Operating Expenses \$ 18,250.00

Capital

115. Trucks

Total Capital -----

TOTAL COSTS \$ 18,250.00

Less Trust Fund Inc. \$ 4,000.00

NET COSTS \$ 14,250.00

SCHOOL DEPARTMENT

116.	School Committee	\$ 9,125.00
117.	Supt. Office	\$127,698.00
118.	Supervision	\$ 53,105.00
119.	Principals	\$267,614.00
120.	Teaching	\$2,572,614.00
121.	Textbooks	\$ 39,241.00
122.	Library	\$ 77,301.00
123.	Audio-Visual	\$ 34,389.00
124.	Guidance	\$134,896.00
125.	Psych Services	\$ 32,844.00
126.	Educ. T.V.	\$ 135.00
127.	Attendance	
128.	Health	\$ 28,147.00
129.	Transportation	\$276,140.00
129A.	Trans.-private school	\$ 9,000.00
130.	Food	\$ 24,158.00
131.	Student Body	\$ 65,059.00
132.	Operation Plant	\$515,415.00
133.	Maintenance	\$117,197.00
134.	Insurance	\$ 1,180.00
135.	Rental	\$ 500.00
136.	Lease	\$ 2,450.00
137.	Site	-----
138.	Building	-----
139.	Equipment	-----
140.	Replacement	\$ 29,309.00
141.	Tuition	\$ 41,600.00
141A.	Reserve for sal. negot.	\$171,200.00

TOTAL \$4,630,317.00

PL 874 Fund 32,576.00

Chapter 766 Fund 312,404.00

\$4,285,337.00

WATER COMMISSION

Salaries & Wages

142.	Superintendent	
143.	Others	\$ 73,861.00
	Total S & W	\$ 73,861.00

Operating Expenses

144.	Pipe and Supplies	
145.	Maint. & Operation	\$ 83,750.00
	Total Operating Expenses	\$ 83,750.00

Capital

146.	Wells	
147.	Standpipes	
148.	Truck	
149.	Backhoe	
150.	Compressor	
	Total Capital	-----

TOTAL COSTS \$157,611.00

FINANCE COMMITTEE

Salaries & Wages

151.	Secretary	\$ 500.00
	Total S & W	\$ 500.00

Operating Expenses

152.	Printing	
153.	Other	\$ 100.00
154.	Dues	\$ 100.00
	Total Operating Expenses	\$ 200.00

TOTAL COSTS \$ 700.00

155.	Reserve Fund	\$ 12,500.00
		\$ 13,200.00

MISCELLANEOUS

156.	Nashoba Valley Tech H.S.	\$321,897.00
157.	Middlesex County Retirement	\$ 92,855.00

ARTICLE 5. Voted that the Treasurer, with the approval of the Selectmen, be authorized to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1975, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17..

Finance Committee approved.

ARTICLE 6. Voted that the sum of \$20,000 be raised and appropriated and deposited in and become a part of the Stabilization Fund created under the authority of Section 5B of Chapter 40 of the General Laws.

Finance Committee approved.

ARTICLE 7. Voted that the Town accept, as and for Town Ways, Bobolink Road, Phillips Drive, Woodland Drive, Patriots Lane, Pierce Avenue, Brian Drive and Christopher Road, all as laid out by the Selectmen, as shown by their reports and plans duly filed with the Town Clerk; said Ways to be known as Bobolink Road, Phillips Drive, Woodland Drive, Patriots Lane, Pierce Avenue, Brian Drive, and Christopher Road.

Finance Committee approved.

ARTICLE 8. Voted unanimously that the Town accept, as and for a Town Way, Hemlock Road, as laid out by the Selectmen, as shown by their report and plan duly filed with the Town Clerk; said way to be known as Hemlock Road;

That the sum of \$3,500.00 be raised and appropriated for the original construction of said Way;

That betterments to the extent of seventy-five percent (75%) of the cost of said construction be assessed against the owners of abutting estates; and to meet said appropriation, that the Treasurer, with the approval of the Selectmen, be and hereby is, authorized and directed to borrow, at one time or from time to time, the sum of \$3,500.00 and to issue and sell, as one issue or from time to time as two or more separate issues, serial bonds or notes of the Town aggregating \$3,500.00 in principal amount; and that each issue of said bonds or notes shall be issued and sold in accordance with the applicable provisions of Chapter 44 of the General Laws, shall be in such form, shall bear such dates, shall mature at such times and shall bear such rates of interest as the Treasurer, with the approval of the Selectmen, shall determine, but each issue of said bonds or notes shall be a separate loan, which shall be paid in not more than ten (10) years from the date thereof.

Finance Committee approved.

ARTICLE 9. Voted to dismiss this article.

ARTICLE 10. Voted to dismiss this article.

ARTICLE 11. Voted unanimously that the Board of Selectmen be and hereby are authorized, in the name and behalf of the Town, to sell and

convey to Philip Murray, for the sum of \$8,500.00, a certain parcel of vacant land situated on the southeasterly side of Prescott Street and on the northwesterly side of Town Farm Road, being shown as Parcel 'A' on a plan recorded with Middlesex North District Registry of Deeds, Plan Book 105, Plan 20, and to execute, acknowledge and deliver, in the name and behalf of the Town, a good and sufficient quitclaim deed of said premises upon such other terms and conditions, if any, as the Selectmen may determine to be in the best interests of the Town.

Finance Committee approved.

ARTICLE 12. Voted that the sum of Five Thousand (\$5,000.00) Dollars be raised and appropriated for providing transportation for the elderly, handicapped and others of Westford, said sum to be expended under the supervision of the Board of Selectmen and the Council on Aging.

Finance Committee approved.

ARTICLE 13. Voted that the sum of Six Hundred Thirty-Seven Dollars (\$637.00) be raised and appropriated for the purpose of providing Homemaker Services as authorized by Section 4 of Chapter 40 of the General Laws.

Finance Committee approved.

ARTICLE 14. Voted that the sum of Thirty-Nine Thousand Eighty-Nine (\$39,089.00) Dollars be raised and appropriated for the construction, reconstruction and/or improvement of Town Roads, as requested by the Board of Selectmen; and, to meet said appropriation, the sum of Thirty-Nine Thousand Eighty-Nine (\$39,089.00) Dollars be appropriated from the proceeds received from the Commonwealth under Chapter 825 of the Acts of 1974.

Finance Committee approved.

ARTICLE 15. This article was amended and voted as amended that the sum of Six Thousand (\$6,000.00) Dollars be raised and appropriated for the construction and/or improvement of Town Roads, as requested by the Board of Selectmen; and, to meet said appropriation, the sum of Six Thousand (\$6,000.00) Dollars be appropriated from the proceeds received from the Commonwealth under Chapter 765 of the Acts of 1972.

Finance Committee approved.

ARTICLE 16. Voted to dismiss this article.

ARTICLE 17. Voted that the Board of Selectmen be and they hereby are authorized, in the name and behalf of the Town, to lease to such persons, upon such terms and conditions and for such consideration as they shall determine to be in the best interests of the Town, one or more of the buildings or any part of the Town Beach at Forge Pond.

Finance Committee approved.

ARTICLE 18. Voted to dismiss this article.

ARTICLE 19. Voted that the sum of Eight Hundred (\$800.00) Dollars be raised and appropriated for aquatic nuisance control of Forge Pond.

Finance Committee approved.

ARTICLE 20. Voted to dismiss this article relative to an appropriation of \$60,000.00 for the development of the Parker Village Recreation area.

ARTICLE 21. Voted that the sum of Two Thousand (\$2,000.00) Dollars be raised and appropriated for the purchase and installation of a new flag pole for the Common.

Not Finance Committee approved.

ARTICLE 22. Voted that the sum of \$3,500.00 be raised and appropriated for the purchase of material, equipment and supplies for use by CETA personnel employed by the Town.

Finance Committee approved.

ARTICLE 23. Voted that the Town accept a gift of One Thousand (\$1,000.00) Dollars made to it by the Westford Business Association for the use of the Recreation Commission.

Finance Committee approved.

ARTICLE 24. Defeated the motion that the Town accept a gift made to it by Fremar Construction Corp. of a parcel of land abutting Fairview Cemetery, containing, altogether, approximately 27,512 square feet and being a portion of the premises described in a deed dated July 19, 1973, recorded with the Middlesex North District Registry of Deeds, Book 2075, Page 663.

ARTICLE 25. Voted that the Board of Selectmen be and hereby are authorized and directed to appoint a Committee of Five (5) members to study the advisability of establishing a joint communication system for use of the Police and Fire Departments.

Finance Committee approved.

ARTICLE 26. Voted that the Board of Selectmen be and hereby are, authorized and directed to appoint a Committee of Seven (7) members to study the feasibility of establishing a Community Center.

Finance Committee approved.

ARTICLE 27. Voted, that whereas certain areas of the Town of Westford are subject to periodic flooding causing serious damage to properties within these areas; and whereas relief is available in the form of federally subsidized flood insurance as authorized by the National Flood Insurance Act of 1968; and whereas it is the intent of the town to require the recognition and evaluation of flood hazards in all official actions relating to land use in the flood plain areas having special flood hazards; and whereas the Town has the legal authority to adopt land use and control measures to reduce future flood losses pursuant to the constitution and general laws of the Commonwealth; now, therefore, the Town of Westford hereby votes:

1. That it will enact and maintain in force for those areas having flood hazards adequate land use and control measures with enforcement provisions consistent with the Criteria set forth in s. 1910 of the National Flood Insurance Program Regulations:

2. The Board of Selectmen is hereby authorized and directed to:

- a. Assist the Flood Insurance Administrator in delineating flood hazard areas on available local maps of sufficient scale to locate building sites, for future town meeting consideration;
- b. provide such information as the Administrator may request concerning present uses and occupancy of the flood plain;
- c. cooperate with federal, state and local agencies and private firms which undertake to study, survey, map and identify flood hazard areas and cooperate with neighboring communities with respect to management of adjoining flood hazard areas in order to prevent aggravation of existing hazards;
- d. submit on the anniversary date of the community's initial eligibility an annual report to the Administrator on the progress made during the past year within the community in the development of flood plain management measures;
- e. take any other action reasonable and proper to carry out program objectives of minimizing or eliminating flood damage; and

3. No construction shall be permitted within floodprone areas of the town unless the building inspector shall determine that all utilities are located and constructed so as to minimize or eliminate flood damage and that methods of disposal for sewage, refuse and other wastes and for providing drainage are adequate to reduce flood hazards.

Finance Committee approved.

ARTICLE 28. Voted that the Board of Selectmen be, and they hereby are, authorized to install street lights on the following numbered poles:

Beaver Brook Road	---	#3/37	33	13				
Bobolink Road	---	#8						
Brian Drive	---	#3						
Christopher Road	---	#3	6	8				
Coldspring Road & Pine Ridge Road	---	#57/34	24	27	30			
Depot Street	---	#20						
Elm Road	---	#16						
Forge Village Road	---	#33						
Groton Road	---	#37						
Hadley Road	---	#116/5	3					
Hemlock Road	---	#136/1						
Nabnasset Street	---	#2						
North Street	---	#16						
Nutting Road	---	#57	53					
Patriots Lane	---	#237/1	4	7	11			

Pierce Avenue	---	#10	15	19	24	29
Plain Road	---	#22	28			
Pleasant Street	---	#13/01				
Pond Road	---	#106/4				
Woodland Drive	---	#4	236/7			

Finance Committee approved.

ARTICLE 29. Voted that, to reduce the tax rate, the sum of \$50,000.00 be appropriated from Unappropriated Available Funds in the Treasury, to be deducted by the Assessors under the provisions of Section 23 of Chapter 59 of the General Laws, as amended, from the amount required to be assessed by them.

Finance Committee approved.

Voted to dissolve the meeting.

A true record, ATTEST:

Enid F. Vaughn
Town Clerk

SPECIAL TOWN MEETING - MAY 10, 1975

At a legal meeting of the inhabitants of the Town of Westford qualified by law to vote in Town Affairs, held at the Abbot Middle School on Saturday, May 10, 1975 at 2:00 p.m., the following business was transacted:

Election officers, using voting lists acted as tellers at the doors.

William Kavanagh, Moderator, called the meeting to order and declared the presence of a quorum.

ARTICLE 1. Voted that the Town accept a gift made to it by C. G. Sargent's Sons Corporation of a parcel of land situated on the south-easterly side of Main Street in Graniteville, between said Street and the Mill Pond, as shown on Sheet B5 of the Assessors Maps.

Finance Committee approved.

ARTICLE 2. Voted to dismiss this article.

ARTICLE 3. Voted that the unexpended and unencumbered balances of the following Accounts be transferred to the Account entitled "Cold Spring Road Extension":

(1) Land acquisition, Depot Road Well Field	
(Article 29, Annual Meeting - 1965)	\$823.20
(2) Land acquisition, Concord Road Well Field	
(Article 32, Annual Meeting - 1968)	63.08

Finance Committee approved.

Voted to dissolve this meeting.

A True Record: ATTEST:

Enid F. Vaughn
Town Clerk

SPECIAL TOWN MEETING - NOVEMBER 4, 1975

At a legal meeting of the inhabitants of the Town of Westford qualified by law to vote in Town Affairs, held at the Abbot Middle School on Tuesday, November 4, 1975 at 8:00 P.M., the following business was transacted:

Election officers, using voting lists acted as tellers at the doors.

William Kavanagh, Moderator, called the meeting to order and, with the presence of 350 voters, declared the presence of a quorum.

Prior to taking action on Article 1 of the Warrant, E. Kennard Fletcher, Chairman of the Board of Selectmen, spoke on a motion to be presented in regards to the new proposed postal changes. John Kavanagh, Selectmen, read the resolution proposed by the Board of Selectmen to be sent to the Postal Department. The motion was made and seconded and voted unanimously by the body to send the following resolution to the Postal Department:

Be it resolved that this meeting support a resolution of the Board of Selectmen as passed by them at their meeting on November 4, 1975 that:

1. We are opposed to the plan of the U.S. Postal Service to consolidate the Post Offices in Forge Village, Graniteville, and Nabnasset into the Westford Center Post Office as of January, 1976;
2. We are particularly disturbed at the refusal to meet with the Board of Selectmen and to obtain their inputs as well as the townspeople of Westford;
3. We are also disturbed at the Postal Service's desire to discuss this consolidation in a private meeting only.

ARTICLE 1. Voted with 255 Yes and 15 No that the Town accept, as and for a Town Way, Edwards Avenue, as laid out by the Selectmen, as shown by their report and plan duly filed with the Town Clerk; said Way to be known as Edwards Avenue;

That the sum of \$14,000.00 be raised and appropriated for the original construction of said Way and for the payment of any land damages in connection therewith;

That betterments to the extent of seventy-five percent (75%) of the cost of said construction be assessed against the owners of abutting estates; and to meet said appropriation, that the Treasurer, with the approval of the Selectmen, be and hereby is, authorized and directed to borrow, at one time or from time to time, the sum of \$14,000.00 and to issue and sell, as one issue or from time to time as two or more separate issues, serial bonds or notes of the Town aggregating \$14,000.00 in principal amount; and that each issue of said bonds or notes shall be issued and sold in accordance with the applicable provisions of Chapter 44 of the General Laws, shall be in such form, shall bear such dates, shall mature at such times and shall bear such rates of interest as the Treasurer, with the approval of the Selectmen, shall determine, but each issue of said bonds or notes shall be a separate

loan, which shall be paid in not more than ten (10) years from the date thereof.

Finance Committee approved.

ARTICLE 2. Voted with 213 Yes and 93 No that the Board of Selectmen be, and they hereby are, authorized to acquire by purchase, eminent domain, or otherwise, a certain parcel of land situated on the northwesterly side of Tadmuck Road and southerly of and adjacent to Fairview Cemetery, said premises being a portion of Lots 61 A and 177 as shown on Sheet D4 of the Assessors' Maps, said premises to be used for cemetery purposes; and for the purpose of acquiring said land that the sum of One (\$1.00) Dollar be transferred from unappropriated available funds in the Treasury.

Not Finance Committee approved.

ARTICLE 3. Voted unanimously that the sum of \$469.41 be transferred from unappropriated available funds in the Treasury for payment of the following unpaid bills of the previous fiscal year:

Vendor	Account	Amount
Middlesex Registry of Deeds	Town Counsel Exp.	88.75
J. B. Simons, Inc.	Police Dept. Exp.	2.81
J. B. Simons, Inc.	Police Dept. Exp.	61.20
Lowell Stationery Co. Inc.	Bldg. Insp. Exp.	17.70
New England Telephone	Bldg. Insp. Exp.	36.75
William C. MacMillan	Bldg. Insp. Salaries	200.00
Lawyers Co-operative Publ. Co.	Selectmen Exp.	<u>62.20</u>
		\$469.41

Finance Committee approved.

ARTICLE 4. The motion to amend the Town By-Laws by changing the date again of the annual Town Meeting and Election and other items in relation thereto was defeated.

ARTICLE 5. Town Counsel, John Connell submitted a new motion as follows which was voted unanimously:

That the Board of Selectmen be, and hereby are, authorized to investigate the advisability of developing an alternative to the present regulation of the Westford Police Department by Chapter 31 of the General Laws and, for the foregoing purpose that the Board of Selectmen, together with four other persons, be and constitute a committee of nine members.

ARTICLE 6. Voted unanimously that the Board of Selectmen be, and they hereby are, authorized to appoint a Committee of nine (9) members whose function and duty shall be to make recommendations to the Selectmen relative to the disposal of solid waste materials; and that the sum of \$15,000.00 be transferred from unappropriated available funds in the Treasury to defray the costs, expenses and disbursements of the said Committee.

Finance Committee approved.

ARTICLE 7. Voted unanimously that the sum of \$20,000.00 be transferred from unappropriated available funds in the Treasury to defray the additional costs of maintenance at the Sanitary Land Fill.

Finance Committee approved.

ARTICLE 8. Voted unanimously that the sum of \$2,000.00 be transferred from unappropriated available funds in the Treasury, to defray the additional expenses of the Highway Department for the balance of the current fiscal year.

Finance Committee approved.

ARTICLE 9. Voted unanimously that the sum of \$4,000.00 be transferred from unappropriated available funds in the Treasury, to defray the additional expenses of the Fire Department for the balance of the current fiscal year.

Finance Committee approved.

ARTICLE 10. Voted unanimously that the sum of \$2,500.00 be transferred from unappropriated available funds in the Treasury, to defray the cost of certain renovations in the Town Hall.

Finance Committee approved.

ARTICLE 11. The motion to paint the exterior of the Town Hall at a cost of \$6,500.00 was not approved by the Finance Committee and was defeated, with 150 voting No and 128 Yes.

Voted to adjourn this Meeting until Wednesday, November 12, 1975 at 8:00 P.M. at the Abbot Middle School.

A True Record: ATTEST

Enid F. Vaughn
Town Clerk

ADJOURNED SPECIAL TOWN MEETING - NOVEMBER 12, 1975

At the adjourned meeting of November 4, 1975 of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at the Abbot Middle School on Wednesday, November 12, 1975 at 8:00 P.M., the following business was transacted:

Election Officers, using voting lists, served as tellers at the doors.

William Kavanagh, Moderator called the meeting to order and, with the presence of 238 voters, declared the presence of a quorum.

ARTICLE 12. The original amount of \$65,681.00 asked for in this motion to be transferred from unappropriated available funds in the Treasury, to fund the cost items contained in a Collective Bargaining Agreement reached between the Town and the Westford Police Department was defeated. There was then an amendment offered by the Board of Selectmen in the amount of \$60,641.00 broken down as follows:

Salary	\$53,310.00
Chief	2,131.00
Expenses	<u>5,200.00</u>
Total	\$60,641.00

The amended motion was passed by 130 voting Yes and 95 No.
Not Finance Committee approved.

Voted to dissolve this meeting at 9:15 P.M.

A True Record: ATTEST

Enid F. Vaughn
Town Clerk

TOWN CLERK'S REPORT ON DOG LICENSES

Licenses issued from January 1 thru December 31, 1975:

865	Males	\$ 3.00
198	Females	\$ 6.00
646	Spayed	\$ 3.00
4	Kennel	\$10.00
<u>2</u>	<u>Kennel</u>	<u>\$25.00</u>

1,715	\$5,811.00
-------	------------

Clerk's fees - 1,715 licenses at .35	<u>\$600.25</u>
--------------------------------------	-----------------

Paid Town Treasurer as per receipts	\$5,210.75
-------------------------------------	------------

The attention of owners and keepers of dogs is called to the following extracts from Chapter 140 of the General Laws, as amended and to Westford Town By-Laws:

LICENSE PERIOD - The time between April 1 and the following March 31 inclusive.

LICENSES AND TAGS - A person who at the commencement of a license period is, or who during any license period becomes, the owner or keeper of a dog three months old or over which is not duly licensed, and the owner or keeper of a dog when it becomes three months old during a license period shall cause it to be registered, numbered, described and licensed until the end of such license period and the owner or keeper of a dog so registered, numbered, described and licensed during any license period, in order to own or keep such dog after the beginning of the succeeding license period, shall, before the beginning thereof, cause it to be registered, numbered, described and licensed for such period. The registering, numbering, describing and licensing of a dog in any town shall be in the office of the clerk thereof.

The license shall be in a form prescribed by the director, upon a blank to be furnished by the county in which the town is located, and shall be subject to the condition expressed therein that the dog which is the subject of the license shall be controlled and restrained from killing, chasing or harassing livestock or fowls. The owner or keeper of a licensed dog shall cause it to wear around its neck or body a collar or harness of leather or other suitable material, to which shall be securely attached a tag in a form prescribed by the director, and upon which shall appear the license number, the name of the Town issuing such license and the year of issue. Such tags shall be furnished in the same manner as the license blanks and, if any such tag shall be lost, the owner or keeper of such dog shall forthwith secure a substitute tag from the Town Clerk at a cost of twenty-five cents which, if received by a Town Clerk, shall be retained by him unless otherwise provided by law.

FEES FOR LICENSES - The fee for every license shall, except as otherwise provided, be \$3.00 for a male dog and \$6.00 for a female dog,

unless a certificate of a registered veterinarian who performed the operation that said female dog has been spayed and has thereby been deprived of the power of propogation has been filed with the town clerk, in which case the fee shall be \$3.00.

RABIES IMMUNIZATION - The State of Massachusetts requires that all dogs be vaccinated against rabies at two-year intervals, beginning at six months of age. A certificate of vaccination as well as a rabies tag will be given the owner of the dog by the performing veterinarian.

ARTICLE VI - Westford Town By Laws - Dogs - All owners or keepers of dogs in the Town of Westford, who on the first day of June of each year, have not licensed said dog, or dogs, as prescribed in Section 137 of Chapter 140 of the General Laws of the Commonwealth of Massachusetts, shall be required to pay an additional fee of not more than one (1) dollar.

No owner or keeper of any dog shall permit such dog to run at large if unlicensed, nor shall a dog be permitted to run at large at any time between the hours of 7:00 A.M. and 7:00 P.M., licensed or unlicensed. The provisions of this section shall not be intended to apply to dogs participating in any dog show, nor to "seeing eye" dogs properly trained to assist blind persons when such dogs are actually being used by blind persons for the purpose of aiding them in going from place to place, nor to any dogs being trained for or actually being used for hunting purposes.

Whoever violates any provisions of this By-Law shall be punished by a fine of not more than twenty-five dollars for each breech thereof.

Enid F. Vaughn
Town Clerk

REPORT OF THE BOARD OF REGISTRARS

The year of 1975 was a comparatively quiet one for the Board inasmuch as there was only one election. During the course of the year there were eight special voter registration sessions held, with a total of 420 new voters being registered during the year.

The annual resident listing of all those 17 years of age and over was done as usual and this year we had LHS Associates print out our voting lists, resident listing books, dog owners listing and alphabetical resident listing. In addition to the regular resident listing we had to conduct the Massachusetts State Census as of March 1, which included every person living in the town. After completion of the Census the new population figure for Westford is 12,951.

Respectfully submitted,
BOARD OF REGISTRARS

William R. Healy
Wilbert L. Vaughn
Herbert P. Kazeniak
Enid F. Vaughn, Clerk

REPORT OF THE BOARD OF SELECTMEN

At the Annual Town Election in May, Robert Fitzpatrick and Douglas Johnston were each elected to serve a three year term as a member of the Board of Selectmen.

The Board held their organizational meeting on May 13, 1975 at which time E. Kennard Fletcher was elected Chairman, John J. Kavanagh was elected Vice-Chairman, and Robert Fitzpatrick was elected Secretary.

Reports submitted by departments, committees and individuals under the direction of the Board of Selectmen, are contained elsewhere in this Town Report.

New Police-Fire Station

During the summer the new police-fire station was dedicated and opened. This modern building is providing our police and fire departments with badly needed new facilities. Approximately two-thirds of the total cost was funded through a federal grant.

Town Museum

The old Center Fire Station was rendered obsolete by the opening of the new Police-Fire building. Since the vacated structure was the original Westford Academy building constructed in 1792, it is being completely restored and will become the town's museum. Restoration funds were raised by the Bicentennial Committee, and a matching State grant was obtained. The actual work is being done by students of the Nashoba Valley Technical High School as a project under the general direction of the Historical Commission. The museum will be operated and maintained by the Westford Historical Society. By enlisting the cooperation of these groups and the Fire Department, which continues its communications center in the adjacent cottage, an important cultural asset will be added to the town. The project is estimated to achieve what would normally cost in excess of \$100,000.00 and is being done at no cost to the taxpayer.

Town Hall Renovations

Extensive renovations were done to the downstairs of the Town Hall with much of the work being done by CETA personnel. The Treasurer-Collector's Office, Water Department Office and the Assessor's Office were all expanded with wallpaper, carpeting, and panelling added. Carpeting was also added in the Town Clerk's Office and the Welfare Office. A new office was added for meetings. This office is to be used by the Planning Board, Recreation Commission, Finance Committee and various other Town Committees.

Community Center

A community center study committee was established to study the feasibility of establishing a community center, and to apply for federal funding. With a \$15,000.00 federal grant, and having federal CETA

funds available for staffing, the committee was actually able to make a community center a reality by the end of the year. It is anticipated that 1976 Annual Town Meeting action will continue the current committee as the permanent community center committee.

Sanitary Landfill

In the fall there occurred an extensive fire at the present sanitary landfill site. As a result of this and in response to continuing pressure from the state to upgrade our sanitary landfill operation, the Selectmen appointed an ad hoc committee to study all factors relative to the opening of a new site and ultimate phasing out of the present site. Subsequently, established as the Sanitary Landfill Relocation Study Committee, by Town Meeting action, the committee, with the aid of a consultant, has substantially improved the operation of the present facility, and is working on fulfilling the balance of its assignment.

CETA

The continuation of the CETA program brought many jobs in 1975 for the unemployed in the Town of Westford. The School department, under CETA hired: 1 full time teacher, 7 teacher aid/subs, 4 maintenance men and 1 clerk. The Highway department hired: 3 laborers and 2 truck drivers. The Cemetery department hired: 1 laborer, the Library: 2 aides, the Town Hall: 2 clerks, Nashoba Technical High School: 2 clerks and 1 matron/bus driver, the Police department: 2 dispatchers, 1 researcher for the Historic District Study Committee and 1 youth worker for the Town.

Police Contract

On October 14th the Police Contract for July 1, 1975 through June 30, 1977 was signed by the Selectmen and the Police Association. Wages, the main item of disagreement was settled with a 12% increase the first year and an 8% increase the second year. The additional money needed to cover the increase in Police Salaries was appropriated at a Special Town Meeting held November 4th. Other items increased were uniform allowance, shift differential, longevity pay, educational incentive pay and vacations.

Post Office Change.

Despite the objections of the Board of Selectmen, Post Office Officials announced that effective in January of 1976 the Nabnasset, Forge Village and Graniteville Post Offices will be combined into the Westford Center Office. The Nabnasset, Forge Village and Graniteville Post Offices will remain open but only as sub stations. Everyone in town will have Westford, 01886 as their address.

Gasoline Storage

A request from Brian Marchand to store 5,000 gallons of gasoline on Makepeace Road was denied because it was the opinion of Town Counsel

that to grant the permit would be in violation of the town by-laws. An article to rezone the property would be needed at a Town Meeting.

Liquor Licenses

A transfer of the Grodno wine and malt beverage license from Michael Sawosik, Jr. to Alfred C. Herget was approved by the Selectmen. A request was made at a later date to transfer the license from Alfred C. Herget to Lil' Peach Grocerette, but it was withdrawn without prejudice.

A hearing was held on the application of the Country Deli for a malt and wine license. The application was taken under advisement and before a decision was reached, the application was withdrawn.

A malt and wine beverage license for the Cozy Corner Restaurant was approved by the Selectmen.

An application for a malt and wine license for Clifford McGee was denied by the Selectmen.

Any citizen interested in serving on a town committee is invited to fill out the Citizen Activity Record form located in the front of this Town Report. Submission of this form will be helpful to the Board of Selectmen in making meaningful and practical appointments.

The Board would like to express its gratitude and thanks to all Town Employees, Boards, Committees, and Department Heads for their fine cooperation during the past year.

E. Kennard Fletcher, Chairman
John J. Kavanagh, Vice-Chairman
Robert R. Fitzpatrick, Secretary
Douglas R. Johnston
Samuel A. Richards, Jr.
BOARD OF SELECTMEN

Donald W. Narankevicius
EXECUTIVE SECRETARY

REPORT OF THE TOWN ACCOUNTANT

In accordance with the requirements of the General Laws, there is submitted herewith the Annual Report of the Town Accountant. The Accountant's records are open for public inspection.

Respectfully submitted,

Elaine M. Sundberg
TOWN ACCOUNTANT

RECEIPTS - JULY 1, 1974 - JUNE 30, 1975

Taxes:		
Current Year:		3,991,347.70
Personal Property	224,422.64	
Real Estate	3,766,925.06	
Prior Years:		161,358.97
Personal Property	3,376.51	
Real Estate	157,982.46	
Motor Vehicle Excise Taxes:		499,262.09
Levy of 1971	875.86	
Levy of 1972	7,649.99	
Levy of 1973	33,874.65	
Levy of 1974	335,902.58	
Levy of 1975	120,959.01	
Farm Animal Excise Taxes:		248.24
Street Betterments:		10,739.87
Current Year	10,606.57	
Prior Years	133.30	
Tax Title & Tax Possessions:		7,420.22
Tax Titles Redeemed	7,420.22	
		4,670,377.09
Licenses and Permits:		
Liquor Licenses:		12,050.00
Miscellaneous Licenses:		679.00
Sun. Ent. & Refreshment	274.00	
Common Victualler	95.00	
Class II - 2nd Hand Cars	60.00	
Class III - Junk Cars	150.00	
Class I	100.00	
Miscellaneous Permits:		3,814.00
Sewerage Repair	36.00	
Sewerage Installation	315.00	

Gasoline Storage	144.00	
Firearms - Permit to Carry	1,810.00	
Firearms - Permit to Possess	1,156.00	
Auction & Raffle Permits	6.00	
Permit to sell - FA	75.00	
Stable Permits	65.00	
Board of Health Permits	184.00	
Sewerage Collection	23.00	
		16,543.00
Court Fines:		8,817.28
Board of Appeals Hearings:		816.00
Conservation Fees:		75.00
		9,708.28
State Taxes:		69,420.25
Machinery Basis	69,420.25	
Grants from Federal Gov't.:		90,594.00
School - PL92-318	31,327.00	
School - PL 874	59,267.00	
Grants from State:		
Schools:		2,040,804.42
Title II, School Library	4,776.88	
Title I, 'Follow Through'	24,025.00	
Special Education Ch. 766	90,670.00	
Chapter 74, Ed. Occup.	2,302.00	
Chapter 69 & 70, Special Ed.	235,418.00	
Chapter 71, 7A	177,404.55	
Chapter 71, Ed. Reimburse.	828.75	
Chapter 74, Sec. 8A, Trans.	450.00	
Chapter 74, Sec. 10, Tuit.	1,060.00	
Chapter 70, School Aid	1,282,784.06	
Chapter 71, Sec. 16D	136,050.24	
Free Public Library	3,888.00	
School Zone Lights	17,974.00	
Veteran's Services	11,237.30	
Dept. Natural Resources	51,872.64	
Beano:		508.02
State Lottery:		96,655.58
Grants from County - Dog Taxes		2,450.92
		2,300,433.19
Dept. Revenue:		481.37
Sale of Maps & By-Laws	120.50	
Personal Telephone Use	145.51	
Public Telephone Commission	215.36	

Athletics & Band	5,342.12	
		252,820.28
Police - Extra Detail Revolving	44,171.20	
Treasurer:	3,862.23	
Water Liens	2,842.23	
Municipal Liens	1,020.00	
Tax Title Release	44.00	
Land Court Refund	353.63	
Water Department:		48,431.06
Rates	195,531.89	
Services & Misc.	9,016.75	
Guar. Deposits of Svcs.	7,482.70	
Guar. Deposits of Exts.	2,842.53	
Backhoe Fund	67.26	
		214,941.13
Agency & Trust:		
Payroll Deductions:		
Federal Withholdings	697,042.74	
State Withholdings	192,206.06	
County Retirement	52,720.57	
Chapter 32B, Employees	62,852.13	
United Fund	1,874.59	
Chapter 32B, Town Share	2,394.67	
Family Funding	1,092.00	
		1,010,182.76
Dog Licenses:		4,001.95
Loans:		
Bettrs.-Lake Shore Drive South	31,000.00	
		31,000.00
Interest:		
General:	41,491.14	
Tax Title	310.70	
Deferred Taxes	16,160.82	
Investments	21,875.20	
Bettrs. Committed Int.	2,654.28	
Sale of Lots	490.14	
Stabilization Fund	5,354.12	
		46,845.26

Public Safety:		7,751.00
Police-Accident Report Fees	911.00	
Building Inspector	3,294.50	
Gas Inspector	856.50	
Plumbing Inspector	1,062.00	
Wire Inspector	1,292.00	
Sealer of Weights & Measure	335.00	
		8,232.37
Highway Department:		
Joint Const. & Maint.		
Chapter 825, Section 1	39,089.00	
Chapter 81 Roads - State	59,382.33	
Chapter 90, Impr.	6,000.00	
		104,471.33
Cemeteries:		
Annual Lot Care	18.00	
Opening Graves	1,720.00	
Sale of Lots & Graves	1,400.00	
Perpetual Care	3,462.50	
		6,600.50
Overpayments		40,600.00
Reimbursements:		
Legal Ads	100.17	
Damages-Town Property	778.86	
Tax Title Adv.	52.00	
		931.03
School Building Asst. Comm.:		224,675.40
From Other Sources:		
Overpayment Refunds	5,038.18	
Gravel Removal Fee	5,000.00	
CETA - Workmen's Comp. Contr.	460.66	
Planning Board Filing Fees	260.00	
Rental of Town Equipment	78.00	
Miscellaneous	580.77	
Nash. Tech., Share of Lights	5,880.00	
		17,297.61
Gift to Town		300.00
School Department:		
Cafeteria:		
School	157,909.83	
State	22,972.62	
Federal	66,595.71	

Interest Withdrawn from Trust:

A. Fletcher Lib. Trust Fund	44.54	
M. Atwood Lecture Fund	2,752.18	
Library General Trust Fund	760.31	
Wright Cemetery Fund	2,100.00	
Fletcher Cemetery Fund	68.78	
Cem. Perpetual Care Fund	5,056.86	
Wilkins Cemetery Fund	700.00	
		11,482.67
Bond Anticipation Loan		453,648.00
Revenue, Cash, Investments:		3,200,000.00
Revenue Sharing Fund	224,472.00	
Revenue Sharing Fund Int.	3,300.16	
		227,772.16
Restoration Fire Station Grants	7,000.00	
Restoration Fire Station Gifts	7,619.02	
		14,619.02
		<hr/>
Total Receipts for Year		12,915,914.09
Cash Balance July 1, 1974		1,304,194.99
Revenue Sharing Balance July 1, 1974		23,256.28
		<hr/>
		14,243,365.36

EXPENDITURES - JULY 1, 1974 - JUNE 30, 1975

General Government:

Selectmen:		17,000.00
Selectmen Salaries	7,350.00	
Exec. Secretary Salaries	9,650.00	
Expenses		3,305.36
New Office Equipment		1,425.48
Town Accountant:		
Salaries		9,030.00
Expenses		940.57
Capital Equipment		250.00

Treasurer-Tax Collector:

Salaries & Wages		25,171.88
Treasurer	11,150.00	
Clerical	14,021.88	
Expenses		7,999.98
New Office Equipment		1,287.67

Assessors:

Salaries & Wages		25,207.66
Assessors	17,695.96	
Clerical	7,511.70	
Expenses		6,114.23
New Office Equipment		1,426.72

Legal Department:

Retainer		16,125.00
Expenses		1,798.60

Town Aide:

Salary		3,763.00
Expenses		364.52

Town Clerk:

Salaries		9,605.36
Town Clerk	6,000.00	
Clerical	3,605.36	
Expenses		1,498.14

Registration & Elections:

Wages		10,253.06
Expenses		3,513.73

Board Of Appeals

Misc. Svcs. & Expenses		688.95
Personnel Board		2,939.48
Lic. Expenses & Legal Ads		185.17
Planning Board		616.93
Civil Defense		2,713.62
Police-Fire Station Committee		1,612.37
Dev. & Ind. Commission		-0-
Conservation Commission		135.51

Real Estate Appraisals	-0-
Veterans Quarters	900.00
Operation Sanitary Landfill	26,544.00
Roudenbush School	338.87
Town Report	3,941.01
Commemoration Memorial Day	890.38
NMAC	2,918.00
Council on Aging	3,276.37
Eng. Svcs. Sanitary Landfill	1,350.00
Homemaker Services	637.00
House Numbering	199.98
Traffic Signals	2,086.19
Tri-Steering	5,000.00

Town Hall:

Salary, Custodian	3,314.00
Expenses	8,910.86
Windows	979.00
Town Hall Renovations	7,257.08

Police/Fire Station:

Maintenance	8,066.39
Furnishing	5,500.00

237,082.12

Protection of Persons & Property

Insurance	51,517.84
Police Salaries	299,618.19
Revenue Sharing	200,000.00
Town Appropriation	99,618.19
Police Expenses,	48,931.42
Traffic Lines	3,488.55
New Cruisers	12,098.04
Police - Extra Detail	43,668.33
Police - Misc. Equipment	1,264.00
Police - Breathalyzer	1,249.25

Fire Department:

Fire Salaries & Wages	45,199.13
Chief	12,360.00
Firemen	32,839.13
Expenses	29,339.75
Chiefs Expenses	435.22
Heating Gas-Oil	4,490.99
Telephone	2,628.37
Electricity	1,710.84
Water	203.25
Radio Repair	1,039.39
Elect. Repair	428.91
Supplies	4,044.17
Fire Equipment	2,152.59
Insurance	2,725.56

Dues	36.00	
Advertisement	39.75	
Tires	577.10	
Hose	2,540.00	
Bldg. Repair	1,427.24	
Gas-Oil App. Repair	4,031.45	
Training	319.95	
Fire Prevention	456.31	
Blood Bank	52.66	
Ambulance Wages		5,535.00
Switchboard Wages		9,575.68
Misc. Equipment		1,165.00
Fire Trucks		39,488.00
Tree Department		9,423.05
Dutch Elm Disease		2,295.00
Insect Pest Control		4,444.70
Plant New Trees		1,500.00
Dog Officer:		
Salary		9,080.85
Expenses		3,725.00
Building Inspector		5,146.34
Bldg. Inspector Expenses		966.41
Gas Inspector		612.00
Plumbing Inspector		1,199.00
Wire Inspector		275.00
Sealer of Measures & Weights		300.00

631,105.53

Health Department:

Stable Inspector	250.00	
General Expenses	1,390.78	
Animal Inspector	300.00	
Nashoba Assoc. Board of Health	28,220.00	
Salaries	1,350.00	
Share	6,000.00	
Agent to Remove Dead Animals	450.00	
Middlesex County Sanitorium	14,522.13	

52,482.91

Highway Department:

Street Lights	21,997.04	
Town Roads	68,177.96	
Sidewalks	1,200.00	
Sander	3,981.00	
Parks	13,668.29	
Drainage	13,376.00	
Chapter 90, Impr.	6,000.00	
Chapter 81, Roads	35,408.40	
Chapter 90, 72 Contract	12,224.58	

Snow and Ice Removal	124,949.02
Machinery & Equipment	23,466.20
New Truck	21,760.00
New Snow Flow	2,100.00
Street Signs	1,275.22
Street Betterments, Poplar Road	5,223.52
Street Betterments, Maple Road	1,294.43
Street Betterments, Lake Shore Drive S.	19,130.45
Street Betterments, Birch Road	655.50
Chapter 1140, Section 22	42,453.61
Chapter 20	39,093.18

457,434.40

Veterans' Benefits:

Veterans' Agent Salary	1,800.00
Expenses	300.00
Grants and Aid	23,687.40

25,787.40

School Department:

General Operational	4,396,579.65	5,150,890.52
School Encumbrance	395,080.78	
School Cafeteria	257,630.18	
Athletics & Band	40,670.47	
PL 90-576 Home Economics	16,946.95	
Title I - 90-576	35.47	
Title II - School Library	4,879.32	
Title I Follow Thru	208.78	
Title I ESEA	23,956.92	
Ventilation North Middle	775.00	
Parking Area & Basement		
Title I Automatic Typing	14,127.00	

Related Educational Costs:

New Sr. High School	61,385.52
Nashoba Tech Assessment	301,905.00

5,514,181.04

Library:

Salaries	41,256.88
Expenses	21,088.64
Capital Equipment	520.00

M. Atwood Library Fund	2,256.90
A. Fletcher Library Fund	44.54
Library General Trust Fund	765.55

65,932.51

Unclassified:

Finance Comm. Expenses	365.00
------------------------	--------

School Zone Lights		23,879.00
Police/Fire Station		102,553.87
Unpaid Bills Prior Year		2,878.04
Recreation - Parker Village		2,611.18
Parker Village Land		175.00
Power Road Land		800.00
DelPapa Land		2,500.00
Recreation Commission:		29,322.27
Life Guards	1,000.00	
Summer Parks	3,000.00	
Baseball	7,760.00	
Hockey	9,500.00	
Basketball	740.00	
Administration	275.27	
Tennis-Basketball Court	-0-	
Football	1,950.00	
All Programs	597.00	
General	4,500.00	
		165,084.36
Water Department:		
Salary		69,033.06
Maintenance & Operation		42,584.95
Pipes & Supplies		18,738.72
Truck		6,748.00
Weels & Standpipes		2,499.84
Cold Spring Road Extension		4,854.70
Patten Road Extension		1,014.36
Timberlee Lane Extension		1,143.12
Allison Road Extension		1,841.35
Lake Shore Drive N. Extension		750.00
Lake Shore Drive N. Extension #2		225.00
Forge Village Well Fields		1,300.00
Willow Road Extension		
E. Prescott Street Extension		
Hemlock Road Extension		
		150,733.10
Cemetery Department:		
Operation		17,539.78
Perpetual Care		2,760.00
Wm. Wright Cemetery Fund		5.34
J. Herbert Fletcher Cemetery		68.78
Lyman Wilkins Cemetery Fund		24.85
		20,398.75
State & County Payments:		
Payments to State		76,511.67
Motor Vehicle Excise Bill	1,650.15	
State Parks & Reservations	40,531.22	

Pollution Control	484.69	
State Audit	22,898.15	
Elderly Health Ins.	9.80	
Mosquito Control	10,937.66	
Payments to County		235,711.05
County Taxes	161,102.01	
County Retirement	70,633.00	
Dog Taxes	3,976.04	
		312,222.72
Principal & Interest on Loans		1,004,960.25
Temporary & Revenue Loans Int.		5,687.71
		1,010,647.96
Payroll Deductions:		892,456.94
Withholding Taxes		
State	700,238.08	
Federal	192,218.86	
Other Deductions:		115,947.91
County Retirement	54,185.07	
Insurance	58,972.90	
United Fund of Gr. Lowell	1,697.70	
Family Funding	1,092.24	
		1,008,404.85
Town Share - Blue Cross/Blue Shield		58,964.40
Planning Board - Surety Deposit Refunds		23,769.08
Refunds:		
Est. Receipts		40,600.00
Water Services		324.20
Taxes:		30,982.22
Real Estate	21,483.71	
Motor Vehicle Excise	9,457.81	
Personnel Property	40.70	
		71,906.42
Bond Anticipation Loan		453,648.00
Revenue, Cash, Investments:		3,250,000.00
Restoration - Fire Station		4,469.34

Total Expenditures to June 30, 1975	13,514,254.89
Plus Adjustment Treas.	541.77
	<hr/>
	13,514,796.66
Cash Balance - June 30, 1975	667,390.58
Revenue Sharing Balance - June 30, 1975	51,028.44
Restoration Fire Station - June 30, 1975	10,149.68
	<hr/>
	14,243,365.36

GENERAL ACCOUNTS

Cash:					
General					
Special:					
Fed. Revenue Sharing			County Tax	18,323.99	
Grant - Restoration Fire Station		51,028.44	Pollution Control	187.23	
Revenue, Cash, Investments		10,149.68	Recreation Areas	400.56	
		300,000.00	Special Ed - 766	13,000.00	
			County:		
Advances for Petty Cash:			Dog Taxes	920.55	
Library		10.00			32,832.33
Accounts Receivable:					
Taxes:			Payroll Deductions:		
Levy of 1966:			Federal Taxes	905.80	
Personal Property	18.00		United Fund	1,154.69	2,060.49
Levy of 1967:					
Personal Property	406.30		Group Insurance - Town Approp.	6,073.12	
Levy of 1968:					
Personal Property	374.30		Guarantee Deposits:		
Levy of 1969:			Planning Board	15,209.50	
Personal Property	354.65		Water Department	130.10	15,339.60
Levy of 1970:					
Personal Property	1,002.70		Tailings:		
Real Estate	191.00		Unclaimed Checks, Etc.	786.01	
Levy of 1971:					
Personal Property	1,768.25		Gifts and Bequests:		
Real Estate	40.73		May E. Day Library Acct.	100.00	
Levy of 1972					
Personal Property	2,256.75		Trust Fund Income:		
Real Estate	-0-				

Levy of 1973:				
Personal Property	12,080.04	Wm. L. Wright Cemetery Fund	22.16	
Real Estate	15,878.20	L. E. Wilkins Cemetery Fund	10.15	
Levy of 1974 - 6 months:		Fletcher Cemetery Funds	3.24	
Personal Property	1,628.05	Library Trust Funds	24.42	59.97
Real Estate	47,322.70			
Levy of 1975:		Investment Funds:		
Personal Property	6,636.71	Stabilization Fund		63,928.56
Real Estate	186,982.29			
Motor Vehicles Excise:		Federal Grants:		
Levy of 1968	7,968.83	School:		
Levy of 1969	7,417.71	Public Law #81-874	77,394.37	
Levy of 1970	12,920.92	Public Law #92-318	297.12	
Levy of 1971	17,978.13	Title I Follow Thru	68.08	77,759.57
Levy of 1972	27,516.71			
Levy of 1973	31,275.15	Revolving Funds:		
Levy of 1974	74,274.83	School Athletics		490.81
Levy of 1975	84,875.03			
		Restoration - Fire Station		10,149.68
		264,227.31		
Farm Excise:		Appropriation Balances:		
Levy of 1968	49.50	Revenue:		
Levy of 1969	57.00	General	251,881.48	
Levy of 1970	57.00	Revenue Sharing	51,028.44	
Levy of 1971	28.00	Non-Revenue		
Levy of 1972	2.30	Street Betterments	16,861.49	
Levy of 1975	15.89	Water Extensions	3,421.68	
		209.69		323,193.09
Special Assessments:		Loans Authorized and Unissued		359,300.00
Street Betterments:				
Unappropriated	104,217.74	Sale of Real Estate Fund		11,500.00
Added to Taxes				

Levy of 1968	80.11	Perpetual Care Fund	1,402.50
Levy of 1969	209.34		
Levy of 1970	38.71	Sale of Cemetery Lots Fund	13,244.03
Levy of 1971	40.59		
Levy of 1975	1,213.21	Receipts Reserved for Appropriation:	
Committed Interest:		Backhoe Fund	2,937.93
Levy of 1968	14.33		
Levy of 1969	55.97	Reserve Fund - Overlay Surplus	11,318.43
Levy of 1970	13.92		
Levy of 1971	1.45	Overlay Reserved for Abatements:	
Levy of 1972	12.15	Levy of 1967	406.30
Levy of 1973	88.81	Levy of 1968	374.30
Levy of 1974	277.31	Levy of 1969	342.35
		Levy of 1970	887.38
		Levy of 1972	41,753.31
		Levy of 1975	18,954.99
			62,718.63
Tax Titles and Possessions:			
Tax Title	45,819.93		
Tax Possessions	2,405.28		
Departmental:			
Highway	380.70	Revenue Reserved Until Collected:	
Cemetery	167.00	Motor Vehicle Excise	264,227.31
		Farm Excise	183.99
		Special Assessment	105,888.44
		Tax Title and Possessions	48,225.21
		Departmental	547.70
		Water	26,426.73
		Aid to Highway	53,420.00
			498,919.38
Water:			
Liens Added to Taxes:			
Levy of 1972	217.62		
Levy of 1973	106.83		
Levy of 1975	500.69		
Rates	24,239.24		
Services and Misc.	1,492.45	Reserve for Petty Cash	10.00
		Surplus Revenue:	
		General	628,209.43
		Water	256.83
			628,466.26

TRUST FUNDS - TOWN OF WESTFORD
July 1, 1974 to June 30, 1975

LIBRARY	PRINCIPAL	INT AS OF June 30, 1974	INT REC 7/1/74 to 6/30/75	WITHDRAWALS 7/1/74 - 6/30/75	BALANCE
Mary Atwood Lecture Fund	\$ 22,597.46	\$ 3,892.48	\$ 1,447.43	\$ 2,752.21	\$ 25,185.10
Emily Fletcher	2,000.00	348.11	132.72		2,480.83
William Rodenbush		108.49	320.25		428.74
(Stock Value \$5,934.00)					
Albert Prescott	7,056.08	985.71	446.81	341.38	8,147.22
J.R. Wilkins	150.00	21.79	9.87		181.66
Laws Library	1,000.00	139.10	63.05		1,202.15
Martha Symmes	100.00	28.49	12.92		141.41
Augustus Fletcher	1,000.00	137.43	62.30	44.54	1,155.19
Stone Fletcher	1,000.00	135.14	61.26	70.15	1,126.25
William Taylor	2,500.00	338.76	153.55	100.00	2,892.31
John Osgood	1,000.00	135.84	61.58		1,197.42
Frederick Burbeck	1,000.00	135.55	61.44	70.16	1,126.83
John & Adeline Burbeck	500.00	69.04	31.30		600.34
Ann Carmichael Burbeck	1,000.00	138.50	62.78	66.00	1,135.28
William Burbeck	1,000.00	136.95	62.07	37.62	1,161.40
Grace Burbeck	1,500.00	207.00	93.83	75.00	1,725.83
Total Library	\$ 43,403.48	\$ 6,958.38	\$ 3,083.16	\$ 3,557.06	\$ 49,887.96
CEMETERY					
Lyman Wilkins	1,413.11	879.63	129.48	700.00	1,722.22
Perpetual Care	72,135.73	2,182.75	4,026.09	5,056.86	73,287.71
William Wright	5,000.00	2,026.12	384.17	2,100.00	5,310.29
J. Herbert Fletcher	500.00	183.92	34.54	68.78	649.68
TOTAL CEMETERY	\$ 79,048.84	\$ 5,272.42	\$ 4,574.28	\$ 7,925.64	\$ 80,969.90
TOWN TRUST FUNDS					
Metcalf & Soldiers Monument	1,300.00	1,720.21	170.69		3,190.90

Conservation Fund	\$ 5,835.63	\$ 1,016.77	\$ 387.24	\$ 7,239.64
Whitney Tree Fund	2,500.00	1,513.85	226.80	4,240.65
Whitney Playground Fund	10,000.00	7,214.42	972.88	18,187.30
TOTAL TOWN FUNDS	\$ 19,635.63	\$ 11,465.25	\$ 1,757.61	\$ 32,858.49
TOTAL-TRUST FUNDS				
AS OF June 30, 1975	\$142,087.95	\$ 23,696.05	\$ 9,415.05	\$ 11,482.70
				\$163,716.35

Respectfully submitted,

Paula Brule
TREASURER-COLLECTOR

TREASURER - COLLECTOR

July 1, 1974 - June 30, 1975

Balance on hand July 1, 1974	1,327,451.27	
Total Rec. to June 30, 1975	12,915,390.96	14,242,842.23
Total Payment June 30, 1975	13,514,273.53	
Balance on hand June 30, 1975	728,568.70	14,242,842.23

Respectfully submitted,

Paula Brule
TREASURER-COLLECTOR

SCHOOL

	Principal	Paid thru 6/30/74	Principal Int Paid 7/1/74 - 6/30/75	Balance 7/1/75
Nabnasset Salary - Enc. 6/15/74 to 6/15/77	453,648.00	11,735.63	153,648.00 15,197.21	300,000.00 30,150.00
Land - Sch. Site 4/30/68 - 10/30/79	58,000.00	30,000.00 12,341.00	5,000.00 1,096.50	23,000.00 2,300.50
Intermediate School 7/15/64 - 1/15/78	95,000.00	75,000.00 17,050.00	5,000.00 620.00	15,000.00 930.00
Nabnasset Grammar 6/1/60 - 12/1/74	435,000.00	410,000.00 121,590.00	25,000.00 450.00	
Westford Academy 5/1/72 - 11/1/86	4,620,000.00	620,000.00 513,710.00	310,000.00 180,715.00	3,690,000.00 1,036,350.00
Intermediate 7/15/64 - 1/15/79	900,000.00	600,000.00 195,300.00	60,000.00 9,300.00	240,000.00 18,600.00
Robinson School 1/15/69 - 7/15/88	1,175,000.00	300,000.00 257,062.50	60,000.00 38,025.00	815,000.00 217,687.50
Total - Principal Total - Interest	7,736,648.00	2,035,000.00 1,128,789.13	618,648.00 245,403.71	5,083,000.00 1,306,018.00

WATER LOANS

	Principal	Paid thru 6/30/74	Principal Int Paid 7/1/74 - 6/30/75	Balance 7/1/75
Water - Extension 7/15/71 - 1/15/76	3,000.00	1,800.00 213.75	600.00 45.00	600.00 22.50
Water Extension 11/1/68 - 5/1/76	42,000.00	32,000.00 6,680.00	5,000.00 400.00	5,000.00 200.00
Water Extension 10/17/74 - 4/17/79	6,780.00		1,100.00 284.28	5,680.00 703.00
Water - Bonds 4/15/70 - 10/15/84	236,000.00	71,000.00 40,487.50	15,000.00 9,843.75	150,000.00 46,875.00
Purchase Water Dept. 9/1/56 - 3/1/84	281,000.00	181,000.00 88,478.00	10,000.00 2,600.00	90,000.00 11,700.00
Gravel Packed Well 8/15/66 - 2/15/75	46,000.00	41,000.00 7,259.26	5,000.00 163.00	
Total	614,780.00	327,900.00 143,118.51	36,700.00 13,336.03	251,280.00 59,500.00

TOWN MISCELLANEOUS

	Principal	Paid thru 6/30/74	Principal Int Paid 7/1/74 - 6/30/75	Balance 7/1/75
Street Const. 4/15/75 - 10/15/77	31,000.00		819.75	31,000.00 2,406.95
Street Const. 6/13/74 - 12/13/76	39,925.00	910.20	19,925.00 1,499.40	20,000.00 1,000.80
Street Const. 5/15/72 - 11/15/77	61,600.00	21,600.00 5,066.00	10,000.00 1,347.50	30,000.00 1,732.50
Street Const. 11/17/73 - 5/17/76	72,100.00	25,000.00 2,800.38	25,000.00 2,001.74	22,100.00 939.24
Nabnasset Drain 2/1/71 - 8/1/80	55,000.00	20,000.00 9,834.20	5,000.00 2,031.25	30,000.00 5,625.00
Land Acquis. 5/15/70 - 11/15/74	100,000.00	80,000.00 101,035.00	20,000.00 590.00	
Police - Fire Station 2.15/74 - 2/15/79	70,400.00		14,400.00 2,949.52	56,000.00 6,440.00
Total - Town Misc. Principal	430,025.00	146,600.00	94,325.00	189,100.00
Total - Town Misc. Interest		119,645.78	11,239.16	18,144.49

TAX COLLECTOR'S REPORT

JULY 1, 1974 TO JUNE 30, 1975

YEAR	TAX	BALANCE OF COMMITMENTS	COLLECTIONS	ABATEMENTS	REFUNDS	ADDED TO TAX TITLE	BALANCE
1966	Personal Pro.	18.00					18.00
1967	Personal Pro.	406.30					406.30
1968	Farm Animal	49.50					49.50
	App. St. Bett	94.44					94.44
	Personal Pro.	374.30					374.30
	Excise	7,968.83					7,968.83
1969	Farm Animal	57.00					57.00
	Personal Pro.	366.95					366.95
	Excise	7,417.71					7,417.71
1970	Farm Animal	57.00					57.00
	App. St. Bett	52.63					52.63
	Personal Pro.	722.70	30.00				692.70
	Real Estate	171.00					171.00
	Excise	12,920.92					12,920.92
1971	Farm Animal	28.00					28.00
	App. St. Bett	42.04					42.04
	Personal Pro.	1,768.25	22.00				1,746.25
	Excise	19,180.14	853.86	345.95			17,980.33
1972	Farm Animal	2.30					2.30
	App. St. Bett	83.71				31.03	52.68
	Personal Pro.	2,702.25	354.75	82.50			2,265.00
	Real Estate	25,428.87	17,356.80				
	Excise	35,546.24	7,732.77	1,151.49	69.98	8,072.07	26,731.96
1973	Farm Animal	1.80					1.80
	Personal Pro.	3,026.79	176.56				2,850.23
	Real Estate	101,433.64	80,542.14	25.67	23.54	4,912.80	15,976.57
	Excise	84,184.34	33,874.65	12,341.88	1,795.16		39,762.97
	App. St. Bett	2,233.11	261.78				1,971.33

1974	Water Lien	308.54	201.71						106.83
	Real Estate	108,530.07	60,103.10						45,846.84
	Excise	438,791.44	335,902.58						74,275.26
	Personal Pro.	3,489.40	2,815.20						670.40
1974-75	Farm Animal	2,641.25	219.74						44.39
	Real Estate	4,023,838.88	3,767,906.06						186,589.21
	Excise	216,826.42	120,959.01						84,875.03
	Personal Pro.	232,371.71	224,422.67						6,627.65
	Water Lien	3,049.78	2,549.09						500.69
	App. St. Bett	7,525.30	5,773.12						1,213.21
	Comm Interest	2,888.01	2,525.60						227.31
	Unapp. St. Bett	10,031.47	2,765.14						7,266.33
<hr/>									
TOTAL		5,356,631.03	4,667,348.33	155,267.39	30,881.65	16,595.07			548,301.89

Respectfully submitted,

Paula Brule
TREASURER-COLLECTOR

REPORT OF THE BOARD OF ASSESSORS

Value of Buildings	January 1, 1975	\$ 60,323,580
Value of Land	January 1, 1975	9,827,623
Value of Personal Property ...	January 1, 1975	<u>4,116,105</u>
Total Valuation	January 1, 1975	\$ 74,267,308

Appropriations - Town Meeting, January 1, 1975	34,253.57
Appropriations - Town Meeting, March 10, 1975	6,240,974.03
Amounts Taken From Available Funds	35,139.85
Debt and Interest Charges Various New Schools	820,356.51
Debt and Interest Charges For Water Dept. Loans	43,769.95
Debt and Interest Charges For Misc. Loans	80,396.04
County Taxes Including Underestimates of Previous Years	220,104.12
1975 Overlay Fund	108,163.95
Revenue Sharing	250,000.00
Gross Amount to Be Raised	7,916,568.19
Receipts Including Overestimates of Previous Years	3,395,676.24
Appropriations From Availalbe Funds to Reduce Tax Rate.	50,000.00
Total Estimated Receipts and Available Funds	3,445,676.24
Net Amount To Be Raised On Property	4,470,891.95

TAX RATE - \$60.20 per \$1,000

Apportioned Street Betterment Commitment and Interest .	8,915.46
Water Lien	3,038.15
Farm Animal Excise Commitment	2,641.25
Levy of 1973 Motor Vehicle Excise Commitment \$	9,650.80
Levy of 1974 Motor Vehicle Excise Commitment	143,254.32
Levy of 1975 Motor Vehicle Excise Commitment	<u>447,580.09</u>
Total Motor Vehicle and Trailer Excise Commitment	600,485.21

Livestock Value	19,350.00
Mach. and Equipment	217,105.00
Stock in Trade	65,800.00
Trailers	26,800.00
Public Utilities	3,661,750.00
Miscellaneous	125,300.00
Acres of Land	16,222.00
Dwellings	3,564.00

ABATEMENTS

	<u>EXCISE</u>	<u>PROPERTY</u>	<u>WATER LIEN</u>
1972	\$ 99.00	\$ ----	\$----
1973	5,600.23	25.67	-----
1974	18,365.56	5,141.01	-----
1975	29,979.86	80,984.14	12.06

BOARD OF ASSESSORS

John F Gagnon
Norman K Nesmith
Uldege Ricard

REPORT OF THE POLICE DEPARTMENT

Accidents, MV	519
Arrests	229
Buildings Inspected	2601
Buildings Found Open	236
Call Box Response	50
Commitments	1
Fingerprints, Taken for Citizenship	8
Fingerprints, Taken for Employment	19
Fingerprints, Taken for Firearm License	146
Fires, Response To	149
Funeral Escorts	35
Protective Custody	61
Summonses Served	837

COMPLAINTS INVESTIGATED

Accosting	1
Animal Bite	28
Animal/MV Collision	60
Arson (Including Attempts)	2
Assaults	42
Assaults & Battery, Indecent	2
Assault with Dangerous Weapon	36
AWOL	2
Bomb, Threats	26
Breach of Contract	1
Breaking & Entering, Attempt	37
Breaking & Entering, Forcible Entry	158
Breaking & Entering, Unlawful (No Force)	27
Burglar Alarms	383
By Law Violations, Dogs	54
By Law Violations, Fire Regulations	10
By Law Violations, Junk Cars Regulations	3
By Law Violations, Liquor Regulations	4
Disorderly Persons	31
Disturbance	465
Domestic	121
Firearms Violations	33
Fire, Motor Vehicle	51
Fireworks Violation	11
Harassment	17
Health Hazard	161
Indecent Exposure	12
Injury to Property	449
Kidnapping	2
Larceny, Attempt	36
Larceny, Over \$200.00	65
Larceny, \$50.00 to \$200.00	138
Larceny, Less Than \$50.00	200
Larceny, Motor Vehicle	70
Liquor Law Violation	9

Missing Person	51
Motor Vehicle, Abandoned	60
Motor Vehicle, Disabled	389
Motor Vehicle, Recovered	131
Motor Vehicle, Violations	360
Narcotic Drug Law Violations	9
Obscene Telephone Calls	37
Property, Found	168
Property, Lost	54
Property, Insecure	23
Property, Recovered	106
Prowler	50
Rape	1
Recreation Vehicle Violation	3
Repossession of Property	2
Request Assistance (By General Public)	906
Request Assistance (By Other Police Agencies)	181
Suspicious Motor Vehicle	368
Suspicious Person	313
Telephone Harassment	17
Threats	30
Traffic Hazard	136
Trespassing	85

COURT DISPOSITIONS

Commitments	3
Default - Registry Action	107
Default - Warrant Issued	56
Dismissed	93
Dismissed W/Restitution	3
Filed Without a Finding	54
Guilty	929
Not Guilty	72

MOTOR VEHICLE VIOLATIONS

Abandoned MV on private property	1
Allowing improper person to operate a MV	2
Allowing operation of uninsured, unregistered MV	2
Attempting to pass School Bus	1
Failed to display number plate	1
Failed to keep right of a solid double line	15
Failed to report MV accident	1
Failed to stop on signal for police officer	2
Failed to yield at intersection	5
Following MV too closely	4
Improper operation of MV	4
Leaving MV running and unattended	1
Leaving scene of accident after property damage	14
Mini-bike violation	2
Operating MV after revocation of license	20
Operating MV as to endanger lives & safety of the public	16
Operating MV under the influence of alcoholic beverage	52

Operating MV uninsured	4
Operating MV unregistered	33
Operating MV with unnecessary noise	4
Operating MV without authority	4
Operating MV without inspection sticker	31
Operating MV with defective equipment	29
Operating MV without license to operate	19
Operating MV without license to operate in possession	10
Operating MV without lights	1
Operating MV without registration in possession	6
Parking MV without lights	3
Passing MV where view obstructed	3
Reckless operation of MV	5
School Bus violation	1
Speeding	440
Stop sign violation	46
Use of mounted siren on MV	1

TOTAL MOTOR VEHICLE VIOLATIONS 783

PERMITS ISSUED

Firearms, Dealers	5
Firearms, Gunsmith	4
Firearms, To Carry	171
Firearms, ID Card, To Possess	697
Sunday Work Permit	14
Transient Merchant	6

FEES COLLECTED & SUBMITTED TO TREASURER

Bicycle Auction	\$ 628.00
Dealers Permits	50.00
Firearms, ID Cards, To Possess	1,394.00
Firearms Permits, To Carry	1,710.00
Firearms Permits, To Sell	20.00
Gunsmith Permits	20.00
Police Reports, upon request	1,164.00
Transient Merchant Permits	20.00
New. Eng. Assoc. Chiefs of Police	10.00
TOTAL	\$5,026.00

Proliferation of crime in America has not been confined to urban ghettos or even to metropolitan areas alone. Rather, it is universal. A cursory examination of our 1975 statistics confirms this. We too obviously share the dubious distinction of being victims of a spiraling crime rate.

For whatever reason people attribute this vexing crime problem, it is of little solace to the victim. For some, the injury is compounded when they who have become victims of the burglar or other criminals are also burdened by corresponding spiraling costs to maintain their local law enforcement agency.

While it may not be the responsibility of police administration to philosophize on causes of crime, crime is costly. Because of it, the Police Administrator has the unenviable task of returning each year for an equitable allocation of the tax dollar to maintain, at least, a minimum level of efficiency in the department he heads.

It would be presumptuous of me to anticipate even tacit approval of my budget requests merely on the strength of the very concise crime statistics presented for your perusal. I trust that the contents of this report will facilitate better understanding and recollection of earlier references to specific aspects of the Department's work, on which I had placed particular emphasis.

Our Criminal Bureau, consisting of one inspector and one photo-identification officer, has been operational for less than two years, yet its impact has been significant. Investigations of crimes of arson, burglary, assault, larceny, robbery, manslaughter, and rape followed by an appreciable conviction ratio has had a debilitating affect on criminal activity here, notwithstanding increases in most of those categories over the preceding twelve month period. Considering percentage increases, especially in the major crime areas, a request for one additional investigator can certainly be justified. However, considering the alternatives while we currently experience an economic cycle which militates against increased expenditures for anything short of sustaining our current ability to perform at an acceptable level of competency, I ask that the position of one of the two CETA employees currently employed in the Department be maintained after federal funding of these positions terminates. The reason, in part, relates to the Criminal Bureau. Except for preliminary investigations by patrol officers, all major crime investigations in this Department are conducted by one man. Time spent by him in the office typing reports, the documentation of every step of an investigation, though requisite, limits his investigative time in the field. Such limitations may often determine the success or failure of an investigation. During the past several months our Administrative Clerk has been utilized sparingly to transcribe investigative reports of the inspector from tapes. This minute allocation of her time, however, is not sufficient to do the amount of work required by the Criminal Bureau. When the volume of work currently being done by a CETA employee during the transition to our new records system is complete she would relieve the Administration Clerk who could spend more time working with the Criminal Bureau.

Northeastern Massachusetts Law Enforcement Council

The Northeastern Massachusetts Law Enforcement Council, of which Westford is a member, is comprised of twenty towns and cities situated between this community, Stoneham and Melrose. It was established within the past several years, primarily, to provide mutual law enforcement assistance and logistical support to member city and town governments.

The many specific situations which could precipitate one member's calling others were delineated in my report of last year.

The MEG unit (Metropolitan Enforcement Group) established within the Council and operating full time consists of State Police and municipal officers of member municipalities. Its effectiveness has been established, particularly in drug related areas where undercover agents are required to infiltrate and develop informants. This aspect of investigations precludes the use of local police where identities are known to members of that culture. "Buy Money", so called, - money obtained from governmental sources to purchase drugs - is much more readily available through the local governments of respective member communities. While Westford has not yet been required to furnish an officer of this Department on a six month loan, we are expected to meet our obligation which comes in the form of an assessment of \$854.65 an increase of \$404.65 over the previous year.

Communications

This Department is in receipt of some of the radio equipment for which we appropriated \$5,000.00 last year. The base and one of the cruiser units have been installed. Units for other cruisers are expected by the middle of April. At that time we should be operational sharing a common frequency with neighboring Chelmsford and Tyngsboro in zone west with the capability of communicating with all member communities on other common frequencies. This equipment was available to us through the Northeastern Massachusetts Law Enforcement Council at 10% of its actual cost. A grant of federal funds through the City of Woburn, acting as grantee, was the source of the 90% differential.

Department Vehicles

The amount requested for purchase of cruisers will be sufficient to buy four while trading three. We have learned from experience that maintenance costs on cruisers used regularly for patrol are unusually high after the first year. It must be kept in mind that a cruiser odometer reading does not reflect hours worked by its engine. Unlike a family auto, a cruiser engine often runs close to twenty four hours daily. The fourth cruiser in the proposed purchase would be for my use. Currently I am compensated for use of my personal automobile at the rate of ten cents per mile. Needless to say, it has been an additional personal expense to run my auto for Department business. Of the department heads whose agencies' performance and accountably depends, in large part, on their mobility, I am the only one not furnished with a vehicle.

The other two Department vehicles are the Safety Car and the Criminal Bureau cruiser. The former was awarded to Westford by the Governor's Highway Safety Bureau in 1975 and should last two or three more years. The Criminal Bureau's unmarked sedan was converted to a marked cruiser following an accident in which a patrol car was extensively damaged and had to be substituted immediately. The tentative delivery date of the replacement vehicle is the first of April.

Manual Records System

Our new manual records system is near completion. We have always prided ourselves with having one of the better records systems in the Northern Middlesex area. However, technical assistance rendered by the Massachusetts Police Institute and a combination of federal and local match grant monies appropriated last year totaling \$2,000.00 has facilitated the development of our new records system considered one of the best in the Law Enforcement field today. Every dollar spent was for hardware and software including lateral drawer files, time clock, miscellaneous forms, etc. No costs were assessed for the technical assistance. Much clerical work has yet to be accomplished, however, before the transition is complete.

My report on the manual records system would not be complete if I did not single out Sergeant Douglas Deware and Records Supervisor James Brown for their many contributions and dedication during its development.

The Sergeant is deserving of special mention in that it was he who devised a coding system which the police institute took from this Department to improve those in other police agencies.

Police Manual

Section I - Rules and Regulations - of the new Police Manual is complete. At your meeting of May 20, 1975 the Board accepted on a 4-1 vote Rules and Regulations for the Westford Police Department. They became effective that date. Technical assistance was rendered by the Massachusetts Police Institute acting as the catalyst in developing uniform rules and regulations for police in Massachusetts. Section II - Duties by Rank; Duties by Assignment; and Section III - Policies and Procedures are being developed currently to complete the Manual.

Safety Officer

Last year the position of Safety Officer was established. 1975 Town Meeting authorized the expenditure of funds sufficient to maintain and insure a fully equipped Dodge Monaco cruiser received from the Governor's Highway Safety Bureau. The Town did not purchase the vehicle; it was awarded contingent on a commitment that it be utilized in the manner it is being used. Safety programs are being developed in our schools in conjunction with the School Department. Radar is being developed on a regular basis to curb moving motor vehicle violations and the Safety Officer makes himself available to various civic groups. He attended and successfully completed an intensive two week course in

motor vehicle accident investigation at Topsfield. This was conducted for the Governor's Highway Safety Bureau by top educators in Traffic Accident Investigations from Northwestern University. He also successfully completed a one week FBI Firearms Instructors Training Course at Camp Curtis Guild, Waksfield. I commend Officer David Sweetser for the fine job that he is doing as our Safety Officer.

School Traffic Lights

Again this year I direct your attention to the automatic traffic control lights at most schools. In my judgement, they do not adequately protect children walking to and from school. I feel that the interests of children and parents would be better served if the signs were erected at locations where they may be observed by an operator before he reached the school.

Training

It has often been said that in the Police Service one can never rest on his laurels. Police work is a continuous learning process. Officers must keep abreast of laws and techniques which change frequently. Several officers of this Department received training in the following areas during 1975: One officer received training in Arson Investigations; two attended a seminar on Auto Theft; two received training in Crime Scene Search procedures; two received instructions from the FBI Firearms Training; three received training in Homicide Investigations; one received training in Motor Vehicle Accident Investigations; three received Basic Municipal Police Training; three attended seminars in Photography; two officers received training in Rape Investigations.

As I have said in previous reports, a police department is but an instrument of the community it serves. If it performs well, such must be attributed to public participation and support. After all, the true measure of police effectiveness is how well we work together. I think our overall accomplishments in 1975 compliment that relationship.

I thank the Board of Selectmen and all residents who have assisted this Department in any way during the past year. The cooperation rendered by the other municipal departments, police agencies and the Courts is also genuinely appreciated. With very special fervor, I gratefully acknowledge the loyalty and cooperation of the officers and other employees in the Westford Police Department.

Respectfully submitted,

Joseph R. Connell
CHIEF OF POLICE

REPORT OF THE FIRE DEPARTMENT

Fire Prevention is being recognized on a National scale more each day. It is understandable and fact that the best deterrent to fire is to prevent it. During the past number of years, successful programs have been held at the school level during Fire Prevention Week, along with smaller groups meeting at the Center Station throughout the course of the year. This past year a successful poster contest was held in the elementary schools with prizes being awarded for the most original ones pertaining to what Fire Prevention means to them. It is planned, in the future, to expand these programs in order to make residents more aware of the importance of Fire Prevention twenty four hours a day, twelve months a year.

Throughout the year the department has offered courses in CPR (cardiopulmonary resuscitation) which a number of groups have taken advantage of. CPR is more commonly known as mouth to mouth resuscitation. It is a lifesaving technique that could be beneficial to all of us. We urge residents of Westford to enroll in the program offered during the course of the year. Interested groups and organizations may inquire about sponsoring a course through this department. Please take advantage of learning these lifesaving techniques.

The department would like to thank all those people who participated and gave to the Blood Bank this past year. We cannot stress enough that the Blood Bank is available to ALL residents regardless of whether or not they have donated. We urge all of you that can give to do so this coming year so that blood will be readily available. Specified dates and times will be posted throughout the town to notify all residents as to when and where the Bloodmobile will take place.

This past year has shown a vast jump in expenses to this department due to a costly dump (sanitary land fill) fire, and heavy property damage to four local business establishments, one of which has been forced to relocate in another community. The latter four being considered major fires where Mutual Aid from other communities was summoned with either a ladder truck, tanker, or additional pumper. These communities were: Acton, Ayer, Boxborough, Chelmsford, Groton, Littleton and the Lowell Red Cross Disaster Unit.

I would like to acknowledge, at this time, the greatly appreciated assistance of Superintendent George Wyman, Highway Department, Superintendent Harold Fletcher, Water Department and their able workers in installing a temporary water main and large volume pump to combat the landfill fire. Without their cooperation and assistance, the actual cost would have been enormous.

During the past five years, with more and more residents installing woodburning stoves due to the energy crisis, the possibility of fire in the home is much greater. It has been found in most cases where a woodburning stove has been involved, it has been a faulty installation. I would, at this time, like to advise all homeowners who intend to or have installed this type of heating appliance, to contact either this office or the Building Inspectors office for information on proper installation. It could mean the saving of a lot of aggravation or perhaps a life.

Each year this department reminds all residents to please post ALL house numbers CLEARLY VISIBLE. We need your cooperation to save VALUABLE TIME in an emergency.

With the ever increasing number of Ambulance calls each year and

the availability of qualified trained attendants (Emergency Medical Technicians), the training of new applicants continues. At present, there are five new members going to class at this writing. When these men graduate, it will give Westford twenty-five registered Emergency Medical Technicians to operate our ambulance service. Westford can be proud of their Ambulance service and the well trained, efficient, and caring personnel that operates it. It is fact that the Westford Fire Department runs one of the best ambulance services in the area; a large area. This is possible only because the men under the direction of Capt. Harold Fletcher, want to do a job and do it right. All the training and extra time that is involved to make this service possible has been given by men who deserve the highest commendation for serving people because they are people. Their altruistic efforts have been greatly appreciated by all who have requested their services over the past year. The townspeople can be grateful that this service is being continued and improved yearly.

I would like to extend a note of gratitude to all the area Fire Chiefs and their departments, to the Westford Police Department, and other town departments for their assistance and cooperation this past year.

To the Westford firefighter, my heart felt thanks for your cooperation and a job well done in the protection of lives and property of the residents of the Town of Westford.

Respectfully submitted,

George P. Rogers
FIRE CHIEF

REPORT OF THE FIRE DEPARTMENT CALLS - 1975

Ambulance	495
Building	23
Car & Truck	24
Electrical	2
Downed Wires	3
Chimney	10
Dump	9
Appliance	4
Wash Downs	13
Brush & Grass	80
Bomb Threats	15
Investigations & Complaints	48
Rescue	9
False Alarms	17
Non Permit Fire Investigations	3
Fire Stations Manned	6
Ambulance Stand By	7
Truck Stand By	8
Home Inspections	6
Alarm Inspections	23
Lost Person	1
Box Car Fire	1
Generator Fire	1
Wood Stoves	2
Railroad Ties	2
Wheels on Trains	1
Lawnmower	1
Dumpsters	5
Pumpout	4
Agricultural Burning Permits	5
Domestic Burning Permits	517
Oil Burner Inspections	19

MUTUAL AID

To: Groton - 2 (ambulance)
Lowell - 2 (fire company)
Chelmsford - 1 (pumper)

FROM: Groton - 4 (ladder truck & pumper)
Lowell - 3 (Red Cross & disaster unit)
Chelmsford - 7 (ladder truck - 1, pumper standby - 3, pumper to scene - 3)
Acton - 2 (tanker - 1, snorkel - 1)
Ayer - 1 (ladder truck)
Littleton - 3 (tanker - 1, pumper - 2)
Boxborough - 1 (tanker)

REPORT OF THE JOINT FIRE/POLICE COMMUNICATIONS STUDY COMMITTEE

This Committee was authorized by the Annual Town Meeting held May 10, 1975, and appointed by the Board of Selectmen on June 17, 1975. Its members are William O'Connell, Chairman; Gunars Zagars, Secretary; Joseph Connell, George Fletcher and Francis Mulligan. The Committee was charged with the investigation of the feasibility of combining the communication facilities of the Fire and Police Departments in order to save money by eliminating duplication of effort in the dispatcher function. We have completed our study and conclude that combination of these facilities is not justified. We unanimously recommend the town continue to fund separate communications facilities for the Fire and Police Departments.

In reviewing cost considerations of this project two major areas were identified: First, the cost of consolidating the facilities; second, operating costs of a combined facility.

The police station's present communications facility is thought to be the most practical area from which to operate a joint facility. Its equipment is modern, having been installed when the present facility was built. At that time, however, no provision was made for the combination of these communication facilities and space limitations will be an important problem in effecting a consolidation. Further, Police Chief Connell has raised serious objections to the establishment of the joint facility through consolidation at the present police communications site as it operates as an integral part of police headquarters. A combined site would create new problems, in particular, access to and confidentiality of police files.

The fire department's present facility contains a variety of equipment accumulated over the past 30 years. Within the alarm systems the major change over that time has been in size of the unit. The oldest units, which date back to the 1950's or earlier, require considerable space and even the later equipment at the fire department requires about four times as much space as the alarm models installed at the police station. If these systems are to be consolidated models of the latest design, similar to those used by the police, should be used. The advantage of these newer models would be primarily space savings, not safety considerations.

Moving these alarms to the police station would require the services of an alarm systems specialist and the New England Telephone Company. Custom Sentry Alarms, Inc. of Dracut, which maintains the alarms at the fire department, provides such services and also handled the transfer when the police facility was relocated. We talked with them about the costs and problems that might be associated with this move. The alarms are connected to the fire station by telephone lines and the initial phase would require the Telephone Company to relocate these alarms to the police station. The New England Telephone Company has confirmed that the telephone line serving the station has adequate capacity to accomodate this; however, considerable work would need to be done at the poles in transferring the lines from one location to another. A definitive estimate of the cost of this work cannot be given without the Telephone Company conducting an on the spot investigation, which has not yet been requested, but a preliminary estimate suggests the cost would be between \$1,000 and \$2,000. Custom Sentry Alarm would

connect the new alarms, test the system and certify it in good working order.

Custom Sentry Alarm would not bill the town for these services rather it would be reimbursed through the replacement of old alarms, which it rents for about \$1.67 a month by new equipment renting at about \$4.00 monthly. Although the town would not bear this charge, it would represent about a 140% increase to those subscribers.

The radio communications equipment would also need to be moved. Since the current equipment used by the fire department is quite old and rather bulky, purchase of a new compact, but more powerful console, should be made. This would cost about \$350. Another wire would need to be leased from the Telephone Company to complete the system at a cost of about \$12 a month.

In summary, the Committee determined the only practical location for consolidation was the Police Headquarters and this after a review of the potential communications space in the new fire building. The total costs of moving and equipping a combined facility is estimated at between \$1,000 and \$4,000 which does not include the additional charge to the subscribers.

The purpose of consolidation assumes major savings will accrue from the elimination of duplicate effort and wage costs such efforts requires. Our study indicates this is not likely to happen. The police communications system would continue essentially unchanged and no savings are expected here. The Police Department dispatchers are paid an average of \$5.18 per hour. Multiplying these figures by 8760 (365 days at 24 hours per day) indicates an annual salary cost of \$45,356.19 a year. This figure includes fringe benefits. However, the Police dispatcher also performs other duties during these hours. Most important among these is making and updating records of the department, many of which are confidential, and keeping the daily police log. These are tasks which must be performed on a daily basis and, therefore, the Chief of Police has found it necessary to assign one officer to a clerical function. This same officer fulfills the role of dispatcher. Therefore, the elimination of the dispatcher position from the Police Headquarters would be illusory savings as the same officer hours would be worked but charged under clerical duties.

The fire communications facility operates on a much lower budget. Fire Department dispatching services are budgeted at \$10,403.52 for the 1976-77 fiscal year. It was this amount of money which represented the potential savings upon consolidation. The Fire Department dispatcher is on call 24 hours a day. This schedule can be maintained because the dispatcher is resident in a town owned building equipped to serve the Fire Department. Although the dispatcher benefits from the use of this building as a home rent free -- it is not a monetary cost to the Town. The Fire Department dispatcher also provides several other services including dispatching ambulance calls which were almost 500 in 1975, compared to less than 200 fire calls. Ambulance calls are made by telephone to at least three emergency medical technicians on each request. More importantly the dispatcher fulfills the role of clerk-typist for the department. This includes issuing permits, such as blasting and fire permits; maintaining records such as hours worked by each fireman (where accuracy is particularly important with a call department which Westford has) and gasoline used; and typing letters and handling correspondence. If the Fire Department were to lose its independent dis-

patcher in a consolidation, the Committee believes that it would soon request the services of a full time clerk-typist which would negate a considerable part of the savings.

Additionally, the complexities of consolidation the dispatcher station appear to grow at a more rapid rate than the population of the community. Visits to Littleton's and Tyngsboro's Joint Communications Facilities led to this conclusion. Tyngsboro's joint communication facility runs efficiently reflecting the fact that far fewer police, fire, and ambulance calls are made than in Westford. Tyngsboro's population is just under 5,000, or about one-third of ours. Littleton's Joint Communications Facility has already reached the stage where the number and complexity of calls received which requires dispatching both police and fire vehicles is creating a greater job than one person can handle. The need for clear and complete understanding of incoming information and precise instructions to emergency vehicles is critical in an emergency. If the situation arises when two independent incidents happen nearly simultaneously, the dispatcher must be aided by back-up help. Because of this, the Committee believes that Littleton is near recommending a separation of this task.

The population of Westford is about 60% larger than Littleton and our area is also about 60% greater. The problems that Littleton currently experiences with a combined facility appear to be of a type that we would also experience.

Therefore, combining the communications facilities at this time appears to increase the risk of a communications breakdown or misinterpretation during an emergency. The cost savings such a combination might allow does not appear to justify this risk.

Respectfully submitted,

William O'Connell, Chairman
Gunars Zagars, Secretary
Joseph R. Connell
George S. Fletcher
Francis J. Mulligan

REPORT OF THE HIGHWAY DEPARTMENT

I am pleased to submit herewith my annual report as Superintendent of Streets and Parks.

The following work was done by the Highway and Park Department during the year 1975.

Chapter 825

The following streets were resurfaced with Asphalt and Pea Stone:

Castle Road	- - - - -	2000 sq. yds.
Elliot Road	- - - - -	1000 sq. yds.
Francis Hill Road	- - - - -	1777 sq. yds.
Griffin Road	- - - - -	14177 sq. yds.
Crown Road	- - - - -	8955 sq. yds.
Gould Road	- - - - -	5000 sq. yds.
Howard Road	- - - - -	3333 sq. yds.
Jonas Road	- - - - -	716 sq. yds.
Kings Pine Road	- - - - -	2744 sq. yds.
Keyes Road	- - - - -	13500 sq. yds.
Lake Shore Drive	- - - - -	700 sq. yds.
Main Street	- - - - -	1300 sq. yds.
Providence Road	- - - - -	11111 sq. yds.
Shea Street	- - - - -	4000 sq. yds.

Town Roads

This year 2,113 tons of bituminous concrete was used for patching and resurfacing. 2,188 tons of sand and stone were used on Town Roads.

Five hundred feet of Flushing Pond Road and seven hundred feet of Forrest Road were widened and graveled.

Betterments - Hemlock Road

The work consisted of installing drainage, cutting trees, removal of stumps, excavating, placing gravel foundations, grading and paving of said street with asphalt and pea stone.

Snow and Ice Removal

This year 1,353 tons of salt and 2,457 tons of sand were used on the roads in Town.

Drainage

Drainage was installed on Depot Road, Dunstable Road, Flushing Pond Road, Coldspring Road, Pine Ridge Road, Wayne Road and Sycamore Lane.

Park Department

This year the Whitney Playground, Town Commons, Monuments, Library, Graniteville and Forge Village ball parks were limed and fertilized.

All shrubbery was trimmed and the grass was mowed and raked when needed. For Memorial Day geraniums were placed on the Town Commons and on the Monuments. All the flagg poles were painted. A fence was built with telephone poles around the Graniteville field to keep the cars off the grass. The Town Beach was cleaned each day and the trash picked up. Sand was spread on the Beach and the trees in the picnic area were thinned out and the dead trees cut down.

Respectfully submitted,

George W. Wyman
Superintendent of Streets

REPORT OF THE WATER DEPARTMENT

JANUARY 1, 1975 - DECEMBER 31, 1975

RECEIPTS:

WATER RATES	\$196,643.52	
GUARANTEE DEPOSITS - SERVICES	18,694.05	
GUARANTEE DEPOSITS - EXTENSIONS	2,097.00	
ADDITIONAL SERVICES & MISC.	<u>8,241.86</u>	\$225,676.43

EXPENDITURES:

WAGES AND SALARIES	\$ 69,310.32
--------------------	--------------

MAINTENANCE AND OPERATION:

Pipe & Supplies	\$ 25,506.37	
Electricity	24,372.80	
Telephone	1,047.29	
Office Supplies & Equip.	2,446.75	
Insurance	724.02	
Dues	180.50	
Fuel	1,370.54	
Advertising & Surveys	784.82	
Well Testing	5,344.90	
Repairs: Equip. & Bldgs.	1,347.91	
Well Treatment	2,750.92	
Hot Top and Gravel	1,324.11	
Uniforms	483.72	
Trucks, Backhoe & Radio	4,333.69	
Misc. Maintenance	<u>1,784.71</u>	\$ 73,803.05

REFUNDS:

Water Rates	\$ 51.50	
Services & Misc.	<u>391.40</u>	
		\$ 442.90
EXTENSIONS (Guarantee Deposits)		2,092.70

LOANS:

Purchase Water Company	\$ 12,470.00	
Gravel Pkd Well Depot St.	5,082.50	
Grances Hill Standpipe & gravel Packed Well, Forge Village Road	24,375.00	
Boston Rd. & Rte. 110 Ext.	5,300.00	
Pine Grove Road Ext.	633.75	
Timberlee Lane Ext.	<u>281.20</u>	\$ 48,142.45

TO OPERATING EXPENSES BALANCES

FISCAL YEAR ENDING JUNE 30, 1976	<u>\$ 31,885.01</u>
----------------------------------	---------------------

\$225,676.43

EXTENSIONS (Under Guarantee Deposits)

LAKE SHORE DRIVE NORTH EXTENSION #2

(Richard J. Freitas)

Account balance January 1, 1975	\$ 225.00
---------------------------------	-----------

Expenses: Pipe	\$	125.20
Wages		73.62
Water Dept. Backhoe		26.18
	\$	<u>225.00</u>

HEMLOCK ROAD EXTENSION

(Freitas Homes, Inc.)

Deposit		\$	1,405.00
Expenses: Pipe	\$	751.20	
Misc. Supplies		100.82	
Wages		255.45	
Water Dept. Backhoe		180.00	
Refund		<u>117.53</u>	
	\$	<u>1,405.00</u>	

JELLEY ROAD EXTENSION

(Richard J. Freitas)

Deposit		\$	692.00
Expenses: Pipe	\$	250.40	
Misc. Supplies		110.12	
Wages		102.18	
Acct. Bal. December 31, 1975		<u>229.30</u>	
	\$	<u>692.00</u>	

EXTENSIONS OUT OF WATER SURPLUS

NUTTING ROAD EXTENSION

Acct. Bal. January 1, 1975		\$	391.61
Expenses: Pipe	\$	391.61	

PATTEN ROAD EXTENSION

Acct. Bal. January 1, 1975		\$	125.87
Expenses: Pipe	\$	125.87	

FORGE VILLAGE ROAD EXTENSION

Acct. Bal. January 1, 1975		\$	771.46
Expenses: Pipe	\$	771.46	

COLD SPRING ROAD EXTENSION

Acct. Bal. January 1, 1975		\$	145.30
Transferred from Concord Rd. & Depot Road			
Well Field Accts. Town Meeting May 10, 1975			<u>886.28</u>
		\$	<u>1,031.58</u>
Expenses: Pipe	\$	1,023.28	
Misc. Supplies		<u>8.30</u>	
	\$	<u>1,031.58</u>	

FRANCES HILL STANDPIPE (Borrowed Money)

Account balance January 1, 1975		\$	1,074.98
Account balance December 31, 1975	\$	1,074.98	

FORGE VILLAGE ROAD WELL FIELD AND PUMP
(Borrowed Money)

Account balance January 1, 1975		\$ 23,700.00
Account balance December 31, 1975	\$ 23,700.00	

BACKHOE ACCOUNT

Account balance January 1, 1975		\$ 2,937.93
Transfer from Extensions		<u>206.18</u>
Account balance December 31, 1975		\$ 3,144.11

Respectfully submitted,

Walter Gerlach, Chairman
Hervey J. Cote
Carlton M. Rooks
BOARD OF WATER COMMISSIONERS

REPORT OF THE BOARD OF WATER COMMISSIONERS

Notable activities of the Water Department in the past year were related to the demands on the present water system.

Effectual use of approximately 4,000,000 gallons of Town water helped to combat and control the fire at the Sanitary Land Fill; the unabated construction of new homes within the area serviced by the Water Department has taxed the storage system to the point where it became necessary to effect a limited restriction on water usage in the Westford Center area; and a new regulation imposed a Demand Charge on each new service connected.

Significantly, out of the restriction and the increased demands came an awareness that new sources of water supply must be investigated. To this end, the resources of the Department are at present being used to conduct well tests in the area of Howard Road.

Although future expansion of the system is hampered by the fact that the cost of an expansion program is prohibitive unless there is an increase in revenue, or the availability of a federally funded program, the Water Commissioners feel that an increase in storage facilities is necessary for the continuance of an adequate water supply within the present system.

The Safe Drinking Water Act, signed into law by President Ford, becomes effective in December 1976.

Basically designed to make public water systems as safe as humanly possible, the effects of the new law will establish, through the Environmental Protection Agency (EPA), national uniformity in the safety and quality of drinking water.

Required application of new federal regulations will involve office procedures requiring accurate and detailed records and reports of regular water analyses, and prompt notification to each water taker if standards do not conform to EPA regulations.

Although the Water Department does not anticipate any problems with the high quality of water supplied, rigid application of EPA regulations will be strictly adhered to for the benefit of all water takers in the system.

Respectfully submitted,

Walter W. Gerlach, Chairman
Hervey J. Cote
Carlton M. Rooks
BOARD OF WATER COMMISSIONERS

REPORT OF THE WATER DEPARTMENT SUPERINTENDENT

FOR THE YEAR ENDING DECEMBER 31, 1975

NUMBER OF GALLONS PUMPED

JANUARY	28,205,100
FEBRUARY	22,331,400
MARCH	25,228,700
APRIL	25,010,300
MAY	32,941,500
JUNE	32,263,900
JULY	36,840,400
AUGUST	33,225,400
SEPTEMBER	32,033,300
OCTOBER	27,376,700
NOVEMBER	24,102,000
DECEMBER	23,164,900

NUMBER OF NEW SERVICES INSTALLED 30

NUMBER OF NEW HYDRANTS INSTALLED 1

NEW EXTENSIONS

Tadmuck Road	650 feet 12 inch pipe
Cold Spring Road	1885 feet 8 inch pipe
Hemlock Road	240 feet 6 inch pipe
Jelley Road	80 feet 6 inch pipe

Respectfully submitted,

Harold A. Fletcher
SUPERINTENDENT, WATER DEPARTMENT

REPORT OF TREE AND MOTH DEPARTMENT

This year there were 82 trees removed, 31 butts removed, 46 trees pruned and stumps ground below ground. Work done on following streets: Main St., Boston Rd., Center Common, Forge Village Rd., Graniteville Rd., Depot Rd., Providence Rd., Stony Brook Rd., River St., Concord Rd., Old Lowell Rd., Lowell Rd., Plain Rd., Oak Hill Rd., Polley Rd., Nutting Rd., Hildreth St.

PLANTING OF TREES

This year there were 68 trees planted. Types of trees: European Linden, Norway Maple, Sugar Maples. Location of trees: Main St., Boston Rd., Center Common, Griffin Rd., Old Lowell Rd., Concord Rd., Plain Rd., Depot Rd., Hildreth St., Forge Village Rd., Cemetery Rd., Stony Brook Rd.

DUTCH ELM DEPARTMENT

This year there were 28 dead elm trees removed and 6 pruned. Location: Center Common, Main St., Forge Village Rd., Graniteville Rd., Cold Spring Rd., Old Lowell Rd., Carlisle Rd., Route 27, Route 40, Concord Rd., East Prescott St., West Prescott St., Broadway St.

MOTH DEPARTMENT

Insecticide control was applied in two sprays of Flowable Seven material. A low toxic material accepted by most authorities as improvement over D.D.T.

My extended thanks to the Police Department and Highway Department and all others who assisted in any way.

TREE WARDEN
Roger Melancon

REPORT OF THE BOARD OF HEALTH

The Board of Health organized in May with Thomas P. McLaughlin as chairman, Charles G. Colburn, M.D. as secretary and Robert E. McCusker as the third member. Dorothy A. Healy, R.N. was appointed clerk. Board of Health meetings were held on the second Monday of each month at 7:00 P.M.

Members of Town Boards and other interested citizens who have attended Board of Health meetings include the following: Harry Hulings, the Plumbing Inspector, William Collins, chairman of the Conservation Commission, and other members of his committee, Mrs. Theodora Anderson, Medical Social Work Director for the Nashoba Associated Boards of Health, David Scott, Mrs. Eileen Anderson and John Gagnon from the Mosquito Control Board and John Auld, Gary Wolcott and Mrs. Patricia Conefrey from the Share Drug Program. Mrs. Beth Shaw attended our meetings as observer for the League of Women Voters.

A meeting was held in February with a number of Building Contractors to discuss regulations regarding the installation of sewage systems.

Early in the year, a meeting was held with local sewage contractors to discuss the problem of finding a suitable area to dispose of septic sludge. We are pleased to report that a dumping area for this purpose has been opened on town land off Texas Road. The use of this area is limited to Town of Westford collectors.

A Rabies Clinic for dogs was held on May 10th at the Town Garage. This clinic was conducted by Dr. William F. Damitz assisted by Dog Officer, William F. MacMillan. Three-hundred and twenty-six dogs were immunized.

Mrs. Margaret Sudak, R.N. and Mrs. Anne McCusker, R.N. held a Flu Clinic for Town Employees and Elderly Citizens. One-hundred and twenty-five people attended.

We wish to thank Mrs. Margaret Sudak, R.N. for efficiently handling the Board of Health nursing duties including the Well-Child Clinics, which are held on the first and third Tuesdays, and the Well-Oldster Clinics held at the Elderly Housing on the second Wednesdays. Information on these clinics may be obtained by calling Mrs. Sudak.

After fifteen years as a member of the Board of Health, Lucien Menard decided not to run for another term. He worked very hard during those years to improve the health and environment of the Town. We, his co-workers, will miss him greatly.

We would like to thank the following volunteers who have assisted at our clinics: Well-Child -- Mrs. Thelma Lahme, Mrs. Claire Mabee, Mrs. Arlene Pioli and Mrs. Madeline Sambito. Well-Oldster -- Mrs. Barbara Brewer, R.N., Mrs. Jean Downey, R.N., Mrs. Marion Lyman, R.N., Mrs. Anne McCusker, R.N. and Mrs. Carol Pacinda, R.N. Rabies Clinic -- Dennis Courchaine, Mrs. Arline Lavigne, Mrs. Christine MacMillan, Mrs. Rena MacMillan and Mrs. Patricia Milot.

Statistics on our various clinics will be found in the report of the Nashoba Associated Boards of Health.

Respectfully submitted,

Thomas P. McLaughlin, Chairman
Robert E. McCusker
Charles G. Colburn, M.D.

REPORT OF THE NASHOBA ASSOCIATED BOARDS OF HEALTH

Well Child Conferences

With the projected cut-backs in Medicaid eligibility, we expect to see a continuing if not increased use of the W.C.C. by young parents in our sixteen member towns. These clinics offer a high quality Medical and Nursing supervision of young children with prompt referral to the family physicians when problems are encountered.

Here again, emphasis is on prevention and one of the most important public health goals is the eventual eradication of childhood diseases. We offered immunization against diphtheria, tetanus, whooping cough, polio, measles, mumps and rubella. Tuberculin testing and testing for lead poisoning were also carried out in the Well Child Conferences.

During 1975, 731 children made 1546 visits at 154 clinics. Of these, 91 children were served in clinics in your town and 0 were tested for Lead Poisoning.

School Health

Immunization clinics were offered to all towns.

Our dental health specialists, nurses, social workers and sanitarians all contributed their expertise in assisting school personnel as they attempted to upgrade the health of school children.

During the Spring months Nashoba provides the services of a pediatrician and the Director of Nursing to conduct school immunization clinics. All member towns (except Harvard and Littleton which provide their own school immunization clinics) received these Nashoba immunization clinics. In 1975, the following immunizations were administered in fourteen of our Nashoba towns:

TD (Tetanus-Diphtheria)	818
SPV (Smallpox Vaccine)	333
M-M-R	1981
Oral Polio	840
Tine Tests	1082

Dental Health

Nashoba has been a pioneer in many of its programs and its dental health program is an outstanding case in point. Every year since 1953 Nashoba has offered this fine program in all its schools and it is available to all the school children in our sixteen-member towns. This year the Dental Health program has been introduced into the Well-Oldster Clinics and our dental hygienists have been available for periodontal screening of all those attending these clinics. Our three extremely competent dental hygienists, Mrs. Eva Dee, Chief Dental Hygienist, Mrs. Janet Lorman and Mrs. Alice Watson, are all graduates of Forsyth Dental School. Mrs. Lorman has been on the Nashoba staff since 1954, Mrs. Dee since 1961 and Mrs. Watson since 1967. These three skillful professionals have accomplished the following amazing workload during the 1974-75 school year:

	<u>Total in the 16 Towns</u>	<u>In your Town</u>
Grade 1	1258	183
Grade 2, 5, & 8	4252	717

Laboratory

In 1975 Laboratory services were further expanded to include the chemical testing of water. At a regularly scheduled Quarterly Board Meeting, the Boards voted to change the following fee schedule in an effort to defray the cost of this expansion:

1. Complete chemical test for new private dwellings . \$15.00
2. Following tests on water from private dwellings .. 5.00
(cl, hardness, alkalinity, PH & Fe)
3. Lake Improvement tests 10.00
(for determining detergents & other contamination for Ecology groups)
4. Bacterial testing on water from new & old No Charge
housing

These charges are only a fraction of the cost that private laboratories charge for the same tests so there is considerable saving to the residents of Nashoba towns.

Since 1974 we have had a student working part time in the laboratory as a Laboratory Technician. We agreed in October to assume partial salary responsibility for this staff member as it would not have been possible to expand the laboratory without this additional personnel.

In 1976 we are looking forward to developing further tests that are in line with safeguarding the health of all Nashoba residents.

Community Nursing

During 1975, Mrs. Noreen Basque, Nursing Director, made several important innovations in the Nursing Service. Some of these led to a consolidation of services projected for 1976 in line with recommendations of the State Regulatory Division. In October, the Nashoba Nursing Service was again certified by the Federal government to provide reimbursement services to Medicare patients within the twelve (12) Nashoba Nursing towns and the two (2) member towns that have agreements for these services. Problem-oriented records were instituted in January which is in line with modern record keeping. Mrs. Basque and her Supervisors have provided In-Service education on the following subjects: two sessions on the nurse's role in dealing with alcoholism; one session on retarded and developmentally disabled children; one on podiatry for the elder citizens; several sessions on the problem-oriented record; one on breast-self examination; and two sessions on the nurse's role in the school.

During this past year Nashoba continued to offer Home Health Aides and Physical Therapy through contracts with other agencies. Referrals continued to come from coordinated care centers in hospitals within and contiguous to our district.

In 1975, some of the nurses of the Nashoba Nursing service indicated their intention to have the Massachusetts Nursing Association represent them. The Nashoba Associated Boards of Health has been formally notified of this by the Massachusetts Labor Commission.

Recommendations are available through the State Regulatory Division for changing the structure of Nursing Services similar to Nashoba's so that they will be independent of Boards of Health. However, this is undoubtedly well in the future and we are awaiting further information regarding these recommendations. Meanwhile we are continuing with full

certification of our Nashoba Nursing Service.

Well-Oldster Clinic

There has been an appreciable increase in attendance at all Well-Oldster Clinics this past year. Various screening tests have been performed and appropriate referrals made to family physicians. In one town a local dentist offered to instruct our dental hygienists so that they can offer periodontal screening in the Well-Oldster Clinics. Beginning in December, 1975 the Nashoba dental hygienists have started this screening and will eventually attend at least one W.O.C. in each town on a yearly basis.

In 1975, there was a total of 3464 patient visits to Well-Oldster Clinics in all sixteen-member towns. 360 of these were in your town.

Medical Social Work

Mrs. Anderson, Medical Social Director reports that her home visits to patients have increased this year with a total of 468 in all. Referrals were received from every Nashoba Department with the Nursing Service making the largest number. Our second social worker, Mrs. Schultz, although working on a very part-time basis has greatly assisted Mrs. Anderson in meeting the many problems referred for care.

Mrs. Anderson sees the needs of the elderly patient living alone as one of the most difficult and many-faceted problems in our society. She feels the elderly should be helped to stay in their home whenever possible, but the problem of getting necessary assistance for them is far from being solved. She has been working with the Councils for the Elderly in trying to identify those various needs and has been particularly interested in observing the establishment of such fine examples of housing for the elderly as the one recently completed in Littleton.

During 1975, Mrs. Anderson and Mrs. Schultz made the following conferences or contacts:

Conferences	-	1098	
Meetings	-	105	(includes supervision with groups such as Council on Aging, Well-Oldster Clinics, Family Service, etc.)

Environmental Sanitation

Environmental Sanitation under the Supervision of Mr. Gerald Collins, Chief Sanitarian, with Mr. Donald Melloon as Field Supervisor has grown appreciably during the past 2½ years. The department has 3 full-time Assistant Sanitarians and a full-time Food Inspector. This makes it possible for Mr. Collins to divide the towns into four (4) districts with a Sanitarian covering each district with Mr. Melloon available for on-site problem consultation as well. As the State has decreased its services, Nashoba has attempted to fill the gap and give our citizens the necessary services. Environmental Sanitation is an excellent example of this.

The Following statistics demonstrate the extent of their services in your town:

Services to Eating Places	28
Services to Other Food Establishments	4
Services to Private Water Supplies	160
Services to Nuisance Complaints	83
Services to Housing Problems	2
Services to Sewage Disposal	478
Services to School Buildings	1
Services to Bathing Beaches	8
Services to Child Care Centers	1
Miscellaneous Services Rendered	6
Visits to People Not at Home	3
Conferences with State Officials	2

Rabies

During May of 1975, a rabies clinic was held in each of our sixteen-member towns. We maintained our high score of immunizations, doing well over 2,000 dogs again this year.

In your town we immunized 326 dogs against rabies.

SHARE

Financial Summary

SHARE's total income, January 1 - December 31, 1975, is \$733,562.35. During this same twelve-month period, SHARE actually expended \$12,154.35 in services (direct: \$10,569.00; indirect: \$1,585.35) to residents of Westford. That is, 1.7% (\$12,154.35 divided by \$733,562.35) of SHARE's income went to Westford. Westford contributed \$6,750.00, which is 0.9% of SHARE's income. For each dollar Westford contributed, Westford Citizens received \$1.80 in services.

Service Delivery Summary

The Anabasis House Program has seen no individual clients from Westford in 1975. The Anabasis Day Care Program has provided services for one (1) client.

The Outpatient Clinic (methadone) has seen one (1) client from Westford for a total of nine (9) person weeks.

The Morningstar Counseling Program has counseled 34 youths and their families from Westford for a total of 517 counseling hours.

The Emergency Shelter Program has seen three (3) individual adolescents from Westford for 35 person/days or shelter care.

The OASIS Program has seen no individual clients from Westford in 1975.

Residents from Westford have been seen at Central Intake for counseling. Seventeen (17) individuals from Westford have been seen this year.

Other SHARE services provided to residents of Westford include the 24-hour Hotline (473 total calls in 1975) and 325.5 hours of Community Education and Liaison Service.

SHARE Staff and Facilities

SHARE operates a number of programs for residents of the Greater Lowell Area. These programs are coordinated clinically through the Central Intake Unit, and administratively through the Business Office. Both of these coordinating arms are located at 660 Middlesex Street, Lowell. C.I.U. has three staff, the Business Office has six staff (two are half-time). C.I.U. coordinates the Hotline, all referrals, and physician coverage.

Anabasis House residential and day care treatment programs are co-located at the Middlesex County Training School in North Chelmsford. There are eight staff, including trained ex-addicts, a nurse, and a licensed teacher.

The Outpatient Clinic, located on Salem Street in Lowell, provides methadone maintenance, detoxification, and counseling services. The staff consists of eight full-time persons, plus part-time physician coverage.

Morningstar, with counseling offices at 150 Middlesex Street, provides many of its services in the junior and senior high schools throughout the area.

The SHARE Emergency Shelter is located in a separate building from Anabasis House on the grounds of the Middlesex County Training School in North Chelmsford. The staff consists of a residential houseparent couple and one counselor, plus relief houseparents.

OASIS, SHARE's newest program (December, 1974), is located on Astor Street in Lowell. There are nine staff, including two teachers.

Of the thirty-five SHARE professional clinical staff, twenty-one have at least Masters degrees.

I trust that this information will be of value to you in assessing SHARE's contribution of needed services to the citizens of Westford. I would be pleased to answer any questions you might have regarding this report of any of SHARE's programs. Please do not hesitate to call on me.

Respectfully submitted,

Douglas R. Murray
EXECUTIVE DIRECTOR, SHARE

REPORT OF THE CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

During the past year the job of mosquito control was accomplished by a relatively small staff, for the size of the project. There are thirty-two (32) towns spread over six hundred (600) square miles. The personnel included eleven (11) full time and ten (10) temporary employees. Some of the temporary employees participated in the CETA program, and were trained in mosquito control methods by CMMCP Staff.

We responded to all requests for civic functions such as: outdoor graduations, town festivals, fairs, carnivals, concerts, horse shows, etc. Also we assist with the task of mosquito control for religious organizations, scouts and camps.

There were one hundred and thirty-two (132) larviciding operations and two hundred and twenty-six (226) adulticiding operations carried out throughout the member towns. We also cleaned and removed debris from two hundred and twenty-three (223) culverts, cleared, cleaned, dug and removed trash, dead trees, brush, and all other sorts of debris from two hundred and thirty-three (233) streams and ditches, for a total of forty-eight thousand, six hundred and thirty-eight (48,638) feet, nine and two tenths (9.2) miles.

Our plans for next year will be basically the same, except more concentration on Source Reduction work will be emphasized, as this is the most permanent form of mosquito control. Also next summer we may have in our arsenal, Ultra Low Volume (ULV) equipment, to help us with the adulticiding aspects of our operation.

In order to carry on an effective mosquito control operation of any type, there must be good team work. We feel that this was accomplished in most of the member towns this past year. We would like to thank these towns for their cooperation, and we look forward to this type of help in the future.

Respectfully submitted,

Rev. Richard S. Armstrong
CHAIRMAN OF COMMISSIONERS, CMMCP

REPORT OF THE BOARD OF APPEALS

The policy of the Board of Appeals is to have a Public Hearing about once a month. With each application received a fee is required paid to the Town of Westford. The fees are as follows:

Residential	\$30.00
Commercial	50.00
Filling Station	75.00
Industrial	75.00

In 1975 there were seven Hearings with twenty-two Appeals. The appeals, dates and decisions were as follows:

<u>DATE HELD</u>	<u>APPEAL</u>	<u>DECISION</u>
February 13	To use part of cellar for grooming of dogs.	Restricted to Mon-Fri days. Provision for off-street parking.
February 13	To construct house on a lot with insufficient frontage and area.	Restricted on westerly lot line for minimum of 150' of frontage.
February 13	To allow storage of six commercial vehicles.	Restricted to screen southeasterly direction. Eight ft. fence installed. Equipment leaving between 10 pm & 7 am exit north.
February 27	To allow use of accessory building as a dental office for owner.	Restricted to no exterior changes. Parking for no more than 6 additional cars & only in an easterly direction. Screened parking. No more than 6 people working at one time; one of whom shall be owner & occupant. 4'x4' sign authorized.
February 27	To change from Residence A to business zoning said lot.	Withdrawn
April 24	To construct house on a lot with insufficient frontage.	Granted
April 24	To construct garage with insufficient footage to lot line.	Granted
August 14	To construct house on a lot	Granted

with insufficient frontage
and area.

August 14	To partically tear down and new addition built for two-family residence.	Provision made for off street parking 75' from westerly lot line.
August 14	To construct a two-family dwelling on said lot.	Provision made for off street parking.
August 14	To allow usage as two-family dwelling.	Provision made for off street parking in rear of building.
August 14	To construct an addition with insufficient footage to lot lines.	Withdrawn
August 14	To construct house on a lot with insufficient area.	Granted
September 25	To maintain pool and deck erected with insufficient footage to lot line.	Remove partially completed structure to deck level by Oct. 31. Wiring permit obtained for existing pool wiring.
September 25	To construct addition with insufficient footage to front lot line.	Granted
September 25	To temporarily allow existence of two homes on this lot.	Restricted to removal of camp by June 1, 1975.
November 20	To construct a house on a lot with insufficient frontage.	Granted
November 20	To construct a house on a lot with insufficient frontage.	Granted
November 20	To construct a house on a lot with insufficient frontage.	Restricted to a minimum of 70' from Parcel D situated as shown.
December 11	To construct and operate an Auto Body repair garage.	Denied
December 11	To allow the boarding of a maximum of fifteen horses and the giving of riding lessons and hayrides.	Granted

December 11

To construct a house on a lot with insufficient rear yard setback.

Restricted to the east-
erly side of building
for driveway.

BOARD OF APPEALS

John J. Barretto, Chairman
John J. Kavanagh
Warren Morrow
James D. Hansen, Alternate
James Healy, Alternate
Carlene Johnston, Clerk

REPORT OF THE CEMETERY DEPARTMENT

Activities taken place during the year were:

Much work has been done to beautify the Cemeteries. New flower gardens have been planted. One garden, in particular, is planted in the shape of a "76" commemorating the up-coming Bicentennial. The Wright Cemetery has a new gate reconstructed from the original hinges and nails.

Mr. George Georges has made a generous donation of land bordering Fairview Cemetery. Future plans for this area include a building, storage area, and nursery.

The Cemetery Department has been working very hard preparing for the up-coming Bicentennial. An extensive amount of time has been devoted to locating and marking the graves of the Minutemen. The Minutemen Grave Markers have been restored and will fly Betsy Ross Flags in 1976.

We extend our sincere "THANKS" to our employees for their outstanding work.

Burials (Jan. - Dec.)	--	32
Cremations	--	7

Respectfully submitted,

Shirley M. Anderson
Clayton E. Dearth
Brian L. Vaughn

Cemetery Commissioners

REPORT OF THE WESTFORD 4-H CITIZENSHIP CLUB
AMBULANCE FUND

The members of the Westford 4-H Citizenship Club want to thank the townspeople, town officials and our expertly trained and considerate volunteer Ambulance drivers and attendants, and the organizations such as the Westford Golden Age Club and the Westford Elderly Housing Tenents for their continuing support of the Westford Ambulance Fund.

We have received many letters commending the efficiency and quickness of the Westford volunteer Ambulance service. "May God bless them for their kindnesses."

When you give to your Ambulance Fund the total gift goes into the Fund. The 4-H Citizenship Club raises the money for a seperate account to pay for the postage and stationary to send our Thank You notes. Those notes go to all donors except during a Drive for a new ambulance. Our new mailing address is as follows; Westford Ambulance Fund, P.O. Box 197, Westford, Mass. 01886.

The financial statement follows:

Balance on hand, January 1, 1975	\$10,622.34	
Received:		
From Memorial and Gifts	1,970.00	
From Sale of American Flags	751.59	
Bank Interest	23.50	
Total Receipts, December 31, 1975		\$13,367.43
Expenditures:		
Repairs for back up Ambulance	126.73	
Blood pressure machine	135.00	
Total Expenditures		261.73
Balance on hand, December 31, 1975		\$13,105.70
Balance in Bank	\$13,105.70	

Respectfully submitted,

(Mrs.) Pamela Grant Cahill
Treasurer Ambulance Fund

REPORT OF THE DEVELOPMENT AND INDUSTRIAL COMMISSION

The year 1975 was one of transition for the Development and Industrial Commission. A reorganization was initiated at the request of the Chairman to broaden the base of the organization and make it a more effective and representative town group.

New members were drawn from various town boards, including Selectmen, Planning Board, Conservation Commission and the Board of Health. In addition to these new members, individuals from the local business and Real Estate community were appointed.

The newly constituted commission acquired a broad range of experience and knowledge from these new members. The operation of the Commission should be considerably more effective once adequate zoning is adopted so that the commission can function as it was intended.

To attract new industrial/commercial development, the need for definitive zoning is obvious, particularly in the Route 110 area where the existing 200' setback restricts sensible development. A step by step revision of the zoning issue is favored by the commission and once it is achieved the commission will be in a position to contribute in a more concrete fashion to sensible development for the Town of Westford.

Respectfully submitted,

DEVELOPMENT & INDUSTRIAL COMMISSION

REPORT OF THE WESTFORD BICENTENNIAL COMMITTEE

The high point of Westford's Bicentennial Year 1975 was the dedication on July 3 of Westford's new flagpole and United States flag, purchased with the funds voted for that purpose at the 1975 Annual Town Meeting. A Bicentennial flag was subsequently purchased by the Bicentennial Committee, and has been raised with the American flag. The sum of \$2,000.00 paid for the white, 60-foot fiberglass flagpole and the American flag. Included in the price of the flagpole was not only its installation but also the careful removal and preservation of the old wooden flagpole. This historical flagpole had been dedicated in 1861 in honor of the Westford men serving in the Civil War. The 1861 dedication plaque has been refastened to a section of the old flagpole for preservation in the Town museum. The remaining section has been cut into two feet lengths and offered for sale.

The color guard for the raising of the new American flag was composed of adults representing the Town's long-established organizations; the flag was lowered and placed into the hands of a color guard composed of Westford's youth.

The dedication ceremony program was coordinated by the Westford Bicentennial Committee. It was successful because dedicated Westford citizens generously donated their time and effort toward planning and implementing the program, and also because of the excellent attendance and participation by representatives of the Town's organizations and by individuals. The Bicentennial Committee extends thanks to all who participated, and most especially to the Westford Academy Band who provided appropriate music for the ceremony.

All costs for the dedication program were paid for through the generosity of the Littleton/Westford Lodge No. 1891, BPOE, the Veterans of Foreign Wars, Post 6539 of Forge Village, and the F. S. Healy Post 159 American Legion.

The Bicentennial Committee has been conservative in their ideas and have felt that general participation based on individual effort and contributions are more appropriate than expending Town taxes. The Town of Westford has appropriated \$200.00 each year for the last three years for committee expenses. To date, none of this money has been spent; the Committee members themselves absorbing most of the minor expenses. For 1976, the Committee will ask for an appropriation of \$200.00 to cover some of the expenses expected to occur with the dedication of the 1792 Westford Academy building, and for other various expenses.

The 1792 Westford Academy building is scheduled for dedication as a Town museum during the coming year. The restoration of the building has continued during the Nashoba Technical High School year; however, unexpected structural repair work has caused a delay in the completion of the project. Completion of the restoration is anticipated well within the Bicentennial Year. Plans are also underway to make the Academy building a National Historical Monument.

As detailed in last year's Annual Town Report, the funds for the restoration were raised through donations from individuals and interested organizations, and matched by grant funds from the Massachusetts Bicentennial Commission. The restoration work is being performed by Nashoba Technical High School students under the direction of the faculty and staff. The management of the project has been assumed by the

Westford Historical Commission.

A most significant result of this work is the experience gained by the students of Nashoba Technical High School. This experience is not only work related, but also community related as these students become involved in preserving their Town's past for future generations.

Additionally, community interest and pride in the project appears to be increasing. Donations are being made to further the progress of the restoration. All expenses incurred in the professional placement of a 6'X12' granite slab as the front entrance were donated. Artifacts, letters and documents, and necessary museum equipment are being donated by individuals, Town organizations, and Town Departments such as the Fletcher Library and the Westford School Department. Records are being kept and recognition will be made of contributions of time, effort, money, and materials. An appropriate permanent display of contributions of Westford's Bicentennial celebration is planned for display within the Town museum.

The Bicentennial Committee designed, produced, and sold a limited number of ceramic plaques that illustrated four of Westford's historical landmarks: the 1792 Westford Academy building, the Colonel John Robinson house, the First Parish Church, and the grave marker of Reverend Willard A. Hall, minister of the church during the Revolutionary War period. These plaques were well received by Westford's residents.

All profits from this and other projects carried out by the Committee will be used to further knowledge and awareness of Westford's heritage.

The plans for the Bicentennial Year 1976 include the Town museum dedication and endorsement of the presentation by the Westford Players of "SCRATCH", Archibald McLeish's version of "THE DEVIL AND DANIEL WEBSTER."

A major project being implemented is to make the Bicentennial Reprint Edition of the History of the Town of Westford, by Reverend Edwin A. Hodgemen. The original edition of this history, published in 1883, is the most complete compilation available of Westford's early history. The Committee believes that this unique book records the heritage of the founders of our Town of Westford and also of the nation. It is hoped that widespread availability of Hodgemen's history will help bring about an increased awareness of our heritage--an awareness that will serve as prologue for Westford's future.

Respectfully submitted,

Doris R. Karkota, Chairman
Theodore W. Engel, Vice Chairman
Jack Dimond, Secretary & Treas.
Barbara Brewer
Arlene Dimond
Grace Forty
Bette Hook
Charles S. Kennedy
Gordon B. Seavey
W. Raymond Shea
Ethel Shea

The Westford Historical Commission was created by vote of a Special Town Meeting in January 1975. Massachusetts General Laws provide for the establishment of such a commission, charging them with "the preservation, promotion and development of the historical assets of the Town. The Commission is to co-ordinate the activities of organizations having similar aims and purposes in the preservation of local and historical assets, whether real or personal. The Commission may receive gifts, contributions and bequests from individuals, local and regional associations, or governmental bodies."

The Town Meeting of January 21, 1975 then voted to transfer title of the former Center Fire House to the Commission, to be restored as the original 1792 Westford Academy building and maintained in the form of a Town Museum.

In keeping with the purpose of the Commission, we have worked with the Bi-Centennial Committee, which has raised funds and obtained matching grants for the restoration of the Academy building, and with the Nashoba Regional Technical High School, whose Historical Restoration Division of the Carpentry Department is doing the actual work as a school training project. The Nashoba Technical School should be given special commendation for the extensive historical research, made throughout a wide area of New England by examining similar existing structures and by study of archives and related materials of the period, as well as the actual work of restoration itself.

The restoration of the 1792 Academy building is well under way. Some delay has been occasioned by the finding of weakened main beams supporting the second floor; however, these are now replaced. Considerable progress has been made in the restoration of the interior. We expect soon to see the restored porch over the front entrance, resting on the massive eight-ton granite step, hand-cut and specially tooled, donated by the H. E. Fletcher Company and installed with the help of the Pomerleau Brothers Company.

In the near future, it is proposed to rebuild the original "Necessary House", as shown in old photographs, as an addition to house modern facilities, and an office. This will provide more floor space for meetings, etc., in the main building. Since no further grants in aid are available, the money for the addition will come from a separate fund-raising project.

It is hoped that the entire restoration will be completed this Bi-Centennial year, and the 1792 Westford Academy building will take its place in our community life as the Westford Town Museum, which will be maintained and operated by the Westford Historical Society, Inc.

Respectfully Submitted,

Alexander Belida
Edward Chambers, Jr., Chairman
Grace E. Forty
Charles Kennedy
Bernice G. Picking
H. Arnold Wilder, Secretary
Florian Witowicz

NORTHERN MIDDLESEX AREA COMMISSION

The Northern Middlesex Area Commission is a public body created by and for the eight towns and one city that make up the greater Lowell area. The Commission consists of twenty-seven local people: one from each Planning Board; one from each Board of Selectmen; one from the Lowell City Council; and one alternate from each community designated by the Manager in Lowell and the Selectmen in the towns.

The Commission provides policy leadership to a staff of planning professionals and technicians, and meets monthly at its 144 Merrimack Street, Lowell Office. The public is always welcome to attend these meetings.

Generally, the work of the Commission can be best described in the following four categories:

1. COMPREHENSIVE REGIONAL PLANNING

This is the essence of NMAC's statutory mandate set out in Chapter forty-B of the Massachusetts General Laws. By 'comprehensive', we mean that plans are developed and designed to carry forward an agreed-to policy toward the entire complex of problems and opportunities that characterize our area. Comprehensive planning assures that a plan for one function (for example, environmental protection) will not frustrate and undermine a plan for another function, (for example, economic development) but rather support and complement it. The underlying policy is, of course, a value judgement arrived at by the Commission. The Commission does not take its policy position in a vacuum. As a group, the Commissioners hear the views of the State and Federal governments and, individually, they bring forward the community point of view. Staff add data and analysis to the deliberations, which resulted in the Commission's expression of regional values in terms of policies, goals, and objectives. These are further defined in a land use plan which unites diverse functional plans into a single form. The Commission has available land use plans, relevant data concerning our area, and statements of policy, goals, and objectives. These are updated on a continuing basis.

2. REFINEMENT OF FUNCTIONAL PLANS FOR IMPLEMENTATION

This aspect of our work and all others occur only within the context of the comprehensive planning policy discussed above. Occasionally, detailed findings from this closer examination of a particular problem result in revisions of underlying policy, but for the most part, the result is short and long range programs to give force and effect to the comprehensive policy. Thus, it is understood that NMAC's detailed plans for housing, transit improvement, water supply, highways, economic development, environmental protection, and other functional concerns, will be consistent with each other and with the comprehensive planning policy. Major work undertaken in 1975 included: a comprehensive multi-model transportation plan; a transit development program; and a water quality management plan which deals with both direct and indirect sources of pollution. Also, the Commission has pending designation of the area for Federal Economic Development District benefits.

3. PROJECT REVIEWS AND CLEARINGHOUSE RESPONSIBILITIES

To comply with Federal and State statutes, the Commission reviews, as a prerequisite for funding, most project and program applications for Federal grants and aids, as well as projects to which the Commonwealth's environmental review statute applies. In most cases, the NMAC review is advisory, but in a few, the Federal granting agency requires consistency with area-wide plans. It should be noted that this regional planning review applies to State and private applicants as well as to city and towns.

At the same time NMAC is reviewing for regional significance, the proposals are circulated to other local agencies which might be interested. Often, this is the only source of information about State and private sponsored projects that may directly affect a municipality. During 1975 over \$120 million worth of such projects were reviewed including a manual records and information system for the town, Comprehensive Employment and Training Act (CETA) funds, several Community Teamwork, Inc. programs including Headstart, Housing Rehabilitation and Deleading and other programs too numerous to list here.

4. TECHNICAL ASSISTANCE

As a means for refining and applying plans, while providing needed services to local agencies, the Commission sets aside staff time to assist its members to advance locally initiated programs and projects. In many cases, the essential data and analysis have already been prepared in conjunction with Commission planning work, and need only to be shaped to the local need.

In a few instances, the community project requires extensive surveys and research. This more extensive commitment is made (budget permitting) only if the project will have value to the other member communities. Although NMAC has not entered into supplementary contracts with its members to provide planning services, this is a possibility, provided the services fall within NMAC overall comprehensive planning policies.

There are also frequent demands by State, Federal, and private or quasi public agencies for technical assistance. Data for potential investors in the area, reviews of State recreational plans, and population projections for health planning are examples.

During 1975, NMAC's technical assistance program focused on the new Community Development Block Grant Program replacing many of the old U.S. Department of Housing and Urban Development grants. In addition to general guidance in the preparation of applications and documentation, NMAC staff were directly involved in the submission of seven applications from our member communities.

Westford received a grant of \$15,000 for rehabilitation of the Roudenbush School for use as an elderly center and facility for alternative recreational facilities.

Staff also responded to local requests from the Housing Authority on section 8 housing assistance, the Historic District Study Committee on inventory techniques, and the Selectmen and Council on Aging relative to the town's participation on Council on Aging Bus, Inc.

5. BUDGETS AND A BALANCED PROGRAM

NMAC's ability to carry out the full range of services described above is a budgetary matter to a great extent. The Commission recognizes the importance of a balanced program. Recently, the increased Federal emphasis on water quality and transit and highway planning has resulted in substantial grants to prepare and refine functional plans in these areas of concern. It should be noted that these grants were made to NMAC because we are a comprehensive planning agency.

During 1975 over \$261,259 were expended under the following Federal grant contracts: U.S. Department of Housing and Urban Development \$30,000, Mass. Department of Public Works/Federal Highway Administration \$56,000, U.S. Department of Transportation, Urban Mass Transportation Administration, \$215,550, Mass Department of Public Works, Bureau of Solid Waste, \$6,000, Lowell Regional Transit Authority, \$14,885, Mass Department of Public Works/Skidmore, Owings & Merrill, \$5,000, Council on Aging Bus, Inc., \$7,368, U.S. Environmental Protection Agency, \$456,840, City Development Authority, \$12,000.

To match those grants and to provide local services \$60,000 was provided by the NMAC member communities. \$2,850.00 was Westford's share.

6. PROSPECTS

The Commission believes it is of paramount importance that area-wide planning be a cooperative intermunicipal process, based upon regional values expressed by people responsible in the ultimate to the voters of the area.

There have and will continue to be proposals to accomplish area-wide planning through sub-state or quasi-public agencies. It seems to us that this approach blurs the responsibility and makes insensitivity to local concerns more likely. The Commission argues that locally directed regional planning is protective of local prerogatives, given that there are problems and opportunities that are solvable or realizable only on an area-wide basis.

There are many critical problems begging for action in an area-wide context in our area. Our economy, solid waste, water supply, transportation, land use, and water quality are a few. The Commission will continue to advise on the appropriate actions and provide the areawide context. However, it is our member communities which must carry out those plans, and press our State and Federal officials to help. If our member communities will strive to work together on common problems, those who look to strong mid-level government to solve areawide problems will have little support. NMAC is always available in an advisory capacity to work with every local board and agency to

expedite actions and develop programs and projects that will benefit both the community and the area

Respectfully submitted,
Westford Members, NMAC

Samuel A. Richards, Jr.
Selectmen

Paul L. Davies, Jr.
Planning Board

Ronald Kangas
Alternate

REPORT OF THE RECREATION COMMISSION

ADULT RECREATION

The Adult Evening Recreation Program is a successful and popular program. This year, Women's Volleyball, supervised by Mrs. Jackie Fisher, is in its third year of popularity. Women's night is conducted at the Abbot Middle school gym every Tuesday evening from 7:00 till 10:00 p.m. A total of 50 women are involved with the program and as many as 6 teams are playing on the court this year.

Men's Basketball Night continues to draw a large number of men every week on Monday night at the Abbot Middle school gym. Basketball is played from 7:00 - 9:00 p.m. Both programs start in September and continue through May.

The Westford Women's Softball League enjoyed a successful third season with a total of 52 women competing on three teams. They played every Tuesday evening at the Robinson School field. Mrs. Judy Claremont did a fine job organizing this popular activity.

The Men's Softball League had a total of 160 men participating on 11 teams. They played a total of 21 games which started in May and ended in August. They played their games Monday through Thursday at Forge Field, Frost and Westford Academy. Included in the schedule were play-off games and a Championship game. Mr. Ed. Donnelly as President of the League coordinated this activity.

All adult recreation programs are completely self-supporting with all costs borne by the participants except for the facilities provided by the School Department and the Recreation Commission.

ARCHERY

Instructional archery was again offered this year thanks to the efforts of a volunteer who took the program on. A total of 30 children between the ages of 11 and 18 met every Thursday evening at the Abbot Middle School during the month of July. Basic fundamentals, safety rules, and a lot of fun was provided along with qualified instructions.

BASEBALL, YOUTH

The Westford Youth Baseball League continued to be one of the most popular recreational activities in Town. In 1975 over 500 boys and 70 girls participated in the program. The league consisted of 40 teams divided into 4 separate age groups. The Pee Wee division was for 8 year olds, the Minors for 9 and 10 year olds, the Majors for 11 and 12 year olds, and Senior division for the 13-15 year olds. Each division had play-off and championship games and also fielded All-Star teams which competed in outside tournaments with surrounding towns.

This year in compliance with a Court Ruling girls between the ages of 9-12 were allowed to play on boys teams of the same age group. Those girls who chose not to play on boys teams were then organized into a separate league called the Westford Girls Baseball League. This league was comprised of 4 teams which played a scheduled number of games with play-offs and a championship game.

Next year, both leagues anticipate an even larger number of boys and girls participation in organized baseball.

BASKETBALL

This year the boys program officially became known as the Westford Basketball League. Approximately 120 boys in the 5th-8th grade level participated in the instructional league at the Abbot Middle school every Saturday for a total of ten weeks.

The league consisted of 7 scheduled games and practices for each team and included play-offs and a final championship game.

The program was enthusiastically received this year and was a great improvement over past programs, due to the fact that over 15 volunteers gave their time as coached and helpers. This enabled every boy who registered a chance to play on a team.

The goal for next year will be to develop a larger league through better organization and town support.

The Girls Basketball program also became a league with organized team play every Saturday at the North Middle School. A total of 60 girls 5th-8th grade under the direction of two salaried instructors played on 4 teams with a short schedule and a final championship game. Next year this league hopes to expand with more teams and a longer schedule if the interest level remains high.

A banquet was held for both leagues with awards to the winners in both divisions.

EXERCISE PROGRAM

In its second year of operation, the youth exercise program attracted 65 young adults between the ages of 13 and 19. The program was supervised by Mr. Robert Checchi. It offered a wide range of exercises on the Universal Gym pertaining to specific sports. Also controlled weight lifting and running heats were conducted. The program was open Monday through Friday at the Westford Academy Gym for a period of 8 weeks during July and August.

FOOTBALL

The Westford Lions Pop Warner football team completed their third season in the Wachusett Pop Warner League. Forty boys and 24 girls between the ages of 11 and 13 participated in this program. The football team was coached by Mr. Robert DeFilippi with assistance from Mr. Russ Carlson. The cheerleaders competed for the second year in the Cheerleading. Competition sponsored by the Wachusett Pop Warner Football League. The cheerleaders were coached by Mrs. Jean Wilkie with assistance from Mrs. Elaine Martin and Mrs. June Costelle.

GYMNASTICS (WINTER PROGRAM)

This new program attracted over 50 girls grades 5th-8th who under the instruction of a qualified gymnast who volunteered her time and a helper, improved their skills in all of the specific areas offered in the summer programs. The program was eight weeks long and was conducted at the Westford Academy gym each Saturday afternoon for 2 hours. At the conclusion of the program an open house was held for all interested parents and friends. The popularity of Gymnastics has grown rapidly and this winter program hopefully will be offered again next year.

GYMNASTICS (SUMMER PROGRAM)

This popular program was conducted this past summer during the weeks of July and August. A total of 35 children per day attended morning and afternoon sessions at the Westford Academy Gym. The youngsters were instructed on the balance beam, uneven parallel bars, floor exercise, vaulting and mini-trampoline. The salaried instructors who are qualified gymnasts were Mrs. Joy Hayes and Mrs. Ellyn Guinness.

At the conclusion of the program an open house exhibition was presented for parents and friends. They also had a mini-meet amongst their group with 2 Massachusetts rated gymnastic judges to score each child on their presentation.

This is a well conducted program which continues to grow larger every year.

ICE SKATING

In 1975 members in attendance at a Special Meeting of the Westford Skating Program voted unanimously to change the name of the program to the Westford Ice Skating Association.

A review of the program's last 4 years discloses significant changes. The number of families increased from 153 in 1972 to 272 in 1975. Individual enrollment now stands at 541 compared with 350 four years ago.

Expenses continue to increase and have almost doubled since 1972-73. Ice rental and league fees, the major expenses, continue their upward trend. In 1972-73 cost was \$28,863. For 1975-76 the cost will exceed \$46,000. Total expenses will approximate \$52,000 of which \$9,500 is provided by the Town of Westford to defray the cost of renting ice. All other costs are borne by the membership and are met via fund raising events and membership fees.

At present more than 80 volunteer men and women give unselfishly of their time and effort to maintain a full Fall and Winter program whereby all residents of Westford have the opportunity to enjoy a healthy form of exercise and entertainment.

SUMMER PARKS

The Summer Parks program is one of the most popular programs enjoyed by the children of the Town. The programs supervision is by a paid Director and 10 salaried counselors, one boy and one girl, at each of the 5 playgrounds in the program. The counselors, all of whom are college age, functioned exceptionally well at their respective playgrounds.

Sessions were held daily from 9:00 a.m. - 12:00 p.m. except during inclement weather. Activities included creative crafts, chess, checkers, kickball, volleyball plus a variety of organized games. A Field Day was held on the last day of the program at the Abbot Middle School field and was such a success that it will be a yearly event.

The Bowling program was provided during the summer and each week the children went to the Lowell Brunswick Lanes for an afternoon of bowling.

Approximately 150 children ages 6-12 enjoyed this worthwhile program. The playgrounds used were Frost, Nabnasset, Cameron, Sargent, and Robinson.

TENNIS

This popular program is conducted on a clinic level with excellent results. Approximately 91 children grades 1st through 5th participated in twice a week lessons at the Roudenbush school courts. Basic forehand, backhand, serve, positioning on court, scoring and beginning doubles were taught. These clinics were taught by two qualified and salaried instructors, Mrs. Barbara Capone and Mrs. Cindy Conry.

An instructional clinic was also provided at the Nabnasset School once a week for children in the 1st through 5th grades by a qualified instructor. This clinic will be offered again next year as a result of this years attendance.

At the Junior High and High School level, 103 students took part in a clinic conducted at the High School courts. Sessions were held for three separate groups twice a week for 4 weeks. Instruction in basic grips, forehand, backhand, volleying and scoring was taught by a salaried instructor.

All programs were well received and continue to grow each year as the interest in tennis expands.

TOWN BEACH

Qualified lifeguard protection was provided 10:00 a.m. - 5:00 p.m. 7 days a week for the period of June 21 through Labor Day weekend.

Over 180 youngsters were enrolled in a very successful Certified Red Cross Swim Program conducted in 4 separate 2 week sessions by 2 Red Cross instructors who were also assisted by 2 additional lifeguards for protection purposes. It is significant to note that the number of swim program participants increased by 30% over 1974 enrollments.

The Town Highway Department, Parks Division, again did an admirable job providing daily maintenance, trash removal and general grounds upkeep.

The long delayed Weed and Algae Control Program sponsored by the State Department of Environmental Quality Engineering got underway early in July with Forge Pond as the initial project. As a result of 3 separate weed chemical treatments during 1975 a significant reduction in the overall weed growth was realized. It is expected that additional treatments during the next 2 years will result in further reduction in the aquatic vegetation growth.

WRESTLING

This program was conducted for 10 weeks beginning in April and continuing through August. A total of 39 boys between the ages of 8 and 14 met every Saturday morning at the Westford Academy Wrestling Room for instruction in fundamental wrestling. The boys were capably taught by a volunteer, Mr. Jim Hall, who plans to conduct a similar program again next year.

PARKS IMPROVEMENT

Capital improvements for Fiscal Year 1976 involved a variety of projects concerning several recreation areas. An outfield chainlink

fence was erected at Forge Field along with automobile barriers to prevent damage to the playing areas. The Graniteville tennis court was fully enclosed with a fence and resurfaced. New tennis nets were installed at Graniteville and Whitney Playground to replace one worn net and two destroyed by vandalism. Baseball/Softball backstops were erected at Sargent and Cameron School playgrounds, plates, bases and pitching rubbers were also installed at these fields for use by the school programs as well as for general recreation. Damaged outdoor basketball nets and rims were replaced or repaired as was necessary at the Old Nab, New Nab, Frost, Cameron, Sargent and Robinson Schools. Outfield fences at the Graniteville Little League fields were repaired and painted. The softball backstops at the Whitney playground and the Abbot Middle School were repaired. Lighting was installed at Westford Academy to provide an area for evening Pop Warner Football practice and Westford Academy Varsity Practice after the Fall time change. The lights were placed and wired to allow for later expansion as a lighted Softball field. In addition, a speaker system was installed at the Westford Academy football field with the greatly appreciated assistance of the Westford Academy Boosters who donated the amplifier and speakers, and New England Telephone who donated 2000 feet of connecting wire.

ACKNOWLEDGMENTS

The Westford Recreation Commission greatly appreciates the services of the countless volunteers who unselfishly gave of their time, energy and expertise to make our 1975-76 program the huge success it was. Special thanks to those people who contributed to the Football, Baseball, Hockey, Wrestling, Archery, Basketball and Gymnastic programs and to the Mother's Auxilliaries who are a major force behind so many of these programs.

In addition, we would like to single out the following persons and organizations for their contributions:

Mr. Dennis Kane and associates who donated their time, muscle and equipment in assisting Ken Grimm and Tom Stiling in the installation of the lighting systems at the Academy.

Mr. Thomas Kierstead for donating the street hockey goals at the Graniteville field.

Mr. Clayton Dearth for his outstanding care of the playing fields and parks.

The Westford Businessmen's Association, the Lion's Club, and other Boosters for their generous donations.

The Highway and School Departments for outstanding cooperation and assistance.

Respectfully submitted,

David Matheson
Sherrie Preston
Diane Chrusz, Chairperson
William Barnett
Anne Courchaine
Walter Deane
Robert DeFilippi
Kenneth Grimm
Jack Walsh

REPORT OF THE DOG OFFICER

3,119	Calls by phone	
1,820	Leash law violations	
853	Dogs picked up	
646	Strays returned to owners	
33	Struck by cars	
116	Dogs destroyed	
5	Cases of livestock damage turned over to County	
43	Dog bites	
1	Chipmunk bite	
2	Cat bites	
1	Rabies clinic	
7	Cats destroyed for owners	
31	Dogs found homes for	
537	Violation before District Court	
27	Dogs and Cats transported to Vet	

Salary	8,767.20
Part time help	500.00
Car Expense	1,600.00
General Expense	1,800.00
Radio	100.00
Telephone	100.00
Reimbursement from County	1,474.00

I wish to thank the Board of Selectmen, the assistants, the Dog Officers from other Towns, the Town Clerk, and the Police Department for their assistance and cooperation.

Respectfully submitted,

William C. MacMillan
DOG OFFICER

REPORT OF THE COUNCIL ON AGING

Westford's Council on Aging shall continue to cooperate with the Commonwealth of Massachusetts Commission of Aging and shall be cognizant of all State and Federal legislation concerning funding, information exchange and program planning which exists for better community programming for the elderly.

The Council meets on the third Wednesday of every month at the Town Hall at 3:30 p.m. All meetings are open and any suggestions about the welfare of senior citizens and ideas from senior citizens are most welcome.

Hot luncheons are served every second Tuesday of the month at the Nashoba Valley Technical High School on Littleton Road at 12:30 for a small fee. Transportation is provided for a small fee by the Councils on Aging Bussing, Inc. Once again we wish to extend our gratitude to the Community Service Aide Students and Teachers, Administrators, Dietitian, Kitchen women and custodians for making these luncheons very hospitable. We also wish to thank the chorus from the Newcomers Club for the many times they have entertained the senior citizens who attend these luncheons.

Members of the Golden Age Club are still doing volunteer work with the Retired Senior Volunteer Program in schools, nursing homes and St. Joseph's Hospital, as well as answering the phone at the Elderly information and referral office at 10 Bridge Street, Lowell. This information and Referral office serves the surrounding towns of Billerica, Chelmsford, Dracut, Dunstable, Groton, Littleton, Pepperell, Tewksbury, Tyngsboro, as well as Westford. Westford's Council is a member of the ten-town consortium called the Associated Regional Group and we exchange ideas and programs as well as conduct training sessions to benefit all senior citizens in all the member towns. We also have members who are participating in the Foster Grandparent Program in Tewksbury State Hospital and Monrath.

Community Teamwork, Inc. is continuing to supply help to the Council by securing young people who work under the Neighborhood Youth Corps program.

Westford Golden Age Club meets every last Monday of the month at 12:30 in the Franco American Club in Forge Village. Club president is Mrs. Thomas McKniff.

The Well-Oldster Clinic is held on the second Wednesday of the month at 2:30 p.m. at the Community Building at 65 Tadmuck Road. The Council again extends its appreciation to Mrs. Margaret Sudak, R.N. who volunteers her services to run this clinic. Also to all the nurses who aid her with this wonderful service. Any Westford resident over 59 is urged to attend these clinics which are free of charge and anyone needing transportation can call 448-6566 the day before and transportation will be provided for a small fee.

The Home Care program has been most successful and added to the Homemaker services and the Chore services is the Telephone Reassurance Line whereby senior citizens can arrange to have a person call them every morning to see that they are alright. This service is free of charge and persons interested can call Council office 692-7274.

In addition to the C.A.B. bus transportation, we would like to remind all senior citizens that they are welcome to use the weekly Friday morning shopping bus at no charge and once again to go on any of the

trips sponsored by the Council.

The Senior citizens identification cards are now being distributed to any one who calls the office. There is no charge for these.

Recreational trips enjoyed by senior citizens of the town were: Newport, Rhode Island - \$600.00; Milford, N.H. - \$191.50; Vermont and Hanover, N.H. - \$557.75; Worcester Shopping Mall - \$170.00 and Nursing Home Cookout and Concert. Expenses: postage - \$20.50; repair to duplicator - \$20.50; I.D. cards - \$28.40; Nashoba Flu shots - \$98.00; dues for Mass. for Older Americans - \$2.00 and supplies \$16.87; rental for Franco American Club - \$100.00

We would like to extend our appreciation for all the volunteer people who have aided us in the past year to make life just a little more enjoyable to those Westford Residents who are not able to get out on their own or those senior citizens who cannot go out at all.

Respectfully submitted,

Carl Lyman, Chairman
Helena Crocker, Secretary
Cecilia Healy
Veronica Sullivan
Horace Wyman
COUNCIL ON AGING

COUNCIL ON AGING BUSES, INC.

The Council-On-Aging Buses, Inc. (CAB) has provided transportation for the elderly and handicapped of Westford since November 1, 1974. During the first year of operation CAB was funded by a Federal grant under the LINKS program and a town appropriation. The Northern Middlesex Area Commission provided the technical advisory capacity. The number of average daily passenger trips was seventeen (17) for the first year of operation.

Since November 1, 1975, CAB has operated without the benefit of Federal or State funds. This lack of funds has made it necessary to reduce service from 5 to 4 weekdays. Concurrently, the service was opened up to the general public and a fare system was instituted. During the first month of operation under a fare system the average daily passenger trip has a total of fifteen (15). Publicity and improved scheduling are being utilized to increase ridership.

The following town residents serve on the CAB Board of Trustees: Mrs. Helena Crocker, Mr. Ronald Kangas and Mr. Carl Lyman.

REPORT OF THE HOUSING AUTHORITY

During the year, we have experienced a turnover of membership as well as officers. On April 10, 1975, John Sanders resigned as Chairman and Reginald Blowey was voted to this office with Shirley Anderson being voted as Vice Chairman. Robert Connell resigned on August 28, 1975 and on September 23, 1975, Francis Sellers was appointed by the Selectmen and the Authority members to fill the vacancy. On December 10, 1975, Kathleen Jones was sworn into office as the State Appointee replacing Ralph Terenzio.

Shirley Anderson was appointed to represent the Housing Authority on the Massachusetts Growth Study Committee.

Applications continue to be accepted and processed. Our waiting list for apartments at this time numbers 25 for regular units and 2 for the handicapped units. Application has been made for 64 more units of elderly housing. The Housing and Urban Development (HUD) personnel have taken and processed applications for low-income housing rental assistance in Westford.

While some of our construction problems have been solved there remain several others which the Authority is working on. Extensive construction repairs were made from May through November.

The Tenant's Organization continues to be very active. Their first president was Kenneth Beers who served for one year turning the gavel over to Al Parent as present president. The Tenants have had several functions of their own as well as taking advantage of the activities of the Council on Aging, the Golden Age Club, Classes at the Nashoba Valley Technical High School, etc.

We continue to have the Town-wide monthly well-olderster clinic and the yearly flu clinic in the Community Building.

The Authority members and the Tenants extend their deep appreciation to all Town Departments and personnel as well as to all the organizations who have contributed so much of their time and services in making our project an enjoyable one. Thank you one and all.

Respectfully submitted,

Edith M. Lowney
EXECUTIVE DIRECTOR
HOUSING AUTHORITY

REPORT OF THE PLANNING BOARD

The Planning Board year is usually best characterized by the level of activity in its two major functional areas: 1 - Regulation of development under the Subdivision Control Law and 2 - Planning by legislative changes under the Zoning Act. During 1975 there were significant actions in each category.

Increased pressure on developers of residential subdivision is being brought to bear by environmental considerations, particularly with respect to drainage and marginally adequate soil conditions. Each proposed subdivision during the year has had moderate to serious deficiencies in design, especially with respect to drainage. As this situation can only become worse as the better available lands are used up, the Planning Board must look increasingly to professional assistance to review plans for engineering and environmental deficiencies.

During the 1975 calendar year the following subdivision business was carried out:

- Three Public Hearings on Proposed Subdivisions held.
- Two Subdivision plans approved consisting of 58 lots and 5 streets.
- Two Subdivisions still under discussion consisting of 78 lots and 8 streets.
- Two Preliminary Subdivision plans presented consisting of 30 lots and 3 streets.

During the year, the Board contracted for and received an impact study done by a professional planner which assesses the pros and cons of multi-family housing as experienced in adjacent communities. While no conclusion is reached regarding total benefits or detriments, the points covered will be valuable in future considerations of the question.

In a continuing effort to finalize the Proposed Zoning By-Law for presentation at Town Meeting, the Planning Board has devoted much time and effort meeting with citizen's groups, Town Officials, businessmen and individuals. As a result of these meetings, the Proposed By-Law was refined and amended to be not only an enforceable by-law but a reasonable and viable by-law which will protect and help all citizens of Westford. Public informational meetings were held in addition to the regular scheduled Planning Board meetings to better acquaint the residents with the By-law and to get their input. A copy of the revised By-law was delivered to each boxholder in the Town. At the writing of this report the Proposed Zoning By-Law is scheduled to come before a Special Town Meeting in June. See you there!

Respectfully submitted,

Vyto Andreliunas, Chairman
Paul Davies
Ellen Malinowski
Joseph Morrill
Gerald Swanson
PLANNING BOARD

REPORT OF THE HUMAN SERVICES COMMITTEE

The Westford Human Services Committee is the official liaison group between the funded service agency, Community Teamwork, Inc. and the residents of Westford. Representatives of many other service giving agencies also sit on this committee as well as residents who may represent Westford on the boards of given agencies, or be in a position to recognize and identify needs in our community.

Through the open communications and active cooperation within the committee, services are made known to pertinent Westford officials and groups. In addition, any Westford resident or organization is invited to discuss a problem or need in this forum so that assistance can be offered or sought after. Meetings are held on the fourth Tuesday at 3:00 P.M. at the North Middle School library.

Below is a list of committee members and the groups they represent
Call Jean Downey, Chairperson, or Sandy Cofran, Secretary, for more information.

Jean Downey - Women's Rap Group	692-6898
Sandy Cofran - J. V. Fletcher Library	692-6263
Gary Wolcott - Board of Share, Inc.	692-3252
Avis Hooper - Roudenbush Community Center	692-3311
Dena LeMoine - Community Youth Worker	692-3311
Chuck Karyonis - Share, Inc.	454-9981
Nancy Bohne - League of Women Voters	692-6505
Rev. Robert McCloskey - Westford Clergy	692-7849
Linda McInerney - Community Teamwork, Inc.	459-0551
Jane Coleman - School Special Svcs. Department	692-2378
Joyce Cornwell - Interested Resident	692-6753
Margaret Sudak - School Nurse	692-8431
Paul Taylor - North Middle School Guidance Dept.	692-6391
Janet Doellgast - North Middle School Guidance Dept. ..	692-6391
Pat Conefrey - Board of Share, Inc.	692-7521
Frank Sullivan - Westford Academy Guidance Dept.	692-2334
Mental Health Area Board	
Debbie Rosenman - Solomon Mental Health Center	454-8851
Helena Crocker - Town Aide	692-7274
Sue Casey - Merrimac Valley Home Care, Inc.	454-0446
Claudia Bloom - Merrimac Mini School	692-3702
Cynthia Horan - Westford Headstart	692-2441
Beth Shaw - Board of Lowell Visiting Nurses Assoc. ...	692-7677
Judy Eastwood - Westford Newcomers	692-7306

Respectfully submitted,

HUMAN SERVICES COMMITTEE

REPORT OF THE BUILDING INSPECTOR

During the year 1975 this office gave out 235 Building Permits

New Homes	75
Additions	111
Pools	20
Business	8
Miscellaneous Small Buildings	21

Fees collected were \$5,579.00

In the future, I am considering having a full time secretary in the Building Inspector's Office to coordinate all of the inspectors - Gas, Wiring and Plumbing. Having a full time person in the office could alleviate many of the problems we have had in the past.

Respectfully submitted,

Andrew Anderson
BUILDING INSPECTOR

REPORT OF THE ASSISTANT BUILDING INSPECTOR

167	Complaints Investigated
51	Complaints of Code Violations
39	Complaints of Buildings without permits
13	Complaints of Junking Cars
11	Court Cases of Zoning Violations
31	Inspections for Builders
71	Junk or Dismantled Cars Removed

Respectfully submitted,

William C. MacMillan
ASSISTANT BUILDING INSPECTOR

REPORT OF THE GAS INSPECTOR

There were 161 permits issued:

12	Commercial permits
149	Residential permits

Received \$1,144.00 in permit fees.

Respectfully submitted,

Chester H. Cook, Jr.
GAS INSPECTOR

REPORT OF THE PLUMBING INSPECTOR

There were 134 Plumbing Permits issued in 1975. The appropriation was used as follows:

Appropriation for 1975	\$1,200.00
<hr/>	
28 Inspections @ old fee \$6.50	\$ 182.00
106 Inspections @ new fee \$14.00	1,484.00
Job Printing Application & Permit	72.00
Clerical Supplies	10.00
TOTAL	\$1,748.00

Received \$1,541.00 for 134 Permits issued.

Respectfully submitted,

Harry M. Hulings
PLUMBING INSPECTOR

REPORT OF THE INSPECTOR OF WIRES

There were 224 Wiring Permits issued. The appropriation was used as follows:

Appropriation for 1975	
61 Inspection Fees @ \$2.00	\$ 122.00
207 Inspection Fees @ \$7.00	1,449.00
Clerical Supplies	
Mass. Elec. Assoc. Dues	51.75
TOTAL	\$1,622.75

Received \$2,185.50 for 224 Permits issued.

Respectfully submitted,

Dennis P. Kane
WIRE INSPECTOR

REPORT OF THE CIVIL DEFENSE DEPARTMENT

CD Auxiliary Fire Training for unpaid, young Firefighters serving the town is in its third year. To date we have had 30 men between the ages of 16 and 21 participate in fighting many fires, which has been of great assistance to the regular Call Fire Department under Chief Rogers. We hope this program can continue in the future as in the past.

As we all remember, fire at the town dump became a problem for all the town. Assistance was requested of this Department for help in providing a large capacity pump and pipe to extinguish the smoldering fire. With the assistance of Water Department Superintendent, Harold Fletcher, Highway Superintendent, George Wyman, and the CD Director of Area 1, Tewksbury, Mr. William B. Linehan, 2500' of 8" portable pipe and a 1500 gallon per minute pump was located in Vermont. This CD equipment was transported to Westford and placed in service in three days. A total of 9 million gallons of water was pumped into the dump from the Stony Brook for four days to end the problem. To all who assisted in this project goes my thanks for a lot of hard work and time at a modest cost to the town.

This past year has been somewhat difficult from a budget standpoint. It is hoped that my budget can be restored to the figure for the previous five years. This amount had been \$1600 per year until 1975, when it was reduced to \$900. Numerous meetings at Area and State levels were attended by your Director for a total of 970 miles.

Respectfully submitted,

Harold Hoover
CIVIL DEFENSE DIRECTOR

REPORT OF THE VETERANS' AGENT

The case load was much lower than anticipated due to the extension of Unemployment Compensation and the CETA Program, therefore we should show a surplus in the budget.

Veterans' Services - Filed for two grave markers, had three cases admitted to VA Hospitals and filed for four disability pensions.

Respectfully submitted,

George E. Connell
VETERANS' AGENT

COMMUNITY CENTER STUDY COMMITTEE

This Committee was established by a vote at the 1975 Town Meeting and its first members appointed by the Selectmen early in the summer.

Before the Committee could even begin the study for which it had been created, two events occurred which really made the "study" as to whether Westford should have a Community Center a moot point:

First, the Lowell YWCA determined that it would be unable to extend its three-year lease of the Roudenbush building which had been signed in November, 1973. For a payment of \$1.00 a year to the Town, the YWCA accepted total responsibility for operation and maintenance of the Roudenbush and has utilized the building as a YWCA Program Center since January 1974. However, the cost to the YWCA was approximately \$70,000 between January 1974 and January 1976, with a program income of less than \$60,000, and the YWCA Board of Directors felt it impossible to continue a money-losing Center.

Second, at a public hearing to receive input for proposed HUD Community Block Grant applications, in July, 1975, the suggestion was made by the Planning Board and others that funds should be sought by the Town to do whatever renovations were necessary to have a Community Center at the Roudenbush when the YWCA chose to no longer manage the building. A pre-application to HUD was filed in August, followed by a final application and in late November, 1975 the Town was notified of a \$15,000 grant to "rehabilitate the Roudenbush School for use as a Community Center".

Thus the "Study Committee" met with the Board of Selectmen in early December to ask for direction. At that time, the Selectmen gave this committee the task of being liaison to HUD and overseeing the rehabilitation; as well as developing a plan and a budget for the first year of operation beginning July 1, 1976.

Also in December, 1975, the Committee was made aware of the availability of CETA positions within the Town, and asked approval of the Roudenbush as a CETA work station. This approval was granted by the CETA consortium in Lowell, and within the next six weeks the following personnel were hired: Building Administrator, Custodian/Maintenance man, Custodian/Security person, clerk-secretary and Playroom Supervisor. The Committee also accepted responsibility for the CETA Community Youth Worker, a job which had been created by the Selectmen in 1974.

The greatest concern of the Committee throughout these months was that Westford residents were either unaware or unapproving of what had been accomplished, for since it had been achieved with no expenditure of Town funds, there has been no Town Meeting at which the entire project was publicly discussed. The subject was to have been on the warrant of a February Special Town Meeting, but the meeting was subsequently cancelled. Thus the Committee began to try and publicize the existence of the Roudenbush Community Center in a number of ways: weekly newspaper articles, letters to all abutters of the Roudenbush, appearances before any group or organization who was interested.

Closely tied to the Committee's concern was a question of whether or not the townspeople feel strongly enough in favor of the concept of a Community Center to appropriate operating funds at the 1976 Town Meeting. Having the Income and Expenditure figures for the YWCA for the 1975 operating year, the Committee agreed that in a short time,

the Community Center could operate on a very nearly a breakeven basis if the residents were to be charged a fee for certain programs, and developed its 1976-1977 budget on this assumption.

BUDGET

(July 1, 1976-June 30, 1977)

Heat	\$ 7,950	Baby-sitting Svc.	\$ 600
Elec. & Water	2,090	Vending Machines (Coca-cola, foosball)	600
Telephone	660	Diet Workshop, Rental	900
Office Supplies	250	Other Rentals	200
Bldg. Maintenance Supplies	200	Y.W.C.A. (Min.)	<u>5,000</u>
Postage-Mailings	<u>500</u>	Fund-raising Events (Arts & Crafts Fair, Dances, Whist Parties, Program In- come, Donations, etc.)	<u>5,500</u>
	\$11,650		
<u>COMMUNITY YOUTH WORKER EXPENSES</u>			\$12,850

Supplies (Bus cost,
crafts, office) \$ 1,000

Telephone (Share) 200

\$12,850

Monies requested at the 1976 Town Meeting would assure the Community Center of funds to pay operating costs on a regular basis, while income which is generated in spurts would be turned over to the Town immediately, and it would be anticipated that the Center would take in enough to offset the initial appropriation.

The Community Center Committee meets every 2nd and 4th Monday at the Roudenbush at 7:30 p.m., and would appreciate any resident input prior to the May, 1976 Town Meeting.

Respectfully submitted,

Jean Schaub, Chairman
Eileen Anderson
Daniel Hanley
Ellen Harde
Avis S. Hooper (resigned)
Joseph Lapiana
Lois Otterson
Grey Perry (resigned)
Gary Wolcott

REPORT OF THE HOUSE NUMBERING COMMITTEE

This year, we have been updating and adding to the streets already numbered. There are now 250 accepted and unaccepted streets. There are several additions and changes included on the street listing following this report.

Anyone wishing to verify a building number before displaying it should call the House Numbering Committee.

Respectfully submitted,

Norman E. Day
HOUSE NUMBERING COMMITTEE

STREET LISTING - TOWN OF WESTFORD

CODE: * Preceding street name indicates street is numbered
Following street name indicates a proposed street

<u>STREET NAME</u>	<u>STARTS</u>	<u>ENDS</u>
*Abbot Street	Forge Village Rd, Pine St & Town Farm Road	Pleasant Street 65-69
*Academy Drive	Depot Street 3-5	Driveway to Academy
*Acton Road	Lowell Road, Acton	Acton Rd, Chelmsford
*Alliston Drive	Polley Road 9-11	Turn-a-round
*Anderson Lane	Kirsi Circle 19-21	Turn-a-round
*Banbury Drive	Concord Road 190-194	Concord Road 202-206
*Bayberry Road	Pine Ridge Rd 44-48	Turn-a-round
*Beacon Street	North, No Main & River Sts	Dead End
*Beatrice Road	Dunstable Road 75-77	Long Sought For Pond Rd
*Beaver Brook Rd	Pleasant St & Concord Rd	Beaver Brook Road, Littleton
*Beaver Dam Drive	Depot Street 20-24	Fletcher Road 14-16
*Beech Road	Sycamore Road 7-9	Pine Road 8-10
*Birch Road	Pine Road 33-35	Rt of way to Edwards Ave
*Blackthorn Drive	Cold Spring Rd 22-24	Fletcher Road 17-19
Blades Road	Groton Rd 274-276	
*Blaisdell Road	S Chelmsford Rd 25-27	Vose Road 7-9
*Blaney Street	Carlisle Rd 177-179	West St, Carlisle
*Blue Ridge Road	Stony Brook Rd 59-61	Stratton Hill Rd 11-15
*Bobolink Road	Nutting Rd 13-15	Turn-a-round
*Boston Road	Main Street 47-49	Littleton Rd 181-183
*Bradford Street	Pleasant Street 4-6	Forge Pond
*Brian Drive	Christopher Rd 4-6	Turn-a-round
*Bridge Street	Graniteville Rd 82-86	North Main St 44-46
*Broadway Street	Graniteville Rd & River St	North Main St 14-16
*Brookside Road	Lowell Road 110-112	Nabnasset St 29-30
*Brookview Drive	Beaver Dam Rd 12-14	Fletcher Road 22-24
Burgess Pond Rd	Depot Street 70-72	Dead End
Butternut Road	Depot Street 174-176	Turn-a-round

*Byrne Avenue	Crosses Moore Ave 25-26	Gassett Road 1
*Camp Road	Wilson Lane 2-4	Dead End
*Canal Street	Bradford St 10-12	Dead End
*Carlisle Road	Littleton Rd 182-184	Westford Rd, Carlisle
*Carolina Lane	Plain Rd 58-62	Turn-a-round
*Castle Road	Crown Road 27-29	Turn-a-round
*Cedar Road	Fir Road 6-8	Maple Road 7-11
*Chamberlain Road	Lowell Rd 109-111	Galloway Rd, Chelmsford
Chandler Road	Now Flushing Pond Rd	
Chelmsford Road	Now Littleton Rd	
Cherry Lane	Depot St 158-160	Turn-a-round
*Chestnut Road	Fir Road 10-12	Lake Shore Drive 37-39
*Chestnut Street	Oak Street 4-5	Dead End
*Christopher Rd	Beaver Brook Rd 48-50	Turn-a-round
*Church Street	Broadway Street 66-70	Cross Street 9-11
*Clare Circle	Polley Road 26-28	Turn-a-round
*Cold Spring Road	Depot Street 50-54	Patten Road 27-29
*Concord Road	Pleasant St & Beaver	Carlisle Rd 71-73
	Brook Road	
*Connell Drive	Main Street 44-46	Dead End
*Coolidge Avenue	Brookside Road 44-48	Moore Road 11-13
*Coolidge Street	W Prescott St 32-34	Dead End
*Country Road	Patten Road 48-50	Concord Road 48-50
*Court Road	Crown Road 21-23	Turn-a-round
*Courtland Circle#	MacIntosh Road 4-6	Turn-a-round
Cowdry Hill Rd	Discontinued	
*Craig Circle	S Chelmsford Rd 19-21	Vose Road 7-9
*Crescent Street	Abbot Street 11-13	Dead End
*Cross Road	Lake Shore Dr N 31-33	Forrest Road 4-6
*Cross Street	Broadway St 52-54	Dead End at Railroad
*Crown Road	Boston Road 36-40	Crown Rd 6-8 (circle)
*Crusade Road	Palace Road 3-5	Turn-a-round
*Cummings Road	Depot Street 35-37	Providence Road 7-9
*Cypress Road	Sycamore Road 11-13	Pine Road 12-14
*Dana Drive #	Fairview Drive 3-5	Turn-a-round
*Dell Road	Dunstable Road 71-73	Long Sought For Pond Rd
*Depot Street	Main Street 70-72	Groton Road 319-321
*Depot Road	Now Depot Street	
*Doris Road	Passes end of Jo-Jo La	Dead End
*Douglas Road	Kirsi Circle 5-9	Kirsi Circle 31-33
Downs Road	Dunstable Rd 41-43	
*Drawbridge Road	Court Road 9-11	Providence Road 75-79
*Dunstable Road	Depot Road 146-148	Scribner Rd, Tyngs Line
*Durkee Road	Off Route 119 Acton	
*E Prescott St	W Prescott & Pleasant	North Main Street
	St	
Easy Street	Lawson Road	Dead End
*Edwards Avenue	Oak Hill Road 34-36	Edwards Beach
*Elliott Road	Littleton Rd 363-365	Turn-a-round
*Elm Road	Plain Road 112-114	Dead End
*Elm Street	E Prescott St 3-5	Dead End
*Emerson Road	Crosses Jo-Jo La 4-5	Dead End
*Endmoor Road	Plain Road 90-92	Dead End
*Fairview Drive	Tadmuck Road 8-10	Main Street 133-135

*Fir Road	Pine Road 17-21	Elm Road 10-12
*First Street	Broadway Street 27-33	River Street 20-22
*Flagg Road	Main St, Forge Village Road	Hildreth Street 69-71
Fletcher Lane	Forrest Road 34-36	Dead End
*Fletcher Road	Depot Street 48-50	Saw Mill Dr 6-8
*Flushing Pond Rd	Tyngsboro Road 17-19	Groton Road 414-416
*Forge Village Rd	Main St & Flagg Road	Pine, Abbot & Town Farm Road
*Forest Road	Oak Hill Road 84-86	Tyngsboro Road 65-67
*Fourth Street	Broadway St 43-51	River Street 30-32
*Frances Hill Rd	Chamberlain Rd 14-16	Hunt Road 22-24
*Franklin Rd	Groton Rd 194-196	Dead End
*Gassett Road	End of Byrne Ave	Forest Road 14-16
*George Avenue	Gassett Road 9-11	Oak Hill Road 84-86
*Gould Road	Groton Road 128-132	Keyes Road 122-124
*Graniteville Rd	Main Street 30-32	River & Broadway Sts
Green Needles Rd	Beaver Brook Rd 45-47	Dead End
*Greenwood Road	Old Lowell Rd 71-73	Acton Road 114-116
*Griffin Road	Carlisle Road 82-84	Acton Road 76-78
*Groton Road	Lowell Road, Groton	Groton Rd, Chelmsford
*Grove Street	Nabnasset St 15-17	Knoll Road 6-8
*Hadley Road	Wilson Lane 6-8	Dead End
*Hartford Road	Robinson Road 9-11	Patten Road 24-26
*Hawthorne Avenue	Williams Avenue 5-9	Oak Hill Road 16-18
*Hemlock Road	Chestnut Road 3-5	Dead End
*Heywood Road	Depot Street 42-46	Beaver Dam Drive 5-7
*Hidden Valley Rd	North Hill Road 15-17	Turn-a-round
*Hildreth Street	Boston Rd & Lincoln St	Concord Road 104-106
*Hill Street	W Prescott St 14-16	Dead End
*Hillside Avenue	North Main St 53-55	North Main St 57-59
*Hillside Road	Pond Road 10-12	Olive Road 7-9
Holly Lane	Cherry Lane	Butternut Road
*Howard Road	Concord Road 93-95	Turn-a-round
*Hunt Road	Chamberlain Rd 44-46	Spaulding Rd, Chelmsford
*Island Path	Byrne Avenue 20-22	Nabnasset Lake
*Jefferson Road	Old Lowell Rd 92-94	Robert Road 3-5
*Jelley Road	Nutting Road 30-32	Dead End
*Jester Road	Providence Rd 62-64	Turn-a-round
*Jo-Jo Lane	Oak Hill Rd 65-67	Doris Rd 6-10
*Jonas Road	Nabnasset St 35-37	Dead End - Stony Brook
*Keyes Road	Groton Road 210-212	Davis Road, Tyngsboro
*Kings Road	Banbury Drive 7-9	Banbury Drive 25-27
*King's Pine Road	Crown Road 9-11	Turn-a-round
*Kirsi Circle	Main Street 114-116	Main Street 132-134
*Knoll Road	Edwards Avenue 16-20	Dead End
*Lake Shore Dr N	Oak Hill Road 66-68	Fletcher Lane
*Lake Shore Dr S	Passes Old Wood Rd	Dead End near Elm Road
Lakeview Street	Pine Grove Road	Dead End
*LaSalette Road	S Chelmsford Rd 37-39	S Chelmsford Rd 31-35
*Laurel Avenue	Plain Road 158-160	Dead End
Lawson Road	Forest Road 46-48	Easy Street
*Leland Road	Main Street 77-81	Main Street 111-113
*Lillian Road	Moore Road 14-18	Polley Road 9-11

*Lincoln Avenue	E Prescott St 17-19	Elm Street 9-11
*Lincoln Street	Main Street 5-53	Hildreth Street 2
*Line Road	Tadmuck Rd, Chelmsford	Turn-a-round
*Links Road	Doris Road 1-5	Dead End
*Littleton Road	Littleton Road, Chelmsford	King Street, Littleton
*Long Road	Dunstable Road 59-61	Long Sought For Pond Rd
*Long Meadow Rd	Old Homestead Rd 4-6	Old Homestead Rd 24-26
*Long Sought For Pond Road	Tenney Road	Dunstable Road 128-129
*Lorraine Ave.#	Old Lowell Road 13-15	Old Lowell Road 23-25
Lougee Road	See Greenwood Road	
*Lowell Road	Depot Street 61-63	Graniteville Road, Chelmsford
		Dead End
*Lower Road	Elm Road 49-51	Polley Road 19-21
*Lucille Avenue	Lillian Road 1-2	Patten Road 10-12
*MacIntosh Road#	Forge Village Rd 22-26	Old Westford Road, Chelmsford
*Main Street	Flagg Rd & Forge Village Road	
Main Street, Graniteville	Now North Main Street	
*Makepeace Road	Dunstable Road, Tyngsboro	Dunstable Road, Chelmsford
	Pine Road 25-27	Dead End
*Maple Road	River Street 51-53	Dead End
*Maple Street	Groton Road 38-40	Hoyt's Wharf Rd, Groton
*Millstone Hill Rd	Town Farm Road 27-29	Dead End
*Milot Road	Oak Hill Road 46-48	Dead End
*Moore Avenue	Now Moore Avenue	
Moore Place	Brookside Road 20-22	Plain Road 143-145
*Moore Road	Forge Village Rd 96-98	Crescent Street 2-4
*Mulberry Lane	Sawmill Road 5-7	Turn-a-round
*Muskett Lane	Williams Avenue 11-15	Oak Hill Road 20-22
*Myrtle Avenue	Oak Hill Road 45-47	Main St, W Chelmsford
*Nabnasset Street	Now Coolidge Avenue	
New Street	Salem Road 24-28	Endmoor Road 44-46
*Newport Drive	Littleton Rd 137-139	Turn-a-round
*Nixon Street	N Main, Beacon & River Streets	Groton Road 137-141
*North Street	Tyngsboro Road 60-62	Turn-a-round
	North, Beacon & River Streets	E Prescott Street
*North Hill Road	Nutting Road 7-9	Turn-a-round
*North Main St	Plain Road 54-56	Groton Road 213-215
	Pine Road 13-15	Elm Road 10-12
*Nutting Lane	Pleasant Street 15-23	Chestnut Street
*Nutting Road	Sand Beach Road	Lakeview Street
*Oak Road	Brookside & Plain Rds	Groton Road 501-503
*Oak Street	Carlisle Road 129-133	Acton Road 9-10
Oakdale Street	North Street	Groton Road
*Oak Hill Road	Graniteville Rd 62-64	Cold Spring Rd 99-101
*Old Road	Concord Road 248-250	S Chelmsford Rd 47-49
Old Groton Road	Endmoor Road 39-41	Lake Shore Dr N 7-9
*Old Homestead Rd	Dunstable Road 79-81	Long Sought For Pond Rd
*Old Lowell Road		
*Old Wood Road		
*Olive Road		

*Orchard Street	E Prescott St 23-25	Dead End
*Palace Road	Providence Road 66-68	Tadmuck Road 15-17
*Palermo Street	Pine Street 12-14	Pleasant Street 45-47
*Patriot Lane	Graniteville Rd 20-22	Patriot Lane 4-4 (circle)
*Patten Road	Forge Village Rd 28-32	Pleasant Street 79-81
*Pershing Street	E Prescott St 26-28	Dead End
*Phillips Drive	Concord Road 124-128	Phillips Drive (circle)
*Pierce Avenue	Cold Spring Road 29-33	Cold Spring Road 49-53
*Pine Road	Plain Road 80-82	Lake Shore Drive 17-19
*Pine Street	Pleasant Street 35-37	Forge Village Rd, Abbot St & Town Farm Road
Pine Grove Road	Beaver Brook Rd 11-15	Lakeview Street
*Pine Hill Road	Pine Hill Rd, Chelms- ford	Chamberlain Road 97-99
*Pine Ridge Road	Forge Village Rd 47-49	Bridge Street 54-56
*Pine Tree Trail	Moore Avenue 17-19	Byrne Avenue 31-33
*Plain Road	Depot Street 69-71	Brookside & Oak Hill Rds
*Pleasant Street	E & W Prescott St	Concord & Beaver Brook Roads
*Polley Road	Stony Brook Rd 57-59	Plain Road 121-123
Pollyanna Lane	Forest Road 40-42	Dead End
*Pond Road	Dunstable Road 67-69	Long Sought For Pond Rd
*Pond Street	Pleasant Street 6-8	Bradford Street 21-23
*Poplar Road	Plain Road 98-100	Lake Shore Dr S 47-49
*Power Road	Littleton Rd 276-278	Power Road, Littleton
Prince Street	Now Hill Street	
*Providence Road	Lowell Road 17-19	Turn-a-round
*River Street	Graniteville Rd & Broadway Street	Beacon, North & North Main Streets
Robbins Road	Littleton Rd 330-332	Dead End
*Robert Road	Old Lowell Rd 80-82	Turn-a-round
*Robinson Road	Flagg Road 29-31	Concord Road 60-62
Roc'N Roe Lane	Dunstable Rd 91-93	Dead End
*Rutland Circle	Griffin Road 34-36	Turn-a-round
*St Mary's Drive	Littleton Rd 88-90	S Chelmsford Rd 30-32
*Salem Road	Sycamore Lane 13-14	Newport Drive 59-61
Sand Beach Road	Beaver Brook Rd 5-7	Dead End
Sassafras Road	Vose Road 33-35	Turn-a-round
*Sawmill Drive	Cold Spring Rd 40-44	Turn-a-round
*Sawmill Road	Hidden Valley Rd 8-10	Turn-a-round
*Second Street	Broadway Street 34-36	Dead End
Sequoia Road	Old Lowell Rd 52-54	Sassafras Road
*Shea Street	Littleton Rd 441-443	Turn-a-round
*Sherwood Drive	Stony Brook Rd 83-85	Blue Ridge Rd 4-6
*Sleigh Road	Sleigh Rd, Chelmsford	Turn-a-round
*Smith Street	E Prescott St 34-36	Pershing Street 7-9
Snake Road	Now Power Road	
*Snow Drive	Concord Road 239-241	Turn-a-round
*Sought For Road	Dunstable Rd 63-65	Long Sought For Pond Rd
*S Chelmsford Road	Littleton Rd 122-124	Parkerville Rd, Chelmsford
Spaulding Road	See Green Needles Rd	
Spring Lane	Tenney Road 36-38	Dead End
*Spruce Road#	Endmoor Road 9-11	Elm Road 4-6
*Stony Brook Road	Main Street 158-160	Nutting Road 10-12

*Story Street	W Prescott Street 6-8	Elm Street 10-14
*Stratton Hill Road	Sherwood Road 11-12	Polley Road 18-20
Sunset Road	Tenney Rd 46-50	Dead End
*Sycamore Lane	Plain Road 68-70	Salem Road 15-16
*Tadmuck Lane	Fairview Drive 7-9	Turn-a-round
*Tadmuck Road	Main Street 117-119	S Chelmsford Rd 34-36
*Tenney Road	Keyes Road 75-79	Westford Rd, Tyngsboro
*Texas Road	Carlisle Road 89-91	Dead End
*Third Street	Broadway St 37-39	Fourth Street 5-7
*Timberlee Lane	Depot Road 116-118	Turn-a-round
*Torrington Lane	Woodbine Ter 15-17	Williams Ave 14-16
*Tower Road	Oak Hill Road 19-21	Dead End
*Town Farm Road	Forge Village Rd, Pine & Abbot Streets	E Prescott Street 66-70
*Trails End Road	Wilson Lane 12-14	Dead End
*Tyngsboro Road	Groton Road 320-322	Swan Road, Tyngsboro
*Vinton Place	Lowell Road 4-6	Depot Street 63-65
*Vose Road	S Chelmsford Rd 29-31	Griffin Road 58-62
*Wayne Road	Old Lowell Rd 24-26	Turn-a-round
Webber Road	Beaver Brook Rd 29-31	Dead End
*West Street	North Main Street 95-99	Lowell Road, Groton
West St, Westford	Now Blaney Street	
*W Prescott Street	E Prescott & Pleasant Streets	Forge Village Road, Groton
*Wheeler Lane	Main Street 64-66	Dead End
White Street	Now Third Street	
*Williams Avenue	Plain Road 144-146	Right of Way
*Willow Road	Sycamore Lane 3-5	Pine Street 8-10
*Wilshire Avenue	Woodbine Terrace 9-11	Williams Avenue 10-12
*Wilson Lane	Passes Byrne Ave 1-2	Dead End
*Winding Way	North Hill Road 3-5	Tyngsboro Road 68-70
*Wing Road	Keyes Road 81-83	Dead End
*Woodbine Terrace	Plain Road 120-122	Dead End
*Woodland Drive	Beaver Brook Rd 52-54	Turn-a-round
*Wright Lane	Hildreth Street 24-26	Dead End
*York Avenue	Woodbine Terrace 3-7	Williams Avenue 6-8

PERSONNEL BY-LAWS
FOR THE
TOWN OF WESTFORD
As Amended, July 1, 1975

PERSONNEL BOARD
Ellen S. Harde, Chairman
Thomas F. Cullen
James P. Driscoll

AUTHORIZATION

Pursuant to the authority contained in Section 108A and 108C of Chapter 41 of the General Laws to amend the by-laws of the Town of Westford by adding thereto the following article adopting a plan classifying certain employees, except those appointed or employed by the School Committee, those offices filled by popular election and certain positions and incumbents of which render intermittent or casual service.

The effective date of this By-Law shall be January 1, 1970.

The By-Law establishes the Classification and Salary Plan and the necessary administration procedures. Any and all provisions in the Personnel By-Laws pertaining to wage and classification and personnel policy may be amended upon recommendation by the Personnel Board and by a majority vote at any annual or special town meeting.

There are five parts to the By-Laws:

- Section 1. The Personnel Board
- Section 2. The Personnel Policy
- Section 3. The Classification and Wage Plan
- Section 4. Fringe Benefits
- Section 5. Grievance Procedure
- Section 5a Definitions

SECTION 1. PERSONNEL BOARD (hereinafter referred to as the Board)

(a) There shall be a Personnel Board consisting of five (5) members. No elected officials, members of the Finance Committee, members of any standing Board or committee having charge of the expenditure of money, or employee of the Town shall be appointed to this Board. Members shall be residents of the Town and shall serve without compensation. In making appointments, the Board of Selectmen and Town employees shall take into consideration the personal qualifications of those citizens who will best meet the responsibility of the Board to represent both the employees and the taxpayers. If possible, the makeup of the Board shall consist of members preferably professionally qualified, who are familiar with the principles and experienced in the methods and practices of labor relations and personnel administration. At all times, two of the five members shall be elected from a list of not less than two suggested members, qualified as above and balloted on by all permanent full time and permanent part time employees of the Town entitled to vacation leave and who are employed under the classification

and pay plan, and three members appointed by the Board of Selectmen.

When said Board is first established, one of the members shall be appointed by the Selectmen for a term of one year, one of the members shall be appointed by the Selectmen for a term of two years, one of the members shall be appointed by the Selectmen for a term of three years, one of the members shall be elected by said employees for a term of two years, one of the members shall be elected by said employees for a term of three years; and their successors shall be appointed or elected, as the case may be, for terms of three years each.

If any members of the Personnel Board shall resign or otherwise vacate his office before the expiration of his term, his successor shall be appointed, as provided above, to serve the balance of the unexpired term. Each member of the Board shall serve until his successor has qualified.

(b) Forthwith annually, the Board shall meet and organize by electing a Chairman and Clerk. A majority of the Board shall constitute a quorum for the transaction of business. A majority vote of the quorum and/or Board shall determine the action the Board must take on all matters upon which it is authorized or required to pass under the By-Law. The Personnel Board may employ assistance and incur expenses as it deems necessary subject to appropriation of funds therefore.

The Personnel Board shall meet at such time as it shall determine in its rules for the transaction of business under this by-law; and the Board may hold such special meetings as may be called by the Chairman or by vote of a quorum of the Board.

(c) A Personnel record of all town employees shall be kept by the Town Accountant in his office. Said record shall contain all the vital statistics and other pertinent data of each and every person employed by the Town. It shall be the duty of each Department Head and employee to furnish to the Town Accountant forthwith all data needed for the completion of this record, and such personnel records and reports as the Personnel Board may require.

Each department head shall submit to the Town Accountant on Monday of each week, in such form as the Personnel Board shall prescribe a report of all employees of the department absent from duty during the calendar week immediately preceding specifying in each case whether the employee was absent on vacation leave, on leave of absence, on occupational sick leave, on non-occupational sick leave, on bereavement leave, on court leave, or on military leave, or specifying the nature of his absence if it was not for one of the foregoing reasons.

(d) For identification purposes the Personnel Board shall maintain written job descriptions of the jobs or positions in the classification schedule of the plan each consisting of a statement describing the essential nature of the work, characteristics of the position that distinguish the position from other positions.

(e) Except as otherwise provided by law, the Personnel Board shall have access to all facts, figures, records and other information relating to the personnel of town departments other than the School Department and the same shall be furnished within three days by any such Department whenever so requested by the Board in such form as said Board may require.

(f) The Personnel Board shall file an annual report of its activities and recommendations with the Board of Selectmen not later than the 15th of March in each year.

SECTION 2. THE PERSONNEL POLICY

(a) All employees shall be paid as provided in the salary plan; and no board, or head of a department shall fix the salary of any employee in a position except in accordance with such plan.

(b) All open positions, part-time and full-time, for employment in the Town shall not be filled until they have been posted for seven full days on the public bulletin board at the Town Hall except those positions filled on an emergency basis.

(c) No person shall be appointed, employed or paid as an employee except on an emergency basis, in any position subject to the provisions of the plan under any title other than those of the classification schedule. The job title in the plan shall be the official title of the position and shall be used in all administrative and employment records.

(d) Except for those positions paid on a flat rate basis, promotions from minimum to maximum salaries shall be successive steps annually but shall not be mandatory. Individual advancement shall be on merit, not necessarily on length of service, and shall be made only on the recommendation of the responsible Department head.

(e) In computing length of service for step increases for a new employee, credit shall be given for prior service as a temporary employee without interruption of service.

(f) The hiring rate shall be the minimum of the rate range of the job for which the new employee is hired, unless otherwise authorized by the Personnel Board.

(g) Each department head subject to this plan shall include in his estimated budget prepared for the Finance Committee a pay adjustment section setting forth in detail the amounts which will be required for anticipated pay adjustments during the ensuing year and shall furnish a copy thereof to the Personnel Board.

(h) Civil Service -- Nothing in this Personnel By-Law shall be construed to conflict with Chapter 31 of the General Laws.

(i) Each department head may, if conditions warrant, employ persons on an emergency basis, for a period not to exceed three calendar weeks without prior approval of the Personnel Board.

(j) Physical Examination. Every person hereinafter employed by the Town subject to this By-Law shall successfully complete a physical examination unless such requirement is waived by the Board. The examining physician shall be appointed by the Board and shall render a sealed report of his findings to the Personnel Board for safe keeping.

(k) Non-Discrimination. All applicants for positions in the Town of Westford shall not be discriminated against because of race, color, religion, sex, or national origin, and the foregoing prohibition shall apply to and include but not limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rate of pay or other form of compensation and selection for training, including apprenticeship.

SECTION 3. THE CLASSIFICATION AND WAGE PLAN (effective July 1, 1975)

The Classification and Wage Plan establishing the occupational categories, the wage rates, and the present hourly schedules.

	Step 1	Step 2	Step 3	Step 4
Clerk (37½ hours)	2.58	2.75	2.98	3.09
Clerk (part time)	2.45	2.58	2.75	2.86
Senior Clerk (37½ hours)	2.74	2.91	3.11	3.27
Principal Clerk (37½ hours)	3.12	3.39	3.52	3.67
Head Clerk	3.61	3.75	3.92	4.08
Clerk & Typist (37½ hours)	2.58	2.75	2.98	3.09
Clerk & Typist (part time)	2.45	2.58	2.75	2.86
Senior Clerk & Typist (37½ hours)	2.74	2.91	3.11	3.27
Principal Clerk & Typist (37½ hours)	3.29	3.44	3.67	3.82
Principal Clerk & Sec. (40 hours)	3.29	3.44	3.67	3.82
Executive Secretary (per annum)	Min. \$8,375--Max. \$10,181			
Town Accountant/Bookkeeper (set by Sel.)	Min. \$7,175--Max. \$ 9,337			
Dispatcher/Clerk (37½ hours)	3.09	3.29	3.52	3.67
Dispatcher, First Shift (40 hours)	2.87	3.01	3.17	3.30
Dispatcher, Second Shift (40 hours)	3.05	3.22	3.41	3.60
Dispatcher, Third Shift (40 hours)	3.34	3.59	3.76	3.91
Fire Alarm Operator/Clerk (per annum)	\$6,040			
Laborer (seasonal)	2.21	2.32	2.43	2.55
Cemetery Maintenance Man (seasonal)	2.45	2.59	2.75	2.86
Working Foreman Cemetery Maintenance Man (seasonal)	3.09	3.25	3.47	3.62
Sprayer Operator (licensed)	4.09 Flat Rate			
Water System Maintenance Man (40 hours)	3.67	3.84	4.07	4.25
Working Foreman Water System Maintenance Craftsman (40 hours)	4.07	4.22	4.47	4.64
Water Superintendent (per annum)	11,750	12,536	13,035	13,555
Highway Superintendent (per annum)	13,390	13,950	14,585	15,168
Building Custodian	2.39	2.69	2.99	3.11
Town Hall Custodian (per annum, set by Selectmen)	Min. \$3,157--Max. \$3,777			
Call Fire Fighter	3.95 Flat Rate			
Call Fire Lieutenant	4.04 Flat Rate			
Call Fire Captain	4.11 Flat Rate			
Fire Chief	11,752	12,537	13,036	13,556
Deputy Call Fire Chief	4.27 Flat Rate			

Police Officer, Special		3.80	Flat Rate	
Traffic Supervisor		3.80	Flat Rate	
Police Chief (per annum, except as otherwise provided by any special or General Laws)	12,693	13,950	14,585	15,170
Dog Officer			\$8,766	
Recreation Leader (seasonal, per week)			\$105	
Life Guard (seasonal)	2.32	3.16	3.69	4.22
Library Director	Min.	\$9,390--	Max.	\$11,605
Assistant Librarian	3.43	3.73	3.92	4.08
Children's Librarian	3.43	3.73	3.92	4.08
Library Aid	2.63	2.97	3.29	3.42
Social Worker - Town Aide (20 hours per week)			\$3,895	

SECTION 4. FRINGE BENEFITS

A. VACATION PROVISIONS: Vacation leave shall be granted to permanent employees subject to the following provisions:

- | | |
|---------------------------------------|---------|
| (a) Vacation time for town employees, | |
| As of June 30th - 6 months service | 5 days |
| As of June 30th - 1 year service | 10 days |
| As of June 30th - 5 years service | 15 days |
| As of June 30th - 15 years service | 20 days |

In computing earned vacation leave, credit shall be given for all the temporary service with the town prior to the date of initial permanent appointment provided that such service was continuous and uninterrupted up to the date of permanent employment.

(b) Vacation leave with pay shall not be granted to temporary employees, but leave without pay may be granted at the discretion of the responsible department head.

(c) Vacations shall be granted by the Department Heads at such times as, on their opinion, will cause the least interference with the performance of the regular work of the departments. Vacations must be taken in the year in which they are due and shall not accumulate from year to year. Employees shall give at least four weeks notice of desired vacation time.

(d) In the event of termination of employment which is caused through no fault of the employee, provided the employee has been in the continuous full-time service of the town for at least one year; or by reason of retirement, military service or death, the employee shall be paid, or entitled to time off with pay, for any accrued vacation leave.

(e) Department Heads shall identify all pay for vacation on the payroll in which such pay occurs. The rate of pay for vacation periods, shall be the employees' total wages excluding sick pay for the

preceding year, or portion thereof, divided by the actual number of weeks worked.

(f) An employee shall be granted an additional day of vacation if while on vacation leave a designated holiday occurs on, or is legally observed on a day of the employees regular scheduled work week.

(g) Holiday Pay: Permanent town employees shall be paid one day at regular straight-time pay for all designated holidays listed below. When these employees are scheduled to work or are called into work on a designated holiday they shall receive time and one half for the hours worked in addition to the holiday pay.

(h) In order to qualify for holiday credit a permanent town employee shall have worked on the last regularly scheduled work day prior to, and the next regularly scheduled work day following such holiday.

Designated holidays shall be:

January 1	First Monday of September
Third Monday of February	Second Monday of October
Third Monday of April	Fourth Monday of October
Last Monday of May	Fourth Thursday of November
July 4	Christmas Day, December 25

When an authorized holiday falls on a Saturday, the employee will receive the preseding Friday off. When an authorized holiday falls on a Sunday, the employee will receive the following Monday off.

B. SICK LEAVE:

(a) Occupational: Except as otherwise provided by any special or general laws, each town employee who sustains injury or illness arising out of his employment in the town service, shall be entitled to receive his full pay for the period of his incapacity up to 26 weeks, less those benefits payable by Workmen's Compensation Insurance or other insurance plans paid for in whole or part by the town. If such period exceeds 30 days, continued payment beyond such period shall be subject to approval by the Personnel Board, which may require periodic written testimony supporting the claim of continued incapacity as a condition precedent to its approval. All permanent town employees shall not have sick leave deducted while absent because of an Occupational injury. All permanent town employees shall not accrue sick leave or vacation leave for the period of their incapacitance while on Occupational sick leave.

(b) Non-occupational: Every permanent employee subject to the Classification and Compensation Plans shall be allowed sick leave with pay for a period of up to 12 days during each calendar year, provided said leave is caused by sickness or injury, exposure to contagious disease, or on account of serious sickness of members of the employee's immediate family. Sick leave shall commence on the day notification of the illness is given by the employee, his family, or his physician. Failure to notify the department head promptly of illness will result in employee being charged with unauthorized leave.

(c) Death Benefit: Payment as Sick Leave shall be made to permanent employees for up to three work days for the death of a member of the immediate family, defined as: Father, Mother, Husband, Wife, Son, Daughter, Sister, Brother, Mother-in-law, or Father-in-law.

(d) Sick leave allowed under provisions of the preceding paragraphs shall be cumulative at the rate of one day, per month and up to 75 days may be accumulated and carried over from year to year.

(e) When absence by reason of sickness or injury is for a period of more than 3 days, the department head shall require said permanent employee to file a certificate of disability, signed by a regularly licensed and practicing physician, before the employee shall be entitled to compensation as herein provided. The department head may, however, require the aforementioned certificate for any period less than three days if he deems it to be in the interests of the department.

(f) Permanent part time employees whose hours of work follow a regular schedule will be allowed that portion of sick leave credit as their actual part time service bears to full time service.

C. OVERTIME:

(a) Overtime shall not be paid to department heads.

(b) Overtime payments: Those employees who are included within the provisions of General Laws Chapter 149, Section 33B shall be paid overtime pay at the rate of time and one half for service performed in excess of the regular scheduled work day, or work week. With the exception of the Library Department, the normal work week will be 40 hours in the Labor Division and 37½ hours in the Administrative Division. The Fire Department personnel shall be paid straight time.

(c) All part time employees shall receive straight time compensation for all overtime work.

(d) Call Back in Emergency: An employee who has completed his normal work day and who is thereafter recalled by supervision prior to next scheduled work day shall receive a minimum of four hours pay for such authorized call back.

D. UNIFORM ALLOWANCE: An allowance for uniforms shall be extended to the members of the permanent Water Department at One Hundred Dollars (\$100.00) per annum. Appropriations shall be under the control of the Department Head who shall make all expenditures and keep appropriate records of the same.

E. JURY DUTY: While on jury duty a permanent employee shall receive amount equal to the difference between his normal compensation and the amount excluding travel allowance received from the court.

F. MILITARY LEAVE:

(a) Permanent employees of the town who attend State or Federal Reserve Military training duty shall be paid any difference in compensation between that paid or payable in a normal working period of up

to two weeks in their town employment and the total compensation between that paid or payable in a normal working period of up to two weeks in their regular town employment and the total compensation (excluding travel allowances) of the military duty. Such payment shall be limited to a period not to exceed two weeks in any calendar year and shall not include payment to members of the National Guard who may be mobilized during an emergency.

(b) A military leave of absence without pay shall be granted to any town employee called to active duty with the State or Federal armed forces for purposes other than the routine annual tour of duty for training purposes, and seniority rights shall not be affected while this leave of absence is in effect.

G. INSURANCE: The hospital and sickness plan as provided by the town since 1963 remains in effect.

H. LONGEVITY: In recognition for continuous full time employment, these employees entitled to vacation leave shall be granted an annual payment as follows:

Upon completion of 5 years of service	-----	\$200.00
Upon completion of 10 years of service	-----	\$300.00
Upon completion of 15 years of service	-----	\$400.00

The foregoing sums are fixed and are not subject to percentage increases. Permanent part time employees whose hours of work follow a regular schedule will be allowed that portion of annual leave credit as their actual part time service bears to full time service.

SECTION 5. GRIEVANCE PROCEDURE

(a) There shall be a grievance procedure available to those employees of the town whose rights under the classification plan have, in their opinion, been prejudiced in any way and covering all other grievances except those that would properly be under the jurisdiction of the Civil Service Commission or other duly established appeal board. As used in this Section, the word "Grievance" shall be construed to mean dispute between an employee and his supervisors arising out of an exercise of administrative discretion by such supervisor or supervisors.

(b) Step 1. The employee shall take up his grievance orally with his immediate supervisor who shall reach a decision and communicate it orally to the employee within three (3) working days.

Step 2. If the grievance is not settled at Step 1, the employee shall within five (5) working days present his grievance in writing to his supervisor who shall forward it to the department head who shall hold a hearing within five (5) working days if required. At this hearing there shall be present the employee and one representative if he requests it, his supervisor, the department head and the chairman of the Personnel Relations Review Board.

Step 3. If the grievance is not settled at Step 2, all records and facts in the case shall be referred to the Personnel Relations Review Board for adjudication. Those present at Step 2 shall appear at this hearing. Within twenty (20) working days of the hear-

ing, which shall be the next regular meeting of the board except in cases of emergency, the employee shall be notified in writing through the department head as to the decision of the board which will be final.

(c) Personnel Board to Administer: The Personnel Board of the town shall constitute the Personnel Relations Review Board of the town, and in that connection shall have the powers and duties, and perform the functions, assigned to such Personnel Relations Review Boards by Section 21B of Chapter 40 of the General Laws; and said Board shall, in the performance of its duties as Personnel Relations Review Board, be subject to the limitations imposed by said Section 21B and by the by-laws of the town.

When sitting as a Personnel Relations Review Board, the Personnel Board shall keep a separate record of its proceedings, which shall not be open to public inspection except as may otherwise be required by State Law.

(d) The Personnel Relations Review Board may employ such clerical and other assistance, and make such expenditures as it deems necessary, subject to appropriation thereof. The Board shall make an annual report to the town, and shall keep records of its proceedings; but such records shall not be open to public inspection except as may otherwise be required by State Law. It shall not have jurisdiction over any matters belonging in the jurisdiction of the Personnel Board.

REPEAL AND AMENDMENT OF THIS BY-LAW

This By-Law may be altered, repealed, or amended at any Annual Town Meeting or any other Town Meeting specially called for the purpose, an article, or articles for such purposes having been inserted in the warrant for such meeting

SEPARABILITY PROVISION

In the event that any provision of this By-Law, or application thereof, shall be held to be invalid by the proper authorities, this shall not be construed to affect the validity of any other provision, or application thereof, of this By-Law.

SECTION 5A. DEFINITIONS

As used in this By-Law, the following words and phrases shall have the following meanings unless a different construction is clearly required by the context or by the laws of the Commonwealth:

Civil Service Law - Chapter 31 of the General Laws of the Commonwealth, as amended and all rules and regulations made thereunder; and any special law enacted by the General Court regulating the classification, compensation and conditions of employment of officers and employees of the Town under Chapter 31.

Continuous Employment - Employment uninterrupted except for required military service and for authorized vacation, sick leave,

bereavement leave, court leave, or other leave of absence.

Department - Any department, board, committee, commission or other agency of the Town subject to this By-Law.

Department Head - The officer, board, or other body having immediate supervision and control of a department; in the instance of a department serving under the supervision and control of the Selectmen, the officer, board or other body immediately responsible to the Board of Selectmen for the administration of the department.

Emergency Employment - Employment made for a specified time without requisition, or without the prior approval of the Personnel Board, to cover an unforeseen emergency.

Emergency Employee - An employee retained on emergency employment to serve for a period not exceeding three calendar weeks.

Full-time Employment - Employment for not less than seven hours per day for five days a week for fifty-two weeks per annum, minus legal holidays and authorized military leave, vacation leave, bereavement leave, court leave, sick leave, and leave of absence.

Full-time Employee - An Employee retained on full-time employment.

Holiday - The Lord's Day and all days on which legal holidays are observed provided that the phrase "holiday" shall not include the Lord's Day for purpose of holiday pay.

Overtime - Time in excess of the normal number of hours or days of working time in the work week of the department.

Part-time Employment - Employment for less than full-time employment as defined above.

Permanent Position - Any position in the Town services which has required or which is likely to require the services of an incumbent without interruption for a period of more than six calendar months, either on full-time or part-time employment basis.

Permanent Employee - Any employee retained on a continuing basis in a permanent position as defined above.

Temporary Position - Any position in the Town which is not permanent, but which requires or is likely to require the services of one incumbent for a period not exceeding six calendar months.

Temporary Employee - An employee retained in a temporary position as defined above.

Residents of Westford who wish to apply for Town employment should contact the Town Accountant.

A GUIDE TO TOWN MEETING IN WESTFORD
Prepared by the League of Women Voters

The MODERATOR, elected for a 3 year term, presides at the Meeting. The proceedings are governed by the rules of practice contained in Robert's Rules of Order (1951 Ed.) except as modified by law or by the By-laws.

Articles are taken up in the order in which they appear in the warrant. However, in special cases an article may be taken up out of order if a majority vote is obtained.

- QUORUM No quorum is needed for Annual Town Meeting.
 A quorum of two per cent of the registered voters is required for the transaction of business at a Special Town Meeting. However, a number less than a quorum may adjourn any such meeting.
- PERMISSION TO SPEAK Any voter wishing to speak may rise, say "Mr. Moderator," and wait for recognition. Then, standing at a microphone, he should give his name. He may continue as long as he speaks directly to the question under discussion and maintains acceptable conduct.
- AMENDMENTS Not more than two amendments to any motion may be pending at any one time. According to Westford by-laws, "a motion and amendments to a motion shall be voted on in inverse order; provided that when two amounts of money have been presented for appropriation by motion and amendment thereto, the largest amount shall be voted upon first. All amendments shall be presented in writing if requested by the Moderator."
- ACTION ON THE MOTIONS All articles appearing in the warrant must be acted upon before the Meeting can adjourn. Usually articles are enacted or rejected with or without amendments, after debate.
- WITHDRAW OR DISMISS A MOTION It is possible that an article's sponsor may move to "withdraw the motion." This motion requires a majority vote and is usually made because new or additional information is obtained after the preparation of the warrant indicating that action upon the motion could be unwise or illegal.
- LAY IT ON THE TABLE If, after an article has been moved, seconded and debate begun, someone has sufficient reason to postpone the final vote, he may move to "lay it on the table." A majority vote places it "on the table;" a majority takes it back to the floor for final action.
- LIMITS ON DEBATE There are no prescribed limits to debate except common sense. The Moderator may at his discretion ask a speaker to terminate his remarks if he is straying from the subject or talking at unnecessary length.

PREVIOUS QUESTION	Debate may also be terminated by two-thirds of those voting. A voter rises, is recognized and says, "Mr. Moderator, I move the previous question." If this motion is seconded and voted by a two-thirds majority, the article under discussion is immediately put to a vote.
VOTING	<p>Most articles are decided by a majority vote unless a larger vote is required by statute or by-law. Voting may be by voice or show of hands and the outcome determined by the Moderator. His decision may be challenged by 7 voters; tellers then make an official count.</p> <p>Two-thirds votes are required for amendments to zoning by-laws, taking of land by eminent domain and bond issues. These votes are counted by tellers unless they are unanimous.</p> <p>Secret balloting takes place occasionally, if required by any twenty voters attending the Meeting. (Westford by-law, Art.1, s.9).</p>
RECONSIDERATION	An article may be taken up again after it has been accepted or defeated if a majority of the voters assent to a motion for reconsideration. The Town's by-laws permit an article to be reconsidered at an <u>adjourned</u> session only if there is an affirmative vote of two-thirds of the assembled voters. In both cases, the motion for reconsideration must be made by a person who voted on the prevailing side of the original vote.
WHO MAY ADDRESS THE MEETING	At any Town Meeting held for the transaction of Town business, no person whose name is not on the list of voters is permitted to address the meeting or is admitted to the floor of the Hall unless invited by a two-thirds vote of the meeting assembled.
RESOLUTIONS	The Meeting may wish to give direction to a board without binding effect or indicate the desire of the Town in a matter not subject to direct action by the Town Meeting. It may also wish to express thanks or offer other courtesies. Such expressions may be made in the form of resolutions.
PARLIAMENTARY QUESTION	A voter can interrupt the speaker with a "parliamentary question" to obtain information from the Moderator on parliamentary rule, or what procedures are permissible. No vote is taken. The question must be relevant to pending business.
POINT OF ORDER	A voter knowing the rules can raise a "point of order" indicating he feels something is wrong. He asks this of the Moderator to obtain a decision on a matter of parliamentary rule, e.g. whether an amendment is germane to the motion, or whether a motion is in order. The Moder-

ator may 1) make the decision himself with no debate, or
2) put the question as a motion which may be debatable.

ADJOURN-
MENT

When all business in the warrant has been completed, the Moderator says, "A motion for adjournment is now in order," followed by the motion, the second and the vote.

TOWN OF WESTFORD

WARRANT

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To the Constable of the Town of Westford, in said County,

GREETINGS:

You are hereby required, in the name of the Commonwealth aforesaid, to notify and warn all the inhabitants of said Town qualified to vote in elections, and also in Town affairs, to meet at their several polling places, viz:

PRECINCT 1	Abbot Middle School
PRECINCT 2	North Middle School
PRECINCT 3	New Nabnasset School
PRECINCT 4	Robinson School

TUESDAY, MAY 4, 1976

being the first Tuesday in said month, at 7:30 o'clock in the forenoon for the following purposes:

To bring in their votes for the following officers:

FOR FIVE YEARS

One member of the Planning Board
One member of the Housing Authority

FOR THREE YEARS

One Selectmen
One Assessor
Three members of the School Committee
One member of the Board of Health
One Water Commissioner
Two Trustees of the J. V. Fletcher Library
One Cemetery Commissioner
One member of the Nashoba Valley Technical High School District Committee

FOR TWO YEARS

One member of the Housing Authority (to fill vacancy)

The polls will be open from 7:30 o'clock A.M. to 8:00 o'clock P.M. and meet in ABBOT MIDDLE SCHOOL at Westford Center on the following

SATURDAY, MAY 8, 1976

at 10:00 o'clock in the forenoon, then and there to act upon the following Articles, viz:

ARTICLE 1. To hear the reports of the Town Officers and Committees; or act in relation thereto.

ARTICLE 2. To fix the salary and compensation of all elected officers of the Town.

ARTICLE 3. To see if the Town will vote to amend all or any part of the Consolidated Classification Plan, Compensation Plan and Personnel By-Laws of the Town; or act in relation thereto.

ARTICLE 4. To provide for a Reserve Fund, to determine what sums of money the Town will raise and appropriate, including appropriation from any available funds, to defray all departmental and incidental charges, expenses and outlays of the Town, including debt and interest, for the ensuing fiscal year, and for paying unpaid bills of previous years.

ARTICLE 5. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1976, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17; or act in relation thereto.

ARTICLE 6. To see if the Town will vote to raise and appropriate a sum of money to be deposited in and become a part of the Stabilization Fund created under the authority of Section 5B of Chapter 40 of the General Laws; or act in relation thereto.

ARTICLE 7. To see if the Town will vote to accept, as and for a Town Way, Jefferson Road, as laid out by the Selectmen, as shown by their report and plan duly filed with the Town Clerk; or act in relation thereto.

ARTICLE 8. To see if the Town will vote to accept a gift of a conservation restriction from Richard S. Emmet on a certain parcel of land situated off Concord Road, containing 99.52 acres of land, more or less, and being shown on a plan recorded with Middlesex North District Registry of Deeds, Plan Book 114, Plan 146, subject to the terms, restrictions and reservations set forth in the grant of said conservation restriction from Mr. Emmet; or act in relation thereto.

ARTICLE 9. To see if the Town will vote to raise and appropriate the sum of Five Thousand (\$5,000.00) Dollars, or some other sum, for providing transportation for the elderly, handicapped and others of Westford, said sum to be expended under the supervision of the Board of Selectmen and the Council on Aging; or act in relation thereto.

ARTICLE 10. To see if the Town will vote to raise and appropriate a sum of money for providing Homemakers Services as authorized by Section 4 of Chapter 40 of the General Laws; or act in relation thereto.

ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of Thirty-Nine Thousand Eighty-Nine (\$39,089.00) Dollars, or some other sum, for the construction, reconstruction and/or improvement of Town Roads, as requested by the Board of Selectmen and as authorized by Chapter 825 of the Acts of 1974; and, to meet said appropriation, to appropriate said sum from the proceeds available or to be available from the Commonwealth under said Chapter 825; or act in relation thereto.

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of Eighty-Five Thousand Ninety (\$85,090.00) Dollars, or some other sum, for the construction and/or improvement of Town Roads, as requested by the Board of Selectmen and as authorized by Chapter 765 of the Acts of 1972; and, to meet said appropriation, to appropriate said sum from the proceeds available or to be available from the Commonwealth under said Chapter 765; or act in relation thereto.

ARTICLE 13. To see if the Town will vote to authorize the Board of Selectmen, acting by and through the Recreation Commission, to lease to such persons, upon such terms and conditions and for such consideration as said Commission shall determine to be in the best interests of the Town, one or more of the buildings and any part of the Town Beach premises at Forge Pond; or act in relation thereto.

ARTICLE 14. To see if the Town will vote to raise and appropriate a sum of money for aquatic nuisance control of Forge Pond; or act in relation thereto.

ARTICLE 15. To see if the Town will vote to raise and appropriate a sum of money for the development of the Parker Village Recreational area, and to authorize the Board of Selectmen, in the name and behalf of the Town, to file any and all applications with the Commonwealth or the Federal Government for any entitlement funds or matching grants which may be available for such purpose; or act in relation thereto.

ARTICLE 16. To see if the Town will vote to raise and appropriate the sum of Five Thousand (\$5,000.00) Dollars, or some other sum, for the purchase of material, equipment and supplies for use by CETA personnel employed by the Town; or act in relation thereto.

ARTICLE 17. (On petition) ARTICLE: To see if the Town will vote to amend its By-Laws by deleting in its entirety Article I, Section 8, and inserting in its place the following words:

"No more than two amendments to any motion shall be pending at any one time. A motion and amendments to a motion shall be voted upon in inverse order. All motions and amendments to motions shall be presented in writing, if the Moderator so requests."

ARTICLE 18. (On petition) ARTICLE: To see if the Town will vote

to amend its By-Laws deleting Article XIII, relating to Earth Removal, and inserting a revised Earth Removal By-Law in its place; or act in relation thereto.

ARTICLE 19. To see if the Town will vote to authorize the Board of Selectmen to acquire, by purchase, eminent domain, or otherwise, three certain parcels of land situated on the northerly and southerly sides of Howard Road, containing 26.38 acres, more or less, and being shown as Parcel A, Parcel B and Parcel C on a plan entitled "Plan of Land in Westford, Mass., Surveyed for the Town of Westford (Water Department) March 7, 1976, Richard L. McGlinchey", which plan is to be recorded with Middlesex North District Registry of Deeds, said premises to be used by the Water Department as and for the site of a proposed new well field; and for the purpose of acquiring said land, to raise and appropriate the sum of One Hundred Thrity-Five Thousand (\$135,000.00) Dollars, or some other sum; to determine whether any portion or all of said sum shall be provided for by appropriation from available funds in the Treasury, by taxation, by borrowing under the authority of Chapter 44 of the General Laws, or by any or all of said methods; or act in relation thereto.

ARTICLE 20. To see if the Town will vote to appropriate the sum of Fifteen Thousand (\$15,000.00) Dollars from the account entitled "Sale of Cemetery Lots" for the construction of a combination office/maintenance building at Fairview Cemetery; or act in relation thereto.

ARTICLE 21. To see if the Town will vote to appropriate the sum of Seven Thousand (\$7,000.00) Dollars, or some other sum, from the unexpended and unencumbered balance of the amount appropriated under Article 1 of the Special Town Meeting held on November 28, 1967 (construction of Elementary School) to defray the additional costs and expenses incurred in the construction of the new Westford Academy; or act in relation thereto.

ARTICLE 22. To see if the Town will vote to raise and appropriate the sum of Eight Hundred (\$800.00) Dollars, or some other sum, for the purchase and installation of a communications system for the J. V. Fletcher Library; or act in relation thereto.

ARTICLE 23. To see if the Town will vote to authorize the Selectmen, in the name and behalf of the Town, to transfer to the Commonwealth of Massachusetts, through its Department of Public Works, all right, title, interest, claim and demand which the Town has, or ought to have, in and to the vehicular bridge, being bridge No. W-26-10 and being identified as Railroad No. 7.58, said bridge being a continuation and extension of the public way known as Graniteville Road in the Town of Westford, providing vehicular passage for the public over the tracks of the Boston and Maine Railroad, all as authorized by Chapter 634 of the Acts of 1971; or act in relation thereto.

ARTICLE 24. To see if the Town will vote to authoirze the Board of Selectmen to acquire, by purchase, eminent domain, or otherwise, all or any portion of the land shown on a plan entitled "Plan of Building Lots in Westford, Mass. belonging to E. E. Varnum, January, 1903, Smith

& Brooks, Civil Eng'rs", which plan is recorded with Middlesex North District Registry of Deeds, Plan Book 19, Plan 41, said premises being situated near the Arch Bridge in Graniteville and to be managed and controlled by the Conservation Commission for the promotion and development of the natural resources of and for the protection of water shed resources of the Town; and for the purpose of acquiring said land and to defray the cost of a survey of the same, that the unexpended and unencumbered balance of the amount appropriated under Article 4 of the Special Town Meeting held on January 21, 1975 be appropriated; or act in relation thereto.

ARTICLE 25. To see if the Town will vote to transfer the unexpended and unencumbered balance of the amount appropriated under Line Item 141A of Article 4 of the Warrant for the Annual Meeting of 1975 to a Special Account to be entitled "Reserved for Salary Negotiations"; or act in relation thereto.

ARTICLE 26. To see if the Town will vote to appoint a Committee of seven (7) members to be known as the Roudenbush Community Center Committee, whose function and duty shall be to exercise the care, custody, control and supervision of the Roudenbush Community Center; or act in relation thereto.

ARTICLE 28. To see if the Town will vote to raise and appropriate the sum of Twelve Thousand (\$12,000.00) Dollars, or some other sum, to defray the costs and expenses of the Roudenbush Community Center Committee to be appointed under the preceding Article; or act in relation thereto.

ARTICLE 29. To see if the Town will vote to authorize the Board of Selectmen to install various street lights; or act in relation thereto.

ARTICLE 30. To see if the Town will vote to appropriate from available funds a certain sum to be deducted by the Assessors under the provisions of Section 23 of Chapter 59 of the General Laws, as most recently amended, from the amount required to be assessed by them; or act in relation thereto.

And you are directed to serve this warrant by posting up true and attested copies thereof at the Town Hall and at each Post Office in said Westford, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of holding the first meeting aforesaid.

Given under our hands this second day of April, in the year of our Lord, 1976.

E. KENNARD FLETCHER
JOHN J. KAVANAGH
ROBERT R. FITZPATRICK
DOUGLAS R. JOHNSTON
SAMUEL A. RICHARDS, JR.
Selectmen of Westford

NASHOBA VALLEY TECHNICAL HIGH SCHOOL
REPORT OF DISTRICT COMMITTEE

The District Committee for the year 1975 are as follows:

Chelmsford	Mr. Stratos G. Dukakis Mr. James M. Harrington (Chairman) Mr. Louis E. Kelly (Vice-Chairman) Mr. Jay M. Knox
Groton	Dr. Thomas Hefelee Mr. Jordan Waugh
Littleton	Mr. Augustine Kish Mr. Lincoln D. Kraeuter
Westford	Mr. Percy O. Daley, Jr. Mrs. Charlotte Scott (Secretary)

District Treasurer	Mr. Thomas A. St. Germain
District Counsel	Mr. Charles Zaroulis
Superintendent-Director	Mr. Thomas Lafionatis

1975 will have to be recognized as the saturation year for Nashoba Valley Technical High School. The 490 student school is almost up to 700, with rented facilities and a converted ranch house. The space problem is really very critical. The decision of the four towns not to accept the Building Committee's recommendations two years ago has really come to full bearing this year. Studies are underway to consider a pre-engineered addition to bring our students from the rented facility back to the main building, with no attempt or consideration to provide for any enrollment expansion beyond what we have now.

Studies commenced this past year to determine the viability of some of our programs as they related to the job market. Also, consideration is being given to clustering other departments for greater efficiency and economy. At this point of time our offerings have reached 16 from the original 8. The current offerings at Nashoba Tech are as follows:

Auto Body	Electrical
Automotive	Electronics
Commercial Art & Industrial Photography	Graphic Arts
Community Service Aide	Painting & Decorating
Culinary Arts	Machine
Data Processing & Business Machines	Metal Fabrication
Distributive Education	Mill & House Carpentry
Drafting	Plumbing & Heating

Adult Education

Our Adult Education Program continues to be very much in demand with applications outstripping by far the available space. This year we solicited space for two programs to be conducted in Chelmsford under Nashoba Tech auspices; and two, in Westford. If it was not for the cooperation of these two towns a number of citizens would have missed

out on adult programs because of the lack of space at the Tech. Offerings for adult programs are as follows:

Monday -

Auto Body
Auto Maintenance
Bookkeeping, Int.
Data Processing, Int.
Drafting
Electrical Code & Theory
Gourmet Cooking
Home Painting & Decorating

Home Renovation & Maintenance
Photography, Advance
Physical Fitness - Women
Plumbing & Heating, Int.
School Bus Driving Training
Woodworking
Typing

Tuesday -

Antique Automotive & Auto Body
Automotive for Women
Bookkeeping, Int.
Data Processing, Adv.
Electronics, Basic
Home Painting & Decorating
Floral Design

High School Equivalency
Physical Fitness - Women
Small Engine Repair
Welding
Woodworking

Wednesday -

Auto Body
Auto Maintenance
Bookkeeping, Int.
Creative Crewel
Electrical Code & Theory
Gourmet Cooking
Graphic Arts - Offset Press
Health Assistant Aid

Machine Shop
Ornamental Sheet Metal
Photography, Drk. Room Tech.
Physical Fitness - Women
Plumbing Code & Theory
Self-Defense
Woodworking
Typing

Thursday -

Antique Automotive & Auto Body
Automotive for Women
Bookkeeping
Commercial Art
Data Processing
Electrical Wiring
Floral Design
Fly Tying

High School Equivalency
Photography, Int.
Physical Fitness - Men
Small Engine Repair
Welding
Woodworking
Typing

Special Needs

Our Special Needs Program moved from the four year old VIP Program, that was being run at our school to an intergrated 766 Program. The implementation was done by our Area Coordinator, and the whole package will now be transferred for continued operation to the Guidance Department, commencing September 1976.

All departments continue to function in their respective modes with one of the highlights being that the Mill & House Carpentry Departments have embarked on the second house building program for a cus-

tomers. The selection was made by a drawing following an advertisement in the newspapers. The house is being built in Littleton this year. Another part of that department "Historical Restoration" is in the process of restoring the original Westford Academy which had been used for many years as the Fire Department. This project involved bicentennial funding, and part of Westford's contribution to the Bicentennial.

A very important milestone was reached this past year by Nashoba Tech, and that is accreditation. An evaluation was conducted of the total school, and its programs, by the New England Association of Schools and Colleges, Inc., and the school was awarded a five year accreditation.

Annual Report
OF THE
School Committee
OF THE
TOWN OF WESTFORD



For the Year Ending December 31

1975

ORGANIZATION - SCHOOL COMMITTEE

Mary L. Caless, Chairman	692-8642	Term expires 1976
Mark G. Scolnick, Vice Chairman	692-2435	Term expires 1977
Mary H. Trubey, Secretary	692-8355	Term expires 1978
Donald F. Bradanese	692-2519	Term expires 1976
Alan I. Weinstein	692-7484	Term expires 1976
Samuel I. Frank	692-8682	Term expires 1977
Douglas Keele	692-7288	Term expires 1978

OFFICE OF SUPERINTENDENT OF SCHOOLS

35 TOWN FARM ROAD

Lloyd G. Blanchard, Superintendent	Telephone 692-4783
John A. Crisafulli, Assistant Superintendent	

Bari Barber, Business Secretary-Machine Operator & Statistics
Vera E. Bettencourt, Executive Secretary-Superintendent & School Comm.
Blanche R. Crocker, Business Secretary-Payroll & Accounts Payable
Doris S. Santiguida, Receptionist, Secretary-Assistant Superintendent
Rita M. Tousignant, Financial Secretary, Personnel, Accounts Payable

Kenneth A. Sargent, Special Education Administrator	692-2378
---	----------

Jane Coleman, Psychiatric Social Worker
John MacLean, Psychologist
Dawn Brine, Speech Pathologist
Catherine Pawliczek, Speech Pathologist
Lynn Sollitto, Home-School Liaison Specialist
Concetta S. Lynch, Secretary

SCHOOL TELEPHONES

Westford Academy	692-2551	North Middle School	692-6391
Music Dept	692-2611	Frost School	692-4051
Athletic Dept	692-2411		
Guidance	692-2334	Cameron School	692-6542
Abbot Middle School	692-2587	Sargent School	692-6553
Guidance	692-2073	Nabnasset School	692-4777
Girls' PE & Nurse	692-2149	Robinson School	692-2541

SCHOOL PHYSICIAN

Medical Associates, 199 Chelmsford Street, Chelmsford	256-6511
---	----------

SCHOOL NURSES

Margaret Sudak, R.N.	Office: North Middle School	692-8431
Barbara Brewer, R.N.	Office: Westford Academy	692-2334
Anne McCusker, R.N.	Office: Abbot Middle School	692-3200

REPORT OF THE SCHOOL COMMITTEE

TO THE CITIZENS OF THE TOWN OF WESTFORD, your School Committee respectfully submits its report for the year ending December 31, 1975.

SCHOOL HOURS 1975-76

Westford Academy	Grades 9-12	7:45 A.M. to 2:30 P.M.
Middle Schools	Grades 6-8	8:45 A.M. to 3:00 P.M.
Elementary Schools	Grades 1-5	8:15 A.M. to 2:00 P.M.

SCHOOL VISITS

You are welcome in your schools to talk with the school principal and staff whether or not you have children in the schools. However, you are urged 1) to check in with the principal before visiting a class, and 2) to make an appointment if you wish to discuss your child's progress with teacher. Otherwise, the class is interrupted and valuable learning time is lost.

SCHOOL ADMISSION

Children are eligible for enrollment in kindergarten in September of the calendar year in which they attain the age of five years; in grade 1 in September of the calendar year in which they attain the age of six years. Birth certificate and evidence of successful vaccination are necessary for registration of any child new in Westford. Those transferring from other schools should present transfer cards.

SCHOOL COMMITTEE MEETINGS

The School Committee meets in regular session the second and fourth Monday of each month at 7:30 P.M. There are also special meetings called from time to time, especially during budget season. Meetings are posted at the Town Hall. Public is encouraged to attend.

SCHOOL CALENDAR 1975-76

Fall Term	September 4 - December 20
Winter Term	January 2 - February 14
Spring Term	February 24 - April 18
Summer Term	April 28 - June 25
Total School Days - 185	

Days omitted:

Columbus Day	October 14
Veterans Day	October 28
Thanksgiving Recess	November 27 - December 2
Martin Luther King Day	January 15
Good Friday	March 28
Memorial Day	May 26

REMARKS:

It is the policy of the School Department to keep schools in session on all days during which it is safe for buses to be operated. The widely varying conditions in the several parts of Westford make it difficult to reach decisions equally fair to all.

ON DAYS WHEN THE WEATHER CONDITION IS QUESTIONABLE, PARENTS ARE URGED TO EXERCISE THEIR OWN JUDGMENT AS TO THE WISDOM OF SENDING THEIR CHILDREN TO SCHOOL.

PREFACE

In keeping with plan initiated in last year's annual report, this will be a report of the immediate past completed school year 1974-75, with carryover in appropriate areas, fiscal and other, into the fall of the 1975-76 school year.

Time demands on school committee members seem to increase each year. This past year four areas proved especially time consuming: 1) policy development with emphasis on personnel section of the written school committee policy, 2) negotiations, professional, custodial and secretarial, 3) budget preparation with commitment to a no-tax increase, and 4) the implementation and implications of Chapter 766.

Plans were made early in the summer of 1974 for a systematic update of our written policies concerning personnel. Administrative Council participated in the public discussions. Each policy was reviewed in turn, edited by joint school committee and administrative council, and the corrected policies resubmitted at the next following meeting. A portion of each regularly scheduled school committee meeting was set aside for this purpose and positive progress was made. Many of the personnel policies were revised and formally voted by the school committee. Then under the pressure of budget and negotiations, further action on the school policy revision was deferred for another year. A copy is available at the Central Office and in each school office.

Formal negotiations between the school committee and the Westford Education Association commenced January 8, 1975. Ground rules were established, teacher proposals were distributed and the negotiator for the teachers explained each item, and meeting dates were established. At a subsequent meeting school committee proposals were distributed and explained by the negotiator for the school committee. On through the winter and the spring, school committee and WEA met on a fairly regular schedule to discuss and to try to find areas of agreement. Major issues included reduction in professional staff for severe budget reasons, and teacher evaluation procedures. The Town Meeting in May 1975 concurred with staff reductions. Nevertheless, at school opening in September 1975, a contract with the WEA had not been negotiated.

On the other hand the school committee was successful in arriving at a contract agreement with the custodians and a tentative agreement with

the secretaries on a retroactive salary adjustment to the first of January effective through June 30, 1976. Sometime prior to January 1976 it was agreed that school committee and the secretaries' group would come to an agreement on the January through June 1976 interim salary payment plan.

Budget preparation for the 1975-76 school year has already been referred to above in connection with negotiations. School Committee got off to an early start on budget preparation, reviewed each section of the budget with school administrators, and then discussed the budget directly with Finance Committee. There was no question that Westford residents and taxpayers were facing severe economic hardship, over 16% unemployed and an unknown number of residents under-employed. Like Town Boards the School Committee agreed to a no-tax increase budget for the 1975-76 school year as strongly suggested by the Finance Committee and returned to budget deliberations with this goal in mind. The result was a reduction in staff of nine teachers (out of 230), four secretaries, and two custodians. Fortunately enrollment growth did decelerate and only 30 additional pupils enrolled in the Westford schools in September 1975.

Finally the implementation of Chapter 766 attracted a great deal of school committee time and attention to assure that Westford was ready with a plan to comply fully with the new regulation. The fact that Westford had been "Mainstreaming" handicapped pupils over the years helped immeasurably in the acceptance of the new state regulation by staff. On through the initial year of Chapter 766 school committee requested frequent reports from Mr. Kenneth Sargent, director of special services, indicating status of Core Evaluations and the needs of the special services department to keep up with demands. Westford's first year under Chapter 766 is here summarized.

SPECIAL SERVICES - Kenneth Sargent, Administrator

For the past two years we have been preparing for the implementation of Chapter 766, effective September 1974. All of the preparations and processes developed were now going to face the test of specific forms, legal mandates and limiting time frames. On the basis of our readiness experiences we felt that we had the professional and secretarial staff to implement the regulations, but only the test of actual experience could provide the answers.

The chart below shows services that were provided during the first year.

EVALUATIONS	OUT OF									
	TOTAL	W.A.	A.M.	N.M.	F	CAM	SAR	NAB	ROB	TOWN PRE
Full or										
Intermediate	87	17	10	10	1	8	2	13	13	11 2
Speech	23	1	1	6	0	1	1	7	4	1 1
Physically										
Handicapped	29	11	3	7	1	1	0	3	2	1 0
Reevaluations	111	13	20	15	5	5	6	14	22	11 0

EVALUATIONS	OUT OF										
	TOTAL	W.A.	A.M.	N.M.	F	CAM	SAR	NAB	ROB	TOWN	PRE
Speech											
Reevaluations	84	1	1	5	9	11	14	21	22	0	0
Incomplete	14	4	0	1	1	1	0	5	1	0	1
In Process	7	2	0	0	0	0	0	0	3	1	1
NET	355	49	35	44	17	27	23	63	67	25	5

Of the over three hundred cases dealt with during the year, only three educational plans were unsigned by parents; one was satisfactorily resolved without going through formal legal hearing procedure of the law; a second was resolved through a special school committee meeting and the third was not resolved before the close of this fiscal year.

As with any new programs, many problems were encountered. Many stemmed from limited guidance from the state; the meanings of regulations were not always realistic and/or clear; firm policy could not always be established; minimal supportive information was on paper; many state staffing positions were not or could not be filled; specific roles of State Human Service Agencies were not clearly defined, etc. However, we survived, parents were understanding, teachers and specialists were conscientious and diligent and determined to make 766 work. And chapter 766 worked in Westford.

In this first year Chapter 766 accomplished the following:

1. School Special Service Study Teams were established in each school to resolve problems of children at the school level.
2. Pre Core meetings were set up for children whose difficulties could not be resolved at the school level and an evaluative plan projected.
3. The evaluations reflecting from the four disciplines (educational, sociological, psychological, and medical) were carried out.
4. Education Plans were developed from the above with parental involvement.
5. Monitoring of the progress of developed plans was accomplished.

Staffing

In order to insure the proper servicing of children under 766 during the year, additional staffing was provided. One additional speech therapist and one half-time secretary were added to the Central Office staff. Four Special Needs Teachers were added to staff at the Middle and High School Levels. One additional Special Needs Teacher was added to the Elementary staff. During the year the addition of these staff members made it possible to service all children that were referred for service.

Collaborative Efforts

Westford has always had a few children with severe special needs who could not be serviced within school facilities of the town. In the

past other school systems or state or private agencies have served such children. Such placements were always rather tenuous and guarantees of services could not be assured from one year to the next. All small systems have such problems and in order to resolve such precarious placements Westford became a part of a five-town collaborative (Billerica, Chelmsford, Tewksbury and Dracut) administered by the Merrimack Educational Center to provide Special Educational Services for low incidence children. This collaborative is designed to oversee the operation of the Merrimack Community Mini School to be housed in the Nabnasset Annex. In addition, the collaborative will operate three Developmental Day Classes and one Clinical Nursery Class, formerly run by the Mental Health Department.

This administrative structure makes possible the means for providing assured service for special children of Westford who have serious needs. It also makes possible control of program services by the collaborating towns, an input never available before. This formal collaborative step can also assure expanding special needs services for children with reasonable costs and with minimal travel requirements.

We look forward to the upcoming year. Many questions faced a year ago have been answered. We have learned from our first 766 year and feel assured that even better services can be provided in the year ahead.

SCHOOL ORGANIZATION

Ever since the opening of our second middle school in September 1973 there has been discontent with the placement of the middle school district line. The common barrier of the railroad tracks did not equally divide the town in terms of potential growth. This became evident at school opening with a heavier enrollment in the Abbot Middle School than in the North Middle School. An attempt was made to adjust in the Forge Village area which was closest to the North Middle School, but understandably any change after a child had been assigned and had established loyalties would be resisted. The parents' requested that decision be deferred to the following year was accepted. Reassignments were made in the Forge Village district for the following year, but it was evident these changes too would be stop-gap, and parents were justifiably seeking stability for the children's middle school placement. In quest of such stability the school committee identified during the summer of 1974 a committee of parents, representative of the various sections of the community but without children in either middle school, to make a feasibility study of the relocation of the middle schools district boundary. The committee was charged by school committee chairman to take into consideration 1) bus transportation, 2) town growth, 3) economics, 4) neighborhood clusters, and 5) a long term rather than a one year adjustment. The committee was requested to report back to the school committee by December 9.

Mr. Richard T. Joy, chairman of the Middle School Redistricting Committee, offered the school committee two alternatives: 1) a neighborhood grouping, 2) a grouping by grade - grades 5 and 6 in one school

and grades 7 and 8 in the other. The school committee directed the school administrators to work with the redistricting committee towards an agreeable solution. Guidelines were jointly revised as follows:

1. Whatever the new district line, it should be kept as stable as possible, and as far as possible permit pupils to attend the closest of the two middle schools.
2. The redistricting should be effective in September 1975 and should not be delayed a year.
3. Pupils should be gradually phased into the middle schools by grade so that no children should have to be transferred.

The proposed 5-6, 7-8 grade split between the two schools needs a great deal more study and was delayed until such time as the need for additional school buildings might come under consideration. The new district line which very closely followed the original recommendation of the middle school redistricting committee was publicly presented at the March 24 school committee meeting, complete with visual aids and was formally adopted by the school committee at that meeting.

Further reorganizations followed the March 24 decision. On April 14 the school committee approved the consolidation of the Sargent-Cameron districts into a single district with the primary grades K through 2 to be housed in the Sargent School and the intermediate grades 3 through 5 in the Cameron School. This plan provided for a more effective grouping of children and was strongly supported by staff and administration, even though it posed some difficult transportation problems, just as had the decision of the redistricting of the middle schools.

At this same meeting the school committee voted to close the Nabnasset Annex as a reorganizational step and to direct the administration to look into the possibilities of using it as a mini collaborative for Chapter 766 students. Through formal contract with the Merrimack Education Center the Nabnasset Annex was made available to a collaborative serving the towns of Billerica, Chelmsford, Tewksbury and Westford and was occupied through the summer and into the 1975-76 school year.

FEDERAL ASSISTANCE THROUGH EEA AND CETA

The Westford schools were fortunate to gain the services of several of its local citizens during the 1974-75 school year. Salaries and benefits of these town residents were paid directly by the federal government under the EEA and CETA programs. Many of these personnel have since become regular employees of the school department, or have found employment elsewhere, thus fulfilling the federal government objectives of these programs.

During the course of the year six custodial/maintenance employees were hired. Through their efforts the Town of Westford saved considerable sums of money by utilizing their skills to do the needed work.

The federal programs also provided our system with personnel who assisted in classrooms. The people hired under this program filled in as substitutes and/or worked as teacher aides. As was the case with the

custodial/maintenance employees, some of these personnel have since procured full time employment.

PROGRAM

Summer school classes were offered to high school youngsters on a pay-as-you-go basis taught by members of the high school staff. This was the second year for the high school program, and again it was very successful, enabling some youngsters to take courses they could not fit into the regular school program, and other youngsters to make up work that had been failed so that they could move forward rather than repeat during the school year.

CURRICULUM COORDINATION: A PRIORITY GOAL OF THE SCHOOL COMMITTEE

To achieve curriculum coordination is a high priority goal set by the School Committee. This means that, the program for the Westford school system should be so coordinated that a child can move from one school to another, whether school year transfer or end of the year promotion, and realize he is participating in an on-going uninterrupted program. This requires excellent communication throughout the school system to enable the staff to arrive at an accepted sequence of goals and programs. Once accepted there should be no radical departure from these goals and programs by any school, or even any teacher. At the same time it is most important that the program remain sufficiently flexible to permit continued progress and improvement as goals rise and decline in importance and as instructional materials and teaching techniques improve. The school committee has inquired of the administration, "Where do we stand and where are we headed?" Progress to date may be summarized in terms of programs studied and curricula adopted.

During the summer of 1974 the focus was on science, as the Science Curriculum Improvement Study (SCIS) had been successfully piloted the previous year in one of the elementary schools, and most of our elementary teachers and middle school science teachers also had participated in the spring SCIS workshop provided by the Merrimack Education Center (MEC). The science curriculum had previously been updated in 1967 and again in 1972. The 1974 effort was built around SCIS, focusing on learning activities and behavioral objectives. The limited time allowed only a grade 1 through 8 effort, and the grade 6 through 12 follow-up was deferred to the summer of 1975.

School committee has also authorized released days to stimulate inter-school communication, has supported workshops in art, health, SCIS mentioned above, and of course preparation for the introduction of Chapter 766.

The systemwide testing program with aptitude testing grades 5 and 7 and achievement testing grades 4, 6, 8, and 10 in the fall and grade 3 aptitude testing in the spring has helped identify areas of systemwide need and encourage systemwide effort to meet the needs, primarily in the basics. Westford's strengths seem to be in the verbal areas, including vocabulary, word analysis and reading. Language skills, grade

8, improved over the previous year with the totals for all grades above the national norm. Work study skills for grades 4 and 8 were above the norm, but grade 6 fell below the norm, and math skills for grades 4 and 6 were above norm with grade 8 falling below the norm. The composite indicated that all three grades 4, 6 and 8 were above the national median in basic skills. This is what we should except from the results of our cognitive abilities tests at grades 3, 5 and 7.

Music is not included in the annual evaluation of basic skills for the obvious reason that it would be very difficult to evaluate in a pencil and paper exercise growth in music skills just as it would be difficult to evaluate skill growth in any of the arts. We were in need of some means of evaluating our music program and the Westford Parents for Music called this to our attention and volunteered services. These services culminated in an outside evaluation of the music program, complete with recommendations, that is available for review in the Central Office.

Here follow reports written by individual school principals which include additional evidence of parental interest in the schools and willingness to participate towards the improvement of the schools. Such parental participation is vital to the success of the school program.

WESTFORD ACADEMY'S ANNUAL REPORT 1974-75 - Joseph F. Lisi, Principal

The 1974-75 school year was one filled with activities and projects designed to broaden the background of all students. It was also a year of adjustment and evaluation the the new programs and procedures implemented in 1973.

Goal-Oriented Curriculum

Throughout the 1974-75 school year, discussion at teachers' meetings was directed toward a goal-oriented curriculum at Westford Academy. Through this approach, all courses at Westford Academy would have identifiable goals written and included in all curriculum areas. To begin working toward the 1976-77 date for completion of this task, a full release day was granted by the Westford School Committee to study the present written curriculum and begin planning the rewriting of all courses.

The scope of all Westford Academy's courses will be goal-oriented:

1. A course will be subdivided into units, taking a week or several weeks to cover. Each unit, regardless of length, will be developed with:
 - a. Goals - what the students are expected to learn by the conclusion of the unit.
 - b. Activities - those methods and procedures aimed at assisting students in the learning process.
 - c. Evaluation - those activities designed to measure what has been learned.

2. Planning, once course goals have been completed, would primarily be directed towards developing learning activities and evaluation techniques to be employed during the school year. This is not to say that course content would become stagnant, for courses are constantly being updated to remain relevant.

X Block

An activity period, called X Block, added daily to the regular classes at Westford Academy became a favorite of both students and staff alike. During this extra block of time, special courses and activities ranging from creative writing to Karate, Theater Work Shop to edible wild plants with a mini-course in the history of Westford were instituted. In all, sixty-eight courses were implemented beyond the regular class offerings, giving administrators, counselors, as well as the total teaching staff the opportunity to become involved in this new and different approach to education.

Parent Advisory Committee

Westford Academy's Parent Advisory Committee held monthly meetings to discuss courses and procedures at Westford Academy. Highlights of the year included Teachers Recognition Day, a joint endeavor of Parent Advisory Committee and Westford Academy's Student Council, and a joint meeting of the Middle-High School PAC's to discuss program coordination in the area of mathematics.

Bi-Centennial Activities

As part of the Bi-Centennial celebration, Westford Academy planned a full week of activities to involve both school and community. These activities began with the presentation of the Bi-Centennial Flag to Westford Academy by Allister MacDougall, representing the Westford Historical Society. The majority of the student body was involved in the preparation of the week's activities. Students in history classes developed independent projects with a special class project of creating a wall size map of Westford with many of its historical sites. The Home Economics classes worked in preparing colonial clothing, pastries for the library dedication and a quilt which was presented to the Historical Society members that will be on display in the Westford Academy museum.

During the Bi-Centennial week, parents were invited to a day's activities to view student projects as part of an Open House. Another major event of the week was the dedication of Westford Academy's library in the name of Zaccheus Wright, the founder of the first social library in Westford. Present for this ceremony were Allister MacDougall and Gordon Seavey, representing Westford Academy's Trustees, and Mary Cales representing the Westford School Committee.

Westford Academy Student Council

Westford Academy's Student Council was very active this year in planning and implementing assembly programs. Two of the most significant

assemblies were the Thanksgiving and Christmas programs.

Community activities of the Student Council included participants in Candidates' Night sponsored by the Jaycees and League of Women Voters.

- - - - -

Other programs for the 1974-75 school year included:

Back to School Night for Parents
Orientation Night for parents of eighth graders
A Full day of orientation for eighth graders at Westford Academy
Gun Control Panel with Police Chief Connell and Sheriff Buckley with
a representative from the NRA
Government Day Panel
Financing a college education--Financial aid Director from Mt. Wachu-
sett Community College
State Business Club Conference
Opening of Westford Academy's School Store
Junior College Fair
National Honor Square Dance Induction and Banquet
Northeast Interscholastic Sectional Wrestling Tournament
Wachusett League Basketball Tournament
What's New in Science Program, featuring guest speakers in the field
of Atomic Energy, Anthropology and Sociology

ABBOT MIDDLE SCHOOL ANNUAL REPORT - John W. Bone, Principal

After an initial year with many new staff members, new approaches and goals, the second year offered an opportunity to consolidate all these elements into an effective working unit.

The staff remained very stable with the only changes being a new science teacher on the 8th grade level and the replacement of a guidance counselor who transferred to the Academy.

Students and staff alike felt more secure and began building on the successes of the past year and learning from the past mistakes.

Curriculum stayed essentially the same except for the introduction of SCIS - an activity-discovery approach to science - on the 5th grade level.

The two 5th grade classes in the school were put on the same time schedule as all the other grades and were part of a team composed of 5th and 6th grade. This approach worked very well. Fifth graders felt much more a part of the school and experienced no problems with 6th graders on their team.

Many new improvements were made to the school plant with the acceptance of a three year rejuvenation plan by the school committee. New carpeting and lighting were the major changes involved.

Parent communication involved monthly newsletters from the principal, team newsletters, monthly Parent Advisory meetings, weekly newspaper releases, many evening events, student activities, and many parent conferences.

Chapter 766 was implemented with the addition of a second special needs tutor and procedures established by the Administration, Guidance, Resource Team to provide for the needs of students identified as having special needs. This AGR group led by Assistant Principal, John Mann, met each week to discuss students and give help and assistance to the teams so they could better provide for these students.

The overall attitude and behavior of the students was excellent. No need was felt for office detentions and corridor passes. A focus upon prevention rather than reaction to student behavior problems, teacher cooperation in assuming much responsibility for pupil behavior and the students' willingness to accept responsibility for their actions made the elimination of these traditional "deterrents" possible.

The media and reading programs under the direction of Mr. Hoffman and Mr. Schaye made great strides. Students and teachers became involved in many media projects and library use was extensive. The reading and language arts programs were coordinated and the resulting high language and reading scores indicated an effective program.

NORTH MIDDLE SCHOOL ANNUAL REPORT - Richard E. Neal, Principal

I hereby submit my Second Annual Report as Principal of the North Middle School.

The theme of the 1974-75 school year at the North Middle School was "Every Kid a Winner" and the efforts of the entire staff were directed toward the fulfillment of this theme. Throughout the year the staff developed programs which were designed to enable each student to reach his full potential in the areas of vocational, intellectual, personal, physical, and emotional development.

In support of this theme a Faculty Advisor program was established wherein each professional staff member was assigned as advisor to 15-18 students to provide close personal contact for each student. Through this program a "personal touch" was given to each youngster's middle school experience.

With the implementation of the Chapter 766 law a great amount of time was spent in evaluating youngsters and programs. Within the school a Resource-Administration-Guidance (R.A.G.) team was formed to review student progress on a weekly basis. This team was composed of Special Needs Teachers, Reading Consultant, Principal, Assistant Principal, and Guidance Counselors. This team worked closely with the Special Pupil Services department in evaluating and placing youngsters.

A totally integrated program in home economics and industrial arts was inaugurated in grade six this year with co-ed classes in both areas. The program was very successful and was written up in a special issue of Kaleidoscope, a publication of the State Department of Education.

A Group Dynamics program was presented to all seventh and eighth graders for the first time this year. The program's aim was to make the student more aware of his own life-style and the options he has in developing it. Discussion leaders included guidance counselors, administrators, and special needs teachers.

In order to slightly reduce class sizes in "Special Subject" areas a six-day rotation of classes was utilized this year. This had the added advantage of not having any group of students miss a day in any area due to a no-school day as the rotation was never interrupted.

With the Bicentennial celebration in full swing several special programs were presented by and for North Middle students. One noteworthy program involved the visits of several local "historians" each of whom spoke to the students about a particular segment of early Westford history.

In April a combined Intergrated Arts Festival was presented to an overflow crowd. Demonstrations and displays in the areas of Art, Physical Education, Home Economics, Music, and Industrial Arts were included in the program.

Toward the end of the school year the eighth grade team cooperatively developed and presented a Cabaret show as part of the Parent Recognition Night activities of the team.

FROST SCHOOL ANNUAL REPORT - Rita E. Miller, Principal

Frost School concentrated on two major objectives which were inter-related. They were greater community participation within the school and observance of the nation's Bicentennial Year.

Monthly classroom projects were planned dealing with various aspects of Bicentennial frequently bringing in local resource people to lecture, demonstrate arts and crafts, and display colonial memorabilia. Participants were: Mr. Allister MacDougall, Mr. Charles Kennedy, Mr. Gordon Seavey, Mrs. Theodore Engel, Mr. Elwin Bagley, Mrs. Jean Fallier, and Mr. Douglas Sheperd.

The children participated in the following projects: constructing a colonial village, Civil War dioramas, study of and designing of patriotic symbols, making and costuming colonial dolls, fashioning flags of the colonial era, stencilling, cross-stitching and making a child size quilt.

Songs of the colonial and revolutionary period were learned and instruments of the period studied.

Field trips were taken to view memorials in Westford Center. Second level students sponsored a creative writing contest for the en-

A totally integrated program in home economics and industrial arts was inaugurated in grade six this year with co-ed classes in both areas. The program was very successful and was written up in a special issue of Kaleidoscope, a publication of the State Department of Education.

A Group Dynamics program was presented to all seventh and eighth graders for the first time this year. The program's aim was to make the student more aware of his own life-style and the options he has in developing it. Discussion leaders included guidance counselors, administrators, and special needs teachers.

In order to slightly reduce class sizes in "Special Subject" areas a six-day rotation of classes was utilized this year. This had the added advantage of not having any group of students miss a day in any area due to a no-school day as the rotation was never interrupted.

With the Bicentennial celebration in full swing several special programs were presented by and for North Middle students. One noteworthy program involved the visits of several local "historians" each of whom spoke to the students about a particular segment of early Westford history.

In April a combined Intergrated Arts Festival was presented to an overflow crowd. Demonstrations and displays in the areas of Art, Physical Education, Home Economics, Music, and Industrial Arts were included in the program.

Toward the end of the school year the eighth grade team cooperatively developed and presented a Cabaret show as part of the Parent Recognition Night activities of the team.

FROST SCHOOL ANNUAL REPORT - Rita E. Miller, Principal

Frost School concentrated on two major objectives which were inter-related. They were greater community participation within the school and observance of the nation's Bicentennial Year.

Monthly classroom projects were planned dealing with various aspects of Bicentennial frequently bringing in local resource people to lecture, demonstrate arts and crafts, and display colonial memorabilia. Participants were: Mr. Allister MacDougall, Mr. Charles Kennedy, Mr. Gordon Seavey, Mrs. Theodore Engel, Mr. Elwin Bagley, Mrs. Jean Fallier, and Mr. Douglas Sheperd.

The children participated in the following projects: construction of a colonial village, Civil War dioramas, study of and designing of patriotic symbols, making and costuming colonial dolls, fashioning flags of the colonial era, stencilling, cross-stitching and making a child size quilt.

Songs of the colonial and revolutionary period were learned and instruments of the period studied.

Field trips were taken to view memorials in Westford Center. Second level students sponsored a creative writing contest for the en-

tire school based on the themes: Why I would like to have lived in Colonial Days or Why I am glad to be living now.

Each year as a part of the Social Studies Curriculum, the History of Westford is taught. This past year a more in depth study was presented. Further Bi-centennial activities are scheduled in the fall.

In order to acquaint parents more fully with the Second Level Curriculum and materials they were invited in and an overview presented to them. Kindergarteners presented a play entitled the Magic Fish. Scenery was made by the children.

Frost School art work was on display at the Apple Blossom Festival. From time to time art work has been displayed at the J. V. Fletcher Library and at the Central Office.

CAMERON-SARGENT SCHOOL ANNUAL REPORT - Kenneth DeBenedictis, Principal

Through the organization of teaching teams at the primary and intermediate levels, staff members were able to more closely coordinate their programs, and as a result, more effectively organize student learning opportunities.

During the 1973-74 school year the SCIS Program was introduced at our schools. This innovative approach stresses the self discovery method in science through direct student involvement with materials. This past year Cameron-Sargent Schools have further implemented the program so that now all children are involved with SCIS materials.

In language Arts and Mathematics further individualization of programs have developed through increased introduction of supplementary kits, programmed packages and learning centers.

The need for close communication between home and school has long been recognized at the Cameron and Sargent Schools. One of the direct results of this relationship is an interest on the part of parents to provide school assistance. Approximately eighty parents are involved as library mothers, classroom aides, and room mothers. This additional help allows us to further provide for our children.

The uneven growth patterns of the two schools caused the staff to closely examine the organizational structure of our program. In an effort to provide more effective distribution of children and workable pupil-teacher ratio, a plan was devised to reorganize the two schools into one large district. In September, 1975 the Sargent School will become a primary building housing grades K-2, and the Cameron School an intermediate school for grades 3-5. Extensive staff planning and preparation has gone into the reorganization plan, and we are confident that it will be most successful.

To more closely coordinate the efforts of special services personnel and the school staff, Child-Study teams have been organized. The

purpose of this team is to bring together the teacher, special needs teacher, reading consultant, and principal to analyze direction of individual students. The Child Study Team works closely with the school Core Evaluation Team which functions under the provisions of Chapter 766.

NABNASSET SCHOOL ANNUAL REPORT - Henry J. Leyland, Principal

The school year started with the introduction of Chapter 766. Prior to the start of school each staff member received a booklet of laws pertaining to 766. This was in preparation for building meeting.

The staff was introduced to two concepts, "Child Study Team," and "Core Evaluation." Basically, Child Study is an in-school evaluation team which assists teachers with suggestions. The team is comprised of Special Needs teachers, specialists, classroom teacher and principal. This is a pre-core functioning group. No tutorial assistance can result from this group.

Core Evaluation, a 766 group, is comprised of systemwide personnel - school psychologist, home-school liaison and director of special services, as well as child study team personnel.

The Resource Room is another concept introduced under Chapter 766. This is a room where children receive help on a regular or intermittent basis. On a regular basis children must be assigned by Core Evaluation.

In the curriculum area Nabnasset introduced the IMS Math program to all grade 3-4-5 children and teachers this year. To help make this a success we were given a Title III grant of \$8,000.00. This provided necessary materials and audio-visual software necessary for a successful program.

The Nabnasset School has implemented an ongoing staff study committee approach for the purpose of evaluating, altering and updating current curriculum used at our school. Two basic committees have been initiated to meet this goal. The first committee, Evaluation Committee, provides every staff member active participation. Each subject area has its own committee and has representation from grades K-5. It is these individual subject area study groups who review existing curriculum practices taking place at our school and then make recommendations to the second committee which is called the Curriculum Committee. The Curriculum Committee is comprised of the chairman of each individual subject area Evaluative Committee. The Curriculum Committee's primary role is to act in an advisory capacity for the principal and to work alongside him in determining curriculum direction at the Nabnasset School in accordance with the guidelines stated by the town-wide Administrative Curriculum Council.

Nabnasset School is very fortunate in being selected by Lowell State as one of the regional schools to be used in their apprentice teacher training program. We have had twenty-four apprentice teachers trained

under the direction of our classroom teachers and Lowell State supervisors.

In addition, Nabnasset School benefitted from affiliation by an Enrichment Seminar Program. The program took place weekly in the library. A group of future teachers brought devices and materials to our school and worked with the children in Language Arts and Math under the direction and supervision of college professors. The seminar program assigned specific students to different classes to provide a wider range of experience for college students and a varied learning experience for Nabnasset School students.

ROBINSON SCHOOL ANNUAL REPORT - John R. Allen, Principal

The population at the Robinson School was stable for the first time in our brief history. We served basically the same pupils for two consecutive years. Our school housed approximately 700 pupils.

An interesting new concept was introduced to our fifth graders. Students participated in a week long outdoor education program at the East Boston Camps in Westford. Staff members and a dozen high school pupils volunteered their time to conduct this new program. From the reaction of pupils, parents and teachers, we felt the experience was very successful.

Our unit assembly programs for pupils and parents was another of our highlights:

- A. Our afternoon kindergarten classes entertained us with a program about Noah's Ark.
- B. Our first year pupils put on the Operetta - "Three Billy Goats Gruff."
- C. The second level unit presented us with "America's Story."
- D. The combined second/third unit held an evening dinner-theater night.
- E. Our third level pupils researched and presented the "Symbols of Christmas."
- F. Our fourth year pupils conducted a "Thanksgiving Fair."
- G. The fourth and fifth combination put on the play, "Christmas All Over the Place."
- H. Our Music Groups held a Christmas Assembly and the Spring Concert.

Field Trips were conducted to the following places: Mr. Anderson's Farm, Mr. Drew's Farm, Mr. Fletcher's Farm, The Garrison House in Chelmsford, The Boston Aquarium, The Historical Sites of Concord, Walks to see, the Freedom Train, and the Granite Bridge in Graniteville.

Membership in the I.G.E. League provided contact with twelve other schools on a monthly basis for the following groups: a. Parents, b. Staff, c. Administrators. A two day workshop was also conducted for nine of our staff members. The most important aspect of our I.G.E. organization was our weekly Instructional Improvement meetings. These

meetings allowed the thrust of the school's program to be "Child" oriented. In addition, Fusion, an enrichment program taught by students from Fitchburg State College, was introduced to our school. Ten to fifteen college students came to our school each semester four days each week from 8:00 a.m. until 12 noon. Each college student worked with an individual child and also two small groups of children on a scheduled basis.

A new feature added in the spring was a pupil move up day. Each child has the opportunity to visit his/her room for the fall and meet the new teachers.

Our volunteer program has approximately fifty adults and fifty high school pupils helping in the school on a weekly basis. Their efforts were extremely appreciated.

In the area of Chapter 766, 111 pupils had been reviewed by our building staff. We had 9 "Core" evaluations and some 20 pupils grandfathered into the program. 60 pupils were seen by our Resource Room Staff on a scheduled basis.

Our Art, Music, Physical Education and Library Programs all supplemented our basic educational program. The biggest program change was in the area of science where we began to expand with a "Hands on" type science called S.C.I.S. This program is used in all of the elementary schools of Westford.

MAINTENANCE PROJECTS

During the past year the maintenance staff have completed many maintenance projects at considerable savings to the town. In the past, much of our building refurbishing has been on bid or done by outside tradesmen.

Considerable interior painting has been accomplished during this past year. The entire interior of the Sargent School has been painted. At the North Middle School the gymnasium, cafetorium and kitchen have been painted by our maintenance staff. Our custodians at the Abbot Middle School and the Robinson School have done considerable interior painting during the summer months especially in the area of classrooms, hallways and lavatories. The entire interior and exterior of the Cameron School has also been painted. The building needed extensive scraping and clap board replacement as well as some reshingling.

This past summer, due to the fine cooperation of George Wyman, Superintendent of Streets, and the joint efforts of members of the highway department and our maintenance department, approximately 153 tons of asphalt were laid. In the past, the town has spent considerable monies when bidding this material out. It is hoped that an ongoing asphalt resurfacing maintenance program will be initiated and followed through for each successive summer. Extra thanks should be given to all personnel involved in this project since it was accomplished during the

excessive heat wave experienced last summer.

The largest task which was accomplished this past year was the completion of the storage/garage facility at Town Farm Road. Excluding the pouring of the foundation, the construction of this building was done without the aid of any outside paid tradesmen. However, this project could not have succeeded without the unselfish assistance and direction given by Mr. Andrew Anderson, local Building Inspector, and Mr. Florian Weitowitz, local contractor. The only aspect of the building not done by our own men was the electrical work. This was accomplished by Nashoba Tech students.

ALARM SYSTEMS

During the past year Westford Academy, North Middle and Nabnasset Schools have been armed with a silent alarm system. This deterrent to vandalism will not only eliminate acts of breaking and entering but will safeguard the valuable equipment in our school plants. The direct line for fire detection to our local fire department has now been entirely completed. This means that every school in our community has a direct tie-in to our local fire station.

PUPIL SAFETY

Through the efforts of our Selectmen, concerned citizens and our committee, the State has installed flashing lights in front of school areas. These 20 mile speed limit zones are in operation during school hours alerting motorists to the fact that they are now in a school zone and must proceed with caution.

The utilization of bus discipline forms has been incorporated in our school bus program. Any disciplinary problems on a bus will result in direct written communications with parents informing them of the violation and steps which will be taken to rectify the situation. This procedure will provide even more safety on our school buses.

SUMMER PLANT DAMAGE

During the past summer over \$3,000.00 damage occurred to our school plants. Some of the major acts of vandalism included: 59 broken windows, 25 broken floodlights, bent soccer goalpost standards, railings, stairtreads, exterior doors damaged, broken skylights, broken water pipe, graffiti on building walls, and digging up of athletic field with car tracks.

PERSONNEL CHANGES

This report will close with a brief summary of personnel changes. Mrs. Diane Holmes was elected official recorder for school committee meetings and has faithfully and fully recorded each meeting throughout the year. Minutes of all these meetings are filed in the Central Office and are available to the public.

Mrs. Mary Quinn, veteran guidance counselor of Westford Academy and

former Latin teacher, retired this past year. Two veteran members of the school custodian staff, Mr. Raoul Caron and Mr. Paul Simard, also retired. The leadership of our foods services program was transferred to Mrs. Susan Costello at the end of the year.

In the annual town elections, May 6, Douglas R. Keele and Mary H. Trubey were elected to three year terms as school committee members, and Alan I. Weinstein to a one year term. Veterans Mrs. Rita M. Haley and Mr. James D. Lehan chose not to run, and Mr. Paul Peterson decided not to run for the remaining year on the incomplete term of Mr. John Shattuck to which he had been elected by a vote of the school committee and the Selectmen. The new school committee organized with Mary L. Cales chairman, Mark G. Scolnick vice chairman, and Mary H. Trubey secretary.

Report School Health September 1974 thru June 1975

Nurse Pupil Conferences - - - - -	7108
All students K thru 12 were screened for Vision and Hearing	
Vision failures referred to physician - - - - -	74
Hearing failures referred to physician - - - - -	49
Physical Examinations given grades 4, 7, & 11 - - - - -	974
Physical Examinations given for sports - - - - -	449
Tuberculin tine tests grade 1 - - - - -	157
Polio Boosters given grade 1 - - - - -	90
Pre-school Round-up	
Number of Children examined - - - - -	258
Immunizations given	
Diptheria, Tetnus & Pertussis Boosters - - - - -	58
Polio Boosters - - - - -	48
M-M-R (Measles, Mumps & Rubella) - - - - -	112
Tuberculin Tine Tests - - - - -	109
Spring Immunization Clinic	
Diptheria, Tetanus Boosters - Grades 1 and 11 - - - - -	123
Smallpox revaccinations - Grades 1 and 11 - - - - -	57
M-M-R (Measles, Mumps & Rubella) Grades 2 thru 6 - - - - -	484
Dr. Lee's Brush-in Grades 1, 3, 4, 6, & 7	
Participation - - - - -	1098
Students accompanied in Ambulance - - - - -	5
Conferences or meetings attended - - - - -	39

SUMMARY FEDERAL AID FOR SCHOOL YEAR 1974-75

<u>FEDERAL TITLE</u>	<u>FILED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>RECEIVED</u>	<u>AMOUNT</u>
<u>ESEA</u>					
Title I					
Follow Through III	6/17/74	8/24/74	26,625.00	Sept 1974	12,013.00
				3/3/75	12,012.00
				7/3/75	1,700.00
				Aug 1975	900.00
Title II					
Library	9/23/74	6/ 3/75	4,543.60	8/26/75	4,543.60
<u>NDEA</u>					
PL874	1/16/75	6/ 5/75	59,758.00	June 1975	44,818.00
				1/12/75	2,815.00
Title III (English) (Civics)	11/26/74 11/26/74	1/20/75 1/20/75	4,473.40 8,373.20		
Home Economics	7/ 2/74	8/ 5/74	17,200.00	Sept 1974	17,200.00
Automated Typing Instruction	7/ 3/74	7/19/74	14,127.00	Oct 1974	3,532.00
				Feb 1975	3,532.00
				Apr 1975	7,063.00
IMS Math - Nabnasset School	4/17/74	5/24/74	8,727.37	7/29/75	4,363.68

WESTFORD ACADEMY 1975 GRADUATES

Class Officers

Rita Mary Begley, President
Sumner H. Pierce III, Vice President
Donna Marie Hodge, Secretary
Steven C. Boudreau, Treasurer

Sheree L. Alcorn	Anthony DiDonato
Lynn M. Allard	James Donaghue
David Anderson	*Mary Ellen Doucette
Eden Anderson	*Catherine T. Driscoll
Joan Anderson	Denise Marie Duffy
Brian A. Andruskiewicz	Karen Dunbar
Leanne J. Austin	Brian J. Dureault
Diane Lynn Ashby	Susan L. Dureault
Kevin M. Barnard	*Steven J. Edwards
Timothy J. Barrett	*Gail C. Eisaman
Althea V. Basinas	Deborah Lynn Elliott
Jeanine Marie Beaupre	*Linda L. Ellis
Richard Beauregard	Laura E. Epler
William C. Beauregard, Jr.	Glenn Finnegan
Louise Ann Bergamini	Charles Finney
*Cindy A. Bley	Cynthia Fisher
Susan Jean Boisvert	Mary Fitzpatrick
James Bradford	Sandra L. Fletcher
Karen Brewer	*Mary Lou Foley
Michael Brown	Edward A. Ford
Richard A. Brown	Martha L. Fraizer
Paula J. Byron	Beverly A. Garside
John A. Calder	Ruth A. Garton
Mary Catherine Calisto	*Deborah Gervais
Christine Campbell	*Robert L. Graham
Janice L. Carlson	Thomas C. Grandy
Alan D. Carroll	Jody Grimolizzi
Robert A. Carter	*Robert Erik Gunderson
Rosario Coelho	Leslie Ann Haley
*Margaret A. Connolly	Kathleen Ann Harhen
*Robert M. Cooper	Cathy Anne Hamilton
Kenneth L. Crocker, Jr.	*Kathleen M. Harte
Heather Crossley	Steven Hayes
Eileen Marie Cunniffe	*Mark F. Hayward
Edward G. Curtin	Patti Hendrickson
*Anne E. Daigle	Curtiss R. Herrmann
*Thomas C. Daly	Patrick Alexander Holmes
Thomas F. Daly	Mark W. Horne
Kathleen Susan Dawson	Gregory R. House
*Nancy Deane	Kevin C. House
Philip Dejnia	*Neal D. Hunter
Annette DelPapa	Dianne G. Isabelle
Randy Deming	Lisa A. Jeghelian
Armand Desharnais	Robert Johnson
Jacqueline Desharnais	Wesley P. Johnson

Steven C. Johnson
 Gordon R. Jones
 Patricia R. Jong
 *Richard Y. Jordon
 Marianne B. Joyce
 Mary T. Joyce
 *Deborah Keenan
 Joyce A. Keith
 Roland B. Kelly
 Karen R. Kepple
 Nancy L. Killion
 Michael S. Kimball
 Joseph Kintz
 Karen M. Kindler
 Linda Caron Kitner
 Richard E. Koester
 *Francis P. Lacey
 William Lahme
 Deborah L. Laliberte
 Philip John LdCheminant
 Dawn Marion Lefebvre
 Dennis Lehan
 Eileen M. Leonard
 Joanne M. Lynch
 Andrew MacDavid
 Bruce R. MacCartney
 Linda A. Mackey
 Cathey E. Marchand
 John Massie
 *Patricia Marie McCarthy
 Clifford McGee
 John C. McIntosh
 *Roderic J. McLaren
 Susan M. McNanley ,
 Michael R. Melancon
 Maria Jean Manize
 George C. Michaels
 Lisa Miller
 Suzanne Monty
 Pamela M. Mottola
 Regina M. Nagle
 Lawrence Nebes
 Mark T. Nelson
 Rick Olson
 Cathy E. Olson
 *Kathleen M. O'Neil
 Valerie Jean Osborne

*Cheryl Ann Paladino
 Denise M. Parent
 Deborah Ann Peterson
 Stephanie Ann Marie Phipps
 Ann M. Queenan
 Jamie Ricca
 Cynthia Ann Roach
 Lynn M. Roderick
 Kathleen A. Rouleau
 William J. Roux
 *James Roy
 *Gail A. Sawosik
 Karen Semple
 Douglas Shepherd
 *Debra H. Shields
 Paul A. Simeone
 Pamela Smith
 Henry J. Spadano, Jr.
 *Michele Sparks
 Larry G. Stepnitz
 Lisa M. Stevenson
 David Allen Stiling
 Sheryl Ann Sullivan
 Ronald F. Swain
 Ronald Swan
 Johanne L. Swanson
 Ursula Szylvian
 Jerry T. Tellier
 Marlys Alene Thompson
 Nancy M. Tibbetts
 *Eugene M. Tofanelli, Jr.
 *Sara J. Treat
 Judy Truitt
 Teresa J. Typrowicz
 *Janice E. Vaughn
 Matthew Joseph Warnick
 Ellen A. Whitlock
 Joy K. Whitney
 *Debra J. Williamson
 Diane E. Wilson
 Maura Winn
 Kimberly A. Wojick
 Debra C. Wood
 *Daniel R. Woodward
 Karen L. Wright
 Jennifer A. Young
 Nina Zanchi

* National Honor Society

PROGRAM

PROCESSIONAL: "Pomp and Circumstance" ----- Elgar

NATIONAL ANTHEM

INVOCATION Reverend Edward McMahon

SALUTATORY Robert Gunderson

HONOR ESSAY Robert Cooper

SENIOR CLASS ODE We May Never Pass This Way Again

HONOR ESSAY Gail Eisaman

PRESENTATION OF CLASS GIFT

President of Class of 1975, Rita Begley

ACCEPTANCE OF CLASS GIFT

President of Class of 1976, Karen Kostka

VALEDICTORY

Kathleen Harte

PRESENTATION OF AWARDS

(Given by the Trustees of Westford Academy)

For Excellence in English	Kathleen M. Harte Debra J. Williamson
For Excellence in French	Kathleen M. Harte
For Excellence in German	Margaret A. Connolly
For Excellence in Home Economics	Cathey E. Marchand
For Excellence in Industrial Arts	Robert A. Carter
For Excellence in Latin	Kathleen M. Harte
For Excellence in Mathematics	Robert M. Cooper
For Excellence in Music	Kathleen M. Harte
For Excellence in Science	Roderic J. McLaren
For Excellence in Secretarial Science	Debra H. Shields
For Excellence in Social Studies	Kathleen M. Harte

THE MOST WORTH REPRESENTATIVES OF WESTFORD ACADEMY

Class of 1975 - Steven C. Boudreau
Class of 1976 - Jonathan Peters

Class of 1977 - Susan Jeghelian
Class of 1978 - Liza Gizara

OTHER AWARDS

Elva Judd Rollins Award - M. Joyce
Charles L. Hildreth Award - G. House
Albert Forty Award - G. Sawosik
Bausch & Lomb Science Award - G. Eisaman
American Field Service Award - E. Whitlock & D. Wilson
Daniel F. Glynn Award - E. Whitlock
Westford Rotary Club Award - K. Harte
D.A.R. American History Award - K. Harte
Good Citizenship Award - J. Anderson
Betty Crocker Award - J. Whitney

SCHOLARSHIPS

Lowell College Club Scholarship - P. Jong
Charles Aaron Memorial Scholarship - J. Kintz
Westford Academy Scholarship - G. Sawosik, D. Shield, S. Boudreau
Tadmuck Club Scholarship - M. Foley
Carol L. Jackson Memorial Scholarship - D. Peterson
Nabnasset Boosters Club Scholarship - R. Jordan
H.E. Fletcher Social and Athletic Club Scholarship - D. Lehan
V.F.W. Mattawanakee Post 6539 Scholarship - S. Sullivan
Westford Kiwanis Scholarship - G. Sawosik, D. Woodward
Westford Academy Trustees Scholarship - R. Cooper, R. Jordan
The Jeffrey H. Peterson Memorial Scholarship - S. Boudreau
Westford Academy Student Council Scholarship - R. Jordan, S. Sullivan
Westford Academy Booster Club Athletic Scholarship - T. Barrett, F. Lacey, P. McCarthy
Westford Education Association Scholarship - E. Curtin
Westford Lions Club Scholarship - G. Sawosik
Judith L. Cooper Memorial Scholarship - S. Sullivan
Westford Academy Band Scholarship - W. Boudreau
Westford Garden Club Scholarship - E. Tofanelli
Westford Sunshine Club Scholarship - M. Connolly
Westford Order of Elks Scholarship - A. Daigle
Westford Jaycees Scholarship - J. Grimolizzi
Westford Grange Scholarship - P. Smith
NROTC Scholarship - M. Hayward
John Paul Sousa Scholarship - J. Carlson

AWARDING OF DIPLOMAS

Mrs. Mary L. Caless, Chairman, School Committee

WESTFORD ACADEMY ALMA MATER

Calkin

Blair Bettencourt, Band Director

BENEDICTION

Reverend Robert McCloskey

RECESSIONAL: March from Aida

Verdi

Westford Academy Band, Blair Bettencourt, Director

CLASS MARSHALL

Karen Kostka

CLASS COLORS

Green and Gold

CLASS FLOWER

Yellow Rose

TEACHERSWESTFORD ACADEMY

Joseph F. Lisi, B.S., M.ED. (Salem State)
 Thomas F. Casey, Jr. B.A., M.ED. (St. Anselms, Framingham St)
 Richard DeSimone, B.S., M.ED. (Salem State, Northeastern)
 Mary T. Quinn, A.B., M.ED. (Regis, Fitchburg State)
 Francis X. Sullivan, B.S., M.S. (Boston University)
 Edward Walsh, B.S., M.ED. (Fitchburg State)
 Mary Westcott, B.S., M.ED. (Salem State, Tufts)
 Robert Checchi, B.S. (North Adams)
 Catherine Davis, B.S., M.ED. (Northeastern Univ)
 Nancy Ogasapian, B.S., M.L.S. (W.Va, Wesleyan, Simmons)
 Melissa Babb, B.S. (University of Maine)
 Peggy Beck, B.A., M.ED. (Penn State, U of Pittsburgh)
 Blair Bettencourt, B.Mus ED. (Lowell State)
 Eva Brown, B.A. (University of N.H.)
 Anna Burgoon, B.S., M.ED, M.A.T. (Ohio Univ UVM)
 Katherine Cameron, B.S., M.ED. (Fitchburg State, B.C.)
 Earl Carlson, B.S., M.A.T. (Salem State, B.C.)
 D. Ann Carter, B.S. (Salem State)
 Elizabeth Clark, A.B., M.A. (Bates, Simmons)
 William Cody, B.S., M.ED. (Salem State)
 Andrew Coravos, B.S., M.ED. (Northeastern U, B.U.)
 Marion Covell, A.B., M.A., CAS (DePauw U, State U of Iowa)
 Albert Duffett, A.B. (Salem State)
 James Duffy, B.S., M.ED. (Northeastern, Suffolk Univ)
 Sheila Forsyte, B.S., M.ED. (Boston College)
 Warren Foxworth, B.A., M.ED. (Denison Univ, Boston Univ)
 Joseph Freitas, B.A., M.S., M.ED. (Fitchburg, U of Washington)
 Janet Gary, B.S. (Univ of Mass)
 Carolyn Geissler, B.Mus, M.Mus (N Eng Conservatory)
 Marsha Gorbach, A.B., A.M. (Univ of Mich)

SUBJECT

Principal
 Housemaster
 Housemaster
 Guidance Director
 Guidance Counselor
 Guidance Counselor
 Guidance Counselor
 Special Needs Teacher
 Special Needs Teacher
 Librarian
 Home Economics
 English
 Music-Band Director
 English
 English
 Mathematics
 Mathematics Dept Head
 Business
 English
 Business Dept Head
 Business
 Foreign Lang Dept Head
 History
 Business
 Mathematics
 English
 Science
 Home Economics
 Music Dept Head
 French

Sept 1968
 July 1973
 Sept 1963
 Sept 1952
 Sept 1962
 Apr 1970
 Sept 1970
 Oct 1973
 Sept 1974
 Sept 1967
 Sept 1974
 Sept 1973
 Sept 1970
 Jan 1973
 Sept 1972
 Sept 1962
 Sept 1966
 Sept 1973
 Sept 1970
 Sept 1964
 Oct 1968
 Jan 1965
 Sept 1974
 Sept 1974
 Sept 1973
 Sept 1973
 Sept 1974
 Sept 1974
 Sept 1966
 Sept 1972

Norma Graham, B.A., B.S. (Ohio State Univ)	Spanish	Sept 1974
Sally Haberman, B.S. (American Univ)	Science	Sept 1964
Margaret Harrison, B.A., M.A. (Wellesley, Tufts)	English	Sept 1971
Frederick Henrichs, B.A., A.M. (Gordon Coll, Northeastern)	History	Sept 1966
Bette Hook, A.B., M.ED. (Univ of Mich, Fitchburg State)	History Dept Head	Sept 1955
Priscilla Hughes, A.B., M.ED. (Middlebury, Boston State)	English	Sept 1971
Paul Janocha, B.S., M.ED. (Salem State)	Business	Sept 1968
Francis Joyce, B.S., M.ED. (Fitchburg State)	Industrial Arts	Sept 1959
Barbara Kampas, B.S. (Cornell Univ)	Home Economics	Sept 1972
Pamela Kazeniac, B.S. (Framingham State)	Home Ec Dept Head	Sept 1969
Fred Kelley, A.B., M.ED. (Bates, Fitchburg State)	English	Sept 1964
Jean Kelley, A.B., M.S. (Bates, Conn State)	Latin	Sept 1964
Michael Kelly, B.S., E.ED. (Boston College)	Chemistry	Sept 1963
Wayne Koch, B.S., M.A. (Gordon College, Salem State)	History	Sept 1968
Joan Longobardi, B.S., M.ED. (RI Schl of Design, Temple)	Art Director	Sept 1966
Diane Matteson, B.S. (Univ of Mass)	Home Economics	Sept 1972
Charles McGregor, B.S.ED., M.A. (Mass Coll of Art, Columbia)	Art	Sept 1969
John McNiff, A.B., M.L.S. (Boston College, B.U.)	English	Sept 1972
Jessie Merritt, B.S. (Boston University)	Physical Education	Sept 1960
John Morris, B.S. (Springfield)	Physical Education	Sept 1967
Judith Murphy, A.B., M.A.T. (Radcliffe, Harvard)	History	Sept 1973
Dianne O'Donnell, B.A. (Univ of Mass)	French	Sept 1972
Geraldine Penney, B.S.ED. (Salem State)	Business	Sept 1971
Ann Perham, B.A. (Hartwick College)	History	Sept 1973
LeRoy Pindara, B.S., ED.M. (Iowa State, Wayne State)	Physical Education	Sept 1972
Paul Poisson, B.A. (Salem State)	Math/Science	Sept 1974
Richard Prescott, B.S., M.A.T. (Univ of Mass)	Science Dept Head	Sept 1964
Harold Ready, B.S., M.ED. (B.U., Fitchburg State)	Business, Data Proc	Sept 1956
Marion Samuels, B.S., M.S. (Syracuse Univ)	Science	Sept 1973
Janet Sholes, B.S. (Springfield College)	Physical Education	Sept 1974
Donald Smalley, B.S., M.ED. (Fitchburg, Worcester State)	Industrial Arts	Sept 1973
Patrick Smith, A.M., M.A. (Univ of Michigan)	English	Sept 1972
Thomas Smith, B.S., M.ED. (Salem State)	Business	Sept 1967
Robert Sobek, B.S. (Univ of Mass)	Biology	Oct 1965
Anne Stowe, B.A. (Salem State)	Mathematics	Sept 1974

Cynthia Theriault, B.A.,M.A.T. (Salem State)
 Frederick Tripp, B.S.,M.ED. (Northeastern, Framingham State)

Mathematics Sept 1969
 Science - Athl Director Sept 1970

ABBOT MIDDLE

John W. Bone, B.A.,M.ED. (Univ of New Hampshire)
 John W. Mann, A.B.,M.A.T. (Holy Cross, Salem State)
 Martha Bentley, B.A.,ED.M. (UCLA, Northeastern)
 Arlene Miller, B.A.,M.ED. (SUNY at Stoney Brook, B.U.)
 Daniel Farren, B.S.E.,M.ED. (Fitchburg State)
 Carolann Wais, A.B. (Boston College)
 Joseph Barriero, B.S.ED. (Fitchburg State)
 Barrett Barry, B.S.ED.,M.ED. (Salem State)
 Bruce Bindman, B.S. (Worcester State)
 Adels Blackburn, B.A.,M.ED. (Dennison Univ, Lowell State)
 Sheila Cannava, B.S. (Salem State)
 Janet Cipriano, B.A.,M.ED. (Framingham State)
 John Doucette, B.A.,M.ED. (Univ of Mass, Lowell State)
 Cienna Emery, B.S. (Marion College)
 Barbara Hipp, B.S. (SUNY)
 John Indresano, B.S.ED. (Bridgewater State)
 Robert Kennedy, B.A.,M.E. (Lowell State)
 Richard Lydon, B.A. (Univ of Mass)
 Robert Mancusi, B.B.A.,M.ED. (U of Mass, Lowell State)
 David Manseau, B.Mus ED (Boston Conservatory)
 Lloyd Maranville, B Mus ED (Lowell State)
 Catherine Morse, B.S. (Springfield College)
 William O'Neil, B.S.,M.ED. (B.U., Lowell State)
 Christopher Packard, B.S.ED. (Keene State)
 Warren Parlee, B.S.,M.ED. (Lowell State)
 Peter Pecorelli, B.S. (Fitchburg State)
 Robert Ricardelli, B.S. (Northeast Mo. State Univ)
 Kathleen Ridge, B.F.A. (Mass College of Art)
 Marilyn Scott, B.S.ED. (Bridgewater State)

Principal Sept 1969
 Assistant Principal Sept 1968
 Guidance Counselor Sept 1972
 Guidance Counselor Oct 1974
 Special Needs Teacher Sept 1971
 Special Needs Teacher Sept 1969
 Gr 6 Team Leader Dec 1970
 Gr 7 Team Leader Sept 1967
 Grade 8 Sept 1974
 Grade 7 Sept 1969
 Grade 7 Sept 1973
 Home Economics Sept 1973
 Grade 7 Sept 1973
 Grade 5-6 Sept 1973
 Grade 8 Sept 1974
 Gr 8 Team Leader Sept 1970
 Grade 8 Sept 1969
 Gr 5-6 Team Leader Jan 1972
 Gr 7 Team Leader Sept 1970
 Music - Band Sept 1963
 Music Sept 1973
 Physical Education Sept 1973
 Grades 5-6 Sept 1970
 Grade 7 Sept 1973
 Grade 7 Sept 1974
 Grade 6 Sept 1971
 Industrial Arts Sept 1973
 Art Sept 1974
 Grade 6 Sept 1968

Charles Vogel, B.A. (Univ of Mass)
 Jean Watt, B.S.,M.ED. (Bridgewater St, Calvin Coolidge)
 Philip Weinshenker, B.A.M.ED. (U of Wisc, Lowell State)
 Randolph Young, B.S. (Univ of Mass)
 David Yazbek, A.B.,M.A. (Merrimack, Lowell State)

Grade 8 Sept 1973
 Grades 5-6 Sept 1972
 Grade 6 Sept 1973
 Physical Education Sept 1970
 Grade 8 Sept 1967

NORTH MIDDLE

Richard E. Neal, B.A.,M.ED. (Brown Univ., Salem State)
 Ralph H. Drinkwater, B.A.,M.ED. (Univ of Mass, Northeastern)
 Janet Doellgast, B.A.,M.S. (Purdue University)
 Paul Taylor, B.S.ED.,M.A.ED. (B.U., Suffolk)
 Carl Lyman, B.S.,M.ED. (Boston State, Tufts)
 Elizabeth Morris, B.A.,M.ED. (Wellesley, Lesley)
 Arthur Bailey, B.S.ED (Fitchburg State)
 Karen Benedict, B.A. (Elmira College)
 Patricia Bennett, B.A. (Syracuse University)
 Carol Bradford, B.A. (Bates College)
 Shelagh Brady, B.A. (Emmanuel College)
 Nancy Canali, B.A. (Univ of Mass)
 Paul Corsi, B.A. (Boston College)
 Lucille Cortese, B.F.A. (Mass College of Art)
 James Coster, A.B.,M.ED. (Gordon, Boston State)
 Saverio DiLorenzo, B.S.,M.S. (St. Bonaventure, Rivier)
 Deborah Duffy, B.A. (Keene State)
 Martin Enis, B.S. Mus ED (Lowell State)
 Edward Galotta, B.S.,M.A.T. (Boston College, Salem State)
 Rita Heller, B.S.ED.,M.A. (Lesley, Adelphi)
 Robert Kiley, B.S.,M.S. (Boston Univ, Univ of Mass)
 Deborah Morrison, B.A. (Lowell State)
 Mary St. Onge, B.A. (Merrimack College)
 Richard Scanlon, B.S.ED.,M.ED. (B.U., Fitchburg State)
 Sharon Schena, B.S. (Northeastern)
 Aphrodite Corsi, B.A. (Lowell State)

Principal July 1973
 Assistant Principal Sept 1960
 Guidance Counselor Sept 1973
 Guidance Counselor Sept 1966
 Special Needs Teacher Sept 1973
 Special Needs Teacher Sept 1974
 Industrial Arts Sept 1965
 Grade 8 Sept 1974
 Grade 6 Sept 1969
 Grade 7 Sept 1974
 Grade 5 Sept 1973
 Grade 6 Team Leader Sept 1970
 Grade 8 Sept 1971
 Art Mar 1974
 Grade 7 Sept 1968
 Grade 8 Sept 1964
 Grade 8 Oct 1971
 Music, Instrumental Sept 1972
 Grade 7 Team Leader Sept 1971
 Grade 6 Team Leader Sept 1970
 Grade 7 Sept 1971
 Grade 8 Sept 1972
 Grade 6 Sept 1970
 Grade 7 Sept 1967
 Physical Education Sept 1970
 Grade 5 Sept 1969

Robert Shepherd, B.S. ED., M.ED. (Northeastern, Lowell State)	Grade 8 Team Leader	Sept 1967
Ronald Smith, B.S. (Eastern Ky. University)	Physical Education	Sept 1969
William Stergios, B.S., M.S. (Franklin & Marshall, Brown)	Grade 6	Sept 1968
Gloria Vogel, B.A. (Michigan State)	Grade 7	Sept 1973
John Whitney, B.Mus., M.Mus. ED. (B.U., Lowell State)	Music, General	Sept 1973
Linda Wilbur, B.S., M.ED. (Univ of Maine)	Home Ec Team Leader	Sept 1969
Joan Woods, B.S. ED. (Bridgewater State)	Grade 6	Sept 1957
Dorothy Young, B.A. (Univ of Mass)	Grade 8	Sept 1973

FROST

Rita Miller, B.S., M.ED. (Lowell State, Rivier)
 Marilyn Fleckner, B.A., M.ED. (Hunter, Wheelock College)
 Susan Colucci, B.A. (Colby College)
 Shirley Oliver, B.S. ED., M.ED. (Lowell State, Rivier)
 Beverly Anderson, B.S., M.ED. (Lowell State)
 Margaret McCarthy, B.S. ED. (Framingham State)
 Lou Ann Sheridan, B.S. ED. (Southern Illinois Univ)
 Cynthia Fischer, B.A., M.A.T., M.ED. (Colby, Harvard, McGill)

Principal	Sept 1939
Kindergarten	Sept 1970
Primary	May 1974
Primary	Sept 1940
Intermediate	Sept 1970
Intermediate	Sept 1971
Intermediate	Jan 1974
Special Needs Teacher	Sept 1973

CAMERON

Kenneth DeBenedictis, B.S., M.ED., CAGS (Northeastern, B.U.)
 Barbara Keenan, B.A. (University of N. H.)
 Maureen Connors, B.S., ED. (Bridgewater State)
 Marcia Englund, B.A. (Univ of Mass)
 Paula Harrop, B.S. (Fitchburg State)
 Maryjane Sullivan, B.S., M.ED. (Lowell State, Wm Patterson)
 Ann Teague, B.S. (Salem State)
 Margaret Geary, A.B., M.ED. (Regis, B.U.)
 Joan Leyland, B.S. ED., M.ED. (Lowell State)
 Roberta Atkinson, B.S., M.ED. (B.U., Northeastern)

Principal (Cameron, Sargent)	Sept 1968
Kindergarten	Sept 1972
Primary	Sept 1963
Primary	Sept 1963
Primary	Sept 1973
Primary	Sept 1973
Primary	Sept 1969
Intermediate	Sept 1965
Intermediate	Sept 1971
Intermediate	Sept 1974

SARGENT

Alice McIntosh, B.S. (Boston University)	Kindergarten	Sept 1970
Ruth Byrne, B.S. (Lowell State)	Primary	Sept 1971
Janice Crivelli, B.S.ED. (Lesley)	Primary	Sept 1972
Charlotte Jeltsch, A.B.,M.ED. (PePauw Univ., Northeastern)	Primary	Sept 1966
Susan Weeks, B.S.,M.ED. (Cornell Univ., B.C.)	Primary	Sept 1973
Celia Dendler, B.A. (SUNY at Fredonia)	Intermediate	Sept 1974
Mary Mourtzinos, B.S. (Salem State)	Intermediate	Sept 1969
Janet Stoddard, A.B.,M.ED. (Mt. Holyoke, Tufts)	Intermediate	Sept 1969

NABNASSET

Henry Leyland, A.B.,M.ED. (Merrimack, Rivier)	Principal	Sept 1956
Janetta Cogle, B.S. (Boston State)	Kindergarten	Sept 1973
Carole Perron, B.A.,M.ED. (Rivier, Northeastern)	Kindergarten	Sept 1970
Elizabeth Bagas, B.S.,M.ED. (Lowell State)	Primary	Sept 1969
Beverly Cancellla, B.S.,M.ED. (Lowell State, Northeastern)	Primary	Sept 1966
Kathleen Clancy, B.S. (Lowell State)	Primary	Sept 1973
Joyce Coughlin, B.S.ED. (Fitchburg State)	Primary	Sept 1971
Marjorie Freeman, B.A. (Lowell State)	Primary	Sept 1973
Shirley Knagas, B.S.ED. (Framingham State)	Primary	Sept 1971
Ann Kirk, B.S.ED.,M.ED. (Lowell State, Northeastern)	Primary	Sept 1964
Sheila Miller, B.S. (Lowell State)	Primary	Sept 1970
Vivian Norton, B.S. (Lowell State)	Primary	Jan 1975
Rose Quillin, A.B. (Albertus Magnus)	Primary	Sept 1962
Marilyn Sheridan, B.S.ED. (Lowell State)	Intermediate	Sept 1966
Darryl Alexa, B.S.ED. (Lowell State)	Intermediate	Sept 1970
Donald Babin, B.S.,ED.,M.ED. (Salem State)	Intermediate	Sept 1966
Elizabeth Chachus, B.S.ED.,M.ED. (Lowell State, Rivier)	Intermediate	Sept 1955
Noreen Forbes, B.S.ED. (Lowell State)	Intermediate	Sept 1974
Nancy Gill, B.S. (Lowell State)	Intermediate	Sept 1972
Kathleen Pacsay, B.S. (Lowell State)	Intermediate	Sept 1972

Sept 1967
Sept 1967
Sept 1974

Intermediate
Special Needs Teacher
Special Needs Teacher

Joseph Parrino, B.A.,M.ED. (Queens College, Salem State)
Leola Foden, A.B. (Boston University)
Loretta Veracka, B.S.,M.ED. (California State, U of Virginia)

ROBINSON

John R. Allen, B.A.ED.M. (Northeastern, B.C.)
Donna Grautski, B.S. (Fitchburg State)
Jane Poole, B.S.,M.ED. (Skidmore, Northeastern)
Joan Bakalyar, A.B. (University of Missouri)
Joyce Cederberg, B.S.ED. (Lowell State)
Arlene Fisher, B.S.,M.S. (Prov Coll, CWPost LI University)
Virginia Fitzgerald, B.S.ED. (Lesley)
Ruth Guild, B.S.ED.,M.ED. (Bridgewater State, Northeastern)
Joy Hayes, B.S.ED. (Salem State)
Gertrude Kalinen, B.S.ED. (Fitchburg State)
Joan Kavanagh, B.S.ED. (Lowell State)
Linda Lemire, B.S.ED. (Lowell State)
Florence Michaelides, B.S. (Lowell State)
Nancy Perry, B.A. (Keuka College)
Joanne Quail, B.S.ED. (Lowell State)
Mary Surprenant, B.S.ED. (Suffolk University)
Gail Wilson, A.B. (Mt. Holyoke College)
Catherine Casey, B.A. (Univ of Mass)
Helen Glinos, B.S.,M.ED. (Indiana Univ, Northeastern)
Elizabeth Kulick, B.A.,M.A.T. (Geo Washington, Manhattanville)
Maureen Mano, B.S. (Framingham State)
Joan Menzia, B.S. (Lowell State)
Phyllis Quintin, B.S.,M.ED. (Lowell State)
Laraine Stry, B.A. (W. Penn University)
Laura Husted, B.S. (N.J. State College)
Mary MacLean, B.S.,M.ED. (Lowell State)
Lorraine Soukup, B.S.ED. (Lowell State)

Principal
Kindergarten
Kindergarten
Primary
Primary
Primary
Primary
Primary
Primary
Primary
Primary
Primary
Primary
Primary
Primary
Primary
Primary
Primary
Intermediate
Intermediate
Intermediate
Intermediate
Intermediate
Intermediate
Intermediate
Special Needs Teacher
Special Needs Teacher
Special Needs Teacher

Aug 1966
Sept 1973
Sept 1966
Sept 1971
Mar 1969
Sept 1973
Sept 1970
Sept 1967
Sept 1974
Sept 1968
Sept 1972
Sept 1970
Sept 1970
Sept 1971
Sept 1973
Sept 1972
May 1973
Sept 1972
Apr 1973
Sept 1972
Sept 1973
Sept 1970
Sept 1961
Sept 1973
Sept 1958
Sept 1962
Sept 1972

CENTRAL OFFICE, 35 TOWN FARM ROAD

Lloyd G. Blanchard, A.B., M.ED. CAS (Dartmouth, Harvard)
 John A. Crisafulli, B.S., M.ED. (Boston University)
 Kenneth A. Sargent, B.S.ED., ED.M. CAGS (Boston University)
 John MacLean, B.A., M.ED., A.B.D. (Univ of Mass, Suffolk Univ)
 Dawn Brine, B.S., M.ED. (Salem State, Northeastern)
 Catherine Pawliczek, B.A., M.A. (Univ of Mass)
 Jane Coleman, B.S., M.ED. (Springfield College, B.U.)
 Lynn Sollitto, B.A., M.ED. (Georgian Court Coll, B.U.)

SUPERINTENDENT
 Ass't Superintendent
 Special Ed Administrator
 Psychologist
 Speech Pathologist
 Speech Pathologist
 School Social Worker
 Home-School Liaison Sp.

Aug 1957
 July 1973
 Sept 1971
 Sept 1971
 Oct 1971
 Sept 1974
 Sept 1970
 Sept 1973

SPECIAL SUBJECT TEACHERS, GRADES 1-8

Arluss Becker, B.A. (St. Olaf College)
 Barbara Joki, B.A. (Univ of Mass)
 Phillip Sheridan III, B.F.A., M.A.
 (S. Ill. Univ, Goddard Coll)
 Sandra Deignan, B.M.ED. (Lowell State)
 Ruth Irvin, B.MusED. (Lowell State)
 Janice Nickerson, B.MusED. (Lowell State)
 Frank Bishop, B.S. (Boston University)
 Kenneth Gerken, B.A., M.A. (Roanoke U, Fitch)
 Christine Lightbody, B.S. (E. Stroudsburg St)
 Charlotte Kotzen, B.A. (Cornell University)
 Mary Cook, B.A., M.A. (Arizona State Univ)
 Barbara Manuel, B.M., M.A. (NE Cons, U Maine)
 Richard Schaye, B.S., M.B.A. (U Penn, B.U.)
 Roblee Hoffman, B.A., M.ED. (Penn State,
 Boston State)

Frost-Cam-Sar
 Nabnasset
 Robinson
 Frost-Cam-Sar
 Nabnasset
 Robinson
 Elementary PE are
 on a rotating
 schedule
 Elementary
 Elementary
 Elementary
 Abbot, N Middle
 Abbot, N Middle

Sept 1972
 Jan 1968
 Sept 1970
 Sept 1972
 Sept 1969
 Sept 1970
 Sept 1967
 Sept 1968
 Sept 1971
 Jan 1970
 Sept 1974
 Sept 1968
 Sept 1974
 Sept 1974

ENROLLMENT - OCTOBER 1, 1974

<u>GRADE</u>	<u>ACD</u>	<u>A M</u>	<u>N M</u>	<u>FROST</u>	<u>CAM</u>	<u>SAR</u>	<u>NAB</u>	<u>ROB</u>	<u>TOTAL</u>	<u>REG TECH</u>	<u>PROJ</u>
PG	(2)								(2)		
12	196								196	54	257
11	193								193	57	267
10	232								232	57	282
9	262								<u>262</u>	<u>58</u>	<u>307</u>
									883	226	1113
8		151	178						329		339
7		165	161						326		333
6		158	157						<u>315</u>		<u>325</u>
									970		997
5		54	58		24	22	99	84	341		342
4				29	42	36	98	126	331		342
3				29	37	26	87	134	313		324
2				16	30	44	73	119	282		292
1				37	40	35	69	112	293		285
K				29	45	38	77	113	<u>302</u>		<u>300</u>
									<u>1862</u>		<u>1885</u>
	<u>883</u>	<u>528</u>	<u>554</u>	<u>140</u>	<u>218</u>	<u>201</u>	<u>503</u>	<u>688</u>	3715	226	
								Nashoba	<u>226</u>		
									3941		

COMPARISON OF 1973 AND 1974 CENSUS SUMMARY

<u>Public Westford</u>	<u>1973 Vocational</u>	<u>Private</u>	<u>GRADE</u>	<u>Public Westford</u>	<u>1974 Vocational</u>	<u>Private</u>
158	48	14	12	196	54	13
204	62	13	11	193	57	5
214	54	11	10	232	57	7
261	44	12	9	262	58	10
283		12	8	329		14
382		16	7	326		8
319		9	6	315		13
315		13	5	341		9
333		10	4	331		6
323		8	3	313		10
313		13	2	282		8
283		4	1	293		12
		7	Ungraded			7
<u>275</u>		<u>21</u>	K	<u>302</u>		<u>10</u>
3609	<u>209</u>	163	TOTALS	3715	<u>226</u>	132

AGE

296	4	245
261	3	223
212	2	148
139	1	135
84	0-1	101

FINANCIAL REPORT OF SCHOOL ATHLETIC FUND (July 1, 1974 - July 1, 1975)

Receipts

Balance July 1, 1974	1,549.40	
Town of Westford	28,340.86	
Football	2,883.93	
Basketball	1,348.04	
Wrestling	360.40	
Laundry	<u>118.75</u>	
		34,601.38

Expenditures

Custodians, Officials & Physician	7,070.42	
Supplies, Equipment, Repair	17,769.23	
Football Insurance	725.00	
Transportation	8,074.06	
Conferences and Awards	<u>962.67</u>	
		34,601.38

Balance July 1, 1975 -0-

FINANCIAL REPORT OF SCHOOL BAND

Receipts

Balance July 1, 1974	331.90	
Town of Westford	5,597.00	
Receipts	<u>616.00</u>	
		6,544.90

Expenditures

Summer Concerts	1,400.00	
Music	981.35	
Supplies and Services	397.47	
Equipment	1,570.48	
Instruments	1,255.00	
Uniform and Exchange Concerts	<u>449.79</u>	
		6,054.09

Balance July 1, 1975 490.81

FINANCIAL REPORT OF SCHOOL CAFETERIA

Receipts

Balance July 1, 1974	-0-	
Sales	157,910.00	
Reimbursement	89,568.00	
Other & Local	<u>27,881.00</u>	
		275,359.00

Expenditures

Labor	108,495.00	
Purchases	156,629.00	
Other	<u>10,235.00</u>	
		275,359.00

Balance July 1, 1975 -0-

EXPENDITURES OF THE SCHOOL COMMITTEE

<u>ITEM</u>	<u>DESCRIPTIONS</u>	<u>1973-74</u>	<u>1974-75</u>	<u>EXP TO 12/31</u>
1100	School Committee	4,772	6,574	11,817
1200	Superintendent's Office	106,071	124,350	62,472
2100	Supervision	21,892	45,788	17,351
2200	Principals	243,251	260,769	128,105
2300	Teaching	2,259,549	2,584,410	919,987
2400	Textbooks	46,485	43,454	32,886
2500	Library	39,204	78,559	34,323
2600	Audio Visual Program	24,113	35,989	18,972
2700	Guidance	121,342	128,594	49,711
2800	Psychology	25,661	29,876	15,757
2900	Educational TV	----	67	----
3200	Health	24,637	25,893	10,247
3300	Pupil Transportation	219,591	267,083	103,738
3400	Food Service	16,991	27,881	11,750
3500	Student Activities	62,488	72,338	41,669
4100	Operation of Plant	386,114	430,689	165,983
4200	Maintenance of Plant	52,376	149,299	57,050
5200	Insurance Program	2,722	445	285
5300	Lease Expenditure	240	135	90
6200	Civic Services	703	964	85
6900	Private School Trans.	290	9,008	432
7100	Site Improvement	1,400	2,237	----
7200	Building Improvement	7,892	3,047	----
7300	New Equipment	40,449	19,865	----
7400	Replacement Equipment	11,642	28,240	1,893
9100	Tuition and Trans.	12,482	12,889	12,919
	GROSS TOTALS	3,742,447	4,338,443	1,697,522
	FEDERAL AID	188,869	18,127	77,394
	CHAPTER 766	----	----	148,872
		3,553,578	4,370,316	1,471,256

NOTE: 1975 Summer salaries in the amount of 445,855 covered by bond issue.

STATE REIMBURSEMENTS

Chap 70	School Aid	1,061,694	1,282,784	670,282
Chap 71	Regional 15%	118,858	136,050	18,026
Chap 71	Pupil Trans.	57,722	178,233	11,043
Chap 69-71	Special Pupil	76,552	235,481	----
Chap 76	Child Guardianship	5,414	2,874	----
Chap 74	Vocational	4,528	3,812	296
Adult	Education	2,143	----	----
Chap 766	Up Front Money	----	90,670	----
		1,256,911	1,929,904	699,647
	NET COST TO TOWN	2,296,667	2,440,412	771,609

Annual Report
OF THE
J. V. Fletcher Library
OF THE
TOWN OF WESTFORD



For the Year Ending December 31
1975

REPORT OF THE LIBRARY DIRECTOR

Use of the library building and its collections continued its upward swing during 1975. Circulation for the year was over 82,000 and Sunday hours from 1 - 5 P.M. during the winter months means that the library is now open seven days a week for a good part of the year.

Story hours for preschoolers, about the most popular of any of the activities offered by the library, were again filled for each session. Nancy Blair is the storyteller.

"The Free University of Westford" sponsored by the Friends of the Library offered a variety of courses. In the Winter-Spring semester the following were offered: Handwriting Analysis; Crewel Embroidery led by Peg O'Loughlin; Flower Arranging by Glenn Lukas; Arts and Crafts by Ann Pinard.

In the Fall semester: Macrame Plant Hangers led by George Wisnowski; Exercise Class by Vicki Epler; Cake Decorating by Patricia Germann; Handwriting Analysis; Saturday Thing by Catherine Baudendistal and Rug Hooking by Jeanne Fallier.

The "Friends" also sponsored the movies during July and August as well as their annual book sale in June. With the proceeds from this sale they purchased, for the library, a record rack, bookcases for the Young Adult Area, and a new section for the card catalog.

The summer program directed by Grace Forty, Children's Librarian, was an outstanding success. From Pajama Parties to Crafts to Movies, every event was well attended. The "Zoomobile" and the "Little Red Wagon" both attracted over 200 people and the summer reading program had almost as many young participants. Special thanks must go to the volunteers who made many of these activities possible.

The Fifth Annual Railroad Show, a joint project of the Stony Brook Railroad Club and the Library, was held in November with almost 2000 people attending.

An arts and crafts show was held in January, a local artists exhibit in April and smaller exhibits throughout the year.

The Westford Garden Club again generously decorated the library at Christmastime and exhibited monthly floral arrangements. The Westford Lions Club gave money for coffee during the month of December.

Community groups continue to use the meeting rooms of the library and the library continues to offer reference and copy service and inter-library loans in books, records, films, and journal articles.

The Lowell Area Committee on Interlibrary Networks (LACOIN), of which the library is a charter member, continued its radio broadcasting over the University of Lowell station, WLTI-FM. Working with the New England Library Board, LACOIN was instrumental in developing a new Serials Service which, when it gets into full swing, will make it much

easier to obtain hard copies of magazine articles from journals which the library does not carry.

Sandra Cofran, Assistant Librarian, was instrumental in obtaining a grant from CETA which made possible a free trip to the Children's Museum in Boston for over 50 children in August.

The library and others cooperated with the Lowell YWCA in sponsoring a women's conference held in May in Lowell. It also cooperated with the Westford "Y" in special programs at holiday times and with the Middlesex County Extension Service in a special program on vegetable gardens.

As Director of the Library it is my pleasant duty to give thanks to the townspeople of Westford for their continued use of the library and their encouragement to myself, the staff and the trustees. To the staff and the trustees goes my continual thanks for making the library what it is -- a nice place to visit and use.

Robert R. Simmons
Library Director

J. V. FLETCHER LIBRARY STATISTICS - 1975

NEW BORROWERS 1,250

CIRCULATION:

Books	74,577	
Records	3,251	
Framed prints	208	
Cassette Players and tapes	97	
Maps and pamphlets	232	
Games, puzzles and toys	141	
Patterns	166	
Museum Memberships	77	
Periodicals	3,629	
Realia	75	
TOTAL		82,453

Borrowed from Inter-Library Loan

Books	648
Films	88
Records	34

ACCESSION BY PURCHASE AND GIFT:

Books	2,135	
Records	83	
Framed prints	12	
Cassette tapes	10	
Realia	14	
TOTAL		2,254

DISCARDS:

Books	229	
Records	8	
TOTAL		237

MATERIALS IN LIBRARY:

Books	36,765	
Records	800	
Framed prints	52	
Cassette players and tapes	48	
Realia	25	
TOTAL		37,690

J. V. FLETCHER LIBRARY FINANCIAL REPORT FOR 1975

RECEIPTS

Town Appropriation	\$ 59,951.57	
Commonwealth of Massachusetts	3,888.00	
Dog License Fees	2,450.92	
Library Trust Funds	<u>3,462.89</u>	
TOTAL		\$ 69,753.38

EXPENDITURES

Operating Expenses

Salaries & Wages	\$ 42,695.72	
Library Materials	15,068.58	
Utilities (electricity, oil, water, telephone)	4,559.14	
Janitor Supplies	432.61	
Library Supplies	1,855.21	
Dues and Conference Travel	171.20	
Repairs	638.84	
Programs (Lectures, concerts, story hours, movies)	<u>2,675.05</u>	
TOTAL EXPENDITURES		\$ 68,096.35
Unexpended Balance		<u>\$ 1,657.03</u>

ANALYSIS OF UNEXPENDED BALANCE

Salaries and Wages	\$ 1,656.57	
Operating Expenses	<u>.46</u>	
Balance as Above		<u>\$ 1,657.03</u>

CAPITAL EXPENDITURES

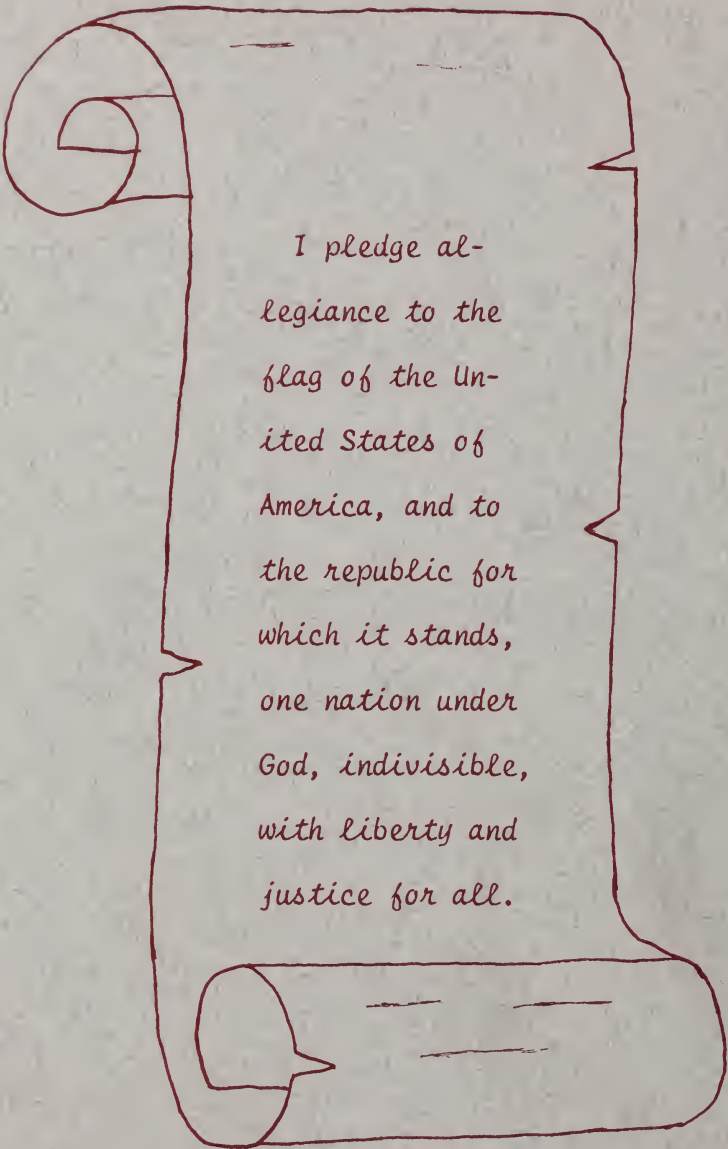
Town Appropriation	520.00
Expended	520.00

I N D E X

Accountant	63
Balance Sheet	75
Expenditures	68
Receipts	63
Aging, Council on	137
Ambulance Fund, 4-H	122
Appeals, Board of	118
Assessors, Board of	87
Bicentennial Committee	124
Births	19
Building Inspector	142
Assistant	142
Cemetery Commissioners	121
Citizens Activity Record	1
Civil Defense	144
Community Center Study Committee	145
Deaths	27
Development & Industrial Commission	123
Dog Licenses, Town Clerk's Report on	57
Dog Officer	136
Election - Annual Town - May 6, 1975	29
Election Officers	17
Fire Department	95
Gas Inspector	142
Health, Board of	109
Health, Nashoba Associated Boards of	111
Highway Department	101
Historical Commission	126
House Numbering Committee	147
Housing Authority	139
Human Services Committee	141
Joint Fire/Police Communications Study Committee	98
Jury List	15
Library, J. V. Fletcher	215
Marriages	23
Meetings:	
Adjourned Special Town - November 12, 1975	56
Annual Town - May 10, 1975	34
Special Town:	
January 21, 1975	31
May 10, 1975	52
November 4, 1975	53
Mosquito Control Project, Central Massachusetts	117
Nashoba Associated Boards of Health	111
Nashoba Valley Technical High School	171
Northern Middlesex Area Commission	127
Officials, Boards, Committees, etc.	3
Personnel By-Laws	153
Police Department	88
Police Roster	12

Planning Board	140
Plumbing Inspector	143
Recreation Commission	131
Registrars, Board of	59
School Committee	175
Selectmen, Board of	60
Share	115
Street Listing	147
Tax Collector	85
Treasurer-Collector	79
Tree and Moth Department	108
Town Meeting Guide	163
Veteran's Agent	144
Warrant	166
Water Department	103
Commissioners' Report	106
Superintendent's Report	107
Wire Inspector	143





I pledge al-
legiance to the
flag of the Un-
ited States of
America, and to
the republic for
which it stands,
one nation under
God, indivisible,
with liberty and
justice for all.

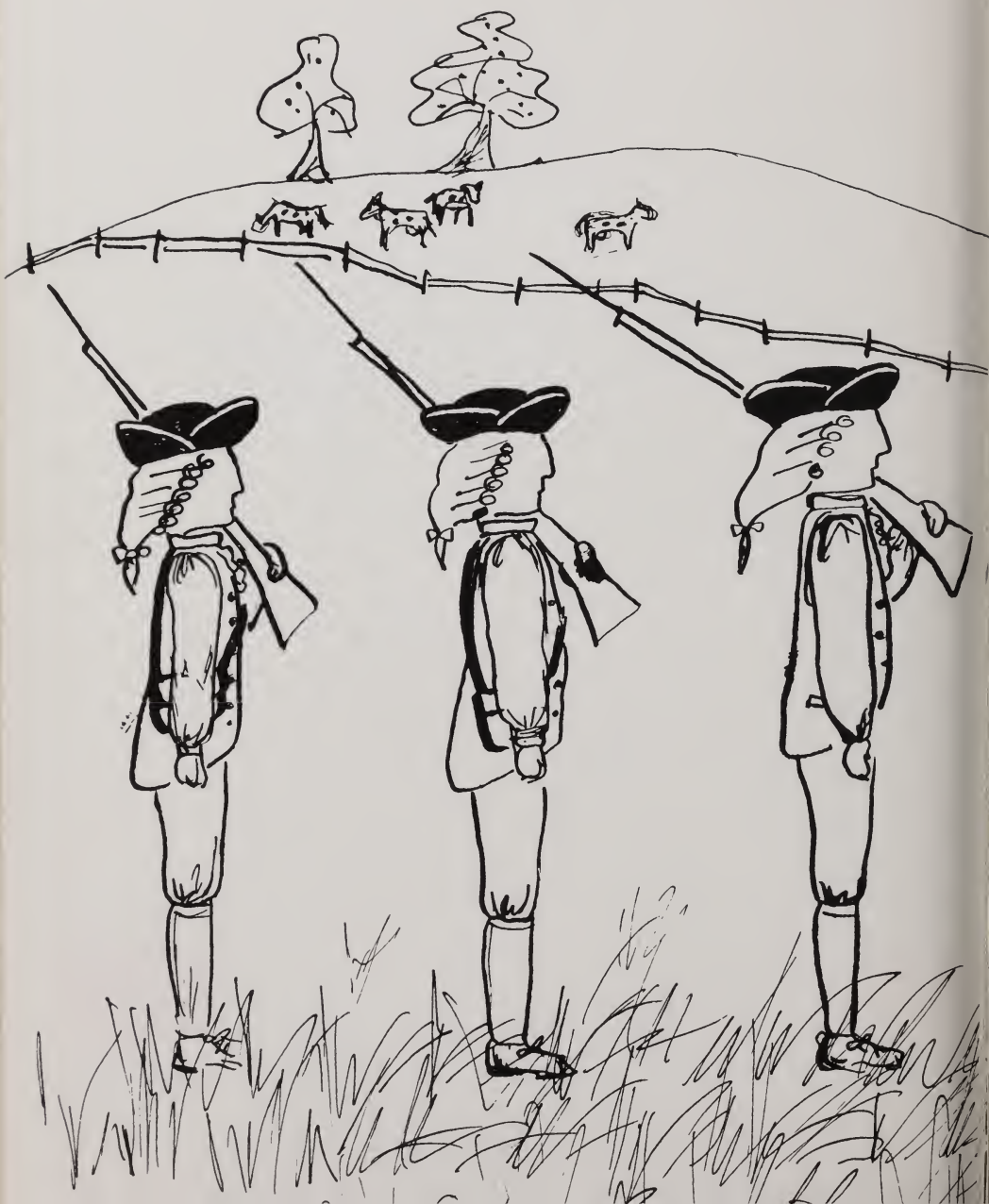


Mary M. Glancy

TOWN OF WESTFORD ANNUAL REPORT

-1976-





ANNUAL REPORTS
of the
TOWN OF WESTFORD

For the Year Ending December 31,
1976



Warrant For Annual Town Election
To Be Held May 3, 1977
AND
Annual Town Meeting
To Be Held May 7, 1977

TOWN CALENDAR

APPEALS, BOARD OF -- Monthly on Thursday 8:00 PM
ASSESSORS, BOARD OF -- Each Tuesday of the month, 8:00 PM,
Town Hall 692-8323
BUILDING INSPECTOR -- Each Tuesday of the month, 7:30-9:30 PM,
Town Hall 692-7621
CEMETERY DEPARTMENT -- First Saturday of the month, 10:00 AM
COUNCIL ON AGING -- First Wednesday of the month, 3:30 PM
FINANCE COMMITTEE -- Second & Fourth Monday of the month 8:00 PM
HEALTH, BOARD OF -- Second Monday of each month, 8:00 PM
Town Hall 692-8431
HOUSING AUTHORITY -- Second Thursday, 7:30 PM at Project
NASHOBA TECHNICAL
HIGH SCHOOL -- Alternate Tuesdays, 8:00 PM, Nashoba
Tech 692-4711
PLANNING BOARD -- First and Third Tuesday of the month,
7:30 PM, Town Hall
RECREATION COMMISSION -- First & Third Monday of the month, 8:00 PM
SCHOOL COMMITTEE -- Second & Fourth Monday of the month, 8:00 PM
SELECTMEN -- Each Tuesday of the month, 7:30 PM upstairs
Town Hall 692-6555 (Summer Months: every
other Tuesday)
WATER COMMISSIONERS -- Second and Fourth Tuesday of the month,
8:30 PM, Town Hall 692-6333

TOWN OFFICES --Open Monday through Friday: Town Hall
Assessors: 8:30 AM - 12, 1 - 5 PM
Cemetery: 8:45 AM - 5:00 PM
Health, Board of: 1 - 4 PM Tuesday only
Inspectors Office: 8:30 AM - 4:30 PM (includes gas,
wire, plumbing and building inspectors)
Selectmen: 8:45 AM - 12, 1 - 4:45 PM
Treasurer-Tax Collector: 8:30 AM - 12, 1 - 5 PM
Town Accountant: 9:00 AM - 4:00 PM
Towne Aide: 8:00 AM - 4:00 PM
Town Clerk: 9:30 AM - 5 PM
Water Department: 8:00 AM - 12, 12:30 - 4:30 PM
Welfare Office: 8:45 AM - 5 PM 692-2937

SANITARY LAND FILL -- Cold Spring Road:
Summer: Monday & Friday, 8 AM - 7 PM
Wednesday, Thursday & Saturday, 8 AM - 5 PM
Winter: Monday, Wednesday, Thursday & Friday,
7 AM - 5 PM, Saturday, 8 AM - 5 PM
Sunday, Tuesday & Holidays: Closed
If holiday falls on Monday, Land Fill open on Tuesday.

OFFICERS OF THE TOWN OF WESTFORD

TOWN CLERK

Enid Vaughn	Term expires May 1978
-------------	-----------------------

SELECTMEN

John J. Kavanagh, Chairman	Term expires May 1977
Samuel A. Richards, Jr.	Term expires May 1977
Robert R. Fitzpatrick	Term expires May 1978
Douglas R. Johnston	Term expires May 1978
Francis P. Harte	Term expires May 1979

ASSESSORS

Norman K. Nesmith	Term expires May 1977
John F. Gagnon	Term expires May 1978
Uldege Ricard	Term expires May 1979

TREASURER-COLLECTOR

Paula Brule	Term expires May 1977
-------------	-----------------------

SCHOOL COMMITTEE

Mark Scolnick	Term expires May 1977
Samuel Frank	Term expires May 1977
Douglas Keele	Term expires May 1978
Mary Trubey	Term expires May 1978
Bette Hook	Term expires May 1979
Mary Caless	Term expires May 1979
Donald Bradanese	Term expires May 1979

NASHOBA VALLEY TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE

Charlotte Scott	Term expires May 1977
Thomas Thorstensen	Term expires May 1978

HOUSING AUTHORITY

Shirley Anderson	Term expires May 1977
Thomas Cahill	Term expires May 1978
John F. Sanders	Term expires May 1980
Gary Sullivan	Term expires May 1981
Kathleen Jones (Appointed)	Term expires Aug 1978
Edith Lowney, Executive Director	

BOARD OF HEALTH

Robert McCusker	Term expires May 1977
Charles Colburn, MD	Term expires May 1978
Thomas P. McLaughlin, Chairman	Term expires May 1979

WATER COMMISSIONERS

Carlton M. Rooks	Term expires May 1977
Walter W. Gerlach, Chairman	Term expires May 1978
Hervey J. Cote	Term expires May 1979

MODERATOR

William Kavanagh	Term expires May 1978
------------------	-----------------------

PLANNING BOARD

Joseph W. Morrill	Term expires May 1977
Paul Davies	Term expires May 1978
Ellen M. Malinowski	Term expires May 1979
Gerald Swanson	Term expires May 1980
Vyto L. Andreliunas, Chairman	Term expires May 1981

TREE WARDEN

Roger Melancon	Term expires May 1977
----------------	-----------------------

CEMETERY COMMISSIONERS

Clayton Dearth	Term expires May 1977
Shirley Anderson	Term expires May 1978
Brian Vaughn	Term expires May 1979

TRUSTEES OF J.V. FLETCHER LIBRARY

Carl Lyman	Term expires May 1977
John R. Allen	Term expires May 1977
Ellen T. Curtiss	Term expires May 1978
Lisa D. Dagdigian	Term expires May 1978
Edith Bartlett	Term expires May 1979
Charles Evans	Term expires May 1979

LIBRARIAN

Appointed by Trustees

Robert R. Simmons

WESTFORD WELFARE SERVICE OFFICER
DIRECTOR OF PUBLIC ASSISTANCE

Edith A. Lowney

FINANCE COMMITTEE

Larry Chute	Mark Thomas
Jeanne Laushine	Robert Wilkie
H. James Kazeniac	Bruce Scott
Ronald H. Johnson	Daniel S. Hanley
Ronald P. Nolin, Chairman	

APPOINTMENTS BY THE BOARD OF HEALTH

Chairman	Thomas P. McLaughlin
Agent to issue Burial Permits	Enid Vaughn
Clerk	Dorothy A. Healy, R.N.
Secretary	Lucien J. Menard
Inspector of Animals - Dogs	William C. MacMillan
Inspector of Animals - Farm Animals	Albert H. Picking
Agent to pick up Dead Animals	Albert H. Picking

The following Boards, Committees and Officers are appointed by the Board of Selectmen:

TOWN ACCOUNTANT

Elaine M. Sundberg

EXECUTIVE SECRETARY

Donald W. Narankevicius (resigned July, 1976)
Wallace E. MacQuarrie (appointed October, 1976)

TOWN COUNSEL

John L. Connell, Jr.

SUPERINTENDENT OF STREETS

George W. Wyman

FIRE CHIEF

George P. Rogers

SUPERINTENDENT OF MOTH DEPARTMENT

Roger Melancon

DOG OFFICER

William C. MacMillan

ASSISTANT DOG OFFICER

Dennis Courchaine

BUILDING COMMISSIONER

Andrew G. Anderson

LOCAL INSPECTOR

Nicholas V. Basinas

CODE ENFORCER

Joseph B. Hatch

GAS INSPECTOR

Chester H. Cook, Jr.

PLUMBING INSPECTOR

Harry M. Hulings

WIRE INSPECTOR

Dennis P. Kane

VETERANS' SERVICES AND AGENT

George E. Connell

CIVIL DEFENSE DIRECTOR

Harold H. Hoover

AGENT FOR BURIAL OF DECEASED SOLDIERS

James L. Healy

VETERANS' GRAVES OFFICER

James L. Healy

NMAC

Samuel A. Richards, Jr.

Ronald Kangas, Alt.

Robert Simmons, Alt.

BOARD OF APPEALS

John J. Barretto, Chairman

Term expires May 1977

Warren G. Morrow

Term expires May 1978

John Kavanagh

Term expires May 1979

BOARD OF APPEALS, ASSOCIATE MEMBERS

James Hansen

Term expires May 1977

John Preston

Term expires May 1977

REGISTRARS OF VOTERS

William R. Healy

Term expires May 1977

Herbert P. Kazeniak

Term expires May 1978

Wilbert L. Vaughn

Term expires May 1979

REGISTRARS' CLERK EX OFFICIO

Enid Vaughn

CAPITAL OUTLAY COMMITTEE

Sanford Smith	Term expires May 1977
Christol L. Koravos	Term expires May 1977
Nicholas Basinas	Term expires May 1978
William Barnett	Term expires May 1978
John Ryan	Term expires May 1978
Richard Bahnick	Term expires May 1979

RECREATION COMMISSION

William Barnett	David Matheson III
Dianne Chrusz, Chairman	Paul Murray
Ann Courchaine	Sheryl Preston
Walter Deane	Thomas O. Stiling
Robert DeFilippi	John Walsh

SEWERAGE ADVISORY COMMITTEE

Charles Colburn, M.D., Chairman	Richard Lewis
Peter Thorstensen	James Thibeault
Richard Cooper	Douglas Milne
Joseph Morrill, Recorder	

CONSERVATION COMMISSION

Daniel Provost	Term expires May 1977
Nicholas Basinas	Term expires May 1977
Barbara Lamson	Term expires May 1977
Chester Cook, Jr.	Term expires May 1978
Louis Oliver	Term expires May 1978
Arnold O'Brien	Term expires May 1979
William Collins	Term expires May 1979

CONSERVATION COMMISSION - ASSOCIATE MEMBERS

Mrs. Alan Emmet	Term expires May 1977
Norman Harkins	Term expires May 1977
John Gagnon	Term expires May 1977

SPECIAL TOWN FOREST COMMITTEE

Roger Melancon	Term expires May 1977
Carlton M. Rooks	Term expires May 1978
Daniel Provost	Term expires May 1979

BICENTENNIAL COMMITTEE

Raymond Shea
Ethel Shea
Barbara Brewer
Arlene Dimond
Jack Dimond
Theodore W. Engle

Bette Hook
Doris Karkota
Charles S. Kennedy
Gordon B. Seavey
Elwin Bagley
Grace Forty

DEVELOPMENT AND INDUSTRIAL COMMISSION

Robert Hurley
Douglas Johnston
Nicholas Basinas
Joseph Morrissey
Thomas McLaughlin
Gerald Swanson
Chester Cook, Jr.
Howard Hall
Alan Eckel
William Poist
William O'Connor

Term expires May 1977
Term expires May 1977
Term expires May 1977
Term expires May 1978
Term expires May 1978
Term expires May 1979
Term expires May 1979
Term expires May 1979
Term expires May 1980
Term expires May 1980
Term expires May 1980

PERSONNEL BOARD

James P. Driscoll
Thomas Cullen
Ellen S. Harde
Richard Koester

Term expires May 1977
Term expires May 1978
Term expires May 1979
Term expires May 1979

COUNCIL ON AGING

Cecilia Healy
Horace Wyman
Carl G. Lyman, Chairman
Helena Crocker
Veronica Sullivan

Term expires May 1977
Term expires May 1978
Term expires May 1978
Term expires May 1979
Term expires May 1979

HISTORICAL DISTRICT STUDY COMMITTEE

Jane Swanson
Grace Forty
Eileen Anderson
George Downey
Josephine Connell
Alex Belida
Paul Davies

Term expires May 1977
Term expires May 1977
Term expires May 1978
Term expires May 1978
Term expires May 1978
Term expires May 1979
Term expires May 1979

ELEMENTARY SCHOOL BUILDING COMMITTEE

Ronald P. Nolin
Samuel I. Frank
Frank C. Hermann

Gerald G. Swanson
Donald E. Trubey

SENIOR HIGH SCHOOL BUILDING COMMITTEE

Richard E. Jordan
Richard Emmet
David Earl

Samuel Frank
James B. Hudson
Steven Aranyi

HOUSE NUMBERING COMMITTEE

Norman E. Day, Chairman

SEALER OF WEIGHTS & MEASURES

Richard Sullivan

WEIGHERS OF GENERAL COMMODITIES

Robert Conway
Paul V. Gilinson, Jr.
Ruth A. Keegan
Donald MacMillan

Albert Nardone
Anthony Nardone
Robert Nardone
Fern M. Schofield

WEIGHERS OF GRANITE

Robert H. Bell
Gloria Brown
Edward Chouinard
Roger L. Masson

Ruth Murray
Paul Nolin
Joseph H.R. Simard
Elizabeth Witts
 Sylvia Whitten

MEASURERS OF WOOD AND BARK

Chester Caless
John A. Kimball
Stanley M. Kimball
Rober Melancon ,

Albert H.G. Picking
Carlton Rooks
Fred Shugrue
Kenneth A. Wilson

FENCE VIEWERS

Albert H.G. Picking
Charles VanLandeghem

FIELD DRIVERS

Thomas Holmes
Sylvio Brule
Frank Vennard

CARETAKER OF WHITNEY PLAYGROUND

TOWN COMMON & MONUMENTS

George W. Wyman

CUSTODIAN OF TOWN HALL

Clayton L. Dearth

HISTORICAL COMMISSION

Alexander Belida	Term expires May 1977
Bernice Picking	Term expires May 1977
Grace Forty	Term expires May 1978
Edward Chambers, Jr.	Term expires May 1978
Arnold Wilder	Term expires May 1978
Florian Woitowicz	Term expires May 1979
Richard Emmet	Term expires May 1979

COUNCIL FOR CHILDREN

Geraldine LeMoine

REGIONAL TRANSPORTATION AUTHORITY

Ronald Kangas
Carl Lyman, Alt.

SELECTMEN REPRESENTATIVE TO BOARD OF DIRECTORS
OF COMMUNITY TEAMWORK, INC.

Avis Hooper

SELECTMEN'S REPRESENTATIVE TO CAB

Ronald Kangas
Carl Lyman
Helena Crocker

COMMUNITY CENTER COMMITTEE

Joseph Lapiana	Daniel Hanley
Lois J. Otterson	Ellen Harde
Jean Schaub	Eileen Anderson
Mary J. Cassidy	Joan Shelvey
David Matheson III	

INDUSTRIAL DEVELOPMENT FINANCING AUTHORITY

Robert Gower, Chairman	Term expires May 1976
William Sweetman	Term expires May 1977
Alan Eckel	Term expires May 1978
Philip Chrusz	Term expires May 1979
Mark Mulligan	Term expires May 1980

SANITARY LANDFILL RELOCATION STUDY COMMITTEE

Douglas Johnston	Robert Lewis
William O'Connell	James Cunha
William Collins	Donald Porteous
Charles Colburn, MD	

MOSQUITO ADVISORY COMMITTEE

John Gagnon
Thomas Lumenello
Robert McCusker
Stuard Hildreth, Jr.

CIVIL SERVICE STUDY COMMITTEE

John J. Kavanagh
Robert Fitzpatrick
Thomas Cullen
Francis P. Harte
Douglas R. Johnston

Joseph Connell
Douglas Deware
Francis Widmayer
Samuel A. Richards, Jr

TOWN AIDE

Helena Crocker

PARKER VILLAGE RECREATION COMMITTEE

Sheri Preston
Rodney Palmer
Louis Ashley
Ronald Johnson

Robert Freeman
William Ewels
Robert Armstrong

250th ANNIVERSARY COMMITTEE

Barbara Brewer
Allan Carlson
Clayton Dearth
Jane Swanson
Denis Watson
Shirley Anderson

Eleanor Ellis (Honorary Member)
Joanne Hall
Constance Robinson
Irene Szylvian
Alfred Wyman
Enid Vaughn

EXECUTIVE SECRETARY STUDY COMMITTEE

Ellen Harde

James Driscoll

TAX TITLE PROPERTY COMMITTEE

Denis Maguire
Edward Lamson

Norman Nesmith

POLICE ROSTER

CHIEF OF POLICE

Joseph R. Connell

SERGEANTS

Douglas L. Deware
David Hogg
Terence Kane

PATROLMEN

Sylvio Brule
Francis Chandonait
Edward Cossette
Warren DeForge
Thomas DeLegge
George Higgins
Terence Kane
Milton Kinney

Keith Kiberd
George MacGregor, Jr.
Paul Montminy
Peter Schirm
Robert Smith
David Sweetser
Francis Widmayer

PROVISIONAL OFFICERS

Raymond Beauregard
Harold Hoover
William MacMillan
John Reeves

Kenneth Saunders
Herbert Sauve
Elliot Semple

TRAFFIC SUPERVISORS-SCHOOL

Barbara Buchanan
Beverley Gagliardi
Donna Gelinas

Elizabeth Johnson
Marjorie Pierce
Pamela Hardy (Sub)
Elaine Magdalenski(Sub)

CONSTABLE

Joseph R. Connell

SPECIAL POLICE OFFICERS

Allard, Robert
Antonelli, John
Axon, John
Ayer, Robert
Bailey, Thomas
Barnett, William
Beauregard, Raymond
Bechard, Wallace
Berberian, Mark
Beskalo, Gregory Jr.
Brown, James
Bussey, Robert
Connell, Leo
Cook, Douglas
Cote, Roland
Crocker, Allan
Daigneault, Edmond
Day, Robert
Dearth, Clayton
Doucette, Theodore
Duggan, William
Edwards, Sumner
Finn, Edward
Fitzpatrick, Robert
Flaherty, Francis
Foster, David
Gamester, Chester
Grace, Kenneth
Hanley, Daniel
Hanson, Rene
Haran, Patrick
Hatch, Burleigh
Hilbert, Paul Jr.
Hill, Durfee
Holmes, Thomas
Hoover, Harold
Hubbard, William
Jelley, Michael
Kelly, Roland
Koravos, Christos
Lafionatis, Thomas
Lamb, Harry
LeGacy, Robert
Lecourt, Alexander
Lord, Phillip
Lyons, William
MacMillan, William
Magdalenski, Fred
McCusker, Robert
McLaughlin, David
McLaughlin, Thomas
McLenna, Edward

Menard, Lucien
Menard, Roger
Moreno, Ronald
Moffie, Richard
Nadeau, Bruce
Neimaszyk, Anthony
Nystron, Bernoldt
O'Connell, John
Oliver, Louis
Perkins, Robert Jr.
Picking, Albert
Pomerleau, Timothy
Ramdall, Everett
Reeves, Albert
Reeves, John
Reynolds, Charles
Ricard, Uldege
Rogers, Frederick
Rooks, Maurice
Roy, Joseph
Sanders, John
Saunders, Kenneth
Sauve, Herbert
Semple, Elliot
Shannon, John
Spadano, John
Stiling, Thomas
Sylvian, Edmond C.
Sylvian, Edward
Tebbetts, George
Wark, George
Welch, Robert
Whitney, Ivan
Whitney, Richard
Wyman, George
Young, George
Zaher, Nicholas

OTHER TOWN SPECIAL POLICE OFFICERS IN WESTFORD

AYER

William Adamson
Arthur Boisseau
Walter Decot
Ernest Downing
Arthur Flynn
James Harris

James Leney
Robert McCoy
Domenic Pugh
Stanley Randall
Charles Scott
Elmer Whitehead

TYNGSBORO

Chief Harold Pivirotto
Captain Charles Chronopoulos
Lieutenant Michael Kiloski
Sergeant Paul DesLauriers
Ptlm. Howard Given

Ptlm. Robert Bergeron
Ptlm. Roy E Anderson
Ptlm. Roger G Lemire
Ptlm. Raymond Knisley
Ptlm. William Hurst

GROTON

Chief Mayo Darling
Sergeant Edward Morse
Ptlm. James Downes
Ptlm. Gary Robertson
Ptlm. Paul Pepin
Ptlm. John L. Sabal

Ptlm. Murdo MacLeod
Ptlm. Douglas G. Hatch
Ptlm. George Rider
Ptlm. Peter Connolly
Ptlm. Deborah Pepin

LITTLETON

Chief Bruce Barker
Sergeant Paul Hollingworth
Sergeant Thomas W. O'Dea
Inspector William Kypriotis
Inspector Wendell Brown

Ptlm. William Oldenquist
Ptlm. Rodney Bishop
Ptlm. Joseph Lombardo
Ptlm. Harry Plourde
Ptlm. John Hagan

CHELMSFORD

Chief Robert Germann
Captain Richard Campbell
Sergeant Leslie Adams, Jr.
Sergeant William McAllister
Sergeant Walter Edward, Jr.

Sergeant Raymond McKeon
Sergeant Pennryn Fitts
Sergeant Armand Caron
Sergeant James Greska

CHELMSFORD PATROLMEN

James Kerrigan
Charles Hadley
Barhard George
Edwin Hodgson
John Bell
John Campbell
Joun Sousa
Henry McEnaney
Ronald Leash
James Midgley
Frederick Dillon
Eugene Walsh
William Walsh
Mark Burlamachi, Jr.
Edward Rooney
Rohn Redigan
Russell Linstead
Norman Wellington

Daniel Walsh
Blair Finnegan
Philip Molleur
Robert Howe
Edward Udele
Patrick Daley
Robert Trudel
John Mack
Thomas Niemaszzyk
Steve Burns
Raymond McCusker
Richard Adams
Roland Linstad
John Harrington
John Donovan
Kenneth Duane
William Strobel
Lance Cunningham

JURY LIST - 1976

Adams, Richard S.	26 Fletcher Road	Air Traffic
Atwater, Ronald	25 Old Homestead Road	Sales Manager
Beard, Jean M.	8 Fourth Street	At Home
Bagley, Alice Mae	257 Concord Road	Housewife
Begley, Joseph T.	2 LaSalette Road	Engineer
Belida, Alexander	2 Sought-For-Road	Engraver
Bellemore, Gertrude A.	5 Crescent Road	Housewife
Blake, Kathleen A.	124 Concord Road	Med. Secretary
Bradanes, Donald F.	8 Blue Ridge Road	Sys. Analyst
Brown, John E.	17 Heywood Road	Production Mngr.
Brown, Patricia A.	4 George Avenue	Housewife
Bruce, David A.	27 Hillside Avenue	Shipper/Receiver
Bufte, Frank A. Jr.	16 Heywood Road	Mech. Engineer
Calder, Shirley A.	1 Banbury Drive	Secretary
Cambray, Paul M.	5 Third Street	Electrician
Capone, Alfred R.	11 Lake Shore Drive S.	Co-Ordinator
Champey, Carol M.	18 First Street	Housewife
Cooke, Douglas C.	40 Crown Road	Mech. Designer
Connolly, Joseph	Endmoor Road	Retired
Connors, Donald F.	7 Greenwood Road	Supervisor
Considine, John J.	2 Drawbridge Road	Design Engineer
Culver, Richard L.	9 E. Prescott Street	Computer Service
Curless, Richard W.	6 Winding Way	Engineer
Davan, Richard A.	87 Stony Brook Road	Production Mgr.
Denisevich, Cecelia A.	35 Broadway Street	Clerk
Denk, Sheri	2 Blackthorne Drive	Tele. Coordinator
Deveny, James A.	46 Broadway Street	Sheet Metal
Driscoll, Richard J.	9 Wayne Road	Programmer
Earnshaw, Robert	10 Williams Avenue	Clerk
Ellis, Eleanor C.	5 Willow Street	At Home
Ellis, Barbara A.	74 Brookside Road	Clerk
Evans, Ellsworth, J.	18 Polley Road	Engineer
Everhart, Pearl M.	5 Cummings Road	Office
Farr, Maureen C.	314 Pine Hill Road	Programmer
Finn, Patricia A.	27 Hemlock Road	Housewife
Finnila, Robert J.	152 Depot Street	Printer
Ford, Loretta L.	5 Patten Road	Unemployed
Fouse, Fred S.	8 York Avenue	Unemployed
Franz, Clement F.	9 Beaver Brook Road	Engineer
Fullford, Pamela E.	28 Lower Road	Unemployed
Gilvert, John M.	9 Long-Sought-For-Pond Rd.	Programmer
Gizara, William A.	20 Flagg Road	Manager
Gower, Lorraine T.	29 Graniteville Road	Housewife
Gouffrida, Eileen R.	8 Elm Road	Housewife
Grimm, Kenneth	92 Nutting Road	Lineman
Hall, Gerald L.	14 Stratton Hill Road	Purchasing Mgr.
Holt, John W.	19 Trails End Road	Banker
Hook, Anita A.	4 Grove Street	Housewife
Hovenec, Margaret K.	3 Jester Road	Housewife
Jefferies, Ann R.	23 Lake Shore Drive N.	Chemist
Jursa, Alta P.	8 Snow Drive	Retired

Kerbawy, Margaret R.	3 Craig Circle	Housewife
Kimball, Katherine C.	436 Littleton Road	Housewife
Kitner, John	66 Broadway Street	Self-Employed
Knapp, Charles F.	46 S. Chelmsford Road	Raytheon
Koravos, Daniel	7 Long Road	Security Guard
Kuja, Lawrence R.	16 Pond Street	Electrical Tech.
Kusmin, Judith	72 Main Street	Housewife
Lange, Cindy	254 Littleton Road	Clerk
Lech, Joseph M.	4 Kings Road	Electrical Tech.
Letourneau, Emery W.	144 Keyes Road	Auto Body
Lorentzen, Dorothy P.	14 Chestnut Street	Clerk & Housewife
Marchand, Donna L.	43 Stoney Brook Road	Bookkeeper
Martines, Sally S.	6 Tower Road	Housewife
McInnis, Weston L.	54 Newport Drive	Construction
Mell, Roger D.	1 Claire Circle	Printer
Michaud, Gerlad G.	10 North Street	Meat Cutter
Miller, Karen P.	5 Bayberry Road	Housewife
Milne, Constance C.	12 Pine Road	Housewife
Morales, Virginia R.	63 Griffin Road	Housewife
Moulton, Timothy R.	14 St. Mary's Drive	Electrical Eng'r.
Nolan, Sandra M.	6 Lillian Road	Ass't. Receiver
Oliverson, John R.	6 Coolidge Avenue	Tel Engineer
O'Mally, Robert J.	17 Williams Avenue	Post Office
Otterson, Lois J.	5 Cold Spring Road	Housewife
Parker, Martha B.	19 Hartford Road	Tutor-Part Time
Paquette, Maurice J.	2 Stratton Hill Road	Supervisor
Parsons, Robert G.	6 Mulberry Lane	Compositer
Pennington, Carrie S.	6 North Hill Road	Housewife
Pepin, Lucien H.	5 Blaisdell Road	Electrical Eng'r.
Perkins, Regina M.	2 Wilshire Avenue	Secretary
Powers, Janice L.	14 Woodbine Terrace	Housewife
Prentice, Madeline T.	1 Rutland Circle	Housewife
Preston, Maxine A.	33 Texas Road	Office Work
Richter, Frank G.	Old Road	Foreman
Rockwood, Joan M.	21 Chestnut Street	Unemployed
Selman, Virginia W.	29 Banbury Drive	Secretary
Shannon, Ruth G.	45 Nabnasset Road	Housewife
Shibilia, Charles A.	19 Tenney Road	Lab Technician
Stankard, Kevin W.	45 Lake Shore Drive N.	Inventory Analyst
Stepinski, Joseph	19 River Street	Barber
St. Onge, Norman B.	20 Lake Shore Drive S.	Truck Driver
Snow, James M.	94 Old Lowell Road	Civil Defense
Sudak, Mary Belle	257 Groton Road	Unemployed
Sundberg, Douglas	Lake Shore Drive N.	Truck Driver
Suzedelys, Stanley	10 Bradford Street	Garage Mgr.
Swain, Velma L.	34 Forrest Road	Office Work
Thomas, Leslie	1 Court Road	Comm'l. Art
Tousignant, Wilfred J.	33 River Street	Highway Dept.
Typrowicz, Wiadedsław	70 Providence Road	Engineer
Valcourt, Dennis A.	5a Lincoln Avenue	Chef
Visnaskis, John A Jr.	59 Plain Road	Painter
Vose, James D.	2 Franklin Street	Drive M.B.T.A.
Wark, Ronald D.	2 Jelley Road	Truck Driver

Welch, Joseph J.	18 Hawthorne Avenue	Salesman
Whigham, Rita E.	18 West Prescott Street	Secretary
White, Richard	32 Country Road	Sales Rep.
Williams, Judy M.	41 Elm Road	Waitress
Woodbury, Robert O.	35 S. Chelmsford Road	Optical Test Tech
Zegowitz, Joseph F. Jr.	89 Tadmuck Road	Supervisor
Clayton, Thomas E.	8 Tower Road	Rest. Owner

ELECTION OFFICERS - 1976

ENROLLED AS DEMOCRAT

Joan Connell
Cynthia Conry
Constance Hubbard
Joan F. Kavanagh
Paul L. Lahme
Thelma Lahme
Barbara Mahanna
Susan C. Murphy
Eva Nolan
Sandra M. Nolan
Jean Schaub
Ruth A. Sundberg
Irene Szylvian
Cynthia Tremble

Precinct 1

ENROLLED AS REPUBLICAN

Barbara Aranyi
Ruth E. Chamberlain
Jean Chisholm
Beverly Dearth
Bette Hook
Dorothea E. Jordan
Jeanne A. Laushine
Marjorie R. Pierce
Madeline E. Sambito
John F. Sanders
H. Arnold Wilder
Marjorie E. Wyman
Elizabeth Shaw

Precinct 2

Della C. Bechard
Stephen J. Belinsky
Dorothy Bergamini
Rita Casparro
Cecelia Denisevich
Edwin D. Evans
Suzanne Goetz
Vivian C. Hanson
Dorothy Healy
Virginia Healy
Mary S. Koziol
Frances Pellegrino
Ellen R. Regan
Veronica M. Sullivan
Margaret F. Tebbetts
Irene A. Woznac
Ronald M. Woznac
Nancy Wyman

Howard V. Anderson
Carol O. Benson
Ruby C. Benson
Reginald Blowey
Alicy Day
Emily Door
Grace G. Forty
Kathleen M. Forty
Alice Freeman
John F. Gagnon
Jeannette Gagnon
Ruth N. Hall
Shirley Jaquith
Lois O. Jewett
Ellen Malinowski
Alice Morrill
Joan O'Brien
Bernice Picking
Dorothy Swanson
Marie T. Terenzio
James T. Timberlake
Janet F. Timberlake

Precinct 3

Mary Berube
Mary E. Berube
Joseph E. Connolly
Mary Glynn
Patricia A. Holmes
Harry C. Johnson, Jr.
Marie McLaughlin
Patrick J. McEnaney
Elaine Maciek
Kathleen Narankevicius
Donald Narankevicius
Anthony J. Neimaszyk
Jennie M. Niemaszyk
Jackqueline V. Pehrson
Regina Sherburne
JoAnn L. Webster
Elaine V. Wilson
Esther S. Wyman
Nicholas P. Zaher
Verna M. Zaher

Winifred Bergsten
Barbara Brewer
Barbara Capone
Marcia Crossley
Phyllis Forsythe
Joan T. Hopf
Daniel LaPointe
John P. McDermott
Ian MacPherson
William G. Millane
Diane Poynton
Donald Robinson
Cynthia Roper
Mary VanNorden
Joanne M. Vaughn
Joanne L. Whitney
Lillian R. Yarnall

Precinct 4

Mary P. Cote
Jacqueline L. Cunniffe
Helen T. Desmond
Rena Jeddrey
John W. Kelly
Philip Lord
Sarah L. McKniff
Thomas J. McKniff
James W. Mungovan
Sally Reeves
Viateur A. Ricard
Mary B. Sawosik
Bertha J. Smith
Robert J. Spinner
Alfreda E. Spinner
Eleanor T. VanLandegham

Gloria Bacon
Gregory Bacon
Bertha Cornwall
Edith M. Crawford
Frances L. Fletcher
Edith Greenslade
Helen Lyons
Marion J. MacQuarrie
Wallace W. MacQuarrie
Marion Rogers
Lillian M. Scott

BIRTHS

Recorded by the Town Clerk - 1976

Jul 14	Ackermann Alan Josef	Adalbert A & Patricia A (Williams)
Jan 16	Allara Richard Tait	Joseph P & Sheena N (Anderson)
Dec 18	Beebe Rhiannon Marie	Michael J & Kathleen M (Brousseau)
Jul 10	Benoit Bethany Katheryn	Claude L & Linda L (Craigue)
Jul 26	Blais Robert James	Robert J & Suzanne D (Drake)
Jun 28	Blanchard Chelsea Bray	Samuel P & Lynn V (Fletcher)
Arp 20	Boyle Amy J.C.	Stephon H & Margaret E (Walsh)
Nov 28	Bragdon Timothy Sinclair	Daniel S & Linda L (Neal)
Dec 7	Brown Shana Evelyn	Gilbert J & Merryl J (Gallin)
Jul 23	Buttrick Cynthia Jean	Alan E & Barbara J (Hermance)
Aug 16	Cadigan Cynthia	John J & Kathryn H (Wagner)
Dec 31	Carmichael Sara Noel	Robert C & Donna M (Griffin)
Feb 3	Caron Eric Roger	Roger L & Jacqueline B (Bergeron)
Jul 31	Carpenter Brooks Carl	Philip C & Emily J (Walker)
Apr 8	Chamberlain Sarah Beth	Robert D & Marcia L (Pestana)
Jul 16	Clark Jennifer Carol	Frank N & Carol T (Greene)
May 14	Clarke Brendan Joseph	Robert A & Barbara J (McCauley)
Aug 20	Collins Jason Loren	Stephen L & Carol A (Goveia)
May 8	Corbett Jeffrey Putnman	David J & Judith C (Meakin)
Sep 19	Courchaine Eric Donald	Dennis E & Elizabeth A (Caunter)
Jul 20	Crowder Deborah Lee	John R & Elaine N (Donahue)
Oct 27	Crowe Heather Christine	Robert J & Christine W (Samuelson)
Jan 7	Cutley KaraJean	James A & Sheila M (Ingalls)
Jul 10	Cuthbertson Gretchen Mae	Frederick J & Carol E (Roman)
Feb 3	Daigneault Edmond Daniel	Edmond J & Dorothy I (Manchester)
Dec 21	Damato Danielle Ducharme	Joseph E & Diane L (Ducharme)
Sep 17	Dean Jennifer Anne	Kevin M & Janice B (Gonsalves)
Jan 31	Delosh Jennifer Nicole	Terry L & Karen L (Carroll)
Oct 10	Devanna Patrice Louise	Richard J & Patricia M (Phelan)
Sep 3	Diviny Jennifer	Joseph D & Paula J (Lawson)
Sep 3	Diviny Jessica	Joseph D & Paula J (Lawson)
May 27	Donahue Matthew Michael	John T & Patricia A (Fitzgerald)
Jun 24	Driscoll Richard Joseph Peter Jr	Richard JP & Joan L (Farady)
Jan 21	Duggan Eric Matthew	James H & Cheryl M (Berling)
May 30	Dumas Michelle Lynn	Leonard A & Carol J (Bryant)
Jul 12	Earl James Anthony	David R & Diane C (Hanna)
Aug 24	Emmel Tiffany Anne	Robert H & Carol L (Chastain)
Dec 2	Eracleo Christina Marie	Salvator CA & Gaetana MA (Alfano)
Feb 6	Fadjo Damon Edward	Daniel L & Rebecca A (Hale)
Nov 10	Fannon Thomas Joseph	William M & Nancy A (McLaughlin)
Sep 12	Farber Deborah Hope	Morton S & Eleanor M (Cohen)
Oct 8	Ferraro Gregory Michael	John V & Judith A (Greske)
Dec 20	Finnegan Ryan Matthew	Brian P & Debra A (Hughes)
Apr 18	Fletcher Walter Whidden IV	Walter W & Edna E (Upperman)
Jun 6	Flint John David	Daniel H & Linnea (Slonaker)
Mar 27	Francis Amy Christina	Keith L & Ellen T (Thompson)
May 20	Freeman Matthew David	Christopher P & Judith A (Mehlrose)
Sep 3	Fridrich John Needham	John S & Deborah R (Bailey)
Jan 27	George Douglas Robert Jr	Douglas R & Linda L (Groom)
Oct 29	Giaimo Mellisa Dawn	John S & Roberta M (Columbus)

Mar 4	Gingras John Richard	Richard J & Haru-Cha (Chon)
Aug 23	Godfroy Andrew David	Theodore V & Mariana T (Vincent)
Jan 26	Goodin Aaron Albert	David A & Linda S (Collupy)
Dec 30	Grant Robin Tracy	John S & Susan A (Nelson)
Jul 17	Grantz Christopher Stephen	Gary R & Donna M (Tremblay)
Jun 6	Gray Daniel Scott	Floyd W & Phyllis A (Houghton)
Sep 27	Greven John Peter	Peter G & Mary (Lucas)
May 21	Griffin Thomas Alan	Charles A & Alexis H (Hill)
Dec 3	Gumuchian Derek Roger	Roger L & Geraldine E (Hagopian)
Oct 12	Gunness Kristen Ann	Clark R & Ellyn R (Adler)
May 25	Hanley Mary Catherine	Daniel S & Mary L (Mullaney)
Sep 7	Harman Lauren Page	William H & Marian V (Cleveland)
Sep 14	Hassett Patrick Gerald	Gerald M & Ann C (Aylward)
Jul 20	Hayes Jeanette Andrea	Gary E & Joy E (Olsen)
Dec 6	Hillman Scott Michael	Robert A & Linda A (Taylor)
Sep 19	Hogan Sarah Beth	James E & Kathleen M (Berg)
Apr 29	Hogg Kelley Jean	David W & Pamela M (Haley)
Jul 9	Hoover Mellisa Ann	Lloyd C & Debra L (Sullivan)
Sep 1	Kazeniac Kate Elizabeth	Herbert J & Pamela R (Forty)
Aug 3	Kerbawy Eric Hansen	Dennis H & Margaret R (Devlin)
Apr 10	Kiefer James Patrick	Dennis A & Patricia A (Sgroia)
May 7	Kimball Elizabeth Marie	Dean F & Virginia M (Strong)
Feb 2	King Corey Brian	John R & Patricia A (Dozois)
Sep 17	Kitner Joshua John	John C & Linda S (Caron)
Aug 12	Konfirst Tracey Ann	Joseph & Donna M (Atwood)
Apr 22	Koss Howard Craig	Paul S & Elizabeth L (Brown)
Jun 14	Lambert Bradford Charles	Benjamin deF & Linda A (Boettcher)
Mar 8	Lambert Elizabeth Katherine	Charles H & Diana L (Strobl)
Aug 25	Lambert William John	Wayne F & Carol A (Lambert)
Jun 7	Lapham Jerome Justus	Jerome F & Alice M (Ulrich)
Feb 6	Lathrop Sara Elisabeth	Stephen P & Sharon M (Squier)
Jun 28	Leary Kristin Margaret	Stephen C & Birgit M (Osinski)
Sep 26	LeBlanc John Peter	Larry M & Doris J (LaPointe)
Jun 5	Lee Irene Joyce	Edward T & Sherry T (Fang)
Aug 16	Lemire Michael David	Harold P & Linda L (Lospennato)
Apr 30	L'Esperance Cristin Megan	Donald A & Betty A (Schullian)
Jul 17	Lewis Jill Marie	William H & Cathy A (Riley)
Jan 14	Longley Nicole Marie	Walter D & Linda M (Borodawka)
Dec 21	MacDonald Courtney C	Roderick C & Martha E (Chapman)
Nov 1	MacLellan Paula Jeanne	Roderick L & Paula V (Donovan)
May 24	MacLeod Cathleen Mary	Edward W & Ann M (Cossette)
Dec 5	MacPhee Jamie Ryan	Richard M & Beverly D (Baker)
Apr 5	Magnuson Keith Richard	John J & Barbara J (Gowen)
Mar 15	Maine Daniel Robert	William G & Nancy E (Clark)
Feb 22	Marchand Gregory David	David E & Janet M (Zelukiewicz)
Oct 9	McDonald Erin Conway	Brian P & Carole A (Conway)
Sep 20	McDonough Brennan Slater	Daniel M & Joan M (Slater)
Oct 22	Menard Jennifer Ann	Conrad J & Lynn A (Boisvert)
Jul 13	Meservey Matthew Howard	Howard H & Mary L (Wiggins)
Aug 16	Miller Andrea Johanna	Robert J & Sandra A (Danner)
Apr 30	Moore Christine Marie	Dennis J & Barbara E (Wickens)
Feb 14	Moore Valerie Ruth	Wayne D & Virginia L (Myers)
Jan 14	Morse Krysten Lyn	Richard G & Pauline J (D'Amour)

Jan 31	Mossdrop Christina Angela	Thomas J & Angela C (DeMartino)
Sep 30	Noble Sheryl Lyn	Harold L & Sheila A (Ebinger)
Oct 1	Norris Steven Richard	Paul E & Frances M (Montalbano)
May 24	Northrup Emmy Kathryn	Thomas A & Cynthia L (Cypher)
Dec 18	Oakes Arthur Michael Jr	Arthur M & Nancy J (Greenslade)
Mar 30	O'Brien Kevin William	William K & Elizabeth A (Soucy)
Jul 27	Piekos James Dwight	Stanley D & Patricia E (Gilfillan)
Jun 26	Pina David Lee	Ilidio & Angelina (Faria)
Aug 7	Poulter Elizabeth	Vernon C & Mary (Dennis)
Dec 10	Poynton Joseph	Peter W & Diane D (Petrola)
Dec 10	Poynton Matthew	Peter W & Diane D (Petrola)
Dec 19	Price Heather Irene	Warren F & Cynthia J (Caldwell)
Jun 2	Priestly Sheila Joyce	Robert A & Joyce P (Looney)
Nov 22	Ristic Milena	Zvonimir & Mara (Dragisic)
Apr 27	Roper Nathan Albert	Albert L & Cynthia L (Robinson)
Feb 16	Ryder Aaron Alling	Joseph J & Brenda L (Alling)
Feb 19	Sallet Marguerite	
	Elizabeth Pia	Herbert W & Agnes C (Meyer)
Jul 15	Schofield Melissa Kearney	John G & Margaret M (Callahan)
May 3	Schwartz Adam Richard	Robert E & Judith G (Valentine)
Dec 20	Shea Michael Dwight	Peter D & Susan S (Williams)
Apr 17	Shelvey Ramona	Thomas E & Joan E (Storlazzi)
May 12	Simoglou Melini	Andrew A & Yiota E (Gianacakes)
Jul 21	Skillings Brandi Lee	Roger B & Joanne E (Philbrook)
Aug 4	Smart Allison Marie	David & Cheryl M (Allison)
Dec 29	Smith Daryl David	David A & Darlene M (Duffy)
Jan 24	Socorelis Amy Marie	Donald J & Lois A (Castriotta)
Jul 15	Souza Keri Lynn	Victor E & Mary R (Smith)
May 16	Sparks Elizabeth Ann	Thomas E & Diane L (Witkowski)
Jul 6	Spencer Karen Susan	Louis H & Susan T (D'Entremont)
Oct 27	Stefanowicz Andrew John	John E & Patricia A (Colby)
Jul 1	Stepinski Mathew Joseph	Joseph & Patricia A (Foley)
Jul 13	Sullivan Aaron Daniel	Michael J & Sandra J (Everson)
Apr 1	Sullivan Korey John	John M & Diane M (Lussier)
Apr 8	Tenneson Andrew	Peter A & Catherine M (Pieroni)
Jun 24	Therrien Melissa Gay	Ronald J & Joyce M (Webster)
May 14	Thomson Brigitte Moore	Walter A & Deborah A (Doherty)
Feb 20	Timmins Michael Antony	Allan S & Sandra L (Wilson)
Jan 22	Townsley Kathryn Eileen	Alfred J & Molly A (Cashbaugh)
Mar 24	Valcourt Lisa Ann	Dennis A & Rebecca A (Silva)
Apr 22	Vallance David Anthony	Anthony G & Mary B (Healy)
Apr 5	Verrecchia Michael Joseph	Michael A & Ruth C (Silveria)
Jun 29	Vigars Brian Joseph Jr	Brian J & Anne C (Kloppenburger)
Oct 1	Vogel Kimberly Gene	Stuart B & Diane M (Tabor)
Apr 28	Walthers Jessie Cameron	Richard K & Linda D (Tarte)
Oct 26	Ward Jeffrey Walden	David N & Lorraine E (Doherty)
Dec 24	Werner Derrick Matthew	Robert F & Cheryl D (Axon)
Jul 9	Whiteman Mark Richard	Richard F & Katharine D (Molony)
Oct 1	Whitney Desmond Paul	David & Mary E (Doucette)
Jun 29	Yender Courtney Elizabeth	George L & Gail M (Bender)
Oct 22	Zelukiewicz Erika Ann	John W & Shirley M (Lessard)

MARRIAGES

Recorded by the Town Clerk - 1976

<u>DATE</u>	<u>NAME</u>	<u>AGE</u>	<u>RESIDENCE</u>	<u>BIRTHPLACE</u>
May 14	Abbt Joseph Charles	28	Lawrence	Cambridge
	Bell Barbara Ann	29	Westford	Lowell
Sep 4	Andruskiewicz Charles	21	Westford	Lowell
	Chase Donna	21	Cambridge	Brookline
Aug 15	Barclay Gerald Alan	18	Westford	Malden
	Polewarczyk Valerie	19	Chelmsford	Lowell
May 9	Barclay John A	20	Westford	Brighton
	Chase Manda Kerry	17	Londonderry NH	Columbus Ohio
Aug 7	Baxter Robert Allen	22	Westford	Truro Canada
	Blais Marjorie Ann (Abreu)	23	Westford	Lowell
May 29	Beebe Michael Joseph	20	Westford	Ayer
	Brousseau Kathleen Marie	23	No Chelmsford	Lowell
May 23	Bemis Francis John	29	W Newton	Newton
	Walsh Loretta Marie	23	Westford	Medford
Aug 6	Bettencourt Blair Francis	28	Chelmsford	Lowell
	Daley Mary Felicia	23	Westford	Concord
Apr 24	Brzezinski Gary Richard	24	Westford	Gardner
	Adams Jean	26	Chelmsford	Lowell
Aug 21	Butterworth Gary	23	Wakefield RI	Providence R
	Jeray Kathleen M	23	Westford	Manchester Ct
Aug 29	Calder John Arthur	18	Westford	Woburn
	Harper Cindy Lou Noyd	18	Westford	Hyannis
Jun 5	Caldwell Robert Joseph	22	Acton	Arlington
	Hoover Penelope Joan	20	Westford	New Bedford
Apr 24	Carter Robert Alan	18	Westford	Woburn
	Rouleau Kathleen Ann	19	Westford	Lowell
Nov 6	Chalifoux Allen	19	Westford	Lowell
	Cunniffe Eileen M	19	Westford	Waltham
May 8	Checchi Robert	24	Westford	Boston
	Farrier Anne Helen	22	Westford	Lowell
Jul 31	Clark David Warren	24	Westford	Medford
	Greaves Teresa Marie	22	Dracut	Lowell
Sep 18	Clough Robert L	27	Westford	Lowell
	Chateauneuf Suzanne R (Jodoin)	26	Lowell	Lowell
Aug 21	Colangelo Anthony Richard	29	Watertown	Cambridge
	Smith Jacqueline Marie	24	Westford	Waltham
Sep 3	Coleman Ronald	20	Townsend	Medford
	Swain Valerie M	18	Westford	Brookline
Sep 4	Comrie Robert G Jr	19	Chelmsford	Concord
	Young Kathryn E	17	Westford	Concord
Feb 28	Connelly James Edward Jr	24	Nashua NH	Quincy
	Johnson Dana Leigh	24	Windham NH	Lowell
Sep 11	Corr Wayne George	26	Westford	Lowell
	King Deborah Jean	23	Bedford	Medford
Oct 9	Costa Edward Louis Jr	25	Westford	Shirley
	Miller Trudi Louise	23	E Pepperell	Waltham
Sep 24	Czarnecki Stephen John	21	Westford	Lowell
	Nutt Dara Lynn	17	Westford	Everett

<u>DATE</u>	<u>NAME</u>	<u>AGE</u>	<u>RESIDENCE</u>	<u>BIRTHPLACE</u>
Sep 18	Daigle Donald E	22	Lowell	Lowell
	Isabelle Dianne G	20	Westford	Lowell
Sep 25	Davey Michael W	24	Lowell	Lowell
	Roach Cynthia A	19	Westford	Cambridge
Aug 14	DelPapa Anthony Peter	24	Westford	Dorchester
	DiPietro Carla Jean	20	Watertown	Cambridge
Apr 3	DeMoura Joseph Marthino	19	Tyngsboro	Madeira Portugal
	Menize Marie Jean	18	Westford	Stoneham
Feb 20	DeMoura Mario A	19	Tyngsboro	Madeira Portugal
	Garton Ruth Helen	18	Westford	England
May 8	Denault Russell Raymond	21	E Pepperell	Camden N J
	LeDuc Michelle Beatrice	23	Westford	Lowell
Dec 17	DiSanto David J	22	Westford	Everett
	Kane Susan A	20	Groton	Lowell
Jun 19	Dumont Leo R Jr	28	Dunstable	Lowell
	O'Connor Jewel Ann (Pickering)	31	Westford	Lowell
Aug 15	Finger Marvin Sylvester Jr	23	Westford	Larned Kan
	Hanson Denise Joan	23	Westford	Malden
Feb 7	Flato William Bruce	51	El Segundo Cal	El Paso Texas
	Lisk Sandra Virginia (Smith)	41	Westford	Lowell
Dec 19	Foss Paul W	33	Sugar Hill NH	Boston
	McGlinchey Karen A	28	Westford	Lowell
Jan 17	Foster Eric Charles	23	Chelmsford	Cambridge
	Ferrin Deborah Joy	21	Westford	Woburn
Jun 19	Freeman Robert J	20	Westford	Boston
	Stanton Lynne Marie	20	Waltham	Waltham
Oct 9	Guillemette Omer R	19	Westford	Lowell
	Poswiata Patricia	18	Littleton	Lowell
May 1	Haberman Peter W	20	Westford	Lowell
	Mullen Sharon Mary	18	Lowell	Lowell
Aug 7	Harrington Todd B	27	Westford	Greenfield
	Bissett Janice H	23	Westford	Boston
Jul 4	Hawkins John Martin	24	Westford	Chelsea
	Virgin Betty	21	Westford	Melrose
Mar 17	Hebb Douglas Adam	25	Westford	Arlington
	Johnson Kimberly Lynn	18	Westford	Tulsa Okla
Jan 17	Hopf Kenneth Edward	21	Westford	Chelsea
	McMahon Catherine Rita	19	Chelmsford	Lowell
Apr 14	Hosmer Paul	27	Westford	Concord
	Parmenter Dian (Herbert)	31	Westford	St Paul Minn
Jun 17	Hreha Michael A	22	Westford	Brookline
	Melville Susan E	21	Westford	Boston
Aug 14	Hudson Thomas Haig IV	19	W Groton	Dorchester
	Winn Maura Jane	19	Westford	Lowell
May 22	Jenkins Clayton WJ Jr	27	Billerica	Lowell
	Lafreniere Donna Marie	21	Westford	Lowell
May 2	Jennings Richard H	23	Westford	Natick
	Sambito Martha E	24	Westford	Ayer
Aug 28	Johnson Harry Carl III	21	Westford	Lowell
	Anderson Geraldine Ann	19	Westford	Lowell
May 23	Jurewicz Robert Joseph	25	Westford	Lowell
	Hardy Paula Louise	20	Westford	Lowell

<u>DATE</u>	<u>NAME</u>	<u>AGE</u>	<u>RESIDENCE</u>	<u>BIRTHPLACE</u>
Oct 8	Kay Richard N	28	Nashua N H	Lowell
	Koravos Deborah A	22	Westford	Lowell
Aug 27	Kelly Chester	45	Westford	Lowell
	Fallo Patricia A (McNeil)	26	Westford	Boston
Nov 24	Keogh John J	28	Lincoln	Ireland
	Broadstone Cynthia R	23	Westford	Peoria Ill
Oct 9	Keohane John J Jr	25	Chelsea	Chelsea
	Higgs Christel J	24	Boston	Nevada Iowa
Apr 24	King Douglas H	24	Westford	Leominster
	Lewis Maureen A	23	Framingham	Rockville NY
Jul 2	LeBleu Steven Donald	19	Westford	Waterbury Conn
	Harris Roberta Ellen Jane	19	Westford	No Ireland
Aug 27	Lehman Lawrence W	25	Westford	Stoneham
	Gale Florence L	20	Westford	Cambridge
May 29	Loiselle Daniel J	23	Lowell	Lowell
	Gingras Nancy E	20	Groton	Fitchburg
Sep 10	Lord John W Jr	57	Lowell	Lowell
	Grimolizzi Joyce L (Clay)	49	Westford	Jefferson SD
Aug 22	MacPherson Philip James	23	Westford	North Wales
	Gervais Carol Jean	19	Westford	Lowell
Sep 10	Magelinski Michael John Jr	22	So Deerfield	Montague
	Barton Julianne	22	Westford	Lowell
Mar 27	McCaffrey John H	29	Westford	Winthrop
	Bilodeau Joan	20	Grafton	Worcester
Jul 10	McPhetres George H	30	Westford	Lynn
	Boucher Jeanne	21	Dracut	Dracut
Oct 15	Metrokin Walter W	39	Westford	Seward Alaska
	McCormack Jeannine H			
	(Carboneau)	36	Westford	Lowell
Feb 16	Mitchell Arthur G	63	Westford	Dorchester
	Bosselmann Harriet (Moody)	64	So Yarmouth	Boston
Jun 25	Moffat Dennis Clare	24	Ontario Can	Ontario Can
	Healy Margaret Callahan	22	Westford	Lowell
Sep 24	Montbleau Richard J	28	Westford	Lowell
	Mulvey Sharon M (Charters)	29	Westford	Lowell
Mar 27	Morgan Charles Edwin	32	E Chelmsford	Berkeley Calif
	Connorton Dorothy Linda			
	(Campbell)	28	Westford	Milford Conn
Sep 25	Mulqueen Joseph John	29	Braintree	New York NY
	LaPierre Nancy Ellen	26	Braintree	Ware
Sep 25	Nelson Joseph W	36	Westford	Lowell
	Richard Lorenda I	19	Mexico Me	Rumford Me
Feb 14	Nutt Carl	21	Westford	Everett
	Cooper Anna Mary	16	Groton	Fitchburg
Feb 21	O'Keefe David Brownell	33	Tyngsboro	Catskill NY
	Day Barbara Ann (Johnson)	33	Westford	Buffalo NY
Jun 6	Oldenburgh Douglas A	22	Lincoln Me	Lincoln Me
	Smith Christine J	19	Westford	Philadelphia P
Oct 30	O'Loughlin James C	20	Westford	Brockton
	Mueller Betsy Stenholm	19	Chelmsford	Providence RI

<u>DATE</u>	<u>NAME</u>	<u>AGE</u>	<u>RESIDENCE</u>	<u>BIRTHPLACE</u>
Dec 31	O'Loughlin Paul Edwin	22	Westford	Dorchester
	Davenport Jennifer	19	Chelmsford	No Hampton
Jun 5	Orona Carlos	25	ElPaso Tex	ElPaso Tex
	Wisnowski Bonnie Snow	22	Westford	Amittyville NY
Nov 20	Ownbey Marvin Harrell	42	Tyngsboro	Decatur Ark
	Jenkins Maureen Rita (Kimball)	31	Tyngsboro	Medford
May 15	Papazian Victor Jreij	23	Westford	Jerusalem
	Marchand Donna Louise	21	Westford	Lowell
Oct 10	Parsons Andrew	18	Parker Tex	New Bedford
	Ferrell Judith	17	Westford	Shirley
Nov 27	Plantier Dick R	20	Westford	Shirley
	Winn Corinne L	18	Westford	Lowell
Sep 5	Poirier Daniel Wilfred	23	Nashua N H	Nashua N H
	Robinson Janet Lee	25	Nashua N H	Boston
Jun 27	Pond Thomas Howard	21	Westford	Ayer
	Gianakos Sarah	19	Chelmsford	Lowell
Aug 21	Reardon Richard Robert	29	Chelmsford	Framingham
	Paduano Paula Marie	21	Westford	Lowell
Jun 18	Regan Edward D III	23	Cambridge	Haverhill
	Oliver Jane A	21	Boston	Lowell
Nov 11	Reid Charles V	31	Westford	Boston
	Poitrass Claire M	19	Lowell	Lowell
Aug 1	Reynolds Daniel Edwards	22	Lowell	Lowell
	Cullen Mary Ellen	21	Westford	Lowell
Jan 17	Rolens Kerry Gale	21	Potosi Mo	Ironton Mo
	Healy Joanne Eileen	24	Westford	Lowell
Oct 9	Roussell Ronald M	28	Lowell	Dracut
	Martin Mary A	19	Westford	Lowell
Nov 12	Rowe Norman E	46	Westford	Washington DC
	Guillemetté Jewel E (Peaslee)	40	Lowell	Boston
Nov 26	Sawyer Leon Henry	33	Hanson	Winchester
	Gillies Janel Sterling	25	Westford	New York N Y
Jun 26	Selfridge Mark Robert	23	Westford	Lowell
	Murphy Sharon Joyce	18	Chelmsford	Chelmsford
Nov 5	Smith Kenneth B	25	Fitchburg	Berlin
	Woodbury Debra A	21	Westford	Lowell
May 1	Smith Richard James	29	Pepperell	Bainbridge Md
	Peladeau Gail Anne	20	Westford	Lowell
Nov 20	Smith Wayne T	20	Chelmsford	Lowell
	Moore Susan C	22	Westford	Waltham
Apr 10	St Gelais Richard	25	Westford	Ayer
	Leahy Marie Elaine	25	Weymouth	Quincy
Mar 27	Swanson Vernon John	23	Westford	Philadelphia Pa
	Daly Joan Mary	22	Westford	Lowell
Oct 16	Talty Mark B	25	Westford	Lowell
	Desroches Doreen M	20	Westford	Lowell
Feb 21	Taverna Glenn Thomas	20	Westford	Boston
	Calawa Robyn Marie	20	Pepperell	Nashua N H
Jun 19	Teague William Peter	21	Westford	Lowell
	Wetherbee Anne Louise	21	Littleton	Hudson

<u>DATE</u>	<u>NAME</u>	<u>AGE</u>	<u>RESIDENCE</u>	<u>BIRTHPLACE</u>
Oct 17	Tigerman Mark	26	Londonderry NH	Chicago Ill
	Sheffield Bernice	25	Westford	Brookline
Dec 4	Vanderhoof Charles K Jr	29	Madison N H	Summit N J
	Blanchard Margaret	29	Westford	Cambridge
Nov 26	Vanderpool Grant J	22	Westford	Waltham
	Woodrum Cynthia Lee	21	Westford	Ayer
Jun 5	Vibert Calvin E	25	Westford	Lowell
	Marchard Dolores Annette	20	Dracut	Lowell
Aug 27	Vibert Kevin Hall	28	Westford	Lowell
	Perkins Regina Marie	24	Westford	Chelsea
Feb 14	Visnaskas John A Jr	24	Westford	Lowell
	Sponholtz Leanne	20	Lowell	Lowell
Jul 5	Ward John Norman	62	Chelmsford	Chelmsford
	Stuart Alice Houghton (Lemar)	63	Westford	Charlestown
Dec 18	White Joseph W Jr	29	Arlington	Boston
	Buchanan Carol A	25	Westford	Somerville
Sep 12	Wilder John A	29	Westford	Lowell
	Tournas Valarie	22	Lowell	Lowell
Nov 27	Wilson Darryl E	18	Florence Ala	Athens Ala
	Wilson Carol A Hartley	17	Chelmsford	Lowell
Dec 30	Wilson Jeffrey C	18	Corvallis Ore	The Dalles O
	Desharnais Linda B	18	Westford	Cambridge
Aug 14	Wright Daniel J	21	Littleton	Milford
	Roderick Joyce E	23	Westford	Cambridge

DEATHS

DATE	NAME	YRS	MOS	DAS
Jul 28	Beale Donald S - Div	76	-	-
Dec 28	Beers Rose - wif Kenneth D	76	-	-
Jan 7	Belinsky Sophie (Belida) - wid Demian	82	-	-
Apr 24	Bell Lilla Bella - single	80	3	23
Apr 10	Bellemore Arthur J - hus Marie Ann (Isabelle)	82	4	1
Dec 6	Bellemore Marie Anna (Isabelle) - wid Arthur J	81	-	-
May 6	Bibeault Estelle J (Brass) - wid Edgar C	76	0	27
Oct 15	Binna Elizabeth - single	89	4	20
Jul 23	Black Janet Wilson (Leslie) - wid Francis	67	9	15
Sep 7	Blanchard Hilda (Sugden) - wid Walter L	76	5	0
Nov 26	Bodge Charles A - hus Loretta (Decateau)	62	7	25
Sep 26	Bolio Winifred M (Wrenn) sep William	57	9	22
Sep 11	Brown Christine (Johnson) - wif Russell	58	-	-
Jan 11	Burris Heather E - single	20	3	11
Apr 11	Bury May Agnes (King) - wid Harry	86	11	4
Jan 6	Chilles Lois Belle (Monteith) - wid James F	65	8	7
Aug 28	Cobb Helene - wid Wallace A	88	6	24
Aug 9	Colarusso Umberto P - hus Ange C	75	4	9
Oct 3	Connell Alice (Gower) - wif John L Sr	74	11	15
Apr 3	Cote Norman A - hus Nancy (Paduano)	48	-	-
Jun 16	Crocker Marion Douglas (Judson) - wif James H	84	0	12
Nov 2	Daly John J - hus Theresa (Panneton)	47	-	-
Sep 25	Daly Vincent B Sr - hus Marjorie (Connell)	62	-	-
Mar 5	Dean Edward N - hus Louise E (Sargent)	49	-	-
Jul 13	Denisevich Dominica (Maskavicz) - wid Zachary	90	8	4
Oct 30	DeSelle Clarence H - hus Jacqueline (Milot)	60	7	2
Nov 11	Dubey Alexandria (Ducheneau) - wif Joseph T	77	6	15
Feb 3	Dunlavey Michael J - single	70	-	-
Jul 6	Dupuis Walter J - hus Leona M (Corriveau)	73	8	11
Aug 21	Dussault Herminia C - wid Arthur J	80	-	-
Nov 24	Ellis Chester L Jr - hus Barbara (Lichtenberg)	44	6	9
Jan 5	Ezersky Catherine (Kisley) - wid Stephen	85	-	-
Jun 17	Falcon Tommy - single	18	-	-
Mar 7	Fallo Michael J - single	6	-	-
Apr 23	Felton Misty L - single	-	5	3
Dec 16	Gagnon Francis Joseph - wid	55	-	-
Apr 2	Garrigan James A - hus Helen (Gallagher)	75	-	-
Nov 12	Gotthoffer Dorothy - single	84	-	-
Jan 12	Greig John S - wid Charlotte H (Prescott)	87	5	4
Oct 4	Hayes Mark T - hus Diatha (Murray)	82	-	-
Dec 31	Herrmann Evelyn (May) - wif Frank C	58	6	27
Apr 22	Hogg Winifred Alice (Warner) - wid Robert P	67	10	3
Aug 6	Jelley Rita (Nadoniny) wif Harold	44	-	-
Feb 13	Koester Herman Augustus - wid Ethel May (Paul)	87	5	13
Jan 19	Kostechko Olga (Miglorini) - wid Andrew	65	-	-
Aug 5	Lamie Marie (Levasseur) - wif Arthur	59	3	14
Jan 14	Leedberg Clarence O - hus Loretta (Marcier)	64	5	25
Jul 5	Lepage Eva M - wid Edmund	86	-	-
Jan 12	Lord Mary - wid Philip	81	10	4

<u>DATE</u>	<u>NAME</u>	<u>YRS</u>	<u>MOS</u>	<u>DAS</u>
Dec 18	MacDonald George - hus Virginia (McArle)	51	-	-
Jul 24	MacPhail Lillian (Dexter) - wid Wallace	58	0	9
Jan 23	Mancini Luigi - wid Maria (Nardone)	95	7	-
Oct 23	Maslbas Bertha (Landry) - wif Stanley	56	11	4
Dec 2	McDonald Gladys K (Daley) - wid William O	84	-	-
Feb 9	McElman Clarence E - wid Catherine M (Broderick)	81	8	24
Sep 18	McKinlay Rhoda (Shirt) - wid James N	81	-	-
Feb 18	Mooney Charles J - wid Hilda (Rappoli)	84	11	15
May 14	Murray Mary (Langlois) - wid Richard	90	10	13
Oct 12	Micosia John - hus Maureen (Edgett)	34	5	20
Apr 9	Nolan James G - hus Eva M (Couture)	53	3	13
Jan 24	Panneton Thomas - wid Clara (Bastarache)	83	-	-
Jul 5	Parlee Harriet (Metcalf) - wif Harvey	92	-	-
Aug 7	Peloquin Laval U - hus Marthe (Biron)	56	-	-
Dec 18	Perkins Frank Joseph - hus Rosemary E (Scarbo)	57	5	9
Aug 5	Phillips Warren L - hus Nellie (Edwards)	67	9	5
Aug 7	Piekos James D - single	-	0	10
Mar 3	Prescott Lucinda E - single	87	7	15
Feb 16	Rancourt Eleanor (MacQuarrie) - wif George Sr	48	-	-
Mar 21	Robbins Leah H (Wylie) wif Lewis	87	5	2
Feb 8	Roberts Anne (Weisse) - wid Henry	90	-	-
Apr 24	Roe Lena (Pascavich) - wid Walter	77	-	-
May 8	Root Carl T - hus Josephine (Vitale)	60	7	1
May 22	Roux Napoleon J - wid Virginia (Jalbert)	72	-	-
Jul 21	Shugrue Fred Leo - Single	84	11	1
Mar 22	Simoglou Melanie - single	-	-	10
Oct 10	Sleeper Dorothy (Shugrue) wif Charles	73	7	1
Jan 30	Smith Estelle G (Monette) wif Joseph H	65	-	-
Sep 9	Spooner Hazel (West) - wid William A	82	-	-
Sep 11	Stearns Edna - single	72	-	-
Dec 2	Stone Mary Rosell (Morton) - wif Stanley K	74	1	28
May 31	Taylor Anna E (Westberg) - wid James E	87	10	20
May 17	Thompson James F - hus Hazel (Parks)	43	9	27
Feb 11	Vadeboncoeur Henry U - hus Cecile (Larose)	57	-	-
Jul 24	Valcourt Ernest J - hus Antoinette (Carboneau)	74	7	18
Mar 5	Valcourt Marie Louise (Beaulieu) - wid Baptista	91	8	27
Dec 10	Valcourt Mary G (Milot) - wif Ronald	64	-	-
Mar 13	Welsh Arabella Hoyer - single	85	9	13
Apr 30	Whitney Edmond - wid Grace (Smith)	88	-	-
Aug 19	Wilder Henry E - wid Evelena (MacPherson)	95	-	-
Jan 20	Williams Mabel H (Kendrick) - wid Thomas R	88	-	-
Jul 29	Winslow Percy E Jr - hus Dorothy (Delorey)	54	4	5
Oct 27	Woodard George N - hus Muriel (Pearson)	64	-	-
Feb 8	Wright Lillian - single	87	-	-

ANNUAL TOWN ELECTION - MAY 4, 1976

	<u>PREC. 1</u>	<u>PREC. 2</u>	<u>PREC. 3</u>	<u>PREC. 4</u>	<u>TOTAL</u>
Whole number of ballots cast	1,052	672	688	750	3,162

SELECTMAN (1) Three Years

E. Kennard Fletcher	333	349	292	367	1,341
* Francis P. Harte	699	282	325	346	1,652
William J. O'Connor	8	34	62	28	132
Blanks	12	7	9	9	37

ASSESSOR (1) Three Years

* Uldege Ricard	729	522	542	587	2,380
Blanks	323	150	146	163	782

BOARD OF HEALTH (1) Three Years

* Thomas P. McLaughlin	721	510	554	572	2,357
Blanks	331	162	134	178	805

PLANNING BOARD (1) Five Years

* Vyto L. Andreliunas	704	280	334	359	1,677
Norman E. Day	335	386	339	374	1,434
Blanks	13	6	15	17	51

WATER COMMISSIONER (1) Three Years

* Hervey J. Cote	622	462	446	546	2,076
Richard W. Lewis	284	146	173	153	756
Blanks	146	64	69	51	330

CEMETERY COMMISSIONER (1) Three Years

* Brian L. Vaughn	740	531	558	597	2,426
Blanks	312	141	130	153	736

SCHOOL COMMITTEE (3) Three Years

* Donald F. Bradanese	478	314	339	335	1,466
* Mary L. Caless	641	424	389	497	1,952
Alan I. Weinstein	497	264	254	261	1,276
* Bette R. Hook	744	489	484	536	2,253
Donald J. Tahmoush	298	159	199	188	844
Blanks	497	366	399	433	1,694

WESTFORD HOUSING AUTHORITY (1) Five Years

* Gary D. Sullivan	761	538	545	593	2,437
Blanks	291	134	143	157	725

WESTFORD HOUSING AUTHORITY (1) Two Years
To fill vacancy

* Thomas P. Cahill	470	186	252	263	1,171
Franklin J. Prescott	167	124	193	215	699
Francis J. Sellers	160	237	120	142	659
Blanks	255	125	123	130	633

NASHOBA TECHNICAL HIGH SCHOOL COMMITTEE (1) Three Years

James D. Selman	357	283	299	283	1,222
* Thomas C. Thorstensen	469	254	256	325	1,304
Blanks	226	135	133	142	636

TRUSTEE - J.V. FLETCHER LIBRARY (2) Three Years

* Charles C. Evans	716	477	498	565	2,256
* Edith M. Bartlett	639	434	466	487	2,026
Jon Hellstedt	7	-	-	-	7
Blanks	742	433	412	448	2,035

DEMOCRATIC PRESIDENTIAL PRIMARY - MARCH 2, 1976

Whole	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
Whole number of ballots cast	379	316	421	357	1,473

PRESIDENTIAL PREFERENCE

Robert L. Kelleher	-	-	-	-	0
George C. Wallace	45	40	66	55	206
Ellen McCormack	7	7	6	6	26
Terry Sanford	-	-	-	-	0
Lloyd Bentsen	-	-	-	-	0
Fred R. Harris	24	25	26	17	92
Milton J. Shapp	19	21	18	23	81
Birch Bayh	18	13	14	23	68
Jimmy Carter	65	72	91	71	299
R. Sargent Shriver	18	15	21	13	67
Henry M. Jackson	68	60	87	65	280
Morris K. Udall	89	52	63	68	272
No Preference	13	1	11	2	27
Hubert Humphrey	11	6	11	7	35
Edward Kennedy	1	-	0	-	2
Blanks	2	4	6	7	19

STATE COMMITTEE - One man

John P. Slavin, Jr.	44	42	75	49	210
Mark E. Goldman	25	20	17	17	79
James D. Pitts, III	105	93	114	100	412
Samuel S. Pollard	84	107	139	111	441
Blanks	121	54	76	80	331

STATE COMMITTEE - One Woman

Dolores J. Beat1	137	136	182	153	608
Nellie Husson Skaff	92	91	132	92	407
Blanks	151	89	107	111	458

TOWN COMMITTEE

Mark W. Mulligan	218	189	277	218	902
William J. Kavanagh, Jr.	218	162	204	197	781
Robert J. Spinner	184	135	168	166	653
William R. Healy	178	158	174	179	689
Robert E. McCusker	191	128	221	144	684
John J. Kavanagh	189	150	180	179	698
Robert R. Fitzpatrick	188	154	199	198	739
Herbert J. Sauve	168	119	172	143	602
John L. Connell, Jr.	208	183	181	178	750
Joseph A. Guthrie, Jr.	162	116	172	138	588
Enis Maguire	195	126	165	160	646
Edward T. Sullivan, Jr.	178	131	167	152	628
Alfreda E. Spinner	172	128	156	152	608

Felix Perrault	214	211	270	236	931
Oliver A. Peirce	161	127	154	138	580
Patricia A. Holmes	171	134	171	154	630
Ellen R. Regan	168	136	165	159	628
John E. Regan	168	118	156	144	586
James D. Lehan	183	124	211	148	666
Frances T. Forrest	159	116	150	140	565
Irene A. Woznac	180	149	176	171	676
Walter P. Bohenko	171	130	162	157	620
Herbert P. Kazeniac	169	143	164	166	642
Della C. Bechard	168	131	153	152	604
Lorraine E. Bomal	168	137	162	156	623
August P. Ross	164	123	149	140	576
Kathleen A. Jones	183	126	158	157	624
Viateur A. Ricard	169	123	163	166	621
Mary M. Beskalo	170	128	158	150	606
Brian F. Kavanagh	187	148	171	185	691
Mary L. Arciero	163	118	152	141	574
Mary E. Smith	165	135	166	173	639
John J. Teague, Jr.	176	148	184	189	697
Gary D. Sullivan	182	138	178	169	667
William Kavanagh III	7	-	-	2	9
Peter Oughton	-	-	2	1	3
All Others	2	1	1	4	8
Blanks	7,159	6,337	8,723	6,893	29,112

REPUBLICAN PRESIDENTIAL PRIMARY - March 2, 1976

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
Whole number of ballots cast	195	90	112	98	495

PRESIDENTIAL PREFERENCE

Ronald W. Reagan	73	40	47	45	205
Gerald R. Ford	115	44	56	53	268
No Preference	4	2	5	-	11
Jimmy Carter	-	2	-	-	2
Morris Udall	1	-	-	-	1
Blanks	2	2	4	-	8

STATE COMMITTEE - One Man

William Merrill	132	53	79	67	331
Blanks	62	37	33	32	164

STATE COMMITTEE - One Woman

Mildred E. Lurvey	138	51	80	67	336
Blanks	56	39	32	32	159

TOWN COMMITTEE

Christos L. Koravos	105	43	65	60	273
Wilbert L. Vaughn	110	48	79	60	297
Nicholas V. Basinas	104	49	54	61	268
Enid F. Vaughn	121	50	79	64	314
Horace F. Wyman	103	53	70	67	293
E. Kennard Fletcher	121	50	67	69	307
Andrew G. Anderson	118	46	62	68	294
Samuel A. Richards, Jr.	120	52	61	65	298
Gloria B. Bacon	113	45	51	60	269
Gregory N. Bacon	109	44	50	62	265
Joan T. Hopf	98	44	55	56	253
Robert H. Masow	109	41	49	58	257
Warren J. Morrow	101	43	65	59	268
Marie T. Terenzio	108	45	58	58	269
Ralph A. Terenzio	106	45	67	59	267
Alan N. Crocker	103	42	53	56	254
Frank P. Karkota, Jr.	103	41	53	57	254
Constance M. Robinson	111	45	67	58	281
Donald F. Robinson	107	44	68	61	280
Alice M. Harpley	114	44	52	66	276
Albert Roper	-	-	4	-	4
All Others	1	-	1	-	2
Blanks	4,640	2,236	2,700	2,206	11,782

STATE PRIMARY - September 14, 1976

REPUBLICAN BALLOT

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
Whole number of ballots cast	128	63	63	70	324

SENATOR IN CONGRESS

Michael S. Robertson	101	49	50	64	264
Blanks	27	14	13	6	60

CONGRESSMAN

Roger P. Durkin	103	49	52	62	266
Blanks	25	14	11	8	58

COUNCILLOR

Blanks	128	63	63	70	324
--------	-----	----	----	----	-----

SENATOR IN GENERAL COURT

Eleanor C. Foster	90	43	46	57	236
Blanks	38	20	17	13	88

REPRESENTATIVE IN GENERAL COURT

Felix R. Perrault (write-in)	24	21	12	14	71
Philip S. Oughton (write-in)	5	1	1	2	9
Blanks	99	41	50	54	244

CLERK OF COURTS

Joan R. Needleman	98	44	45	57	244
Blanks	30	19	18	13	80

REGISTER OF DEEDS

Blanks	128	63	63	70	324
--------	-----	----	----	----	-----

COUNTY COMMISSIONER

Carl J. Cincotta	90	43	46	51	230
Blanks	166	83	80	89	418

STATE PRIMARY - Sept ember 14, 1976

DEMOCRATIC BALLOT

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
Whole number of ballots cast	505	451	608	602	2,166

SENATOR IN CONGRESS

Edward M. Kennedy	318	341	458	462	1,579
Robert E. Dinsmore	103	54	72	55	284
Frederick C. Langone	45	25	45	47	162
Bernard P. Shannon	15	11	11	10	47
Blanks	24	20	22	28	94

CONGRESSMAN

Paul E. Tsongas	376	357	488	453	1,674
Blanks	129	94	120	149	492

COUNCILLOR

Herbert L. Connolly	314	315	414	387	1,430
Blanks	191	136	194	215	736

SENATOR IN GENERAL COURT

B. Joseph Tully	328	344	454	416	1,542
Blanks	177	107	154	186	624

REPRESENTATIVE IN GENERAL COURT

Felix R. Perrault	221	311	263	460	1,255
Philip S. Oughton	282	139	342	140	903
Blanks	2	1	3	2	8

CLERK OF COURTS

Edward J. Sullivan	329	335	442	428	1,534
Blanks	176	116	166	174	632

REGISTER OF DEEDS

Edward J. Early, Jr.	228	229	242	282	981
Walter J. Flynn	214	181	299	238	932
Blanks	63	41	67	82	253

COUNTY COMMISSIONER

Michael E. McLaughlin	233	244	349	343	1,169
S. Lester Ralph	177	112	185	174	648
Joyce M. Beatty	77	60	77	87	301
Richard R. Caples	52	53	67	73	245
Thomas F. Coughlin	150	118	173	136	577
Bernard J. Hennessy	102	73	101	115	391
Blanks	219	242	264	276	1,001

STATE ELECTION - November 2, 1976

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
Whole number of ballots cast	1,705	1,402	1,500	1,441	6,048

ELECTORS OF PRESIDENT AND VICE PRESIDENT

Anderson & Shackelford (A)	2	2	1	1	6
Camejo & Reid (SW)	1	1	0	1	3
Carter & Mondale (D)	657	750	823	760	2,990
Ford & Dole (R)	985	600	617	627	2,829
LaRouche, Jr. & Evans (Labor)	0	6	0	1	7
McCarthy & Stouffer (Ind)	44	28	42	33	147
Blanks	16	15	17	18	66

SENATOR IN CONGRESS

Edward M. Kennedy (D)	923	924	996	965	3,808
Michael S. Robertson (R)	730	433	449	435	2,047
Carol H. Evans (SW)	8	11	13	9	41
H. Graham Lowry (Labor)	10	10	19	2	41
Blanks	34	24	23	30	111

CONGRESSMAN

Paul E. Tsongas (D)	880	856	880	875	3,491
Roger P. Durkin (R)	777	514	572	522	2,385
Blanks	48	32	48	44	172

COUNCILLOR

Herbert L. Connolly (D)	1,095	1,036	1,110	1,035	4,276
Blanks	610	366	390	406	1,772

SENATOR IN GENERAL COURT

B. Joseph Tully (D)	822	849	963	835	3,469
Eleanor C. Foster (R)	476	297	217	322	1,312
Wayne Peters (Ind)	261	164	235	182	842
Blanks	146	92	85	102	425

REPRESENTATIVE IN GENERAL COURT

Felix R. Perrault (D)	970	1,080	1,013	1,062	4,125
Paul J. Tiernan (Ind)	647	277	440	332	1,696
Blanks	88	45	47	47	227

CLERK OF COURTS

Edward J. Sullivan (D)	775	845	918	856	3,394
Joan R. Needleman (R)	746	432	463	464	2,105
Blanks	184	125	119	121	549

REGISTER OF DEEDS

Edward J. Early, Jr. (D)	729	816	850	814	3,209
Martin F. Delmore (Ind)	736	428	511	565	2,140
Blanks	240	158	139	162	699

COUNTY COMMISSIONER

S. Lester Ralph (D)	780	683	734	720	2,917
Carl J. Cincotta (R)	739	429	435	461	2,064
Michael E. McLaughlin (D)	703	705	812	715	2,935
Blanks	1,188	987	1,019	986	4,180

QUESTION NO. 1

Proposed Amendment to the Constitution

Do you approve of the adoption of an amendment to the Constitution summarized below which was approved by the General Court in joint sessions of the House of Representatives and Senate on August 15, 1973, by vote of 261-0 and on May 14, 1975 by a vote of 217-55?

SUMMARY

The proposed amendment would provide that equality under the law may not be denied or abridged on the basis of sex, race, color, creed or national origin. This amendment adds one sentence to Article of Part the First of the Constitution which now contains a general statement of individual rights, including the right to enjoy and defend life and liberty and the right to acquire and protect property.

YES	1,005	693	784	711	3,193
NO	652	660	673	641	2,626
BLANKS	48	49	43	89	229

QUESTION NO. 2

Proposed amendment to the Constitution

Do you approve of the adoption of an amendment to the constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on August 15, 1973, by a vote of 199-66, and on May 7, 1975 by a vote of 228-41?

SUMMARY

The proposed amendment would authorize the Legislature to substitute for the present system of flat or uniform personal income tax rates a system of rates graduated according to the total amount of income received. The Legislature would also be authorized to provide for reasonable exemptions, deductions, credits, and abatements

and could base Massachusetts income tax provisions on provisions of Federal income tax law..

YES	324	245	286	243	1,098
NO	1,340	1,099	1,168	1,112	4,719
Blanks	41	58	46	86	231

QUESTION NO. 3

Proposed Amendment to the Constitution

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on August 15, 1973 by a vote of 259-0, and on May 12, 1976 by a vote of 262-1?

SUMMARY

The proposed amendment would authorize the Legislature to provide for absentee voting by persons who hold religious beliefs in conflict with the act of voting on the day on which any election is to be held.

YES	962	667	759	699	3,087
NO	682	666	686	642	2,676
Blanks	61	69	55	100	285

QUESTION NO. 4

Law Proposed by an Initiative Petition

Do you approve of a law summarized below, which was disapproved by the House of Representatives on May 5, 1975, by a vote of 179-46, and on which no vote was taken by the Senate before May 7, 1975?

SUMMARY

SECTION 1 of the act inserts a new chapter 164B into the General Laws and establishes a Massachusetts Power Authority, a body corporate and politic with seven members appointed by the Governor to staggered six year terms. The Authority is to establish and operate a bulk power supply system to supply wholesale electric power to utilities throughout the Commonwealth. The primary purpose of the Authority is to supply the Commonwealth with power with the minimum adverse impact on the environment. The Authority is also authorized to engage in research and development of new sources of power, new siting techniques, and methods of environmental protection.

In carrying out its responsibilities, the Authority is authorized to adopt by-laws; adopt an official seal; maintain offices; sue and be sued; construct or acquire facilities either within or without the Commonwealth; issue revenue bonds and borrow money in anticipation of issuance of revenue bonds; acquire real and personal property; employ professional, managerial and other employees deemed necessary and fix their compensation to be paid solely out of revenues of the Authority; appear before other government agencies; apply for and receive federal or other grants of funds; and enter into contracts and agreements.

The Authority will build and operate all new generating and transmission facilities in the Commonwealth and has the option to purchase existing facilities through negotiation, condemnation, or eminent domain. After an initial two-year period, no other utility may construct a new facility unless the Authority certifies that it lacks the capability to finance the facility and the facility would further the purposes of the act.

The Authority will finance its activities by issuing revenue bonds. The bonds will be exempt from state taxation, but will not be backed by the full faith and credit of the Commonwealth. Power will be sold to other utilities by contract but no special discounts or bonuses to promote the increased use of power may be given. Public hearings are required on all major contracts.

The Authority is required to develop a master, 20-year demand study and siting plan within 18 months of its incorporation, to be updated each succeeding year. Sites will be selected in accordance with the Electric Power Facilities Siting Council Act of 1973. The Governor and the community in which any facility is to be located must affirmatively approve the facility before it can be constructed.

The Authority will be subject to all applicable federal and state environmental standards and must obtain all necessary federal and state permits and complete all necessary environmental impact statements.

The Authority will be exempt from taxation but will make payments in lieu of taxes to cities and town in an amount equal to the tax which would be paid if the Authority's real and personal property were owned by a private electric utility company.

The Authority is forbidden from engaging in promotional or image advertising. The Authority has the authority to bargain collectively with its employees and is subject to the provisions of Chapter 150 of the General Laws, which governs the conciliation and arbitration of industrial disputes. Employees of the Authority are not subject to the civil service law and rules. Employees of utilities displaced by the activities of the Authority have first preference in employment by the Authority.

SECTION 2 of the act amends section 43 of Chapter 164 of the General laws to provide that if a city or town votes, in accordance with the provision of Chapter 164, to establish a municipal utility and acquire the facilities of the utility currently serving the community, and the utility refuses to sell its property to the city or town, that the Department of Public Utilities will establish a fair price for the facilities, and the utility will be required to accept the price determined by the department and tender the deed for the facilities to the city or town.

YES	222	160	172	152	706
NO	1,423	1,117	1,268	1,199	5,007
Blanks	60	125	60	90	335

QUESTION NO. 5
Law Proposed by Initiative Petition

Do you approve of a law summarized below, which was disapproved by the House of Representatives on May 3, 1976 by a vote of 197-35, and on which no vote was taken by the Senate before May 5, 1976?

SUMMARY

The proposed legislation would prohibit the possession, ownership, or sale of any weapon from which a shot or bullet can be discharged and which has a barrel length of less than sixteen inches. The prohibition would not apply to military personnel, law enforcement officers, federally licensed handgun manufacturers and wholesalers, common carriers in the ordinary course of transport, or to historical societies and museums. The act would not affect the possession of rifles, shotguns, and certain antiques and replicas. The proposal also does not change the existing statutory penalties for unlawful possession, ownership or sale of handguns, including provision imposing mandatory jail sentences.

The proposal would permit owners of handguns to surrender their weapons to any law enforcement agency in the Commonwealth within six months of the effective date of the act without incurring criminal liability. Those surrendering handguns within that six months will be compensated at a rate to be determined by the Commissioner of Public Safety.

YES	445	255	295	244	1,239
NO	1,229	1,118	1,182	1,144	4,673
Blanks	31	29	23	53	136

QUESTION NO. 6
Law Proposed by an Initiative Petition

Do you approve of a law summarized below, which was disapproved by the House of Representatives on May 3, 1976 by a vote of 146-85, and on which no vote was taken by the Senate before May 5, 1976?

SUMMARY

The proposed act would require every beverage container sold or offered for sale in the Commonwealth to have a refund value of at least five (5) cents, and would prohibit the sale of metal beverage containers with flip-tops. It would apply to containers for beer and other malt beverages and to soft drinks. It would not apply to containers for dairy products or natural fruit juices, nor to container which are biodegradable.

The act would authorize the Secretary of Environmental Affairs to certify containers as reusable or recyclable. It contains both enforcement and penalty provisions and would take effect on February 1,

YES	913	711	664	718	3,006
NO	775	669	813	674	2,931
Blanks	17	22	23	49	111

QUESTION NO. 7

Law Proposed by an Initiative Petition

Do you approve of a law summarized below, which was disapproved by the House of Representatives on May 3, 1976 by a vote of 182-49, and on which no vote was taken by the Senate before May 5, 1976?

SUMMARY

The proposed act would impose a general requirement that every electric utility company charge a uniform rate per kilowatt hour of electricity. The proposed act would except from this general rule rates charged to other electric utility companies and to residential customers who heat their principle place of residence by electricity. The Act would also permit a different rate to be charged residential customers for the first three hundred (300) kilowatt hours they consume each month, and would authorize "peak load" pricing whereby a higher rate than the uniform rate per kilowatt hour may be charged during the periods of the day or seasons of the year when consumption of electricity is the greatest. The Act would authorize the Department of Public Utilities to issue implementing rules and regulations and provides for enforcement.

YES	388	288	310	284	1,270
NO	1,277	1,079	1,161	1,098	4,615
Blanks	40	35	29	59	163

QUESTION NO. 7

This Question is not Binding

The following is a non-binding advisory question: "Shall the General Court enact legislation authorizing the construction of an oil refinery and a deep water port, subject to the approval of those communities directly affected and any reservations that the General Court may prescribe?"

SUMMARY

The Legislature has placed this question on the ballot in order to determine whether the people favor or oppose the construction of an oil refinery and deep water port in Massachusetts. The vote on this question is not binding on the Legislature. The question deals with the general advisability of such construction and is not a specific proposal for a facility. If a specific proposal is made, it would be subject to approval by the communities directly affected and subject to any restrictions imposed by the Legislature.

YES	937	1,074	937	1,188	4,136
NO	403	366	402	444	1,615
Blanks	62	60	102	73	297

QUESTION NO. 9

This Question is not Binding

The following is a non-binding advisory question: "Shall retail stores including package liquor stores, so called, be allowed to open for business on Sunday?"

SUMMARY

The Legislature has placed this question on the ballot in order to determine whether the people favor or oppose the Sunday opening of certain retail stores, including package liquore stores. As the law now reads, most retail and all package liquor stores must be closed on Sundays. The vote on this question is not binding on the Legislature.

YES	925	1,011	937	1,065	3,938
NO	425	446	421	583	1,875
Blanks	52	43	83	57	235

ANNUAL TOWN MEETING - MAY 8, 1976

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at the Abbot Middle School on Saturday, May 8, 1976 at 10:00 a.m., the following business was transacted:

Election Officers, using voting lists, acted as tellers at the doors. The attendance was listed as 273.

William Kavanagh, Town Moderator, called the meeting to order.

It was voted to dispense with the reading of the Warrant in its entirety and to proceed to the first Article.

ARTICLE 1. Town Officers and Committees had no verbal reports. Reference is made to Annual Town Report for same.

ARTICLE 2. Voted that the salaries and compensation of the following elected officers be established as follows, effective as of July 1, 1976.

Selectmen:	
Chairman	\$1,100.00 per year
Other Members	950.00 each per year
Board of Health	250.00 each per year
Treasurer-Tax Collector	11,150.00 per year
Town Clerk,	7,200.00 per year
Tree Warden	2.75 per hour
Assessors	
Supervisor	4.94 per hour
Other two members	4.44 per hour
Water Commissioners	400.00 each per year
Cemetery Commissioners	200.00 each per year

ARTICLE 3. Voted that the Town amend its Consolidated Classification plan, Compensation Plan and Personnel By-Laws as follows:

(1) By adding, after the occupational category entitled "Town Accountand/Bookkeeper", in SECTION 3, the following new occupational categories and wage rates:

Office Manager	\$4.12	\$4.35	\$4.60	\$4.90
Board Secretary	3.11	3.27	3.43	3.67

(2) By striking, after the occupational category entitled "Social Worker-Town Aid", in SECTION 3, the words "(20 hrs per week)"; and by striking the wage rate for said category (\$3,692.00 per year), and by

inserting a new wage rate of \$3.95 Flat Rate.

(3) By striking, in SECTION 3, the occupational categories entitled "Recreation Leader" and "Life Guard", and by striking the wages and compensation for both of said positions.

(4) By striking each and every wage rate in the present SECTION 3, the Classification Plan, as voted at the 1975 Annual Meeting, and inserting in place of each such wage rate a sum which reflects an increase of six (6%) percent of such rate; except that this amendment shall not apply to any positions or rates set forth in the preceding paragraphs numbers (1) and (2).

(5) By adding to the list of designated holidays in sub-paragraph (h) of Paragraph A of SECTION 4, "Martin Luther King Day, January 15".

(6) By striking, in sub-paragraph (d) of Paragraph B of SECTION 4, the words, "up to 75 days", and inserting in place thereof the words, "up to 90 days".

(7) By striking, it its entirety, Paragraph (a) of SECTION 1, and inserting in place thereof the following new Paragraph:

"(a) There shall be a Personnel Board consisting of five (5) members to be appointed by the Selectmen for terms of three (3) years each, except that one of the appointments to be made in the year 1976 shall be for a term of two (2) years. No elected officials, members of the Finance Committee, members of any standing Board or committee having charge of the expenditure of money, or employee of the Town shall be appointed to this Board. Members shall be residents of the Town and shall serve without compensation. In making the appointments, the Board of Selectmen shall take into consideration the personal qualifications of those citizens who will best meet the responsibility of the Board to represent both the employees and the taxpayers. If possible, the makeup of the Board shall consist of members, preferably professionally qualified, who are familiar with the principles and experienced in the methods and practices of labor relations and personnel administration."

ARTICLE 4. Voted that the following sums be raised and appropriated for the several specific purposes hereinafter designated, and that the sums be expended for such purposes under the direction of the respective Officers, Boards and Committees:

SELECTMEN

Salaries & Wages

1. Selectmen	\$ 4,900.00
2. Executive Secretary	<u>10,991.00</u>
Total Salaries & Wages	\$15,891.00

Operating Expenses

3. Office Expenses	\$ 3,625.00
4. Town Report	4,500.00
5. Town By-Law Revision	300.00
6. License Exp. & Ads	700.00
7. Real Estate Appraisal	1,000.00
8. Misc. Services & Exp.	1,500.00
9. CETA Expenses	3,500.00
10. Sanitary Landfill	-0-
11. Rent Veterans Quarters	900.00
12. Aquatic Nuisance Control	2,224.00
13. No. Middlesex Area Commission	2,850.00
14. Memorial Day	900.00
15. Street Lights	27,000.00
16. Insurance Fire E.C.	<u>55,000.00</u>

Total Operating Expenses	\$103,999.00
--------------------------	--------------

GRAND TOTAL	\$119,800.00
-------------	--------------

TOWN ACCOUNTANT

Salaries & Wages

17. Town Accountant	<u>\$ 10,097.00</u>
---------------------	---------------------

Total Salaries & Wages	\$ 10,097.00
------------------------	--------------

Operating Expenses

18. Office Expense	<u>\$ 1,320.00</u>
--------------------	--------------------

Capital	-0-
---------	-----

GRAND TOTAL	\$ 11,417.00
-------------	--------------

LEGAL DEPARTMENT

Salaries & Wages

19. Retainer	<u>\$ 17,415.00</u>
--------------	---------------------

Total Salaries & Wages	\$ 17,415.00
------------------------	--------------

Operating Expenses

20. Expenses	<u>\$ 3,500.00</u>
--------------	--------------------

Total Operating Expenses	\$ 3,500.00
--------------------------	-------------

GRAND TOTAL	\$ 20,915.00
-------------	--------------

TOWN HOUSESalaries & Wages

21. Custodian	\$ 3,905.00
Total Salaries & Wages	\$ 3,905.00

Operating Expenses

22. Town Hall	\$ 9,850.00
23. Police/Fire Station	<u>12,150.00</u>
Total Operating Expenses	\$ 22,000.00

Capital

24. Renovation	\$ 5,500.00
24a. Fire Alarm	<u>5,000.00</u>
Total Capital	10,000.00

GRAND TOTAL \$36,405.00

VETERANS SERVICESSalaries & Wages

25. Veterans Agent	\$ 1,900.00
Total Salaries & Wages	\$ 1,900.00

Operating Expenses

26. Office	\$ 325.00
27. Grants and Aid	<u>25,000.00</u>
Total Operating Expenses	\$ 25,325.00

GRAND TOTAL \$27,225.00

POLICE DEPARTMENTSalaries & Wages

28. Chief	\$ 21,483.00
29. Policemen	<u>400,754.00</u>
Total Salareis & Wages	\$422,237.00

Operating Expenses

30. Operations	\$ 63,920.00
Total Operating Expenses	\$ 63,920.00

Capital

31. Cruisers (from Stabilization Fund)	\$ 11,602.00
32. Photographic Equipment	3,523.00
Radio Equipment	-0-
Misc. Equipment	-0-
Total Capital	\$ 15,125.00

32a. Revenue Sharing	\$225,000.00
GRAND TOTAL	\$276,282.00

FIRE DEPARTMENTSalaries & Wages

33. Chief	\$ 14,370.00
34. Firemen	21,200.00
35. Switchboard	10,887.00
36. Ambulance	6,890.00
37. Standby	10,200.00
38. Clerical	1,325.00
Total Salaries & Wages	\$ 64,872.00

Operating Expenses

39. Operations	\$ 30,725.00
Total Operating Expenses	\$ 30,725.00

Capital

40. Base Station Radio	\$ 2,000.00
41. Heavy Duty Saw	550.00
42. Cutter Attach. for Porto Power	495.00
43. Portable Radio	672.00
44. New Truck	25,000.00
Equip New Fire Station	-0-
Relocate Fire Horn	-0-
Engine 6 Body Repair	-0-
Miscellaneous	-0-
Total Capital	\$ 28,717.00

GRAND TOTAL	\$124,314.00
-------------	--------------

RECREATION

Operating Expenses

45.	Administration	\$ 830.00
46.	Miscellaneous Sports	800.00
47.	Baseball	9,500.00
48.	Basketball	600.00
49.	Football	1,950.00
50.	Skating	9,500.00
51.	Summer Parks	3,500.00
52.	Town Beach	<u>1,200.00</u>

Total Salaries & Wages \$ 27,880.00

Capital

53.	General	<u>\$ 8,700.00</u>
-----	---------	--------------------

Total Capital \$ 8,700.00

GRAND TOTAL \$ 36,580.00

HIGHWAY DEPARTMENT

Operating Expenses

54.	Snow and Ice Removal	\$125,000.00
55.	Town Roads Account	74,000.00
56.	Drainage	14,000.00
57.	Machinery & Equipment	27,000.00
58.	Signs	1,000.00
59.	Sidewalks	1,000.00
60.	Parks Department	14,000.00
61.	Miscellaneous	<u>910.00</u>

Total Operating Expenses \$256,910.00

Capital

62.	Truck (From Stabilization Fund) (Defeated)	\$ -0-
63.	Roto Rooter	730.93
64.	Pump	<u>-0-</u>

Total Capital \$ 730.93

GRAND TOTAL \$257,640.93

BOARD OF HEALTHSalaries & Wages

68.	Board	\$	750.00
69.	Clerk		600.00
70.	Agent-Dead Animal Removal		1,200.00
71.	Animal Inspector		300.00
72.	Stable Inspector		250.00
73.	Tuberculosis & Contagious Diseases		<u>250.00</u>

Total Salaries & Wages \$ 3,350.00

Operating Expenses

74.	Office and Other	\$	1,425.00
75.	Share		9,701.00
76.	Nursing Service		4,303.00
77.	Nashoba Board		<u>35,901.00</u>

Total Operating Expenses \$ 51,330.00

GRAND TOTAL \$ 54,680.00

ASSESSORSSalaries & Wages

78.	Assessors	\$	20,834.00
79.	Clerical		<u>8,733.00</u>

Total Salaries & Wages \$ 29,567.00

Operating Expenses

80.	Operating	\$	8,447.00
-----	-----------	----	----------

Total Operating Expenses \$ 8,447.00

GRAND TOTAL \$ 38,014.00

REGISTRATIONS & ELECTIONSSalaries & Wages

81.	Annual Town Listing	\$	4,000.00
82.	Election Workers		<u>7,500.00</u>

Total Salaries & Wages \$ 11,500.00

Operating Expenses

83. Operations & Ballot Boxes \$ 3,850.00

Total Operating Expenses \$ 3,850.00

GRAND TOTAL \$ 15,350.00

WATER COMMISSION

Salaries & Wages

84. Superintendent \$ 14,768.00

85. Others 66,488.00

Total Salaries & Wages \$ 81,256.00

Operating Expenses

86. Pipe and Supplies \$ 18,000.00

87. Maintenance & Operation 73,750.00

Total Operating Expenses \$ 91,750.00

Capital

88. Pickup Truck (from Stabilization Fund) \$ 5,300.00

Wells -0-

Backhoe -0-

Total Capital \$ 5,300.00

GRAND TOTAL \$178,306.00

LIBRARY TRUSTEES

Salaries & Wages

89. Librarian \$ 12,501.00

90. All Other 47,727.00

Total Salaries & Wages \$ 60,228.00

Operating Expenses

91. Operations \$ 29,970.00

Total Operating Expenses \$ 29,970.00

Capital-Equipment

92.	Intercom System	\$ 800.00	
93.	Miscellaneous	<u>975.00</u>	
	Total Equipment	\$ 1,775.00	
	GRAND TOTAL		\$ 91,973.00
	LESS:		
94.	Dog Licenses	\$ 2,400.00	
95.	Commonwealth Fund	<u>3,888.00</u>	
	NET COSTS		\$ 85,685.00

CEMETERYSalaries & Wages

96.	Salaries & Wages	\$ 15,602.00	
96a.	Commissioners Salaries	<u>600.00</u>	
	Total Salaries & Wages	\$ 16,202.00	

Operating Expenses

97.	Operations	\$ 3,377.00	
97a.	Hot Topping (from sale of lots)	<u>3,000.00</u>	
	Total Operating Expenses	\$ 6,377.00	

Capital

98.	Riding Mower (from Sale of Lots)	\$ 2,313.00	
99.	Utility Tractor	728.00	
100.	Building	<u>---</u>	
	Total Capital	\$ 3,041.00	
	LESS:		
101.	Trust Fund Income	\$ 4,500.00	
102.	Sale of Lots	<u>5,313.00</u>	
	GRAND TOTAL		\$ 15,807.00

DOG OFFICERSalaries & Wages

103.	Salaries & Wages	\$ 9,693.00	
	Total Salaries & Wages	\$ 9,693.00	

Operating Expenses

104. Operations	\$ 4,335.00	
Total Operating Expenses	\$ 4,335.00	
GRAND TOTAL		\$ 14,028.00

TREASURER-COLLECTOR

Salaries & Wages

105. Treasurer-Collector	\$ 11,150.00	
106. Clerical	<u>17,669.00</u>	
Total Salaries & Wages	\$ 28,819.00	

Operating Expenses

107. Office	\$ 12,700.00	
108. Office Equipment	348.00	
109. Interest on Temporary Loans	<u>-0-</u>	
Total Operating Expenses	\$ 13,048.00	

Capital

110. Miscellaneous Equipment	<u>-0-</u>	
Total Capital	-0-	
GRAND TOTAL		\$ 41,867.00

TREE WARDEN

Operating Expenses

111. General	\$ 9,500.00	
112. Plant Trees	1,500.00	
113. Dutch Elm	2,800.00	
114. Pest Control	<u>2,500.00</u>	
Total Operating Expenses	\$ 16,300.00	
GRAND TOTAL		\$ 16,300.00

SCHOOL DEPARTMENT

115. School Committee	\$ 14,150.00	
116. Supt. Office	148,243.00	
117. Supervision	50,750.00	

118.	Principal	\$ 295,687.00
119.	Teaching	2,909,009.00
120.	Textbooks	46,104.00
121.	Library	70,042.00
122.	Audio-Visual	39,182.00
123.	Guidance	147,351.00
124.	Psych. Services	48,191.00
125.	Educ. T.V.	150.00
126.	Attendance	-0-
127.	Health	33,308.00
128.	Pupil Transportation	299,829.00
129.	Food Services	26,977.00
130.	Student Activities	79,060.00
131.	Operation Plant	514,166.00
132.	Maintenance	135,886.00
133.	Insurance	1,290.00
134.	Rental	-0-
135.	Lease Expense	500.00
136.	Civic Services	2,800.00
137.	Private Transportation	10,350.00
138.	Site Improvement	-0-
139.	Building Improvement	-0-
140.	New Equipment	28,936.00
141.	Replacement Equipment	27,013.00
142.	Tuition and Transportation	69,250.00
142a.	PL 874 Funds (Less)	<u>77,721.00</u>
GRAND TOTAL		\$4,920,503.00

PLANNING BOARD

Salaries & Wages

143.	Salaries and Wages	<u>\$ 1,500.00</u>
	Total Salaries & Wages	\$ 1,500.00

Operating Expenses

144.	General Expenses	<u>\$ 3,000.00</u>
	Total Operating Expenses	\$ 3,000.00

GRAND TOTAL \$ 4,500.00

FINANCE COMMITTEE

Salaries & Wages

145.	Clerk	<u>\$ 500.00</u>
	Total Salaries & Wages	\$ 500.00

Operating Expenses

146.	Printing	\$	0	
147.	Other		100.00	
148.	Dues		<u>100.00</u>	
	Total Operating Expenses	\$	200.00	
	TOTAL COSTS	\$	700.00	
149.	Reserve Fund	\$	<u>20,000.00</u>	
	GRAND TOTAL			\$ 20,700.00

INSPECTION DEPARTMENT

Salaries & Wages

150.	Gas	\$	1,800.00	
151.	Plumbing		1,200.00	
152.	Wiring		1,200.00	
153.	Building		<u>8,600.00</u>	
	Total Salaries & Wages	\$	12,800.00	

Operating Expenses

154.	Building Inspector	\$	<u>1,220.00</u>	
	Total Operating Expenses	\$	1,220.00	
	GRAND TOTAL			\$ 14,020.00

COMMITTEES AND OTHERS

155.	Lowell Mental Health	\$	2,670.00	
156.	Town Aid		8,216.00	
157.	Council On Aging		3,760.00	
158.	Board of Appeals		1,500.00	
159.	Conservation		500.00	
160.	Industrial and Development		250.00	
161.	Personnel		100.00	
162.	House Numbers		200.00	
163.	Civil Defense		2,806.00	
164.	Sealer Weights		300.00	
165.	Blue Cross		95,000.00	
166.	Bicentennial Commission		-0-	
167.	Historical Dist. Commission		300.00	
168.	Nashoba Valley Tech. High School		298,531.00	
169.	Middlesex County Retirement		124,871.00	
170.	State Inspections		1,600.00	
171.	Unpaid bills of previous years (as per list on file)		861.95	
	GRAND TOTAL			\$541,465.95

ARTICLE 5. Voted that the Treasurer, with the approval of the Selectmen, be authorized to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1976, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17. Finance Committee approved.

ARTICLE 6. Voted to dismiss this article relative to Stabilization Fund.

ARTICLE 7. Voted that the Town accept, as and for a Town Way, Jefferson Road, as laid out by the Selectmen, as shown by their report and plan duly filed with the Town Clerk; said Way to be known as Jefferson Road.

ARTICLE 8. Voted unanimously that the Town accept a gift of a conservation restriction from Richard S. Emmet on a certain parcel of land situated off Concord Road, containing 99.52 acres of land, more or less, and being shown on a plan recorded with Middlesex North District Registry of Deeds, Plan Book 114, Plan 146, subject to the terms, restrictions and reservations set forth in the grant of said conservation restriction from Mr. Emmet. Following this vote, a resolution was passed by the body expressing thanks to Mr. Emmet for this generous donation.

ARTICLE 9. Voted unanimously that the sum of Five Thousand (\$5,000.00) Dollars be raised and appropriated for providing transportation for the elderly, handicapped and others of Westford, said sum to be expended under the supervision of the Board of Selectmen and the Council on Aging. Finance Committee approved.

ARTICLE 10. Voted unanimously that the sum of Six Hundred thirty-seven (\$637.00) Dollars be raised and appropriated for providing Homemakers Services as authorized by Section 4 of Chapter 40 of the General Laws. Finance Committee approved.

ARTICLE 11. Voted unanimously that the sum of Thirty-Nine Thousand Eighty Nine (\$39,089.00) Dollars be raised and appropriated for the construction, reconstruction and/or improvement of Town Roads, as requested by the Board of Selectmen; and, to meet said appropriation, the sum of Thirty-Nine Thousand Eighty-Nine (\$39,089.00) Dollars be appropriated from the proceeds received the the Commonwealth under Chapter 825 of the Acts of 1974. Finance Committee approved.

ARTICLE 12. Voted to dismiss this article relative to road improvement funds for Lowell Road, pending further study of the matter.

ARTICLE 13. Voted unanimously that the Board of Selectmen, acting by and through the Recreation Commission, be, and they hereby are authorized, in the name and behalf of the Town, to lease to such persons, upon such terms and conditions, and for such consideration as said Commission shall determine to be in the best interests of the Town, one or more of the buildings and any part of the Town Beach premises at Forge Pond.

ARTICLE 14. Voted to dismiss this article as it was covered in Item 12 of Article 4.

ARTICLE 15. After an amendment of the amount, it was unanimously voted that the sum of Sixteen Thousand (\$16,000.00) Dollars be raised and appropriated for the development of the Parker Village Recreational area, and that the Board of Selectmen be, and hereby are authorized and directed, to file, in the name and behalf of the Town, any applications and all other required documents with the Commonwealth or any agency of the Federal Government for any entitlement funds or matching grants which may be available for such purposes.

Not Finance Committee approved.

ARTICLE 16. Voted to dismiss this article as it was covered in Item 9 of Article 4.

ARTICLE 17. Defeated this motion which was included by petition relative to changing the by-law with regard to the order in which to act on a motion and amendments to a motion.

ARTICLE 18. Voted unanimously that the Town amend its By-Laws by striking, in its entirety, ARTICLE XIII, entitled "EARTH REMOVAL" and inserting in place thereof the following new ARTICLE XIII, entitled "EARTH REMOVAL".

EARTH REMOVAL BY-LAW

SECTION 1 - General Policy

The removal of soil, loam, sand, gravel or other earth material from any land within the Town of Westford, except as hereinafter provided, shall be allowed only in accordance with a written permit issued by the Board of Selectmen, upon written application in such form as prescribed herein, and after a public hearing. In making its determination whether to issue a permit the Board of Selectmen shall obtain the recommendation of the Planning Board, Conservation Commission and

all other persons and agencies deemed by the Board to be affected thereby and shall consider the impact of the activity upon neighborhood values, public health, safety, conservation, wildlife, watershed areas, future water supplies (aquifers) and in general, the public interest.

SECTION 2 - Exemptions

A. No permit shall be required by a landowner or farmer for the transfer of loam, sand or gravel from any parcel of land when incidental to or in connection with the construction of a building on the parcel.

B. No permit shall be required by a landowner or farmer for the transfer of loam, sand or gravel from one part of his own property to another part thereof within the Town of Westford for the improvement of his own property, nor shall any permit be required for removal of loam, sand or gravel in connection with the improvement or construction of any road over his property provided such loam, sand or gravel so removed is used on said property to improve same, and is not contrary to this By-Law.

C. No permit shall be required by granite quarrying operations for the removal and sale of granite or other earth materials removed in conjunction with such quarrying operations.

D. No permit shall be required for the removal of soil, loam, sand, gravel or other earth material incidental to, and reasonably required in connection with the construction of a street that has been approved by the Planning Board, provided that the quantity of material does not exceed that displaced by the portion of building, walk, driveway, street or similar appurtenance below finished grade. The above exemption shall not be construed to permit removal of earth materials from the premise involving topographical changes, or soil stripping, or loam stripping activities, nor shall tentative or final approval of a subdivision plan be construed as authorizing the removal of earth material from the premises even though in connection with the construction of sheets as shown on the plan.

E. Special permits to extend for a maximum of 120 days from the date of issuance may be issued by the Selectmen without a public hearing to implement paragraph B of this Section 2 in the case where the material removed may not be used on the property. These permits may allow a maximum of 5000 cubic yards to be removed from a single parcel of land, subject to any conditions the Selectmen may impose. The provisions of Section 3E and 3H may be modified for a special permit if consideration of the proposed use of the parcel being developed.

F. Permits issued under the Earth Removal By-Law prior to adoption of this amendment and operations exempted under that By-Law are not invalidated by this amendment, provided, however, that such permits upon expiration shall be extended only under terms of this By-Law as amended.

G. Existing sand and gravel processing plants in an industrial zone when operated in conjunction with earth removal on the same premises shall be exempted from provisions of Section 3,4, and 6 of this By-Law

SECTION 3 - General Limitations

A. No permit shall be issued which allows active removal from a parcel of more than five (5) acres in size at any one time.

B. No permit shall be in force for a period exceeding two (2) years. (This provision shall not be deemed to prohibit extensions of time which is covered in Section 6.)

C. No permit shall be issued for commercial removal of loam or top-soil to be transported outside the Town.

D. No permit shall be modified except upon written application and after a public hearing, all under the provisions of Section 5 of this By-Law.

E. No sand and gravel being removed under permit may take place nearer than 300 feet of a street or way, within 50 feet of a natural stream or pond, within 100 feet of a lot line, nor to an elevation lower than six (6) feet above the spring high water table, unless a lower elevation is specifically recommended by the Planning Board in conjunction with planned future use of the land in question. Natural vegetation shall be left and maintained on the undisturbed land for screening and noise control purposes.

F. The Board of Selectmen may impose such further limitations as to the time, and as to the extent of permitted removal, and such other appropriate conditions, limitations and safeguards as the Board shall deem necessary for the protection of the neighborhood and of the public health, safety, convenience, and welfare, and shall condition the continuance of the permit upon compliance with such conditions, limitations and safeguards and with such regulations of the Board relating to such removal as may then be in force or may thereafter from time to time be adopted.

G. The Board of Selectmen shall require as security cash, savings bank passbook or a performance bond from a Massachusetts Insurance

Company, assigned absolutely to the Town or other like security to insure compliance with the terms, conditions, limitations and safeguards of such permit and such regulations, in an amount sufficient to cover the cost of same. The Selectmen may require the Planning Board to review a cost estimate which shall be submitted by the applicant for security deposit.

H. Upon conclusion of earth removal operations covered by the permit all areas upon which such operations have been conducted shall be covered with existing topsoil, brought to the finished grades required and seeded with a suitable cover crop except where ledge rock is exposed and all large stones, boulders and stumps which protrude above finished grades shall be buried or removed. No slope shall be left which is steeper than 1.3. The Selectmen may require a cash bond or other equivalent security to guarantee growth of the crop cover on such areas within two (2) growing seasons.

SECTION 4 - Application

Application for the removal of sand, gravel and earth materials from the property of the applicant must be submitted with the following basic information:

A. A site plan consisting of a topographic map prepared by a Registered Engineer or Land Surveyor clearly identifying the parcel for which application is made, showing roads, adjacent properties, water-courses and drainage features. The map will have a contour interval of two (2) feet and of suitable scale, showing locations of test borings or pits, and either (a) the elevation of spring high water table over the entire parcel or (b) evidence that the final proposed grade is of sufficient elevation above ground water. The plan will be reviewed for adequacy, and the application shall not be considered complete until compliance is made with this section. For operations proposed under Section 2E, a side development plan for commercial/industrial site, or a lot plan for a residential site may be considered in lieu of the above provision.

B. The legal name and address of the owner of the parcel.

C. The legal name and address of the applicant.

D. Adequate evidence of the applicant's ownership or authority to seek the permit, as the case may be.

E. The names and addresses of all abutters, owners of land directly opposite on any public or private street or way and owners of land within three hundred (300) feet of the property line all as they

appear on the most recent applicable tax list.

- F. The estimate quantity of earth to be removed, and rate of removal.
- G. The resulting finished grades or contours following completion of removal activities and provisions for preventing erosion and sedimentation of watercourses during and after completion of earth removal.
- H. The proposed future use of the parcel in question.
- I. The form of security proposed to be submitted in accordance with provisions of Section 3.
- J. Proposed hours of operation.
- K. Proposed routes of transportation.
- L. Proposed plan for the re-vegetation of excavated areas.

SECTION 5 - Hearing

Upon written application in the prescribed form the Selectmen shall provide one copy each to the Planning Board and Conservation Commission. If after receiving notice from the above-mentioned Board and Commission, or after thirty (30) days, whichever is the lesser, and having satisfied itself that the application is in order, the Board of Selectmen shall cause notice of the time and place for a public hearing to be published in a newspaper of general circulation in the Town in each of two (2) successive weeks, the first publication to be at least fourteen (14) days before the day of the hearing. They shall also send notice thereof by registered mail at least ten (10) days before the day of the hearing, to the petitioner, to the owners of all land abutting on the parcel as to which such permit is sought (including land areas across from any public or private street or way) and to owners of land within three hundred (300) feet of the property line all as they appear on the most recent tax list to the Planning Board, to the Conservation Commission, and to all other persons and agencies deemed by the Board to be affected thereby. The cost of such publication and giving of notice shall be paid by the petitioner, who shall furnish such sum at the time of filing the application.

SECTION 6 - Renewals

Upon application for a renewal of a permit granted under provisions of this By-Law, the Board of Selectmen may in its discretion grant two (2) renewals for periods up to one additional year each without a

public hearing, provided, however, the Board has given notice of such application by advertisement in a newspaper of general circulation in the Town and by certified mail postage pre-paid to all abutters, as they appear upon the most recent tax list, and to the Planning Board, and Conservation Commission, and no written notice of objection to such renewal has been filed with the Town Clerk within twenty-one (21) days of the giving of such notice. Renewals with respect to permits granted under the previous By-Law shall not be granted. No permit shall be renewed if it appears that there are substantial violations of any condition of the permit for which renewal is being sought of any existing permit.

SECTION 7 - General Conditions

A. As part of, and as set forth in, any such permit, the Board of Selectmen shall impose such reasonable restrictions and conditions on the exercise of the permit as they deem to be in the public interest, including but not limited to:

- (1) duration of permit
- (2) area and depth of excavation
- (3) hours of operation
- (4) type and location of structures
- (5) distance of excavation from street and lot lines and water courses
- (6) re-establishment of ground levels, grades, and vegetation.
- (7) provisions for temporary and permanent drainage and drainage control features
- (8) routes for transporting material through the Town
- (9) proper screening of the area from public ways
- (10) inspection of the premises at any time by the Board or its representatives

B. Prior to issuing a permit, the Board of Selectmen may establish reasonable fees to defray the cost of inspection during and upon completion of operation and may require additional detailed survey and proper horizontal and vertical control for purposes of subsequent inspection.

SECTION 8 - Violations

The Board of Selectmen may revoke or suspend at any time any permit issued under provisions of this By-Law or any previous By-Law for violation of any conditions or provisions thereunder. Penalties for violation of any provisions or conditions of the By-Law shall be provided under Chapter 40, Section 21, Clause 17 of the General Laws.

SECTION 9 - Effective Date

This By-Law shall take effect as provided by law.

SECTION 10 - Existing Regulations

Nothing in this chapter shall be deemed to amend, repeal or supercede the zoning By-Laws of the Town now or hereafter in effect. Nothing in this chapter shall derogate from the intent and purposes of such zoning By-Laws.

SECTION 11 - Validity

The validity of any section or provision of this By-Law shall not invalidate any other section or provision thereof.

ARTICLE 19. Voted with 158 voting yes and 79 voting no that the Board of Selectmen be, and they hereby are authorized and empowered, in the name and behalf of the Town, to acquire, by purchase, eminent domain, or otherwise, in fee simple, three certain parcels of land, two of said parcels being situated on the northerly side of Howard Road and one of said parcels being situated on the southerly side of said Road, being shown as Parcel 'A', Parcel 'B' and Parcel 'C' on a plan entitled "Plan of Land in Westford, Mass., Surveyed for the Town of Westford (Water Department), March 7, 1976, Richard L. McGlinchey" which plan is to be recorded with Middlesex North District Registry of Deeds, and containing, altogether, 26.38 acres; said premises to be used by the Water Department for the development of an additional well field; and for the purpose of acquiring said land the sum of One Hundred Forty-four Thousand, Eight Hundred (\$144,800.00) Dollars be raised and appropriated; and to meet said appropriation that the Treasurer, with the approval of the Selectmen, be, and hereby is, authorized and directed to borrow at one time, or from time to time, the sum of One Hundred Forty-four Thousand, Eight Hundred (\$144,800.00) Dollars and to issue and sell, as one issue or from time to time as two or more separate issued, serial bonds or notes of the Town aggregating One Hundred Forty-four Thousand, Eight Hundred (\$144,800.00) Dollars in principal amount; and that each issue of said bonds or notes shall be issued and sold in accordance with the applicable provisions of Chapter 44 of the General Laws, shall be in such form, shall bear such dates, shall mature at such times and shall bear such rates of interest as the Treasurer, with the approval of the Selectmen, shall determine, but each issue of said bonds or notes shall be a separate loan which shall be paid in not more than five (5) years from the date thereof.

Not Finance Committee approved.

A motion was made and seconded to reconsider Article 19, but the motion was defeated when put to a vote.

ARTICLE 20. Voted to dismiss this article relative to a cemetery building.

ARTICLE 21. Voted unanimously that the sum of \$10,012.04 be appropriated from the unexpended and unencumbered balance of the amount appropriated under Article 1 of the Special Town Meeting held on November 28, 1967 (construction of Elementary School) to defray the additional costs and expenses incurred in the construction of the new Westford Academy.

Finance Committee approved.

ARTICLE 22. Voted to dismiss this Article which was included as Item 92 under Article 4.

ARTICLE 23. Voted by a majority that the Selectmen be, and they hereby are authorized, in the name and behalf of the Town, to transfer to the Commonwealth of Massachusetts, through its Department of Public Works, all right, title, interest, claim and demand which the Town has or ought to have, in and to the vehicular bridge, being Bridge No. W-26-10 and being identified as Railroad No. 7.58, said bridge being a continuation and extension of the public way known as Graniteville Road in the Town of Westford, providing vehicular passage for the public over the tracks of the Boston and Maine Railroad, all as authorized by Chapter 634 of the Acts of 1971.

Finance Committee approved.

ARTICLE 24. Voted unanimously that the Board of Selectmen be, and they hereby are authorized to acquire by purchase, eminent domain or otherwise, all or any portion of the land shown on a plan entitled "Plan of Building Lots in Westford, Mass., belonging to E.E. Varnum, January, 1903, Smith & Brooks, Civil Eng'rs", which plan is recorded with Middlesex North District Registry of Deeds, Plan Book 19, Plan 41, said premises being situated near the Arch Bridge in Graniteville and to be managed and controlled by the Conservation Commission for the promotion and development of the natural resources of and for the protection of water shed resources of the Town; and for the purpose of acquiring said land and to defray the cost of a survey of the same, that the unexpended and unencumbered balance of the amount appropriated under Article 4 of the Special Town Meeting held on January 21, 1975 be appropriated.

Finance Committee approved.

ARTICLE 25. Voted unanimously that the sum of One Hundred Sixty-Three Thousand Five Hundred Seventy (\$163,570.00) Dollars, representing

the unexpended and unencumbered balance of the amount appropriated under Line Item 141A of Article 4 of the Warrant for the Annual Meeting of 1975 be transferred to a special account to be entitled "Reserved for Salary Negotiations".

Finance Committee approved.

ARTICLE 26. Voted unanimously that the Board of Selectmen be, and they hereby are, authorized and directed to appoint a committee of seven (7) members to be known as the Roudenbush Community Center Committee, whose function and duty shall be to exercise the care, custody, control and supervision of the Roudenbush Community Center. Said Committee may make suitable rules and regulations for the management and use of said Center and, subject to appropriation therefor, may appoint such clerks and other employees as it may require. When said committee is first established three (3) members shall be appointed for terms of three (3) years each, two (2) members shall be appointed for terms of two (2) years each and one (1) member shall be appointed for the term of one (1) year, and their successors shall be appointed for terms of three (3) years each. To the extent practicable one of these members shall be a member of the Recreation Commission, but if no member of the Recreation Commission is willing to accept such appointment, the Selectmen may appoint some other person to fill that position. A vacancy occurring other than by expiration of term shall be filled in the same manner as an original appointment.

Finance Committee approved.

ARTICLE 28. Voted unanimously that the sum of Twelve Thousand Eight-Hundred Fifty (\$12,850.00) Dollars be raised and appropriated to defray the costs and expenses of the Roudenbush Community Center Committee appointed under Article 26 of this Warrant.

Finance Committee approved.

ARTICLE 29. Voted unanimously that the Board of Selectmen be, and they hereby are, authorized to install street lights on the following numbered poles:

Flushing Pond Road	#3 & #8
Groton Rd. & Flushing Pond Rd.	#33/55X
Oak Hill Road	#12
Moore Road	#3 & #6
Plain Road	#7, #12, & #18
Stony Brook Road	#51, #68/66 & #70
Nutting Lane	#218-2/1
Dunstable Road	#9
Jefferson Road	#197/5, #7, #197/10, #197/12
Griffin Road	#32/15
Carlisle Road	#9/99 & #94

Main Street	#112, #115, #116, & #119
Edwards Avenue	#3
Lake Shore Drive South	#11
Littleton Road	#75
Nabnassett Street	#83/18 & #83/20

Motion made and seconded and voted to adjourn the meeting at this point until August 17 at 7:30 P.M. at the Abbot Middle School when action will be taken on the last Article of the Warrant regarding the amount to be used to help reduce the tax rate, from unappropriated available funds in the Treasury.

A true record: ATTEST

Enid F. Vaughn
Town Clerk

SPECIAL TOWN MEETING - MAY 8, 1976

At a legal meeting of the inhabitants of the Town of Westford qualified by law to vote in Town Affairs, held at the Abbot Middle School on Saturday, May 8, 1976 at 2:00 P.M., the following business was transacted:

Election officers, using voting lists acted as tellers at the door.

William Kavanagh, Moderator, called the meeting to order and declared the presence of a quorum with the tellers reporting 298 present.

ARTICLE 1. Voted unanimously that the Board of Selectmen be, and they are hereby authorized and directed to appoint a Committee of five (5) members whose function and duty shall be to investigate the advisability of establishing the position of Exectuve Secretary for a term of one (1) or three (3) years, as provided in Section 23A of Chapter 41 of the General Laws.

ARTICLE 2. Voted unanimously that the sum of Three Hundred (\$300.00) Dollars be appropriated from unappropriated available funds in the Treasury, to defray the Town's share of the Retired Senior Volunteer Program, said sum to be expended under the supervision of the Council on Aging. (Finance Committee approved)

ARTICLE 3. Voted unanimously that the sum of Twenty-One Hundred (\$2,100.00) Dollars be appropriated from unappropriated available funds in the Treasury, to defray the operating and maintenance expenses of the Police/Fire Station for the balance of the current fiscal year.

Finance Committee approved.

ARTICLE 4. Voted unanimously that the sum of \$24,000.00 be appropriated from unappropriated available funds in the Treasury, to defray the additional costs of Blue Cross/Blue Shield premiums for the balance of the current fiscal year.

Finance Committee approved.

ARTICLE 5. Voted that the sum of Three Hundred (\$300.00) Dollars be appropriated from unappropriated available funds in the Treasury to defray the costs and expenses of the Local Growth Policy Committee established under and according to the requirements of Chapter 807 of the Acts of 1975.

Finance Committee approved.

ARTICLE 6. Voted unanimously that the sum of Thirty-Nine Hundred (\$3,900.00) Dollars be appropriated from unappropriated available funds in the Treasury, for the purchase of a used fire truck, said purchase to be made under the supervision of the Fire Chief.

Finance Committee approved.

ARTICLE 7. Voted unanimously that the Town amend its Zoning By-Law (ARTICLE XII) by adding after SECTION 1. The following new section, entitled "SECTION 1A. DEFINITIONS":

DEFINITIONS

A. General - For the purpose of this By-Law, certain terms and words shall have the following meaning. The words "used" or "occupied" include the words "designed", "arranged", "intended", or "offered" to be used or occupied; the words "building", "structure", "lot", "land" or "premises" shall be construed as though followed by the words "or any portion thereof" and the word "shall" is always mandatory and not merely directory. If any word in this By-Law is not so defined or is not hereafter defined it shall have its ordinary dictionary meaning.

Alteration - Any construction, reconstruction or other action resulting in a change in the height, number of stories, size or location of a structure.

Basement - A portion of a building, partly below grade, which has more than one-half of its height, measured from finished floor to finished ceiling, above the average finished grade of the ground adjoining the building. A basement is not considered a story unless its ceiling is 4 feet or more above the finished grade.

Board - The Board of Appeals of the Town of Westford.

Building - A combination of any materials, whether portable or fixed, having a roof, to form a structure for the shelter of persons, animals, or property. The word "roof" shall include an awning or any similar covering, whether or not permanent in nature.

Building, Accessory - A detached building, the use of which is customarily incidental and subordinate to that of the principal building, and which is located on the same lot as that occupied by the principal building.

Building Area - The aggregate of the maximum horizontal cross section area of all buildings on a lot exclusive of cornices, eaves, gutters, chimneys, unenclosed porches, bay windows, balconies and terraces,

expressed as a percentage of total lot area.

Building Attached - A building having any portion of one or more walls in common with adjoining buildings.

Building Principal - A building in which is conducted the principal use of the lot on which it is located.

Cellar - A portion of a building partly or entirely below grade, which has more than one-half of its height measured from finished floor to finished ceiling, below the average established finished grade of the ground adjoining the building. A cellar is not deemed a story.

Certificate of Use and Occupancy - A written form signed by the Building Inspector certifying that the stated and described use, structure and or lot conforms with this By-Law or, in the case of an appeal, with the written instructions of the Board.

Community Facility - A building and lot used and operated by a public or other non-profit organization.

Dwelling - A privately or publicly owned permanent structure containing dwelling units. The terms "one family" or "two-family" shall not include hotel, lodging house, hospital, membership club, trailer or dormitory.

Dwelling Unit - One or more living and sleeping rooms providing complete living facilities for the use of one or more individuals constituting a single housekeeping unit, with permanent provisions for living, sleeping, eating, cooking and sanitation.

Essential Services - Services and appurtenant equipment and installations provided by public utility or governmental agencies through underground or overhead gas, electrical, sewage, drainage or water distribution or collection systems. Specifically excluded from this definition are buildings or overhead transmission towers.

Family - One or more persons, including domestic employees, occupying a dwelling unit and living as a single nonprofit housekeeping unit.

Floor Area, Gross - The sum of the gross horizontal area of the several floors of a building and its accessory buildings on the same lot, measured from the exterior faces of the walls. It does not include cellars, unenclosed porches or attics not used for human occupancy.

Garage - A building or structure or a portion thereof, in which a motor vehicle containing a flammable fluid or other propellant in its fuel storage tank, is stored, housed, kept, repaired or serviced. This does not include a new car sales room.

Grade - With reference to a building or structure, the average elevation of the ground adjoining the building or structure on all sides.

Home Occupation - A non-residential accessory activity carried on by the permanent resident of a dwelling.

Height - The vertical distance from the adjacent ground to the top of the structure or the highest roof beams of a flat roof, the deck of a mansard roof or the mean level of the highest gable or slope of a hip roof.

Hospital - A building used for the diagnosis, treatment or other care of human ailments, including a sanitarium, clinic, rest-home and convalescent home.

Hotel - A building or any part of a building containing rooming units without individual cooking facilities for transient occupancy and having a common entrance or entrances including an inn, motel, inn and tourist court, but not including a boarding house, lodging house or rooming house.

Junk - Any worn out, cast off, or discarded articles or material which is ready for destruction or has been collected or stored for salvage or conversion to some use. Any article or material which unaltered or unchanged and without further reconditioning can be used for its original purpose as readily as when new shall not be considered junk.

Junk Yard - The use of more than 600 square feet of the area of any lot for the storage, keeping or abandonment of junk.

Light Manufacturing - Shall be construed to mean manufacturing employing only electric or other substantially inoffensive motive power or utilizing hand labor and using water substantially for cooling, drinking, domestic wastes or similar limited uses.

Loading Space - An off-street space at least 12 ft. in width, 50 ft. in length and with a vertical clearance of at least 14 ft., having an area of not less than 600 sq. ft. plus access and maneuvering space necessary for loading and unloading of goods and materials from one vehicle at a time.

Lodging House - A building containing lodging units.

Lodging Unit - One or more rooms for the transient use of one or more individuals not living as a single housekeeping unit and not having cooking facilities. A "Lodging Unit" shall include rooms in boarding houses, lodging houses or rooming houses.

Lot - An area or parcel of land, not including any area in any lake or great pond, shown as a separate and distinct lot on a plan or by other means recorded as such in the Middlesex County North District Registry of Deeds or registered as such in the Middlesex County Land Court, or a combination of such lots sufficient in size to meet the requirements of this By-Law.

Lot, Corner - A lot at the point of intersection of and abutting on two or more intersection streets, the interior angle of intersection of the street lot lines, or in case of a curved street, extended lot lines, being not more than 135 degrees.

Lot Depth - The mean horizontal distance between the front lot line and the rear lot line.

Lot Frontage - The horizontal distance measured along the front lot line between the points of intersection of the side lot lines with the front lot line.

Lot Line, Front - The property line dividing a lot from a street right-of-way over all of which line there is access to said street or way.

Lot Line, Rear - The lot line or the point in the case of a triangular lot opposite from the front lot line.

Lot Line, Side - Any lot line not a front or rear lot line.

Mall - A walk-way connecting two or more commercial buildings.

Membership Club - A social, sports or fraternal association or organization which is used exclusively by members and their guests and is not conducted as a gainful business.

Open Space - The space on a lot unoccupied by buildings, unobstructed by any man-made object to the sky, not devoted to streets, driveways, or off-street parking or loading spaces and expressed as a percentage of total lot area.

Owner - Any person having vested legal or equitable interest in the use, structure or lot in question or his duly authorized agent, lessee or attorney.

Parking Space - An off-street space at least 10 ft. in width and 20 ft. in length on its shortest side having an area of not less than 200 sq. ft., plus access and maneuvering space, whether inside or outside a structure for exclusive use as a parking stall for one motor vehicle. In an industrial zone the parking space may be 18 ft. in length on the shortest side and 9 ft. in width.

Power Plant - Structure and the appurtenant fixtures used for generating energy for public consumption.

Premises - Land and structures, if any, thereon.

Repair - Any construction which replaces materials and does not change the height, number of stories, size, use or location of a structure.

Service Station - A building or part thereof one of the principal activities of which is the selling of gasoline, oil and related products for motor vehicles.

Story - The portion of a building which is between one floor level and the next higher floor level or the roof. If a mezzanine floor area exceeds one-third of the area of the floor immediately below, it shall be deemed to be a story. A basement shall be deemed to be a story when its ceiling is 4 or more feet above the finished grade. A cellar shall not be deemed to be a story. An attic shall not be deemed to be a story if unfinished and without human occupancy.

Structure - A combination of materials assembled at a fixed location to give support or shelter such as a building, bridge, trestle, tower, framework, retaining wall, tank, tunnel, tent, stadium, reviewing stand, platform, shelters, piers, wharves, bin, fence, sign or the like.

Trailer - Any vehicle which is designed or constructed to be permanently or temporarily portable, and is arranged, intended, designed, or used for hauling, sleeping, eating or business, or is a place in which persons may congregate including a mobile home, house trailer or camper, or utility trailer.

Use, Accessory - A use incidental and subordinate to the principal use of a structure or lot, or a use not the principal use which is located on the same lot as the principal structure. Accessory use by area of the structure. Accessory use by area shall be interpreted not to exceed 30 percent of the gross floor area of the structure, excluding attic, garage and basement or of the lot on which the structure is located.

Use, Principal - The main or primary purpose for which a structure or lot is designed, arranged, or intended, or for which it may be used, occupied or maintained under this By-Law.

Use, Substantially Different - A use not indicated as a use of right under the same item in the Table of Use Regulations as the use first considered or being compared to.

Yard - A portion of a lot, upon which the principal building is situated, unobstructed artificially from the ground to the sky, except as otherwise provided herein.

Yard, Front - A space extending for the full width of the lot between the front line of the nearest building wall extended to the side lot lines and the front of lot line. Any lot 10,000 square feet or less shall have only one (1) front yard.

Yard, Rear - A space unoccupied, except by an accessory structure or accessory use as herein permitted, extending for the full width lot between the rear line of the building wall extended to the side lot lines and the rear lot line.

Yard, Side - An unoccupied space extending for the full length of a building between the nearest building wall and the side lot line.

SIGN DEFINITIONS

1. SIGN means any letter, word, symbol, drawing, picture, design, device, article and object that advertises, calls attention to, or indicates any premises, person or activity, whatever the nature of the material and manner of composition or construction, when the same is placed out of doors in view of the general public or placed indoors for exterior observance, except temporary indoor paper signs, advertising sales, promotions or special events.
2. DISPLAY SURFACE means the total plane area available on the sign for the purpose of displaying a message.
3. SIGN STRUCTURE means the supports, uprights, braces and framework of the sign.
4. ERECTED means attached, built, constructed, painted, reconstructed, altered or moved. Erected shall not mean repainted, cleaned, repaired or maintained, except where a structural change is made.
5. PROJECTION means the distance a sign extends beyond the building line.

6. WALL SIGN means any sign attached to or erected against the wall of a building or structure, or a sign that is an integral part of the building or structure, with the exposed face of the sign in a plane parallel to the plane of said wall, building or structure which does not project more than one (1) foot from the face of the structure.
7. FREESTANDING POLE AND GROUND SIGN means any sign that shall have its support by wood, steel columns, pipes, angle iron framing, or any other material or combination of materials independent of any building or structure.
8. ROOF SIGN means any sign attached to roof structure of a building.
9. INDIVIDUAL LETTER SIGN means any sign made up of separate self-contained letters.
10. PROJECTING SIGN means any sign other than a wall sign suspended from or supported by a building and projecting out therefrom.
11. MARQUEE SIGN means any sign which is attached to a marquee.
12. TEMPORARY SIGN means any sign intended to be used for a period of time not in excess of six (6) months.
13. DIRECTIONAL SIGNS AND DIRECTORIES means any sign erected near a traveled way providing indication of the direction of a residence, business or industry, and/or the listing of the occupants of the building.
14. COMBINATION SIGN means any sign which combines the characteristics of two or more types of signs, as defined in paragraphs 6 through 13 above. Each portion of a combination sign shall be subject to the regulations for that type of sign.
15. ELECTRIC SIGN means any sign which has characters, letters, figures, designs, faces, backgrounds, or outlines illuminated by incandescent or fluorescent lamps or luminous tubes.
16. FORM SIGN means any sign constructed in three dimensions to represent an object.

ARTICLE 8. Voted unanimously that the Town amend its Zoning By-Law (ARTICLE XIII) by striking, in its entirety, Paragraph 10 of Section 3. entitled "SIGNS", and inserting in place thereof the following new Paragraph 10:

SIGNS

A. PERMITS REQUIRED

- a. No sign shall hereafter be erected or maintained except as provided by this By-Law, and after a permit has been issued by the Board of Selectmen. No permit shall be withheld if all applicable requirements of this Zoning By-Law have been complied with.
- b. Application for a sign permit shall be made in writing upon forms furnished by the Board of Selectmen. Such application shall contain the location by street number of the proposed sign, the name and address of the owner of the premises where the sign is to be located, the name and address of the owner of the sign, the name and address of the sign contractor or erector, if any, and a scale drawing showing the construction the method of installation or support, colors, dimensions and position of the sign method of illumination, and such other relevant information as may be requested.
- c. A sign permit fee shall be paid to the Town for each permit in accordance with the schedule established by the Board of Selectmen.
- d. All signs erected under this By-Law shall be erected in the exact location and manner described in the permit. The permit number shall be clearly visible on the sign.
- e. NO PERMIT is required for a sign in a residential district erected in accordance with the provisions of paragraph G1 of this By-Law.
- f. Any sign legally erected before the date of the Town Meeting approving this zoning By-Law shall be exempt from the requirements of this By-Law. The exemption herein granted shall terminate with respect to any sign which (1) shall have been abandoned; (2) advertises or calls attention to any products, businesses, or activities which are no longer carried on or sold, whether generally or at the particular premises; (3) shall not have been repaired or properly maintained within sixty (60) days after notice to that effect has been given by the Building Inspector; (4) has been rebuilt or relocated without a permit granted under this By-Law subsequent to the date of the Town Meeting approving this zoning By-Law.

- g. A sign permit shall become null and void if the work for which the permit was issued has not been completed within a period of six (6) months from the date of the permit, provided, however, the Board of Selectmen may, in its discretion, issue extensions covering a period not to exceed one year from the date of issue of the original permit. The applicant shall notify the Building Inspector of completion of work under a permit within ten (10) days of completion.
- h. No permit is required for any sign erected or required by the Town or by the Commonwealth of Massachusetts or by the United States, or any subdivision or agency thereof, or for any sign intended solely for the protection of life or property.
- i. The Building Inspector shall inspect every sign within thirty (30) days after it is erected and shall report to the Board of Selectmen that said sign has been erected properly and in accordance with the provisions of this By-Law and any other applicable law.
- j. If no sign permit has been denied within sixty (60) days after application therefor has been made, it shall be deemed to be approved.
- k. A temporary sign which does not exceed twelve (12) square feet in area and which advertises the sale of services or products shall be permitted for a period not to exceed fourteen (14) days.

B. ELECTRIC SIGNS

- a. Electric signs are not permitted within residential districts.
- b. No red or green or other colored lights shall be used on any sign if, in the opinion of the Board of Selectmen, such light would create a driving hazard.
- c. No sign may be illuminated more than thirty (30) minutes after closing of any store or business, or thirty (30) minutes after working hours in an industrial building, except sign identifying public buildings. Provided, however, the Selectmen in granting a permit may for good cause shown, extend the time during which a sign may be illuminated.
- d. Internally illuminated signs, luminous signs, and signs illuminated from an external source directed solely toward said sign are the only permitted methods of illumination.

The light from any sign shall be so shaded, shielded, or directed, or shall be maintained at a sufficiently low level of intensity and brightness that it shall not adversely affect neighboring premises or the safe vision of operators of vehicles moving on public ways. Only white lights shall be used for external illumination of a sign.

C. MOVING SIGNS

- a. Swinging signs, flashing signs, revolving signs and signs consisting of pennants, ribbons, streamers, spinners, strings of light bulbs, revolving beacons, searchlights, animated signs, and signs illuminated to create the illusion of motion are prohibited.

D. NON PROFIT ORGANIZATIONS

- a. The Board of Selectmen may waive any requirement or regulation pertaining to any sign for any non-profit organization which they deem will not be detrimental to the neighborhood.

E. INSTALLATION

- a. No sign shall be erected so as to obstruct any fire escape, window, door or other opening, or so as to prevent free passage from one part of a roof to any other part thereof. No sign shall be attached in any manner to a fire escape, or shall be so placed to interfere with an opening which is required for ventilation.
- b. No exposed, uninsulated parts of an electrical sign shall be permitted.
- c. No sign shall be erected that shall in any way create a traffic hazard, nor shall it in any way obscure or confuse traffic control.
- d. No sign, or sign structure, shall project or extend over a public way (including sidewalks).
- e. Letters, figures, characters or representations in cutout or irregular form, maintained in conjunction with, attached to, or superimposed upon any sign, shall be safely and securely built or attached to the sign structure.
- f. Signs shall be designed, constructed and erected in accordance with the Building Code of the Town.

- g. No sign shall be posted or attached to utility poles, trees nor attached to any parapet.

F. MAINTENANCE

- a. Every sign shall be maintained by the owner in a clean, sanitary condition and in good repair. In addition, every freestanding pole or ground sign shall be kept free and clear of all obnoxious substances, rubbish and weeds.

G. REGULATIONS AND RESTRICTIONS

Regulations and restrictions set forth in this paragraph shall apply to each sign in the zoning district in which it is erected.

1. Residential Districts

Except for the following, no other signs shall be permitted.

- a. One wall sign or freestanding pole or ground sign which does not exceed two (2) square feet in area, having the name of the occupant or the designation of any authorized occupation permitted in the District, or both shall be permitted.
- b. One wall sign, freestanding pole or ground sign, or temporary sign, which does not exceed six (6) square feet in area, advertising the rental, lease or sale of the premises shall be permitted, provided however, such sign shall be removed within the seven (7) days of the rental, lease or sale of the premises.
- c. Temporary signs not exceeding six (6) square feet in area may be erected to warn against contagious diseases, to warn against danger, or to insure silence where serious illness exists.

2. Commercial Districts

- a. No sign shall be allowed other than one wall sign, individual letter sign, roof sign, or projecting sign affixed to a building for each store except as in paragraph "2c" following, or as otherwise permitted in this section. No sign shall project above the highest line of the roof or building; provided, however, that if the sign is attached to a wall having a parapet extending above the highest line of such roof, then the sign may reach but may not project above the top of the parapet wall.

A wall sign, individual letter sign, or roof sign shall not exceed six (6) feet overall in height. A wall sign or individual letter sign on the exterior wall of the first floor of a building shall not exceed an area of 1.5 square foot of each lineal foot of the front store wall. No such sign shall exceed forty (40) feet overall in width or extend beyond the full width of the front store wall. The length of signs of stores occupying other than the first floor of a building shall not exceed six (6) feet.

- b. Projecting sign shall not project more than six (6) feet and shall not contain more than twenty-four square feet of exposed area.
- c. There shall be no more than one exterior sign for each business unit except that if the business unit has a direct entrance into the store in a wall other than the store front, there may be a secondary sign affixed to such wall, and if the store has a wall, other than the store front that faces upon a street or parking area, there may be a secondary sign affixed to such wall whether or not such wall contains an entrance to the store; provided, however, that no store shall have more than two (2) secondary signs in any event. The exposed area of each of the secondary signs shall not exceed six (6) square feet. In addition to the foregoing sign or signs, there may be one directory of the occupants or tenants of the building affixed to the exterior wall of the building at each entrance to the building or free standing elsewhere on the premises. Such directory shall not exceed an area determined on the basis of two (2) square foot for each occupant or tenant of the building.
- d. Any business may divide the one exterior sign affixed to the front wall of the building, to which they are entitled as hereinabove provided, into separate signs affixed to and parallel to such wall and indicating the separate operations or departments of the business, provided, however, that the total of the width of the separate signs shall not exceed the maximum width permitted under this By-Law for a single exterior sign on such wall.
- e. The Board of Selectmen may permit a single, freestanding pole sign provided such sign shall not exceed an area of one-half (1/2) the maximum area of the wall sign, individual letter sign, or roof sign permitted for the appli-

cant's store or business under Sub-section a. of this section nor fifteen (15) feet in overall height if, in its discretion, usual circumstances such as landscaping, land contours, building setback or building design preclude effective use of otherwise permitted signs.

- f. The standard type of gasoline pump bearing thereon in usual size and form, the name or type of gasoline and the price thereof shall not be deemed to be a sign under this By-Law.
- g. During construction of a new building, a freestanding pole or ground sign may be erected on the premises to identify the building, the owner, the contractor, the architect, or the engineers, provided such sign shall not exceed thirty-two (32) square feet in area or ten (10) feet in width or height. Each sign shall be removed within seven (7) days of issuance of an occupancy permit.
- h. In addition to signs otherwise permitted, one wall sign, freestanding pole or ground sign, or temporary sign not exceeding twelve (12) square feet in area, advertising the rental, lease, or sale of the premises shall be permitted provided, however, such sign shall be removed within seven (7) days of the rental, lease or sale of all the premises.

3. Industrial Districts

- a. All signs permitted under Section 7, paragraph g2, shall be permitted in an Industrial District subject to all the provisions and restrictions set forth in said Section 7, paragraph g2, provided, however, that in any Industrial District the sign permitted under Section 7, paragraph g2 (h) shall be permitted of a size not to exceed 32 sq. ft.
- b. A projecting sign shall not project more than six (6) ft. and shall not have an exposed area of more than four (4) square feet. One projecting sign shall be allowed per doorway.

ARTICLE 9. This article was unanimously defeated relative to amending the Zoning By-Law to include Cluster Residential Development.

ARTICLE 10. Voted unanimously that the Town amend its Zoning By-Law (ARTICLE XII) by striking, in its entirety, the present SECTION 6 entitled "NON-CONFORMING USES", and substituting in place

thereof the following new SECTION 6 entitled "NON-CONFORMING USES, STRUCTURES AND LOTS":

NON-CONFORMING USES, STRUCTURES AND LOTS

- a. Non-conformity by Initial Enactment or Amendment. The provisions of this section apply to non-conforming uses, structures, except signs, and lots as created by the initial enactment of this By-Law or by any subsequent amendment thereto.
- b. Extension and Alteration.
 1. Any non-conforming use, except for agricultural, horticulture, or floriculture, of any open space on a lot outside a structure shall not be extended more than 50 percent of the area occupied by the non-conforming use or more than 2 acres, whichever is the lesser.
 2. Any non-conforming principal or accessory use of a structure may be extended but not by more than 50% of the area of the non-conforming use area, which existed just prior to the date of the adoption of the By-Law by the Town meeting.
 3. Any non-conforming structure may be altered or enlarged and the use extended throughout the altered portion, but only if such extension shall not exceed 50% of the first floor area of such structure, provided that any resultant alteration shall not cause the structure to violate the maximum building areas and yard regulations of the district in which it is located.
- c. Residential Lot of Record. Any lot shown on a deed or a plan approved by the Planning Board or endorsed by the Planning Board with the words "approval under the Subdivision Control Law not required" or words of similar import, which complies (at the time of recording, or such endorsement, whichever is earlier) with the minimum area frontage, width and depth requirements, if any, of the By-Law then in effect, may be built upon for one-family detached residential use.
- d. Change.
 1. Any non-conforming use of a structure may be changed to another non-conforming use, provided, the changed use is not a substantially different one.

2. Any non-conforming use which has been once changed to a permitted use shall not again be changed to a non-conforming use.
 3. Any non-conforming lot which has come into conformity shall not again be changed to a non-conforming lot.
- e. Restoration. Any non-conforming structure damaged or destroyed by fire or other casualty may be rebuilt and occupied within two years of such damage or destruction but only if in accordance with the exterior dimensions of the structure which existed just prior to such damage or destruction, together with the expansion up to the limits permitted under Section 9, b3.
- f. Abandonment or Non-Use.
1. Any non-conforming use of a conforming structure and lot which has been abandoned or not used for a continuous period of one year or more shall not be used again except for a conforming use, provided however, that in the case of a commercial or industrial non-conforming use not used by reason of the death of a principal, the period of limitation shall be 2 years.
 2. Any non-conforming structure which has been abandoned or not used for a continuous period of three years or more shall not be used except for a conforming use and as a conforming structure.
- g. Moving. Any non-conforming structure shall not be removed to any other location on the lot or any other lot unless every portion of such structure, the use thereof, and the lot shall be conforming.
- h. Unsafe Structure. Any structure determined by the Building Inspector to be unsafe may be restored to a safe condition provided such work on any non-conforming structure shall not place it in greater non-conformity.

ARTICLE 11. Voted unanimously that the sum of Twelve Hundred (\$1,200.00) Dollars be appropriated from unappropriated available funds in the Treasury, to defray the expenses of the Fire Department for the balance of the current fiscal year.

Not Finance Committee approved.

ARTICLE 12. Voted by 287 Yes and 5 No that the Board of Selectmen be, and they hereby are authorized, in the name and behalf of the Town, to acquire by purchase, eminent domain, or otherwise, a certain parcel of land situated northerly of, but not adjacent to, Nutting Road, containing approximately twenty-three (23) acres, and being shown as Parcel 254A on the Assessors Map C6 filed in the office of the Board of Assessors, said premises to be used by the Water Department as an addition to the well field adjacent to said land; and for the purpose of acquiring said land, and having a survey of the same, that the sum of Five Hundred (\$500.00) Dollars be appropriated from unappropriated available funds in the Treasury.

Not Finance Committee approved.

ARTICLE 13. Voted to dismiss this article as it was included in article of Annual Town Meeting warrant.

ARTICLE 14. Voted unanimously that the Selectmen be, and they hereby are authorized to appoint a Committee of five (5) members whose function and duty shall be to study the future needs of the Town for additional office space in the Town Hall.

ARTICLE 15. Defeated by a vote of 133 Yes and 137 No that the sum of Fifteen Hundred (\$1,500.00) Dollars be appropriated from unappropriated available funds in the Treasury, to defray the additional expenses of the Wire Inspector for the balance of the current fiscal year.

Not Finance Committee approved.

ARTICLE 16. Voted unanimously that the sum of Nine Hundred Eighty-Seven and 50/100 (\$987.50) Dollars be appropriated from unappropriated available funds in the Treasury, to defray the Town's share of the cost of granite monuments to be set under the supervision of the County Engineering Department to marke the new boundary line between the towns of Chelmsford and Westford as established by Chapter 646 of the Acts of 1975.

Not Finance Committee approved.

A true record: ATTEST

Enid F. Vaughn
Town Clerk

SPECIAL TOWN MEETING--JUNE 22, 1976

At a legal meeting of the inhabitants of the Town of Westford qualified by law to vote in Town Affairs, held at the Abbot Middle School on Tuesday, June 22, 1976 at 7:30 P.M., the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors.

William Kavanagh, Jr., Town Moderator, called the meeting to order and declared the presence of a quorum, there being an attendance of 903.

ARTICLE 1. Voted unanimously that the sum of \$2,060.25 be appropriated from unappropriated available funds in the Treasury to defray the additional expenses of the following named Inspectors for the balance of the current fiscal year.

Wire Inspector	\$1,360.25
Gas Inspector	-0-
Plumbing Inspector	700.00

Finance Committee approved.

ARTICLE 2. Voted that the sum of \$19,004.00 be raised and appropriated for the purchase of a new truck for the Highway Department
Not Finance Committee approved.

ARTICLE 3. Voted that the sum of \$806.00 be raised and appropriated for the salaries and wages of the Dog Officer for the fiscal year commencing July 1, 1976, said sum to be in addition to the amount appropriated for the Dog Officer under Article 4 of the Warrant for the Annual Meeting held on May 8, 1976.

Finance Committee approved.

ARTICLE 4. Voted that the sum of \$35,900.00 be raised and appropriated for the maintenance and operation of the Sanitary Land Fill and that the additional sum of \$15,000.00 be raised and appropriated for the purchase, construction, or installation of various improvements to be made at the Sanitary Land Fill as required by the Commonwealth.

ARTICLE 5. Voted that the sum of \$1,000.00 be raised and appropriated for the purchase and installation of a heating system for the Forge Village Fire Station.

Finance Committee approved.

ARTICLE 6. Voted unanimously that the Board of Selectmen be and hereby are authorized to acquire by purchase, eminent domain, or otherwise, two lots of land situated on Keyes Road and Keyes Pond, being shown as Lots 5 and 6 on a plan recorded with Middlesex North District Registry of Deeds, Plan Book 52, Plan 61, said premises to be managed and controlled by the Conservation Commission for the purpose of promoting and developing the natural resources of the Town under the provisions of G.L. (Ter.Ed.), Chapter 40, Section 8C as the same now is or may hereafter be amended, and for the purpose of acquiring said land that the sum of \$1.00 be raised and appropriated.

Finance Committee approved.

ARTICLE 7. Voted unanimously that the Board of Selectmen be and hereby are authorized to appoint a Committee of five (5) members whose function shall be to supervise the site development of the Parker Village Recreational Area.

ARTICLE 8. Voted to dismiss this article pertaining to the amending of the swimming pool by-law.

ARTICLE 9. Voted as amended that the sum of \$85,090.00 be raised and appropriated for the construction and/or improvement of Town Roads as requested by the Selectmen; and to meet said appropriation that the sum of \$85,090.00 be appropriated from the proceeds received or to be received from the Commonwealth under Chapter 765 of the Acts of 1972, provided that no funds involved hereunder shall be used on the construction of Lowell Road.

Not Finance Committee approved.

ARTICLE 10. Defeated with only 374 voting Yes and 507 voting No that the present Zoning By-Law and present Zoning Map be amended by striking, in its entirety, the present Zoning By-Law and by striking, in its entirety, the present Zoning Map, and substituting, in place thereof, a new Zoning By-Law and a new Zoning Map, both of which are herewith filed with the Town Clerk under this Article and Motion; the new Zoning By-Law, consisting of Twenty-seven numbered pages, is entitled "Town of Westford, Massachusetts, Zoning By-Laws, May, 1976" and the new Zoning Map, identifying the various zoning districts and the location and boundaries thereof, dated June, 1976, is entitled "Zoning Map of the Town of Westford, Massachusetts".

Voted to dissolve the meeting.

A true record, ATTEST:

Enid F. Vaughn
Town Clerk

SPECIAL TOWN MEETING - AUGUST 17, 1976

At a legal meeting of the inhabitants of the Town of Westford qualified by law to vote in Town Affairs, held at the Abbot Middle School on Tuesday, August 17, 1976 at 7:30 P.M., the following business was transacted:

Election Officers, using voting lists, acted as tellers at the doors.

William Kavanagh, Moderator, called the meeting to order and declared the presence of a quorum.

ARTICLE 1. Voted unanimously that the sum of One Hundred Eighty-Seven Thousand, Nine Hundred Eighty-Two (\$187,982.00) Dollars be raised and appropriated to fund the professional staff salaries of the School Department for the current fiscal year, said sum to be in addition to the amount appropriated for the School Department under Article 4 of the Warrant for the Annual Town Meeting held on May 8, 1976.

Finance Committee approved.

ARTICLE 2. Voted that the sum of Sixty-Six Thousand Three Hundred Fifty (\$66,350.00) Dollars be raised and appropriated for repairs to and the improvement of the Westford Academy septic system.

Finance Committee approved.

ARTICLE 3. Voted that the sum of Eleven Thousand Three Hundred Eighty-Two and 08/100 (\$11,382.08) Dollars be raised and appropriated to defray the following additional expenses of the Highway Department for the current fiscal year, said sum to be in addition to the amount appropriated for the Highway Department under Article 4 of the Warrant for the Annual Town Meeting held on May 8, 1976:

Highway	\$10,481.56
Parks	<u>900.53</u>
Total	\$11,382.08

Finance Committee approved.

ARTICLE 4. Voted unanimously that the sum of Twenty-Two Hundred Seventeen and 25/100 (\$2,217.25) Dollars be raised and appropriated for the payment of the following unpaid bills of the previous year:

<u>Vendor</u>	<u>Account</u>	<u>Amount</u>
Beacon Publishing Co.	Planning Board	\$1,777.90
Murphy, Lamere & Murphy	Selectmen's Expense	220.00
Lowell Sun	Lic. Exp./Legal Ads	108.50

<u>Vendor</u>	<u>Account</u>	<u>Amount</u>
New England Telephone	Treas-Coll. Expense	\$ 43.47
Town of Westford Water Dept.	Recreation Comm.	9.25
Mass. Electric Co.	Recreation Comm.	58.13

Finance Committee Approved.

ARTICLE 5. This motion was amended as to the amount and then voted unanimously that to reduce the rax rate for the fixcal year ending June 30, 1977, the sum of \$334,802.00 be appropriated from unappropriated available funds in the Treasury, to be deducted by the Assessors under the provisions of Section 23 of Chapter 59 of the General Laws, as amended, from the amount required to assessed by them.

The motion was made and seconded at this time to dissolve the meeting and so voted.

Following the special meeting the motion was made and seconded and voted unanimously to dismiss Article 30 of the Annual Town Meeting of May 8, 1976 inasmuch as Article 5 of the preceeding meeting took care of it and the Annual Town Meeting was dissolved.

A True Record: ATTEST:

Enid F. Vaughn
Town Clerk

At a legal meeting of the inhabitants of the Town of Westford qualified by law to vote in Town Affairs, held at the Abbot Middle School on Thursday, November 18, 1976 at 7:30 P.M., the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors.

William Kavanagh, Moderator, called the meeting to order and declared the presence of a quorum.

ARTICLE 1. Voted unanimously that the Board of Selectmen be and they hereby are authorized to appoint a Committee of eleven (11) members whose function shall be to organize the celebration in the year 1979 of the two hundred and fiftieth anniversary of the Town of Westford. ✓

ARTICLE 2. Voted unanimously that the unencumbered and unexpended balance of the sum of \$2,000.00 appropriated under Article 19 of the Warrant for the Annual Meeting of 1973 (original construction of Lake Shore Drive, South) be transferred to the account entitled "Original Construction of Edwards Avenue", said balance to be added to the amount appropriated for the original construction of Edwards Avenue under Article 1 of the Special Meeting held on November 4, 1976.

Finance Committee approved.

ARTICLE 3. Voted with 696 Yes and 53 No that the Board of Selectmen be, and they hereby are authorized and empowered in the name and behalf of the Town, to acquire, by purchase, eminent domain, or otherwise, in fee simple, a certain parcel of land in Westford Center, supposed to belong to Bertha H. Hildreth and Barbara H. Parkhurst, situated approximately 2,867 feet southeasterly of Hildreth Street, containing 72,879 square feet, more or less, to be used as and for the site of a water standpipe for the Town, together with a perpetual easement thirty (30) feet in width over other land of said owners, extending approximately 2,867 feet in a southeasterly direction from Hildreth Street to said parcel, to be used for the laying of water pipes therein and for ingress to and egress from the above described premises to Hildreth Street; said parcel and easement are shown on a plan entitled "Plan of Land in Westford, Mass., Surveyed February 24, 1976, Richard L. McGlinchey", which plan is to be recorded in Middlesex North District Registry of Deeds and a copy of which is on file in the Office of the Town Clerk; and for the purpose of acquiring said land and easement that the sum of \$7,500.00 be transferred from the unencumbered and unexpended balance of the sum

appropriated under Article 33 of the Warrant for the Annual Meeting of 1974.

Finance Committee approved.

ARTICLE 4. Voted unanimously that the Board of Selectmen be and they hereby are authorized, in the name and behalf of the Town, to file any applications or other required documents with any agency of the Federal Government for any entitlement funds or grants available under the Economic Development Public Works Act of 1976 and which can be expended for the proposed construction of a new water standpipe off Hildreth Street in Westford Center and for the proposed extension of water mains along Concord Road and Route 110, hereby authorizing said Board to negotiate the terms and conditions of receipt and disbursement of any such funds in such manner as the Board of Selectmen shall deem to be in the best interests of the Town.

Finance Committee approved.

ARTICLE 5. Voted unanimously that the Board of Selectmen be and they hereby are, authorized, in the name and behalf of the Town, to sell and convey at public auction or at private sale to such person, firm or corporation as they shall determine, for a net sale price to the Town of not less than \$8,500.00 a certain parcel of vacant land owned by the Town, situated on the southeasterly side of Prescott Street and on the northwesterly side of Town Farm Road, being shown as Parcel "A" on a plan recorded with Middlesex North District Registry of Deeds, Plan Book 105, Plan 20 and to execute, acknowledge and deliver a good and sufficient quitclaim deed of said premises containing such terms, conditions and restrictions, if any, as they may determine.

Finance Committee approved.

ARTICLE 6. Voted that the sum of \$11,500.00 be appropriated for the purchase and installation of a new boiler/heating system for the Roudenbush Community Center; and to meet said appropriation that said sum of \$11,500.00 be transferred from the unencumbered and unexpended balance of the sum appropriated under Article 33 of the Warrant for the Annual Meeting of 1974; said sum to be expended and said project to be under the supervision of the Board of Selectmen.

Finance Committee approved.

ARTICLE 7. With 416 voting Yes and 311 voting No this article was defeated relative to the Town amending its Zoning By-Law and Zoning By-Law map by rezoning, from a Residence A District to a Business District a certain parcel of land belonging to William D. Donnell et ux, situated on the southwesterly side of Acton Road and the northerly side of Old Road, said premises being more particularly bounded and described as follows:

Northeasterly by said Carlisle Road, 364.84 feet; Southeasterly by Acton Road, 143.47 feet; Southerly by Old Road, 155.13 feet; Westerly by land now or formerly of Paul E. Curtiss et ux 133.51 feet; Southwesterly by said last named land 227 feet; and Northwesterly by land now or formerly of Henry Ransford et ux, 185.03 feet; containing 1.58 acres. Being the premises shown as Lot 2 on Plan 17350 A, filed with Certificate of Title 5591 in the Land Registration Office and the premises described in two deeds, recorded with Middlesex North District Registry of Deeds, Book 2120, page 413 and Book 2193, page 48.

ARTICLE 8. Voted with 434 Yes and 6 No that the Town amend its Zoning By-Law and Zoning By-Law Map by rezoning, from a Residence B District to a Business District, a certain parcel of land belonging to Hervey J. Cote, situated on the southerly side of Prescott Street East, being more particularly bounded and described as follows:

Northwesterly by said Prescott Street, 350 feet; Easterly by land now or formerly of the Town of Westford, 91.82 feet; Northerly by said last named land, 198 feet, more or less; Northeasterly, still by said last named land, 244 feet, more or less; Southerly by land supposed to belong, nor or formerly, to the Lowell Electric Light Corporation, 595 feet, more or less; and Southwesterly by land now or formerly of the Abbot Worsted Company, 411 feet, more or less; containing 4.47 acres, more or less and being the premises described in two deeds recorded with Middlesex North District Registry of Deeds, Book 1119, page 279 and Book 1148, page 475.

ARTICLE 9. Voted to dismiss this article relative to rezoning land belonging to George M. Alcorn on the westerly side of Elliot Rd.

ARTICLE 10. With 155 voting Yes and 146 voting No this article was defeated relative to the Town amending its zoning By-Law and Zoning By-Law Map, by rezoning from a Residence A District to an Industrial B District a certain parcel of land belonging to the Town, situated off the northerly side of Cold Spring Road, containing 17.02 acres and being the premises now used by the Town as its Sanitary LandFill; said premises being more particularly bounded and described as follows:

Beginning at a point on the intersection of Pine Ridge Road and the southerly property line of land now or formerly of Roman Catholic Archbishop of Boston; thence turning and running westerly and west wouthwesterly by said property line to a point on the intersection of the easterly property line of land now or formerly of the Town of Westford; thence turning and running north, north-

easterly and northwesterly by said property line and property line extended to the intersection with the northerly property line of land now or formerly of Grenier; thence turning and running by said property line to the intersection of Cold Spring Road; thence twenty feet along Cold Spring Road to land now or formerly of Ward; thence turning and running along the property line of Ward and land now or formerly of Lahme northwesterly to the point of beginning; containing seventeen and 2/100 (17.02) acres.

ARTICLE 11. Voted unanimously that the Town amend its Zoning By-Law and Zoning By-Law Map by rezoning from a Residence B District to an Industrial B District a certain parcel of land belonging to the Town situated at the intersection formed by the southerly line of Prescott Street and the westerly line of Town Farm Road, containing 4.07 acres and being shown as Parcel 'A' on a plan recorded with Middlesex North District Registry of Deeds, Plan Book 105, Plan 20.

ARTICLE 12. Voted with 111 Yes and 42 No that the Town amend its Zoning By-Law by adding a new Section 7A, entitled "OFF-STREET PARKING AND LOADING REGULATIONS", as follows:

a. Off-Street Parking and Loading Requirements. After the effective date of this Amendment, off-street parking and loading spaces shall be provided for every new building, the enlargement of an existing building, the development of a new land use or any change in any existing use in accordance with the Table of Off-Street Parking and Loading Regulations.

TABLE OF OFF-STREET PARKING REGULATIONS

Use	Minimum Number of Off-Street Parking Spaces per Unit *
Dwelling	Two per unit.
Roadside stand	One per 500 sq.ft. of floor area with minimum of at least 5.
Lodging house, motel or hotel	One and one-half per rental unit
Retail service, finance, insurance or real estate establishment and general offices.	One per each 200 sq. ft. of gross floor area.
Fast Food operation	One for each 50 sq.ft. of gross floor area.
Wholesale establishments	One per each 300 sq. ft. of selling floor space, plus one space for each employee.
Manufacturing or industrial warehouse establishment or industrial development, whichever is the lar-	One per 600 sq.ft. of floor space or 0.75 per each employee of the combined employment of

TABLE OF OFF-STREET PARKING REGULATIONS

Use	Minimum Number of Off-Street Parking Spaces per Unit *
ger of the following:	the two largest successive shifts.
Auditorium, church or other place of public assembly & restaurants.	One for each of 4 spaces of seat- ing capacity.
Hospital	Two per bed at design capacity.
Nursing Home	One per bed at design capacity.
School or College	Two per classroom in an elemen- tary and junior high school and four per classroom in a senior high school, plus spaces needed for auditorium or gymnasium, whichever has the larger capacity
Other community facility (town building, recreation, etc.) or public utility	Dependent on individual needs but not less than one per each 300 sq.ft. of floor space.
Public Housing for the elderly only	.5 per housing unit.
*Each fraction over one-half shall require an additional space.	
For any other permitted use	One per 500 sq.ft. of floor or use area with a minimum of two.
Loading Spaces	
Business, industry, community facility (School, town building, recreation, etc.) or public utility establishment each with over 5,000 sq.ft. of floor space.	One per 75,000 sq.ft. or fraction thereof of floor space.

b. Parking and Loading Space Standards. All parking and loading areas containing over five spaces, including automobile and drive-in establishments of all types, shall be either contained within structures, or subject to the following:

1. The area shall be effectively screened on each side which adjoins or faces the side or rear lot line of a lot situated in any "R" District consisting of a solid fence or wall not less than 3 feet or more than 6 feet in height at the time of occupancy of such lot. Plantings shall thereafter be maintained by the owner and/or occupant so as to maintain a dense screen year round. At least 50% of the plantings shall consist of evergreens and they shall be evenly spaced along the length of the buffer strip.

No plantings shall be required until such time as the adjacent land contains any building in which people live or work within 500 feet of the commercially or industrially zoned district line. The plantings or walls shall not be required until such time as the land adjacent to any proposed planting or walls contain any building in which people live or work within five hundred (500) feet.

2. The area and access driveways thereto shall be surfaced with bituminous or cement concrete material and shall be graded and drained so as to dispose of all surface water accumulation away from adjacent public ways.

3. There shall not be any storage of materials or equipment or display of merchandise within required parking area except as part of approved building operations.

4. Parking shall not be located nearer than 10 feet from any lot line. Curbed planting strips uniformly 10 feet in width shall be provided at the front lot line except for entrances and exits.

5. Parking and loading spaces shall be so arranged so as not to require backing of automobiles onto any street.

6. Curbed planting strips will be provided in all parking areas with a gross area of two (2) or more acres. Planting strips will be a minimum of ten feet wide and spaced between every third double bay parking aisle or two hundred feet, whichever is greater.

7. Landscaping of planting strips shall consist of one shade tree at least ten feet in height and at least two inches in diameter, measured at a point six inches above finished grade. There shall be at least one tree for each hundred square feet of required landscaped area.

Voted to dissolve this meeting.

A True Record: ATTEST:

Enid F. Vaughn
Town Clerk

TOWN CLERK'S REPORT ON DOG LICENSES

Licenses issued from January 1 thru December 31, 1976

775 Males	@ \$3.00 ea.	\$2,325.00
163 Females	@ 6.00 ea.	978.00
610 Spayed	@ 3.00 ea.	1,830.00
4 Kennel	@ 10.00 ea.	40.00
2 Kennel	@ 25.00 ea.	50.00
		<hr/> \$5,223.00
Clerk's fees - 1,554 licenses		
	@ \$.35	<hr/> 543.90
Paid Town Treasurer as per		
receipts on file		\$4,679.10

The attention of owners and keepers of dogs is called to the following extracts from Chapter 140 of the General Laws, as amended and also to the following Westford By-Laws:

LICENSE PERIOD - The time between April 1 and the Following March 31 inclusive.

LICENSES AND TAGS - A person who, at the commencement of a license period is, or who during any license period becomes, the owner or keeper of a dog three months old or over which is not duly licensed, and the owner or keeper of a dog when it becomes three months old during a license period shall cause it to be registered, numbered, described and licensed until the end of such license period and the owner or keeper of a dog so registered, numbered, described and licensed during any license period, in order to own or keep such dog after the beginning of the succeeding license period, shall, before the beginning thereof, cause it to be registered, numbered, described and licensed for such period. The registering, numbering, describing and licensing of a dog in any town shall be in the office of the clerk thereof.

The license shall be in a form prescribed by the director, upon a blank to be furnished by the county in which the town is located, and shall be subject to the condition expressed therein that the dog which is the subject of the license shall be controlled and restrained from killing, chasing or harassing livestock or fowls. The owner or keeper of a licensed dog shall cause it to wear around its neck or body a collar or harness of leather or other suitable material, to which shall be securely attached a tag in a form prescribed by the director, and upon which shall appear the license number the name of the Town issuing such license and the year of issue. Such

tags shall be furnished in the same manner as the license blanks, and if any such tag shall be lost, the owner or keeper of such dog shall forthwith secure a substitute tag from the Town Clerk at a cost of twenty-five cents which, if received by a Town Clerk, shall be retained by him unless otherwise provided by law.

FEES FOR LICENSES - The fee for every license shall, except as otherwise provided, be \$3.00 for a male dog and \$6.00 for a female dog unless a certificate of a registered veterinarian who performed the operation that said female dog has been spayed and has thereby been deprived of the power of propagation has been filed with the Town Clerk, in which case the fee shall be \$3.00.

RABIES IMMUNIZATION - The State of Massachusetts requires that all dogs be vaccinated against rabies at two-year intervals, beginning at six months of age. A certificate of vaccination as well as a rabies tag will be given the owner of the dog by the performing veterinarian.

ARTICLE VI - Westford Town By-Laws - Dogs - All owners or keepers of dogs in the Town of Westford, who on the first day of June of each year, have not licensed said dog, or dogs, as prescribed in Section 137 of Chapter 140 of the General Laws of the Commonwealth of Massachusetts, shall be required to pay an additional fee of not more than One (\$1.00) Dollar.

No owner or keeper of any dog shall permit such dog to run at large if unlicensed, nor shall a dog be permitted to run at large at any time between the hours of 7:00 A.M. and 7:00 P.M., licensed or unlicensed. The provisions of this section shall not be intended to apply to dogs participating in any dog show, nor to "seeing eye" dogs properly trained to assist blind persons when such dogs are actually being used by blind persons for the purpose of aiding them in going from place to place, nor to any dogs being trained for or actually being used for hunting purposes.

Whoever violates any provisions of this By-Law shall be punished by a fine of not more than twenty-five (\$25.00) dollars for each breach thereof.

Enid F. Vaughn
Town Clerk

REPORT OF THE BOARD OF TRUSTEES

The year of 1976 was a busy one for the Board, being a Presidential Election year. The Annual Resident Listing was conducted as usual and new voting lists, resident listing and dog owner lists printed up. Four elections were held - the Presidential Primary in March, the Town Election in May, the State Primary in September and the Presidential Election in November. Non-voters were able to register at the Town Clerk's office any week day during regular business hours and on Tuesday evenings and, in addition, there were twenty special voter registration sessions held as mandated by State Law. A total of 1,320 new voters were registered throughout the year with a resulting total of 6,908 voters on the rolls for the Presidential Election.

The Board also held eight meetings during the year for the purpose of certifying signatures on nomination papers and initiative petitions, signed absentee ballot applications and updated voting lists and party designations. Prior to each election the members of the Board met with the Town Clerk and helped with the preparation of the ballot boxes, making necessary repairs and such.

Respectfully submitted,
BOARD OF REGISTRARS

William R. Healy, Chairman
Wilbert L. Vaughn
Herbert P. Kazeniac
Enid F. Vaughn, Clerk

REPORT OF THE TOWN ACCOUNTANT

In accordance with the requirements of the General Laws, there is submitted herewith the Annual Report of the Town Accountants. The Accountant's records are open for the public.

Elaine Sundberg
TOWN ACCOUNTANT

RECEIPTS - JULY 1, 1975 - JUNE 30, 1976

Taxes:		4,178,813.63
Current Year:		
Personal Property	241,039.34	
Real Estate	3,937,774.29	
Prior Years:		144,365.93
Personal Property	1,227.63	
Real Estate	143,138.30	
Motor Vehicle Excise Taxes:		400,907.58
Levy of 1971	627.56	
Levy of 1972	920.88	
Levy of 1973	13,550.09	
Levy of 1974	21,991.91	
Levy of 1975	231,462.89	
Levy of 1976	132,354.25	
Farm Animal Exise Taxes:		173.42
Classified Forest Land:		17.31
Street Betterment:		27,411.62
Current Year	27,289.00	
Prior Years	122.62	
Tax Title & Tax Possessions:		11,504.98
Tax Titles Redeemed	11,504.98	

4,763,194.47

Licenses and Permits:		
Liquor Licenses:		12,310.00
Miscellaneous Licenses:		796.00
Sun. Entertainment		
and Refreshment	486.00	
Common Victualler	80.00	
Class II - 2nd hand cars	80.00	
Class III - junk cars	100.00	

Class I 50.00

Miscellaneous Permits: 2,076.00

Sewerage Repair	12.00
Sewerage Installation	290.00
Gasoline Storage	135.00
Firearms - Permits to Carry	580.00
Auction/Raffle Permits	98.00
Permit to sell - FA	90.00
Stable Permits	70.00
Board of Health Permits	205.00
Sewerage Collection	30.00
Permits to Possess	566.00

15,182.00

Court Fines: 12,228.24

Board of Appeals Hearings: 910.00

Conservation Fees: 75.00

Planning Board Fees 900.00

14,113.24

State Taxes:

Machinery Basis 6,076.75

Highway Safety 6,076.75

Grants from Federal Govt. 40,256.00

School - PL92-318 6,405.00

School - PL 874 32,903.00

Police-Records System 948.00

Grants from State: 2,089,159.39

Schools:

Title II, School Library 9,652.06

Title I, "Follow Through" 30,426.00

Sp. Educ. Ch. 766 204,478.49

Chapter 74, Ed. Occup. 529.00

Chap. 70, Special Ed. 1,325,927.83

Chapter 71, 7A. 207,746.21

Chapter 71, Ed. Reimbur. 81,996.04

Chapter Section 8A,

Transp. Sp. Grant 2,583.00

Chap. 70, School Aid Bldg 210,259.74

Chapter 71, Section 16D

Title II - Laws 1,000.00

Title IV - Parts 1,697.34

Title XI 8,500.00

Title III 4,363.68

Free Public Library	3,888.00	
Police Record System	52.00	
Veteran's Services	12,006.90	
Clause 17	5,687.50	
Chapter 15 - Public Welfare	4,286.19	
State Lottery & Beano	75,904.98	
Bureau of Local Taxation	787.50	
Grants from County - Dog Taxes	3,037.18	
		2,241,142.39
Dept. Revenue:		
Sale of Maps & By-Laws	58.00	
Personal Telephone Use	40.44	
Public Tel. Commission	243.88	
Release Fees	144.00	
Recording Fees/Adv. Fees	150.70	
		637.02
Public Safety:		
Police-Accident Report Fees	1,259.00	
Building Inspector	7,806.50	
Gas Inspector	1,000.00	
Plumbing Inspector	1,942.00	
Wire Inspector	2,832.00	
Care & Kill of Dogs	6.00	
		14,845.50
From Other Sources:		
Overpayments Refunds	3,650.41	
Ins. Dividend	1,276.00	
CETA-Workmen's Comp. Contr.	1,344.68	
Planning Bd. Filing Fees		
Rental of Town Equipment	489.50	
Miscellaneous	1,134.57	
Mini Bus	400.00	
Consv. Fund	500.00	
Bike Auction	628.00	
		9,423.16
Highway Department:		
(Joint Con. & Maint.		
Ch. 825 Sec. 1)	39,090.00	
Ch. 81 Roads - State	101,619.34	
Chapter 58, Impr.	32,582.60	
Jefferson Road Impr.	2,600.00	
		175,891.94

Cemeteries:

Annual Lot Care		
Opening Graves	1,810.00	
Sale of Lots & Graves	7,300.00	
Perpetual Care	4,612.50	
		13,722.50

Reimbursements:

Legal Ads	149.50	
Damages-Town Property	108.00	
Tax Title Adv.		
Land Court Fees	853.00	
Insurance Payment	2,950.00	
		4,060.50

Gift to Town	300.00	
Gift to School	458.00	
		758.00

School Department:

Cafeteria:		254,218.04
School	175,103.85	
State	18,357.30	
Federal	60,756.89	

Athletics & Band	4,727.75	
		258,945.79

Custodian Extra Detail		
Revolving	3,559.28	
Police-Extra Detail		
Revolving	32,712.40	
		36,271.68

Treasurer:

Water Liens	2,596.93	
Municipal Liens	1,428.00	
		4,024.93

Water:

Rates	194,328.58	
Services & Misc.	7,929.60	
Guar. Dep. of Services	23,948.01	
Guar. Dep. of Extensions	13,723.44	
Backhoe Fund	60.00	
		239,989.63

Agency & Trust:

Payroll Deductions:		1,016,891.31
Federal Withholdings	647,429.50	
State Withholdings	204,572.07	
County Retirement	57,723.07	
Chapter 32B, Employees	95,854.73	
United Fund	1,494.31	
Chap. 32B, Town Share	7,553.88	

Family Funding	1,876.00	
Cafeteria - Meal Tax	387.75	
Dog Licenses:		5,398.70
Loans:		1,022.290.01
Bettrs. - Hemlock Road	3,500.00	
Bettrs. - Edward Avenue	14,000.00	
F.V.Wells Field & Pump	22,500.00	
		40,000.00
Interest:		
General:		54,310.42
Tax Title	1,403.04	
Deferred Taxes	18,776.55	
Investments	30,872.73	
Bettrs. Committed Int.	2,368.36	
Sale of Lots	889.74	
Loans		40.26
Stabilization Funds		3,869.95
		58,220.63
Interest Withdrawn from Trust:		
E. Fletcher Lib. Trust	219.50	
M. Atwood Lecture Fund	3,038.91	
Library Gen. Trust Fund	604.86	
Wright Cemetery Fund	33.61	
Fletcher Cemetery Fund	83.91	
Cemetery Perp. Care Fund	4,000.00	
Wilkins Cemetery Fund	106.98	
		8,087.77
Revenue, Cash, Investments:		3,000,000.00
Revenue Sharing Fund	293,520.00	
Revenue Sharing Fund Int.	2,477.10	
		295,997.10
HUD - Grant	12,000.00	12,000.00
Restoration Fire Station Grants Int.		
Restoration Fire Station Gifts Int.	699.08	699.08
Stabilization Fund		20,000.00
	Total Receipts	12,249,497.34
	Cash Balance ("July 1, 1975")	667,390.58
	Revenue Sharing ("July 1, 1975")	51,028.44
	Special Cash Balance ("July 1, 1975")	10,149.68
		12,978,066.04

EXPENDITURES

July 1, 1975 - June 30, 1976

General Government:

Selectmen

Selectmen Salaries	4,900.00
Executive Sec'y. Sal.	10,181.00
Selectmen Expenses	3,434.47
Supplies	868.12
Travel Allow.	1,200.00
Postage	777.05
Dues	325.00
Conferences	39.80
Lawyers Fees	120.00
Misc.	104.50

Misc. Sves. & Exp.	2,494.78
--------------------	----------

Remodel Selectmens Office	205.99
---------------------------	--------

Town Accountant

Salaries	9,536.75
----------	----------

Expenses	1,096.96
----------	----------

Telephone	328.46
-----------	--------

Supplies	389.75
----------	--------

Travel Allow. & Dues	205.00
----------------------	--------

Service Contract	49.50
------------------	-------

Acctg. Forms	124.25
--------------	--------

Treasurer-Tax Collector

Salaries	266,673.99
----------	------------

Treas.-Tax Coll.

Clerical

Expenses	9,451.79
----------	----------

Supplies	2,260.32
----------	----------

Postage	4,881.36
---------	----------

Service Contract	711.17
------------------	--------

Ins. & Bonds	820.25
--------------	--------

Telephone	426.69
-----------	--------

Dues & Conf.	52.00
--------------	-------

Travel Allow.	300.00
---------------	--------

Capital Equipment	400.00
-------------------	--------

Assessors

Salaries	27,887.58
----------	-----------

Assessors

Clerical

Expenses		6,461.81
Supplies	1,810.88	
Service Contract	2,866.89	
Telephone	313.59	
Dues & Conf.	470.45	
Travel Allow.	1,000.00	
License Exp. & Legal Ads		696.23
Finance Committee Expense		494.65
Town Clerk		
Salaries		9,620.26
Town Clerk	6,000.00	
Clerical	3,620.26	
Expenses		1,514.08
Telephone	340.03	
Office Supplies	297.95	
Binding	111.70	
Conf. & Dues	317.88	
Postage	81.52	
Vital Statistics	365.00	
Town Counsel		
Retainer		16,125.00
Expenses		2,533.84
Town Aide		
Salary		3,970.00
Expenses		368.34
Engineering Sanitary Landfill		12,151.80
Registration & Election		
Salaries		9,714.21
Expenses		6,881.62
Postage	126.05	
Chap. 41, Sec. 19G	350.00	
Advertising	220.60	
Data Processing	1,993.42	
Supplies	226.20	
Town Listing	3,338.35	
Ballots	627.00	
Capital Equipment		116.00
Planning Board		
Salaries		756.48
Expenses		1,658.50

Board of Appeals	1,286.07
Conservation Comm.	409.27
House Numbering	183.80
Personnel Board	63.00
Consu. Comm. Capital	500.00

Municipal Buildings

Town Hall Sal.-Custodian	3,496.00
Town Hall Expenses	8,985.75

Telephone	650.94
Heat	3,289.33
Electricity	643.69
Gas	101.85
Water	69.50
Wiring	177.33
Rubbish Collection	192.00
Copy Machine	2,076.42
Custodial Supplies	919.35
Office Supplies	268.56
Repairs	397.93
Misc.	198.85

Renovation Town Hall	9,310.49
----------------------	----------

Police-Fire Station

Electricity	4,990.04
Heat	3,271.70
Wiring	68.36
Water	331.44
Custodial Supplies	108.25
Repairs	441.75

Roudenbush Comm. Center	811.27
-------------------------	--------

Total General Government

203,583.32

Public Safety:

Police Salaries	362,315.34
-----------------	------------

Chief	21,137.64
Patrolmen	275,615.23
Clerical	51,892.98
Traffic Supervisors	11,777.19
Maintenance	1,892.30

Police Expenses	57,042.46
-----------------	-----------

Car Washes	492.00
Cruiser Maintenance	4,640.43
Cruiser Repair	2,404.23
Gasoline	14,721.48
Insurance	1,265.86
Tires	2,343.47

Office Supplies	6,509.30	
Chief's Pers. Car	800.00	
Chief's Dues & Mtgs.	383.91	
Photo Lab Supplies	2,966.32	
Police Equipment	4,378.36	
Radio Service	2,266.20	
Postage	504.06	
Spec. Assign. & Travel	1,327.60	
Telephone	4,490.04	
Teletype	2,220.00	
Law Books & Pamphlets	568.20	
Tuition	1,010.00	
Uniforms	3,688.54	
Prisoners	62.46	
Traffic Lines		3,479.01
Radio Equipment		4,528.50
Records Information		1,995.06
Misc. (NEMLEC)		353.60
Police Cruisers		15,091.15
Fire Salaries		65,740.39
Chief	13,557.00	
Firemen	34,859.69	
Ambulance	6,336.00	
Switchboard	10,987.70	
Fire Dept. Expenses		28,796.48
Heat	3,750.15	
Telephone	2,883.74	
Electricity	1,468.63	
Water	225.50	
Radio Repair	772.38	
Electric Repair	1,678.31	
Supplies	3,797.07	
Fire Equipment	2,735.84	
Insurance	3,122.52	
Dues	46.00	
Advertising	124.05	
Tires	841.49	
Bldg. Repairs	531.93	
Gasoline & Oil	4,749.07	
Training	1,210.53	
Fire Prevention	379.47	
Chief's Expenses	479.80	
Fire Truck Body Repair		4,940.92
Equipment - New Station		2,461.14
Misc. Equipment		1,950.25
Relocate Fire Horn		2,197.10
Ladder Truck		3,900.00

Tree Department		15,964.05	
General	9,467.65		
Plant New Trees	1,495.00		
Dutch Elm Disease	2,655.50		
Insect Pest Control	2,345.90		
Inspectors		12,737.62	
Bldg. Insp. Salaries	5,330.89		
State Inspection	1,600.00		
Expenses - Bldg. Insp.	760.23		
Gas Inspector	1,000.00		
Plumbing Inspector	1,900.00		
Wire Inspector	2,146.50		
Sealer Weights & Measures		300.00	
Dog Officer		13,286.48	
Salaries	9,561.48		
Expenses	3,725.00		
Civil Defense		862.83	
Total Public Safety			597,942.38
Health Department:			
Salaries		1,350.00	
Members	750.00		
Clerical	600.00		
Animal Inspector		300.00	
Agent-Dead Animal		600.00	
Stable Inspector		250.00	
Operating Expenses		978.56	
Share		7,500.00	
Nashoba Board of Health		32,900.00	
Operating Sanitary Landfill		40,399.94	
Total Health			84,278.50
Highways			
Town Roads		75,223.38	
Salaries & Wages	58,035.21		
Material Supplies	2,869.55		
Hot Top	5,742.30		
Asphalt	969.38		
Fuel	3,604.62		
Outside Contractors	1,544.49		
Sand-Stone-Gravel	2,457.83		
Snow & Ice		125,000.00	
Salaries & Wages	48,678.89		

Repairs	9,953.63	
Material Supplies	42,430.73	
Gasoline & Oil	3,259.84	
Hired Equipment	19,669.86	
Fuel	1,007.05	
Drainage		13,676.20
Machinery & Equipment		27,069.90
Repairs	13,869.02	
Fuel	2,514.63	
Telephone & Electricity	1,244.68	
Gasoline & Oil	2,107.31	
Water	102.05	
Lowell Gas	1,153.95	
Insurance	4,908.26	
Uniforms	1,170.00	
Sidewalks		1,000.00
Parks		13,979.09
Hgwy.-Pump		940.50
Street Signs		1,000.00
Hgwy-Misc. Equipment		700.00
Chapter 825		38,987.24
Street Betterments		18,213.66
Street Lights		24,044.64
Total Highway		339,834.61
Veteran's Service		
Salaries		1,900.00
Expenses		325.00
Benefits		15,056.88
Total Veteran's Service		17,281.88
School Department		
School Operational		4,466,712.69
Wages & Salaries	3,348,540.01	
Operational Exp.	876,746.58	
Transp.	241,426.10	
Cafeteria		253,331.90
Athletics & Band		40,100.88
Title Programs		50,260.82
Equip. (Purchase from gift)		458.00
Sr. H.S. Bldg. Committee		67,683.93
Nashoba Tech. High School		224,474.76
Total Schools		5,103,022.98
Libraries		
Salaries & Wages		46,912.74
Director	11,805.10	

Others	35,107.64	
Expenses		26,849.29
Books	14,678.33	
Phonograph Records	865.77	
Periodicals	1,755.60	
Prints, Statues,		
Cassettes	668.28	
Utilities	5,189.68	
Library Supplies	2,118.36	
Publicity	94.66	
Bindery	168.18	
Dues & Conf.	202.86	
Janitor Supplies	497.85	
Repairs	703.89	
Capital Equipment		79.91
Total Libraries		73,841.94
Parks & Recreation		
Recreation - Life Guards	1,200.00	
Recreation - Summer Parks	3,432.96	
Recreation - Baseball	8,750.00	
Recreation - Hockey	9,500.00	
Recreation - Football	1,950.00	
Recreation - Basketball	600.00	
Recreation - Administration	406.00	
Recreation - All Programs	799.80	
Recreation - General	4,499.31	
Recreation - Tennis Court	206.85	
Total Parks		31,335.92
Employers Contributory Retirement		92,855.45
Unclassified:		
Town Report	4,565.91	
Veterans' Quarters	900.00	
Group Insurance	88,552.84	
Other Insurance	52,727.94	
Real Estate Appraisal	1,150.00	
CETA	3,469.55	
Council on Aging	2,775.51	
Homemaking Svcs.	637.00	
NMAC	2,850.00	
Bicentennial Celebration	200.00	
Aquatic Nuisance Control	2,224.00	
Town Common Flag Pole	1,995.00	
Tri Sterring - Cab	5,000.00	
Lowell Mental Health	2,670.00	

Local Growth Policy	15.00	
Total Unclassified		169,732.75
Water Department:		
Salaries & Wages	69,353.46	
Superintendent	13,955.00	
Maintenance Men	39,515.62	
Clerical	14,682.84	
Commissioner's Salary	1,200.00	
Expenses	86,090.04	
Pipes & Supplies	18,402.47	
Electricity	24,702.70	
Telephone	1,103.71	
Office Sup/Equipment	2,184.05	
Dues & Travel	185.50	
Insurance	1,092.52	
Gas & Oil Heating	1,711.70	
Adv. & Surveys	1,922.02	
Repairs	2,322.89	
Well Testing	16,096.08	
Hot Top & Gravel	1,482.42	
Uniforms	493.42	
Trucks, Backhoe, Radio	5,289.44	
Well Treatment	4,460.92	
Misc. Maint.	2,300.16	
Extensions	2,340.04	
Extentions	11,756.31	
Forge Village Well & Fields Pump	19,664.90	
Total Water		186,864.71
Cemeteries		
Salaries	13,389.72	
Expenses	6,138.17	
Grave Digging	1,691.00	
Electric	76.64	
Water	18.50	
Capital Equipment	611.60	
Repairs	386.63	
Insurance	125.46	
Supplies & Equipment	2,754.23	
Gasoline	390.61	
Dues & Expenses	83.50	
Total Cemeteries		19,527.89
Municipal Indebtedness		
Prim & Int. on Loans	944,522.49	
Unpaid Bills	469.41	
Total		944,991.90

State & County Assessment		
Audit of Municipal Accts.	1,567.61	
Parks	46,049.03	
Motor Vehicle Excise Bills	1,271.85	
Elderly Health Ins.	675.13	
Air Pollution Control	932.48	
Mosquito Control	7,266.00	
County Tax	193,459.92	
Total		251,222.02
Agency, Trust & Investments		
District Taxes	387.75	
Dog Licenses for County	5,706.25	
Police - Extra Detail	32,854.92	
Custodian - Extra Detail	3,544.64	
Federal Withholding Tax	647,429.15	
State Withholding Tax	204,545.17	
Group Insurance	88,554.96	
Retirement Fund	48,726.29	
United Fund	1,970.75	
Family Funding	1,699.04	
Perpetual Care	4,492.50	
Trust Funds	4,123.32	
Investment Fund Securities	3,220,000.00	
Total		4,264,034.74
Grants		
Restoration Fire Station	8,953.22	
Roudenbush Community Center	5,381.89	
Total		14,335.11
Refunds		
Taxes	19,485.24	
Sp. Assessments	603.52	
M.V. Excise Taxes	6,583.72	
Unclassified	1,800.00	
Water	756.90	
Other	5,850.00	
Tres. Ad	2,010.26	
Total Refunds		37,089.64
Total Payments		12,431,775.74
Balances, End of Year		
Fire Station Grant	1,895.54	
Community Center Grant	6,618.11	
Balance, General Cash	440,751.11	
Balance, Revenue Sharing	97,025.54	
Total Payment & Cash on Hand		12,978,066.04

BALANCE SHEET -- JUNE 30, 1976
GENERAL ACCOUNTS

ASSETS

LIABILITIES & RESERVES

Cash:					
General				State and County Assessments 1975-1976	
Special				State	
Hud Grant			6,618.11	County Tax	26,644.20
Federal Revenue Sharing			97,025.54	Mosquito Control	492.95
Grant-Restoration Fire Station			1,895.54	Spec. Ed - 766	8,586.00
Revenue, Cash Investments			500,000.00	County	
				Dog Taxes	613.00
Advances for Petty Cash:					36,336.15
Library			10.00	Payroll Deductions:	
Accounts Receivable:				Federal Taxes	906.15
Taxes:				United Fund	678.25
Levy of 1966				State Taxes	26.90
Personal Property		18.00		Retirement	7,479.81
Levy of 1967				Chapter 32B	6,660.76
Personal Property		406.30		Family Funding	176.72
Levy of 1968					15,928.59
Personal Property		374.30			
Levy of 1969				Guarantee Deposits:	
Personal Property		354.65		Planning Board	13,409.50
Levy of 1970					
Personal Property		1,002.70		Tailings:	
Real Estate		191.00		Unclaimed Checks	786.01
Levy of 1971					
Personal Property		1,768.25		Gifts and Bequests:	
				May E. Day Library Account	100.00

Real Estate	40.73	Trust Fund Income	
Levy of 1972		Library Trust Funds	24.42
Personal Property	2,240.25	Investment Funds:	
Levy of 1973		Stabilization Fund	70,896.51
Personal Property	11,967.69	Federal Grants:	
Levy of 1974		School	
Personal Property	1,612.87	Public Law #81-874	77,721.37
Real Estate	4,036.82	Public Law #92-318	1,798.96
Levy of 1975		Title I Follow Thru IV	1,052.93
Personal Property	5,553.11	Title II ESEA	3,096.75
Real Estate	89,171.01	Title II Laws	143.70
Levy of 1976		Title IV Part B	1,697.34
Personal Property	5,693.68		85,511.05
Real Estate	221,218.60	Grant-Restoration Fire Sta.	1,895.54
		Grant-HUD	6,618.11
	345,649.96		
Motor Vehicle Excise:		Revolving Funds:	
Levy of 1968	7,968.83	School Athletics	201.17
Levy of 1969	7,417.71	School Cafeteria	886.14
Levy of 1970	12,920.92	Custodian-Extra Detail	14.64
Levy of 1971	17,270.00		
Levy of 1972	26,595.83	Appropriation Balances:	
Levy of 1973	17,615.95	Revenue	
Levy of 1974	51,613.76	General	248,712.74
Levy of 1975	66,027.05	Revenue Sharing	97,025.54
Levy of 1976	176,194.70	Non Revenue	
	383,624.75	Street Betterments	15,434.69
		Water Extensions	1,598.31
Farm Excise:			
Levy of 1968	49.50	Loans Authorized and Unissued	362,771.28
Levy of 1969	57.00	Sale of Real Estate Fund	478,100.00
Levy of 1970	57.00		11,500.00

Farm Excise: (cont.)					
Levy of 1971	28.00	Perpetual Care Fund			822.50
Levy of 1972	2.30	Sale of Cemetery Lots Fund			9,381.03
Levy of 1974	15.89	Receipts Reserved for Appropriation:			
Levy of 1976	412.59	Backhoe Fund			3,204.11
		Reserve Fund - Overlay Surplus			11,318.43
Special Assessments:		Overlay Reserved for Abatements:			
Street Betterments		Levy of 1967	406.30		
Unapportioned	44,551.99	Levy of 1968	374.30		
Orig. Street Bttrmt.	5,487.20	Levy of 1969	342.35		
Added to Taxes		Levy of 1970	887.38		
Levy of 1968	80.11	Levy of 1972	41,753.31		
Levy of 1969	209.34	Levy of 1975	18,954.99		
Levy of 1970	38.71	Levy of 1976	24,960.36		
Levy of 1971	36.99				87,678.99
Levy of 1974	1,116.70	Revenue Reserved Until Collected:			
Levy of 1976	224.73	Motor Vehicle Excise	383,624.75		
Special Assessments		Farm Excise	596.58		
Committed Interest		Special Assessment	52,154.60		
Levy of 1968	14.33	Tax Title & Possessions	56,580.25		
Levy of 1969	55.97	Departmental	547.70		
Levy of 1970	13.92	Water	29,569.04		
Levy of 1971	1.45	Aid to Highway	144,510.00		
Levy of 1972	12.15				667,582.92
Levy of 1973	57.61	Reserve for Petty Cash			10.00
Levy of 1974	139.63	Surplus Revenue			
Levy of 1976	482.25	General	674,477.93		
		Water	256.83		
					674,734.76
Tax Titles & Possessions:		Appropriation Control 1967-1977			6,974,324.88
Tax Title	54,174.97				
Tax Possessions	2,405.28				
					56,580.25

Departmental

Highway	380.70	Street Betterments 1972	50.04
Cemetery	167.00	Street Betterments 1973	318.44
		Farm Animal Excise 1973	25.70
Water:		R.E. Taxes 1972	683.83
Liens Added to Taxes		R.E. Taxes 1973	592.56
Levy of 1972	217.62		
Levy of 1973	85.54		
Levy of 1975	141.19		
Levy of 1976	363.22		
Rates	26,194.57		
Services & Misc.	2,566.90		
			1,670.57

29,569.04

Aid to Highways:			
State	134,910.00		
County	9,600.00		
		144,510.00	
Revenue - 1976		6,974,324.88	

Loans Authorized:			
Street Betterments	300.00		
Police-Fire Station	320,000.00		
Traffic Lights	13,000.00		
Water Dept.-Land Pur.	144,800.00		
		478,100.00	

State & County Assessments:			
Pollution Control	24.74		
State Parks	479.65		
		504.39	
Overlay 1973-74		1,464.99	

Unprovided for or Overdrawn Accounts:			
Trust Fund Income		1,117.67	

Police-Revolving Account

228.01

Infirmary

40.00

9,515,707.30

9,515,707.30

REPORT OF THE BOARD OF ASSESSORS

Value of Buildings.....	January 1, 1976	\$62,438,780.00
Value of Land.....	January 1, 1976	10,511,463.00
Value of Personal Property.....	January 1, 1976	<u>4,116,755.00</u>
Total Valuation.....	January 1, 1976	\$77,066,998.00

Appropriations-Town Meeting, December 4, 1975	118,611.41
Appropriations-Town Meeting, May 8, 1976	7,622,808.42
Appropriations-Town Meeting, June 22, 1976	73,771.25
Appropriations-Town Meeting, August 17, 1976	267,931.33
Amounts Taken From Available Funds	417,977.20
Revenue Sharing	225,000.00
Debt & Interest Charges Various New Schools	790,806.50
Debt & Interest Charges for Water Dept. Loans	47,642.15
Debt & Interest Charges for Misc. Loans	84,805.62
County Taxes Including Underestimates of Prev. Years	237,520.25
1976 Overlay Fund	96,171.16
Gross Amount to be Raised	9,238,767.50
Receipts Including Overestimates of Prev. Years	2,421,161.54
Approved From Free Cash to Reduce Tax Rate	334,802.00
Total Estimated Receipts & Available Funds	1,209,915.50
Net Amount to be Raised on Property	5,047,888.36

General Rate \$16.75

School Rate 48.75

TAX RATE - \$65.50 per \$1,000.

Apportioned Street Betterment Commitment & Interest	15,467.51
Water Liens	4,394.09
Farm Animal Excise Commitmen	586.01
Levy of 1974 Motor Vehicle Excise Commitment	483.33
Levy of 1975 Motor Vehicle Excise Commitment	18,595.60
Levy of 1976 Motor Vehicle Excise Commitment	<u>304,926.66</u>
Total Motor Vehicle & Trailer Excise Commitment	423,500.59
Livestock Value	22,100.00
Mach. and Equipment	220,255.00
Stock in Trade	66,800.00
Trailers	30,850.00
Public Utilities	3,658,450.00
Miscellaneous	110,050.00
Acres of Land	16,220
Dwellings	3,582

ABATEMENTS

	<u>EXCISE</u>	<u>PROPERTY</u>	<u>WATER LIEN</u>
1973	\$ 1,408.24	\$ -----	\$ -----
1974	1,674.43	822.68	-----
1975	34,879.67	3,052.12	-----
1976	26,668.63	81,654.70	32.97

UNAPPORTIONED STREET BETTERMENT

1976.....\$1,962.01

APPORTIONED STREET BETTERMENT WITH INTEREST

	<u>AMOUNT</u>	<u>INTEREST</u>
1976	\$ 415.58	\$ 334.72

Board of Assessors

Norman K. Nesmith

John F. Gagnon

Uldege Ricard

TREASURER'S REPORT

July 1, 1976 to June 30, 1976

BALANCE ON HAND	6/30/75	728,568.70	
Total Receipts	6/30/76	12,247,487.08	
			12,976,055.78
Total Payments	6/30/76	12,429,765.48	
Balance on Hand	6/30/76	546,290.30	
			12,976,055.78

Paula Brule
Treasurer-Collector

TOWN OF WESTFORD TRUST FUND REPORT
July 1, 1976 to June 30, 1976

TITLE OF TRUST FUND	PRINCIPAL	INTEREST REC. THRU 6/30/75	INTEREST REC. 7/1/75 - 6/30/76	WITHDRAWALS MADE 7/1/75 - 6/30/76	BALANCE
Perpetual Care	26,528.23	1,151.98	5,090.58	3,500.00	29,270.79
Wm. Wright	5,000.00	310.29	392.76	283.67	5,419.38
Lyman Wilkins	1,413.11	309.11	93.03	356.98	1,458.27
J. Herbert Fletcher	500.00	149.68	33.12	83.91	598.89
TOTAL CEMETERY	33,441.34	1,921.06	5,609.49	4,224.56	36,747.33
METCALF & SOLDIERS MONUMENTS	1,300.00	1,890.90	182.63		3,373.53
Conservation Fund	5,835.63	1,404.01	407.63	500.00	7,147.27
Whitney Shade Tree	2,500.00	1,740.65	242.68		4,483.33
Whitney Playground	10,000.00	8,187.30	1,040.96		19,228.26
TOTAL TOWN MISC.	19,635.63	13,222.86	1,873.90	500.00	35,232.39
MARY ATWOOD LECTURE FUND	22,597.40	2,587.70	1,403.41	3,038.91	23,549.60
Emily Fletcher	2,000.00	480.83	133.53	219.50	2,394.86
Wm. Roudenbush Div.		428.74	278.55		707.29
Albert Prescott	7,056.08	1,128.48	461.95	540.47	8,106.04
J.R. Wilkins	150.00	24.94	10.21	10.34	174.81
Laws Library	1,000.00	159.24	65.19		1,224.43
Martha Symmons	100.00	32.62	13.35		145.97
Augustus Fletcher	1,000.00	157.33	64.40	22.79	1,198.94
Stone Fund	1,000.00	154.70	63.32		1,218.02

TITLE OF TRUST FUND	PRINCIPAL	INTEREST REC.		INTEREST REC.		WITHDRAWALS MADE	
		THRU 6/30/75	7/1/75 - 6/30/76	7/1/75 - 6/30/76	7/1/75 - 6/30/76	BALANCE	BALANCE
Wm Taylor	2,500.00	387.82	158.76		31.26	3,015.32	
John Osgood	1,000.00	155.51	63.66			1,219.17	
Frederick Burbeck	1,000.00	155.18	63.53			1,218.71	
John & Adeline Burbeck	500.00	79.04	32.36			611.40	
Ann Carmichael Gicknell	1,000.00	158.56	64.91			1,223.47	
Wm Burbeck	1,000.00	156.76	64.17			1,220.93	
	43,403.48	6,484.43	3,038.31		3,863.27	49,062.95	

Paula Brule
Treasurer-Collector

TOWN OF WESTFORD BOND INDEBTEDNESS
July 1, 1976 to June 30, 1976

PRINCIPAL	PAID THRU 6/30/76	PAID 7/1/75 to 6/30/76	BALANCE DUE JULY 1, 1976
WESTFORD ACADEMY 5/1/72 to 1/1/86	930,000.00 694,425.00	310,000.00 166,145.00	3,380,000.00 870,205.00
ROBINSON ELEMENTARY 1/15/69 to 7/15/88	300,000.00 295,088.00	60,000.00 35,325.00	755,000.00 216,337.50
LAND ACQUISITION 4/30/69 to 10/30/79	58,000.00 13,437.50	5,000.00 881.00	18,000.00 1,419.00
NORTH MIDDLE 7/15/64 to 1/15/78	900,000.00 204,600.00	60,000.00 7,440.00	180,000.00 11,160.00
NORTH MIDDLE 7/1/64 to 1/15/78	95,000.00 17,670.00	5,000.00 465.00	10,000.00 465.00
SALARY ENC. 6/15/74 to 6/15/77	453,648.00 26,932.84	150,000.00 20,100.00	150,000.00 10,050.00
TOTAL FOR SCHOOL LOANS	1,321,648.00 627,153.34	590,000.00 230,356.00	4,493,000.00 1,109,636.50
Street Betterments 10/15/74 to 10/15/77	31,000.00 819.95	11,000.00 1,348.95	20,000.00 1,058.00
Street Betterments 6/13/74 to 12/13/76	39,925.00 2,409.60	10,000.00 750.60	10,000.00 250.20

PRINCIPAL	PAID THRU 6/30/76	PRINCIPAL & INTEREST PAID 7/1/75 to 6/30/76	BLANCE DUE JULY 1, 1976
Street Betterments 5/15/72 to 11/15/77	61,600.00 31,600.00 6,413.00	10,000.00 962.00	20,000.00 770.00
Nabnasset Drainage 2/1/71 to 8/1/80	55,000.00 30,000.00 11,865.45	5,000.00 1,718.75	20,000.00 3,906.25
Police-Fire Station	70,000.00 14,400.00 2,889.52	14,000.00 2,576.00	42,000.00 3,864.00
TOTAL TOWN MISC.	95,925.00 24,397.52	50,000.00 7,356.30	112,000.00 9,848.45
Water Extension 7/15/71 to 1/15/76	3,000.00 2,400.00 258.75	600.00 22.50	
Water Pump 3/19/76 to 9/19/78	22,500.00		
Water Extension 10/17/74 to 4/17/79	6,780.00 1,100.00 284.28	1,420.00 281.20	4,260.00 421.80
Water Bonds 4/15/70 to 10/15/84	236,000.00 86,000.00 66,625.00	15,000.00 8,906.25	135,000.00 37,968.75
Purchase Water Dept. 9/1/56 to 3/1/86	281,000.00 191,000.00 93,886.00	10,000.00 2,340.00	80,000.00 9,360.00
TOTAL WATER LOANS	280,500.00 161,054.03	27,020.00 11,549.95	241,760.00 49,771.81

Paula Brule
Treasurer-Collector

TAX COLLECTOR'S REPORT

July 1, 1976 to June 30, 1976

Year	Tax	Balance of Commitment	Collections	Abatements Refunds	Added to Tax Total	Balance as of June 30, 1976
1966	Personal Property	18.00				18.00
1967	Personal Property	406.30				406.30
1968	Farm Animal	49.50				49.50
	App. St. Bett	94.44				94.44
	Personal Property	374.30				374.30
	Excise	7,968.83				7,968.83
1968	Farm Animal	57.00				57.00
	Personal Property	366.95				366.95
	Excise	7,417.71				7,417.71
1970	Farm Animal	57.00				57.00
	App. St. Bett	52.63				52.63
	Personal Property	692.70				692.70
	Real Estate	171.00				171.00
	Excise	12,920.92				12,920.92
1971	Farm Animal	28.00				28.00
	App. St. Bett	42.04	3.60			38.44
	Personal Property	1,746.25				1,746.25
	Excise	17,980.33	627.53	90.75	10.18	17,272.23
1972	Farm Animal	2.30				2.30
	App. St. Bett	52.68				52.68
	Personal Property	2,265.00	16.50			2,248.50
	Unapp. St. Bett	447.59	125.00			322.59
	Excise	26,731.96	920.88			25,811.08
1973	Farm Animal	1.80				1.80
	Personal Property	2,850.23	16.05			2,834.18
	Real Estate	15,976.57	13,145.52			
	Excise	39,762.97	13,550.09	1,598.83	569.02	25,183.07
	App. St. Bett	1,971.33			2,831.05	1,971.33

Year	Tax	Balance of Commitment	Collections	Abatements	Refunds	Added to Tax Title	Balance
1973	Water Lien	106.33				21.29	85.04
1974	Real Estate	45,846.84	41,135.53			1,744.79	2,966.53
	Excise	74,275.26	21,991.91	5,547.34	728.98		47,464.99
	Personal Property	670.40	15.18				655.22
1974-	Farm Animal	44.39					44.39
1975	Real Estate	186,589.21	88,569.99		2,135.40	11,683.59	88,471.23
	Excise	315,628.70	231,462.89	22,532.92	4,338.61		65,971.50
	Personal Property	6,627.65	1,047.48				5,580.17
	Water Lien	500.69	75.59			24.24	400.86
	Comm Interest	227.31	46.72			13.28	167.31
	App. St. Bett	1,213.21	32.46			20.77	1,159.98
1975-	Real Estate	4,223,102.63	3,997,570.73	81,057.04	16,434.80		160,909.66
1976	Excise	319,765.22	176,307.62	12,153.15	936.88		132,241.33
	Personal Prop.	247,789.53	241,077.28	1,971.55	915.04		5,655.74
	Farm Animal	586.01	173.42				412.59
	Water Lien	3,038.15	2,459.95	45.03			533.17
	App. St. Bett	6,222.15	5,967.96				254.19
	Comm Interest	2,693.31	2,227.32				465.99
	Unapp. St. Bett	66,342.26	11,569.30	580.23			54,192.73

5,641,775.58	4,850,136.50	125,576.84	26,068.91	16,339.01	675,792.14
--------------	--------------	------------	-----------	-----------	------------

Paula Brule
Treasurer-Collector

WATER DEPARTMENT - ANNUAL REPORT
January 1, 1976 - December 31, 1976

RECEIPTS:

Water Rates	189,205.88	
Guarantee Deposits - Services	21,938.61	
Guarantee Deposits - Extensions	13,720.34	
Additional Services & Miscellaneous	<u>9,245.75</u>	234,110.58

EXPENDITURES:

Wages & Salaries	73,931.89	
Pipe & Supplies	18,241.33	
Maintenance & Operation:		
Electricity	24,735.12	
Telephone	1,266.36	
Office Supplies & Equip.	3,513.26	
Dues	125.00	
Insurance	814.00	
Fuel	1,864.67	
Advertising & Surveys	1,843.50	
Repairs to Equip. & Bldgs.	4,134.64	
Well Testing	14,867.33	
Hot Top & Gravel	2,005.78	
Uniforms	509.70	
Trucks, Backhoe & Radio	6,572.93	
Well Treatment	3,467.05	
Misc. Maintenance	<u>3,197.51</u>	68,916.85
Refunds:		
Services & Misc.	237.85	
Extensions	<u>169.90</u>	407.15
Extensions		13,598.36
Loans:		
Purchase Water Co.	12,210.00	
Frances Hill Standpipe & Gravel Packed Well, F.V.Rd	23,437.50	
Forge Village Road Well	11,196.26	
Boston Rd. & Rt. 110 Ext.	5,100.00	
Pine Grove Rd. Ext.	611.25	
Timberlee Lane Ext.	<u>1,666.05</u>	<u>54,221.06</u>
Balance		<u>229,316.64</u> 4,793.94

EXTENSIONS (Guarantee Deposits)

Jelley Road Extension (Richard J. Freitas)

Account Balance January 1, 1976		\$	229.30
Expenses: Water Dept. Backhoe	\$	60.00	
Refund		<u>169.30</u>	
	\$	229.30	

East Boston Camps Extension (East Boston Social Centers)

Deposit			\$ 10,124.34
Expenses: Pipe	\$	5,956.00	
Tapping Sleeve		724.12	
Hydrant		428.11	
Backfill		328.00	
Misc. Supplies		282.43	
Wages		1,366.56	
Water Dept. Backhoe		<u>1,039.12</u>	
	\$	10,124.34	

Plain Road Extension (Edmond T. O'Sullivan, William
Stone, George S. Fletcher)

Deposit			\$ 2,599.00
Expenses: Pipe	\$	1,105.00	
Hydrant		428.11	
Gate & Gate Box		180.00	
Misc. Supplies		154.80	
Wages		547.83	
Account Balance 12-31-76		<u>183.26</u>	
	\$	2,599.00	

Chestnut Road Extension (N. Zaher Construction Co., Inc.)

Deposit			\$ 612.00
Expenses: Pipe	\$	308.55	
Curb & Corp Stops		137.75	
Misc. Supplies		139.70	
Wages		<u>37.72</u>	
	\$	623.72	

Account Balance Due		<u>11.72</u>	
	\$	623.72	

Willow Road Extension (Donald Lindof)

Deposit		\$	385.00
Expenses: Pipe	\$	148.50	
Adapters		81.96	
Misc. Supplies		90.10	
Wages		54.00	
Account balance 12-31-76		<u>10.44</u>	
	\$	385.00	

FRANCES HILL STANDPIPE
(Borrowed Money)

Account Balance January 1, 1976		\$	1,074.98
Account Balance December 31, 1976	\$	1,074.98	

FORGE VILLAGE ROAD WELL FIELD AND PUMP
(Borrowed Money)

Account Balance January 1, 1976		\$	23,700.00
Expenses: Furnish & Install Equip.	\$18,864.90		
Engineering Fees	800.00		
Account Balance 12-31-76	<u>4,035.10</u>		
	\$23,700.00		

BACKHOE ACCOUNT

Account Balance January 1, 1976	\$	3,144.11	
Transfers from Extensions	<u>1,099.12</u>	\$	4,243.23

Respectfully submitted,
Board of Water Commissioners

Walter W. Gerlach, Chairman
Hervey J. Cote
Carlton M. Rooks

REPORT OF THE WATER DEPARTMENT SUPERINTENDENT
FOR THE YEAR ENDING DECEMBER 31, 1 76

Number of Gallons Pumped

January.....	21,537,800
February.....	21,358,800
March.....	23,463,700
April.....	24,586,200
May.....	25,418,100
June.....	35,298,600
July.....	32,365,200
August.....	25,287,400
September.....	27,407,600
October.....	27,254,600
November.....	23,271,900
December.....	<u>24,847,600</u>
	312,097,500

Number of new services installed.....26

Number of new hydrants installed..... 2

New Extensions

East Boston Camp.....2400 feet 6 inch pipe
Plain Road..... 325 feet 8 inch pipe

Respectfully submitted,

Harold A. Fletcher, Superintendent

REPORT OF THE BOARD OF WATER COMMISSIONERS

During the past year Town Meeting approval of the purchase of two land sites for use by the Water Department will, at some time in the future, make it possible to expand the present water distribution and storage systems.

Relief from what appears to be a continuing annual problem of excessive demands on a limited storage system, would have been effected with the approval of the Water Department application for federal assistance in a planned program of improvements. However, since such assistance for the broad program is not now available, minor changes within the current system are being considered which, hopefully, will relieve the summertime pressures in the Westford Center area.

Awareness of the increasing need for suitable housing space for Water Department vehicles and equipment, and the resulting costly factor of inadequate facilities, makes it necessary to consider plans for the erection of a Water Department garage.

Extreme weather conditions this past winter, causing the extension of frost to a depth level of five feet or more in some areas, have created more than the normal problems with service freeze-ups. The Superintendent and the maintenance men employed by the Department are to be complemented for their dedication and application to duties in the many emergencies to which they have responded.

The Board of Water Commissioners and the Department Superintendent take great pride in the efficient operation of the Water Department and, the mandatory incorporation of new regulations under the Safe Drinking Water Act of the Environmental Protection Agency, will continue to make their prime consideration the supply of quality water to all water takers.

Respectfully submitted,
BOARD OF WATER COMMISSIONERS

Walter W. Gerlach, Chairman
Hervey J. Cote
Carlton M. Rooks

REPORT OF THE FIRE DEPARTMENT

This past year, money was appropriated at the Annual Town Meeting in the amount of thirty-nine hundred dollars (\$3,900.00) for the purchase of a Pirsh, tractor drawn, hydraulically operated eighty-five foot ladder truck. The fact that the manufacturer puts a value of twenty thousand dollars (\$20,000) on the eighty-five foot metal ladder alone, the actual amount paid for the complete unit is somewhat deceiving.

Without the total effort given by a local businessman, Daniel O'Donnell, the Town of Westford would not have had the opportunity of purchasing this valued piece of equipment for its Fire Department. Depending on the amount of use this specialized piece of equipment receives, it should serve the town adequately for a number of years.

A new heating system was installed in the Forge Village Station this past year. With the price of heating fuels escalating, a drastic drop in operating costs has been realized over the previous year. The new system, three gas fired unit heaters with individual thermostats, replaced an oil fired steam system that had been in use since 1941.

An appropriation of approximately \$900.00 will be requested at this years Annual Town Meeting to redesign the heating system at the Graniteville Station. The system being used now is approximately 32 years old and is also not functioning economically.

In the area of Fire Prevention, many groups visited the Fire Station and were shown how the Fire Department operates and were instructed on methods of good fire prevention. Along with a new and interesting program in the school system, another successful poster contest was administered under the direction of Fire Prevention Coordinator, Roger LaChance. Firefighter LaChance would like to remind all parents that whenever children bring material into the home relating to Fire Prevention and Protection they should take time to discuss it with them. If an emergency does arise, all family members will be more knowledgeable of what actions to take.

A number of people have taken advantage of the CPR (Cardio-Pulmonary Resuscitation) courses offered through the Department over the last two years. Without the enthusiasm of a few members of the Department who give up their time to conduct classes on these life saving techniques, the people of the Town of Westford would not have this training as readily available to them. It is felt that more people should acquire this knowledge so they will be better prepared to provide assistance to their family or friends whenever a medical

emergency of this type occurs. Times and places are published in the local newspaper when these classes are going to be held.

The two Blood Drives held this past year have shown a slight increase in donors over the previous years. This endeavor is a town function that is sponsored by your Fire Department and other civic groups to make blood more readily available for all residents, free of charge, whether they have given or not. With the population of Westford as it is, there has been a very small percentage of people in the past that have continually donated each year. In order to have one of these drives a real success, a greater number of people are going to have to give. Once again, we urge those of you that are able, to be willing to give a little of your time for a pint of your blood. This will insure ALL the residents of Westford the availability of this life sustaining commodity if the need arises.

Once again, as in the past, a reminder to all residents to post house numbers CLEARLY VISIBLE so vehicles responding to emergency calls will not lose valuable time.

With the increasing amount of chimney fires caused by the use of woodburning stoves and fireplaces, this Department cannot stress enough to residents the need for cleaning their chimneys at least once or more a year depending on use of such. Cleaning the residue buildup in your chimney that is created from the burning wood will stifle the anxiety that may develop along with the possible smoke or fire damage that generally entails.

With the amount of Ambulance calls increasing each year and the availability of qualified personnel between the hours of 7:00 AM to 5:00 PM on weekdays, the transporting on non-ambulatory patients from hospital to hospital, nursing home to hospital, etc. has been curtailed between the hours of 8:00 AM to 4:00 PM. This was necessary to insure at least a minimum number of personnel to be available for all EMERGENCY Fire and Ambulance calls that may occur.

In submitting this report of your Fire Department, it is very difficult to foretell its needs for the future. The monies that will be required from your tax dollars to maintain an adequate fire fighting force in the years to come cannot be predicted at this time. As your Fire Chief, it is my responsibility to insure maximum protection against fire at all times for the lives and property of the people who live and work in the Town of Westford. It is also my duty to enlighten you of a situation that concerns me deeply and deserves your consideration.

In the past, there have been occasions when Ambulance and Fire calls have occurred simultaneously leaving the Department with inadequate manpower to operate fire equipment. It has become evident that there is a need to place a minimum of three (3) permanent fire-fighters in the Center Station to be on duty between the hours of 7:00 AM to 5:00 PM on weekdays. This would not only supplement what available Call Firefighters there may be, but would also enable someone to respond immediately to all emergency calls during this time period.

There will be a need for a sub-station in the South end of town in the not too distant future. Also to be considered is combining the Forge Village and Graniteville Stations into one building at the Town Farm property. This would eliminate the operating cost of a building and put a station in a location that will be on a more equal distance between the two Villages, and still within a close proximity so as not to jeopardize the fire protection in that area.

Westford can be justly proud of their Call Firefighter and Ambulance Attendants who, only through time consuming hours, have acquired the knowledge which enables him to serve you better when the need arises.

Acting in the Town's behalf, I am indebted to the area Fire Chiefs and their respective departments for the assistance given this Department in the past. In the mutual aid system lies a great firefighting potential in reserve that no Town or City can be without.

To all the town departments and department heads who have assisted this department in any way, a special note of gratitude. Only through the cooperation of all town agencies, working together, can we hope to keep Westford a safe community in which to work and live.

Respectfully submitted,

George P. Rogers
Fire Chief

REPORT OF THE FIRE DEPARTMENT CALLS - 1976

Ambulance.....	553
Building.....	16
Car & Truck.....	18
Electrical.....	5
Downed Wires.....	4
Chimney.....	10
Motorcycle.....	3
Sanitary Landfill.....	4
Appliance.....	8
Wash Downs.....	11
Brush & Grass.....	108
Bomb Threats.....	4
Investigations & Complaints.....	35
Rescue.....	4
False Alarms.....	26
Non Permit Fire Investigations.....	5
Fire Stations Manned.....	1
Truck Standby.....	5
Lost Person.....	2
Drowning.....	1
Railroad Ties.....	2
Dumpsters.....	2
Lockouts.....	3
Permit Fires out of Control.....	4
Cellar Pumpouts.....	10
Box Alarms (Trouble Indication).....	47
Box Alarms (Low Temperature).....	2
Box Alarms (Faulty Sprinkler System).....	3
Gas Leaks.....	3
Broken Gas Main.....	1
Request to Provide Water (R.R. Engine).....	1
Stuffed Furniture.....	3
Oil Burner.....	1
Alarm Inspections.....	39
Oil Burner Inspections.....	22
Agricultural Burning Permits.....	8
Domestic Burning Permits.....	576

MUTUAL AID

To: Littleton - 5 (pumper (2), fire company (3))
 Billerica - 1 (fire company)
 Lowell - 2 (fire company)
 Tyngsboro - 1 (fire company)
 Ayer - 1 (extra Scott Pacs)
 Chelmsford- 1 (fire company)

From: Groton - 2 (brush vehicles)

REPORT OF SUPERINTENDENT OF STREETS AND PARKS

The following work was done by the Highway and Park Department during the year 1976.

Chapter 825

The following streets were resurfaced with Asphalt & Pea Stone:

Broadway Street	444 sq. yds.
Coolidge Street	2000 sq. yds.
Dump Road	333 sq. yds.
Forrest Road	9913 sq. yds.
Hildreth Street	14444 sq. yds.
Long Sought Pond Road	3888 sq. yds.
Lowell Road	28160 sq. yds.
Moore Road	1600 sq. yds.
Old Beaver Brook Road	333 sq. yds.
Old Groton Road	355 sq. yds.
Oak Hill Road	1110 sq. yds.
Pine Ridge Road	16573 sq. yds.
Tenney Road	11324 sq. yds.
Venton Place	666 sq. yds.
West Street	6614 sq. yds.

Town Roads

This year 580 tons of bituminous concrete was used for patching and resurfacing. 1,122 tons of sand and stone were used on Town roads. Brush was cut, stumps and stones were removed from the shoulders of Robinson, Hartford and Howard Roads.

Drainage

Bridge Street		1 Catch Basin
Coolidge Street	608' of 12" Pipe	4 Catch Basins
Coldspring Road	40' of 12" Pipe	
Chamberlain Road	40' of 36" Pipe	
Concord Road	275' of 12" Pipe	
Dunstable Road	70' of 12" Pipe	1 Catch Basin
Flushing Pond Road	40' of 18" Pipe	
First Street	80' of 8" Leech Pipe	1 Catch Basin
Oak Hill Road	406' of 12" Pipe 1 M.H.	3 Catch Basins
Plain Road	54' of 12" Pipe	
Patten Road	80' of 8" Leech Pipe	1 Catch Basin
Prescott Street	10' of 21" Pipe	

Snow and Ice Removal

This year 2,976.43 tons of salt and 5,136.69 tons of sand were used on the road in Town.

Sidewalks

Sidewalks were resurfaced and repaired on Main St. and Broadway St.

Betterments - Lake Shore Drive South

The work consisted of installing drainage, cutting trees, removal of stumps, excavating, placing foundations, grading and paving of said street with asphalt and pea stone.

Betterments - Edwards Avenue

The work consisted of installing drainage, cutting trees, removal of stumps, excavating, placing gravel foundations, installing retaining walls, grading and paving of said street with asphalt and pea stone.

Park Department

This year the Whitney Playground, Town Commons, Monuments, Library, Graniteville and Forge Village ball parks were limed and fertilized. All shrubbery was trimmed and the grass was mowed and raked when needed. For Memorial Day geraniums were placed on the Town Commons and on the Monuments. The four diamonds at the Graniteville field were cut out and new clay was installed on the diamonds. The Town Beach was cleaned each day and the trash picked up. Sand was spread on the Beach and all dead trees in the picnic area were cut.

Respectfully submitted,

George W. Wyman

Superintendent of Streets

REPORT OF THE BOARD OF APPEALS

The policy of the Board of Appeals is to have a Public Hearing about once a month. With each application received a fee is required paid to the Town of Westford. Due to the rising cost of advertising and postage, we must raise our fees for the coming year. The fees are as follows:

Residential.....	\$40.00
Commerical.....	50.00
Filling Station....	75.00
Industrial.....	75.00

In 1976 there were six Hearings with thirty-two Appeals. The appeals, dates and decisions were as follows:

<u>DATE HELD</u>	<u>APPEAL</u>	<u>DECISION</u>
April 8	To approve Lot with insufficient frontage.	Restricted house to 25' to rear of Abutting Lots.
April 8	To operate Antuque Shop as home occupation.	Restricted to 9 AM to 5 PM - Terminate with ownership.
April 8	To construct and use a garage and filling station.	Restricted to screen of shrubs-damaged vehicles must be behind 6' fence.
April 8	Authorization to construct and operate an Auto Body repair garage.	Restricted so than damaged vehicles must be behind 6' fence.
April 8	To use barn for psychologist office as home occupation.	Restricted to off-street parking-Terminates with ownership.
April 8	Permission for use of the basement area of store for retail business, plus 8 sq ft sign and (2) 1 x 3 directional signs	Restricted for off-street parking-Retail business will be mercantile or retail not to include the preparation of food.
May 13 (2)	To allow existing garage too close of side lot line.	Granted

DATE HELDAPPEALDECISION

May 13	To construct a single dwelling on lot with insufficient frontage.	Restricted to one dwelling-Roadway to be surfaced with gravel and 14' wide. Culverts, grading & slopes for roadway to be approved by the Supt of Highways.
May 13	To construct a single dwelling on lot with insufficient frontage.	Restricted to one dwelling-Roadway to be surfaced with gravel and 14' wide. Culverts, etc. approved by Supt. of Highways.-High point of roadway shall be 150' from entrance to Robinson Rd. Building be 150' from Rolls lot line-Leech field shall be on easterly side of dwelling.
May 13	To allow an addition with insufficient side lot line requirements.	Granted.
June 24 (3)	To allow an addition with insufficient side lot line requirements.	Granted.
June 24	To allow construction of outdoor tennis courts, swimming pool and other similar recreational facilities.	Granted
June 24	To operate pet grooming in garage as home occupation.	Restricted to 9 AM to 5 PM - off-street parking Terminates with ownership
June 24	To operate plant shop as home occupation.	Restricted to off-street parking-Terminates with ownership.
June 24	To allow enlargement of existing building to comply with Federal Life Safety Code.	Granted

DATE HELDAPEALSDECISIONS

August 26	(4) Authorization to use existing building for automobile repair business.	Restricted to 6' fence as screen. Hours 8 AM to 6 PM Mons - Sats.
August 26	To construct a garage with insufficient rear lot requirements.	Granted.
August 26	To allow construction of a single family dwelling on lot with insufficient frontage.	Restricted to one common driveway for Lots c & d to extend 200' back from Main St. before dividing Construction of swale.
August 26	To allow construction of a single family dwelling on lot with insufficient frontage.	Restricted to one common driveway for Lots c & d.
August 26	Special permit requested to allow mechanical repair of automobiles.	Restricted to 6' stockade fence on westerly side- Hours 8 AM to 6 PM Monds. thru Sats.
August 26	Special permit for construction and use of addition of truck repair garage. Insufficient area & rear lot requirements.	Granted.
August 26	To construct in-ground pool with insufficient lot line requirements.	Granted.
Sept. 30 (5)	To construct gardenshed with insufficient lot line requirements.	Granted.
Sept. 30	To construct a single-family dwelling on lot with insufficient frontage.	Restricted to building 75' from northerly lot line.

DATE HELDAPPEALDECISION

Sept. 30	To allow construction of building for retail sales and business and professional offices.	Denied.
Sept. 30	To construct a deck with insufficient side lot line requirements.	Granted.
Dec. 9	To construct a dwelling on a lot with insufficient frontage.	Granted
Dec. 9	To operate a glass, mirror and unfinished furniture shop as home occupation.	Restricted to no automotive glass work-No later than 9 PM Mon.-Fri. and 6 PM on Sats. No display area-Off-street parking; sign 2'x3'. Terminates with ownership.
Dec. 9	To appeal the decision of Bldg. Inspector and authorize issuance of permit for dwelling to be used as single family plus "in-law section".	Decision pending.
Dec. 9	To allow construction of single family dwelling on lot with insufficient frontage.	Granted.
Dec. 9	To allow construction of single family dwelling on lot with insufficient frontage and area.	Restricted so drainage excavation must be done with approval of Supt. of Highways.

BOARD OF APPEALS:

John J. Barrettoo, Chairman

John J. Kavanagh

Warren Morrow

James D. Hansen, Alternate

John Preston, Alternate

Carlene M. Johnston, Clerk

REPORT OF THE HOUSE NUMBERING COMMITTEE

This year, all the streets have been updated.
There are now 266 accepted and unaccepted streets.
There are several additions and changes included on the street listing following this report.
Anyone wishing to verify a building number before displaying it should call the House Numbering Committee.

Respectfully submitted,

Norman E. Day
House Numbering Committee

STREET LISTING - TOWN OF WESTFORD 1976

Code: *Preceding street name indicate street is numbered.
#Following street name indicates a proposed street.

<u>STREET NAME</u>	<u>STARTS</u>	<u>ENDS</u>
*Abbot Street	Forge Village Rd, Pine St & Town Farm Road	Pleasant St 65-69
*Academy Drive	Depot Street 3-5	Driveway to Academy
*Acton Road	Lowell Rd, Acton	Acton Rd, Chelmsford
*Allison Dr.	Polley Rd. 9-11	Turn-a-round
*Anderson Lane	Kirsi Circle 19-21	Turn-a-round
*Banbury Drive	Concord R. 190-194	Concord Rd 202-206
*Bayberry Road	Pine Ridge Rd 44-48	Turn-a-round
*Beacon Street	North, No. Main & River Sts.	Dead End
*Beatrice Road	Dunstable Rd 75-77	Long Sought For Pond
*Beaver Brook Rd	Pleasant St. & C Concrd Road	Beaver Brook Road, Littleton

<u>STREET NAME</u>	<u>STARTS</u>	<u>ENDS</u>
*Beaver Dam Drive	Depot Street 20-24	Fletcher Road 14-16
*Beech Road	Sycamore Road 7-9	Pine Road 8-10
*Bicentennial Cir	#Concord Road 59-63	Concord Road 65-69
*Birch Road	Pine Road 33-35	Rt of way to Edwards Ave
*Blackthorn Dr	Cold Spring Rd 22-24	Fletcher Rd 17-19
Blades Rd	Groton Rd 274-276	
*Blaisdell Rd	S. Chelmsford Rd 25-27	Vose Rd 7-9
*Blaney Street	Carlisle Rd 177-179	West St., Carlisle
*Blue Ridge Rd	Stoney Brook Rd 59-61	Stratton Hill Rd 11-15
*Bobolink Road	Nutting Rd 13-15	Turn-a-round
*Boston Rd	Main Street 47-49	Littleton Rd 181-183
*Bradford Street	Pleasant St 4-6	Forge Pond
*Brian Dr	Christopher Rd 4-6	Turn-a-round'
*Bridge Street	Graniteville Rd 82-86	N. Main Street 44-46
*Broadway Street	Graniteville Road & River Street	N. Main Street 14-16
*Brookside Road	Lowell Road 110-112	Nabnasset St. 29-30
*Brookview Drive	Beaver Dam Dr 12-14	Fletcher Rd 22-24
*Buckingham Drive#	Bicentennial Cir 4-6	Bicentennial Cir 24-26
Burgess Pond Rd	Depot St 70-72	Dead End
*Butternut Rd	Depot St 174-176	Cherry Lane 9-11
*Byrne Avenue	cross Moore Av 25-26	Gasset Road No. 1
Byrne Place	Now Byrne Avenue	
*Camp Road	Wilson Lane 2-4	Dead End

<u>STREET NAME</u>	<u>STARTS</u>	<u>ENDS</u>
*Canal Street	Bradford St 10-12	Dead End
*Carlisle Road	Littleton Rd 182-184	Westford Rd, Carlisle
*Carolina Lane	Plain Rd 58-62	Turn-a-round
*Castle Road	Crown Road 27-29	Turn-a-round
*Cedar Road	Fir Road 6-8	Maple Road 7-11
*Cemetery Road	Now Country Road	
*Chamberlain Rd	Lowell Rd 109-111	Galloway Rd, Chelmsford
Chandler Road	Now Flushing Pond Rd	
Chelmsford Road	Now Littleton Rd	
*Cherry Lane	Depot St. 158-160	Turn-a-round
*Chestnut Road	Fir Road 10-12	Lake Shore Drive 37-39
*Christopher Rd	BeaverBrook Rd 48-50	Turn-a-round
*Church Street	Broadway St. 66-70	Cross Street 9-11
*Clare Circle	Polley Rd 26-28	Turn-a-round
*Cold Spring Road	Depot St. 50-54	Patten Road 27-29
*Concord Road	Pleasant Street & Beaver Brook Road	Carlisle Road 71-73
*Connell Drive	Main Street 44-46	Dead End
*Coolidge Avenue	Brookside Rd 44-48	Moore Road 11-13
*Coolidge Street	W.Prescott St 32-34	Dead End
*Country Road	Patten Road 48-50	Concord Road 48-50
*Court Road	Crown Road 21-23	Turn-a-round
*Courtland Circle#	MacIntosh Road 4-6	Turn-a-round
Cowdry Hill Road	West End St 33-35	Groton Road 37-39

<u>STREET NAME</u>	<u>STARTS</u>	<u>ENDS</u>
*Craig Circle	S. Chelmsford Rd 19-11	Vose Road 7-9
*Crescent Street	Abbot Street 11-13	Dead End
*Cross Road	LakeShore Dr No 31-33	Forrest Road 4-6
*Cross Street	Broadway 52-54	Dead End at Railroad
*Crown Road	Boston Road 36-40	Crown Rd 6-8 (circle)
*Crusade Road	Palace Road 3-5	Turn-a-round
*Cummings Road	Depot Street 35-37	Providence Rd 7-9
*Cypress Road	Sycamore Road 11-13	Pine Road 12-14
*Dana Drive	Fairview Drive 3-5	Turn-a-round
*Dell Road	Dunstable Road 71-73	Long Sought For Pond
*Demogenes Drive	Criffin Road 55-61	Temp. Turn-a-round
*Depot Street	Main Street 70-72	Groton Road 319-321
*Depot Road	Now Depot Street	
*Doris Road	Passes end Jo-Jo Lane	Dead End
*Douglas Road	Kirsi Circle 5-9	Kirsi Circle 31-33
*Downs Road	Dunstable Road 41-43	
*Drawbridge Road	Court Road 9-11	Providence Road 75-79
*Dunstable Road	Depot Road 146-148	Scribner Rd Tyngs. line
*Durkee Road	Acton Town Line (Off Rte 119)	
*E. Prescott St.	W. Prescott Street & Pleasant St	North Main Street
*Easy Street	Lawson Road	Dead End
*Edward Avenue	Oak Hill Rd 34-36	Edwards Beach

<u>STREET NAME</u>	<u>STARTS</u>	<u>ENDS</u>
*Elliott Road	Littleton Rd 363-365	Turn-a-round
*Elm Road	Plain Rd 112-114	Dead End
*Elm Street	E. Prescott St 3-5	Dead End
*Emerson Road	crosses Jo-Jo Rd 4-5	Dead End
*Endmoor Road	Plain Road 90-92	Dead End
*Fairview Drive	Tadmuck Road 8-10	Main St 133-135
*Fir Road	Pine Road 17-21	Elm Road 10-12
*First Street	Broadway St 27-33	River Street 20-22
*Flagg Road	Main Street and Forge Village Rd	Hildreth St 69-71
*Fletcher Lane	Forrest Road 34-36	Dead End
*Fletcher Road	Depot Street 48-50	Saw Mill Drive 6-8
*Flushing Pond Rd	Tyngsboro Rd 17-19	Groton Road 414-416
*Forge Village Rd	Main St & Flagg Rd	Pine & Abbot Sts and Town Farm Road
*Forest Road	Oak Hill Rd 84-86	Tyngsboro Road 65-67
*Fourth Street	Broadway 43-51	River Street 30-32
*Frances Hill Rd	Chamberlain Rd 14-16	Hunt Road 22-24
*Franklin Road	Groton Road 194-196	Dead End
*Gassett Road	End of Byrne Ave	Forest Road 14-16
*George Avenue	Gassett Road 9-11	Oak Hill Rd 84-86
*Gould Road	Groton Road 128-132	Keyes Road
*Graniteville Rd	Main Street 30-32	River & Broadway Sts
Green Needles Rd	Beaver Brook Rd 45-47	Dead End

<u>STREET NAME</u>	<u>STARTS</u>	<u>ENDS</u>
*Greenwood Road	Old Lowell Rd 71-73	Acton Road 114-116
*Griffin Road	Carlisle Road 82-84	Acton Road 76-78
*Groton Road	Lowell Rd, Groton	Groton Rd, Chelmsford
*Grove Street	Nabnasset St 15-17	Knoll Road 6-8
*Hadley Road	Wilson Lane 6-8	Dead End
*Hartford Road	Robinson Rd 9-11	Patten Road 24-26
*Hawthorne Ave	Williams Ave 5-9	Oak Hill Road 16-18
*Helen Circle#	Mark Vincent Dr 18-20	Turn-a-round
*Hemlock Road	Chestnut Road 3-5	Dead End
*Heywood Road	Depot St 42-46	Beaver Dam Drive 5-7
*Hidden Valley Rd	North Hill Rd 15-17	Turn-a-round
*Hildreth Street	Boston Rd & Lincoln St	Concord Road 104-106
*Hill Street	W.Prescott St. 14-16	Dead End
*Hillside Ave	N. Main St 53-55	N. Main St 57-59
*Hillside Road	Pond Road 10-12	Olive Road 7-9
*Holly Lane	Butternut Rd 4-6	Cherry Lane 7-9
*Howard Road	Concord Road 93-95	Turn-a-round
*Hunt Road	Chamberlain Rd 44-46	Spaulding Rd, Chelmsford
*Island Path	Byrne Avenue 20-22	Nabnasset Lake
*Jefferson Road	Old Lowell Rd 92-94	Robert Road 3-5
*Jelley Road	Nutting Road 30-32	Dead End
*Jester Road	Providence Rd 62-64	Turn-a-round
*Jo-Jo Lane	Oak Hill Rd 65-67	Doris Road 6-10

<u>STREET NAME</u>	<u>STARTS</u>	<u>ENDS</u>
*Jones Road	Nabnasset St 35-37	Dead End-Stony Brook
*Keyes Road	Groton Rd 210-212	Davis Road, Tyngsboro
*Kings Road	Banbury Drive 7-9	Banbury Drive 25-27
*King's Pine Road	Crown Road 9-11	Turn-a-round
*Kippy Circle#	Peter Chris Dr 11-13	Turn-a-round
*Kirsi Circle	Main St 114-116	Main St 132-134
*Knoll Road	Edward Ave 16-20	Dead End
*Lake Shore Dr No.	Oak Hill Rd 66-68	Fletcher Lane
*Lake Shore Dr So.	passes Old Wood Rd	Dead End near Elm Rd
Lakeview Street	Pine Grove Road	Dead End
*LaSalette Road	S.Chelmsford Rd 37-39	S. Chelmsford Rd 31-35
*Laurel Avenue	Plain Rd 158-160	Dead End
*Lawson Road	Forest Road 46-48	Easy Street
*Leland Road	Main Street 77-81	Main Street 111-113
*Lillian Road	Moore Road 14-18	Polley Road 23-25
*Lincoln Avenue	E.Prescott St 17-19	Elm Street 9-11
*Lincoln Street	Main Street 51-53	Hildreth Street 2
*Line Road	Tadmuck Rd,Chelmsford	Turn-a-round
*Links Road	Doris Road 1-5	Dead End
*Littleton Road	Littleton Rd, Chelms.	King Street, Littleton
*Long Road	Dunstable Rd 59-61	Long Sought For Pond
*Long Meadow Road	Old Homestead Rd 4-6	Old Homestead Rd 24-26
*Long Sought For Pond Road	Tenney Road 31-33	Ends at Private Way

<u>STREET NAME</u>	<u>STARTS</u>	<u>ENDS</u>
*Lorraine Ave#	Old Lowell Rd 13-15	Old Lowell Road 23-25
Lougee Road	See Greenwood Road	
*Lowell Road	Depot Street 61-63	Graniteville Rd., Chelms.
*Lower Road	Elm Road 49-51	Dead End
*Lucille Avenue	Lillian Road 1-2	Polley Road 19-21
*MacIntosh Rd#	Forge Village Rd 22-26	Patten Road 10-12
*Main Street	Flagg Road and Forge Village Rd	Old Westford Rd., Chelmsford
Main Street, Gran.	Now North Main Street	
*Makepeace Road	Dunstable Rd, Tyngs.	Dunstable Rd., Chelms.
*Maple Road	Pine Road 25-27	Dead End
*Maple Street	River Street 51-53	Dead End
*Mark Vincent Dr.#	Griffin Road 37-39	Demogenes Drive 7-9
*Millstone Hill Rd	Groton Road 38-40	Hoyt's Wharf Rd., Groton
*Milot Road	Town Farm Rd 27-29	Dead End
*Moore Avenue	Oak Hill Rd 46-48	Dead End
Moore Place	Now Moore Avenue	
*Moore Road	Brookside Rd 20-22	Plain Road 143-145
*Mulberry Lane	Forge Village Rd 96-98	Crescent Street 2-4
*Muskett Lane	Sawmill Road 5-7	Turn-a-round
*Myrtle Avenue	Williams Ave 11-15	Oak Hill Rd 20-22
*Nabnasset St.	Oak Hill Rd 45-47	Main St, W.Chelmsford
*New Street	Now Coolidge Avenue	
*Newport Drive	Salem Road 24-28	Endmoor Road 44-46

<u>STREET NAME</u>	<u>STARTS</u>	<u>ENDS</u>
*Nixon Street	Littleton Rd 137-139	Turn-a-round
*North Street	N.Main, Beacon and River Streets	Groton Road 137-141
*North Hill Road	Tyngsboro Rd 60-62	Turn-a-round
*North Main Street	North, Beacon and River Streets	E. Prescott Street
*Nutting Lane	Nutting Road 7-9	Turn-a-round
*Nutting Road	Plain Road 54-56	Groton Rd 213-215
*Oak Road	Pine Road 13-15	Elm Road 10-12
*Oak Street	Pleasant St 15-23	Chestnut Street
Oakdale Street	Sand Beach Road	Lakeview Street
*Oak Hill Road	Brookside & Plain Rds	Groton Road 501-503
*Old Road	Carlisle Rd 129-133	Acton Road 9-10
Old Groton Road	North Street 59	Groton Road 147-149
*Old Homestead Road	Graniteville Rd 62-64	Cold Spring Rd 99-101
*Old Lowell Road	Concord Road 248-250	S.Chelmsford Rd 47-49
*Old Wood Road	Endmoor Road 39-41	Lake Shore Dr. N. 7-9
*Olive Road	Dunstable Road 79-81	Long Sought For Pond
*Orchard Street	E.Prescott St 23-25	Dead End
*Palace Road	Providence Rd 66-68	Tadmuck Road 15-17
*Palermo Street	Pine Street 12-14	Pleasant St 45-47
*Patriot Lane	Graniteville Rd 20-22	Patriot Lane 4-6(circle)
*Patten Road	Forge Village Rd 28-32	Pleasant Street 79-81
*Pershing Street	E.Prescott St. 26-28	Dead End

<u>STREET NAME</u>	<u>STARTS</u>	<u>ENDS</u>
*Peter-Chris Drive#	Griffin Road 27-31	Mark Vincent Drive 5-7
*Phillips Drive	Concord Rd 124-128	Phillips Drive (circle)
*Pierce Avenue	Cold Spring Rd 29-33	Cold Spring Road 49-53
*Pine Road	Plain Road 80-82	Lake Shore Drive 17-19
*Pine Street	Pleasant St. 35-37	Forge Village Rd, Abbot St & Town Farm Road
Pine Grove Road	Beaver Brook Rd 11-15	Lakeview Street
*Pine Hill Road	Pine Hill Rd, Chelms.	Chamberlain Road 97-99
*Pine Ridge Road	Forge Village Rd 47-49	Bridge Street 54-56
*Pine Tree Trail	Moore Ave 17-19	Byrne Avenue 31-33
*Plain Road	Depot Street 69-71	Brookside & Oak Hill Rds
*Pleasant Street	E & W Prescott Sts	Concord & Beaver Brook Rd
*Polley Road	Stony Brook Rd 57-59	Plain Road 121-123
*Pollyanna Lane	Forest Road 40-42	Dead End
*Pond Road	Dunstable Road 67-69	Long Sought For Pond
*Pond Street	Pleasant St 6-8	Bradford Street 21-23
*Poplar Road	Plain Road 98-100	Lake Shore Dr.S. 47-49
*Power Road	Littleton Rd. 276-278	Power Road, Littleton
Prince Street	Now Hill Street	
*Providence Road	Lowell Road 17-19	Turn-a-round
*River Street	Graniteville Road & Broadway Street	Beacon, North & North Main Streets
Robbins Road	Littleton Rd 330-332	Dead End
*Robert Road	Old Lowell Rd 80-82	Turn-a-round

<u>STREET NAME</u>	<u>STARTS</u>	<u>ENDS</u>
*Robinson Road	Flagg Road 29-31	Concord Road 60-62
Roc 'N Roe Lane	Dunstable Road 91-93	Dead End
*Rutland Circle	Griffin Road 34-36	Turn-a-round
*St. Mary's Drive	Littleton Rd 88-90	S.Chelmsford Rd 30-32
*Salem Road	Sycamore Lane 13-14	Newport Drive 59-61
Sand Beach Road	Beaver Brook Rd 5-7	Dead End
*Sassafras Road#	Vose Road 33-35	Turn-a-round
*Sawmill Drive	Cold Spring Rd 40-44	Turn-a-round
*Sawmill Road	Hidden Valley Rd 8-10	Turn-a-round
*Second Street	Broadway St 34-36	Dead End
*Sequoia Road#	Old Lowell Rd 52-54	Sassafras Road 12-14
*Shea Street	Littleton Rd 441-443	Turn-a-round
*Sherwood Drive	Stony Brook Rd 83-85	Blue Ridge Road 4-6
*Sleigh Road	Sleigh Rd, Chelms.	Turn-a-round
*Smith Street	E.Prescott St. 34-36	Pershing Street 7-9
Snake Road	Now Power Road	
*Snow Drive	Concord Road 239-241	Turn-a-round
*Sought For Road	Dunstable Road 63-65	Long Sought For Pond
*So.Chelmsford Rd	Littleton Rd 122-124	Parkerville Rd., Chelms.
Spaulding Road	see Green Needles Road	
Spring Lane#	Tenney Road 36-36	Dead End
*Spruce Road#	Endmoor Road 9-11	Elm Road 406
*Steven Circle#	Mark Vincent Dr. 14-16	Turn-a-round

<u>STREET NAME</u>	<u>STARTS</u>	<u>ENDS</u>
*Stony Brook Road	Main Street 158-160	Nutting Road 10-12
*Story Street	W.Prescott St 6-8	Elm Street 10-14
*Stratten Hill Road	Sherwood Road 11-12	Polley Road 18-20
Sunset Road	Tenney Road 46-50	Dead End
*Sycamore Lane	Plain Road 68-70	Salem Road 15-16
*Tadmuck Lane	Fairview Drive 7-9	Dana Drive 6-8
*Tadmuck Road	Main Street 117-119	S.Chelmsford Rd 34-36
*Tenney Road	Keyes Road 75-79	Westford Rd, Tyngsboro
*Texas Road	Carlisle Road 89-91	Dead End
*Third Street	Broadway St. 37-39	Fourth Street 5-7
*Timberlee Lane	Depot Road 116-118	Turn-a-round
*Torrington Lane	Woodbine Terr. 15-17	William Avenue 14-16
*Tower Road	Oak Hill Rd 19-21	Dead End
*Town Farm Road	Forge Village Road & Pine St & Abbot St	E. Prescott St 66-70
*Trails End Road	Wilson Lane 12-14	Dead End
*Tyngsboro Road	Groton Road 320-322	Swan Road, Tyngsboro
*Vinton Place	Lowell Road 4-6	Depot Street 63-65
*Vose Road	S.Chelmsford Rd 29-31	Griffin Road 58-62
*Wayne Road	Old Lowell Rd 24-26	Turn-a-round
Webber Road	Beaver Brook Rd 29-31	Dead End
*West Street	N. Main St. 95-99	Lowell Road, Groton
West St., Westford	Now Blaney Street	
*W.Prescott Street	E.Prescott & Pleasant Streets	Forge Village Rd, Groton

<u>STREET NAME</u>	<u>STARTS</u>	<u>ENDS</u>
*Wheeler Lane	Main Street 64-66	Dead End
White Street	Now Third Street	
*Williams Avenue	Plain Road 144-146	Right of Way
*Willow Road	Sycamore Lane 3-5	Pine Street 8-10
*Wilshire Avenue	Woodbine Terr 9-11	Williams Avenue 10-12
*Wilson Lane	passes Byrne Av 1-2	Dead End
*Winding Way	North Hill Rd 3-5	Tyngsboro Road 68-70
*Wing Road	Keyes Road 81-83	Dead End
*Woodbine Terrace	Plain Road 120-122	Dead End
*Woodland Drive	Beaver Brook Rd 52-54	Turn-a-round
*Wright Lane	Hildreth St 24-26	Dead End
*York Avenue	Woodbine Terr 3-7	Williams Avenue 6-8

REPORT OF HOUSING AUTHORITY

At the Annual Town Election of May 4th, Gary Sullivan was elected to the five-year term replacing Reginald Blowey who chose not to run for re-election. Thomas Cahill was elected to fill a two-year term vacancy.

Officer elected at the Authority's Annual meeting were:

Gary Sullivan, Chairman

Shirley Anderson, Vice-Chairman

John Sanders, Treasurer (resigning this office in Nov. 1976)

Kathleen Jones, Assistant Treasurer

Thomas Cahill was the 5th member. He resigned in Nov., 1976
as he moved out of Westford.

Reginald Blowey was unanimously voted by the Selectmen and the Housing Authority Members to fill the vacancy created by Mr. Cahill. He was also elected Treasurer of the Housing Authority.

Projects completed during the year were the installation of drainage pipe and culverts in the rear of the Community Building and in the area of Building F. with loaming, seeding, and hot topping in this same area; stair railings were repaired and strengthened; piping in the Community Building was lowered from the attic due to a major freeze-up in December of 1976; and the settling of the buildings was cause for molding to be installed in many apartments with more to be done. Drapes were custom-made for the Community Building. Outside benches were purchased for the tenants and peekholes were installed in their apartment doors.

The new rules and regulations as set up by the Department of Community Affairs were accepted by the Housing Authority and the Tenant's Organization.

Applications continue to be accepted and processed. Our tenant turnover is very small so our waiting list grows longer. The annual redetermination of rents was completed in July and the updating of the waiting list was completed in October.

The Tenant's Organization, headed by Al Parent, is very active. They hold many functions of their own, as well as having many organizations provide activities and entertainment for them. They enjoy attending functions of the Council of Aging, and the Golden Age Club, etc.

We continue to have the Town-wide well-oldster clinic which is now on a weekly basis. The yearly flu clinic for the townspeople is held in our Community Building. This year, we have had Homemaker Service for those who require the service.

The Authority members and the Tenants extend their deep appreciation to the Police and Fire Department personnel and to all who have donated time, services, and goods to make a more enjoyable life for our senior citizens.

Thank you one and all.

Respectfully submitted,

Edith M. Lowney
Executive Director

REPORT OF THE BUILDING INSPECTOR

Permits Issued

296

Houses.....	86
Garages.....	16
Pools.....	38
Renovations.....	62
Additions.....	53
Barns, Sheds.....	27
Signs.....	6
Commercial Buildings.....	4
Radio Tower.....	1
Razings.....	2
Bleachers.....	1

Total Fees.....\$6,582.00

During the year, a new Local Building Inspector, Mr. Joseph Burleigh Hatch, was appointed by the Selectmen. This was due to the resignation of Mr. William MacMillan in June.

This past year there were approximately 40 miscellaneous complaints and zoning violations investigated and acted upon by the Building Department. There were ten junk car violation handled by this office.

Since March 1, 1976, there has been a full-time secretary in the office of the Building Department. A CETA worker, Marilyn Breton has been organizing the inspection department and I want to thank her for her assistance is coordinating the Gas, Plumbing, Wire and Building Inspectors with all of the other related boards.

It is my sincere wish that this office remain open on a full-time basis to assist the people of Westford with their building problems. We have established a central office for all of the inspectors to work from. Much work has been done, but there is a great deal more to accomplish.

I would like to thank all of the inspectors for their cooperation in this regard. It has taken a lot of their time to help set up this Inspection Department, and it is now beginning to function as an efficient and professional office.

STATE INSPECTION REPORT

Amount of Appropriation - \$1,600.00

As mandated by the State of Massachusetts, the Building Commissioner is required to inspect all Municipal Building as well as various other buildings in the Town. This includes clubs, schools, churches, businesses, etc. A fee is charged for each inspection, and the inspections are made on a yearly basis for most of the buildings.

In regard to the State Inspections, the Commissioner waives his fees to the Town for inspection of all Town owned properties. The approximate figure for the waived fees is \$650.00. Fees collected in 1976 for all other buildings: \$500.00.

It must be stated that we expect to be able to bring these records up to date. Previously all of these inspections were made by a State Inspector. We are now organizing this part of the Inspection Department, and in the future it will be self-supporting.

REPORT OF THE INSPECTOR OF WIRES

The appropriation for 1976 was \$1,200.00. Permits issued 254.
The appropriation was used as follows:

122 inspections @ \$14.00.....	\$1,708.00
132 inspections @ 7.00.....	<u>924 00</u>
TOTAL.....	\$2,632.00
Expenses-Printing.....	<u>59.00</u>
TOTAL.....	\$2,691.00

The Town received \$2,953.00 for 254 permits issued.

The Office of the Wire Inspector is self-supporting. From the total amount of \$2,953.00 received from the permits issued, the Wire Inspector has been paid \$1,190.00. This leaves a deficit to the inspector for inspections made of \$1,442.00.

I would also like to state that from the total amount of \$2,953.00, less the expense of the printing of permits \$59.00, the monies returned to the Town will be \$262.00. See the following breakdown:

Monies paid to Inspector.....	\$1,190.00
Monies owed to Inspector.....	1,442.00
Expenses - Permits.....	59.00
Amount to Town for Permits.....	<u>262.00</u>
	\$2,953.00

Respectfully submitted,

Dennis P. Kane
Wire Inspector

REPORT OF THE GAS INSPECTOR

There were 141 Permits issued: 16 Commercial Permits
 125 Residential Permits

Investigated Complaints: 20

Permits Fees Collected: \$1,128.00
Expenses - Printing of Permits: 122.00

I want to take this opportunity to thank the people of Westford, my fellow inspectors and the Fire Chief for their assistance rendered to me this past year. A special thanks to our secretary, Marilyn Breton, for her outstanding help in setting up our Building Department.

Respectfully submitted

Chester H. Cook, Jr.
Gas Inspector

REPORT OF THE PLUMBING INSPECTOR

The appropriation for 1976 was \$1,200.00. The appropriation was used as follows:

Permits Issued: 141
Fees Collected: \$1,789.00

Respectfully submitted

Harry M. Hulings
Plumbing Inspector

ADULT RECREATION

The Adult Recreation programs are continuing at a high interest level. Women's Volleyball and Men's Basketball are both held at the Abbot Middle School from the middle of September through May. The Women's night is Tuesdays from 7:00-10:00 and the Men's night is Monday's 7:00-10:00. The Recreation Commission would like to thank Mrs. Jackie Fisher and Mr. Peter Sudak for being the Adult Supervisors of these programs for the past few years.

The Westford Men's Softball League enjoyed another successful season. The men played at Forge Field, Whitney Playground and Westford Academy. A total of 12 teams were involved in the league. Plans for next year anticipate the men playing all of their games at Forge Field if the installation of the lights will be completed in time.

The Westford Women's Softball League enjoyed their most successful year to date. A total of 50 women playing on four teams participated. The women played the majority of their games at the Graniteville field after Little League season was completed. Thanks to the leadership of Judi Clermont and Peggy Cunningham, the league is now well established. It is the hope of the League to have 6 teams next season if the continued interest remains high.

All Adult Recreation programs are completely self-supporting with all the costs borne by the participants except for facilities provided by the School Department and Recreation Commission. It is gratifying to see so many men and women enjoying these programs. Plans for next year include a husband and wife volleyball night.

YOUTH BASEBALL

This past year, the Westford Youth Baseball League registered 625 children in the program. Approximately 525 boys and 100 girls participated in the League which begins in April and continues through August. The entire league, boys and girls, played a total of 320 scheduled games, 9 All-Star games and 31 play-off games. The boys league consisted of 4 divisions: Peewee's (8 yr. olds); 6 teams Minor's (9 & 10 yr. olds); 12 teams Major's (11 & 12 yr. olds); 12 teams and Senior's (13 to 15 yr. olds); 6 teams. The Girls Division consisted of 6 teams with girls age 8 thru 13.

1) Boys Division

The Peewee's division is for first year boys and is basically an informal and instructional league with a shorter playing schedule. The minor's and Major's play a longer season and also compete with

teams outside of Westford. As in any program, the success of that program relies on the volunteers recruited to help. In the league last year, 84 coaches and managers were volunteers. Salaried positions were held by the Umpire-Chief, 70 youth umpires, and 5 high school boys as field maintenance help.

A Handbook has been published for next year which summarizes the levels of the program and will be available to coaches and managers. Thanks go to Mr. Walter Deane for authoring and publishing this Handbook.

2) Girls Division

Girls baseball began in the Spring of 1975 with 45 girls. Last year 100 girls registered in the program. This year, the number is expected to reach 125.

The League is comprised of 6 teams arranged in 2 Divisions. During the regular season the teams play a total of 12 games, in both divisions and against the other division teams. Each team has a maximum of 15 girls in the 8-13 age group. Games are played at either New Nab Elementary Field or Graniteville Field #2.

At the conclusion of the regular season, play-offs are held to determine the championship of each division and of the entire League.

The League is always interested in new volunteers to coach. If you are interested please call Mrs. Joan Leyland 692-6542 or Debbie Ashby 692-3565.

YOUTH BASKETBALL

1) Boys Division

This past year, the Westford Basketball League entered its second season. The League officially started the beginning of December and ended in mid-April. A total of 139 boys, Grades 5-8, registered. This number is a significant increase over last year.

The season consisted of 15 games per team played at the Abbot Middle School Gym each Saturday from 8:30 to 5:00 PM. Play-offs were held in Mid-April by each division as well as an All-Star Game in each age group. In addition to the regular season, a Tournament Team was organized to participate in the Chelmsford Invitational Tournament which took place during the February school vacation. The sixth-grade team was coached by Mr. Cy Pipan, and the seventh-grade team was coached by Mr. Frank Mallory.

Many thanks to the volunteers who made this program possible with their many hours of enthusiastic support.

2) Girls Division

The Girls Intramural League held a 9-week program on Saturday mornings at the North Middle Gym from 9:00-12:00. The first 3 weeks of the program were devoted to instruction and basic skills and rules. The last 6 weeks was scheduled games. Over 40 girls grades 5th-8th faithfully participated. Each girl improved markedly at the end of the 9 weeks. Our thanks to those volunteers who coached these girls; namely, Mr. Kenneth Grimm, Mrs. Ann McGrody, Mrs. Sherrie Preston, and Mrs. Dianne Chrusz.

EXERCISE PROGRAM

On Monday through Friday evenings from 6:00 to 8:00 PM, the exercise program was conducted at the Westford Academy Gym by a salaried instructor. Over 100 youth ages 15-18 registered and at least 30 boys were in attendance each night. The program was designed to allow each boy to develop strength, improve his physical appearance and enjoy a healthier body. All of the training equipment was made available to the program and the Universal Gym is by far the most popular.

FOOTBALL

The Westford Pop Warner Football Team completed their fourth season in the Wachusett Pop Warner League and participated in a post season bowl game against Fitchburg from the North Central Mass. League. Forty boys and twenty-six girls between the ages of eleven and thirteen participated in the program.

The football team was coached by Russ Carlson with assistance from Ernie Donaruma and Jake Zaleski. The cheerleaders and pep squad were coached by Mrs. Jean Wilkie with assistance from Mrs. Elaine Martin and Mrs. June Costello.

GYMNASTICS - SUMMER PROGRAM

The Summer Gymnastics Program was held at the Westford Academy Gym Monday thru Friday from June 28th to August 6th. Sessions were conducted by a qualified instructor who was salaried.

Approximately 40 youth (boys and girls) participated in the program; of those 40, 10 were boys. This is the highest number of boys that has ever been in the program to date. Sessions were held in the morning and afternoon according to age group. Individual and clinic type instruction was offered. The program was concluded with a demonstration of the skills learned before a large crowd of interested parents. Plans for next year hope to include a larger boys division and greater participation of the younger girls.

ICE SKATING

The Westford Ice Skating Association provides a full fall and winter program available to all residents of Westford. Desirous of providing a program available to all who wish to participate, the Association offers programs in figure skating and intramural and traveling team hockey. In 1976, 215 boys, 180 girls and 30 adults representing 230 families participated in the program.

Expenses for the program exceeded \$45,000.00 with ice rental and league fees being \$39,500.00 (88%) of total expense. The town provides \$9,500.00 to defray the cost of renting ice, all other costs are borne by the membership are are met via fund raising events and membership fees.

With one exception, that being the figure skating instructor, the program is maintained with all volunteer help which at the present time numbers approximately 65 men and women.

SUMMER PARKS

Operating out of 5 schools, Robinson, Frost, Cameron, Sargent and New Nab., the Summar Parks Program was very successful. The program ran for 6 weeks, from June 28th to August 6th, and served between 200 to 300 Westford children daily.

The program ran from 9:00 AM to 12:00 noon Monday thru Friday, and consisted of extensive Arts & Crafts, Sports activities such as baseball, softball, basketball, and other group activities.

Supervision at each school was provided by 2 Park Counselors and an Arts & Crafts Specialist who worked at each playground introducing new ideas and also helped out with the teaching of them.

The highlight of the program was a Field Day of games and races followed by a cook-out which was attended by 250 youngsters and was held at the Frost & Sargent schools.

The Westford Summar Parks program continues to be the single most popular activity for children 6-12 yrs. old.

BOWLING PROGRAM (SUMMER)

The Summar Parks Program co-ordinated with the Brunswick Lowell Lanes in Lowell to sponsor a bowling afternoon each Wednesday from 12:00 noon to 3:00 PM. Over 100 children participated in this activity. Transportation, refreshments and bowling were provided by the lanes at a nominal fee per child. Five counselors supervised the children and provided instruction where necessary.

TENNIS

The 1976 Tennis Clinic was held for children this year at Roudenbush courts, the High School, and Nabnasset courts. At Roudenbush and Nabnasset Children (grades 1st-5th) received excellent tennis instruction. Over 90 children in the level participated. At the High School courts over 80 youth (grades 6th-12th) participated. Quality instruction was provided by salaried instructors. The sessions are held on a Clinic Basis. Each child learns basic skills, forehand, backhand, serve, volley, scoring and court etiquette.

Returning children from previous years have greatly improved and is a good indication of a well-conducted program.

TRACK

This past year was the first season for the newly formed Westford Track League. Throughout the summer months, over 60 boys and girls competed in this intramural program. Competition was limited to running events only due to a lack of qualified instructors in the field events.

Each participant had his/her choice of competing in two events plus the relay of mile. Events included the 50 and 100 yard dashes, 220, 440, 880, mile, 220 relay and the 440 relay.

Dick Snell took some harriers on a cople of cross country events in Cambridge and Andover.

This year's season will open in the spring in order to train for an invitational track meet in Bedford which hopes to attract over 15 teams. The program will also continue through the summer as last year with weekly track competition for boys and girls from the fourth to eighth grades.

PARKS IMPROVEMENTS:

Improvements this year include: routine replacement of basketball nets ad several locations, 4 tennis nets were replaced, car barriers were put up at Graniteville Field with "road bumps" to be installed this Spring. Two "backstops" were repaired also. Vandalism caused damage to the fence at Forge Field which was repaired. Last fall, the Fort Devens Project was started. They have completed installing a car barrier fence at the Town Beach. At Forge Field 3 light poles have been erected with the remainder of those to be finished this Spring. They will also assist in constructing a toilet facility/ storage building at Forge Field. Two baseball fences are going to be installed at Graniteville replacing the old wooden ones.

TOWN BEACH

Over 200 youngsters were enrolled in a very successful Certified Red Cross Swim Program conducted in 4 separate 2-week sessions during July and August. Classes were taught by two Red Cross instructors and two additional lifeguards provided the necessary protection. Swim program participants have increased significantly by 70% since the Recreation Commission took over control and supervision of the Town Beach in 1974.

Qualified Lifeguard protection was provided 10:00 AM - 6:00 PM seven days a week for the period June through Labor Day weekend.

Once again, the Town Highway Department, Parks Division did an outstanding job of providing daily maintenance, trash removal and general grounds upkeep.

A continuation of the Weed and Algae Control Program sponsored by the State Department of Environmental Quality Engineering was again undertaken during the month of August. Treatments during both 1975 and 1976 have resulted in a significant reduction in the amount of aquatic vegetation growth in Forge Pond.

As a part of the Fort Devens Salute to Westford, the Engineering Battalion installed a protective wooden auto barrier surrounding the parking area and the Commission extends sincere appreciation to the Fort Devens's personnel for their able assistance.

ACKNOWLEDGMENTS:

The Recreation Commission wishes to thank the countless volunteers who have coached and spent their time and efforts and expertise with the youth of the Town. Without their help our programs would cease to function. Thanks to the Booster groups and Mother's Auxillary groups who over the years have greatly added to the success of many programs. In addition, we would like to single out these following groups and persons for their support and contributions:

The A.F.S. who donated two new Tennis nets to our program.

The Lions Club and other Booster's for their generous support.

Mr. Clayton Dearth for his continued interest and outstanding care of the fields.

The Highway Department for their co-operation and help.

The School Department for their continued support and assistance which makes all our programs a success.

The "39th" Engineering Battalion, Corps of Engineers from Fort Devens for their expert assistance in Community Programs.

The Roudenbush Community Center for the enthusiasm and support.

Respectfully Submitted,

Dianne Chrusz, Chairperson

William Barnett

Ann Courchaine

Robert DeFillippi

Paul Murray

David Matheson

Thomas Stiling

Sherrie Preston

Jack Walsh

REPORT OF THE WESTFORD BICENTENNIAL COMMITTEE

The "Spirit of '76" in Westford was the most outstanding happening of the Bicentennial year. The enthusiasm with which Bicentennial Anniversary function were sponsored, organized, and attended by the people of Westford amply demonstrated their great pride in Westford's heritage.

Westford was commissioned June 18, 1974 as a Bicentennial Community in recognition of the significant contributions of its citizens toward the birth of this nation. With the receipt of the commission, the Westford Bicentennial Committee was appointed; Allister MacDougall was its first chairman. Most of the individuals who served as its members were also members of local organizations whose interests and activities are concerned with the history and heritage of both the nation and Westford. Among these organizations are the Westford Minutemen, the Daughters of the American Revolution, the Westford Historical Society, the Westford Historical Commission, the Westford Players, the Westford School Committee, the Westford Academy Trustees, and the Historical District Study Committee. The members of the Bicentennial Committee often participated in dual roles in the numerous local activities initiated, sponsored, and endorsed by the Bicentennial Committee. Many of these Bicentennial events have been recorded in the American Revolution Bicentennial Administration's National Master Register of Bicentennial Projects.

The dedication of the flagpole and flag on Westford Common on July 3, 1975, was sponsored by the Bicentennial Committee and the Town of Westford. Many local organizations participated. Flag etiquette pamphlets were distributed by members of the Daughters of the American Revolution.

The restoration of the original 1792 Westford Academy building, from 1975 to 1976, was undertaken by the Bicentennial Committee using a Massachusetts State grant, matching funds donated by the Westford Academy Trustees, Mr. Parker of Acton, Mass., and others. The restoration work was performed by Nashoba Valley Technical High School students under the guidance of the faculty. Groups and individuals also donated time, services, and materials. Most notable was the donation by the H.E. Fletcher Company of the six ton granite doorstep. This 6' x 12' x 1' replica of the original was put into place through the joint efforts of the H.E. Fletcher Company and Pomerleau Bros., Inc.

The restored Westford Academy building was dedicated as the Westford Museum on September 11, 1976, by the Bicentennial Committee, with representatives from the Board of Selectmen, Nashoba Valley Technical High School, the Westford Historical Commission, and the Westford Historical Society.

Dedication of granite park benches on Westford Common also took place on September 11, 1976, by the Bicentennial Committee. The inscribed, polished granite benches were donated to the Town of Westford by John J. Barretto of Westford.

A ceremony dedicating the Liberty Plaque presented to Westford by the United States Postal Service was held on August 27, 1976. The honor was bestowed as part of the United States Postal Service's continuing recognition of Westford's role in our nation's history. The Liberty Plaque, on display in the Westford Post Office, lists the names of the colonial soldiers of the Revolutionary War. Participants in the dedication ceremony were Robert Connell, Postmaster, and members of the Bicentennial Committee and the Westford Minutemen.

A major Bicentennial Committee project was the sale of the reprint of The History of the Town of Westford, by Rev. Edwin Hodgman, originally published in 1883. During 1976, through the aid of several Westford businesses and the Westford Business Association, the Bicentennial Committee designated 1,000 copies as Bicentennial Reprints and made these special copies available to Westford residents on a non-profit basis. These special copies were numbered, embossed with the Westford Town Seal, and dated. The owner's names were recorded for inclusion in the Bicentennial archives to be kept in the Westford Museum. The first ten numbered copies were reserved for special presentations, with copy 1 sent to the Office of the President of the United States. A few copies of the special reprints remain to be sold.

"A Day for Donuts", a play written by Virginia Kimball was published in 1976 and was later produced under the direction of Westford's Community Center personnel and performed by a cast chosen from Westford's Girl Scout troops. The play is about the Col. John Robinson family and was selected by the Library of Congress for their special Bicentennial collection. The play was also reviewed with appreciation by the Massachusetts Bicentennial Commission and chosen as resource material.

The Westford Players presented three classic plays that emphasize the aspects of our heritage. These were "Life with Father" in 1975, "Little Women" in 1976, and "Scratch", also presented in 1976. Of note is that "Scratch" has Daniel Webster, the famous statesman, as its main character. Daniel Webster married Grace Fletcher of Westford in 1808.

The Mary Atwood Lecture Series at the J.V. Fletcher Library also presented programs that dealt with our national heritage. These were

"Spirit of '76" by Raphael Green, on February 1, 1976; "The Pony Express Trais" by Roy Coy, on March 28, 1976; and "Florida from Tip to Toe" by Hugh Pope, on April 22, 1976. These lectures were well attended and thoroughly enjoyed.

The celebration of the 250th anniversary of the First Parch Church took place in 1975. A lasting product of the celebration is A History of the First Parish of Westford, by Rev. George E. Downey.

About forty homes in Westford built prior to 1800 now display historical markers that indicate the names of their original owners and the date of construction. These markers were fabricated by Durfee Hill, following research by members of the Westford Newcomers Club and the League of Women Voters.

The Westford Bicentennial Commemorative Plaque was designed and offered for sale by the Bicentennial Committee beginning on May 1, 1976. This ceramic tile was created in three colors on white and featured four illustrations related to Westford's early history. Featured was the homestead of Colonel John Robinson, who led 130 Westford Minutemen to Concord on April 19, 1775; the original Westford Academy building erected in 1792; the white meetinghouse built at the Common in 1795; and the gravestone of Rev. Willard Hall, the Town's first minister who served nearly half a century.

A Bicentennial mural wall at Westford Academy was designed and painted by students of Westford Academy during 1975 and 1976. The mural is very large and quite attractive, and is an asset to the Academy and to Westford.

The Zaccheus Wright Library at Westford Academy was dedicated by the Westford Academy Trustees in 1976. Appropriate music for the ceremony was provided by the Westford Academy Band.

The Colonel John Robinson Trail was established by the Westford Minutemen and recognized with the National Council of the Boy Scouts of America. This trail follows Colonel Robinson's path from Westford to Concord on April 19, 1775. Hiking the trail to retrace Colonel Robinson's footsteps each year on Patriot's Day has been an annual event since 1974, and hopefully will become a Westford tradition.

Westford Academy was visited by students from Hodgdon, Main High School on December 11-12, 1976. This visit was sponsored by the Bicentennial Committee, Westford Academy, and the Westford Academy Trustees. The founding of the Hodgdon High School was directly related to Westford Academy in the 18th century. Four copies of Westford's history were presented to the Hodgdon School Libraries, and each

participating Hodgdon student was given a Westford Commemorative Plaque as a souvenir of the visit. A reciprocal invitation to Westford Academy students to visit Hodgdon was extended.

In addition to the above events that were submitted to the National Bicentennial Information Network (BINET), several of the following events are currently being submitted for inclusion into the National Archives.

The Salute to Westford on November 5, 1976, by the U.S. Army at Fort Devens, Mass., was accepted by John J. Kavanagh, Chairman of the Board of Selectmen, on behalf of the Town. The Commander's Certificate was presented by Col. Forest S. Rittgers, Jr., Commander. A display of Westford historical items was loaned to the Fort Devens museum by the Westford Historical Society and the Bicentennial Committee. The ceremony was attended by more than 150 Westford residents.

A lasting demonstration of the Fort Devens "Salute" is the assistance to Westford provided by the United States Army 39th Engineer Battalion. Elements of this Engineer Battalion installed a vehicle barrier at the Town Beach, a repelling tower at Westford Academy, and utility poles for outdoor lighting at Forge Field.

The dedication of a marker for the Westford Knight took place on December 11, 1976. The marker was donated by John J. Barretto and was dedicated by Allister F. MacDougall on behalf of the Bicentennial Committee and the Westford Minutemen. Directly responsible for the erection of the marker were Howard J. Hall, President of the Rotary; Thomas Borden, President of the Westford Business Association; Alan Carlson, President of the Westford Society; and John J. Kavanagh, Chairman of the Board of Selectmen. The Westford Knight, a stone ledge with markings identified by prominent archeologists as a memorial to a member of the Henry Sinclair expedition of 1399, has been designated as a National Historic site.

Through the direct efforts of the Bicentennial Committee, each Westford school organized a Bicentennial event. Westford Academy, in addition to the wall mural, created a prize-winning quilt using the Academy seal as its center. Other schools presented pageants, plays, and period musical productions.

A Liberty Tree was planted in 1975 at the Westford Town Hall by the Westford Minutemen.

Two Bicentennial flags were donated by Gordon Seavey to the Town of Westford in 1976. A Betsy Ross flag and a 50-star flag were donated to the Westford Museum by Mr. and Mrs. Frank P. Karkota; both of these

flags were flown over the U.S. Capitol and were acquired through the office of Representative Paul E. Tsongas.

The "Old Burying Ground" at the corner of Lowell and Carlisle Roads has been marked and generously shared with the Town by the owners of the property, Mr. and Mrs. James Fahey. The cemetery dates back to the early 1700's.

Ever present in local Bicentennial events were members of the Westford Minutemen. This group participated in local, State, and regional functions. Their contributions were significant. Their presence and help deserve the heartfelt thanks, not only of the Bicentennial Committee, but of the Town of Westford. Thank you, Westford Minutemen.

In addition to the above functions and activities, the Bicentennial Committee endorsed many annual functions sponsored by local groups whose 1975 and 1976 themes centered on the celebration of the American Revolution Bicentennial.

As stated above and detailed in the 1975 Annual Town Report, the funds for the restoration of the 1792 Westford Academy building were raised through donations from individuals and interested organizations and matched by grant funds from the Massachusetts Bicentennial Commission. The restoration work is being performed by the students of Nashoba Valley Technical High School under the direction of the faculty. Additional funds for completing the restoration have been provided by the profits realized through the sale of the Westford Commemorative Plaques which amounted to over \$2,200.00. The work on the building was delayed during the year and is now scheduled for completion in June 1977. The management of the project has been assumed by the Westford Historical Commission.

During the entire Bicentennial period, the only major outlay of tax money was \$2,000.00 voted at the 1975 Annual Town Meeting for the purchase and erection of the Town's new fiberglass flagpole to replace the Town's damaged wooden staff, originally erected May 18, 1861. The century old flagpole was cut in uniform lengths and the pieces were sold for their historic value, except for a section to be preserved in the Westford Museum.

The expenses incurred by the projects and activities during the Bicentennial years were raised by the participating groups through individual donations. The Bicentennial Committee's expenses were absorbed by its members and the \$200.00 per year appropriation from the Town returned unspent to the Treasury in 1974 and 1975. In 1976, however, the Bicentennial Committee required the loan of the \$200.00 appropriation for payment of a bill incurred by the Westford History

project. The official status of the Bicentennial Committee expired on December 31, 1976; however, the members will continue to function on an ad hoc basis to complete the tasks still remaining. Among these tasks is the formal recognition and acknowledgment of appreciation for participation by local groups and individuals in the Bicentennial celebration; the gathering and preservation of archival material; and the sale of the few remaining special Bicentennial history reprints.

Unfortunately, not all of the Bicentennial Committee's projects came to fruition. Among the many projects considered and discarded, one of the most disappointing was the inability to recreate the historical pageant written and directed by Mr. & Mrs. Lucius Charles Fairchild and presented in Westford in 1929 on the occasion of Westford's 200th anniversary. Copies of the Pageant's program are available, but an extensive search failed to produce the original script. The production of the stage play "1776" was considered also, but the plan had to be discarded because of budget limitations. A third disappointment was the futile attempt to arrange for the transfer of the historic bell in the cupola of the Westford Community Center to the cupola of the Westford Museum. This bell was donated in 1895 for use in the second Westford Academy building, now used for the Community Center. Assistance was sought from many sources, including the U.S. Army 39th Engineer Battalion at Fort Devens. The problems encountered were insurmountable; The great weight of the bell, the inaccessability and height of the cupola; and the end of the Bicentennial period. The "spirit of '76" was present among the Bicentennial Committee members, but had to be adjusted to the "economics of '76".

The Bicentennial Committee recommended to the Board of Selectmen than an official Town Committee be appointed to prepare and outstanding celebration in 1979 of the 250th anniversary of the founding of Westford.

Finally, the Bicentennial Committee recommended to the Board of Selectmen that the cover design of the 1976 Annual Town Report be distinctive and representative of Westford's "Spirit of '76", and that this design be selected from submissions by students of Westford's schools.

The members of Westford's Bicentennial Committee derived great satisfaction from the activities of the anniversary celebration, and feel privileged to have served their Town and nation during the American Revolution Bicentennial Anniversary.

Respectfully submitted,

Elwin Bagley
Barbara Brewer
Arlene Dimond
Jack Earle Dimond, Secretary/Treasurer
Theodore W. Engel, Vice-Chairman
Grace Forty
Bette Hook
Doris R. Karkota, Chairman
Charles S. Kennedy
Gordon B. Seavey
Ethel Shea
W. Raymond Shea

REPORT OF THE BOARD OF HEALTH

The Board of Health organized in May with Thomas P. McLaughlin as Chairman, Robert E. McCusker as Vice-chairman and Charles C. Colburn M.D. as Secretary. Dorothy A. Healy, R.N. was appointed clerk. Board of Health meetings were held on the second Monday of each month at 7:00 PM.

Members of town boards and other interested citizens who attended Board of Health meetings include the following: Beth Shaw and Kathy Cadigan, observers from the League of Women Voters, William MacMillan, Animal Inspector, Jean Downey, Human Services Committee, Shirley Cyronis, Nursing Director and Linda Lawlor from the Lowell Visiting Nurse Association, Douglas Murray, Gary Wolcott and Avis Hooper from Share, Harry Hulings, the Plumbing Inspector, Robert Fitzpatrick, Selectmen, and Audrey Pond and Noreen Basque from the Nashoba Health Center.

At the April meeting, many building contractors and water supply installers were present to discuss the proposed water supply regulations.

We found it necessary to invite a few people to Board of Health meetings to discuss sewage or other nuisance problems. This seemed to be a satisfactory way of handling these difficult situations.

Because of her increased workload, the School Department found it impossible for Margaret Sudak, R.N. to continue carrying on the Board of Health nursing duties after July 1st. We wish to thank the School Department and Mrs. Sudak for her excellent cooperation during the past few years.

We were very fortunate to negotiate a contract with the Lowell Visiting Nurse Association to conduct our clinics and provide other nursing services. We wish to thank Linda Lawlor, R.N. for her dedication to this work. We appreciate the fact the the staffs of the Lowell Visiting Nurse Association and the Nashoba Health Center are cooperating to give us an excellent health program.

We would like to thank Dr. Michael Bartleson and Dr. David Watson and the members of the Junior Women's Club for the assistance they gave Mrs. Lawlor at the Flu Clinic.

Thanks also go to William C. MacMillan for making many inspections for us and to Mrs. Helena Crocker for efficiently handling our messages.

Statistics on our various clinics will be found in the reports to follow

Respectfully submitted,

Charles G. Colburn MD, Robert E. McCusker, Thomas P. McLaughlin

REPORT OF WESTFORD TOWN NURSE

Public Health Report

I undertook the responsibility of public health nurse in July of this year. The duties and responsibilities of the public health nurse include follow-up on communicable disease, health supervision on premature infants, planning and implementation of the Well Child conferences and the annual flu clinic.

I. Communicable Disease Program

A. Tuberculosis

There was one new case of active tuberculosis this year reported in Westford. Several Mantoux tests were given to town residents. Follow-up was done on all positive Mantoux tests to ascertain that those persons report for chest X-rays and properly take medication if prescribed.

B. Salmonella

Three reports of Salmonella disease were received and the appropriate follow-up care was given.

II. Premature Births

There were four reports of premature births received by the Board of Health. The Town Nurse made home visits to these families for health supervision to these infants and for instruction and support to their mothers.

III. Well Child Conference

The Well Child Conferences are held twice monthly at the Roudenbush Community Center. The Well Child Conference is open to any child from infancy to school age. Services available at the Conference include routine childhood immunizations, tine testing, physical exams, and testing for lead poisoning. One hundred and seventy-five children were served at the Well Child Conference this year.

IV. Flu Immunization Clinics

The Flu clinics this year were mandated by the Federal Government. The flu clinics were for any adult resident and not just for the elderly and chronically ill as was the case in past years. There were two town-wide clinics held and a total of 620 residents were immunized.

Respectfully submitted,

Linda Lawlor, R.N.
Town Nurse

REPORT OF CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

As another year comes to a close, we look back over our progress of the year and ahead towards plans for the upcoming mosquito season.

In February, Mr. Clarence J. Tourville, became the Acting Superintendent of the project since Mr. Lawrence W. Smith resigned as Superintendent. Mr. Tourville was made Superintendent in August. Our staff now consists of twelve (12) permanent employees. We had seven (7) additional field workers to help us through the busy and often hectic summer months.

During 1976 we had two hundred and seventy (270) larviciding operations and three hundred and eighty-three (383) adulticiding operations. We cleaned two hundred and forty-nine (249) culverts. We cleaned, cleared and dug and removed trash, dead trees, brush and all sorts of debris from two hundred and thirty-seven (237) streams and ditches for a total of sixty-nine thousand, two hundred and ninety-four (69,294) feet or thirteen and one tenth (13.1) miles.

Our adulticiding operations were greatly increased by the addition of two new Ultra Low Volume Spray Machines. We also rebuilt and refurbished a swamp going back-hoe, and have been able to tackle several jobs which were just too large for hand equipment alone.

This coming year we will have four (4) more Ultra Low Volume spray machines and seven (7) new vehicles, as well as miscellaneous hand equipment. All of these additional pieces of equipment will help us to accomplish the task of good effective mosquito control.

During 1977 we are planning on an increase in all phases of our work, but the emphasis is again going to be on the source reduction work.

One of the things which we constantly have to remind people in our member communities is the fact that the Central Massachusetts Mosquito Control Project is a regional approach to mosquito control. Therefore, the work that is done in a neighboring community will most likely in many ways help the mosquito problems in your own community.

We will be looking forward to as much if not more cooperation from our member communities in 1977. We wish to thank all the many people who have helped us in the past and look forward to thier continued support in the future.

Respectfully submitted,

Clarence J. Tourville
Superintendent CCMCP

REPORT OF NASHOBA ASSOCIATED BOARDS OF HEALTH

CHILD HEALTH PROGRAMS

1. WELL CHILD CONFERENCES

These clinics provide high quality health supervision for a substantial number of children throughout our district. The subsequent referral of children identified as having health problems to their family physicians underscores the primary role of a public health agency - prevention through early detection. Immunizations against diphtheria, tetanus, whooping cough, polio, measles, mumps, and rubella were offered. Tuberculin testing and testing for lead levels in blood were also available in all Well Child Conferences.

During 1976, 735 children made 1,319 visits at 140. Of these, 95 were in your town and 17 were tested for lead levels in blood.

2. SCHOOL HEALTH

Immunization clinics were offered to schools in all of our member towns. In the spring and fall months, clinics were held in all towns (except Harvard and Littleton which chose to provide their own immunization clinics) and the following immunizations were administered:

T.D. (Tetanus-Diphtheria)	827
SPV (Smallpox - only on request from parent with the family physician's approval).....	8
MMR (Measles, Mumps & Rubella).....	527
Oral Polio	691
Tine Tests (tuberculin).....	547

Nashoba also provided Mantoux testing material, and recording of the certificates of employment for school personnel throughout the area. 841 Mantoux tests were performed.

3. DENTAL HEALTH

This unique program is in its 24th consecutive year at Nashoba and is scheduled into the school programs throughout our sixteen (16) member towns. With the resignation of Mrs. Watson this June, we have welcomed a new Dental Hygienist, Miss Bernice Marcinkewicz of Shirley. She is a graduate of Westbrook College with an Associate Degree in Dental Hygiene. She has passed her Massachusetts Boards and is, of course, licensed to practice in this state.

During the 1975-1976 school year, our three Dental hygienists accomplished the following:

	<u>TOTAL, 16 TOWNS</u>	<u>IN YOUR TOWN</u>
Kindergarten	1,559	228
Grades 2, 5, 8	4,958	713

WELL-OLDSTER CLINICS

Both the attendance and the content of the Well-Oldster Clinics have grown substantially during 1976. The percentage of referral to physicians has increased and many have been referred for care who have not seen a physician for years.

Blood pressures, diabetic screening tests and screening for dental problems have been continued

Podiatrists have performed a valuable service in many of the Well-Oldster Clinics and more will be available during 1977.

In 1976 there was a total of 3,704 patient visits to Well-Oldster Clinics in all sixteen (16) member towns. 483 of these were in yours.

MEDICAL-SOCIAL WORKER

Mrs. Anderson had made 443 home visits and had 685 additional contacts with clients during 1976. She has attended 93 meetings including a weekly consultation meeting at The Nashoba Community Hospital (for which time Nashoba is reimbursed by the hospital).

Mrs. Anderson's work in the preventative area has increased as she has offered a workshop for Parents of Adolescents and consultations at Well-Child Conferences offering counselling services to young parents and in the discussion of problems of the elder citizens at Well-Oldster Conferences.

Mrs. Anderson has also seen increased use of her social work services in our communities and by new staff nurses, especially for case discussion.

RABIES CLINICS

During May of 1976, a rabies preventive clinic was held in each of our sixteen (16) town. We maintained our usual high attendance rate at these clinics and well over 2,000 dogs were immunized.

In your town, 219 dogs were immunized.

LABORATORY

In 1976 Laboratory services continue to be expanded. For a modest fee chemical tests have been performed throughout all sixteen (16) member towns. Bacterial testing is performed free of charges as a public health service to owners of all private water supplies.

Our Laboratory technician is completing her student program and in July will be employed full time by Nashoba.

During 1976 we completed the following:

1) Bacterial Tests.....	1,340
2) Chemical Tests.....	269
3) Beach & Pool Samples.....	368
4) Milk Tests.....	20

COMMUNITY NURSING

The Nashoba Nursing Service continues with its dual role - first as a certified Home Health Agency in nine (9) of our member towns, and secondly as a nursing consultation resource for all sixteen (16) of our member towns. Mrs. No'reen Basque, Nursing Director, and Mrs. Paula Brodie, Supervisor, have provided In-Service Education in a wide variety of subjects -- including among others problem-oriented records, the role of the nurse in dealing with alcoholism, school age nutrition, testing blood levels of lead, and the expanded role of the public health nurse in Well Child Clinics.

During 1976 very amicable and expeditious negotiations with the Massachusetts Nursing Association for the nurses employed by the Nashoba Nursing Service resulted in an agreement satisfactory to all parties involved.

In addition to the therapeutic services for which Nashoba contracts with outside agencies -- such as physiotherapy and home health aides-- this year marked an experimental project through CETA of hiring a home health aide on the staff of the Nashoba Nursing Service. Until September of 1977, this aide will be financed by CETA and at that time we will absorb the expense by fees. Also in 1976, the Nashoba Nursing Service hired its first Licensed Practical Nurse to augment the services of the public health nurse. Both innovations are working extremely well.

All the nurses in the Nashoba area were actively involved in the flu immunization program this year. Nashoba served as an information and vaccine depot for all sixteen (16) town. Over 4,000 doses were administered with only six (6) incidents of adverse reactions being reported.

ENVIRONMENTAL SANITATION

A considerable amount of time was spent by this department in reviewing the proposed changes in the Sanitary Code (known as Title V) governing sewage disposal which may become effective during 1977. Mr. Cerald Collins, Chief Sanitarian, was appointed by the Massachusetts Environmental Health Association to a state-wide study group on this subject matter, and a meeting for Nashoba Board members was held at which the entire department discussed these proposed changes. At this point in time, the new regulations have not passed into law.

In addition to the restaurant and food store inspections, our food inspector responded to numerous housing complaints. In the year ahead we anticipate an increasing emphasis on our food sanitation and laboratory programs. New forms and reporting methods relative to Title V, when and if it passes, will be developed. Storage space for old records presents an ever-increasing problem for this department and will, undoubtedly, necessitate the development of filing storage cabinets in the building as a first priority in the near future.

The following figures reflect a very busy year in this department:

	<u>YOUR TOWN</u>	<u>NASHOBA TOTAL</u>
Inspection of restaurant and other food places.....	50	405
Housing & other nuisances investigated.....	75	517
Services to Septic Systems.....	523	3,193
Sewage Disposal Permits Issued (New).....	93	464
Sewage Disposal Permits Issued (Repair).....	42	232
Meetings with Board of Health Members & Other Town Officials..	3	57
Visits to School Bldgs.....	4	35
Services to Recreational Camps..	3	20

Respectfully submitted,

Ralph E. Cole, M.D., C.H.O.
Medical Director

(Mrs.) Audrey W. Pond, C.H.O.
Assoc. Director, Public Health

REPORT OF THE LOCAL GROWTH POLICY COMMITTEE ✓

Pursuant to the provisions of Chapter 807 Acts of 1975, the Local Growth Policy Committee was appointed by the Board of Selectmen early in 1976. The beginning membership was:

Ex Officio	E. Kennard Fletcher, Chairman, Board of Selectmen
	Shirley M. Anderson, Housing Authority
	William Collins, Chairman, Conservation Commission
	Ellen Malinowski, Planning Board
	Thomas P. McLaughlin, Chairman, Board of Health
At Large	Helena Crocker
	Alan Eckel
	George Fletcher
	William MacMillan
	Warren R. Palmer

At the first meeting on January 29, 1976, E. Kennard Fletcher was elected Chairman; George Fletcher was elected Vice-Chairman; and Shirley M. Anderson was elected Secretary.

At the second meeting on March 4th, Representative Felix R. Perrault was welcomed as an additional member ex officio.

At the fourth meeting, on April 1st, in response to a request by the Westford chapter of the League of Women Voters that they be represented on the committee, Carolyn Lumenello and Elizabeth Elliot were elected to membership on the committee with Carlene Craib as alternate.

In May, following reorganization of the Board of Selectmen, John J. Kavanagh, its new Chairman, became a member ex officio.

In August, Elizabeth Elliot moved to Louisiana and was subsequently replaced by Carlene Craib, President of the local chapter of the League of Women Voters.

The Growth Policy Statement is the outgrowth of meetings held during the spring, summer and fall of 1976, including the two required Public Hearings, the first of which was held on April 22nd, and the second on December 20th, 1976.

The committee's work has boiled down to an examination of the town's past and present growth patterns, and an attempt to predict likely future growth in the light of various assumptions. The diversity of political outlook among the committee members, while perhaps beneficial from the standpoint of achieving balance, made consensus difficult to achieve, and style, impossible. Despite these difficulties, we think the document will be useful to those who are interested

in Westford's evolution.

The final growth policy statement which was submitted on January 17, 1977 to the Office of State Planning consisted of an 18-page report and 11 appendixes of other input, totaling altogether nearly 70 pages. As required by law, copies were also sent to the Local Growth Policy Committees of all town contiguous to Westford, and to the North Middlesex Area Commission.

One may get a general idea of the drift of the statement by reading two sections which are quoted here in their entirety:

"V. LIKELY FUTURE

The opinion expressed herein paints a rather uncertain picture, but it is based for the most part upon events in the "external" world - upon forces over which we as Westford citizens have little or no control.

While it is possible that the unfavorable business climate in Massachusetts may become occasionally mitigated by legislative action or executive fiat, we believe it is unlikely that Massachusetts will be able to significantly improve its poor standing relative to that of neighboring New Hampshire. We therefore expect no industrial growth in Westford.

Because we see little likelihood of any significant improvement in the Massachusetts economy relative to other regions, we expect job opportunities within commuting distance of Westford to diminish, and consequently we expect the growth rate in Westford to slow. We see the spectre of eventual out-migration (i.e., negative growth) as a possibility only if the state suffers long-term economic stagnation.

Because we expect that almost all of whatever growth does take place will be residential construction, and that causes economic "shortfall" to the town (i.e., cost to the town exceeds tax revenue derived therefrom), we therefore also expect that taxes will continue to rise.

Because we expect taxes to rise, and a continued shortage of housing and job opportunities for people of low and moderate income, we also expect the present out-migration of people in the low and middle income groups to continue.

The committee notes that if the out-migration continues long enough, the Fire Department will eventually have to convert from "call" to "full-time" status, at an estimated annual cost to the

taxpayers of about \$1,000,000.

We expect that some additional commercial development will take place to service the growing population. The logical location for most of the commercial development is the Route 110 area. That area, from Rte. 225 to Boston Road, now suffers from lack of water. We believe the plan of the Water Department to extend the mains from the "Shea Farm" on Rte. 225 out to Rte. 110, thence to Boston Road, is compatible with sensible growth policy."

"VII. CONCLUSION AND RECOMMENDATIONS

The process of writing this Growth Policy Statement has been an exercise (sometimes tedious) of self-examination. By no means does it purport to cover all subjects. Some, such as "cost implications of residential growth", for example, were left out, not because they were unimportant, but rather because our committee included no one with the time and the inclination to do the necessary work.

We hope, if nothing else, that this report will serve to stimulate our townspeople and their leaders to engage in further dialogue on those matters affecting the town's future well-being.

A recap of our recommendations includes:

1. The Selectmen should provide for continuing discussion of some of the topics discussed herein.
2. The town should attempt to preserve the assets and to diminish the liabilities listed in Section IV, Westford Today.
3. We believe the plan of the Water Department to extend the mains from the "Shea Farm" on Rte. 225 out to Rte. 110, thence to Boston Road, is necessary to future growth and compatible with sensible growth policy and we recommend that the Selectmen support that plan.
4. This committee recommends that the present Board and future Boards of Selectmen do all they can to promote constructive dialogue among those interested in conservation and in development.
5. We urge that Westford take great care in planning its future growth objectives to insure that they include and are compatible with the objective of conservation and development of its mineral resources.
6. We urge that buildings, monuments, and sites of special historical significance be preserved, with due regard being given to private property rights.

7. We recommend that Westford take a serious look at the consequences of its zoning policies, stated and unstated, past and present, and further, that Westford consider, when planning the future, whether its growth goals might not be better served by some other approach such as the concept discussed herein of performance zoning.

8. We would like to see fostered among the townspeople an attitude whereby they would be willing to do more for themselves, and for each other, and not expect so much in the way of town services.

9. As an alternative to the property tax, the committee recommends that more equitable tax bases should be found and implemented for the purpose of raising local revenues.

10. We believe that the town should examine its policies, both stated and unstated, with respect to publicly-owned land.

11. Recognizing that the diversity of our people is a dwindling asset, and in an attempt to slow down or halt, if not reverse, that trend, and to prevent Westford from becoming an exclusive or exclusionary community, we believe the town should adopt policies which would make it possible to have a full range or a mixture of housing which would meet the needs of the full range of income earners.

12. We recommend that the town support the plan to expand the expansion and updating of the central facilities at the Nashoba Valley Technical High School.

13. We believe the open town meeting form of government is superior to the representative town meeting form of government and should be maintained and continued for at least as long as it is possible to accommodate all those who wish to attend town meetings.

The Committee also seems to have embraced the idea of "slow, controlled" growth. We note, however, that although people pay lip service to wanting to increase housing opportunities for people of low and moderate incomes, the subject of multi-family dwellings seems to be as controversial as zoning itself.

Further, although people pay lip service to wanting a broader tax base (e.g., industrial development) and to wanting to increase job opportunities for people in the lower income groups (e.g., again, industrial development), we find that people generally want the development to be in someone else's back yard.

Finally, although the consensus seems to accept the concept of slow, controlled growth, this is but the vague and broad middle-ground

between fast, uncontrolled growth (an anathema to most), and no growth (not only an anathema to many, but also clearly confiscatory of property rights). Our final conclusion, therefore, is that this "vague and broad middle-ground" should be the subject of further dialogue."

For those who may wish to read further, copies have been distributed to the J.V. Fletcher Library, the middle and upper level school libraries of all contiguous town as well as of Lowell and Dunstable. In addition, a limited supply of copies is being made available through the Selectmen's office.

REPORT OF SHARE, INC.

1) Financial Summary:

SHARE'S total income, January 1 - December 1, 1976, is \$735,198.97. During this same twelve-month period, SHARE actually expended \$12,803.94 in services (direct: \$11,113.86; indirect: \$1,670.08) to residents of Westford. That is, 1.7% (\$12,803.94 divided by \$735,198.97) of SHARE's income went to Westford. Westford contributed \$9,701.00, which is 1.3% of SHARE's income. For each dollar Westford contributed, Westford citizens received \$1.32 in services.

2) Service Delivery Summary:

During 1976, 58 Westford residents received counseling in either residential or outpatient treatment.

The Anabasis House program has not seen any clients from Westford in 1976.

The Outpatient Clinic (Methadone) has seen 1 client from Westford and was detoxified in 2 weeks.

The Morningstar Counseling Program has counseled 21 youths and their families from Westford for a total of 378.5 counseling hours.

The Emergency Shelter Program has housed 2 individual adolescents from Westford for 14 person days of shelter care.

The OASIS Program has seen 1 client from Westford for 10 person days.

Residents from Westford have been seen at Central Intake for counseling. Eleven individuals from Westford have been seen this year.

Other SHARE services provided to residents of Westford include 292.5 hours in-school counseling and training groups in Westford Academy and middle schools, as well as in the Community Center. In-school counseling involves direct counseling of adolescents who are usually referred by school department personnel. Many of the 23 students have a problem with substance abuse as well as other adolescent adjustment issues.

3) SHARE Staff and Facilities:

SHARE operates a number of programs for residents of the Greater Lowell area. These programs are coordinated clinically through the Central Intake Unit, and administratively through the Business

Office. Both of these coordinating arms are located at 660 Middlesex Street, Lowell. C.I.U. has three staff, the Business Office has six staff (two are half-time). C.I.U. coordinates all referrals, as well as physician and psychiatrist coverage.

Anabasis House is located at the former Middlesex County Training School in North Chelmsford. There are 7½ staff, including trained counselors and a licensed teacher.

The Outpatient Clinic, located on Salem Street in Lowell, provides methadone maintenance, detoxification, and counseling services. The staff consists of 6 full-time persons, plus part-time physician coverage.

Morningstar, with counseling offices at 150 Middlesex Street, provides many of its services in the junior and senior high schools throughout the area.

The SHARE Emergency Shelter is located in a separate building from Anabasis House on the grounds of the former Middlesex Training School in North Chelmsford. The staff consists of a residential houseparent couple and one counselor, plus relief houseparents.

OASIS, SHARE's newest program (December 1974), is located on Chisholm Road, Tyngsboro. There are 7½ staff, including 2 teachers.

Of the 33 SHARE professional clinical staff, 23 have at least Masters Degrees.

I trust that this information will be of value to you in assessing SHARE's contribution of needed services to the citizens of Westford. I would be pleased to answer any questions you might have regarding this report of any of SHARE's programs.

Respectfully submitted,

Douglas R. Murray
Executive Director

SHARE, INC.
 Estimated Costs to Provide Services to the
 Town of Westford
 January 1, 1976 - December 31, 1976

OUTPATIENT (Methadone) CLINIC (1 client)

2 client weeks x \$38.22/week..... \$ 76.44

EMERGENCY SHELTER (2 clients).....

14 client days x \$24.50/day 343.00

CENTRAL INTAKE UNIT (10 clients)

36 client hours x \$19.31/hour 695.16

OTHER CENTRAL INTAKE UNIT SERVICES

Outpatient Counseling Group (1 client)

24 client hours x \$13.89/hour..... 333.36

OASIS (1 client)

10 client days x \$36.57/day..... 365.70

MORNINGSTAR COUNSELING (21 clients)

378.5 client hours x \$13.89/hour 5,257.37

OTHER MORNINGSTAR SERVICES

Westford Awareness Group	7.0 hours
Assertiveness Training Group	38.5 hours
North Middle School Group	5.5 hours)
Abbot Middle School Group	2.0 hours) - 23 clients
In-school Counseling	106.0 hours)
Outreach Streetwork	20.0 hours
Merrimack Valley Community School	2.0 hours
Pupil Personnel Services	1.0 hours
Westford Human Services	14.5 hours
Police Department Liaison	1.5 hours
Community Center	86.0 hours
Youth Worker	5.0 hours
Probation Department	1.5 hours
Community Contacts/Corres.	2.0 hours

212.5 hours x \$13.89/hr..... 4,062.83

TOTAL..... \$ 11,133.86

Ancillary & indirect costs including Central Administration, Business Management, & Program Evaluation

\$11,133.68 x 15% 1,670.08

GRAND TOTAL..... \$ 12,803.94

Amount Paid to Date..... \$ 9,701.00

SHARE EXPENDITURES (Gross Line Items)

	FY'74	FY'75	FY '76	FY'77	FY '78
	(Audited)	(Audited)	(Estimated)	(Proj'd)	(Projected)
PERSONNEL	539,505	517,996	501,213	541,700	448,390
CONTRACTED SERVICES	59,682	54,702	57,168	53,213	52,155
FACILITIES	24,179	46,746	68,322	67,295	58,350
SUPPLIES	81,462	51,926	37,969	38,239	30,225
TELEPHONE	15,560	17,764	17,028	11,950	13,000
TRAVEL	14,188	7,301	9,486	9,160	6,450
EQUIPMENT RENTAL	2,385	5,587	5,336	2,980	8,100
EQUIPMENT PURCHASE	24,140	7,970	881	-	-
MISCELLANEOUS	<u>7,200</u>	<u>14,445</u>	<u>8,058</u>	<u>3,600</u>	<u>3,050</u>
TOTALS	<u>768,231</u>	<u>724,447</u>	<u>705,461</u>	<u>728,137</u>	<u>619,720</u>

SHARE INCOME

	FY' 74	FY' 75	FY' 76	FY' 77	FY' 78
				(Budgeted)	(Projected)
FEDERAL	374,449	413,839	340,074	153,580	-
STATE	166,191	134,701	140,625	504,828	482,600
LOCAL	125,583	139,836	145,089	64,629	64,629
OTHER	<u>39,413</u>	<u>27,186</u>	<u>19,410</u>	<u>5,100</u>	<u>35,000</u>
TOTALS	<u>705,636</u>	<u>733,562</u>	<u>735,198</u>	<u>728,137</u> k	<u>582,229</u>

TOWN OF WESTFORD
Number of clients in treatment per month

MONTH	ANABISIS HOUSE	OUTPATIENT CLINIC	MORNINGSTAR	EMERGENCY SHELTER	OASIS	CENTRAL INTAKE	TOTAL
January	16 (-)	90 (-)	116 (11)	14 (-)	6 (-)	48 (-)	290 (11)
February	16 (-)	87 (-)	117 (9)	12 (-)	9 (-)	47 (-)	288 (9)
March	19 (-)	85 (-)	117 (8)	18 (-)	10 (-)	50 (2)	299 (10)
April	21 (-)	82 (-)	124 (7)	13 (-)	9 (-)	51 (1)	300 (8)
May	18 (-)	79 (-)	106 (5)	15 (-)	6 (-)	46 (2)	270 (7)
June	17 (-)	77 (-)	77 (3)	12 (-)	5 (-)	36 (3)	224 (6)
July	18 (-)	73 (1)	81 (5)	14 (-)	5 (-)	41 (2)	232 (8)
August	17 (-)	74 (-)	71 (6)	18 (-)	4 (-)	45 (1)	229 (7)
September	21 (-)	72 (-)	69 (7)	10 (1)	5 (-)	44 (2)	221 (10)
October	24 (-)	72 (-)	79 (9)	13 (-)	9 (-)	51 (1)	248 (10)
November	27 (-)	74 (-)	98 (12)	12 (1)	12 (-)	49 (4)	272 (17)
December	27 (-)	82 (-)	106 (13)	13 (1)	13 (-)	43 (3)	284 (18)

NOTE: Under each division, the first number is the total number of clients in treatment that month.
The next number (in parentheses) is the number of clients from Westford.
The above numbers do not include persons seen during in-school counseling.

REPORT OF THE ROUDENBUSH COMMUNITY CENTER COMMITTEE

The first year of any new venture is filled with excitement, problems and challenges to be met. The first year of Roudenbush Community Center's life has been no exception.

The committee appointed by the Board of Selectmen establishes policies and programs and oversees the Center's Staff. Meetings are held twice monthly at the Center and day-to-day operations are carried out by the Building Administrator.

The \$15,000 HUD Grant has been spent on interior and exterior repairs, installation of storm windows, interior and exterior lighting and the addition of parking space behind the building. A proposal for second-year funding under HUD's Community Development Block Grant program has been submitted. This proposal asks for \$76,000 to provide a first-floor bathroom structural repairs to the cupola, a kitchenette, a ramp and/or elevator to provide easy access to the elderly and handicapped, and a clinic/waiting room area.

Failure of the 50-year-old heating system necessitated a November Special Town Meeting vote to transfer unexpended funds to be used to purchase a new boiler and burner. Despite 7 weeks without heat, programs continued without interruption through the generosity of the School Department, First Parish Church, J.V. Fletcher Library, and Marjorie Cook, all of whom housed portions of the Center's programs. The new heating system has already resulted in a 17% lower heating cost for January 1977, as compared to January 1976, despite rate increases.

Many civic groups are using the Center for meeting space, at no charge. Among them are: Boy Scouts, Girl Scouts, 4-H, Westford Minutemen, and several Town committees. Frost School students use the gym two days a week, and the Alternative Education Program at Westford Academy also used space at the Center.

A baby-sitting service is available weekday mornings at a very nominal fee. Y.W.C.A. programs for women and children are held at Roudenbush with fifty percent of net income from these programs being paid to the Town. In addition, the Center's staff arranges programs for children and adults, such as school vacation "Camp-Ins", square dancing, guitar lessons, flower arranging, etc. Counseling services are provided at the Roudenbush Community Center by Solomon Mental Health Center and Share's Morningstar Division. The Well-Child Clinic is held at the Center twice monthly. A tax consultant is provided by Elder Services of the Merrimack Valley to assist Westford's elderly with the preparation of tax forms each spring, and an exercise class

for Senior Citizens will be conducted by Town Nurse Linda Lawlor, beginning in April. Local clubs and organizations may bring their typed stencils and paper to the Center, and the staff will run off their newsletter without charge. The Junior Women's Club maintains a Paperback Book Depot at the Center, where you may choose from an extensive collection of paperbacks. Diet Workshop meets weekly at the Center.

One of the most exciting and rewarding activities at the Center has been "Community Commodities" a consignment arts and crafts shop. Here, creative people have found an outlet for their work, which pays them a percentage of the selling price. The Community Center benefits by a small percentage of each sale. Peggy Jungbluth and Lynne Kober manage the shop, which was their brain-child, and they have done a commendable job of making the shop an attractive and appealing place to visit.

A non-profit corporation has been formed, called "The Roudenbush Community Center Associates, Inc." whose sole purpose is to raise awareness of and funds for the Center. This group has applied to a private foundation for funding of two staff positions.

As of February 15th, the Center has been able to return to the Town more money than it has spent. Income has been in the form of program receipts, rentals, donations, profit from the soft-drink machine, fund-raising events, etc. The CETA program has paid all salaries to date, but it will be necessary for the Town to appropriate monies for a Director's salary and part-year salaries for other staff members during 1977-78.

Much has been accomplished during this first year, and we feel that the Town has benefitted in many ways through having a Community Center. We extend our thanks to the many individuals and organizations who have helped to make the past year such a successful one.

Eileen Anderson (Resigned)
Mary Jo Cassidy
Daniel Hanley (Resigned)
Ellen Harde
Joseph Lapiana
David Matheson
Lois Otterson
Jean Schaub (Chairperson)
Joan Shelvey

REPORT OF THE COUCIL ON AGING

Westford's Council on Aging shall continue to co-operate with the Commonwealth of Massachusetts Commission of Aging and shall be cognizant of all State and Federal legislation concerning funding, information exchange and program planning which exists for better community programming for the elderly.

The Council meets on the third Tuesday of each month at 3:15 P.M. in the North Middle School. All meetings are open and any suggestions about the welfare of senior citizens and ideas from senior citizens are most welcome.

This year we were able to start our hot luncheon program five days a week (Monday through Friday) under a grant from Title VII. Many thanks to the Littleton-Westford Elks for use of their kitchen and dining hall and to the Young Women's Club of Westford for their help in delivering the Meals on Wheels to shut-ins. Participants are requested to make reservations at least two days ahead to insure a hot meal, as we have been serving 80 to 90 meals a day. Beyond the serving of the hot lunches, designed to provide one-third of the daily nutritional requirement, several support services are also provided to project participants covering nutrition education, escort service, information and referral services as well as health and welfare counseling. In addition to the Title VII program, Nashoba Valley Technical High School serves a hot lunch one a month on the second Tuesday of each month. Many thanks to all the volunteers who help our elders.

Golden Age Club of Westford meets on the last Monday of every month at the Franco American Club in Forge Village. Club president is Mary Van Norden.

The Well-Oldster Clinics have been increased to twice a week - every Tuesday from 9:00 AM to 11:00 AM at 65 Tadmuck Road and every Thursday from 9:30 AM to 11:30 AM at the Elks in Forge Village. These clinics are conducted by Linda Lawlor, R.N. from the Lowell Visiting Nurses Association through the Nashoba Associated Boards of Health. Other clinics this past year were two Swine Flu clinics and a Glaucoma Clinic. We are now working on a more detailed Health Fair for September. The Council extends its appreciation and gratitude to the volunteer nurses in Town who have helped at these various clinics. Any Westford resident 59 years and over is urged to attend these clinics which are free of charge and anyone needing transportation can call 448-2071 the day before and transportation will be provided for a small fee.

The Elder Services of the Merrimack Valley Home Care program has been most successful and added to the Homemaker Services and Chore Services is a Telephone Reassurance Line whereby senior citizens can arrange to have a person call them every morning to see that they are alright. This service is free of charge and persons interested can call the Council office 692-7274 to be enrolled.

In addition to the C.A.B. bus transportation, we would like to remind all senior citizens that they are welcome to use the weekly Friday morning shopping bus at no charge, thanks to Mr. Leo Kahn of Purity Supreme; and once again, we urge all seniors to go on any of the recreational trips sponsored by the Council.

Senior Citizens identification cards are now being distributed to anyone who calls the office and there is no charge.

Community Teamwork, Inc. still supplies help to the Council by securing young people who work under the Neighborhood Youth Corps and once again we would like to remind those senior citizens who have medical appointments in Boston to please call at least 24 hours ahead for free transportation. Community Teamwork, Inc. continues to encourage senior citizens to become involved in the life of the community and thereby exert some influence on the decisions which affect their lives; and to operate programs which provide services to other elders in the most effective and efficient manner. Westford Senior citizens are involved in the Senior Companion Program providing person-to-person services and companionship to isolates; Foster Grandparent Program in Tewksbury and Monrath Hospitals devoting four hours a day to institutionalized children who are physically, mentally, and emotionally handicapped; and with the Retired Senior Volunteer Program where they add a lifetime of various experiences to the community in such agencies as schools, nursing homes, libraries, and hospitals. Any senior citizens interested in any of these programs may call the council office for more information.

We would like to extend our appreciation for all the volunteer people who have aided us in the past year to make life just a little more enjoyable to those Westford residents who are not able to get out on their own or those who cannot go out at all.

Carl Lyman, Chairman
Helena Crocker, Secretary
Cecilia Healy
Veronica Sullivan
Horace Wyman

REPORT OF THE CONSERVATION COMMISSION

Along with its normal duties of administration and enforcement of various environmental legislation the Commission wishes to report the following activities:

LAND ACQUISITIONS:

1.5 acres of land of Forge Pond known as "Socha Shore".
8.5 acres of Durkee Road were turned over the the Commission.
4.5 acres abutting land at the Russell Bird Sanctuary.
2 parcels of land at Keyes Pond were donated by the heirs of Ernest L. Hill. This acquisition provides public access to Keyes Pond.

A conservation restriction was received from Mr. Richard Emmet on 99.52 acres of land in the Nashoba Brook area.

EDUCATION & PUBLIC EVENTS:

The Commission sponsored two students from Westford Academy at a one week seminar at the 4H Center in Ashland, Mass. The seminar was conducted by the University of Massachusetts and stressed ecology conservation, and civic responsibility of Conservation Commissions. Students who attended were George Frazier and Willard Homes.

Glen Carlson, Troop 159-B.S.A., requested and received permission from the Conservation Commission to construct tables, benches and a fire place on the Grassy Pond Conservation land. Glen attained Eagle Scout status with this project.

The Commission reproduced a booklet donated by Richard Emmet. The booklet is a 25-year history of bird sightings in Westford. Proceeds will be used for plantings on conservation lands. Booklets are still available for a donation fee.

Mr. Emmet conducted our third Bird Walk in the Nashoba Brook Area. 44 species were sighted.

The Commission met with students of the Abbot Middle School to obtain input on various conservation concerns of the students. We found this very stimulating and informative. Dick Cooper (a volunteer with the Commission) was requested to develop this program further.

Members of the Commission along with a member of the Planning Board have been drafting a wetland zoning by Law to present to the Town.

The Old Arch Bridge was repaired with the cooperation of the Massachusetts Electric Company, the Westford Highway Department, the H.E. Fletcher Company and numerous other service organizations and local contractors and businessmen. 21 granite blocks, weighing approximately 3-5 tons were transported and moved into place on the Bridge. The Commission wishes to extend its gratitude to members, John Gagnon, Louis Oliver and Nick Basinas for the success of this project.

Regretfully, the Commission had to accept the resignation of Mr. John Gagnon because of his other duties. John spend 14 years on the Commission.

Mr. Chet Cooke was appointed to the vacancy.

All Commission members express a sincere "thanks" to everyone who has given us their assistance this past year. Without the cooperation of Town employees, Town officials, businessmen, service organizations, volunteers and the citizens of Westford, our tasks would have been much more difficult.

Respectfully submitted,

William Collins, Chairman
Barbara Lamson, Secretary/Treasurer
Nicholas Basinas, Member
Chester Cook, Member
Arnold L. O'Brien, Member
Louis F. Oliver, Member
Daniel Provost, Member

REPORT OF THE WESTFORD HUMAN SERVICES COMMITTEE

The Westford Human Services Committee is the official liaison group between the funded service Agency, Community Teamwork, Inc., and the residents of Westford. Representatives of many other service-giving agencies also sit on this committee as well as residents who may represent Westford on the boards of given agencies, or be in a position to recognize and identify needs in our community.

If you are interested in a particular service and wish to represent Westford townspeople on an agency board, please contact a member of the Committee.

Through the open communication and active cooperation within the Committee, services are made known to pertinent Westford officials and groups. Any resident is invited to discuss a problem or need in this forum so that assistance can be offered or sought after. Meetings are held at 3:00 PM on the fourth Tuesday. Call Jean Downey Chairperson, regarding meeting place and other information. Below is a list of committee members and the groups they represent:

Jean Downey - Women's Rap Group - 692-6898
Sandra Cofron - J.V. Fletcher Library - 692-6263
Avis Hooper - Roudenbush Community Center - 692-3311
Bob Keating - Share/Morningstar - 459-2306
Linda McInerney - Community Teamwork - 458-2580
Kenneth S'rgent - Special Education Dept. - 692-2378
Jane Coleman - Special Education Dept. - 692-2378
Carol Woodbury - Family Planning - 692-3948
Ellen Harde - Y.W.C.A. - 692-2039
Linda Lawlor, R.N. - Lowell Visiting Nurse Assoc. - 459-9343
Mary Trubey - School Committee - 692-8355
Mary Caless - School Committee - 692-8642
Bette Hook - School Committee - 692-8335
Ed Walsh - Director, Alternative Education
of Westford Academy - 692-2334
Linda Diefendorf - Low Income Representative for
Westford-Dracut - 957-2611
Helena Crocker - Town Aide - 692-7274
Cecile Vandeboncoeur - Sr. Aide - 692-7274
Edith Lowney - Welfare Department - 692-2937
Paul Taylor - NMS Guidance Dept. - 692-6391
Ellie Weintraub, R.N., Community Mental Health Worker,
Solomon Center - 454-8851
Kathy Desilets - Community Outreach Service,
Solomon Center - 454-8851

Sue Powers - Jr. Women's Club - 692-3344
Beth Shaw - Health Committee, L.W.V. and Lowell
Visiting Nurses Association - 692-7677
Alex Kidaloski - Paul Tsongas Office - 459-0101
Sue Casey - Elder Services of M.V. - 454-0446
Norene Carter - Early Childhood Development Team,
Regional Public Health Office - 851-7261
Sue Anderson - Westford Newcomers - 692-3240
Father Philip Earley - St. Catherine's Church - 692-6353

Respectfully submitted,

Westford Human Services Committee

REPORT OF THE WESTFORD 4-H CITIZENSHIP CLUB AMBULANCE FUND

I would, on behalf of the Westford 4-H Citizenship Club, like to thank the townspeople, town officials and our expertly trained and considerate volunteer Ambulance drivers and attendants, and organizations such as the Westford Golden Age Club and the Westford Elderly Housing Tenants for their continuing support of the Westford Ambulance Fund.

This will be my last Ambulance Fund report as I have moved from Westford. My eight years of being the Treasurer has been very rewarding, and I thank each and everyone of you for that. My heart will always be in Westford - Good Luck to the continuing Ambulance service.

When you give to your Ambulance Fund, the total gift goes into the Fund. The mailing address is as follows:

WESTFORD AMBULANCE FUND
P.O. BOX 197
WESTFORD, MA 01886

The Financial Statement:

Balance on hand January 1, 1976.....\$13,105.70

Received:

Gifts and Memorials.....	2,479.58
Bank Interest.....	<u>921.99</u>

Balance on hand December 31, 1976..... 16,507.27

Balance in Bank.....\$16,507.27

Respectfully submitted,
(Mrs.) Pamela Grant Cahill
Treasurer, Ambulance Fund

REPORT OF THE CEMETERY DEPARTMENT

The year of the Bicentennial....200 years have passed - our fight for freedom won. The gravestones of our Minutemen stand tall in 1976 as did the men who fought for freedom in 1776. Fairview, Hillside, Wright and the West Burying Ground now Westlawn; here one can view past history reading the words of gentle persons; words not taken from Webster, but simple words appropriate with that particular time. Inscription on the monument of Col. John Robinson in West Burying Ground:

"Let heralds proclaim thy soul was fired
By love of Freedom and by Heaven inspired.
First in the glorious cause our rights to attain,
Last in our hearts thy brave deeds remain."
July 24, 1735 June 13, 1805

A flagpole was generously donated by Gordan Seavey in memory of the Seavey family; also, the Bennington Flag that will fly day and night. Our flower theme of Red, White and Blue was sown throughout the Cemeteries by the Westford Garden Club. The Commissioners wish to thank everyone for their time and effort to beautify and preserve our historical burial grounds.

Vandalism still prevails throughout all the cemeteries. We wonder what our forefathers would think if they saw this needless destruction; would this be their way of having fun....

In appreciation, we wish to thank our Foreman, Assistant and our summer help for the hard work which they put into manicuring the cemeteries, a job extremely well done. Happy Birthday America.

Respectfully submitted,

Shirley M. Anderson
Clayton E. Dearth
Brian L. Vaughn

Burials (January-December, 1976) - 33
Cremations - 7

REPORT OF THE WESTFORD HISTORIC DISTRICT STUDY COMMITTEE

This committee has been working on establishing an Historic District or Districts in the Town of Westford. This past year an inventory of the historic assets of the Town was taken by our CETA worker under the direction of the committee. This inventory consists of photographs of homes, sites, graveyards, industrial buildings and markers, etc. pertaining to the history of the Town as well as the State. Forms were provided us by the Massachusetts Historic Commission in Boston and all of the information and history of these various buildings and sites have been recorded on these forms.

The inventory is the basis of our study toward historic districts and we are now working toward the establishment of an historic district. This involves by-laws governing the district as well as maps and descriptions of the properties involved.

There were two resignations from our Committee and two new members were appointed by the Selectmen on November 9, 1976 - Marilyn Breton and Judith Gizara. George Downey and Eileen Anderson resigned.

We will continue to work for an Historic District and hopefully we can bring this proposal before the people of Westford in the near future.

Respectfully submitted,

Alex Belida, Chairman

REPORT OF THE CAPITAL OUTLAY COMMITTEE

The Capital Outlay Committee is a five-member committee appointed by the Board of Selectmen. Its purpose is to assist the Finance Committee in the area of capital budgets requests.

During 1976, the Capital Outlay Committee initiated a Capital Budget Program in Westford. This program is designed to provide the Town with a long-range picture on its anticipated needs for capital improvements and is made up of the following:

1. The taking of an inventory of all Town owned capital items with a useful life of more than one year or a cost of \$100. or more.
2. The projection over a five-year period of all capital expenditures anticipated by each Town Board.

The principal objective of the Capital Budget Program is to anticipate and schedule capital improvements over a period of years according to priority of need and consistent with the Town's ability to pay.

During 1977, we plan to initiate a continuous inventory program to keep the Towns inventory up-to-date as each new item of capital equipment is purchases.

Respectfully submitted,

Sandy Smith, Chairman
Bill Barnett
Rick Bahnick
Jack Ryan

REPORT OF THE PLANNING BOARD, 1976

Two significant actions by Town Meeting highlighted planning activity during 1976. At the Annual Meeting in May, changes to the zoning by-laws were adopted including definitions, an expanded sign section, and a revised non-conforming use section. Cluster development, as proposed, was turned down. At that same meeting, a new earth removal by-law containing expanded regulations for uniform application were also adopted.

At a special meeting called on June 22nd, the Planning Board moved once more for adoption of a revised zoning by-law which would re-structure the present "pyramid" format. Since there was no re-districting involved, the issue became one of whether combined commercial-industrial-residential uses should be allowed in a single zone at the land owner's discretion. The motion was defeated by an almost two-to-one margin.

It is the Planning Board view that the implication of this failure to revise an archaic zoning structure will be felt as soon as either a major development is proposed, or as soon as a number of small developments occur within a given area. It is certain to work to the detriment of any intended new commercial enterprise of any scope.

The planning needs of the Town, as we look ahead, should be addressed realistically in the light of forecasted growth. We must use available land wisely to avoid catastrophic events such as large scale septic system failures and ground water pollution. To do this, we need tools such as wetland zoning and more professional regulation and administration. It is the Planning Board's intention to continue to bring these needs before the Town for action, hopefully before a crisis situation develops.

Respectfully submitted,

Joseph W. Morrill, Chairman

Vyto L. Andreliunas

Paul L. Davies

Ellen Malinowski

Gerald Swanson

REPORT OF THE DEVELOPMENT AND INDUSTRIAL COMMISSION

Due to the general economic conditions in the region, and in Massachusetts in particular, there has been little activity in the area of Industrial or Commercial Development for the Town of Westford.

We still await the enactment of zoning which would correct some of the situations which exist which are not conducive to development which would be veneficial to the Town. This is particularly true in the Route 110 area. The feeling of the majority of the members of the Commission is that a specific zoning proposal should be adopted for this area as it appears that this area is most likely to be developed in the near future.

The effectiveness of this commission is directly related to regional economic conditions as well as local zoning and the interest of the Townspeople in further development. I would strongly urge that the Selectmen look closely at the viability of the Commission particularly in the light of the recent growth policy statement which was prepared by the Growth Policy Commission for the Town.

Respectfully submitted,

Alan Eckel, Chairman

One of the primary responsibilities and functions of a local Civil Defense Director is intelligence gathering and reporting. No Civil Defense activity can begin without some understanding and firsthand knowledge of the situation.

It is important on the local level in order to handle emergencies with local resources, and it is important on the State and Federal levels to ensure that support needs can be determined and met. It is essential, therefore, that local directors report to Area Headquarters all emergencies and disaster situations regardless of the magnitude.

This department has been busy upgrading operation plans and annexes required by our laws and regulations, which require considerable paperwork. Inventories of all Town departments have been taken and prepared for another two years.

The Auxiliary Fire Department has been functioning and training together with the Regular Department as an ongoing program.

Our town is well equipped for emergencies on a local level and has rendered aid to other towns for which we should be extremely proud.

Respectfully submitted,

Harold H. Hoover
Civil Defense Director

REPORT OF THE DOG OFFICER

Complaints by Phone.....	2,983
Leash Law Violations.....	1,019
Dogs Destroyed.....	128
Dogs Picked Up.....	722
Cases Livestock Damage.....	3
Dog Bites.....	38
Cats Destroyed for Owners.....	11
Violation in District Court.....	421
Trips to Veterinary.....	34
Dog Bites.....	33

Reimbursement from County: \$1,174.00

Respectfully submitted,

William C. MacMillan
Dog Officer

ANNUAL REPORT OF THE SCHOOL COMMITTEE
FOR THE SCHOOL YEAR 1975-1976

ORGANIZATION - SCHOOL COMMITTEE

Mary L. Cales,, Chairman	692-8642	Term expires 1979
Mark G. Scolnick, Vice-Chairman	692-2435	Term expires 1977
Mary H. Trubey, Secretary	692-8355	Term expires 1978
Donald F. Bradanese	692-2519	Term expires 1979
Samuel I. Frank	692-8682	Term expires 1977
Douglas R. Keele	692-7288	Term expires 1978
Bette R. Hook	692-8335	Term expires 1979

OFFICE OF SUPERINTENDENT OF SCHOOLS

35 Town Farm Road

Lloyd G. Blanchard, Superintendent	Telephone 692-4783
John A. Crisafulli, Assistant Superintendent	

Bari Barber, Business Secretary- Machine Operator & Statistics
Vera E. Bettencourt, Exec. Secretary-Sup't. & School Committee
Blanche R. Crocker, Business Secretary-Payroll & Accounts Payable
Doris S. Santaguida, Receptionist, Sec'y-Assistant Superintendent
Rita M. Tousignant, Financial Sec'y-Personnel, Accounts Payable

Kenneth A. Sargent, Special Education Administrator	692-2378
---	----------

Jane Coleman, Psychiatric Social Worker
John MacLean, Psychologist
Dawn Brine, Speech Pathologist
Catherine Pawliczek, Speech Pathologist
Lynn Sollitto, Home-School Liaison Specialist
Concetta S. Lynch, Secretary

SCHOOL TELEPHONES

Westford Academy	692-2551	North Middle School	692-6391
Music Dept...	692-2611	Frost School	692-4051
Athletic Dept.	692-2411	Cameron School	692-6542
Guidance	692-2334	Sargent School	692-6553
		Nabnasset School	692-4777
Abbot Middle School	692-2587	Robinson School	692-2541
Guidance	692-2073		
Girls; PE & Nurse	692-2149		

Medical Associates, 199 Chelmsford Street, Chelmsford	256.6511
---	----------

Annual Report
OF THE
School Committee
OF THE
TOWN OF WESTFORD



For the Year Ending December 31
1976

REPORT OF THE SCHOOL COMMITTEE

TO THE CITIZENS OF THE TOWN OF WESTFORD, your School Committee respectfully submits its report for the year ending 12/31/76.

SCHOOL HOURS 1976-77

Westford Academy	Grades 9-12	7:45 A.M. to 2:30 P.M.
Middle Schools	Grades 6-8	8:45 A.M. to 3:00 P.M.
Elementary Schools	Grades 1-5	8:15 A.M. to 2:00 P.M.

SCHOOL VISITS

You are welcome in your schools to talk with the school principal and staff whether or not ; you have children in the schools. However, you are urged (1) to check in with the principal before visiting a class, and (2) to make an appointment if you wish to discuss your child's progress with teachers. Otherwise, the class is interrupted and valuable learning time is lost.

SCHOOL ADMISSION

Children are eligible for enrollment in kindergarten in September of the calendar year in which they attain the age of five years; in grade 1 in September of the calendar year in which they attain the age of six years. Birth certificate and evidence of successful vaccination are necessary for registration of any child new in Westford. Those transferring from other schools should present transfer cards.

SCHOOL COMMITTEE MEETINGS

The School Committee meets in regular session the second and fourth Monday of each month at 7:30 PM. There are also special meetings called from time to time, especially during budget season. Meetings are posted at the Town Hall. Public is encouraged to attend.

SCHOOL CALENDAR 1976-1977

Fall Term	September 8 - December 23
Winter Term	January 3 - February 18
Spring Term	February 28 - April 15
Summer Term	April 25 - June 24

TOTAL SCHOOL DAYS - 185

Days Omitted:

Columbus Day	October 11
Veterans Day	November 11
Thanksgiving Recess	November 24 - November 29
Good Friday	April 8
Memorial Day	May 30

REMARKS:

It is the policy of the School Department to keep schools in session on all days during which it is safe for buses to be operated. The widely varying conditions in the several parts of Westford make it difficult to reach decisions equally fair to all.

ON DAYS WHEN THE WEATHER CONDITION IS QUESTIONABLE, PARENTS ARE URGED TO EXERCISE THEIR OWN JUDGMENT AS TO THE WISDOM OF SENDING THEIR CHILDREN TO SCHOOL.

PREFACE

Here follows the School Committee report in the 1975-76 school year supplemented by follow up on negotiations and fiscal matters through December, 1976.

Since 1945, enrollments in the Westford schools had been accelerating at a fairly steady rate, enabling reasonably accurate although consistently modest estimates of enrollments for each successive year, with the exception of 1972 and 1973 when the projections were exact for all practical purposes. In 1974 enrollments were over-estimated by 14 pupils and 1975 by 79 pupils, but there were actual enrollment increases 97 and 43 pupils respectively these two years. In 1976 for the first time in thirty years, enrollments actually declined by 27 pupils. A further decline of 45 pupils is anticipated for 1977. (Note that the enrollment statistics cited above are for grades 1 through 12 only, including high school pupils at Nashoba Tech but excluding kindergarten)

An analysis of our enrollment growth curve indicates a decreasing difference between outgoing grade 12 and incoming grade 1 class sizes with the break even point probably being reached by 1978. From October 1, 1974 to October 1, 1975 the number of pupils leaving town exceeded new arrivals for the first time since 1965, and it seems unlikely the trend will change in the immediate future unless new employment opportunities materialize in the area. The combination of migratory loss coupled with smaller entering classes means continued enrollment decreases over the next few years. Of course the decline could be of short duration if industry picks up in the area stimulating new home construction. There is still extensive building space in Westford. The School Building Planning Committee should be reactivated to assure the three year lead time necessary for a new school if the enrollment trend takes an abrupt turn upward.

In the meanwhile, attention should be turned to those unaccustomed problems associated with declining enrollments, problems of consoli-

dation with its implications on staff, space, and transportation. The School Committee will soon be seeking public assistance in the solutions to these problems, solutions which might least impact the school program and the tax dollar.

NEGOTIATIONS

Teacher negotiations, which had been initiated January 8, 1976, continued on through the summer and through the 1975-76 school year. Class size became a major issue because the budget had reduced staff in view of Westford fiscal limitations reflecting the Town's rising unemployment statistics. However, seven part time teachers were added in January 1976 to restore the staff to minimum guidelines.

The after-school activities program at our middle schools suffered for lack of staff willing to accept the paid extra duty positions of intramural and club supervisors. The activities were sustained through outside adult leadership supplemented by high school students.

Neither a voluntary citizen mediator, nor a paid mediator, was able to break the deadlock. The public was demanding clarification of the issues, and public statements were prepared by the School Committee and by the Westford Education Association. The controversy was finally resolved through the intervention of a fact-finder June 18, 1976, and the contract was signed at the next scheduled School Committee Meeting, June 28, a two year contract retroactive to September 1, 1975 and in effect until August 31, 1977.

Built into the 1975-76 budget were step increases, as well as an allowance for a negotiated agreement which proved insufficient. However, the budget was balanced through the deferment of some services and materials, and through favorable bids in other areas. Only step increases were built into the 1967-77 budget. At the August 17, 1976 recessed Town Meeting \$187,982 was voted to enable the School Committee to meet its negotiated agreement.

Secretary salary discussions were initiated December 3, 1976 and an agreement was reached February 23, 1976, a one year agreement which identified in separate salary columns the 40 week and the 44 week employees, and removed the Central Office 48 week employees from the secretary unit.

A two year agreement was reached with Food Service Workers June 28, 1976, and a two year contract was signed with our custodian and maintenance personnel August 4, 1975.

School Committee negotiations with the Westford Education Association resumed November 17, 1976, and discussions with the Westford

Educational Secretaries Association December 8, 1976. Custodian negotiations resumed October 25, 1976 and tentative agreement was reached December 29, 1976.

PERSONNEL

With a professional staff reduction of ten positions coupled with twenty leaves and resignations and five regulars returning from leave of absence, there were few new faces in the classrooms when schools reopened in September 1975. The reality of declining revenue had reached Westford to be closely followed by the reality of declining enrollments with the local unemployment rate high. Federal assistance through the Comprehensive Employment and Training Act (CETA) was fully utilized in the Westford schools, mainly in clerical and maintenance areas, but some classroom aides were employed who were fully certified teachers, and these were placed in interim or permanent teaching positions as vacancies occurred.

In January Mrs. Bette Hook, veteran Academy history teacher, announced her pending retirement in June, and then successfully ran for School Committee. April 12, 1976 the School Committee, after reviewing the March 22 recommendation of the sub-committee and the job description provided by the administration, approved the extension of the assistant superintendent's duties to include Director of Curriculum. In October 1975 Mr. Crisafulli had announced embarking on a doctorate program with special emphasis on curriculum and had received the School Committee financial encouragement to pursue this program. Mrs. Doris Santaguida was named Operations Assistant to relieve Mr. Crisafulli so that he might devote more time to curriculum.

Dr. David Watson, Westford resident physician, was named School Physician starting September 1976; his duties will include services to the athletic teams as well as regular student services.

May 11, 1976, the School Committee reorganized with no change in officers: Mary L. Caless, chairman; Mark G. Scolnick, Vice-chairman; and Mary H. Trubey, secretary.

POLICY

The Westford School Committee Policy Book was officially adopted at the regularly scheduled August 25, 1975 school committee session. As early as August 1958 the company which eventually produced the policy book had been contacted. Over the next ten years efforts were made by the Superintendent and School Committee to codify school policies. February 10, 1969 a contract was signed with Croft Consulting Service to encode Westford's school policy and regulations.

Two cases of documents were forwarded to the company home office, and my mid-September the voluminous first drafts were received. The three draft copies were divided into sections and circulated among administrators and school committee members for editing, and the edited copies were then returned to Croft. In June 1970, fifteen copies of the Westford School Committee Policies and Regulations were received, and since that date many staff and school committee hours have been devoted to filling the blank spaces with needed policies and revising the old policies. The job of course will never be completed, but each year considerable time is devoted to policy review and update by school committee and by staff. The goal is a written guide for school governance that will be used and that will serve Westford's needs.

PROGRAM AND TESTING

Individual school reports submitted by the principals are printed below. Some items overlooked in these reports include the extension of Westford Academy accreditation to 1980, successful summer school programs for elementary and high school pupils operated at Westford Academy, "Right to Read" focus with a released day for staff orientation in October, Merrimack Valley School Committees' successful College Day, and continued efforts towards maintaining a coordinated instructional program all schools all levels. Our testing program, as summarized by Mr. Kenneth Sargent, indicated academic growth within the average range for all grades tested. "In almost all these profiles a few things seem evident. Average growth from year to year has taken place with only a few minor differences. Vocabulary and reading and language usage are areas where scores are above the average and above the grade expectations. Capitalization and punctuation and arithmetic problem solving are areas generally at or below average and grade level expectations."

WESTFORD ACADEMY ANNUAL REPORT 1976-76 Joseph F. Lisi, Principal

The 1975-76 school year focused on the continued writing and implementing of goals and objectives for curriculum throughout all disciplines. The task of writing definable and identifiable objectives was completed in all course syllabi. There will still be a continued effort to refine course materials and devise activities and evaluate criteria that will produce an optimum learning environment for all students of Westford Academy.

Parent Advisory Committee

Westford Academy's Parent Advisory Committee met regularly in monthly meetings to discuss curriculum and procedures. The meetings began

with an organizational meeting on September 25th to discuss format for coming meetings. The first regular meeting was held on October 23rd in Westford Academy's Library. This meeting was an open forum with a two-fold purpose: first, a questions and answer session to provide general information and secondly, to serve as a way of eliciting new membership.

Highlighting the ensuing meetings included a combined Middle-School High School Parent Advisory meeting to explore Westford's Language Arts/English program and the development of a new role description of Westford Academy's guidance counselors. Our Parent Advisory Committee is always in search of interested parents for membership. Parents should call the Principal's office for additional information.

STUDENT ADVISORY COMMITTEE

The 1975-76 school year saw a non-voting student member added to the Westford School Committee. Made possible by recommendation of the State Department of Education, the Westford School Committee was quick to receive Allyson LeGacy as Westford's non-voting member. Allyson was one of a five member board made up of high school students. Other members included: Frank Buffo, Lisa Gizara, Diane Hanson and Kathy LeFebvre. The purpose of the student advisory committee and the choosing of one of its members to serve on the school committee was to open lines of communication between the student body and the school's governing board.

Two specific projects involving the Student Advisory Committee were:

1. A computer needs study for Westford Academy.
2. Examining the role of the high school counselor.

Student Council

Westford Academy's Student Council was very active in school programs during the 1975-76 school year. Community activities included the serving of lunch at Town Meeting and participating in Candidates Night sponsored by the League of Women Voters.

The highlight of the year was the Bette Hook Day coordinated by the Student Council under the direction of Judith Murphy, Student Council advisor.

Bette Hook Retires after 21 years of dedicated service.

Westford Academy's Annual Report would not be complete without mention of Mrs. Bette Hook's retirement June 22, 1976. Her contributions to the History Department and school, her vitality and leadership will

long be remembered.

Guidance

A new role description was formulated for Counselors at Westford Academy. After much discussion and input from staff, students, parents and the Counselors themselves, a comprehensive job description was formulated for the 1967-77 school year. The aim of this role description is to outline in objective terms the many tasks that encompass the position of Guidance Counselor at Westford Academy.

School Highlights

W.A. Journalism class, under the direction of Miss Anna Burgoon, published monthly articles in the Maroon and Grey, a school publication in the Chelmsford Newsweekly.

Eighth grade orientation.

School Government Day - sponsored by Student Council.

J.C.L.'s (Latin Club) State Catapulting Contest.

Cirrus Club - This is a newly established high adventure club, directed by Joseph Freitas with advisors Sally Haberman, James McNiff and James Casserly. Activities included reppelling, obstacle course, compass navigation and three day solo for members.

Host school for the Ohio State Glee Club.

Bicentennial Mural completed by Peter Lecheminant, John Pelerin, Fred Potts and Alan Loiselle and coordinate by Bette Hook.

Host school State Basketball Tournament.

O.E.A. (Westford Academy's Business Club) received state recognition

ABBOT SCHOOL ANNUAL REPORT 1975-76 John W. Bone, Principal

Curriculum

Curriculum changes involved the implementation of the new social studies curriculum completed the preceding summer by a group of teachers working under the direction of Mrs. Bette Hook.

The SCIS program initiated the preceding year was also continued and expanded into grade six.

The ETB program of enrichment was restructured so that each marking period a catalog of mini courses was presented to students for their choices. Each mini course was graded on the report card each marking period. The offerings were basically academic in nature and included such areas as Oceanography, Introduction to French, Algebra, and Career Education. The program was well received by parents, students

and staff.

Many bicentennial themes were introduced throughout the year. The culminating activity was conducted during the Memorial Day assembly on the front lawn where a hawthorne tree was planted by the students in recognition of the 200th anniversary of our country. A bronze plaque citing the event was installed in the main lobby of the school.

Richard Schaye and Roblee Hoffman, Reading and Media Consultants, were successful in receiving a Title II mini-grant to set up a reading laboratory in the Resource Center. This grant made possible the purchase of many media materials to add to our Resource Center collection.

Redistricting

The first year of the Redistricting Proposal was implemented with most of the Nabnasset students coming to Abbot in the sixth grade. Previously these students would have attended the North Middle School. Students from Parker Village in grade six who would have attended Abbot in the past were bused to North Middle. In two more years this shift will be completed.

Parent Communication

In the fall a Parents' Night was initiated which allowed parents to follow an abbreviated schedule of their child's school day. The affair was well received and attended. Other information activities included a Special Areas afternoon, monthly newsletters to parents, and monthly Parent Advisory Council meetings. With the implementation of Chapter 766, the number of parent conferences increased as pre-core, core and reevaluation meetings are an essential part of the 766 process.

Special recognition is given to our Administrative/Guidance/Resource Team which is responsible for the identification and monitoring of special needs students. Mr. John Mann created an excellent slide tape presentation of the process which was shown to many different parent groups and was commended in a state evaluation of Westford's 766 implementation.

Carolann Wais, one of our Resource Teachers, conducted a workshop for parents of children attending the Resource Center. This was well attended and positively received by those parents participating.

School Plant

Through the generosity of the Abbot family, the name of the Abbot

Middle School was installed in beautiful blue 18" letters in the triangle over the school's entrance. The white aluminum siding of the triangle was mounted by the school maintenance staff and the lettering by a firm contracted by the Abbot family. We now enjoy an extra measure of pride in our school.

NORTH MIDDLE SCHOOL ANNUAL REPORT 1975-75 Richard E. Neal, Principal

The theme of the 1975-76 school year at the North Middle School was "Focus on the Individual" and the efforts of the staff throughout the year were aimed toward the fulfillment of these theme. Our overriding goal was to make the school one where children know they are welcomed and respected, where every day they experience some measure of success and where they are constantly reminded that what they do really makes a difference.

Much emphasis was placed this year on environmental education and conservation. Opportunities were provided for all students to participate in programs which concerned themselves with conservation of energy, food, finances and environment.

Outdoor one-side education programs were made available for students in grades 5 and 7. In June grade 5 students spent four days at the East Boston Camp in Westford while grade 7 students spent four days at the Cape Cod Outdoor Education Center. Both of these programs gave the students the opportunity to increase their awareness of the outdoors and to enhance their appreciation of the natural world.

Considerable time and effort was spent by staff (in particular by the Resource-Administration-Guidance Team) in activities related to Chapter 766. More careful planning of regular classroom programs for students with special needs resulted from these efforts as individual student needs were more specifically identified.

Also getting attention was Chapter 622, an anti-discrimination law. All courses and materials were reviewed with recommendations and plans being developed to comply with these regulations.

For the first time this year the North Middle School became eligible for funding under the Title I program. As a result twenty-three students in grades 5 and 6 received assistance in the areas of reading and math over and above that which they would normally receive.

Also a mini grant was received under Title II as a result of a project submitted jointly by the Reading Consultant and Media Specialist. This provided for specialized materials relating to Reading.

A highlight of this school year was a week-long celebration of the nation's bicentennial. Mini courses, contests, movies, and costumes of the period were abundant as all of the students and staff participated. Local "historians" also visited the school.

A Parent Advisory Council was established this year to provide a media for exchanging ideas and attitudes between the school and the community, particularly the parents of the students of the school.

Attempts were made to keep the public well informed of programs at the school with weekly articles and photographs appearing in the Westford Eagle.

All staff became more deeply involved this year in the development of individual goals for the school year. The staff entered into this process in a highly professional manner. At the conclusion of the year progress toward meeting these goals was evaluated and most were found to be successfully completed.

FROST SCHOOL ANNUAL REPORT 1975-76 Rita E. Miller, Principal

Our main thrust in program was the further implementation of SCIS. (Science Curriculum Improvement Study).

A classroom was made available for use as a Resource Room for our for our Special Support Teacher and her pupils. This greatly enhanced her program.

In the interest of public information here follows a partial listing of programs/activities engaged in at our school.

Our kindergarten children presented a play for their parents entitled "Caps for Sale".

During Fire Prevention Week, firemen from Company 1 participated in a school assembly. Fire Safety was discussed and the fire truck inspected. At this time, the children were advised of a poster contest to be sponsored by the Fire Department in which students town-wide would participate.

During American Education Week, Frost School held "Open House" day. Parents were invited to visit their children in the classrooms.

The usual Christmas holiday festivities were held. Parents very graciously assisted the teachers.

In April the nursing staff held the annual kindergarten pre-school

health round-up. Kindergarten registration was also scheduled and a kindergarten orientation day for prospective students and parents was held.

Frost School's Annual Music Night for parents took place at the Abbot gymnasium. Also in May, our students participated in Dr. Lee's "Brush In". The elementary physical education staff planned a bicycle safety ride with the assistance of an officer from the police department. This bike ride was a culminating activity to a teaching unit on bicycle safety.

In May we also presented our Annual Memorial Day Program for parents.

Abbot School hosted a level 4 orientation day to acquaint the students with their new school. Mrs. Anderson and Mrs. McCarthy (level 4 teachers) "treated" with their annual pancake breakfast for the children. A Field Day was scheduled for the last week of school again organized by the elementary physical education staff. They also had an Awards Day Ceremony. On the last day of school all of our children participated in an amateur show under the direction of their classroom teachers.

CAMERON-SARGENT SCHOOL ANNUAL REPORT 1976-76
Kenneth L. DeBenedictis, Principal

The Cameron-Sargent School successfully experienced its first year as a reorganized school district. Children K-2 attend the Sargent program and those in grades 3-5 are enrolled at Cameron. Grade level teaching teams worked closely together in organizing curriculum programs to insure the success of our efforts.

The Cameron-Sargent P.T.O. was reinstituted this year with the purpose of improving school-parent involvement, communication, and fund raising efforts. Direct results of this effort included:

1. Parent volunteers. A large number of parents are assisting the school in the libraries, classrooms, and on field trips.
2. Fund raising. The Cameron-Sargent P.T.O. Fair held in March attracted a large number of parents and townspeople. As a result of this successful effort, the P.T.O. assumed all costs for transportation and admission for field trips for all children this year.

Curriculum efforts included the implementation of supplementary manipulative items in math, listening centers for primary language arts programs and the coordination of Westford's Title I effort for specific children in grades 1-5 at our schools.

Chapter 766 and the special needs effort have functioned quite well with the coordination of the building child study and core evaluation teams. The additional half time special needs teacher in 1976-77 will result in full time resource rooms at both buildings in the districts.

NABNASSET SCHOOL ANNUAL REPORT 1975-76 Henry J. Leyland, Principal

Nabnasset School attained two important goals this year, a Parent Council and a more refined building coordination approach.

In the beginning of the year three groups of parents were organized, volunteers, communication and fun, and fund raising. As the year progressed it became evident that the three groups had to be unified and a committee was established to draft a constitution. This committee, comprised of Mrs. Egan, Mrs. Norton, Mrs. Howard, Mrs. Reardon and Mr. Leyland formalized and unified the three groups. The Nabnasset Parent Council Constitution was formally adopted June 1, 1976.

The goals of the Council are:

1. To find ways to bring about maximum communication between the school and the parents of the Nabnasset School community on the one hand and between the elected members of the School Committee and the Nabnasset Parent Council.
2. To become informed parents on educational issued, programs and activities of the school.
3. To help the school in specific ways, such as obtaining volunteers for teacher assistance.
4. To undertake a variety of social activities such as organizing unit mothers, establishing a parent information center, running and and fund-raising activities, etc.

Building coordination needed to be assured so a formal structure for articulation of needs was established. Evaluating committees were drawn up and were staffed by all teachers and specialists in math, language arts, social studies, science and health and art, music, physical education. The chairpeople of each of these committees serve as curriculum council members along with the principal.

In addition to the above changes, Nabnasset School continued to serve as one of ten schools affiliated with Lowell University Teacher Apprentice Program.

To help the communication process, I met weekly with our Instructional Improvement Committee (IIC). This committee is composed of the team leader from each unit in our building. It is also open to any staff member wishing to attend. In addition to the weekly temm leaders meeting, we conducted one faculty meeting each month and one "tea".

To help our students gain confidence in themselves, we have an ongoing assembly program. These programs also provide our students the opportunity of learning how to be a good audience. The programs presented were:

1. Our kindergartens put on two programs - "Mother Goose" and "Alphabets Christmas".
2. Room 2 produced two operettas, "Bambi" and "Little Red Riding Hood".
3. Room 3 wrote an ecology play which reinforced the concepts learned as part of their social studies program.
4. Room 4 presented a musical version of "Yankee Doodle" as part of their bicentennial highlights.
5. Room 5 gave us "A Bicentennial Tribute".
6. Room 6 added to our understanding of other cultures in their pupil written and researched version of "Christmas Around The World".
7. Room 7 pupils conducted a "Thanksgiving Day Fair".
8. Our music groups held a Christmas Assembly, A Memorial Day Assembly and our Annual Spring Concert.

Over the last few years we have expanded our use of a reading program called "Open Court". This program is now used for instruction on levels K-3. It is a phonetic based approach to reading which coordinates all aspects of a language program. We like this program. It is motivating and helps pupils accept responsibility for correcting their own errors in writing.

In addition to our ongoing program, a sub-committee of our Instructional Improvement Committee simplified our math curriculum guide into a math skills checklist. Starting in the fall we will have an

individual math checklist of skills for each pupil. Through the usage of this checklist of skills, we should be able to meet the mathematical needs for every pupil in the building. Our goal is that every pupil masters his/her basic math skills by the end of his/her elementary program.

A second sub-committee was started in May. The work of this committee will be picked up in the fall. The purpose of this committee is to strengthen the teaching of geography as recommended for all schools by the Social Studies curriculum committee.

Chapter 766, a law relating to special needs of children, has helped us mainstream pupils with physical or emotional problems. Through a process of a team evaluating the needs of a youngster, we have developed a good working rapport between the child, his/her school, and the home.

Special thanks should be given to Westford's Fire and Police Departments for the Safety Programs that they provided our youngsters over the course of the school year.

MAINTENANCE PROJECTS

During the past year, the maintenance staff have completed various projects which have enabled us to maintain our plant in top condition.

The Abbot Middle School, which is undergoing a planned, long range refurbishing program has now had all incandescent lighting converted to flourescent. The gym has been painted, stage and window drapes replaced, and a new projection screen installed. The flooring on the second level has been completed with the installation of carpeting in classrooms and library. During the past summer, the school department personnel, with the fine cooperation of George Wyman, Superintendent of Streets, resurfaced the front walk and driveway.

The interior of the Nabnasset Annex was refurbished by sanding wooden floors, installing suspended ceiling, and providing sinks and carpeting for the kindergarten youngsters which are currently housed in the building. Walkways around the building were asphalted.

Painting projects, which are planned on a systematic, preventative maintenance program, proceeded this year with the interior painting of the Nabnasset School and the exterior of the Administrative offices.

We encountered serious problems at Westford Academy. Our septic system failed. The system was designed according to State regulations which were in effect then, but now this type of system must

be double the size to conform to State regulations. When the system had to be repaired we were ordered by the State to not only rectify the existing problem, but to double the size of the system to meet the latest regulations. A special Town Meeting was called, and funds to cover the project were voted.

Again this summer we encountered some serious breakage of windows in our school buildings - 48 panes of glass at Sargent School and 22 at Cameron School. Wherever possible, the school department is replacing broken windows with unbreakable plexiglass. Again, there was some graffiti on the high school building which required sandblasting.

LEGAL

Legislative and State Board of Education mandates created considerable anxiety for Commonwealth school boards during the 1975-76 school year. The legislature clarified the Open Meeting Law with Chap. 303 specifically detailing under what circumstances a public board could go into executive session. The law specifically denies executive session for the purpose of discussing the professional competence of an individual. Also, the law insists that executive session shall be called only on majority vote of members present and the purpose of the executive session shall be stated, including the time when the committee shall come out of executive session.

The portion of the law which created problems was the denial of the right to discuss professional competence in private, only "the reputation and character, physical condition or mental health" of an employee shall be subject to executive session discussion. School committees are still trying to come to grips with the proper, fair and legal approach to the evaluation of staff qualification for contract renewal under Chapter 303.

In February of 1976, the State Board of Education mandated that "breakfasts are to be offered at all schools that currently enroll a minimum of 40 students who are eligible for free or reduced priced lunches". No state dollars were voted to support this program, and understandably school committees and school personnel were irritated that the State Board of Education should divert instructional monies from their voted purposes to underwrite mandated social programs such as free breakfasts. However, Westford did launch a pilot program in the spring to pave the way for the mandated September 1976 program. The free breakfast program was then continued in the designated schools on into the 1967-77 school year.

The governor's House Bill No. 1 further threatened the fiscal survi-

val of the Commonwealth communities through recommended Chapter 70 state reimbursement reductions. Each community was to receive no less than it had the previous year, but Chapter 70 faced reduction in order to support newly mandated state programs. So in essence, this was a reduction. Across the Commonwealth the Massachusetts Association of School Committees and the Massachusetts Association of School Administrators marshaled forces for a march on the legislature which resulted immediately in a deferment of Chap 70 discussion but ultimately in a softening of the governor's stand.

BUDGET

Budget planning is a year-round obligation, but formal planning generally commences during the summer with the establishment of preliminary guidelines and quotas. Immediately following the October 1 enrollment census and the projection of enrollments for the following school year, staffing plans are reviewed in accordance with established guidelines. The various elements of the budget are then developed by individual school administrators and organized into a budget first draft by the office of the school superintendent. School principals review staff recommendations to stay within the schools' budgeted limitations. Superintendent reviews principals' recommendations to assure that the first draft complies with the school committee's guidelines. School committee then reviews budget and finally confers with Finance Committee prior to Town Meeting in May. This year the finance committee has representation both on the negotiations committee and in all budget sessions at the invitation of the school committee. The ideal budget balances instructional needs and town resources. However salaries constitute three-fourths of the school budget and the salary portion of the budget cannot be provided until a negotiated agreement has been reached. In recent years the salary portion of the budget has not been available prior to Town Meeting because negotiations have been incomplete, making it very difficult to present a balanced budget at the Annual Town Meeting. The early initiation of negotiations in the fall of 1976 hopefully might enable the school committee to present to the Town in May a complete and balanced budget for the consideration of the Annual Town Meeting.

SPECIAL SERVICES - Kenneth A. Sargent, Administrator

Major concerns during this year revolved about implementation of the Chapter 766 Regulations as revised in October. Changes made were minimal and the primary aspects of the regulations continued in effect. Efforts continued to be in a sort of trial situation attempting to determine if there really was sufficient secretarial staff, core chairperson time, special needs teachers service, and

psychologist time to meet regulation requirements. At the end of the year there was still no assurance that staffing was adequate.

The chart below shows services that were provided during the 1975-76 school year. Special Pupil Services staff was available during the summer to work on cases remaining at the end of the year.

<u>EVALUATIONS</u>	<u>TOTAL</u>	<u>CAM</u>	<u>FR</u>	<u>NAB</u>	<u>ROB</u>	<u>SAR</u>	<u>AB</u>	<u>NM</u>	<u>WA</u>	<u>PRE</u>	OUT OF <u>TOWN</u>
Full or Intermediate	112	6	5	10	21	4	13	7	30	3	13
Speech	67	2	6	12	21	12	1	2	3	7	1
Physically Handicapped	20	2	1	1	5	1	2	4	4	0	0
Reevaluations	204	3	7	33	41	22	38	32	19	0	9
Reevaluations (Speech)	81	6	11	19	21	17	3	4	0	0	0

A Full Core Evaluation includes four disciplines, Educational, Sociological, Psychological and Medical. Most of Westford's Full Cores have had a waiver of the Medical component with approval of parents since medical inputs were not pertinent to educational needs.

An Intermediate Core is anything less than the Full Core noted above.

A Speech Evaluation is a kind of Intermediate Core in which only Speech is assessed by the Therapist.

Physically Handicapped Evaluations are carried out through recommendations of a physician only and can provide Home-Tutorial services or Special Transportation Services.

Reevaluations and Speech Reevaluations are conducted at least once each year for each child who is receiving special services. They are carried out the the Core Team and Speech Therapist respectively.

There are continuing problems that need to be attended to from a realistic rather than theoretical point of view:

1. The fiscal open-endedness of the regulations especially as to rights for services and placements could cause severe over expenditures in the Special Education budget, with little possibility of control.

2. Children being served by schools as well as other Human Services Agencies are in grey areas in which no one knows who is or should be responsible, and for what services.
3. The regulations need to be changed to provide a better reality base as to what are reasonable amounts of staff time to be given to special children. At the end of the year, new educational plan forms were received from the State. These forms require much more time, detail and effort to complete.

Audit - In the spring of the year, Westford Special Pupil Services volunteered to have a State Audit of the Chapter 766 program. It was felt that there would be many benefits to have a team of school and state people visit, review programs, and recommend ways in which services could be improved. This visitation by a team of eight people from other school systems and the state took place April 6, 7 and 8, 1976.

The Audit Report complimented local programs in many areas. It made suggestions for ways in which services might be improved. It made known four areas on non-compliance with regulations. The audit will serve as a guide for many Special Pupil Service activities during the coming school year. Plans were drawn up during the summer to meet all concerns identified.

An audit of this sort is a difficult process to experience and to deal with. One is almost certain that suggestions are going to be made that are going to raise questions and uncover issues difficult to respond to. The audit was entered into with eyes open and a willingness to bite the bullet. The experience now completed, will do more to improve services to special children in Westford than any other singular activity. It is sincerely felt that services in the 1976-77 year and future years will show the worth of going through this evaluative process.

Staffing - Staffing for this year was stabilized since sizable increases were provided in the previous year to accommodate Chap 766.

A special Alternative High School Project was supported and approved by the state and very effectively implemented. The project allowed for great flexibility in programming some high school children who were potential dropouts. It was satisfying to have the worth of this project recognized through the provision of full local support in the 1967-77 budget.

Collaborative - The Collaborative this year became a stable part of the five town school systems. This has come about primarily through

the administrative guidance provided by the Merrimack Education Center. A Collaborative Special Education Administrator to oversee the program has certainly been far more intensive and directive than the governing by school system directors as was the case in the previous year and a half. A good base has been built for providing nearby and local school controlled services for low incidence children.

Future - The 1976-77 year should be one of much interest in Westford since audit recommendations will be emplaced. This will also be a critical year for 766 since the full impact of this statute will be more fully appreciated. People after two full years of operation are now better appreciating what 766 really means in terms of staff, of time, and of funding. 1976-77 should be a year for the Commonwealth of Massachusetts to make some hard decisions about this innovative law.

SCHOOL HEALTH REPORT - September 1975 through June 1976

Nurse Pupil Conferences and Medical Attention.....11,739

All students were screened for vision and hearing problems

Referred to physician for failing vision test..... 79

Referred to physician for failing hearing test..... 45

Physical examinations given: Grades 4, 7 & 11..... 638

Sport Physicals..... 171

Immunizations Given:

Polio Boosters, Grade 1..... 115

Tuberculin Tine Tests, Grade 1..... 140

Tetanus Diphtheria Boosters, Grade 1 & 11..... 142

M-M-R (measles, mumps, German Measles) grades K & 2..... 95

Smallpox, Grades 1 & 11..... 5

Pre-School Roundup

Number of children examined..... 88

Immunizations Given:

DPT (Diphtheria, Tetanus & Pertussis)..... 8

Polio Boosters..... 39

M-M-R..... 30

Tuberculin Tine Tests..... 46

Dr. Lee's Brush-In Participation..... 1,557

Adult Tuberculin screening program, number Mantouxed..... 216

Accompanied students in ambulance..... 1

Conferences and meetings attended..... 24

SUMMARY OF FEDERAL AID FOR SCHOOL YEAR 1975-76

<u>Federal Title</u>	<u>Filed</u>	<u>Approved</u>	<u>Amount</u>	<u>Received</u>	<u>Amount</u>
<u>ESEA</u>					
<u>Title I</u>					
Follow Thru IV	7/16/75	10/7/75	27,826.00	11/10/75 3/11/75 4/13/75	13,036.00 1,444.00 13,346.00
<u>Title II</u>					
Library	3/16/76	6/8/76	2,608.46	6/28/76	2,608.46
Mini Grant, Reading Middle Schools	June 1975	June 1975	2,500.00	10/20/76	2,500.00
L.A.W.S.	June 1975	June 1975	1,000.00	10/20/76	1,000.00
<u>Title IV-B</u>	2/5/76	5/7/76	1,697.34	6/29/76	1,697.34
<u>Title VI</u>	7/1/75	7/1/75	8,500.00	9/9/75 3/26/76	4,000.00 4,500.00
<u>NDEA</u>					
PL 874	1/28/76	3/10/76	61,505.76	3/22/76 6/26/76 9/1/76	30,088.00 16,041.32 9,708.95
92-318 Home Economics	6/21/75	6/27/75	6,405.00	12/18/75 12/29/75	4,804.00 1,601.00
<u>Title III</u>	11/26/74	1/20/75	4,406.34	6/11/76	2,203.17

WESTFORD ACADEMY 1976 GRADUATES

Class Officers

*National Honor Society

*Karen Ann Kostra, President

*Elizabeth Crawford McIntosh, Vice-President

*Michelle Cooley, Secretary

*Cynthia M. Bedell, Treasurer

Kendra Denise Adams

Karen Anne Ahern

Robert Michael Alcorn

James E. Anderson

Michael J. Bannigan

Debra J. Baptista

Jolyn M. Barnes

Shelley Barrett

David Baudenistel

Marylyn L. Beal

Kelly Jean Beaucamp

Leah Beckwith

Aaron P. Bennos

*Fred J. Berkowitz

Eugene E. Black, Jr.

Audrey Blanchard

Robin Borden

Dana L. Boudreau

Judith Ann Brewster

Terry L. Brewster

James Michael Brooks

Gregory F. Brousaides

David Joseph Brown

Jeffrey M. Brown

Frank A. Buffo, III

*James C. Butorac

Jean E. Caless

Robin John Calogero

Glenn Allen Carlson

Laura Lee Carroll

Leslie L. Carroll, Jr.

Cheryl A. Champey

*Verna Cheesemen

Zairo Borges Cheibub

*Stephanie M. Chen

Stephen C. Christian

Julie M. Copley

Donald G. Cormuet

Peter J. Daley

Nancy A. DaSilva

*Lesley E. Davan

Lawrence F. Dearth

Denise Laynne Denhard

Donna L. Denhard

*Paul S. Dereska

*Linda B. Desharnais

*Winifred Joan Doherty

Nancy M. Donaghue

Christopher Donovan

Diana C. Duffy

*Joyce C. Duffy

JoAnne Dussault

Deborah A. Earnshaw

Robert B. Elliott

Robert D. Everhart

James D. Faist

Debra Ann Finnilla

*Susan Jane Floyd

*Stephen J. Forde, III

Philip Fradette

George A. Fraizer, III

*Sandra A. Fundingsland

Nancy Robinson Gamester

Deborah Ann G rside

Maria A. Cerace

*Mark Kenrick Germann

*Susan W. Gillies

Joseph F. Giuffrida, II

Brian Glynn

*Ruth Elizabeth Gordon

Michael G. Gower

David Graham

*Lorene S. Grandy

Lisa A. Buidi

Rachel L. Guillemette

Pamela P. Haberman

Janice M. Harden

Matthew A. Harding

Cindy Lou Harper

Karen Hayward

Donna Hendrickson
 Susan M. Hill
 William S. Holmes, Jr.
 Ellen Amy Hooper
 Kathryn M. Hulings
 *Dennis L. Hunt
 Randal Hurley
 *Cynthia J. Hutcherson
 Lorraine M. Ingalls
 *Lee Ann Jackson
 *Linda C. Jensen
 Michael Jolin
 *Dawn Kalinen
 *Stephen D. Kamm
 Douglass Keele, Jr.
 Sherrie Keniston
 Kathleen Kilroy
 Peter J. Kimball
 Brian Patrick King
 Calvin King
 William Ralph King
 Christopher James Kintz
 *Edmund Walter Klingenberg, III
 Dean Koravos
 *Karla Mary Korn
 Guy Kubic
 *Lise Lame
 Jerry L. Langley
 Ramona M. Latham
 Paul Lawson
 Peter L. LeCheminant
 Marianne Lefebvre
 Allyson C. LeGacy
 *David A. Legg
 Thomas Legg
 John Thomas Leonard
 Allan W. Loiselle
 Philip D. Lord
 Virginia M. MacDonald
 Beth Madeline Mansfield
 *Pamela Ann Mantone
 Ricky J. Marcouillier
 Sandra Mary Marcouillier
 *Bruce D. Mayer
 Richard T. McAuliffe
 Nancy McElman
 *Susan Lee McIntosh
 *Ellen Mary McKenna

James M. Meikle, III
 Nadine S. Menize
 Shelly J. Morency
 Serelina Mersai
 Donald Wayne Nebes
 *Phyllis H. Nei
 Deborah Neves
 Nancy Carol Noones
 *Elizabeth Ann O'Connell
 Sharon Kay O'Reilly
 Lauren J. Otterson
 *Sheryl Ann Paduano
 Stephen M. Page
 Jeff Pallian
 M. Aprile Palmer
 Stephen Palmer
 Doreen A. Paquin
 John A. Pelerin
 *Richard L. Pepin
 *Jonathan D. Peters
 Michael C. Peterson
 *Michael William Pick
 Audrey Anne Pioli
 Frederick Potts
 Paul D. Pond
 Laura Ann Ransford
 Carole M. Ricard
 *Diane Ricard
 Richard J. Rochon
 Lynne Romac
 Mark D. Rossi
 Leonard E. Roux
 Marion C. Sallet
 Peter E. Samuelson
 Denise E. Seabrooke
 Nancy Jane Selfridge
 Katherine Sellers
 Jay T. Sherburne
 Susan C. Shirar
 Kathianne E. Singley
 John Charles Small
 John Smith
 Patricia Ann Southworth
 Valerie M. Swain
 Susan G. Szidat
 Jill B. Tatelman
 *Pamela M. Toop
 Kimberly Ann Trask

Mark Tremble
Thomas N. VanBever
Margaret T. Vennard
Michael F. Villirilli
M. Timothy Warnick
Jay Weinstein
Douglas D. Wilson
Deborah Lee Wood
Sandra E. Wood
*Cynthia Elaine Woods
Terrence J. Woodward

PROGRAM

PROCESSIONAL: "Pomp and Circumstance"-----Elgar

NATIONAL ANTHEM

INVOCATION.....Reverend George Downey

SALUTATORY.....Susan Floyd

HONOR ESSAY.....Bruce Mayer

SENIOR CLASS ODE:.....To Know is a Beginning;
to Imagine is Everything.

HONOR ESSAY.....Edmund W. Klingenberg

PRESENTATION OF CLASS GIFT

President of Class of 1976, Karen Kostka

ACCEPTANCE OF CLASS GIFT

President of Class of 1977, Susan Jeghelian

VALEDICTORY.....Stephen Kamm

PRESENTATION OF AWARDS

(Given by the Trustees of Westford Academy)

For Excellence in English	Beth O'Connell
For Excellence in Frenc	Bruce Mayer
For Excellence in German	Jon Peters
For Excellence in Home Economics	Cynthia Hutcherson
For Excellence in Industrial Arts	Robin Calogero
For Excellence in Latin	Susan Floyd
For Excellence in Mathematics	Bruce Mayer
For Excellence in Music	Jon Peters
For Excellence in Science	Walter Klingenberg
For Excellence in Secretarial Science	Karen Ahern
For Excellence in Social Studies	Susan Floyd

THE MOST WORTHY REPRESENTATIVES OF WESTFORD ACADEMY

Class of 1976	Jon Peters	Class of 1978	Brenda Carlson
Class of 1977	Susan Jeghelian	Class of 1979	Augusto Russell

OTHER AWARDS

Bausch & Lomb Science	Cynthia Bedell
Daniel F. Glynn	Ellen McKenna, Dennis Hunt
Westford Rotary Club	Allyson LeGacy
D.A.R. Good Citizenship Award	Jonathoan Peters
Charles Aaron Memorial Scholarship	Mark Germann
Tadmuck Women's Club	Sherrie Keniston
Westford Academy Scholarship	Nancy Gamester
Westford Grange Scholarship	Doug Wilson
Westford Business Association	Winifred Doherty
Sarah A. Connolly Mem. Scholarship	Ellen Hooper
Westford Jaycees Scholarship	Cynthia Bedell
First Lt. Jeffrey H. Peterson	Walter Klingenberg
Westford Academy Student Council	Ellen McKenna, Jon Peters, Pam Mantone, Cynthia Bedell
Westford Carden Club	Timothy Mark Warnick
Westford Academy Band	Peter Daley
Welcome Wagon Newcomers Club	Julie Copley
Westford Lion's Club	Karen Kostka
VFW Mattawanakee Post 6539	Marilyn Beal
Westford Kiwanis Scholarship	Cynthia Bedell, Ellen McKenna, Mark Germann, Pamela Mantone
Judith I. Cooper Memorial	Susan Floyd
Littleton-Westford Order of Elks	Ellen McKenna
Forty Memorial Scholarship	Aaron Bennos
Westford Golden Age Scholarship	Ellen Hooper
Westford Academy Boosters	Jeffrey Brown, Aaron Bennos, Michael Gower, Beth O'Connell

AWARDING OF DIPLOMAS

Mrs. Mary Caless, Chairperson, Westford School Committee

WESTFORD ACADEMY ALMA MATER

Calkin

Blair Bettencourt, Band Director

BENEDICTION

Reverend William F. Calter

RECESSIONAL: March from "Die Meistersinger" Wagner

Westford Academy Band - Blair Bettencourt, Director

CLASS MARSHALL

Susan Jeghelian

CLASS COLORS

Red, White & Blue

CLASS FLOWER

Red Rose

CLASS SONG: "He Ain't Heavy, He's My Brother"

TEACHERS		WESTFORD ACADEMY	SUBJECT	SERVICE SINCE
Joseph F. Lisi, B.S., M.Ed (Salem State)			Principal	Sept 1968
Thomas F. Casey, Jr., B.A., M.Ed. (St Anselms, Framingham State)			Housemaster	July 1973
Richard Desimone, B.S.,M.Ed (Salem State, Northeastern)			Housemaster	Sept 1963
Detlev Suderow, A.B., Ed.M., CGS (Brandeis, Tufts, U of Zurich)			Guidance Counselor	Sept 1975
Francis X. Sullivan, B.S.,M.S. (Boston University)			Guidance Counselor	Sept 1962
Edward Walsh, B.S., M.Ed. (Fitchburg State)			Guidance Counselor	Apr 1970
Mary Westcott, B.S., M.Ed. (Salem State, Tufts)			Guidance Counselor	Sept 1970
Robert Checchi, B.S. (North Adams)			Special Needs Teacher	Oct 1973
Catherine Davis, B.S., M.Ed. (Northeastern Univ)			Special Needs Teacher	Sept 1974
Nancy Ogasapian, B.S., M.L.S. (W.Va., Wesleyan, Simmons)			Librarian	Sept 1967
Peggy Beck, B.A., M.Ed. (Penn State, Univ of Pittsburgh)			English	Sept 1973
Blair Bettencourt, B.Mus Ed. (Lowell State)			Music-Band Director	Sept 1970
Eva Brown, B.A. (University of N.H.)			English	Jan 1973
Anna Burgoon, B.S.Ed.,M.A.T. (Ohio Univ., UVM)			English	Sept 1972
Katherine Cameron, B.S.,M.Ed.(Fitchburg State, B.C.)			Mathematics	Sept 1962
H. Earl Carlson, B.S., M.A.T. (Salem State, B.C.)			Mathematics Dept Head.	Sept 1966
D. Ann Carter, B.S. (Salem State)			Business	Sept 1973
Leah Carter, B.S. (Springfield)			Physical Education	Sept 1975
James Casserly, B.A. (Bridgwater)			Science	Sept 1975
William Cody, B.S., M.Ed. (Salem State)			Business Dept Head	Sept 1964
Andrew Coravos, B.S., M.Ed. (Northeastern Univ.,B.U.)			Business	Oct 1968
Marion Covell, A.B.,M.A., CAS (DePauw Univ.,State U of Iowa)			Foreign Lang. Dept Head	Jan 1965
Albert Duffett, A.B. (Salem State)			History	Sept 1974
James Duffy, B.S.,M.Ed. (Northeastern, Suffolk Univ.)			Business	Sept 1974
Warren Foxworth, B.A.,M.Ed.(Denison Univ.,Boston Univ.)			English	Sept 1973
Joseph Freitas, B.A.,M.S.,M.Ed.(Fitchburg, Univ of Wash.)			Science	Sept 1974
Janet Gary, B.S. (University of lMass.)			Home Economics	Sept 1974
Carolyn Geissler, B.Mus., M.Mus. (New Eng. Conservatory)			Music Dept Head	Sept 1966

TEACHERS
WESTFORD ACADEMY

TEACHERS	SUBJECT	UNINTERRUPTED SERVICE SINCE
Marsha Gorbach, A.B., A.M. (Univ of Michigan)	French	Sept 1972
Norma Craham, B.A., B.S. (Ohio State University)	Spanish	Sept 1974
Sally Haberman, B.S. (American University)	Science	Sept 1964
Frederick Henrichs, B.A., A.M. (Gordon College, Northeastern)	History	Sept 1966
Bette Hook, A.B., M.Ed. (Univ of Michigan, Fitchburg State)	History Dept Head	Sept 1955
Priscilla Hughes, A.B., M.Ed. (Middlebury, Boston State)	English	Sept 1971
Paul Janocha, B.S., M.Ed. (Salem State)	Business	Sept 1968
Francis Joyce, B.S., M.Ed. (Fitchburg State)	Industrial Arts	Sept 1959
Barbara Kampas, B.S. (Cornell University)	Home Economics	Sept 1972
Pamela Kazeniac, B.S. (Framingham State)	Home Econ Dept Head	Sept 1969
Fred Kelley, A.B., M.Ed. (Bates, Fitchburg State)	English	Sept 1964
Jean Kelley, A.B., M.S. (Bates, Conn. State)	Latin	Sept 1964
Michael Kelly, B.S., M.Ed. (Boston College)	Chemistry	Sept 1963
Wayne Koch, B.S., M.A. (Gordon College, Salem State)	History	Sept 1968
Jean Longobardi, B.S., M.Ed. (R.I. School of Design, Temple)	Art Director	Sept 1966
Susan Luke, B.A. (Lowell State)	English	Sept 1975
Diane Matteson, B.S. (University of Mass.)	Home Economics	Sept 1972
Charles McGregor, B.S. Ed., M.A. (Mass. College of Art, Columbia)	Art	Sept 1969
John McNiff, A.B., M.L.S. (Boston College, B.U.)	English	Sept 1972
Jessie Merritt, B.S. (Boston University)	Physical Education	Sept 1960
John Morris, B.S. (Springfield)	Physical Education	Sept 1967
Judith Murphy, A.B., M.A.T. (Radcliffe, Harvard)	History	Sept 1973
Dianne O'Donnell, B.A. (University of Mass)	French	Sept 1972
Geraldine Penney, B.S. Ed. (Salem State)	Business	Sept 1971
Ann Perham, B.A. (Hartwick College)	History	Sept 1973
LeRoy Pindara, B.S., Ed.M. (Iowa State, Wayne State)	Physical Education	Sept 1972
Paul Poisson, B.A. (Salem State)	Math/Science	Sept 1974
Richard Prescott, B.S., M.A.T. (University of Mass)	Science Dept Head	Sept 1964

TEACHERS	WESTFORD ACADEMY	SUBJECT	SERVICE SINCE
Harold Ready, B.S., M.Ed.	(B.U., Fitchburg State)	Business, Data Proc. Coord.	Sept 1956
Patrick Smith, A.M., M.A.	(University of Michigan)	English	Sept 1972
Thomas Smith, B.S., M.Ed.	(Salem State)	Business	Sept 1967
Robert Sobek, B.S. (University of Mass.)		Biology	Oct 1965
Cynthia Stephens, B.S.Ed., M.Ed	(Univ of Texas, Framingham State)	Mathematics	Sept 1975
Anne Stow, B.A. (Salem State)		Mathematics	Sept 1974
Cynthia Theriault, B.A., M.A.T. (Salem State)		Mathematics	Sept 1969
Ronald Trahan, B.S. (Boston University)		English	Sept 1975
Frederick Tripp, B.S., M.Ed. (Northeast, Framingham State)		Athletic Director	Sept 1970
Heiner Wais, B.A., M.Ed (Lowell State, Fitchburg State)		Industrial Arts	Sept 1975

ABBOT MIDDLE SCHOOL

John W. Bone, B.A., M.Ed.	(Univ of New Hampshire)	Principal	Sept 1969
John W. Mann, A.B., M.A.T. (Holy Cross, Salem State)		Assistant Principal	Sept 1968
Martha Bentley, B.A., M.Ed. (UCLA, Northeastern)		Guidance Counselor	Sept 1972
Arlene Miller, B.A., M.Ed (SUNY at Stoney Brook, B.U.)		Guidance Counselor	Oct 1974
Daniel Farren, B.S.Ed., M.Ed. (Fitchburg State)		Special Needs Teacher	Sept 1971
Carolann Wais, A.B. (Boston College)		Special Needs Teacher	Sept 1969
Joseph Barriero, B.S., M.Ed (Fitchburg State)		Gr. 6 Team Leader	Dec 1970
Garrett Barry, B.S. Ed., M.Ed. (Salem State)		Gr. 7 Team Leader	Sept 1967
Adela Blackburn, B.A., M.Ed. (Dennison Univ., Lowell State)		Grade 7	Sept 1965
Carol Bradford, B.A. (Bates College)		Grade 7	Sept 1974
Janet Cipriano, B.A., M.Ed. (Framingham State)		Home Economics	Sept 1973
John Doucette, B.A., M.Ed (Univ of Mass, Lowell State)		Grade 7	Sept 1973
Glenna Emery, B.S. (Marion College)		Grade 5-6	Sept 1973
Barbara Hipp, B.S. (SUNY)		Grade 8	Sept 1974
John Indresano, B.S. Ed. (Bridgewater State)		Gr. 8 Team Leader	Sept 1970
Robert Kennedy, B.A., M.E. (Lowell State)		Grade 8	Sept 1969

TEACHERS

ABBOT MIDDLE SCHOOL

SUBJECT
UNINTERRUPTED
SERVICE SINCE

Richard Lydon, B.A., M.A. (Univ of Mass, Framingham State)	Gr. 5-6 Team Leader	Jan 1972
Linda MacDonald, B.S. (Springfield)	Physical Education	Sept 1975
Robert Mancusi, B.A.A., M.Ed. (Univ of Mass., Lowell State)	Cr. 7 Team Leader	Sept 1970
David Manseau, B.Mus., Ed. (Boston Conservatory)	Music-Band	Sept 1963
Lloyd Maranville, B.Mus., M.Ed. (Lowell State)	Music	Sept 1973
William O'Neil, B.S., M.Ed. (B.U., Lowell State)	Grade 5-6	Sept 1970
Warren Parlee, B.S. M.Ed. (Lowell State)	Grade 7	Sept 1974
Peter Pecorelli, B.S., M.Ed. (Fitchburg State)	Grade 6	Sept 1971
Robert Ricardelli, B.S. (Northeast Mo. State Univ)	Industrial Arts	Sept 1973
Kathleen Ridge, B.F.A. (Mass College of Art)	Art	Sept 1974
Marilyn Scott, B.S. Ed. (Bridgewater State)	Grade 6	Sept 1968
Charles Vogel, B.A. (Univ of Mass)	Grade 8	Sept 1973
Jean Watt, B.S., M.Ed. (Bridgewater State, Calvin Coolidge)	Grade 5-6	Sept 1972
Philip Weinshenker, B.A., M.Ed. (Univ of Wisc., Lowell State)	Grade 6	Sept 1973
Randolph Young, B.S. (Univ. of Mass.)	Physical Education	Sept 1970
David Yazbek, A.B., M.A. (Merrimack, Lowell State)	Grade 8	Sept 1967

NORTH MIDDLE SCHOOL

Richard E. Neal, B.A., M.Ed. (Brown Univ., Salem State)	Principal	July 1973
Ralph H. Drinkwater, B.A., M.Ed. (Univ of Mass, Northeastern)	Assistant Principal	Sept 1960
Janel Doelligast, B.A., M.S. (Purdue Univ)	Cuidance Counselor	Sept 1973
Paul Taylor, B.S.Ed., M.A.Ed. (B.U., Suffolk)	Cuidance Counselor	Sept 1966
Carl Lyman, B.S., M.Ed., (Boston State, Tufts)	Special Needs Teacher	Sept 1973
Elizabeth Morris, B.A., (Wellesley, Lesley)	Special Needs Teacher	Sept 1974
Arthur Bailey, B.S.Ed. (Fitchburg State)	Industrial Arts	Sept 1965
Karen Benedict, B.A. (Elmire College)	Grade 8	Sept 1974
Patricia Bennett, B.A., M.Ed. (Syracuse Univ, Lowell Univ)	Cr. 6 Team Leader	Sept 1969
Beverlee Braconi, B.A. (Stonehill College)	Grade 6	Sept 1975

TEACHERS

NORTH MIDDLE SCHOOL

Shelagh Brady, B.A. (Emmanuel College)
 Aphrodite Corsi, B.A. (Lowell State)
 Paul Corsi, B.A. (Boston College)
 Lucille Cortese, B.F.A. (Mass. College of Art)
 James Coster, A.B., M.Ed. (Gordon, Boston State)
 Saverio DeLorenzo, B.S., M.S. (St.Bonaventure, Rivier)
 Deborah Duffy, B.A. (Keene State)
 Martin Enis, B.S. Mus. Ed. (Lowell State)
 Edward Calotta, B.S., M.A.T. (Boston College, Salem State)
 Rita Heller, B.S.Ed., M.A. (Lesley, Adelphi)
 Fan Lan Hung, B.S. (Suffolk Univ)
 Robert Kiley, B.S., M.S. (Boston Univ., Univ of Mass)
 Deborah Morrison, B.A. (Lowell State)
 Linda Borrison, B.S., M.Ed. (Univ of Maine)
 Mary St. Onge, B.A. (Merrimack College)
 Richard Scanlon, B.S.Ed., M.Ed. (B.U., Fitchburg State)
 Sharon Schena, B.S. (Northeastern)
 Robert Shepherd, B.S.Ed., M.Ed. (Northeastern, Lowell State)
 Ronald Smith, B.S. (Eastern Kentucky Univ)
 William Stergios, B.S., M.S. (Franklin & Marshall, Brown)
 Gloria Vogel, B.A. (Michigan State)
 Joan Woods, B.S.Ed. (Bridgewater State)

FROST SCHOOL

Rita Miller, B.S., M.Ed. (Lowell State, Rivier)
 Marilyn Fleckner, B.A., M.Ed. (Hunter, Wheelock College)
 Sharon Bowie, B.A. (Simmons College)
 Shirley Oliver, B.S.Ed., M.Ed. (Lowell State, Rivier)

SUBJECT

Grade 5
 Grade 5
 Grade 8
 Art
 Grade 7
 Grade 8
 Grade 8
 Music, Instrumental
 Grade 7 Team Leader
 Grade 6 Team Leader
 Grade 7
 Grade 7
 Grade 8
 Home Ecom Team Leader
 Grade 6
 Grade 7
 Physical Education
 Grade 8 Team Leader
 Physical Education
 Grade 6
 Grade 7
 Grade 6

Principal
 Kindergarten
 Primary
 Primary

SERVICE SINCE

Sept 1973
 Sept 1969
 Sept 1971
 Mar 1974
 Sept 1968
 Sept 1964
 Oct 1971
 Sept 1972
 Sept 1971
 Sept 1970
 Oct 1971
 Sept 1971
 Sept 1972
 Sept 1969
 Sept 1970
 Sept 1967
 Sept 1969
 Sept 1968
 Sept 1973
 Sept 1957

Sept 1939
 Sept 1970
 Sept 1968
 Dec 1940

TEACHERS FROST SCHOOL(Cont.)

Beverly Anderson, B.S.,M.Ed. (Lowell State)
Margaret McCarthy, B.S.Ed. (Framingham State)
Cynthia Fischer, B.A.,M.A.T.,M.Ed.(Colby, Harvard, McGill)

CAMERON SCHOOL

Kenneth DeBenedictis, B.S.,M.Ed.,CAGS (Northeastern,B.U.)

Maureen Connors, B.S.Ed., (Bridgewater State)
Margaret Geary, A.B., M.Ed. (Regis, B.U.)
Joy Hayes, B.S.Ed. (Salem State)
Joan Leyland, B.S.Ed., M.Ed. (Lowell State)
Mary Mourtzinis, B.S. (Salem State)
Janet Stoddard, A.B., M.Ed. (Mt. Holyoke, Tufts)
Ann Teague, B.S. (Salem State)
Susan Weeks, B.S., M.Ed. (Cornell Univ., B.C.)
Roberta Atkinson, B.S., M.Ed. (B.U., Northeastern)

SARGENT SCHOOL

Alice McIntosh, B.S. (Boston University)
Carole Perron, B.A., M.Ed (Rivier, Northeastern)
Ruth Byrne, B.S. (Lowell State)
Janice Crivelli, B.S.Ed. (Lesley)
Marcia Englund, B.A. (Univ. of Mass.)
Charlotte Jeltsch, A.B., M.Ed. (DePauw Univ, Northeastern)
Barbara Keenan, B.A. (University of N.H.)
Maryjane Sullivan, B.S., M.Ed. (Lowell State, Wm. Patterson)

SUBJECT

Intermediate
Intermediate
Special Needs Teacher

Principal (Cameron/
Sargent)

Intermediate
Intermediate
Intermediate
Intermediate
Intermediate
Intermediate
Intermediate
Intermediate
Special Needs Teacher

Kindergarten
Kindergarten
Primary
Primary
Primary
Primary
Primary
Primary

Sept 1970
Sept 1970
Sept 1971
Sept 1972
Sept 1963
Sept 1966
Sept 1972
Sept 1973

TEACHERS

NABNASSET SCHOOL

Henry J. Leyland, A.B., M.Ed. (Merrimack, Rivier)
 Janet Cogle, B.S. (Boston State)
 Kathleen Donnelly, B.A. (Rivier)
 Elizabeth Bagas, B.S., M.Ed. (Lowell State)
 Karen Bettencourt, B.S. Ed. (Oregon State)
 Kathleen Clancy, B.S. (Lowell State)
 Joyce Coughlin, B.S. Ed. (Fitchburg State)
 Pamela Flavell, B.S. (Lowell State)
 Marjorie Freeman, B.A. (Lowell State)
 Ann Kirk, B.S. Ed., M.Ed. (Lowell State, Northeastern)
 Sheila Miller, B.S. (Lowell State)
 Rose Quillin, A.B. (Albertus Magnus)
 Marilyn Sheridan, B.S. Ed. (Lowell State)
 Donald Babin, B.S., Ed., M.Ed. (Salem State)
 Elizabeth Chachus, B.S. Ed., M.Ed. (Lowell State, Rivier)
 Noreen Forbes, B.S. Ed. (Lowell State)
 Nancy Gill, B.S. (Lowell State)
 Kathleen Pacsay, B.S. (Lowell State)
 Joseph Parrino, B.A., M.Ed. (Queens College, Salem State)
 Diana Healy, B.S., M.S. (Lowell State, Salem State)
 Loretta Veracka, B.S., M.Ed. (Calif. State, Univ of Virginia)

ROBINSON SCHOOL

John R. Allen, B.A. Ed. M. (Northeastern, B.C.)
 Donna Dufour, B.S. (Fitchburg State)
 Jane Poole, B.S., M.Ed. (Skidmore, Northeastern)
 Joan Bakalyar, A.B. (Univ of Missouri)
 Ellen Barry B.S. (Lowell State)

SUBJECT

Principal
 Kindergarten
 Kindergarten
 Primary
 Primary
 Primary
 Primary
 Primary
 Primary
 Primary
 Primary
 Intermediate
 Intermediate
 Intermediate
 Intermediate
 Intermediate
 Intermediate
 Special Needs Teacher
 Special Needs Teacher

Principal
 Kindergarten
 Kindergarten
 Primary
 Primary

Sept 1956
 Sept 1973
 Sept 1975
 Sept 1969
 Sept 1971
 Sept 1973
 Sept 1971
 Sept 1975
 Sept 1973
 Sept 1964
 Sept 1970
 Sept 1962
 Sept 1966
 Sept 1966
 Sept 1955
 Sept 1974
 Sept 1972
 Sept 1972
 Sept 1967
 Sept 1972
 Sept 1974

Aug 1966
 Sept 1973
 Sept 1966
 Sept 1971
 Sept 1968

TEACHERS ROBINSON SCHOOL (Cont.)

Joyce Cederberg, B.S. Ed. (Lowell State)
 Arlene Fisher, B.S., M.S. (Prov. Coll. CW Post LI Univ)
 Virginia Fitzgerald, B.S. Ed. (Lesley)
 Ruth Guild, B.S. Ed., M.Ed. (Bridgewater State, Northeastern)
 Gertrude Kalinen, B.S. Ed. (Fitchburg State)
 Joan Kavanagh, B.S. Ed. (Lowell State)
 Linda Lemire, B.S. Ed. (Lowell State)
 Florence Michaelides, B.S. (Lowell State)
 Nancy Perry, B.A. (Keuka College)
 Lou Ann Sheridan, B.S. Ed. (S. Illinois Univ)
 Mary Surprenant, B.S. Ed. (Suffolk Univ)
 Gail Wilson, A.B. (Mt. Holyoke College)
 Christine Casey, B.A. (Univ of Mass)
 Shirley Kangas, B.S. Ed. (Framingham State)
 Maureen Mano, B.S. (Framingham State)
 Joan Menzia, B.S. (Lowell State)
 Phyllis Quintin, B.S., M.Ed. (Lowell State)
 Laraine Stry, B.A. (W. Penn Univ)
 Leola Foden, A.B. (Boston Univ)
 Laura Husted, B.S. (N.J. State College)
 Mary MacLean, B.S., M.Ed. (Lowell State)

SUBJECT

Primary
 Primary
 Primary
 Primary
 Primary
 Primary
 Primary
 Primary
 Primary
 Primary
 Primary
 Primary
 Intermediate
 Intermediate
 Intermediate
 Intermediate
 Intermediate
 Intermediate
 Special Needs
 Special Needs
 Special Needs

Teacher
 Teacher
 Teacher

Mar 1969
 Sept 1973
 Sept 1970
 Sept 1967
 Sept 1968
 Sept 1972
 Sept 1970
 Sept 1970
 Sept 1971
 Jan 1974
 Sept 1972
 May 1973
 Sept 1972
 Sept 1971
 Sept 1973
 Sept 1970
 Sept 1961
 Sept 1973
 Sept 1967
 Sept 1968
 Sept 1962

Lloyd G. Blanchard, A.B., M.Ed., CAS (Dartmouth, Harvard)	Superintendent	Aug 1957
John A. Crisafulli, B.S., M.Ed. (Boston University)	Assistant Superintendent	July 1973
Kenneth A. Sargent, B.S.Ed., Ed.M, CAGS (Boston Univ)	Special Education Administrator	Sept 1971
John MacLean, B.A., M.Ed., A.B.D. (Univ of Mass, Suffolk Univ)	Psychologist	Sept 1971
Dawn Brine, B.S., M.Ed (Salem State, Northeastern)	Speech Pathologist	Oct 1971
Catherine Pawliczek, B.A., M.A., (Univ. of Mass)	Speech Pathologist	Sept 1974
Jane Coleman, B.S., M.Ed. (Springfield College, B.U.)	School Social Worker	Sept 1970
Lynn Sollitto, B.A., M.Ed., (Georgian Court Coll, B.U.)	Home-School Liaison Specialist	Sept 1973

SPECIAL SUBJECT TEACHERS, GRADE 1-8

Arllyss Becker, B.A., (St. Olaf College)	Art	Frost-Cam-Sar	Sept 1972
Barbara Joki, B.A. (Univ of Mass)	Art	Nabnasset	Jan 1968
Phillip Sheridan III, B.F.A., M.A. (S. Ill Univ., Coddard Coll)	Art	Robinson	Sept 1970
Sandra Deignan, B.M.Ed. (Lowell State)	Music	Frost-Cam-Sar	Sept 1972
Ruth Irvin, B.Mus.Ed. (Lowell State)	Music	Nabnasset	Sept 1969
Janice Nickerson, B.Mus Ed (Lowell State)	Music	Robinson	Sept 1970
Frank Bishop, B.S. (Boston University)	Phys. Educ.)	Elementary P.E. are	Sept 1967
Kenneth Gerken, B.A., M.A. (Roanoke Univ, Fitchburg)	Phys. Educ.)	on a rotating	Sept 1968
Christine Lightbody, B.S. (E. Stroudsburg State)	Phys. Educ.)	schedule	Sept 1971
Charlotte Kotzen, B.A. (Cornell University)	Librarian	Elementary	Jan 1970
Mary Cook, B.A., M.A. (Arizona State University)	Reading	Elementary	Sept 1974
Barbara Manuel, B.M., M.A. (N.E. Cons., Univ of Maine)	Reading	Elementary	Sept 1968
Richard Schaye, B.S., M.B.A. (Univ of Penna, B.U.)	Reading	Abbot & N. Middle	Sept 1974
Roblee Hoffman, B.A., M.Ed (Penn State, Boston State)	Media	Abbot & N. Middle	Sept 1974

ENROLLMENT - OCTOBER 1, 1975

<u>GRADE</u>	<u>ACD</u>	<u>A M</u>	<u>N M</u>	<u>F</u>	<u>C</u>	<u>S</u>	<u>NAB</u>	<u>ROB</u>	<u>TOTAL</u>	<u>NASH</u>	
										<u>TECH</u>	<u>PROJ</u>
PG										(1)	
12	184								184	55	239
11	228								228	56	284
10	231								231	60	301
9	290								290	60	358
Unclassified										6	
									933	237	1182
8		164	163						327		334
7		155	156						311		327
6		177	167						344		347
		496	486						982		1008
5		55	46		51		100	91	343		339
4				30	58		94	134	316		330
3				16	72		72	117	277		289
2				32		68	70	107	277		300
1				34		81	89	113	317		313
K				24		60	90	113	287		275
									1817		1846
	933	551	532	136	181	209	515	675	3732	237	
								Nashoba	237		
									3969		4036

COMPARISON OF 1974 and 1975 CENSUS SUMMARY

<u>1974</u>				<u>1975</u>		
<u>Public</u>				<u>Public</u>		
<u>Westford</u>	<u>Vocational</u>	<u>Private</u>	<u>Grade</u>	<u>Westford</u>	<u>Vocational</u>	<u>Private</u>
196	54	13	12	184	55	6
193	57	5	11	228	56	7
232	57	7	10	231	60	6
262	58	10	9	290	66	12
329		14	8	327		7
326		8	7	311		16
315		13	6	344		10
341		9	5	343		4
331		6	4	316		11
313		10	3	277		7
282		8	2	277		9
293		12	1	317		9
		7	Ungraded			3
302		10	K	287		10
3715	226	132	TOTALS	3732	237	117

<u>AGE</u>	
245	4
223	3
148	2
135	1
101	0-1

FINANCIAL REPORT OF SCHOOL ATHLETIC FUND (July 1, 1975-July 1, 1976)

Receipts

Balance July 1, 1975	-0-	
Town of Westford	30,106.59	
Football	3,004.70	
Basketball	1,181.30	
Wrestling	302.75	
Laundry	<u>-0-</u>	34,595.34

Expenditures

Custodians, Officials & Physician	5,744.96	
Supplies, Equipment, Repair	18,473.27	
Football Insurance	725.00	
Transportation	8,632.37	
Conferences and Awards	<u>1,019.74</u>	<u>34,595.34</u>
Balance July 1, 1976.....	-0-	

FINANCIAL REPORT OF SCHOOL BAND

Receipts

Balance July 1, 1975	490.81	
Town of Westford	5,597.00	
Receipts	<u>239.00</u>	6,326.81

Expenditures

Summer Concerts	1,500.00	
Music	998.32	
Supplies & Services	310.76	
Equipment	1,098.60	
Instruments	1,744.00	
Uniform & Exchange Concerts	<u>573.96</u>	<u>6,125.64</u>
Balance July 1, 1976.....	201.17	

FINANCIAL REPORT OF SCHOOL CAFETERIA

Receipts

Balance July 1, 1975	-0-	
Sales	163,841.36	
Reimbursement	90,376.68	
Other & Local	<u>23,505.53</u>	277,723.57

Expenditures

Labor	111,900.64	
Purchases	151,332.33	
Other	<u>13,604.46</u>	<u>276,837.43</u>
Balance July 1, 1976.....	886.14	

EXPENDITURES OF THE SCHOOL COMMITTEE

<u>ITEM</u>	<u>DESCRIPTIONS</u>	<u>1974-75</u>	<u>1975-76</u>	<u>EXP TO 12/31</u>
1100	School Committee	6,574	23,330	2,106
1200	Superintendent's Office	124,350	132,496	70,933
2100	Supervision	45,788	41,418	17,830
2200	Principals	260,769	284,179	144,391
2300	Teaching	2,584,410	2,706,226	1,100,465
2400	Textbooks	43,454	42,589	37,021
2500	Library	78,559	66,758	32,936
2600	Audio Visual Program	35,989	33,049	20,777
2700	Guidance	128,594	137,302	55,393
2800	Psychology	29,876	40,009	22,327
2900	Educational TV	67	--	--
3200	Health	25,893	27,488	12,101
3300	Pupil Transportation	267,083	287,832	112,263
3400	Food Service	27,881	23,506	13,873
3500	Student Activities	72,338	67,403	54,049
4100	Operation of Plant	430,689	408,231	197,298
4200	Maintenance of Plant	149,299	118,754	81,962
5200	Insurance Program	445	779	283
5300	Lease Expenditure	135	440	100
6200	Civic Services	964	1,565	596
6900	Private School Trans.	9,008	8,028	864
7100	Site Improvement	2,237	--	--
7200	Building Improvement	3,047	--	--
7300	New Equipment	19,865	--	24,033
7400	Replacement Equipment	28,240	5,889	21,411
9100	Tuition & Transportation	12,889	41,277	21,081
	GROSS TOTALS	4,338,443	4,498,548	2,044,093
	FEDERAL AID	18,127	32,576	25,750
	CHAPTER 766	--	204,478	134,051
		4,370,316	4,261,494	1,884,292
STATE REIMBURSEMENTS				
Chap 70	School Aid	1,282,784	1,325,928	679,305
Chap 71	Regional 15%	136,050	81,996	--
Chap 71	Pupil Trans.	178,233	207,746	--
Chap 69-71	Special Pupil	235,481	--	--
Chap 76	Child Guardianship	2,874	--	--
Chap 74	Vocational	3,812	529	--
Adult	Education	--	--	--
Chap 766	Up Front Money	90,670	--	--
		1,929,904	1,616,199	679,305
	NET COST TO TOWN	2,440,412	2,645,295	1,204,987

Annual Report
OF THE
J. V. Fletcher Library
OF THE
TOWN OF WESTFORD



For the Year Ending December 31
1976

THE
JOURNAL OF
THE
ROYAL ANTHROPOLOGICAL INSTITUTE
OF GREAT BRITAIN AND IRELAND
PUBLISHED QUARTERLY



Volume 100
1970

J.V. FLETCHER LIBRARY STATISTICS - 1976

NEW BORROWERS..... 1,032

CIRCULATION:

Books.....	74,548
Records.....	3,497
Framed Prints.....	290
Cassette Players and Tapes.....	326
Maps and pamphlets.....	239
Games, Puzzles, Educational Toys.....	585
Patterns.....	312
Museum Memberships.....	105
Periodicals.....	3,564
Realia.....	99
Films.....	98
TOTAL.....	83,663

Borrowed from Inter-Library Loan

Books.....	494
Films.....	226
Records.....	20

ACCESSION BY PURCHASE AND GIFT:

Books.....	3,134
Records.....	350
Framed Prints.....	18
Cassette Tapes.....	27
TOTAL.....	3,529

DISCARDS:

Books.....	1,407
Records.....	112
TOTAL.....	1,519

MATERIALS IN LIBRARY:

Books.....	38,887
Records.....	1,038
Framed prints.....	70
Cassette Players & Tapes.....	75
Realia.....	25
TOTAL.....	40,095

J. V. FLETCHER LIBRARY FINANCIAL REPORT FOR 1976

RECEIPTS

Town Appropriation	\$ 75,319.88	
Commonwealth of Massachusetts	3,888.00	
Dog Liscense Fees	3,037.18	
Library Trust Funds	<u>3,390.06</u>	
TOTAL		\$ 83,635.12

EXPENDITURES

Operating Expenses

Salaries & Wages	\$ 51,666.13	
Library Materials	19,957.29	
Utilities (elec.,oil,water,tele)	4,883.07	
Janitor Supplies	734.17	
Library Supplies	2,899.07	
Publicity	1,275.84	
Dues & Conference Travels	166.31	
Repairs	1,483.11	
Programs (lectures, concerts, story hours, movies)	<u>2,559.98</u>	
TOTAL EXPENDITURES		\$ 85,624.97
Unexpended Balance		<u>\$ 10.15</u>

ANALYSIS OF UNEXPENDED BALANCE

Salaries and Wages	2.26	
Operating Expenses	<u>7.89</u>	
		<u>\$ 10.15</u>

CAPITAL EXPENDITURES

Town Appropriation	\$ 1,855.00	
Expended	<u>1,854.91</u>	
Unexpended Balance		\$.09

REPORT OF THE LIBRARY DIRECTOR

Use of the library, both the building and its collections, continued to climb. With the library now open seven days a week for half the year and six days for the other half, the building and its hard-working staff remain busy.

Community groups still use the meeting rooms of the library and the library continues to offer reference and copy service and interlibrary loans in books, records, films and magazine articles.

The very popular story hours for preschoolers were again filled for each session. Replacing Nancy Blair as storyteller is Joan Leaver.

The library and staff have worked closely with the Roudenbush Community Center. Loaning of our projector, joint sponsorship of some classes and programs and helping out with room space when the Center's boiler was being replaced were some of the ways in which this was accomplished.

Sandra Cofran, Assistant Librarian, obtained a loan of educational toys for six months. These toys were borrowed by both teachers and parents. She also applied for and received a summer grant from CETA and with more funds supplied by the Trustees out of a trust fund, 50 children enjoyed an all expense paid trip to the New England Aquarium in August.

The Summer Program, directed by Grace Forty, Children's Librarian, was as usual very successful. Movies and special events such as the Zoomobile and the Little Red Wagon highlighted the fun. Over 350 youngsters signed up for the summer reading program and received special gifts when it ended, supplied by MacDonald's Restaurant. Many volunteers, to whom we offer thanks, made many of these events possible.

The Children's Librarian and staff also presented movies during the February, April and Christmas school vacations.

The Westford Garden Club decorated the library for the Christmas holidays and gave monthly floral arrangements throughout the rest of the year.

The Lions Club of Westford gave money for coffee during the months of November and December.

The "Friends of the J.V. Fletcher Library" again sponsored the summer movies and their annual book sale in June. With funds from this sale, they helped finance a much needed mimeograph machine.

A grant was obtained from the Massachusetts Bureau of Library Extension using LSCA Title I monies for \$1,500.00 to buy large print reading materials. With this money we were able to add many fine new items to our collection.

The Sixth Annual Railroad Show, jointly sponsored by the Library and the Stony Brook Railroad Club was held in November. This event has grown so large that only the movies events were shown at the library with over 200 people attending.

The Director would like to thank the staff of the library for their goodwill and the Trustees for their support. It makes the library a very pleasant place to work and to visit.

Robert R. Simmons
Director

REPORT OF THE LOWELL REGIONAL TRANSIT AUTHORITY

Since July 1, 1976 the Call-a-Bus (CAB) transportation system for the elderly and handicapped residents of Westford has been operated by the Lowell Regional Transit Authority (LRTA). Transportation services are essential if elderly and handicapped residents are to be able to use and benefit from needed services and activities. Trip purposes range from medical appointments to shopping and recreational trips. Through the LRTA, 75% of the cost of the service is financed through State and Federal funds.

To use the service a potential rider calls 448-2071 in advance and reserves the time when they would like to be transported. Telephone stickers with the Call-a-Bus phone number have been printed to aid potential riders. The service has recently been evaluated and a number of improvements are planned.

An Advisory Committee has been formed which will assure that program decisions affecting Westford residents will be made by residents of Westford. A new service has been implemented recently. Residents of Nabnasset, Westford Center, Graniteville, Forge Village, Tadmuck Road elderly housing and Westford Nursing Home will be transported on a regular route to the Nutrition Program sponsored by the Westford Council on Aging, on Mondays, Wednesdays and Fridays.

The LRTA has supported Westford's application to renovate the Roudenbush Community Center and has assured that it will provide transportation for its program if requested to do so. The LRTA also made sure that the Route 225/27 intersection was given a high priority in the Transportation Improvement Program.

The LRTA working through the Selectmen's office looks forward to continuing improvements on the service. Westford is represented in the LRTA by Mr. John J. Kavanagh, the Chairman of Selectmen, Mr. Ronald D. Kangas and Mr. Carl Lyman.

Respectfully submitted,

Ronald D. Kangas

REPORT OF THE BOARD OF SELECTMEN

At the Annual Town Election in May, Francis Harte was elected to serve a three year term as a member of the Board of Selectmen.

The Board held their organizational meeting on May 8, 1976, at which time John J. Kavanagh was elected Chairman, Samuel A. Richards was elected Vice-Chairman, and Douglas R. Johnston was elected Secretary.

Reports submitted by departments, committees and individuals under the direction of the Board of Selectmen, are contained elsewhere in this Town Report.

Town Museum

The old Center Fire Station was rendered obsolete by the opening of the new Police-Fire building. Since the vacated structure was the original Westford Academy building constructed in 1792, it is being completely restored and will become the town's museum. Restoration funds were raised by the Bicentennial Committee, and a matching State grant was obtained. The actual work is being done by students of the Nashoba Valley Technical High School as a project under the general direction of the Historical Commission. We are in hopes the restoration will be completed in 1977. The museum will be operated and maintained by the Westford Historical Society. By enlisting the cooperation of these groups and the Fire Department, which continues its communication center in the adjacent cottage, an important cultural asset will be retained by the Town. The project is estimated to achieve what would normally cost in excess of \$100,000.00 and is being done at no cost to the taxpayer.

Roudenbush Community Center

The Roudenbush Community Center under the guidance of a dedicated committee and CETA help who are equally dedicated to their jobs, have made great progress. The many programs that are now offered plus those that are anticipated are Town oriented to the time that citizens in all age categories are invited and welcome to participate. The programs and plans were somewhat stymied in November when the boiler give up and had to be replaced. During the ten to twelve week period that was required to replace the plant, Roudenbush kept going on a somewhat reduced schedule just because of the fortitude and interest of those bent towards serving the community. H.U.D. funds are being sought which will help us offer more services to our elderly citizens, and develop more programs to the townspeople at all age levels.

Town Hall Improvements

A new boiler was installed. This, along with the other boiler, were firewalled to comply with the building code. The large hot water tank was replaced with a smaller unit to conserve fuel. The downstairs and auditorium upstairs were repainted. Light fixtures were taken down, cleaned, and anodized. Talented, local residents designed and lettered the attractive nameplates that now identify the town officers and have been done in a style which retains the colonial style of the Town House.

E.D.A. Funds

Although our application for funds to construct a water storage facility off Hildreth Street on the Sparks Hill site and to extend the water mains along Concord Road to Route 110, along Route 110 to Minots Corner, was turned down, we will resubmit the application again this year along with other projects such as the Parker Village Recreation Area or other projects which will benefit the Town.

Sanitary Landfill

Work is continuing to bring this facility into compliance with the State regulations.

CETA

During the past year, forty-six people were employed by various departments within the Town. These jobs were paid for by CETA (Comprehensive Employment and Training Act). New programs under Title VI and Title II have been initiated, which will employ nineteen Townspeople. A new program, Title VIB which will employ an additional nineteen people, is anticipated and probably will be in operation by the end of April 1977.

Army Corps of Engineers, Fort Devens

This past year the Army Corps of Engineers, Fort Devens initiated a Community Program which paid tribute to the neighboring communities. November 1976 was the month chosen for the Town of Westford. During that time, the Corps brought in machinery, materials and power which would improve and provide better facilities in the following areas: Town Beach, Forge Villate and V.F.W. Athletic Fields, and at Westford Academy. A fitting climax came at the end of November when the invited Townspeople journeyed to Fort Devens as their guests, and participated in the "Salute to Westford Ceremonies". We would like to thank the Commander at Fort Devens, the Corps of Engineers, and civilian personnel who made the month of November a memorable one. It was well received and much appreciated.

Any citizen interested in serving on a Town committee is invited to fill out the Citizen Activity Record form located in the front of this Town Report. Submission of this form will be helpful to the Board of Selectmen in making meaningful and practical appointments.

The Board would like to express its gratitude and thanks to all Town employees, boards, committees, and department heads for their fine cooperation during the past year. We would also like to extend our warm thanks and grateful appreciation to the two Westford Academy students who designed the cover, inside and out. It is the result of their efforts that this Town Report may remain as a memorial issue dedicated to the 200th anniversary celebration of the founding of our country.

John J. Kavanagh - Chairman
Samual A. Richards, Jr. - Vice-Chairman
Douglas R. Johnston - Secretary
Robert R. Fitzpatrick
Francis P. Harte

Wallace E. MacQuarrie
Executive Secretary

REPORT OF THE POLICE DEPARTMENT

Accidents, MV-----	486
Arrests-----	271
Buildings Inspected-----	2,966
Building Found Open-----	261
Call Box Responses-----	33
Commitments-----	1
Fingerprints, Taken for Citizenship-----	5
Fingerprints, Taken for Employment-----	9
Fingerprints, Taken for Firearm License-----	37
Fires, Response to-----	219
Funeral Escorts-----	40
Protective Custody-----	66
Summonses Served-----	<u>1,005</u>
Total-----	5,399

COMPLAINTS INVESTIGATED

Animal Complaints-----	144
Animal MV Collision-----	69
Arson-----	15
Assault, Aggravated-----	20
Assault, Simple-----	45
AWOL-----	5
Bomb Threats-----	4
Breach of Contract-----	3
Breaking & Entering, Attempts-----	23
Breaking & Entering, Forcible Entry-----	135
Burglar Alarms-----	484
By-Law Violations, Dogs-----	33
By-Law Violations, Elections-----	2
By-Law Violations, Fire Regulations-----	9
Disorderly Persons-----	48
Disturbance-----	479
Domestic-----	103
Firearms Violations-----	18
Forgery-----	3
Health Hazard-----	142
Indecent Exposure-----	6
Injury to Property-----	470
Larceny, Over \$200.00-----	64
Larceny, \$500 - \$200.00-----	139
Larceny, Less than \$50.00-----	188
Larceny, Motor Vehicle-----	58

Liquor Law Violations-----	12
Lost Child-----	12
Missing Person-----	36
Motor Vehicle, Abandoned-----	10
Motor Vehicle, Disabled-----	581
Motor Vehicle, Recovered-----	71
Motor Vehicle, Violation-----	445
Narcotic Drug Law Violations-----	16
Obscene Telephone Calls-----	37
Property, Found-----	145
Property, Insecure-----	39
Property, Lost-----	43
Property, Recovered-----	98
Prowler-----	88
Rape-----	4
Rape, Attempt-----	1
Receiving Stolen Property-----	2
Repossession-----	6
Request Assistance (General Public)-----	910
Request Assistance (Other Police Agencies)-----	264
Robbery, Armed-----	5
Rubbish Disposal-----	51
Safety Hazard-----	281
Suspicious Motor Vehicle-----	414
Suspicious Person-----	128
Telephone Harassment-----	26
Traffic Hazard-----	170
Trespassing-----	59
Uttering Forged Instrument-----	3
Weapons, Unlawful Carrying or Possession-----	2

Complaints Investigated-----6,668

COURT DISPOSITIONS

Commitments-----	19
Default - Registry Action-----	269
Default - Warrants Issued-----	73
Dismissed-----	52
Dismissed - with Costs-----	7
Filed Without a Finding-----	27
Guilty-----	1,571
Not Guilty-----	48

MOTOR VEHICLE VIOLATIONS
1976

Abandoned MV on private property-----	2
Allowing improper person to operate MV-----	3
Allowing operation of unregistered MV-----	2
Failed to cover truck-----	2
Failed to stop at railroad flashing lights-----	1
Failed to dim lights for oncoming MV-----	5
Failed to display number plate-----	6
Failed to give right of way to emergency vehicle-----	1
Failed to keep right-----	27
Failed to signal turn-----	3
Failed to slow down at intersection-----	5
Failed to stop on signal of police officer-----	1
Failed to yield at intersection-----	2
Following MV too close-----	8
Improper operation of MV-----	11
Impeded operation of MV-----	1
Leaving MV running and unattended-----	2
Leaving scene of accident after property damage-----	12
Operating MV with obstructed number plate-----	1
Operating MV without registration plate-----	1
Operating MC without eye protection-----	4
Passing MV over solid double line-----	2
Operating MV after revocation of license-----	13
Operating to endanger lives and safety of public-----	49
Operating under the influence of alcohol-----	84
Operating uninsured MV-----	4
Operating MV with unnecessary noise-----	14
Operating unregistered MV-----	29
Operating MV without authority-----	15
Operating MV without inspection sticker-----	64
Operating MV with defective equipment-----	43
Operating MV without a license-----	23
Operating MV without a license in possession-----	13
Operating MV without lights after dark-----	5
Operating MV without registration in possession-----	5
Passing MV where view obstructed-----	15
Reckless operation of MV-----	5
School Bus violation-----	9
Speeding-----	1,264
Stop sign violation-----	133
Towing unregistered MV-----	3
Using illegal spotlight on MV-----	1
Using horn excessively-----	2
Total Violations	1,895

PERMITS ISSUED

Firearms, Dealers	5
Firearms, Gunsmith	2
Firearms, to Carry	49
Firearms, ID Card, to Possess	212
Sunday Work Permits	15
Transient Merchants	6

FEES COLLECTED AND SUBMITTED TO TREASURER

Bicycle Auction	\$ 628.00
Dealer Permits	40.00
Firearms, ID Cards, to Possess	424.00
Firearms Permits, to Carry	490.00
Firearms Permits, to Sell	30.00
Gunsmith Permits	10.00
Patriots Ins. Co. (cruiser totalled)	2,950.00
Police Reports	1,055.00
Town of Groton-Police Assignment	53.20
Transient Merchants Permits	<u>30.00</u>
Total.....	\$ 5,710.20

EXPENDITURE OF WAGES BY CATEGORY 1976

REGULAR RATE

Line.....	\$ 200,119.83
Court - District.....	8,421.18
Court - Superior.....	848.39
Holidays.....	9,845.28
Sick Leave.....	9,804.77
Church.....	401.62
Traffic Supervision.....	9,629.02
Vacation.....	15,793.45
Other.....	33,650.21
Civic.....	41.52
School-Athletic.....	2,073.65
School-Other.....	3,746.24

OVERTIME

Arrests.....	1,507.88
Holidays.....	7,249.83
Investigation - Accident.....	1,769.73
Investigation - Criminal.....	13,726.32
Patrol.....	39,989.71
Stake Out.....	871.52
Transportation.....	316.63
Other.....	4,806.88
Radar.....	1,279.18

REGULAR RATE

Administration.....	21,670.68
Holiday.....	1,030.80
Sick.....	681.52
Vacation.....	1,332.24

OVERTIME

Administration.....	1,626.65
Holiday.....	467.28
	\$392,702.01

REPORT OF THE POLICE CHIEF

The Police Department is one of several which, with various boards and committees, collectively comprise municipal government. Its viability and capacity to perform efficiently is dependent, of course, on a number of variables.

Not the least of these is the ability to obtain for a department an equitable share of the community's tax dollar necessary to effectively perform the duties for which the department was established. Such acquisition can only be expressed in terms of support. Support comes only with valid explanations communicated to those from whom one seeks it. My annual report to the community's elected officers, notwithstanding its formality will hopefully serve as the vehicle through which my message is transmitted to resident taxpayers from whom that support may be derived. After all, they will ultimately determine and express through town meeting and the ballot their preferences and priorities and the standard by which all subdivisions of our municipal government will be measured; and it is they to whom department head must be held accountable.

While the compilation and publication of crime statistics do not, in and of themselves, serve to evaluate a department's performance, it does significantly manifest the increasing diverse activities performed by that agency throughout the years and its impact on crime when viewed comparatively with national crime statistics. While the crime problem is universal, I think it significant that residents know of comparative statistics so that when engaged in the decision making process on issues that will directly affect the police department's capacity to respond, they will be knowledgeable of not only the many and varied crimes which we encounter, but of the numerous and time-consuming non-police services as well.

The grouping of the various miscellaneous items, which heads our statistical report totals 5,399, a 10.4% increase over 1975. You will observe a decrease of accident investigations by 6%; physical arrests increased 8%; protective custodies decreased by 8%; and service of summonses increased by 20%. There was 6,668 complaints investigated, a 7% increase over the previous year, while the number of motor vehicle citations increased 142% to 1,895. In the Part I Crimes category which includes criminal homicide, rape, robbery, assaults, burglaries, larcenies and motor vehicle thefts, there was a 16% decrease with a significant 26% decrease in burglaries alone. Part II Crimes were increased by 8%. They include arson; forgery and counterfeiting; fraud;

embezzlement; buying, receiving and possessing stolen property; vandalism; unlawful possession of weapons; vice; narcotic drugs laws; gambling; offenses against family and children; operating under the influence of alcohol/drugs; liquor laws; and disorderly conduct.

Criminal Bureau

The workload of our criminal bureau has increased significantly and another full time officer is needed in this unit now if we hope to impact what has developed into a very serious problem. Currently one investigator and one photographer-ID man constitute the Bureau which in the last six months of 1976 conducted 139 original investigations and 440 follow-up investigations. The lab work during that time consisted of work on 116 motor vehicle accidents, 298 criminal investigations and processing of 362 of these. At present, I have transferred on a temporary basis one officer from patrol to the Bureau three days weekly. This of course, obviously, reduces patrol effectiveness to which I made specific reference in my remarks to support acquisition of additional cruisers. I hope you share my very legitimate concerns in this regard, and will support the addition of one patrolman this year.

Office Personnel

I urge your support to facilitate the upgrading of the Personnel Board's wage scale and classifications as they adversely affect civilian personnel in this department. Compensation currently paid them is not commensurate with their responsibilities. That is, in my judgment, the most glaring example of unconscionable, intolerable inequity for which redress is currently available. The positions of these employees to whom such wages are paid have never been evaluated, notwithstanding the establishment of our Personnel Board eleven years ago which, ostensibly, inexorably, persists in perpetuating the status quo. Such indifferences can hardly be rationalized, at least not the the satisfaction of reasonable equity and fairness. While popular, uncomplimentary connotations of "public service" employment may often be accurate, appropriate, justified and even deserved in some quarters of the public sector, I reject and vehemently resent, even by implication as manifested in our current wage scales, that such is the case here. The three employees of whom I speak perform extremely well accomplishing creditably the numerous, most arduous, diverse duties within a minimum time allocation.

The increased work load of a growing community and demands for additional services inevitably result in additional personnel in the various departments. However with the exception of one CETA employee who has been with us for a short time, there has been no increase in office personnel since March 1, 1969. Our office staff has absorbed increasing work loads.

Mrs. Esther Smith has been employed here for 15 years; Mr. James Brown's employment began in 1967; and Mrs. Marilyn DeFilippi joined us in 1969. In addition to her numerous, multifarious duties and responsibilities, which are not reflected in her classification, Mrs. Smith has served as my secretary during her tenure. Her role is unique; she has shared with me the confidentiality of sensitive reports which because of the content require the employment of a mature, responsible and loyal individual. She is in charge of all civilians in the office staff. Her job classification as drafted by this department more accurately details her responsibilities.

Mrs. DeFilippi's classification, as others in the office staff is inaccurate and does a disservice to another very capable employee. Not only is she responsible for the multiplicity of duties delineated in her job description but, with the inception of the Criminal Bureau, has the additional responsibility for the daily transcriptions of numerous tapes used by officers conducting investigations. In the absence of Mrs. Smith, she must accept responsibility for the daily operation of that office as well.

Like his co-workers, the classification of Mr. Brown, who is responsible for all department records, does not fairly nor adequately describe his duties; I had expounded on them and on his adeptness in an earlier report.

All three have been in my judgment, victims of typical bureaucratic expediency. I feel it was precipitated primarily by the Personnel Board's desire to facilitate the compilation of a wage scale, any wage scale. Apparently under the guise of the "uniformity" label, people performing "similar" or "like" jobs were classified under a common title. What the Board did not grasp then, nor do they apparently perceive now, is that none of the positions in the police office are similar to any others with which they have been lumped. The duties performed by these employees requires intelligence, versatility, dedication, dependability, loyalty and maturity. Any of these employees would be much more difficult to replace than most patrolmen; yet, they are compensated at a rate of pay far below an officer of that rank. I cannot see the rationale. Therefore, I solicit your intercession and active participation to rectify this long overdue injustice so that the positions of the three are compensated at rates not less than these patrolmen.

Cruisers

The police patrol function is, without doubt, most important. Its purpose is to deter crime by maintaining a high visibility profile. To accomplish this a police department must be furnished a sufficient number of vehicles, properly equipped, so that officers may do their

job to which assigned. While speed is always a factor relative to response time and pursuit driving, I think in retrospect, we have at times erroneously concluded that speed alone, invariably, is equated with efficiency. Such is not the case. Recent discussions with residents who expressed genuine concern regarding anticipated cruiser purchases this year focused on make, model and cost. Emphasis was on economics without sacrificing efficiency.

After checking with police departments which currently utilize a compact police package cruiser and being satisfied that with proper maintenance and operation such a vehicle could be suitable for our use, I am certainly amenable to the suggestion that new purchases be of the compact unit. Of necessity we must acquire two additional vehicles this year. I propose trading one and purchasing three. Heretofore, and currently, I have furnished my personal automobile for department business. For this I have been compensated. However, commencing fiscal year 1977-78, my car will be unavailable making requisite the purchase of one automobile for my use. The second vehicle would be for use by the Criminal Bureau. Currently one unmarked cruiser is at the disposal of the Bureau, but a second vehicle is urgently needed if we hope to utilize the resources in that unit. Most of the Bureau's work precludes the necessity of men working in pairs; for instance, with an additional car one investigator may follow up on one lead locally while another is prosecuting a case at court; one may be conferring with police in another department while a second may be shuttling evidence to the State Police Laboratory in Boston; one officer may be in attendance at one of the regularly scheduled regional detectives meetings called to coordinate efforts within the regional group, while another is picking up a suspect locally for questioning at our station; the photographer could be photographing and dusting for prints at a crime scene, while a second officer is conferring with a district attorney either in Cambridge or at the local district court.

Currently, two men are often together in a vehicle doing the job of one man, only because we don't have the second car. The three marked cruisers regularly used for patrol are usually traded each year. Each cruiser registers approximately 80,000 miles in one year. That, coupled with the numerous hours of "idle" time, makes it very unprofitable to try to get another year of patrol service out of them. We have learned that from experience. However, if two are retained as unmarked cruisers, one for the Criminal Bureau, the other for me, they could in all probability be serviceable in that capacity for at least another year.

Another aspect to be considered is "down time". Currently, when any

one of our vehicles is out of service whether for routine maintenance or for a protracted length of time because of accident or other unforeseen emergency situation, there is no spare cruiser which may be utilized in the brief interim. Consequently, this limits patrol. When one considers that we have 32 square miles to cover, coupled with the fact that even when all three patrol cars are in their respective patrol areas if one or two is out of service on calls simultaneously, there is inadequate coverage. There is a definite need for additional cruisers and I think that it is appropriate and logical to add to the department's fleet in the manner I suggest as opposed to outright purchases of five new cars in one year.

Training

Well trained, intelligent personnel is very much coveted by every police administrator. If one police agency is more responsive, or ostensibly possesses a greater capacity to perform than another, it is seldom by coincidence. The ever changing criminal laws, practices and procedures and the evolution of techniques to counter the constantly upward spiraling crime rate is demanding of all communities, large, medium and small, to maintain a police organization equipped to respond to all exigencies. To attain and retain this level of proficiency in this department, during 1976 two officers of this department attended Municipal Police Basic Training for a period of twelve weeks; one officer attended an Attorney General sponsored drugs seminar; one officer attended narcotic drug training; four officers received training in fingerprinting; two officers attended an auto theft seminar; two officers attended rape training seminars; one officer attended the Crime Scene Search Training at State Police Academy; five officers obtained F.B.I. training in bomb investigations; three officers attended seminars in background investigations conducted by the Boston Police Department; one officer attended a child assault seminar; three officers received F.B.I. firearms instructions for one week at Camp Curtis Guild in Wakefield; and three officers attended an F.B.I. Uniform Crime Reporting seminar.

Northeastern Mass Law Enforcement Council

For the benefit of new residents who are unfamiliar with the Northeastern Mass Law Enforcement Council (NMLEC) of which Westford is a member, it is a regional law enforcement "mutual aid" type compact comprised of twenty cities and towns established to provide mutual law enforcement assistance and logistical support to member city and town governments. Within this organization is the Metropolitan Enforcement Group (MEG) established to assist departments in situations where undercover officers are more effective such as drug related cases. In 1976 it recovered nearly one million dollars worth of illicit drugs, drug related contraband and stolen property.

In Westford alone, after a two month investigation in 1976, two subjects, allegedly the largest "speed" dealers in the greater Lowell area were arrested, all conducting business from Westford. When apprehended, they possessed more than 50,000 hits of speed. Another investigation here led to the recovery of \$50,000 worth of fireworks for a total of \$160,000 worth of contraband. Five other arrests elsewhere were results of the Westford investigation.

To have attempted this without outside help would have been impossible because of the "identification" factor. That, however, is not the only shortcoming. The amount of money which would have been required to be expended would have made it prohibitive. Within the past two years we have also purchased approximately \$50,000 worth of radio equipment for approximately 10% of the cost, because of our participation with this group. This year should mark the beginning of our utilization of the new radio frequency for the the equipment was purchased. Last year our assessment for participation in this group was \$854.65; this year, it will be \$1,463.00, still a bargain which we can ill afford to reject.

School Traffic Lights

For the past two years, I have directed your attention to the automatic traffic control lights situated in the school area. I stressed the urgency of their being moved farther away from the immediate schools. The motor vehicle operators' observation of it would be timely, thus providing the child walking in the street more protection. Currently, the devices are practically useless where situated. I don't believe we should procrastinate further.

As I have said on numerous occasions, a police department is but an instrument of the community it serves. If it performs well such must be attributed to public participation and support. After all, the true measure of police effectiveness is how well we work together. I think our overall accomplishments in 1976 compliment that relationship, as it has in the past.

I thank the Board of Selectmen and all the residents who have assisted this department in any way during the past year. The cooperation rendered by other municipal departments, police agencies and courts is also genuinely appreciated. With very special fervor, I again gratefully acknowledge the loyalty and cooperation of the officers and other employees in the Westford Police Department.

Respectfully submitted,

Joseph R. Connell
Chief of Police

REPORT OF THE VETERAN'S AGENT

The case load at this time is three persons. The expense of our Aid Program remains lower than usual because of the extension of Unemployment Compensation aid the CETA Programs. We should show a surplus in the budget of around \$8,000.00.

Veteran's Services - Filed for one grave marker.

Respectfully submitted,

George E. Connell
Veteran's Agent

INDEX

Accountant, Town.....	98
Balance Sheet.....	112
Aging, Council on.....	193
Ambulance Fund.....	199
Appeals, Board of.....	137
Assessors, Board of.....	117
Bicentennial Commission.....	167
Boards, Committees.....	4
Births.....	21
Building Inspector.....	156
Wire Inspector.....	158
Gas Inspector.....	159
Calendar, Town.....	2
Capital Outlay Committee.....	202
Cemetery Department.....	200
Civil Defense.....	205
Conservation Commission.....	195
Deaths.....	29
Development and Industrial Commission.....	204
Dog Officer.....	206
Election, Annual Town, May 4, 1976.....	31
Election Officers.....	19
Election, State & Federal, November 2, 1976.....	38
Election, Presidential Primaries, March 2, 1976.....	33
Election, Primary State, September 4, 1976.....	37
Fire Department.....	131
Growth Policy Committee.....	181
Health, Board of.....	174
Historic District Study Committee.....	201
Housing Authority.....	154
Human Services Committee.....	197
Jury List.....	16
Library, J.F. Fletcher.....	245
Lowell Regional Transit Authority.....	249
Marriages.....	24
Meetings:	
Annual Town.....	45
Special, May 8, 1976.....	68
Special, June 22, 1976.....	85
Special, August 17, 1976.....	87
Special, November 18, 1976.....	89

Mosquito Control.....	176
Nashoba Board of Health.....	177
Officers, Town.....	3
Planning Board.....	203
Police Department.....	253
Police Roster.....	12
Recreation Commission.....	160
Roudenbush Community Center.....	191
Selectmen, Board of.....	250
School Committee.....	207
Share, Inc.....	186
Streets & Parks.....	135
Treasurer's Report.....	119
Veteran's Agent.....	264
Water Department.....	126

Thus Endeth the

Westford

Annual Report

★1976★



Tricia
Kavanaugh

